

The University of Minnesota

AGRICULTURAL COMMITTEE

MINUTES

July 24, 1918

A meeting of the Agricultural Committee was held in the President's office, Wednesday, July 24, 1918, at eight-thirty o'clock.

Present: Regent Rice, Chairman; Regents Burton, Butler, Schulz, Sommers, and Williams, M. M.

Voted to accept the following resignations:

Miss Josephine T. Berry, Chief of the Division of Home Economics, effective August 1, 1918.

Elmer Haralson, Foreman of the Fruit Breeding Farm, effective July 1, 1918.

Earl Weaver, Assistant Professor in Dairy Husbandry, effective July 31, 1918.

H. R. Searles, Instructor in Dairy Husbandry, effective July 31, 1918.

Stella Anderson, Chief Clerk in the Division of Animal Husbandry, effective August 1, 1918.

John Lerversee, Truck Driver, effective July 1, 1918.

Rudolph Hultkranz, Post Office Assistant, effective July 1, 1918.

Theodore Odland, Instructor in Agronomy at Morris, effective July 31, 1918.

A. C. Heine, Instructor in Farm Engineering at Morris, effective April 1, 1918.

H. H. Kildee, Chief of the Dairy Husbandry Division, effective on date to be determined.

Blanch Moore, Clerk of the Division of Soils, effective July 8, 1918.

Olga Nettum, Secretary at Crookston, effective September 1, 1918.

J. S. Montgomery, Associate Professor of Animal Husbandry, effective September 1, 1918.

A. H. Benton, Assistant Professor of Farm Management, effective August 1, 1918.

Voted to approve the following appointments:

Professor W. G. Brierley as Chairman of the Division of Horticulture for the next fiscal year.

C. J. Bisanz as Special Instructor in Army Training Course from June 24, 1918, to end of Government contract, at \$35 per week.

Murry L. Ansel as Special Instructor in Army Training Course from June 24, 1918, to end of Government contract, at \$35 per week.

William T. Ryan as Instructor in Army Training Course from July 1, 1918, to September 1, 1918, at \$40 per week.

F. H. Steinmetz as Assistant Professor of Farm Crops and Assistant Agronomist in the Experiment Station from July 1, 1918, to August 1, 1919, at \$1,800 per year.

Irene A. Hedin as Assistant in the Library from August 1, 1918, to October 31, 1918, at \$55 per month.

Mary W. Chapin as Clerk in the Library beginning August 1, 1918, at \$65 per month.

Mrs. Vera C. Wilkins as Cataloger in the Library from August 1, 1918, to January 31, 1919, at \$80 per month.

Emma Hall as Assistant in the Cost Accounting Section of the Division of Agronomy from June 17, 1918, to July 31, 1918, at 30 cents per hour.

Minette Cummings as Stenographer in the Division of Dairy Husbandry beginning July 1, 1918, at \$60 per month.

Hildur Hultkrans as Stenographer in the Division of Dairy Husbandry beginning July 1, 1918, at \$65 per month and \$70 per month beginning August 1, 1918.

Roy O. Bridgford as Instructor and Agronomist in the School at Morris from August 1, 1918, to July 31, 1919, at \$1,700 per year.

Jeannette G. Qualee as Instructor in English at Crookston, from October 1, 1918, to April 1, 1919, at \$800 for the period.

Benjamin Cole, continuation as Livestock Marketing Agent in Agricultural Extension Division from August 1, 1918, to July 31, 1919, at \$1,200 per year, with \$1,200 additional from the U. S. Department of Agriculture.

J. G. Leach as Assistant in Plant Pathology for July, 1918, at \$25.

Edwin Haslerud, continuation as Assistant in Cow Testing Association work from August 1, 1918, to July 31, 1919, at \$600 per year, with \$600 additional from the U. S. Department of Agriculture.

Helen C. Peterson, continuation as Clerk in Agricultural Extension from August 1, 1918, to July 31, 1919, at \$780 per year.

Violet M. Petterson, continuation as Clerk in Agricultural Extension from July 1, 1918, to July 31, 1919, at \$720 per year.

Lydia Hoehne as Clerk in Agricultural Extension from July 1, 1918, to July 31, 1919, at \$780 per year.

Edith Hanson as Clerk at Crookston, from July 12 to September 1, 1918, at \$45 per month.

Emil Ostrom as Secretary at Grand Rapids Experiment Station from August 1, 1918, to August 1, 1919, at \$75 per month.

Esther Kroog as Secretary at Crookston from August 1, 1918, to August 1, 1919, at \$70 per month.

John H. Mollins as Foreman at Grand Rapids Experiment Station from August 1, 1918, to August 1, 1919, at \$80 per month.

Zora Studeman as Clerk in Plant Pathology from August 1, 1918, to July 31, 1919, at \$60 per month.

Gennette C. Davis as Stenographer in Plant Pathology and Agricultural Extension from August 1, 1918, to July 31, 1918, at \$65 per month.

E. B. Brossard as Instructor in Farm Management from August 1, 1918, to May 31, 1919, at \$100 per month for two thirds time.

F. W. McGinnis as Instructor in Farm Crops from September 1, 1918, to March 31, 1919, at \$150 per month.

Mrs. Meta Robeson as Clerk in Farm Crops Section from July 15 to September 15, 1918, at \$55 per month.

Belle Peterson as Stenographer in the Department of Buildings and Grounds from July 5, to August 1, 1918, at \$50 per month for part time service.

Mable Nyquist as Stenographer in the Department of Buildings and Grounds from July 6 to August 1, 1918, at \$50 per month for part time service.

August Haedecke as Assistant in Agronomy from August 1, 1918, to July 31, 1919, at \$50 per month with an additional \$50 per month from the Minnesota Crop Improvement Association.

Elizabeth Lyle Bacon as Instructor in Textiles and Clothing in the Division of Home Economics from September 18, 1918, to June 18, 1919, at \$500 for the period.

Voted to approve the following promotion:

Miss Mildred Weigley as Professor of Home Economics and Chief of the Division of Home Economics beginning August 1, 1918, at \$3,250 for the year 1918-19.

Voted to approve the following salary adjustments:

J. J. Willaman, Assistant Professor of Plant Chemistry, from \$2,000 to \$2,200 per year beginning August 1, 1918.

R. A. Dutcher, Assistant Professor of Agricultural Biochemistry, from \$2,000 to \$2,200 per year beginning August 1, 1918.

Marion Wakely, Cataloger in the Library, from \$90 to \$95 per month from August 1, 1918, to April 1, 1919.

Emily Haedecke, Clerk in the Division of Agricultural Engineering, to receive \$24 per month additional for the months of July, August, and September, 1918.

Hally J. Fisher, Instructor in Nursing, from \$1,000 to \$1,500 for the academic year 1918-19, with title of Instructor in Home Nursing and Head Nurse in charge of Health Service.

Gerard Quitney, Farm Foreman and Instructor in Blacksmithing at Morris, from \$1,000 to \$1,200 per year, beginning August 1, 1918.

Voted to approve the following leaves of absence :

Professor William A. Riley of the Entomology Division, leave to terminate on June 15 instead of July 1, 1918.

H. J. Beaumont, Assistant in Fruit Breeding Research, indefinite leave for military service, without pay, beginning July 1, 1918.

Voted to approve the following trips outside the state :

J. C. Eldredge from Estherville, Iowa, to Minneapolis on July 13, 1918, to interview Superintendent C. G. Selvig regarding position at Crookston, expenses of \$20 to be charged to Budget 360.

W. B. Richards from Fargo, North Dakota, to Crookston on July 15, 1918, for a conference with Superintendent C. G. Selvig regarding a position at Crookston, expenses of \$10 to be charged to Budget 360.

M. J. Dorsey to Winnipeg, Canada, for investigations and to attend a meeting of the Northern Great Plains Horticulturists at Mandan, North Dakota, August 23 and 24, expenses of \$150 to be charged to Budget 122.

Professor Andrew Boss to go to Chicago, Ill., to attend a conference of Agronomists and Extension Directors called by the Department of Agriculture for July 25-26 regarding program for wheat production next year. Expense of \$45 to be charged to Budget 99.

Voted to approve the plan of adopting signs and billboards for identification of substations, also points of interest and buildings on the several campuses of the University, the specifications to be approved by the President of the University.

Voted to refer to Regent Butler, with power, the matter of the release of the lease of the so-called Quinn Farm for aviation purposes.

Voted to approve the erection of the following at the expense of the Crookston Support Fund to which credits have been made for sales of livestock and produce: small building for mechanics work, estimated cost \$500 and a garage, estimated cost \$450.

Voted to refer to the chairman of the Agricultural Committee the erection of the proposed cottage at Morris, Minnesota.

The University of Minnesota**BOARD OF REGENTS****MINUTES****July 24, 1918**

A meeting of the Board of Regents was held in the President's office, Wednesday, July 24, 1918, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Mayo, Rice, Schulz, Sommers, and Williams, M. M.

Voted to approve the minutes of the meeting of the Agricultural Committee of June 19, 1918, and the minutes of the meeting of the Board of Regents of June 19, 1918.

Voted to approve the report of the Agricultural Committee of July 24, 1918.

Voted to amend the minutes of the Board of Regents of June 3, 1918, page 189, paragraph 4, to read as follows:

"Voted to approve the proposed union of the departments of Rhetoric and English in the Arts College for a trial period of three years under the direction of a Council consisting of three representatives of each department, Professor J. M. Thomas to be the Chairman of this Council for the next fiscal year."

Voted to accept the following resignations:

Paul E. Klopsteg, Assistant Professor of Physics, effective at the close of the year 1917-18.

B. L. Robinson, Assistant in Anatomy, effective at time of reappointment.

R. H. Ross, Instructor in Army Training Work, effective July 15, 1918.

Mrs. Ora M. Crissey, Cafeteria Manager in Shevlin Hall, effective August 1, 1918.

Dr. Frank N. Knapp, Teaching Fellow in Ophthalmology and Oto-Laryngology, effective July 1, 1918.

H. Lee Ward, Instructor in Chemistry, effective August 1, 1918.

Voted to approve the following appointments:

John Sundwall as University Health Officer with the rank of Professor at \$5,000 a year, services to begin as soon as possible after August 1, 1918.

Professor James Paige as Acting Dean of the Law School for the year 1918-19 with an additional payment of \$500.

Professor Oscar Firkins as Professor of Comparative Literature without administrative connection with any existing department.

Mrs. Sara R. Worth as House Mother of Sanford Hall and Manager of the Coöperative Cottages, with summer appointment as Night Chaperone at Shevlin Hall, at a salary of \$960 for the year, beginning July 1, 1918.

J. V. Martenis in charge of the Navy Training work from July 1 to September 15, 1918, at \$175 per month.

C. F. Shoop as Instructor in the Navy Training course at \$160 per month from July 1 to September 15, 1918.

Dr. Mabel Ulrich as Lecturer in the Social and Civic Course for the academic year 1918-19, without salary.

Leo E. Kesselman as Student Helper in the School of Chemistry from June 17 to July 31, 1918, at 30 cents per hour.

E. L. Oliver as Scholar in the Department of Philosophy for the academic year beginning September 18, 1918, at a stipend of \$225 and the remission of fees.

Hazel Cutter as Stenographer in the Department of Mechanical Engineering beginning June 18, 1918, at \$55 per month, with an increase to \$60 beginning August 1, 1918.

Dorothy Chapman as Service Clerk in the office of Dr. Beard beginning June 14, 1918, at \$12.50 per month for part time duty.

Dave Chapman as Special Helper in the School of Chemistry from June 18 to September 7, 1918, at \$40 per month.

Elsie Nelson as Clerk to Professor Hunter beginning June 11, 1918, at 30 cents per hour.

Miss Helen F. Jackson as Director of Sanford Hall during the Summer Session at \$15 per week with residence and laundry.

L. L. Foley as Assistant in field work in the School of Mines, without salary, but with payment of expenses.

Alonzo G. Mayers as Shevlin Fellow in Chemistry for the academic year 1918-19.

B. W. Down as Instructor in Army Training work from July 15 to August 15, 1918, at \$85 per month.

Hilda Morris as Acting Secretary in the Department of Medicine, for two months beginning July 15, 1918, at \$75 per month.

Arthur L. Kusske as Assistant in Ophthalmology and Otolaryngology for the year 1918-19, beginning August 1, 1918, without salary.

J. C. McKinley as Teaching Fellow in Nervous and Mental Diseases for one year from September 15, 1918, as a stipend of \$500.

Frank L. Roberts as Teaching Fellow in Anatomy for the academic year beginning September 17, 1918, at a stipend of \$500.

F. H. Poppe as Assistant in the University Hospital Clinic, beginning August 1, 1918, at \$1,200 per year.

Ray D. Balcom as Assistant in Anatomy for the academic year beginning September 17, 1918, on part time, at a stipend of \$500.

Charles Hymes as Assistant in Anatomy for the academic year beginning September 17, 1918, on part time, at a stipend of \$350.

Mark E. Ryan as Assistant in Anatomy, for the academic year beginning September 17, 1918, on part time, at a stipend of \$500.

Dr. Arthur C. Strachauer as Acting Director of the Department of Surgery beginning July 1, 1918, without additional salary.

Dr. E. T. F. Richards as Acting Chief of the Department of Medicine on a half time basis, beginning August 1, 1918, at \$2,500 per year.

Drs. F. W. Wittich and C. B. Wright as Chiefs of Divisions at the University Hospital on a part time basis, beginning August 1, 1918, at \$500 each.

Stanley B. Houck as Instructor in Business Law in the Extension Division for one evening class per semester during the academic year 1918-19, at a stipend of \$200 per semester.

Hermione L. Dealey as Assistant Professor of Educational Psychology for the academic year 1918-19, at \$1,600 per year.

W. Ray Smith as Teacher of Mathematics in the University High School for the year 1918-19, at \$1,900 per year.

Honorable Bert Fesler as Special Lecturer in Legal Ethics in the Law School for the year 1918-19, with payment of all expenses incurred.

John Seaman Garns as half-time Instructor in Public Speaking in the Extension Division from September 1, 1918, to June 30, 1919, at \$1,000 per year.

Helen Garrigues as Assistant in the Loan Department of the Library at \$720 per year beginning August 1, 1918.

Nell Blair as Assistant in the Serial Department of the Library at \$780 per year beginning August 1, 1918.

Lucy Gibbs as Assistant in the Loan Department of the Library, at \$600 per year beginning August 1, 1918.

Carolin Manger as substitute in Medical School, social service work, for the month of July at \$65.

Marion McGuane as Stenographer in the Extension Division beginning July 10, 1918, at \$60 per month.

Loran Dawson as Tax Commission Assistant in the School of Mines for July and August at \$75 per month.

L. B. Pease as Special Investigator for the School of Mines for July and August at \$295.50 per month.

Richard Lindquist as Special Student Helper in Chemistry from June 24 to July 31, 1918, at 30 cents per hour.

W. H. Richards as Instructor in Navy Training work for July, 1918, at \$140.

Cirilo Romero as Instructor in Navy Training work from July 1, 1918, to March 1, 1919, at \$115 per month.

Esther Watson as Cafeteria Manager at Shevlin Hall for the academic year 1918-19, at \$800.

Francis F. Dreblow as Instructor in Tire Repair in the Army Training Course from August 1 to October 15, 1918, at \$75 per month.

H. Lenz as Technician in the Department of Pathology beginning July 15, 1918, at \$50 per month.

M. M. Newcomb as Instructor in Business Management in the Extension Division for the year 1918-19, at \$200 per class per semester.

Lee Kuempel as Instructor in Railway Traffic and Rates in the Extension Division for the year 1918-19, at \$175 per class per semester.

Emilia Vicari as Technician in the Department of Pathology beginning September 1, 1918, at \$50 per month, and \$60 beginning November 1.

Helen Acomb as Secretary to Dean Johnston beginning August 22, 1918, at \$900 per year.

Nita Butler as Secretary to Dean Beggs beginning July 1, 1918, at \$900 per year.

Helen Griffin as Assistant Technician in the dispensary laboratory from June 19 to September 1, 1918, at \$20 per month.

Ethel Jones as Social Service worker in the Medical School for one year beginning August 1, 1918, at \$60 per month.

Esther Greisheimer as Instructor in Physiology on half time service for the academic year 1918-19, at \$750.

Dr. Archa E. Wilcox as Assistant Professor of Surgery for one year beginning August 1, 1918, without salary.

Dr. John Lepak as Instructor in Medicine for one year beginning August 1, 1918, at \$1,200 per year, on half time service.

Chaperones of the cooperative cottages:

Sarah Folwell Cottage, Miss Marion Webster

Charlotte Winchell Cottage, Miss Frances Kelly

Ruth Loring Cottage, Miss Elizabeth Hawthorne

Elizabeth Northrop Cottage, Miss Martha Lusk.

Voted to approve the following reappointments:

Dr. C. M. Jackson as Acting Dean of the Graduate School during the absence of Dean Ford, with additional stipend of \$500 per year.

Miss Helen F. Jackson as Director of Sanford Hall at \$1,320 per year.

Mrs. Mary Woodruff as Cafeteria Manager in the Minnesota Union, at \$2,000 per year.

Mac Martin as Professorial Lecturer in Advertising in the General Extension Division for one night a week for the year 1918-19, at a salary of \$200 per semester.

The following Instructors in the College of Science, Literature, and Arts to be reappointed for the year 1918-19:

C. E. Johnson, Animal Biology, at \$1,500

G. D. Allen, Animal Biology, at \$1,300

J. W. Stehman, Economics, at \$1,500
Arthur R. Graves, German, at \$1,300
Gertrude Reeves, Music, at \$2,300
Gertrude Hull, Music, at \$2,500
C. F. Lindsley, Rhetoric, at \$1,500
T. E. Breece, Rhetoric, at \$1,400
W. O. Beal, Astronomy, at \$1,600.

Alice H. Sullivan as Assistant in Psychology for the academic year beginning September 18, 1918, at a salary of \$450.

David Crowthers having been omitted from the list of recommended reappointments by the faculty of the College of Dentistry was, after consideration of his case, reappointed for three months with the understanding that a further report would be received from the Dean of the College.

Voted to approve the following promotions :

Dr. J. Anna Norris from Associate Professor to full Professor of Physical Education for Women, at an annual salary of \$3,000 beginning August 1, 1918.

Dr. R. I. Rizer from Instructor to Assistant Professor of Medicine, on a one-fourth time basis, to serve as Division Chief at the University Hospital, beginning August 1, 1918, at \$1,000 per year.

E. M. Lambert from Assistant Professor of Mining Engineering to Associate Professor at \$2,800 per year.

Samuel L. Hoyt from Assistant Professor of Metallography to Associate Professor at \$2,800 per year.

Thomas M. Bains, Jr., from Assistant Professor of Mining to Associate Professor, with same salary agreement.

Dr. G. Elmer Strout from Assistant to Instructor in Ophthalmology and Oto-Laryngology beginning August 1, 1918, without salary.

Dr. Fred J. Pratt from Instructor to Assistant Professor of Ophthalmology and Oto-Laryngology beginning August 1, 1918, without salary.

Dr. Howard S. Clark from Instructor to Assistant Professor of Ophthalmology and Oto-Laryngology beginning August 1, 1918, without salary.

Voted to approve the following salary adjustments :

To combine the regular salary of Dean E. E. Nicholson with that received during the Summer Session which will be an annual stipend of \$4,400 to be paid in twelve equal installments.

To combine the regular salary of Dean Gertrude H. Beggs with that received during the Summer Session which will be an annual stipend of \$3,400 to be paid in twelve equal installments.

Ethel Goudie, Stenographer in Experimental Engineering Department, from \$55 to \$60 per month for July, and for the year 1918-19 during the period of war training.

Harry Dixon, Engineering Power House, from \$115 to \$120 per month from July 1, 1918, to March 1, 1919, for Navy Training Work.

James Haley, Engineering Power House, from \$95 to \$100 per month from July 1, 1918, to March 1, 1919, for Navy Training Work.

Christ Lund, Engineer, to receive \$100 per month beginning June 1, 1918.

G. C. Priester, Assistant Professor in Engineering, from \$1,600 to \$2,250 for the year 1918-19.

Elsa Krauch, Statistician in the Registrar's Office, from \$70 to \$75 per month beginning August 1, 1918.

Marion Irwin, Technician in the Department of Pathology, from \$25 on half time to \$50 per month on full time, for July, 1918.

Donovan Lawrence, Service Man in the Department of Anatomy, from \$40 to \$45 per month beginning June 1, and to \$50 per month beginning August 1, 1918.

Lynne G. Worth from Cataloger in the Law School at \$840 to the Main Library at \$900 per year beginning September 1, 1918.

C. W. Hirlleman, Assistant in Mechanical Engineering, to be continued for the month of June at \$75.

Johanna Newman, Photographer in the Department of Pathology, from \$65 to \$70 per month beginning September 1, 1918.

Sylvia Breuer, Technician in the Department of Pathology, from \$45 to \$50 per month beginning August 1, 1918, and to \$60 beginning October 1.

Margaret McLean, Service Woman in the Department of Pathology, from \$40 to \$45 per month, beginning August 1, to \$50 on October 1, to \$55 on December 1, and to \$60 on January 1, 1919.

A. J. Carlson, Instructor in Mining, from \$1,500 to \$1,800 per year beginning August 1, 1918.

Francis B. Foley, Assistant in Metallography, from \$1,500 to \$1,800 per year, beginning August 1, 1918.

Carrie H. Green, Assistant in Metallography, from \$780 to \$900 per year beginning August 1, 1918.

Dr. J. A. Myers, Instructor in Anatomy, from full time work at \$1,500 to part time at \$1,200 for the academic year 1918-19.

H. Beck, Carpenter, in the Physical Plant Department, from \$75 to \$80 per month, beginning August 1, 1918.

R. R. Price, Director of the Extension Division, from \$3,250 to \$3,600 per year beginning August 1, 1918.

Voted to approve the following leaves of absence:

Continuation of leave of Dean Guy Stanton Ford beginning August 1, 1918, without pay.

Continuation of leave of G. A. McGarvey through the year 1918-19.

M. B. Lagaard, Instructor in Experimental Engineering, to do experimental work for the Emergency Fleet Corporation from July 1 to October 1, 1918, without salary.

Dr. L. G. Rowntree, Chief of the Department of Medicine, on military service, beginning August 1, 1918, for an indefinite period, without salary.

Dr. Hugo J. Hartig, Instructor in Surgery, on military service beginning August 1, 1918, for the period of the war or term of appointment, without salary.

Dr. Fred L. Adair, Associate Professor of Obstetrics, for Red Cross service for one year from August 1, 1918, without salary.

Dr. L. W. Barry, Fellow in Obstetrics, for one month from August 1, 1918, without salary.

The following members of the Dentistry Faculty for war service according to the latest ruling of the Regents:

Dr. C. O. Flagstad

Dr. R. R. Henry

Dr. P. S. Parker

Dr. R. E. Ramaker

C. J. Posey, Assistant Professor of Geography, for service in the Bureau of Research of the War Trade Board, beginning August 1, 1918, without pay.

Dr. W. W. Lewis, Instructor in Ophthalmology, for military service for the period of the war, beginning July 1, 1918, without salary.

Dr. A. T. Mann, Associate Professor of Surgery, for military service for the period of the war, beginning August 1, 1918, without salary.

Voted to approve the following trips outside the state:

Dean John R. Allen to attend the Department of Labor U. S. Employment Service Conference in Chicago on June 28, 1918, expense of \$50 to be charged to Budget 461.

Dean E. E. Nicholson to Chicago on May 24 for two interviews for President Burton, expenses not to exceed \$50 to be charged to Budget 25.

Professor G. D. Shepardson to Chicago on July 13, 1918, to gather information for training of telephone electricians in the Army Training work, expenses not to exceed \$50 to be charged to Budget 461.

R. S. Calloway to Lake Geneva, Wisconsin, to attend Purchasing Agents Conference on July 18, 19, 29, 1918, expenses not to exceed \$45 to be charged to Budget 25.

Dean F. J. Wulling to attend the American Conference of Pharmaceutical Faculties at Chicago on August 12-17, 1918, expenses of \$50 to be charged to Budget 194.

President M. L. Burton and Captain S. Y. Britt to Fort Sheridan, Illinois, on August 30 and 31 to attend conference on special military organization for universities, expenses estimated at \$100 to be charged to Budget 51.

Voted to discontinue the policy of partial payments of salaries of staff members engaged in Government service after August 1, 1918, and the President of the University was requested to send notifications to all affected.

Voted to look with favor upon the acceptance of a ten months contract with the Government for training of enlisted men with the understanding that the price be

made to cover the cost. The President of the Board and the President of the University were appointed a committee to complete the negotiations.

Voted to advise against the acceptance of commission as Lieutenant Colonel by Dean Lauder W. Jones.

A communication from Professor R. M. Yerkes regarding the partial payment of salary was received and referred to the President of the University, with power.

Voted to grant a sabbatical furlough to Dean W. R. Vance of the Law School for the session of 1918-19 to enable him to engage in war work with the special provision that only such balance be paid by the University as will bring his salary up to his present University salary. It was further

Voted that Dean Vance should return to the University between September 23 and 28, at University expense, to supervise the beginning of the session's work.

Voted to grant an extension of leave of absence to Professor E. S. Thurston for the year 1918-19 without salary.

Voted to approve the proposed contract covering the so-called Kendall patent of the product termed Thyroxin, wherein the University is given control of the production, and to authorize the officers of the Board to execute the same.

A recommendation of a committee of the Administrative Board of the Medical School regarding urgent needs of equipment was submitted and it was

Voted to approve an appropriation of \$2,536 from the Reserve of the budget of 1918-19.

Regent Schultz reported progress on the proposal of the Association of American Colleges to place French women students on scholarships in American universities.

The President of the University submitted the new plan of the Carnegie Foundation and the establishment of the Teachers' Insurance and Annuity Association on the contributory basis which was considered and laid over until the next meeting.

Voted to refer to the President of the University, with power, Dr. H. T. Eddy's proposed gift to the Engineering Library.

A petition of Jewish students to establish a course in the Hebrew language was received and it was

Voted to appropriate \$500 for a lecture course.

Voted to concur in the following memorial adopted by the Administrative Board of the Medical School July 5, 1918:

A MEMORIAL TO DR. FRANK C. TODD, CHIEF OF THE DEPARTMENT OF OPHTHALMOLOGY AND OTOLARYNGOLOGY, ADOPTED BY THE ADMINISTRATIVE BOARD OF THE MEDICAL SCHOOL OF THE UNIVERSITY OF MINNESOTA, JULY 5, 1918.

It is with profound sorrow that the Medical School of the University of Minnesota receives the tidings of the sudden death of Frank C. Todd. These tidings stir the depths of affectionate memory, welling up through many years of intimate association, in the minds of his colleagues. They touch the spring of thoughts of him which "lie too deep for tears."

All they would say of him sums itself up in this: As student, teacher, surgeon, executive officer, and soldier he has done honor to his Alma Mater, to his community, to his state and to his country. As a friend he has been faithful alike in large and in little things. As a counsellor and organizer his particular genius shone. He has always been at the point of progress in the development of his school and his profession and both have recognized, and have been fortunate in, his leadership.

To his family the Faculty would tender the sympathy of its members in their untimely bereavement. Theirs is the rich legacy of the memory of a good Father and a rare companion.

He has died in the service of his country as truly as tho he were actually at the front. Gratefully and loyally his associates of this School salute the Spirit which from that service has passed on to the immortality of those who greatly and simply serve.

R. O. BEARD,
Secretary

E. P. LYON,
Dean

Mr. Henry F. Burt, as representative of the hospitality and social entertainment work of the War Camp Community Service, appeared before the Board and outlined the work of the service.

A recommendation made to assess a special fee of \$1 for women students and publication made in a special supplement to the General Information Bulletin was considered and disapproved.

The cottonwood trees on University Avenue in front of Shevlin Hall and the botanical gardens having been declared a menace to pedestrians and the chairman of the committee on Buildings and Grounds having recommended their approval, it was

Voted to adopt the recommendation of the chairman of the committee and replace the trees with corkbark elms. (Subsequently a communication from C. M. Loring recommending American white elms was received by the President of the Board and on authority of the President of the Board the recommendation will be followed.)

Voted to approve the loan of a set of Traverse Tables by the School of Mines to the Bureau of Mines.

Voted to approve the claim of James C. Miller in the sum of \$24.58 for expenses incurred for a trip to Pittsburgh from New York to interview Dean Coffman regarding a position at the University.

Voted to approve the claim of F. N. Robinson, of Harvard University, in the sum of \$25, for examining and reporting upon the thesis of Miss Jones in the Department of English.

Voted to grant the following degrees :

- S. J. Roelike, Doctor of Dental Surgery, to be dated as of June 20, 1918.
- Alfred T. Baker, Doctor of Medicine, to be dated June 20, 1918.
- J. W. Gamble, Doctor of Medicine.
- Laing Lee, Metallurgical Engineer, post obitum.
- Ralph A. Soderlind, Bachelor of Science, to be conferred not earlier than October, 1918.

Voted to approve the following supplementary list of salaries to summer school instructors:

Not included in Summer School budget:

Maud Miller \$ 87.50

New appointment and no adjustment of salary by Board action:

Carl W. Gay..... 15.43
 Robert C. Ashby..... 7.41
 Thomas G. Paterson..... 8.02
 Francis W. Peck..... 64.20

Faculty members employed for Summer Session only:

Nell C. Field..... 200.00
 Ruth Lindquist..... 87.50

Other than Faculty for Summer Session:

Mrs. Marie Peterson.....	57.75
Gladys Kaercher	20.00
Tillie Latto	8.00
Mrs. L. Rambo.....	7.00

Amounts to be paid by the University which exceed original estimate:

	Amount	Estimate	Excess
G. Earl Weaver.....	\$125.93	\$122.43	\$ 3.50
Wilfrid G. Brierley.....	258.49	185.19	73.30
LeRoy Cady	196.91	162.96	33.95
Robert Dahlberg	144.44	133.33	11.11
Anne Benton	100.00	60.00	40.00
Charles A. Savage.....	255.55	170.37	85.18

Amounts of salaries to be paid by fees:

Carlyle Scott	96.00
Donald Ferguson	170.00
Gertrude Reeves	120.00
Gertrude Hull	96.00
Dr. Henry Michelson.....	93.60

Voted to approve the purchase of one Fairbanks, Morse one cylinder four horse power Marine Engine from Arthur H. Williams, a member of the University staff, for the sum of \$20.

The President of the Board reported the execution of an eight weeks continuance of the army training camp at the University Farm and at the University at \$1.60 per day per man which was approved.

Voted to accept with appreciation the gift of a two and one-half horse power gasoline engine to the Department of Agricultural Engineering from Montgomery, Ward and Company.

Whereas, the Executive Committee of the Board of Regents at a meeting held March 25, 1913, voted to approve the recommendation of the executive faculty of the college of Medicine and Surgery for establishing the office of Secretary of the Medical School, recommendation filed supplement to the minutes page 23, and

Whereas, the recommendation establishes the office of Secretary of the Medical School appointed by the Board of Regents upon the nomination of the Administrative Board of the Medical School and defines the duties of the said secretary and

Whereas, after conferences between the Board and Dean Lyon and Assistant Dean Beard, it was believed that the administrative situation of the Medical School would be improved by rescinding the above action, it was

Voted to rescind, abrogate and annul the action of March 25, 1913, thereby abolishing the position of Secretary of the Medical School and re-establishing the position of Secretary of the Administrative Board upon its former basis adopted February 17, 1913, whereby the secretary is appointed annually by the President upon the nomination of the Administrative Board.

Voted that Dr. R. O. Beard continue as Assistant Dean of the Medical School and as Associate Professor of Physiology at his present salary and that as Assistant Dean he perform the duties and exercise the functions assigned to him by the Dean.

A communication from the Advisory Committee of the College of Science, Literature, and the Arts with reference to the action of the Board in making salary adjustments was received and referred to the President of the Board.

Voted to appoint Regents Snyder, Butler, and Sommers a special committee in connection with the administrative organization of Elliott Hospital.

Voted to approve old bills as per list filed supplement to the minutes, page 151.

Voted to approve the following transfers.

Amount	From	To
\$ 100.00	Budget 28, section III, Support, page 27	Budget 257, section XV, Repairs, page 89.
1,600.00	Budget 322, section XV, Fund 36, page 94	Budget 181, section VII, Support, page 76.
100.00	Reserve, section I, page 18	Budget 2, same section and page.
65.00	Budget 214, section XIV, page 86	Budget 223, same section and page.
500.00	Budget 301, section XV, page 94	Budget 310, same section and page.
1,000.00	Pay-roll item 167, section V, page 55	Budget 102, same section and page.
300.00	Budget 128, section V, page 64	Budget 77, same section, page 47.
90.75	Budget 73-b, section V, page 45	Budget 119, same section, page 60.

10.25	Budget 85, section V, page 48	Budget 86, same section and page.
300.00	Budget 258-a, section XV, page 89	Budget 263, same section, page 90.
1,000.00	Budget 184, section VIII, page 77	Pay-roll item 26, same section and page.
67.00	Pay-roll item 68, section II, page 25	Pay-roll item 65, same section and page.
80.00	Pay-roll item 63, section II, page 25	Pay-roll item 65, same section and page.
1,250.00	Pay-roll item 1, section VI, page 72	Budget 173, same section, page 74.
90.00	Pay-roll item 7, section VI, page 72	Budget 156, same section and page.
35.00	Pay-roll item 8, section VI, page 72	Budget 168, same section, page 74.
85.00	Pay-roll item 10, section VI, page 72	Budget 168, same section, page 74.
85.00	Pay-roll item 15, section VI, page 73	Budget 168, same section, page 74.
55.00	Pay-roll item 18, section VI, page 73	Budget 168, same section and page 74.
30.00	Pay-roll item 31, section VI, page 74	Budget 168, same section and page.
30.00	Pay-roll item 35, section VI, page 74	Budget 168, same section and page.
60.00	Pay-roll item 38, section VI, page 74	Budget 168, same section and page.
100.00	Pay-roll item 41, section VI, page 75	Budget 168, same section, page 74.
400.00	Pay-roll item 83, section VI, page 70	Budget 171, same section, page 74.
95.00	Budget 155, section VI, page 72	Budget 161, same section and page.
100.00	Budget 166, section VI, page 73	Budget 161, same section, page 72.
50.00	Budget 260, section XV, page 89	Budget 161, section VI, page 72.
100.00	Budget 261, section XV, page 89	Budget 161, section VI, page 72.
100.00	Pay-roll item 6, section XI, page 82	Pay-roll item 9, same section and page.
146.25	Pay-roll item 277, section V, page 63	Pay-roll item 277-b, same section and page.
80.00	Pay-roll item 295, section V, page 64	Pay-roll item 108, same section, page 52.
186.70	Pay-roll item 15, section V, page 46	Pay-roll item 16-a, same section and page.
38.30	Pay-roll item 18, section V, page 46	Pay-roll item 16-a, same section and page.
280.00	Pay-roll item 210, section V, page 59	Pay-roll item 208, same section and page.

40.00	Pay-roll item 188, section V, page 57	Budget 108, same section and page.
50.00	Budget 110, section V, page 57	Pay-roll item 190, same section and page.
522.61	Budget 122, section V, page 62	Pay-roll item 260, same section and page.
150.00	Pay-roll item 272, section V, page 63	Budget 123, same section and page.
60.00	Pay-roll item 59, section XV, page 92	Pay-roll item 60, same section and page.
18.96	Budget 275, section XV, page 92	Pay-roll item 60, same section and page.
20.00	Pay-roll item 176, section V, page 56	Pay-roll item 171, same section and page.
50.00	Pay-roll item 180, section V, page 56	Pay-roll item 171, same section and page.
65.00	Pay-roll item 180, section V, page 56	Pay-roll item 179, same section and page.
50.00	Pay-roll item 167, section V, page 55	Pay-roll item 179, same section, page 56.
3,000.00	Budget 107, section V, page 56	Pay-roll item 181, same section and page.
190.77	Pay-roll item 292, section V, page 64	Pay-roll item 294, same section and page.
310.75	Pay-roll item 292, section V, page 64	Pay-roll item 294-a, same section and page.
25.00	Budget 126, section V, page 64	Pay-roll item 287-a, same section and page.
130.00	Pay-roll item 47, section XVII, page 104	
155.00	Pay-roll item 48, section XVII, page 104	
1,045.00	Pay-roll item 50, section XVII, page 104	
375.00	Pay-roll item 56, section XVII, page 104	
100.00	Pay-roll item 57, section XVII, page 104	
276.91	Pay-roll item 64, section XVII, page 104	
600.00	Pay-roll item 65, section XVII, page 104	Pay-roll item 68, same section and page.
6.60	Pay-roll item 164, section V, page 55	Pay-roll item 163, same section and page.
300.00	Budget 127, section V, page 64	Pay-roll item 294-a, same section and page.
15.00	Pay-roll item 180, section V, page 56	Pay-roll item 171-a, same section and page.
100.00	Budget 126, section V, page 64	Pay-roll item 287-a, same section and page.
60.00	Budget 116, section V, page 59	Pay-roll item 220, same section and page.

160.00	Budget 114, section V, page 59	Pay-roll item 210, same section and page.
700.03	Pay-roll item 134, section V, page 54	Budget 99, same section and page.
693.07	Pay-roll item 151, section V, page 54	Budget 99, same section and page.
200.00	Pay-roll item 29, section V, page 47	Budget 77, same section and page.
75.00	Pay-roll item 12, section V, page 45	Budget 74, same section and page.
600.00	Budget 381, section XVII, page 106	Pay-roll item 87, same section and page.
236.25	Budget 78, section V, page 47	Budget 77, same section and page.
45.00	Budget 351, section XVI, page 98	Pay-roll item 34, same section and page.
3.39	Pay-roll item 41, section XVI, page 99	Pay-roll item 42, same section and page.
24.00	Budget 111, section V, page 58	Pay-roll item 192-a, same section and page.
199.00	Pay-roll item 17, section XVII, page 102	Pay-roll item 8, same section and page.
335.00	Pay-roll item 2, section XVII, page 102	Pay-roll item 8, same section and page.
75.00	Pay-roll item 199, section V, page 59	Budget 113, same section and page.
70.00	Pay-roll item 219, section V, page 59	Budget 116, same section and page.
30.00	Pay-roll item 219, section V, page 59	Pay-roll item 220, same section and page.
60.00	Budget 93, section V, page 51	Pay-roll item 88, same section and page.
70.82	Pay-roll item 271-a, section V, page 63	Budget 123, same section and page.
602.22	Budget 275, section XV, page 92	Pay-roll item 60, same section and page.
50.00	Pay-roll item 260, section V, page 62	Pay-roll item 248-a, same section and page.
93.34	Pay-roll item 96, section V, page 51	Budget 94, same section and page.
416.65	Pay-roll item 10, section XVII, page 102	
100.00	Pay-roll item 15, section XVII, page 102	
123.16	Pay-roll item 27, section XVII, page 102	Pay-roll item 28, same section and page.
38.00	Pay-roll item 5, section XVII, page 102	
575.11	Pay-roll item 6, section XVII, page 102	
100.00	Pay-roll item 30, section XVII, page 102	Budget 360, same section and page.

105.06	Budget 306, section XV, page 94	Budget 364, section XVII, page 102.
135.93	Pay-roll item 150, section V, page 54	Budget 99, same section and page.
150.01	Pay-roll item 152, section V, page 54	Budget 99, same section and page.
25.00	Pay-roll item 146, section V, page 54	
175.00	Pay-roll item 148, section V, page 54	Pay-roll item 139, same section and page.
198.66	Budget 72, section V, page 45	Budget 377, section XVII, page 106.
5.00	Budget III, section V, page 58	Pay-roll item 195, same section and page.

Voted to approve the following requisitions:

Requisitions 1551 to 1575, inclusive.....	\$28,264.44
Requisitions 1576 to 1600, inclusive.....	58,462.27
Requisitions 1601 to 1625, inclusive.....	6,230.33
Requisitions 1626 to 1650, inclusive.....	37,410.58
Requisitions 1651 to 1675, inclusive.....	11,677.62
Requisitions 1676 to 1700, inclusive.....	12,869.84
Requisitions 1701 to 1725, inclusive.....	6,985.11
Requisition 1750, Item for 1 only 3'x½' Laboratory size Oliver Filter, complete with vacuum equipment	500.00

Voted to adjourn.

G. H. HAYES,
Secretary