

**The University of Minnesota****EXECUTIVE COMMITTEE****MINUTES****May 19, 1917**

A meeting of the Executive Committee was held in the President's office, Saturday, May 19, 1917, at eleven o'clock.

Present: Regent Butler, Chairman; Regents Glotfelter, Rice, Schulz, Snyder, Sommers, Vincent.

Voted to recommend to the Board the acceptance of the following resignations:

E. P. McCarthy as Professor in the School of Mines, effective July 31, 1917.

Walter F. Rhinow as Assistant Commandant and Brigade Adjutant of the Cadet Corps, effective May 31, 1917.

Wyman C. Cole as Assistant in Anatomy, effective April 30, 1917.

Maud Briggs as Assistant in the Serial Department of the Library, effective June 30, 1917.

Voted to recommend to the Board approval of the following appointments:

John R. Allen as Dean of the College of Engineering and Architecture, Professor of Mechanical Engineering, and head of the Department of Experimental Engineering, beginning August 1, 1917, at a salary of \$6,000 a year.

Robert M. Yerkes as Professor of Psychology, Director of the Psychological Laboratory, and Chairman of the Department of Psychology from August 1, 1917, at a salary of \$4,500, in accordance with a memorandum filed in the Supplement to the Minutes, page 107.

Francis G. Blake as Assistant Professor of Medicine from June 15, 1917, to July 31, 1919, at a salary of \$2,500 a year, with the understanding that he will be allowed the privilege of limited consultation practice under the rules of the University governing expert laboratory work.

Dr. C. M. Jackson as Acting Dean of the Graduate School from May 17 to July 31, 1917.

Norman Wilde as Head of the Department of Philosophy from August 1, 1917.

A. B. White as Chairman of the Department of History from May 17 to July 31, 1917.

Dr. J. C. Staley as Instructor in Surgery for one year beginning August 1, 1917, without salary.

Martin B. Chittick as Instructor in Pharmacology for one year beginning August 1, 1917, at a salary of \$1,000.

Frederick A. Olson as Assistant in Surgery for one year beginning August 1, 1917, without salary.

Benjamin Kramer as Instructor in the Department of Medicine for one year beginning August 1, 1917, without salary.

Elvin Burge as Service Man in the Department of Pathology beginning May 1, 1917, at a salary of \$30 a month.

Arthur Ziegler as Service Man in the Administrative office beginning May 10, 1917, at a salary of \$15 a month.

William O. Larson as Service Man in the Department of Medicine beginning April 20, 1917, at a salary of \$40 a month.

Phil C. Bing as Instructor in Journalism and Assistant Editor in the Department of Agriculture, for one year beginning August 1, 1917, at a salary of \$1,600.

Gertrude B. Schill as Instructor in Physical Education for Women for one year beginning August 1, 1917, at a salary of \$1,300.

Elizabeth Wellington as Clerk and Librarian in the Department of Animal Biology, beginning May 14, 1917, at a salary of \$50 a month.

Winifred Gregory as temporary Head of the Loan Department in the Library from May 1 to August 30, 1917, at a salary of \$100 a month.

Eloise Webster as Assistant in the Mines Library beginning April 15, 1917, at a salary of \$50 a month.

Sarah Wooster Eno as temporary Head of the Loan Department of the Library beginning September 1, 1917, at a salary of \$1,200 a year.

Drs. P. W. Wipperman, Frank J. Lawler, D. D. Turnaciff as medical examiners in the Department of Physical Education for Men at the rate of \$2 an hour.

Voted to recommend to the Board the approval of the recommendation of the Arts College that the existing Department of Philosophy and Psychology be abolished and that in its place there be created two Departments, namely, a Department of Psychology, and a Department of Philosophy. Drs. Woodrow and Peterson of the present staff are assigned to the Department of Psychology, while Drs. Wilde, Swenson, and Lodge are assigned to the Department of Philosophy.

Voted to recommend to the Board the granting of a leave of absence to J. F. Ebersole for one year from August 1, 1917, on half salary, with the understanding that he is to be allowed to engage in practical work in

banking, and that he will return the half salary in case he does not return to the University:

Voted to recommend to the Board the granting of degree of Doctor of Medicine as follows:

Chester C. Tanner and Samuel B. Solhaug, who have completed the required work.

Allen T. Agnew, Frank J. Anderson, Einar C. Andreassen, Robert L. Christie, George M. Constans, Roscoe Jepson, G. Arthur Larson, W. Wallace Holley, Charles J. Hutchinson, Boles A. Rosenthal, who have anticipated final examinations, which they have satisfactorily passed, and have enlisted in the Medical Corps of the United States Army.

Voted to approve the following trips outside the state:

G. H. Hayes, Comptroller, to accompany the Public Examiner et al to such points in the East as it may be necessary to visit, to study the voucher warrant system, which is to be put into effect in Minnesota on August 1, 1917, the expenses not to exceed \$110 to be charged to budget 23.

Professor A. J. Todd to represent the University of Minnesota at the meeting of the Association of Training Schools for Social and Civic Work at Pittsburgh, Pa., June 6-13, 1917, the expenses not to exceed \$75 to be charged to budget 23.

Voted to approve the following Gilfillan Loans:

S. F. Hermann.....	\$125.00	Ethel Hoskins .....	\$25.00
Cora A. Northey.....	25.00		

Voted to approve the following Ludden Real Estate Loans:

James E. Troupe.....	\$10.00	James B. Mayo.....	\$20.00
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Voted to recommend to the Board the approval of the following salary adjustments:

B. J. Kohler, Inquiry Clerk, from \$540 to \$660 a year, effective May 1, 1917.

Katherine Gorman, Clerk in the Business Office, from \$800 to \$840 a year beginning May 1, 1917, promotion to Invoice Clerk in place of Mr. Stocking, who has enlisted.

Voted to recommend to the Board the approval of the recommendation of the Administrative Board of the Medical School that medical students enrolling in the University of Minnesota Base Hospital and continuing their studies in that organization shall be exempt from tuition fees.

Voted to recommend to the Board the approval of the recommendation of the Administrative Board of the Medical School that the limited registration for the class entering the Medical School in September, 1917, be increased for this year only from 80 to 90, provided suitable candidates present themselves, this measure being adopted to meet the possible demand in the immediate future for an increased number of physicians.

A communication from the Attorney General advising that in his opinion it would be illegal to lease a portion of the University Campus to a privately supported hospital, was received and ordered filed.

A communication from the State Auditor advising that in the future, the Revenue fund permitting, advances on the mill tax would be made to the University Support fund in accordance with Paragraph 21, Chapter 375, General Laws of 1915, was received and ordered placed on file.

A communication from the Attorney General giving an interpretation of Chapter 279, Laws of 1917, providing for refundment of tuition fees to students who served on the Mexican border, was received and ordered placed on file.

Voted to approve the sale of one obsolete pressure retort and two storage tanks carried in the inventory of the Forestry Department.

Voted to authorize the loan to the Base Hospital of obsolete and unused apparatus as listed by the Department of Pathology.

Voted to refer to the President of the Board for investigation the advertised assertion of the Farmers' National Livestock Company that its operations are in any way vouched for by the Department of Agriculture of the University of Minnesota.

Voted to approve the following appointments for Summer Session of 1917 at the College of Agriculture subject to the provisions stated:

NAME	TITLE	AMOUNT	SEE NOTE
Aamodt, A. W.	Field Assistant	\$12.16	(2)
Anderson, Phillip	Instructor	116.67	(2)
Arny, A. C.	Associate Professor	177.77	(2)
Ashby, R. C.	Assistant Professor	148.14	(2)
Bemis, Bessie	Instructor	87.50	(3)
Bender, W. H.	Associate Professor	155.55	(3)
Benton, Alva H.	Assistant Professor	133.33	
Berry, Josephine T.	Professor	166.66	(3)
Boyd, W. L.	Assistant Professor	148.14	
Brierley, W. G.	Assistant Professor	200.61	
Cady, LeRoy	Associate Professor	190.12	
Chapman, N. E.	Assistant Professor		(2)
Drew, J. M.	Assistant		(2)
Erickson, T. A.	Rural School Specialist	15.43	
France, L. V.	Instructor	118.51	(2)
Gehrand, G. W.	Assistant Professor	222.22	(2)
Goldstein, Harriet E.	Assistant Professor	116.67	
Hanson, E. O.	Instructor	42.77	(2)
Howard, C. W.	Assistant Professor	106.84	
Jager, Francis	Professor		(2)
McMiller, P. R.	Instructor	116.67	
Montgomery, J. S.	Assistant Professor		(2)
Moore, Wm.	Assistant Professor	11.40	
Olsen, P. J.	Assistant Professor	133.33	(2)
Oswald, W. L.	Assistant Professor	148.14	(2)
Paterson, T. G.	Assistant Professor		(2)
Phelps, Ethel L.	Instructor	175.00	
Reynolds, M. H.	Professor	237.03	
Ruggles, A. G.	Associate Professor	64.69	
Smith, A. C.	Professor	277.77	
Stakman, E. C.	Associate Professor	154.31	
Storm, A. V.	Director of Short Courses	200.00	(3)
Tapley, Wm. T.	Instructor	140.97	
Thatcher, R. W.	Professor	259.26	
Trilling, Mabel B.	Assistant Professor	175.00	
Washburn, F. L.	Professor	9.12	
Washburn, R. M.	Professor	235.06	(2)
Weigley, Mildred	Instructor	100.00	(3)
Williams, Grace I.	Assistant Professor	175.00	
		\$4,771.84	

Note 1. All appointments and salaries are to be conditioned upon the registration of students being sufficient to warrant offering the courses announced.

Note 2. May be slightly increased by this person participating in a composite general agriculture course, (amount of increase not now calculable).

Note 3. Also engaged part time in State Teachers' Training School.

Voted in the event that a course for the preparation of Cooks and Mess Sergeants for the Army is given, that the regular Summer School fee be charged.

Voted in accordance with the recommendation of the State Board of Health and in order (a) to protect the University community and (b) to set a standard of public health administration, that all members of the instructional staff together with business, clerical, and all other employees of the University be required to report to the State Board and to comply with the instructions of the executive officer of that body.

Voted to recommend to the Board the following revision of the budgetary allotments of Section 3, Chapter 437, Laws of 1917, appropriating \$125,250 for extraordinary repairs and new buildings available for the fiscal year ending July 31, 1918. Items 1 to 24 inclusive under said Section aggregating \$25,250 in excess of the total amount appropriated.

PROPOSED REDUCTION IN BUILDING AND REPAIR ITEMS NECESSARY TO BRING THE TOTAL WITHIN THE LIMITS OF THE APPROPRIATION BILL AFTER ELIMINATION OF ONE YEAR'S APPROPRIATION BY THE GOVERNOR

	<i>Main Campus</i>		
	BILL	REVISION	SAVING
1. Rearrangement and remodeling in Folwell Hall .....	\$6,000	\$5,000	\$1,000
2. Rearrangement and remodeling in Pillsbury Hall .....	7,000	6,000	1,000
3. Installation of Thermostatic control .....	5,000	5,000	
4. Lowering sewer outlets.....	2,000	1,000	1,000
5. Repairs to campus streets and roads .....	2,000	2,000	
6. Installation of cement walks.....	1,000	1,000	
<i>University Farm</i>			
7. Repairs to farm house and apiary..	1,000	500	500
8. Repairs to farm barn and wings....	1,000	500	500
9. Rearranging Horticultural Building .....	2,500	2,000	500
10. Rearrangement of rooms in Chemistry Building .....	4,000	3,000	1,000
11. Repairs to Machinery Building....	2,000	1,500	500
12. Repairs to Main Building.....	6,000	1,000	5,000
13. Repairs to Dairy Nutrition Barn....	2,000	2,000	
14. Rearrangement of rooms in Home Economics Building .....	4,000	3,500	500
15. Repairs to Greenhouses Nos. 7 to 14 .....	1,000	1,000	

16. Repairs and remodeling sundry buildings .....	3,000	1,000	2,000
17. Installing sprinkler system.....	1,500	1,500	
18. Campus lighting extension.....	1,000	500	500
19. Extension of water mains.....	1,000	750	250
<i>Sub-Stations</i>			
20. Remodeling buildings and other extraordinary repairs, Waseca .....	4,000	3,500	500
21. Repairs to buildings, Duluth.....	3,500	3,000	500
22. Reimbursement to University Reserve fund .....	6,000	6,000	
<i>New Buildings, University Farm</i>			
23. Seed storage and cleaning house with equipment .....	20,000	15,000	5,000
<i>Sub-Stations</i>			
24. Dining Hall and Assembly Room, Morris .....	65,000	60,000	5,000
25. Also \$15,000 available for the year ending July 31, 1917, is hereby re-appropriated for Morris.			
Section 4. Repairs and Buildings.	6,000		
			\$25,250

Voted to authorize the following distribution of item 24 as amended and item 25 in the appropriation bill for new buildings at the West Central School and Station, Morris, Minnesota: Dining Hall, \$65,000; Superintendent's cottage, sheep pen, and other improvements, \$10,000; and the Comptroller was instructed to request the state architect to proceed with the plans for the Dining Hall at once.

After a study of the budget situation and after a conference with the Deans, the Regents

Voted to instruct the President to prepare budget estimates for the expenditure of the \$150,000 estimated excess of receipts over expenditures for the year 1917-18 as follows:

Increases of supplies (including coal).....	\$90,000
The provision for new projects.....	20,000
For increases of salary for the present staff	40,000

Voted to authorize the appointment of a Committee of three from the University to act in conjunction with similar committees from the High School Board and Normal School Board on the Smith-Hughes bill for vo-

cational education. The Chairman announced the appointment of the President of the University, Marion L. Burton; Dean of the College of Education, L. D. Coffman, and Assistant Dean of the Department of Agriculture, E. M. Freeman.

Voted to approve the following old bills:

Donald C. Smith, Blue printing, December.....	\$5.10
Eleanor J. Hill, Examination students, February and April .....	30.00
Gladys Jeness, services as pianist, University High School Gymnasium classes, January, February, and March .....	6.50
Waseca contingent bills, March.....	15.72

Voted to approve the following transfers:

Transfer \$51.25 from Reserve, section I, page 18, to Budget 25M, section II, page 23.

Transfer \$216.00 from Budget 25N, section II, page 23, to pay-roll item 26, section III, page 30, same fund.

Transfer \$38.40 from pay-roll item 32A, Support, section V, page 37, to Budget 73, same fund, section, and page.

Transfer \$5.00 from Budget 64, section V, page 33, Support, to Budget 70, page 36, same fund and section.

Transfer \$15.00 from pay-roll item 114A, Support, section V, to Budget 79, same fund, section, and page.

Transfer \$202 from Budget 130, Support, section VII, page 51, to pay-roll item 6A, same fund, section, and page.

Transfer \$20.00 from Reserve, section I, page 18, to pay-roll item 20A, Department of Civil Engineering, section VI, page 47.

Transfer \$75.00 from Reserve, section I, page 18, to pay-roll item 15, Support, section XI, page 66, for salary of A. J. Lobb.

Transfer \$400.00 from Budget 186, Support, section XIII, page 68, as follows:

To pay-roll item 3a..	\$130.00—Extra clerical assistance
To pay-roll item 8a..	200.00—Georgina Lommen's salary
To pay-roll item 11a..	30.00—Medical examiners
To pay-roll item 11b..	40.00—Lecturers

\$400.00

Transfer \$4.50 from Budget 188, Support, section XIII, page 69, to pay-roll item 25.

Transfer to Budget 186, section XIII, page 68, as follows:

From pay-roll item No. 7.....	\$97.37
From pay-roll item No. 9.....	30.00
From pay-roll item No. 10.....	225.00

Total ..... \$352.37

Transfer \$20.00 from Budget 264, Support, section XIX, page 99, to pay-roll item 305, same fund, section, and page.

Transfer \$69.00 from Budget 245, fund 46H, section XII, page 90, to pay-roll item 204, same fund, section, and page.

Transfer \$25.00 from Budget 201, Support, section I, page 74, to pay-roll item 239, Support, section XV, page 93.

Transfer \$95.83 from pay-roll item 175, fund 4A, section XI, page 88, as follows:

To pay-roll 179A..... \$24.75

To pay-roll 179B..... 71.08

Transfer \$50.00 from Budget 259, fund 46P, section XVII, page 97, to pay-roll item 278, same fund, section, and page.

Transfer \$60.00 from Budget 258, Support, section XVII, page 97, to pay-roll item 279A, same fund, section, and page.

Transfer \$200.00 from pay-roll item 129, fund 46C, section IX, page 86, to pay-roll item 126A, same fund, section, and page.

Transfer \$5.00 from Budget 201, Support, section I, page 74, to pay-roll item 108A, same fund, section, and page.

Transfer \$266.67 to Budget 241, fund 4A, section XI, page 88, from the following:

From pay-roll item 156..... \$125.00

From pay-roll item 169..... 75.00

From pay-roll item 221..... 66.67

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\$266.67

Transfer \$100.00 from pay-roll item 218, Support, section XIV, page 92, to pay-roll item 222, same fund, section, and page.

Transfer \$18.00 from Budget 64, section V, page 33, to Budget 196 BB, Support, section XV, page 72.

Transfer \$200.00 from Budget 196, Research Reserve, section XV, page 72, to Budget 196 FF, same section and page.

Transfer \$75.00 from Budget 196, Research Reserve, section XV, page 72, to Budget 196 EE, same section and page.

Voted to approve the following requisitions:

Requisitions 2026 to 2050 inclusive.... \$6,368.98

Requisitions 2051 to 2075 inclusive.... 12,865.97

Requisitions 2076 to 2100 inclusive.... 7,162.18

Voted to adjourn.

G. H. HAYES, *Secretary*