

The University of Minnesota**AGRICULTURAL COMMITTEE****MINUTES**

October 25, 1917

A meeting of the Agricultural Committee was held in the President's office, Thursday, October 25, 1917, at nine o'clock.

Present: Regent Rice, Chairman; Regents Burton, Butler, Schulz, Sommers, Williams, J. G., and Williams, M. M.

Voted to accept the following resignations:

C. C. Palmer, Assistant Professor of Veterinary Science, effective October 15, 1917.

Mrs. E. P. Harding, Assistant Seed Analyst, effective September 30, 1917.

J. J. Vietz, Instructor in Animal Husbandry, effective October 15, 1917.

A. W. Malcolmson, Instructor in Animal Husbandry, effective September 30, 1917.

Alice Thomas, Instructor in Home Economics, effective August 1, 1917.

A. D. Merrill, Assistant in Agronomy, effective October 1, 1917.

Louise Corcoran, School Nurse, effective August 1, 1917.

A. W. Aamodt, Assistant in Horticulture, effective August 1, 1917.

C. E. Sisler, Clerk at Grand Rapids, effective August 1, 1917.

James E. Chapman, Assistant in Soils, effective August 1, 1917.

Paul M. Harmer, Assistant in Soils, effective August 1, 1917.

Laura Cushing, Stenographer in Dairy Husbandry Department, effective August 1, 1917.

Minnie Haggborg, Laboratory Assistant in Home Economics, effective August 1, 1917.

Voted to approve the following appointments:

Albert C. Heine, Instructor in Farm Mechanics at Morris, at \$85 per month for six months, beginning October 1, 1917.

Hildur Hultkranz, as Clerk in the Dairy Husbandry Division, at \$55 per month, beginning October 1, 1917.

Earl Weaver, as Assistant Professor of Dairy Husbandry, at \$1,700 per year, beginning October 1, 1917.

Emil Ostrom, as Clerk at Grand Rapids, at \$60 per month, beginning October 1, 1917.

Ruth Reisberg, as Clerk in the Secretary's office, at 25 cents per hour, beginning October 1, 1917.

Louise T. Dodsall, as Assistant in Plant Pathology, at \$450 for half time for nine months, beginning October 1, 1917.

Marie A. Eckert, as Stenographer in the Animal Husbandry Division, at \$50 per month, beginning September 17, 1917.

Julian G. Leach, as Assistant in Plant Pathology, at \$450 for half time for nine months, beginning October 1, 1917.

Ruby Ure, as Assistant Seed Analyst, at \$65 per month beginning October 1, 1917.

Leslie V. Wilson, as Assistant in Dairy Production, at \$480 for the year, beginning August 1, 1917.

Cora Giere, as Instructor in Agricultural Education, at \$55 per month for half time for eight months, beginning October 25, 1917.

Margaret Lydon, as Nurse, at \$75 per month for six months, beginning November 1, 1917.

Anna E. McGahan, as Instructor in Clothing, at a salary of \$550 for six months, beginning August 1, 1917.

Stella Palmer, as Assistant Professor of Foods and Cookery, at \$1,600 per year, beginning October 1, 1917.

NOTE: The pay-roll budgets for Miss McGahan and Miss Palmer to be carried as overdrafts until the Smith-Hughes reimbursement money is received.

Carl Kurtzweil, as Assistant in Cereal Breeding Projects, at \$20 per month, beginning October 10, 1917.

D. C. Helmick, as Assistant Professor of Agronomy and Assistant Agronomist of the Experiment Station as a substitute for P. J. Garber during his absence on Federal Service, at a salary of \$1,500 per year.

George A. Pond, as Instructor in Farm Management, at \$50 per month for seven and one half months, beginning November 1, 1917.

Gertrude Smith, as Instructor in English, at \$600 for six months, beginning October 1, 1917.

Mrs. Amanda Chanders, as Laboratory Assistant in Home Economics, at \$41.25 per month, for ten months, beginning October 1, 1917.

C. B. Lord, as Assistant in Veterinary Science, at \$50 per month for eight months, beginning October 1, 1917.

A. B. Rayburn, as Assistant in Cow Testing Work, for one half month at \$125 per month, beginning September 1, 1917.

H. B. Allen, as Property Clerk in Agricultural Extension, at \$720 per year, beginning October 1, 1917.

Alice Hollis, as clerk and stenographer in Agricultural Extension, at \$720 per year, beginning October 1, 1917.

Frances Winton Ward, as Assistant Professor of Foods and Cookery, at \$1,500 per year, beginning August 1, 1917.

George Girrback, as Assistant in Carpentry, at \$8 per month beginning November 1, 1917.

Marian Haedecke, as clerk and stenographer in Agricultural Extension, at \$65 per month from September 16, 1917, to November 1, 1917, and at \$40 per month thereafter.

Pauline M. Colville, as Instructor in Foods and Cookery, at \$50 per month for half time, beginning August 1, 1917.

Ernest G. Roth, as Laboratory Assistant in Soils, at \$100 per month, beginning October 1, 1917.

Alfred S. Grant, as Laboratory Assistant in Plant Pathology, at \$100 per month for five and one half months, beginning November 1, 1917.

Benjamin M. Winkleman, as Instructor in Penmanship, at \$60 per month for five months, beginning November 1, 1917.

Harry B. Smith, as Instructor in Sociology, at \$60 per month, for five months, beginning November 1, 1917.

Voted to approve the following salary readjustments:

John Hoffman, Foreman of the College Farm, from \$1,140 to \$1,200 per year, effective November 1, 1917.

Charles Krahler, Statistician, from \$1,000 per year to \$100 per month, effective November 1, 1917, to March 31, 1917.

W. L. Boyd, Assistant Professor of Veterinary Science, from \$2,000 to \$2,400 per year, effective November 1, 1917.

Georgina Lommen, Instructor in Agricultural Education, from \$1,400 to \$1,900 per year, effective October 1, 1917, with the added duties in charge of Ladies' Dormitory.

Philip A. Anderson, Instructor in Animal Husbandry, from \$100 per month for nine months to \$1,400 per year for full time, beginning October 1, 1917.

Voted to approve the following leaves of absence:

G. E. Holm, Research Assistant in Agricultural Biochemistry, to enter Federal Service, for duration of war, beginning November 1, 1917, without pay.

R. J. Garber, Assistant Professor of Agronomy, for the duration of the war, beginning at time of call, without pay.

Voted to approve the following trips outside the state:

R. W. Thatcher, Andrew Boss, A. V. Storm, Mildred Weigley, and A. D. Wilson, to attend the annual meeting of the Association of American Agricultural Colleges and Experiment Stations at Washington, D. C., as official delegates of the Department of Agriculture, at expenses not to exceed \$100 each, chargeable to budgets 71, 97, 99, 88, and 118, respectively.

E. M. Freeman, to Pittsburg, Pa., and Washington, D. C., to attend a white pine blister rust conference at Pittsburg on October 4, 5, and 6, and meetings of the Association of American Agricultural Colleges and Experiment Station, the Board of Editors of the Journal of Agricultural Research, and the Agricultural Commission of National Research, expenses \$50.

W. P. Kirkwood, to St. Louis for special conference with Clarence Ousley, Assistant Secretary, United States Department of Agriculture, with regard to coordinating the United States

Department publicity with that of the various agricultural college publications. Expenses \$50, chargeable to Budget 85. Verbally approved by Governor's Secretary on October 15. Meeting took place on October 18.

Voted to approve the recommendation of the Dean of the Department of Agriculture that the title of the Division of Publications be changed to the Division of Publications and Rural Journalism.

Voted to approve the following amendments to the Budget: page 63, pay-roll item 261, E. M. Freeman, Professor and Dean of the College of Agriculture to read as follows: Professor and Dean of the College of Agriculture, Forestry, and Home Economics. Page 59, discontinue the organization of the work in Forestry as a separate college and continue it in the future as a division under college work; that pay-roll item 211 be amended to read as follows: E. G. Cheyney, Professor and Chief of the Division.

Voted further that all ex-officio duties designated by law to be performed by the Director of the College (or School) of Forestry shall be performed by the Chief of the Division of Forestry.

Voted to approve the sale of an obsolete potato digger at Grand Rapids.

Voted to approve the sale of pure bred livestock at Morris, Minnesota, within the state at private or local auction sale.

Voted to refer to the Superintendent of the West Central School and Station, with power, the disposition of one injured horse.

The question of salary due J. T. Stewart having been laid on the table, it was, after consideration,

Voted to apply the adopted rules governing salary payments to members of the staff engaged in the service of the Federal Government.

Voted to approve the entrance requirements for the Schools of Agriculture as printed in the several bulletins with the understanding that there will be a liberal construction in the granting of exceptions.

Voted to require military drill at Crookston and to adopt the regulation khaki breeches and shirt.

Voted to refer the question of water softening plant at the West Central School and Station to the Com-

troller and Superintendent of Buildings and Grounds, with power to make such alterations as receive the sanction of the State Engineer within the funds available.

Voted to refer the question of electric lighting system at Waseca to Regent Glotfelter with power.

Voted to approve the cooperation of the Northwest School of Agriculture with the Washburn Memorial Orphan Asylum.

Voted to approve the executed renewal of the lease of land from Dr. Quinn and to authorize the negotiation of a substitute lease for three years with an option of five years at \$700 per annum.

Voted to approve the sale of the Itasca Co-operative Creamery Association certificates owned by the North Central Experiment Station to the Creamery Association at \$40 per share.

The Dean of the Department of Agriculture reported the awarding of the contract for the beef cattle barn, State Agricultural School, St. Anthony Park, to Elvin and Grahn Company, for \$16,170.

The President of the University submitted a tabulated distribution of expenditures by the administrative units of the Department of Agriculture, for the fiscal year ending July 31, 1917, which was examined and directed filed Supplement to the Minutes, page 120. It was understood that a similar distribution will be prepared each year and filed in the Supplement to the Minutes, but not to be included in the budget.

Voted to approve the purchase of a hay baler for the Department of Agriculture and the plan of purchasing hay and straw in bulk for the use of the department.

G. H. HAYES,
Secretary

The University of Minnesota**BOARD OF REGENTS****MINUTES**

October 25, 1917

A meeting of the Board of Regents was held in the President's office, Thursday, October 25, 1917, at ten o'clock.

Present: Regent Snyder, presiding; Regents Burton, Butler, Partridge, Rice, Schulz, Sommers, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the meeting of the Board of Regents of August 20, 1917; the minutes of the Agricultural Committee of September 13, 1917; and the minutes of the Board of Regents of September 13, 1917.

Voted to approve the report of the Agricultural Committee of October 25, 1917.

Voted to approve the following resignations:

H. F. Bergman, Assistant Professor of Botany, effective October 1, 1917.

Charles A. Simonds, Secretary of the Appointments Committee, effective October 1, 1917.

D. V. Atwater, Teaching Fellow in the Department of Anatomy, effective October 1, 1917.

Leslie N. Garlough, Teaching Fellow in Anatomy, effective October 1, 1917.

Taylor B. Smith, Teaching Fellow in the Department of Surgery, effective October 1, 1917.

Eugene J. Ackerson, Scholar in the Department of Political Science, effective October 1, 1917.

R. J. Smith, Student Helper in Pharmacy, effective September 1, 1917.

Edith P. Jones, Scholar in the Department of History, effective October 1, 1917.

Richard Rutherford, service man in the Medical School, effective September 8, 1917.

Dr. R. W. Countryman, Assistant Professor of Operative Dentistry, effective October 1, 1917.

Frank Smoyer, Instructor in the Department of Rhetoric and Public Speaking, effective October 1, 1917.

R. M. Wilcox, Assistant in the Department of Rhetoric, effective October 1, 1917.

Edward Kircher, Instructor in the Department of Mathematics, effective October 1, 1917.

Rhinehart Swenson, Teaching Fellow in the Department of Political Science, effective October 1, 1917.

Elsie M. Smithies, Instructor in Latin in University High School, effective October 4, 1917.

L. E. Wolgemuth, Assistant Professor in College of Engineering, effective at time of appointment.

C. J. Holmes, Assistant in Purchasing Department, effective September 21, 1917.

Florence Newton, Clerk in Business Office, to take effect November 1, 1917.

Leslie Brooks, Storekeeper, School of Chemistry, effective September 26, 1917.

Voted to approve the following appointments:

Professor W. E. Hotchkiss as Chairman of the Department of Economics during the absence of Professor E. D. Durand.

Irville C. LeCompte as Professor of Romance Languages, beginning August 1, 1917, at a salary of \$3,200 for the first two years and \$3,500 thereafter.

Arthur H. Basye, as Professorial Lecturer in History for the first semester of the year 1917-18, at a salary of \$1,200.

Mason W. Tyler, Instructor in History for the year 1917-18, at a salary of \$1,400.

Leland H. Jenks, Instructor in History for the year 1917-18, at a salary of \$1,300.

Miss Ella Thorpe, Teaching Assistant in Mathematics, for the year 1917-18, at a salary of \$1,200.

Miss Marie B. Deneen, Instructor in Latin in the University High School for the year 1917-18, beginning October 4, at a salary of \$1,200.

Ingvald Kvitrud, Instructor in Drawing and Descriptive Geometry, for the year 1917-18, at a salary of \$1,400.

T. H. Smith, Instructor in Foundry for one year beginning November 1, 1917, at a salary of \$1,350 per year.

Abbott L. Fletcher, Instructor in Law for the year 1917-18, at a salary of \$700.

A. J. Carlson, Instructor in the Department of Mine Plant and Mechanics, from October 1, 1917, to July 31, 1918, at a salary of \$130 per month.

Dr. T. L. Birnberg, as Instructor in Pediatrics, for the remainder of the school year ending July 31, 1918, without salary.

Dr. J. P. Hiebert, Instructor in Surgery for the remainder of the school year ending July 31, 1918, without salary.

Dr. Charles A. Olson, as Assistant in Pediatrics for the remainder of the school year ending July 31, 1918, without salary.

Dr. Henry E. Michelson, as Assistant in Dermatology and Syphilis for the remainder of the school year, ending July 31, 1918, without salary.

J. C. McKinley, Instructor in Pathology and Bacteriology on a full time basis for the remainder of the school year ending July 31, 1918, at a salary of \$1,000, to be in part derived from

salary allowances provided in the budget of College of Dentistry and transferred to the Medical School and in part from Item 84 of the Medical School Budget.

Dr. O. M. Klingen, non-resident house Surgeon and Assistant in Surgery at the University Hospital for an indefinite period, depending upon his Base Hospital service, at a salary of \$100 a month, to be derived from item 52 of the Medical School Budget.

Dr. V. L. Longenderfer, as Teaching Fellow in Ophthalmology and Oto-Laryngology for one year, commencing October 10, 1917, at a stipend of \$500.

Mr. E. D. Anderson, Assistant in Physiology for an indefinite period, depending upon his call to Base Hospital service, on a part time basis at a salary of \$10 per month.

Miss Frances A. Ford, Research Assistant in Medicine for the school year ending July 31, 1918, on a half time basis at a salary of \$300.

Russell W. Morse, as Assistant in Anatomy on a part time basis for the school year ending July 31, 1918, at a salary of \$200.

F. P. Silvernale, Assistant in Anatomy on a part time basis for the school year ending July 31, 1918, at a salary of \$200.

E. D. Pennell, Assistant in Accounting in the General Extension Division at \$75 per class per semester.

A. A. Erblang, Assistant in Accounting in the General Extension Division at \$75 per class per semester.

J. J. Truax, Instructor in Business Law in the General Extension Division at a salary of \$125 per class per semester.

J. H. Mulally, Instructor in Business Law, in the General Extension Division, at a salary of \$125 per class per semester.

N. G. Sargent, Instructor in Finance at \$125 per class per semester, in the General Extension Division.

Arthur B. Honnold, Instructor in Business Law in the General Extension Division at a salary of \$125 per class per semester.

Miss Nellie Garrett, Instructor in Physical Training in the University High School for the year 1917-18, at a salary of \$100 for the year.

Miss Anne Pederson, Instructor in Physical Training in the University High School for the school year 1917-18 at a salary of \$100 for the year.

Frederick A. Bruchholz, as Assistant Commandant in the Department of Military Science and Tactics, beginning October 1, 1917, at a salary of \$100 per month.

P. W. Viesselman, part time Instructor in Political Science during the second semester of the year 1917-18, with a salary of \$400.

Melvin R. Miller, as service man in the Department of Pharmacology on a half time basis, beginning October 10, 1917, at a salary of \$18 per month.

Alfred Erickson, as service man in the Department of Physiology, beginning October 5, 1917, at a salary of \$40 per month.

Lloyd Devereaux, as service man in the Department of Physiology commencing October 1, 1917, at a salary of \$40 per month. He is to be transferred from the Department of Anatomy.

Theodore Lockwood, service man in the Department of Medicine, full time, commencing October 4, 1917, at a salary of \$40 per month.

Miss Josephine DeBoer, Assistant in the Department of Romance Languages and Teacher in the University High School for the year 1917-18, at a salary of \$1,000. Half of this amount to come from High School Budget.

Antonio Gervasi, Teaching Fellow in the Department of Romance Languages for the year 1917-18, at a salary of \$600.

Thomas O'Hearn as Scholar in the Department of Political Science for the year 1917-18, at a stipend of \$225 and remission of fees.

Mrs. E. O. Dieterich as Scholar in the Department of Physics for the year 1917-18, at a stipend of \$225.

Miss Faith Butterworth, as Tax Commission Assistant in the School of Mines at a salary of \$100 per month from October 1, 1917, to July 31, 1918.

Ole Bjorness, as sampler in the State Experiment Station of the School of Mines, from October 1, 1917, to July 31, 1918, at a salary of \$70 per month.

Louis Angelo Boettiger, as Assistant in Economics for the year 1917-18, at a stipend of \$600.

Miss Vina Downey as Scholar in the Department of Physics for the year 1917-18, at a stipend of \$225 and remission of fees.

Mrs. Katheryn Dieterich as Assistant Science Teacher in the University High School for the year 1917-18, beginning October 8, 1917, at a salary of \$600.

Miss Vera L. Wright, as Assistant in the Department of Mathematics for the year 1917-18, at a salary of \$1,200.

A. B. Guernsey, as Assistant Gardener in the Department of Botany, beginning October 12, 1917, at a salary of \$55 per month.

A. M. Snell, as part time Assistant in the Department of Physiology, for the remainder of the school year, at a stipend of \$100.

C. G. Salt, as Assistant in Physiology for part time for the remainder of the school year, at a salary of \$200.

Frederick A. Olson, as Assistant in Surgery, beginning October 18, at the rate of \$1,200 per year.

Mrs. Carla S. Fist as Assistant in Business Education and Economics for the year 1917-18, beginning October 15, 1917, at a salary of \$1,000.

Miss Rita MacMullan, as Scholar in Anthropology for the year 1917-18, at a stipend of \$225, and as Research Assistant to Professor Jenks, at a stipend of \$375. These are to be paid in nine monthly installments.

Walter M. Boothby, Assistant Professor of Medicine, for a three year period, beginning August 1, 1917, at a salary of \$2,600. Appointed on the Mayo Foundation.

Harold I. Lillie, Assistant Professor of Otology, Rhinology, and Oto-Laryngology, for one year beginning August 1, 1917, without salary. Appointed on the Mayo Foundation.

William L. Benedict, Assistant Professor of Ophthalmology on the Mayo Foundation, for one year beginning August 1, 1917, without salary.

Louis B. Wilson, as Director of the Mayo Foundation at a salary of \$6,000. Provided by Mayo Foundation.

Charles F. Lindsley, as Instructor in the Department of Rhetoric and Public Speaking, for the year 1917-18, at a salary of \$1,500.

Thomas Elza Breece, as Instructor in the Department of Rhetoric and Public Speaking, for the year 1917-18, at a salary of \$1,400.

Vernon G. Loggins, as Instructor in the Department of Rhetoric and Public Speaking, for the year 1917-18, at a salary of \$1,200.

John Seaman Garns, as part time Instructor in the Department of Rhetoric and Public Speaking, for the year 1917-18, at a salary of \$750.

R. H. Jordan, as Teaching Assistant in the Department of Rhetoric and Public Speaking, for the year 1917-18, at a salary of \$800 and remission of fees.

Edwin H. Ofstie, as Mechanician in the Department of Electrical Engineering, for the year 1917-18, at a salary of \$90 per month, beginning October 17, 1917.

Eugene J. Ackerson as Scholar in the Department of Economics for the year 1917-18, at a stipend of \$225 and remission of fees.

Clarence Finger, T. W. Gullickson, Evan Cary, and Gregory Metcalf as Student Helpers in the Department of Economics for the year 1917-18, at a stipend of \$225 each.

Y. D. Wong, as Student Assistant in the Department of Physical Education for Men, for a period of seven and a half months at a salary of \$20 per month.

Roger W. Gannett, as Student Helper in the Department of Geology and Mineralogy, for the year 1917-18, at a stipend of \$225 without remission of fees.

Guy E. Ingersoll, as Student Helper in the Department of Geology and Mineralogy, for the year 1917-18, at a stipend of \$100 without remission of fees.

Oscar B. Thayer, as Assistant in Accounting in the General Extension Division for the year 1917-18, at \$75 per class per semester.

The following men as Fellows on the Mayo Foundation for one year at a stipend of \$600 each:

Samuel Orr Black, in Surgery, beginning April 10, 1917.

William J. Egan, in Surgery, beginning September 1, 1917.

Herman William Hundling, in Surgery, beginning September 12, 1917.

Edward Vernon Mastin, in Surgery, beginning September 15, 1917.

Margaret Ethel Place, in Pathology, beginning July 1, 1917.

Julius H. P. Gause, in Medicine, beginning November 1, 1917.

Edwin M. Howg, in Surgery, to begin when notified by Dr. Jackson.

Harvey W. Snyder, in Surgery, beginning November 15, 1917.

The following Fellows on the Mayo Foundation for one year without stipend:

John Roderick McLeod, in Biochemistry, beginning September 1, 1917.

Irene Sandford, in Physiology, beginning December 1, 1917.

Miss Juliet Webster, as Library Assistant and Stenographer in Botany, at a salary of \$75 per month beginning October 20, 1917.

H. S. Kempton, as service man in the Administrative Office of the Medical School, giving 12 hours of service per week, commencing October 17, at a salary of \$12.50 per month.

Leo Hintz, as service man in the Department of Anatomy beginning October 11, 1917, at a salary of \$35 per month.

Lucile Daugherty, as stenographer in Dean Johnston's office beginning October 15, 1917, at a salary of \$60 per month.

Margaret Strickland, as stenographer in the Department of Economics, beginning September 15, 1917, at a salary of \$65 per month.

Mrs. Marie Bond, as stenographer in the Law School for eight months, beginning October 10, 1917, at a salary of \$75 per month.

Mae Woodworth, as stenographer in the Medical School for a temporary period, beginning September 11, 1917, at a salary of \$55 per month.

Nora Tompkins, as stenographer in the Department of Political Science, beginning September 19, 1917, at a salary of \$65 per month.

Harriet Brandenburg, as stenographer in the Medical School to replace Mae Woodworth, beginning October 1, 1917, at a salary of \$50 per month.

Allen Twichell, as office boy in the General Extension Division, beginning October 4, 1917, at a salary of \$12.50 per month.

A. H. Johnstone, as Instructor in Public Speaking in the General Extension Division at \$125 per class per semester.

Paul A. Risk, as Night Librarian in the College of Dentistry for eight months, beginning October 1, 1917, at \$160 for the period.

William A. Crowther to care for appliances in the College of Dentistry for eight months, beginning October 1, 1917, at \$200 for the entire period.

Dr. W. D. Vehe, as Special Clinician for the Crown and Bridge Department for nine months, beginning October 1, 1917, at \$600 for the period.

Dr. Paul S. Parker, as Instructor in the College of Dentistry for three half days per week, for nine months, beginning October 1, 1917, at \$450 for the period.

Dr. V. T. Nylander, as Instructor in the Department of Operative Dentistry, three half days per week, for nine months beginning October 1, 1917, at a salary of \$450 for the period.

Dr. Clarence Hermann as Instructor in the Department of Oral Surgery for nine months beginning October 1, 1917, at a salary of \$300 for the period.

Dr. L. A. Harker, as Instructor in the Department of Prothesis and Orthodontia, four half days per week, for nine months, beginning October 1, 1917, at a salary of \$600 for the period.

Dr. R. W. Delton, as Instructor in the Department of Prothesis and Orthodontia, four half days per week, for nine months, beginning October 1, 1917, at a salary of \$600 for the period.

Houghton Holliday, as Instructor in the Department of Prothesis and Orthodontia for nine months, full time, beginning October 1, 1917, at a salary of \$900.

Lehman Wendell, as Instructor in Prothesis and Orthodontia and Chief of Photographic Work, for nine months, beginning October 1, 1917, at a salary of \$750.

The following as Assistants in the Department of Oral Surgery for the year 1917-18, without salary:

John E. Buehler	Eleanora S. White
L. M. Durfee	D. E. Ziskin

F. M. Delson, as Instructor in the Department of Romance Languages, for the year 1917-18, at a salary of \$1,200.

C. J. DeBere as Assistant for the year 1917-18, in the Department of Romance Languages, at \$800.

Miss Marie Lyle, as Assistant in the Department of English for the year 1917-18, for nine months, beginning November 1, 1917, at \$600 per year.

Gladys C. Blakey, as Assistant in the Department of History for the year 1917-18. Her salary during first semester will be \$250 and the second semester to be determined later.

Mary Carufel, as Scholar in Education for the year 1917-18, beginning October 19, 1917, at a stipend of \$165.

Miss Frances Johnson as Scholar in the Department of Physics for the year 1917-18, at a stipend of \$225 and remission of fees.

Angelia Anderson, as Clerk in the Business Office at a salary of \$660.

Elsie Reed as Stenographer in the Business Office at a salary of \$720.

Grace McIntyre, as Inquiry Clerk in the Business Office at a salary of \$600, beginning October 5, 1917.

Miss Gertrude Hull, Instructor in Voice in the Department of Music beginning October 10, 1917, at a salary of \$2,500.

Maximilian Dick, as part time Instructor in Music, beginning October 10, 1917, with a salary of \$500.

D. C. Bren, Science Teacher, University High School, for two weeks at \$40.

Esther C. Johnson, Third Assistant Pharmacist, beginning October 15, 1917, at \$50 per month.

Voted to refer the following proposed appointments in the School of Chemistry to the President with power :

Fred L. Bardwell, Lecturer in Chemistry, for the year 1917-18, at a salary of \$1,400.

James North, as Laboratory Helper in Chemistry, beginning October 1, 1917, at a salary of \$38 per month.

J. Brennan, as Laboratory Helper in Chemistry, beginning October 1, 1917, at a salary of \$38 per month.

The following men as student helpers in the Department of Chemistry for the year 1917-18 at the salaries stated below :

W. E. Kuentzel.....	\$180.00	C. P. Moe.....	\$90.00
F. A. Burningham.....	180.00	S. Thorson.....	90.00
H. J. Kessel.....	180.00	E. A. Pearson.....	90.00
C. Neilson.....	135.00	F. J. Heck.....	90.00
G. Nelson.....	135.00	A. C. Beckel.....	90.00
G. J. Panuska.....	135.00		

Mrs. Barbara Lund, Assistant in Chemistry for the academic year 1917-18, at a salary of \$500.

T. Hogness, as Storekeeper in the Department of Chemistry on a half time basis for nine months, beginning October 1, 1917, at a salary of \$37.50 per month.

George Straka, as Assistant Storekeeper in the Department of Chemistry for twelve months at a salary of \$45 per month.

Mr. Lawrence Eckman as Assistant in Chemistry for the year 1917-18, at a salary of \$500.

A. L. Reu, as Student Helper in Chemistry, for the year 1917-18, at a stipend of \$90.

Adelaide S. Jeffery, as Secretary to Dean of the School of Chemistry, beginning September 10, 1917, at a salary of \$75 per month.

Voted to approve the following salary adjustments :

Dr. W. P. Larson, Department of Pathology, from \$2,400 to \$3,000 to take effect August 1, 1917.

Dr. William McDougall, College of Dentistry, to go on full time basis with an increase of salary from \$750 to \$1,800 per year, beginning October 1, 1917.

Dr. William C. Naegeli, Instructor in Operative Dentistry, to take Dr. Little's work with an increase from \$450 to \$600 a year, beginning October 1, 1917.

Dr. R. E. Ramaker, Instructor in Operative Dentistry, from \$300 to \$900, with increase of time to six half days per week, beginning October 1, 1917.

Dr. B. G. Anderson, Department of Prothesis and Orthodontia, from \$1,200 to \$1,800 per year, due to full time work, beginning October 1, 1917.

W. M. Jerome, Professorial Lecturer in Law from \$1,000 to \$1,800 for the year 1917-18, beginning October 1, 1917.

A. J. Lobb, Instructor in Law, from \$400 to \$600, beginning October 1, 1917, due to additional work besides his extension services.

M. B. Lagard, Commercial Tests Assistant in the Department of Experimental Engineering, from \$1,200 to \$1,500, beginning October 1, 1917.

E. W. McCullough, from Instructor to Assistant Professor in the School of Mines, with increase from \$1,800 to \$1,950 a year, effective October 1, 1917.

Orville N. Nelson from a Fellowship in Pathology to an Assistantship in Pathology and Bacteriology, at a salary of \$400 for the year 1917-18.

Joan K. Brown, Clerk in Business Office, increased from \$900 to \$960 a year, beginning October 1, 1917.

Mary Bowers, Stenographer in Business Office, from \$840 to \$900, beginning October 1, 1917.

E. A. Cuzner, Head Gardener in the Department of Botany, from \$1,200 to \$1,320, effective November 1, 1917.

U. G. Shilling, Assistant Gardener in the Department of Botany, from \$900 to \$1,000, effective November 1, 1917.

Gertrude Reeves, Instructor in Piano, from \$1,800 to \$2,300 beginning October 10, 1917.

B. J. Kohler, Order Clerk, Business Office, from \$720 to \$780, beginning October 1, 1917.

Mary Gale, Assistant Editor, from \$780 to \$1,000 per year, effective November 1, 1917, during Miss Herbst's absence.

Mrs. Agnes Crawford, second Assistant, Editor's office, from a part time basis to full time at \$75 a month, beginning November 1, 1917.

O. J. Blossom, Hospital Pharmacist, on half time basis for balance of fiscal year at \$77.10 per month.

Voted to approve the following promotions:

Dr. J. M. Little from Instructor to Assistant Professor of Operative Dentistry at the same salary of \$750 a year.

R. W. Maiser as Assistant in Purchasing Department at a salary of \$1,080, beginning October 1, 1917.

Voted to approve the following leaves of absence:

Howard D. Meyers, Instructor in the Department of Drawing and Descriptive Geometry, for the period of the war to accept a position as Lieutenant in the Army, beginning October 1, 1917.

Professor E. Dana Durand, Department of Economics, for the first semester with the privilege of continuing it in the second semester if the Government needs his service. To do work on the Federal Food Commission. Salary to be determined.

Wallace Notestein, Professor of History, for the first semester to work on the Committee on Publicity in Washington. Salary adjustment to be made in accordance with Regents' ruling.

Paul E. Klopsteg, Instructor in Physics, for three months, beginning October 23, to do experimental work in the Ordnance Department, without pay.

A. W. Johnston, Assistant Professor in the Department of Geology, for one month, beginning October 20, without pay, to do experimental work in oil fields.

Dr. Frank C. Todd of the Medical School for a period of two months as Major in Military Service at Camp Dodge, without pay.

Dr. Emil S. Geist, Associate Professor Orthopedic Surgery, as Captain in active service during the period of the war, without salary.

Dr. R. E. Morris, Instructor in Medicine, as First Lieutenant for a period of special duty as medical examiner at American Lakes, Washington, without pay.

Dr. E. J. Engberg, Assistant in Nervous and Mental Diseases, as First Lieutenant in military service for the period of the war, without pay.

C. C. Cowin, Assistant in Ophthalmology, as First Lieutenant in military service for the period of the war, without pay.

Dr. M. O. Oppegaard, Assistant in Surgery, of the Medical School, during temporary absence from the city, period indefinite, without salary.

Dr. H. G. Irvine, Assistant in Dermatology, for a period of from two to six months to serve as organizing director of the Bureau of Venereal Diseases in California. No salary involved.

Winifred C. Swift, Technician, to accept a position as technician in a military hospital, without pay, beginning October 8, 1917.

W. C. Smiley, Instructor in Business Law, in Extension Division, to accept commission for the period of the war, without salary, beginning October 1, 1917.

L. H. Henderson, Instructor in Chemistry, to do work for the government for an indefinite period, subject to Board ruling of Regents, beginning October 1, 1917.

Percy A. Ward, Instructor in Pathology, to take a commission as First Lieutenant. Leave to cover remainder of year of his appointment, without salary.

Roy Childs Jones, Assistant Professor of Architecture, to enlist in the Engineering Corps, for an indefinite period, beginning October 1. He is getting a private's pay and will have salary adjustment according to ruling of the Regents.

Miss Edith Herbst, University Editor, to do Statistical Work on the Council of National Defense, to begin November 1, 1917, without salary.

Voted to approve the following trips outside the state:

President M. L. Burton and Acting Dean C. M. Jackson of the Graduate School, to attend the conference of the Association of American Universities at the State University of Iowa, Iowa City, on November 9 and 10.

Dean John R. Allen, College of Engineering, to attend the annual meeting of American Association of Agricultural Colleges and Experiment Station at Washington, D. C., as the engineering representative from Minnesota, November 14, 15, and 16. Expenses for trip \$100.

Dean L. D. Coffman, College of Education, as delegate to the annual meeting of the Directors of University Summer Ses-

sions at the University of Michigan, November 23 and 24, expenses to be paid by the University.

Voted to approve the increase in expenses of trips outside the state, as included in authorizations as follows: C. G. Selvig and T. M. McCall of the Northwest School and Station to Winnipeg and Brandon, Canada, from \$20 to \$30.87 and from \$20 to \$36.46 respectively.

The special committee appointed to investigate and report on the question of reorganization of the Department of Chemistry reported progress. Dean George B. Frankforter submitted the following communication:

October 25, 1917.

"President Burton:

In view of the fact that I have been commissioned Major in the U. S. Ordnance Department and in view of the fact that I am already doing research work for the government, I respectfully ask to be relieved of the administrative duties of the Dean of the School of Chemistry for the remainder of the year. I shall expect, however, to continue my Organic and Industrial Organic work until the government demands my entire time.

Yours very truly,
GEORGE B. FRANKFORTER."

It was voted to accede to Dr. Frankforter's request and that he be requested to devote his time to research work and teaching as Professor of Organic and Industrial Organic Chemistry at the same salary he heretofore has received as Dean and Professor.

It was further voted that the President of the University assume full and immediate responsibility for the administration of the School of Chemistry.

The President of the Board submitted the lease of the Pillsbury property and it was

Voted to authorize the officers of the University to execute the same.

Voted to refer to the President of the Board with power, the question of filing the Mayo securities.

Voted to request the President of the Board to confer with the State Auditor with reference to prompt payment of claims against the University.

Voted to approve the action of the Athletic Association in the purchase of Liberty bonds in the sum of \$40,000.

Voted to authorize a pro rata refundment of fees to students entering military service and that such students be allowed to re-register for the corresponding semester on repaying the amount refunded.

The Committee on Hospital Extension submitted a plan with reference to war service and it was

Voted: A. That the Elliot Memorial Hospital to the extent of available male wards, be offered to the United States Government as a War Hospital.

B. That it continue to be conducted by the administrative and clinical staff for teaching purposes and that if necessary to this end, the members of the staff ask to be commissioned for the task.

C. That the use of additional University grounds be immediately offered to the United States Government for the period of the war for the erection thereon of temporary hospital buildings to be erected and equipped by the Federal Government.

D. That the matter of procuring funds and procedure after the fund is completed, be referred to the committee with a request for a subsequent report to the Board.

The following resolution was adopted:

Whereas, the Military reservation at Fort Snelling, Minnesota, offers excellent opportunities as a training camp for the Base Hospitals of the United States Army, and

Whereas, with the increasing mobilization of the medical forces of the Army and the projected increase in the number of Base Hospitals to be commissioned, additional facilities for such training will be required, and

Whereas, the near neighborhood of the University of Minnesota will permit its clinical staff, commissioned or otherwise, to give any aid that may be desired to the Surgeon General's Office in the promotion of such hospital training, therefore

Be it resolved, that the Medical School of the University of Minnesota recommends to the War Department of the United States Government the selection of Fort Snelling as a training place for Base Hospitals and pledges its cooperation in the promotion of this service at the request of the Surgeon General.

Voted, with the understanding that no expense is to be entailed by the University, to approve the training of 100 navy hospital corps men for a period of four months in the Medical School, Dr. L. B. Baldwin to be appointed director.

Voted to refer the matter of appropriation for the Summer Session of 1918 to the President, Director of the Summer Session, and the Comptroller to report at a subsequent meeting of the Board.

Voted to refer to the President with power, the question of establishing a course in normal art education in the College of Education.

Voted to deny the request of students for exemption from drill for religious reasons.

Voted to grant the petitions of Ethel Katz and Helen Lockwood for residence classification.

Voted to refer to the President the question of organizing a course in military signaling in the College of Engineering.

Voted to approve the enlargement of the Graduate Medical Committee by the addition of one member from Rochester and one local member, increasing the total membership to eleven.

Voted to appropriate \$200 from reserve to finance a course in Military Signaling in the Engineering Department.

Voted to appropriate \$5,000 and refer to the President with power, the matter of securing a University Health Officer as recommended by the Public Health Committee.

Voted to approve the appropriation of \$150 to the College of Education for a course in Library training.

Voted to refer to the President and Dean of the Department of Agriculture with the request to report at a later meeting, the question of providing extension instruction in Business Organization to printers and publishers of the state.

Voted to approve the appropriation of \$200 to provide a helper for the Dean of the College of Science, Literature, and the Arts, to carry on educational investigations.

Voted to accept with appreciation, the file of "Aeronautics" offered by Mr. C. H. Chalmers for the Engineering Library.

Voted to approve an appropriation of \$600 for the purchase of a piano for the Music Department.

Voted to approve the abatement of two months rent of 201 State Street and 303 Washington Avenue occupied as cooperative cottages.

Voted to accept with appreciation a herbarium and botanical library from Lycurgus H. Moyer of Montevideo, Minnesota, the expense of packing and shipment to be cared for from University funds.

Voted to grant the remission of fees of members of the United States Bureau of Mines staff who wish to take work in the School of Mines.

Voted to approve the renting of rooms for additional nurses, the payment to be made from the allotment for Hospital support.

Voted, in response to a communication from the General Alumni Association, to refer to Regent M. M. Williams and Professor Cady the question of conservation of oaks on the University Campus and the setting out of new trees.

Voted, on the recommendation of the Director of University Extension, to accept the proposition of Miss Margaret Boe regarding dramatic service at the University and throughout the state, correspondence filed Supplement to the Minutes page 121.

Voted to accept with appreciation the offer of a \$350 scholarship in the Department of German.

Voted to approve the establishment of scholarships for women aggregating \$1,000 donated by Regent Partridge and other friends of the University.

Voted to grant the Degree of Doctor of Medicine to Harold LeRoy Goss, who is called into Federal service.

Voted to approve the request of the Librarian to use savings in salary budget for additional service in cataloging department.

Voted to approve the increase in mileage charge for use of privately owned automobiles, from 6 cents to 7 cents.

Voted to approve sale of obsolete property, list filed Supplement to the Minutes, page 122.

The Comptroller submitted a report of accidents which was directed filed Supplement to the Minutes, page 123.

The Comptroller submitted a statement with reference to coal shipments and accrued demurrage and payment was authorized.

Voted to reduce the amount requested in the petition for additional appropriation under the Calamity Act for the replacement of the livestock barn at the University Farm destroyed by fire, from \$20,000 to \$5,300.

Voted to amend the budget page 23, pay-roll item 53, "Twelve bandmen University \$480" to read "bandmen University \$480."

Voted to amend the budget Section XI, College of Pharmacy, pay-roll item 5 to read C. H. Rogers \$2,400 as provided for in the Board minutes of December 7, 1916.

Voted to appropriate \$50 to cover expenses of public lectures for the school year.

Voted on request of the Director of Bureau of Mines to authorize the Faculty of the School of Mines to assist in manganese investigation and to make available appropriations for staff and supplies of the School of Mines Experiment Station for manganese investigation.

Voted to approve the following Gilfillan Trust Fund loans:

R. H. Boothroyd.....	\$200.00	Enock Forsberg	\$185.00
M. G. Smolensky.....	150.00	Helen M. Deane.....	200.00
Henry S. French.....	200.00	Joseph Gamble	200.00
Carl G. Arvidson.....	150.00	Nina V. Nelson.....	200.00
Viola Dehn	100.00	Cora Houghton	200.00
Helen J. Stanton.....	100.00	Virgil Kirkpatrick	100.00
Harold Woodruff	200.00	E. J. Mohn.....	200.00
Samuel Rosenbloom ..	200.00	H. A. Thorson.....	200.00
George M. Landrock...	200.00	Robert W. Moore.....	125.00
Roy E. Jernstrom.....	80.00	Rudolf L. Crook.....	200.00
Richard S. Rogers.....	85.00	Henry R. Brandt.....	200.00
Robert W. Browne.....	200.00	Virgil D. Elliott.....	100.00
Benjamin Wirbitzky...	200.00	Silas O. Hanson.....	80.00
E. T. Lee.....	100.00	Teresa Huesman.....	100.00

Voted to approve the following Ludden Real Estate Loan Fund loans:

Wyman C. Cole.....	\$200.00	William A. Ziegler.....	200.00
Leroy Calkins	200.00	Russell Strothman	50.00
Carl C. Jensen.....	200.00	Donald McCarthy	\$200.00

Moses Kopeika 25.00 Leonard F. McKenzie.. 100.00
 Hortense Estabrook ... 97.00

Voted to approve old bills as per list filed Supplement to the Minutes, page 124.

Voted to approve the following transfers:

Amount	From	To
\$ 800.00	Reserve, page 18,	Create budget 274-A, section XV, page 92.
60.00	Budget 12, section II, page 22,	Pay-roll item 37-A, same section and page.
40.00	Pay-roll item 22, section IX, page 78,	Pay-roll item 19, same section and page.
240.00	Pay-roll items 18 and 21, section IX, page 78,	Pay-roll item 45, section XV, page 91.
1050.00	Pay-roll item 22, section IX, page 79,	Pay-roll item 29, same section and page.
600.00	Pay-roll item 42, section IX, page 79,	Pay-roll item 51, same section and page.
600.00	Pay-roll item 84, section IX, page 80,	Pay-roll item 78, same section and page.
200.00	Pay-roll item 82, section IX, page 80,	Pay-roll item 80, same section and page.
200.00	Pay-roll item 82, section IX, page 80,	Pay-roll item 81, same section and page.
600.00	Pay-roll item 14, section IX, page 78,	Pay-roll item 83, same section, page 80.
150.00	Budget 183, section VIII, page 77,	Pay-roll item 11, same section and page.
27.75	Budget 13-D, section II, page 22,	Pay-roll item 46-A, same section and page.
475.00	Pay-roll item 17, section VI, page 66,	Pay-roll item 19-A, same section and page.
60.00	Pay-roll item 59, section III, page 30,	Pay-roll item 64, same section and page.
100.00	Budget 25-B, section II, page 26,	Pay-roll item 26, same section and page.
100.00	Pay-roll item 23, section XII, page 84,	Pay-roll item 27, same section and page.
25.00	Budget 55, section IV, page 40,	Pay-roll item 65, same section, page 43.
25.00	Budget 63, section IV, page 43,	Pay-roll item 65, same section and page.
800.00	Pay-roll item 4, section X, page 81,	Pay-roll item 12, same section and page.
28.00	Budget 126, section V, page 64,	Budget 114, same section, page 59.
28.00	Budget 99, section V, page 54,	Budget 114, same section; page 59.
28.00	Budget 122, section V, page 62,	Budget 114, same section; page 59.

720.00	Pay-roll item 60, section XV, page 92,	Budget 122, section V, page 62.
85.00	Pay-roll item 210, section V, page 59,	Pay-roll item 209, same section and page.
100.00	Pay-roll item 68, section XVII, page 104,	Pay-roll item 57, same section and page.
600.00	Pay-roll item 45, section XVI, page 100,	Pay-roll item 234-A, section V, page 60.
100.00	Pay-roll item 45, section XVI, page 100,	Pay-roll item 231, same section and page.
100.00	Pay-roll item 232, section V, page 60,	Pay-roll item 231, same section and page.
700.00	Reserve, page 18,	Pay-roll item 39-A, section III, page 29.
250.00	Reserve, page 18,	Pay-roll item 109-A, section III, page 33.
1200.00	Reserve, page 18,	Pay-roll item 196-A, section III, page 38.
800.00	Reserve, page 18,	Pay-roll item 197-A, section III, page 38.
400.00	Reserve, page 18,	Pay-roll item 198, section III, page 38.

Voted to approve the following requisitions :

Requisitions 301 to 325 inclusive.....	\$ 7,206.58
Requisitions 326 to 350 inclusive.....	9,708.85
Requisitions 351 to 375 inclusive.....	12,114.63
Requisitions 376 to 400 inclusive.....	11,286.74
Requisitions 401 to 425 inclusive.....	14,214.58
Requisitions 426 to 450 inclusive.....	8,880.00
Requisitions 451 to 475 inclusive.....	7,393.95
Requisitions 476 to 500 inclusive.....	49,400.54
Requisitions 501 to 525 inclusive.....	9,258.40

A requisition for advertising having been submitted, it was

Voted that as a general principle the Board is not in favor of advertising and directed that requisitions for advertising be submitted sufficiently in advance to give ample opportunity for investigation and consideration.

Voted to adjourn.

G. H. HAYES,
Secretary