

The University of Minnesota**EXECUTIVE COMMITTEE****MINUTES**

March 5, 1918

A special meeting of the Executive Committee of the Board of Regents was held in the President's office on Tuesday, March 5, 1918, at ten thirty o'clock, to consider charges preferred by representatives of the Nonpartisan League and representatives of organized labor against Professor E. Dana Durand.

Present: Regent Snyder, chairman pro tem; Regents Burton, Partridge, Glotfelter, and Schulz; Professor E. Dana Durand and several members of the faculty; Mr. Carl Beck and several representatives of the Nonpartisan League and of organized labor and special court reporter, George Schnepfer.

The original petition presented to the Executive Committee on February 18, 1918, also a supplementary statement by Mr. Beck in response to a request for more specific charges, were read and both were directed filed supplement to the minutes, page 132.

Professor E. Dana Durand made a full and complete statement in connection with his employment by the Swift Packing Company and there was considerable discussion, questions propounded and answers thereto, all of which is included in the testimony as taken by the reporter, filed supplement to the minutes, page 133.

It appeared that the charges were the outgrowth of rumors and suspicions and that the conference and testimony submitted resulted in a better understanding; in fact, at the close of the meeting the President of the University questioned representatives of the Nonpartisan League and organized labor as to their conclusion regarding the desirability of Professor Durand's resignation from the University and when put to a vote eight

of the ten representatives voted against demanding his resignation and there were no votes calling for his resignation.

The above report, together with the petitions and testimony, are hereby submitted to the Board for consideration.

Voted to adjourn.

G. H. HAYES,
Secretary

The University of Minnesota

AGRICULTURAL COMMITTEE

MINUTES

March 15, 1918

A meeting of the Agricultural Committee was held in the President's office, Friday, March 15, 1918, at eight-thirty o'clock.

Present: Regent Rice, Chairman; Regents Burton, Schulz, Sommers, and Williams, J. G.

Voted to accept the following resignations:

F. L. Kennard, Agronomist at Crookston, effective April 1, 1918.

Miss Katharine Burns, Clerk in Division of Soils, effective March 15, 1918.

Miss Greta Gray, Assistant Professor of Foods and Cookery, effective at time of appointment.

Voted to approve the following appointments:

R. O. Westley as Assistant Professor of Agronomy at Crookston, beginning April 1, 1918, at \$1,800 per year with \$1,900 for the year 1918-19.

Miss Ruth F. Peterson as Clerk in Division of Research in Agricultural Economics beginning February 7, 1918, at \$60 per month.

Miss Agnes Haasl as Stenographer in Division of Plant Pathology and Botany from March 5, 1918, to April 5, 1918, at 30 cents per hour.

George Beatty, as Station Foreman in Division of Soils from May 1 to October 31, 1918, at \$125 per month.

Miss Rose Miller as Cook at Crookston from March 1 to August 1, 1918, at \$50 per month.

Miss Ausilga Sorenson as Instructor in Violin, School of Agriculture, from January 7, to March 31, 1918, with sum total of special fees paid for violin.

Miss Mabel Willson as Instructor in Piano, School of Agriculture, from November 1, 1917, to March 31, 1918, with sum total of special fees paid in for piano music.

Luverne Sigmond, as Instructor in Voice, School of Agriculture, from January 7, 1918, to March 31, 1918, with sum total of special fees paid for vocal music.

A. M. Christensen, as Instructor in Farm Crops, Northwest School and Station, from April 1 to August 1, 1918, at \$2,000, and from August 1, 1918, to August 1, 1919, at \$2,100.

Hilda Afdem as clerk in the Division of Veterinary Medicine beginning March 5, 1918, at \$60 per month.

Voted to approve the following promotions:

W. W. Cumberland from Assistant Professor of Agricultural Economics to Chief of the Division of Research in Agricultural Economics and Agricultural Economist of the Agricultural Experiment Station, and Associate Professor of Economics in charge of the Section of Agricultural Economics in the Department of Economics of the College of Science, Literature, and the Arts at a salary of \$2,750 per year, beginning August 1, 1918.

Voted to approve the following salary adjustments:

J. B. Torrance, Instructor in Engineering, School of Agriculture, from \$1,200 to \$1,600 per year, on full-time basis, beginning April 1, 1918.

Mrs. Jean M. Dorsey, Instructor in Foods-Management, to be put on basis of half-time service, beginning March 1, 1918, at \$37.50 per month for the remainder of the year.

Harvey M. King, Instructor in Mechanical Drawing, from \$65 per month for two-thirds time to \$90 per month, for full time from March 1 to June 1, 1918.

Voted to approve the following leaves of absence:

E. C. Stakman, Associate Professor of Plant Pathology from March 11 to September 15, 1918, without pay, to take up emergency work for the U. S. Department of Agriculture in the control of cereal rusts in the Mississippi Valley.

L. R. Whitson, Instructor in Drawing, for war service, without pay, beginning March 2, 1918, to July 31, 1918, without re-appointment.

Miss Ida M. Shelton, Assistant Cashier, for one year without pay, beginning April 1, 1918.

Voted to approve the following trips outside the State:

Frank Robotka, to Brookings, S. D., to deliver address on Creamery Accounting at the Dairy Short Course, one day about the middle of March. Extra cost of \$5.00 due to inclusion of Brookings on regular field trip in southwestern Minnesota to be charged to Budget 96.

G. R. Bisby to attend meeting of the Pathologists of the Great Plains States at Lincoln, Nebraska, from March 18 to 21, 1918, expense of \$35 to be charged to Budget 123.

E. M. Freeman to attend the meeting of the Pathologists of the Great Plains States from March 18 to 21, 1918, expense of \$35 to be charged to Budget 123.

A. M. Christensen from Rugby, N. D., to Crookston to confer with Mr. Balmer on County Agent work, March 19, 1918, expenses \$10.00 to be charged to Budget 300.

S. B. Bedford to come from Winnipeg to Crookston to attend County Agent conference, March 19, 1918, expense of \$25 to be charged to Budget 300.

A report of the automobile clinic in the Agricultural Engineering Department was received and ordered filed supplement to the minutes, page 134. On the recommendation of the Dean of the Department of Agriculture, it was voted to discontinue the clinic.

Voted in accordance with published regulations to authorize a reimbursement to J. H. Kalash, instructor in Animal Husbandry, for tuition fees paid the first semester of the current year.

Voted to abandon the chairmanship plan in the Department of Agriculture and approve the plan of permanent chiefs of divisions, removing all administrative responsibilities from the heads of sections within each division.

Whereas, at a meeting of the Agricultural Committee on July 9, 1917, the question of nutrition experiments was discussed and a conclusion reached to the effect first, that Professor Haecker would be retained for the year 1917-18 at a salary of \$3,100; second, that on July 31, 1918, Professor Haecker would officially retire, and third, that at the close of the fiscal year 1917-18 a sum of money would be provided which would enable him to tabulate the results of the experiments and complete the work and

Whereas, at the present time it appears that the experiments can not be completed before September 1, 1918, it was

Voted that the understanding reached on July 9, 1917, be carried out and that Professor Haecker officially retire July 31, 1918, and that the Dean of the Department of Agriculture recommend later a sum of money deemed necessary to complete the experiments and tabulate the results.

Voted to approve the remission of fees to Francis Rickel and C. F. Schumaker who are with the Aviation Corps at Dunwoody.

Voted to approve the expense bill of Superintendent C. G. Selvig who, while on a trip east at the expense of the State Educational Department, made a side trip to

Des Moines, Iowa, to confer with prospective candidates for positions at the Northwest School and Station and to instruct the Comptroller to confer with State officials to ascertain if reimbursement can not be made under the authorization approved.

Voted to approve the appropriation of \$6,500 from Reserve to Budget 102, Animal Husbandry Division, with the understanding that salary balances in the Department of Agriculture in an equal sum will be credited to Reserve.

Voted to approve the lease of six acres, more or less, from the University Golf Club for use of the Division of Agronomy and Farm Management, at \$5 per acre for the crop season.

Voted to refer to the President, the Dean of the Department of Agriculture, and the Comptroller with authority, the question of loaning rifles now at the Northwest School and Station, to the Home Guard at Crookston.

G. H. HAYES,
Secretary

The University of Minnesota**BOARD OF REGENTS****MINUTES****March 15, 1918**

A meeting of the Board of Regents was held in the President's office, Friday, March 15, 1918, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Mayo, Rice, Partridge, Schulz, Sommers, and Williams, J. G.

Voted to approve the minutes of the meeting of the Agricultural Committee of January 18, 1918, and the minutes of the meeting of the Board of Regents of January 18, 1918.

Voted to approve the report of the Agricultural Committee, March 15, 1918.

Voted to accept the following resignations:

Dr. F. A. Woodward, Acting Resident of the University Hospital, effective February 9, 1918.

T. H. Smith, Instructor in Foundry, effective March 1, 1918.

William Harris, Service Man, Department of Pathology, effective February 28, 1918.

C. J. Iverson, Assistant in Law Library, effective March 1, 1918.

Nell Derus, Stenographer in School of Mines, effective February 28, 1918.

Laura Lotze, Stenographer in College of Dentistry, effective March 1, 1918.

J. J. Liebenberg, Instructor in Architecture, effective February 28, 1918.

Voted to approve the following appointments:

Dr. Charles D. Freeman as Assistant Professor of Dermatology, beginning March 1, 1918, without salary.

Dr. Charles E. Smith, as Instructor in Medicine, beginning March 1, 1918, without salary.

Dr. Max Scham as Instructor in Pediatrics beginning March 1, 1918, for the remainder of the academic year, without salary.

Dr. John T. Litchfield as Instructor in Ophthalmology and Oto-Laryngology beginning March 1, 1918, for the remainder of the academic year, without salary.

Dr. Glenn R. Matchan as Assistant in Pediatrics beginning March 1, 1918, for the remainder of the academic year, without salary.

W. E. Bryant as Instructor in Foundry from March 1 to June 30, 1918, at a salary of \$120 per month.

E. J. Miller as Instructor in Mechanical Drawing from March 1 to June 15, 1918, at \$125 per month.

J. M. Rysgaard as Lecturer in Physics for the second semester of the year 1917-18, at a salary of \$375 for the semester.

George Fairclough as part time Instructor in Pipe Organ in the Department of Music for the second semester, his salary to be comprised of fees received for the course, amounting to \$40.00.

Dr. Niels Nedergaard as Assistant in Medicine, beginning February 15, 1918, for the remainder of the academic year, without salary.

D. D. Anderson as Laboratory Helper in Department of Pharmacology from February 1, 1918, to June 30, 1918, at \$10 per month.

Miss Florence Carlson for clerical and non-technical services in the Pharmacy Dispensary at a salary of \$40 per month beginning March 16, 1918.

Robert G. Green as Laboratory Helper in Pathology and Bacteriology on part time service, from February 1 to June 30, 1918, at \$30 per month.

James McNee as University Hospital Steward from February 11, 1918, to July 31, 1918, at \$1,200 per year.

J. A. Lepak as Assistant Hospital Steward from February 15, 1918, to July 31, 1918, at \$30 per month.

Einar Fryckman as Service Man in the Department of Pathology beginning March 5, 1918, at \$35 per month.

M. L. Norstad as Instructor in the College of Engineering from March 1 to June 30, 1918, at \$60 per month.

A. H. Williams as Student Assistant in the College of Engineering, beginning March 1, 1918, at \$20 per month.

Mrs. Gladys C. Blakey as Assistant in History for the second semester at \$250 for the semester.

T. F. Neils as Assistant in the Law Library beginning March 1, 1918, at a compensation of \$28.50 for the balance of the academic year.

H. J. Moersch as Laboratory Helper in Physiology from February 1 to June 30, 1918, at \$15 per month.

Margery L. Brown as Assistant in Romance Languages for the second semester of 1917-18 at \$300 for the semester.

Rolland E. Cole as Student Helper in the Department of Economics for the second semester at \$225 for the semester.

Clifford O. Bemis as Assistant in the University High School, beginning February 18, 1918, at \$300 for the remainder of the academic year.

Joseph G. Brom as Assistant in the University High School beginning February 18, 1918, at \$100 for the remainder of the academic year.

Max Donauer as Special Assistant in Organic Chemistry, for the second semester of the year 1917-18 at \$250 for the semester.

R. M. Eppard as Student Helper in Chemistry beginning February 27, 1918, at \$10 per month.

Howard Abrahamson as Laboratory Assistant in Experimental Engineering, beginning February 21, and ending June 15, 1918, at \$20 per month.

Silvia Miller as Stenographer in the School of Mines beginning March 1, 1918, at \$65 per month.

Lillian Sevaton as Stenographer in the College of Dentistry beginning March 1, 1918, at \$60 per month.

Edwin J. Berkvam as Student Helper in Norwegian for the second semester at the rate of 30 cents per hour.

Miss Eva Yager as Stenographer in the Department of Social and Civic work for one month beginning March 1, 1918, at a salary of \$30.

Voted to approve the following promotions:

Professor Frederick Bass as Chairman of the Civil Engineering Department with an increase in salary from \$2,000 per year to \$2,500 beginning March 1, 1918.

S. C. Burton, Instructor in Department of Architecture, to the rank of Assistant Professor with an increase in salary from \$1,600 per year to \$1,800 per year beginning August 1, 1918.

Dr. Royal N. Chapman from Instructor to Assistant Professor of Animal Biology and Assistant Entomologist in the Experiment Station for a period of three years beginning August 1, 1918, at a salary of \$2,250 per year.

Henry N. Wade to the position of Superintendent of the Mines Experiment Station beginning March 1, 1918, with an increase in salary from \$1,200 to \$1,800 per year.

W. D. Reeve to the position of Acting Principal of the University High School for the remainder of the academic year with an additional payment of \$100 for the period.

J. D. Dodson from Teaching Fellow to Instructor in the Department of Psychology beginning February 18, 1918, at a salary of \$1,200 per year.

Mrs. Kathryn Dieterich to the rank of part-time Instructor in the Department of Physics at a salary of \$500 for the semester.

Dr. L. W. Barry from a second year fellowship to a third year fellowship in Obstetrics and Gynecology with a salary of \$1,000 for the twelve months beginning April 1, 1918.

Dr. N. O. Pearce from a first year fellowship to a second year fellowship in Pediatrics with a salary of \$750 for the twelve months beginning February 1, 1918.

Miss Hallie Bruce, first assistant in Pharmacy, to take Mr. Kohl's place at a salary of \$70 per month beginning March 1, 1918.

Miss Esther Johnson, second assistant to first assistant in Pharmacy at a salary of \$60 per month beginning March 1, 1918.

Voted to approve the following salary adjustments:

J. C. McKinley, Instructor in the Department of Pathology, be put on a three fourths time basis and paid three fourths of his present salary or at the rate of \$750 per year, beginning February 1, 1918.

J. M. Hamilton, Instructor in Architecture, be increased to \$140 per month beginning March 1, 1918.

Phillip P. Phillips, Accountant in the Storehouse, from \$75 to \$90 per month, beginning March 1, 1918.

Roy Maiser, Assistant in the Purchasing Department from \$90 to \$100 per month beginning March 1, 1918.

Edna Jennings, Record Clerk in the Registrar's Office, from \$50 to \$60 per month beginning March 1, 1918.

F. A. Cederstrom, part time Assistant in Animal Biology be increased to \$125 per month for March, April, May, and June, 1918.

A. G. Mayers be appointed full-time assistant in Chemistry with an increase of salary to \$500 for the semester.

A. M. Snell, Student Assistant in Physiology, from \$20 per month to \$35 per month, from February 1 to June 30, 1918.

Mrs. C. D. Clark, Solicitor in the Lyceum Department, appointment extended to March 15, 1918, with the option of taking the whole month of March, at \$100 per month.

Agnes Volbrecht be transferred from the position of Nurse in the Social Service Department to Nurse in the Department of Obstetrics from February 1 to July 31, 1918, at a salary of \$50 per month.

Miss Bernice Winter, Clerk in the University Hospital, be increased from \$40 to \$45 per month, beginning February 1, 1918.

H. G. Overholt, Instructor in Civil Engineering, to be put on full-time basis from March 15 to June 15, 1918, at \$200 per month to be paid from salary of Professor Meyer, Professor Meyer to receive the balance of his regular salary over and above \$200.

Voted to approve the following leaves of absence:

F. R. McMillan, for service in the Department of Concrete Ships of the U. S. Shipping Board, without pay beginning March 1, 1918.

Dr. J. C. Michaels, Assistant in Nervous and Mental Diseases, for war service, beginning December 1, 1917, no salary involved.

Dr. J. F. McClendon, Associate Professor of Physiology, for war service, beginning February 15, 1918, salary to be adjusted.

A. E. Koenig, Assistant Professor of German, for two and one-half weeks, beginning April 8, 1918, for a speaking campaign in South Dakota, in the German district, with regular pay.

Voted to approve the following trips outside the State:

Professor A. J. Todd to attend the National Conference of Social Work in Kansas City from March 15 to 21, 1918, expense of \$65 to be appropriated from Reserve.

Professor W. H. Emmons to attend a meeting of officers of the Federal and State Surveys for investigation of deposits of minerals used in the war, at Washington in March or April. Expense of \$135 to be charged to Budget 73.

Professor R. R. Shumway to attend the annual meeting of the North Central Association of Colleges and Secondary Schools in Chicago, March 21-23, 1918, expense of \$35 to be charged to Budget 25.

Professor A. S. Cutler, to go as representative of the University to a conference of National Workmen's Compensation Service Bureau in Chicago on March 20, 1918. Expense of \$40 to be charged to Budget 25.

Voted to approve proposed new items for the 1918-19 budget; items one to four, inclusive, and nine to twelve, inclusive, with the understanding that the maintenance increase over the 1917-18 budget is limited to \$25,000. List filed supplement to the minutes, page 135.

Voted to continue the School of Chemistry as a separate unit.

Voted, inasmuch as the testimony in the matter of charges by the Nonpartisan League and representatives of organized labor against E. Dana Durand was available only one day previous to the meeting, to make the subject a special order of business at a meeting of the Board to be held the 23d instant.

At the invitation of the President, Dr. Leo M. Crafts and Mr. E. B. Johnson appeared before the Board in connection with a letter by Dr. Crafts to the Alumni Committee which was published in the Alumni Weekly. Dr. Crafts read a statement bearing on the charges made which was filed supplement to the minutes, page 136. After considerable discussion Dr. Crafts advised the Board that his statement that there "had been too many dissolute and dissipated members of the staff in the past" did not apply to present staff members and that he was sorry the statement had been published.

A request having been received from the War Department to train five hundred men in aviation mechanics and the Deans of the Department of Agriculture and the College of Engineering having been assigned to confer with Government officials regarding a contract, after consideration it was

Voted to authorize the officers of the University to execute a contract with the Government in accordance

with the standard form submitted and filed supplement to the minutes, page 137, at \$1.65 per day.

Voted to approve the following report of the Committee of Deans on conditions of appointments, services and salaries:

"Your committee appointed to consider the conditions of appointments, services, and salaries, recommends that beginning with the year 1918-19 (August 1, 1918), appointments be made in accordance with the following terms:

Terms of appointment of University employees shall be

A. For the fiscal year; salaries to be paid in twelve monthly installments; a vacation of one month being allowed.

B. For the academic year, consisting of forty consecutive weeks beginning one week before the date for the official opening of the college year; salaries to be paid in ten installments as provided in the minutes of the Regents of January 18, 1918, with the substitution of the words "the academic year" for "the session." In cases of absence for a part of the academic year salary adjustments shall be on the basis of the number of weeks of service rendered.

C. Term employment. Salary on the basis of months, weeks, days, or hours of employment.

D. Persons employed for the academic year or on any part time arrangement may be engaged for other service during any time not covered by the original contract.

In general it is to be considered that administrative officers, experiment station and extension workers, and secretaries, clerks and service men in departments whose work requires their services are appointed for the fiscal year."

Voted to approve the following regulations recommended by the Deans' Committee:

"Voted, that since the primary purpose of the original rule concerning free tuition is to encourage advanced work, the exemption from fees be restricted to those registering in the Graduate School, in other words, that the present rule be modified to read as follows: 'All fellows, scholars, assistants, instructors, and all members of the teaching staff and scientific bureaus or experiment stations, when regularly enrolled as students in the Graduate School shall not be required to pay University fees or tuition.' Voted also that where necessary in individual cases the salaries of teachers may be increased to cover the amount of free tuition withdrawn in their cases."

Voted to approve the regulations governing secretarial, clerical, and stenographic service as recommended by the Deans and amendment with reference to Saturday employment suggested by Regent Sommers as follows:

1. Classification. Distinction shall be made between the work required in various offices as follows:

A. Administrative offices. The distinguishing characteristic of the service is that the employee must represent the administrative officer in the application of general regulations and in the decision of minor questions in accordance with the practice of the office. Employees carrying this responsibility may be entitled *secretaries*. Salaries from \$840 in proportion to responsibilities of the position filled and the experience and ability of the employee.

B. Departmental and Divisional offices. In these the element of independent responsibility is not great but there may be a considerable amount of clerical work which the employee must be able to do without minute direction. Employees may be entitled *clerks* or *stenographers*. Salaries from \$720 for the full year; in case of departments requiring less than the full year's service, \$50 to \$75 per month.

C. Stenographic work requiring little clerical responsibility. In smaller departments or as assistants in the larger offices. Salaries from \$540 to \$720 a year; or \$40 to \$60 a month; or 25 to 40 cents per hour of service.

2. Promotions:

Advance in rank and salary shall recognize primarily ability and expertness, rather than length of service. Appointments to vacant positions shall be made when practicable within the existing staff by transfer and advance, rather than from outside the University.

3. Tenure:

Original appointments which contemplate service for the calendar or the academic year shall be probational and terminable at the end of any month, if service proves unsatisfactory. Successive appointments should be for one year, terminable within that year only for adequate causes.

Employment for shorter periods should be terminable at will.

4. Working Day and Vacations:

Each office should have a definitely established practice. Two alternatives are suggested:

A. A working day of eight hours (usually 8-12 and 1-5) with a vacation period of four weeks with pay.

B. A working day of seven and one half hours (usually 8:30-12 and 1-5) with a vacation period of three weeks with pay.

Employees will be allowed a half holiday on Saturday afternoon whenever the work in their department is completed and there is no other necessary work to be done. Overtime without pay shall be required whenever necessary, but the same may be compensated for in a reasonable manner by hours of leave at times when the work of the office will allow it.

The vacation period with pay shall be granted only to persons on twelve months' employment and shall be taken at a time acceptable to and convenient for the department concerned; provided, however, no leave is permissible until six months' service has been rendered.

5. Sick Leave:

In addition to the vacation period defined in paragraph 4, leave with pay not exceeding four weeks may be allowed in

cases of actual disabling illness as certified by physicians' certificates.

6. Recesses:

Student recesses or vacations in addition to legal holidays do not apply to secretarial, clerical, or stenographic employees.

Vacations are not permissible for short term employees, secretaries, clerks, and stenographic employees.

7. Central stenographic service:

The establishment of facilities for stenographic or clerical service for the intermittent or occasional uses of various members of the instructional staff should be left to each College.

Inter-departmental service already exists in Arts, Engineering, and Agriculture. The Dean's office appears to be the logical station for calls for stenographic assistance, and the assignment of service.

8. Range of Legitimate Work:

Departments should encourage members of staff to use stenographers or clerks to assist in preparing reports of investigations or otherwise in furthering research work.

Manuscript for publication for which compensation is expected, and manuscript for paid lectures should not be prepared at the expense of the University.

Voted to approve the immediate establishment of a University Public Health Department, as follows:

1. That a University Health Department be created.

2. That all related agencies be correlated in support of this department and be represented by a health committee to be appointed by the President, which will serve in an advisory capacity to the Health Officer.

3. That a health fee of \$3.00 per semester be charged to each student of collegiate rank and that a fee pro rated to the period of study be charged to students of less than collegiate rank, beginning with the University session of 1918-19, and that such fees be used as a fund for the establishment of free health service for the students of the University.

4. That under the health fee system a force of physicians and nurses be selected by the Health Officer and appointed by the Board of Regents in the service of the department.

In connection with the policy of continuing members of the staff engaged in war work in part payment of salaries on the University pay-roll, the President submitted correspondence with the Federal Government which expresses appreciation of the encouragement held out to members of the faculty under the existing regulations, "but unfortunately for the program, as far as the Funds derived by the University are concerned, the Congress in providing these appropriations has imposed very definite limitations on their use which this department has no authority to waive or modify." The Board deems it

unwise "to use the funds of the State of Minnesota in any way which does not apply to Federal Funds. It becomes necessary, therefore, to bring definitely to the attention of every member of the staff, the strong possibility, if not probability, that after July 31, 1918, the partial payment of salaries to members of the staff engaged in Government or public service will be discontinued. In accordance with the action of the Regents on July 13, 1917, exceptions, of course, will be made in cases where services are performed for the University."

Voted to approve the usual trips of staff members in the School of Mines in conducting the junior class in regular field work at a total estimated expense of \$800.

Voted to refer to the President of the Board the question of making overhead charges to Shevlin Hall.

Voted to increase the resident fee in Sanford Hall beginning with the year 1918-19 from \$225 to \$250.

Voted to approve the loan of a relief model of Minneapolis by the Department of Geology to the Dunwoody Institute and the loan of Northrup Synchronizing Set Tuning Fork to the Army Proving Grounds at Aberdeen, Maryland.

Voted to approve the procuring of a patent on a chemical compound discovered by Professor William Moore of the Division of Entomology and Economic Zoology, Department of Agriculture, at the expense of the University, if arrangements can be made.

Voted, owing to the present war situation and the general feeling that this is scarcely an appropriate time for holding celebrations, indefinitely to postpone the Fiftieth Anniversary Celebration of the University of Minnesota with the understanding that at the proper time some action might be taken and that at Commencement some recognition of the half century life of the University might be taken.

Voted to approve the recommendation of the Dean of the Medical School that beds to the number of ten be made available in the University Hospital for use of the Aviation Corps at the Overland building with the understanding that all cases of throat disease be cultured and bacterial reports upon such culture be received before patients are admitted to the Hospital.

Voted to grant a degree of Doctor of Medicine *post obitum* to H. T. Kennedy.

Voted to appoint a committee, with the President of the University, ex-officio, as chairman, the other members of the committee to be selected from the faculty, for the purpose of passing upon all gifts of art objects presented to the University.

Voted to refer to the President and faculty of the College of Science, Literature, and the Arts, a petition from the Federation of Minneapolis Ministers regarding credit for work in religious subjects in schools and colleges of approved standing.

Voted to approve the renting of Northrop Cottage at 112 Church Street southeast, at an expense of \$35 per month for additional housing which will be required for the summer school of nurses, the rent to be provided from the Hospital budget.

Voted to authorize an appropriation of approximately \$33 for an electrical connection to the theatrical dome in Folwell Hall.

Voted to correct the minutes of the Executive Committee of the Board of Regents of February 18, 1918, wherein the Board voted to accept from the Faculty Women's Club the furniture, linen, and belongings in Northrop, Folwell, Loring, and Winchell cottages, eliminating Winchell Cottage, the furniture and furnishings of which were accepted by resolution of the Board of Regents November 16, 1915, as a gift from the Minnesota Alumnae Club.

Voted to refer to the President of the University the advertising matter of the University of Southern Minnesota with the recommendation that he submit the same to the Blue Sky Law Commission.

Voted to approve the expenditure of approximately \$300 for advertising the Summer Session

Voted to grant a degree of Doctor of Medicine to Ray L. Schutt.

Voted to approve the petition of the Northern States Power Company for an easement for a pole line for supplying current to the State Fair Grounds and to direct the Comptroller to request the Attorney General to draw up the necessary papers.

A report of accident to Miss Lena Olson, who later died at the University Hospital, was received and ordered filed supplement to the minutes, page 138.

Voted to authorize the sale of the following obsolete property:

Shevlin Hall.—1 Humphrey 1 No. 6A Heater.
 Minnesota Union.—1 24 gallon aluminum kettle.
 Psychology Department.—1 hand lathe, Barnes No. 4½.
 Northwest School and Station, Crookston.—
 Stephens Hall
 100 oil lamps
 Home Economics
 4 large oil lamps
 12 gas plates, single burner
 Hill Building
 Potato cutter
 Various Machine Sheds
 Mower
 Potato digger
 4 water heaters
 Split log drag
 Galvanized water tank
 Jack pump

Voted to direct the correction of the date of claim of A. C. Krey and approve the same for payment.

Voted to authorize President M. L. Burton to execute, on behalf of the University of Minnesota, a bond in the sum of \$5,220.63 in favor of the Federal Government to cover ordnance stores.

Voted to confirm the following agreement with Dr. J. P. Sedgwick: That his salary be increased to \$5,000 per year beginning with the second semester of the current academic year with the understanding that he discontinue his regular office and that he come upon the so-called full time basis with the provision that a certain amount of his time be available for consultation work.

Voted to approve the following student loans:

Gilfillan Trust Fund

Clarence A. Hanson....	\$50.00	Hymen M. Lunche....	\$25.00
Ruth E. Anderson.....	20.00	William W. Hall.....	100.00
Earl S. Pendergast....	100.00	Walter H. McKinney...	76.00
Henry T. Norrgard....	100.00	Norman W. Kingsley...	65.00
Teresa Huesman	100.00	Arthur Langhoff	75.00
Leo C. Rigler.....	100.00	E. L. Oliver.....	75.00

Ludden Trust Fund

Oscar Tunheim	\$75.00	Clarence C. Jackson....	\$50.00
Clarence Dawson	25.00	Floyd T. Knott.....	25.00

Ludden Real Estate Fund

Lawrence K. Lawler...\$100.00	David Geldman \$35.00
Abe Segal 35.00	John G. LaFeniere.... 150.00
Martin Abern 50.00	Paul M. Gamble..... 100.00
Julius Sloan 76.00	

Voted to approve old bills as per list filed supplement to the minutes, page 139.

Voted to approve the following transfers:

Amount	From	To
\$ 200.00	Reserve, page 18...	Establish budget 25a, section II, page 26
20.00	Reserve, page 18...	Budget 46, section III, page 36
137.96	Budget 89, section V, page 49	Budget 287, section XV, page 93
1,200.00	Reserve, page 18...	Establish pay-roll item 54, section I, page 20
720.00	Reserve, page 18...	Establish pay-roll item 55, section I, page 20
646.00	Reserve, page 18...	Establish pay-roll item 56, section I, page 20
5.00	Pay-roll item 177, section III, page 37	Establish pay-roll item 185a, same section and page
250.00	Budget 181, section VII, page 76	Pay-roll item 3, same section and page
200.00	Budget 181, section VII, page 76	Pay-roll item 4, same section and page
250.00	Budget 181, section VII, page 76	Pay-roll item 11, same section and page
10.10	Pay-roll item 25, section III, page 28	Establish pay-roll item 113d, same section, page 33
240.00	Pay-roll item 30, section III, page 29	Establish pay-roll item 43a, same section and page
800.00	Reserve, page 18...	Establish pay-roll item 182a, section III, page 37
100.00	Pay-roll item 199, section V, page 59	Pay-roll item 200, same section and page
600.00	Pay-roll item 199, section V, page 59	Pay-roll item 202, same section and page
200.00	Reserve, page 18..	Pay-roll item 279, section V, page 63
1,000.00	Pay-roll item 76, section V, page 49, Fund 5	Establish budget 89b, same section and page, Fund 5
30.00	Pay-roll item 17, section VIII, page 77, Experiment Station	Pay-roll item 23, same section and page, Experiment Station
150.00	Budget 206, section XIII, page 85, Fund 8a	Establish pay-roll item 10, same section and page, Fund 8a

150.00	Budget 206, section XIII, page 85, Fund 8a	Establish pay-roll item 11, same section and page, Fund 8a
100.00	Budget 206, section XIII, page 85, Fund 8a	Establish pay-roll item 11a, same section and page, Fund 8a
125.00	Budget 206, section XIII, page 85, Fund 8a	Establish pay-roll item 11b, same section and page, Fund 8a
365.10	Budget 27a, section II, page 26	Budget 17, same section, page 24
416.35	Budget 27, section II, page 26	Budget 17, same section, page 24
65.00	Reserve, page 18...	Budget 52, section III, page 39
100.00	Budget 79, section V, page 47	Budget 80, same section and page
150.00	Budget 122a, section V, page 62	Budget 114, same section, page 59
300.00	Pay-roll item 14, section XII, page 84, Support	Establish pay-roll item 28, section XII, page 84
100.00	Pay-roll item 14, section XII, page 84, Support	Establish pay-roll item 29, same fund, section and page
30.00	Reserve, section I, page 18	Pay-roll item 113d, section III, Support, page 33
133.33	Pay-roll item 128, Support, section V, page 53	Pay-roll item 123, same fund, section and page
300.00	Reserve, section I, page 18	Pay-roll item 199c, section III, page 38
310.00	Pay-roll item 6, section XI, page 82	Pay-roll item 9, same fund, section and page
40.00	Budget 153, section VI, page 70	Pay-roll item 98, same fund, section and page
30.00	Pay-roll item 31, section VI, Fund 7, page 74	Pay-roll item 3, same fund, section and page
335.00	Pay-roll item 1, section VI, Fund 7, page 72	Pay-roll item 5, same fund, section and page
200.00	Pay-roll item 1, section VI, Fund 7, page 72	Budget 156, same fund, section and page
100.00	Pay-roll item 6, section VI, Fund 7, page 72	Budget 161, same fund, section and page
150.00	Pay-roll item 8, section VI, Fund 7, page 72	Budget 161, same fund, section and page
400.00	Pay-roll item 10, section VI, Fund 7, page 72	Budget 162, same fund, section, and page

100.00	Pay-roll item 36, section VI, Fund 7, page 74	Budget 163, section VI, page 72
500.00	Budget 164, section VI, Fund 7, page 73	Budget 168, same fund, section, page 74
500.00	Budget 164, section VI, Fund 7, page 73	Budget 170, same fund, section, page 74
1,500.00	Budget 158, section VI, Fund 7, page 72	Budget 172, same fund, section, page 74
125.00	Pay-roll item 26, section VI, fund 7, page 74	Budget 259, same fund, section, page 89
75.00	Pay-roll item 33, section VI, fund 7, page 74	Budget 259, same fund, section, page 89
125.00	Pay-roll item 38, section VI, fund 7, page 74	Budget 259, same fund, section, page 89
500.00	Budget 158, section VI, fund 7, page 72	Budget 173, same fund, section, page 74
625.00	Pay-roll item 202, section III, Support, page 38	Establish pay-roll item 202a, same section, fund, and page
125.00	Pay-roll item 202, section III, Support, page 38	Pay-roll item 203, same section, fund, and page
60.00	Budget 352, section XVI, fund 29, page 98	Pay-roll item 35, same section, fund, and page
50.00	Pay-roll item 17, section VI, Support, page 66	Pay-roll item 18, section VI, Support, page 66
250.00	Pay-roll item 17, section VI, Support, page 66	To establish following pay-roll items: 17d, section VI, \$75.00 17e, section VI, 50.00 17f, section VI, 50.00 17g, section VI, 75.00
25.00	Pay-roll item 32, section VI, Support, page 67	Pay-roll item 36, section VI, Support, page 67
125.00	Pay-roll item 31, section XVII, Support Cr., page 102	Budget 364, section XVII, page 102
285.00	Pay-roll item 17, section XVII, Fund 11, page 102	Establish pay-roll item 17a, same section, fund, and page
50.00	Pay-roll item 28, section XVII, Fund 11, page 102	Establish pay-roll item 28a, same section, fund, and page

Voted to approve the following requisitions:

Requisitions 1001 to 1025 inclusive.....	\$10,152.36
Requisitions 1026 to 1050 inclusive.....	6,517.32
Requisitions 1051 to 1075 inclusive.....	11,583.57
Requisitions 1076 to 1100 inclusive.....	8,491.86
Requisitions 1101 to 1125 inclusive.....	17,676.35
Requisitions 1126 to 1150 inclusive.....	13,962.87
Requisitions 1151 to 1175 inclusive.....	11,110.73
Requisitions 1176 to 1200 inclusive.....	7,417.79
Requisitions 1201 to 1225 inclusive.....	10,109.21
Requisitions 1226 to 1250 inclusive.....	9,859.51

Voted to adjourn.

G. H. HAYES,
Secretary