

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

November 8, 1916

A meeting of the Agricultural Committee was held at the President's office, Wednesday, November 8 at nine o'clock.

Present: Regent Rice, presiding; Regents Glotfelter, Schulz, Williams, J. G., and Williams, M. M., Vincent, and Dean Woods.

Voted to accept the resignation of Thomas Lundheim as Foreman of the Zumbra Heights Fruit Breeding Farm.

Voted to approve the following trips:

Dr. E. M. Freeman, sidetrip to Albany, New York, to attend a conference on the White Pine Blister Rust, expenses not to exceed \$10 to be charged to Budget 243.

F. J. Alway to Washington, D. C., to attend a conference with U. S. Bureau Soil Officials, to arrange plans for proposed soil survey of Minnesota and to stop at Ithaca, New York, Wooster, Ohio, and Urbana, Illinois, to inspect laboratories, study plans for soils and fertilizers, experiments, etc., the expenses not to exceed \$150, to be charged to Budget 251.

F. E. Balmer and S. B. Cleland to attend the annual conference of County Agent Leaders to be held in Washington, D. C., November 10-14, inclusive, at an expense not to exceed \$125 each to be charged to Budget 241 made up of Federal Funds supplied under the Smith Lever Bill.

A. D. Wilson, A. V. Storm, R. W. Thatcher, Josephine T. Berry to attend meetings of the American Association of Agricultural Colleges and Experiment Stations and of related organizations meeting in connection with this Association at Washington, D. C., November 14-22 inclusive, the expenses not to exceed \$85 each to be charged to budgets 240, 231, 249, 263, respectively.

Voted that a special Committee consisting of Regents Sommers, Glotfelter, and Dean Woods make an inquiry as to whether the policy of the University laid down in the bulletin "Agricultural Organization and Coöperation" is being followed in the work of Agricultural Extension.

Voted to approve the following loans from the Lud-
den Trust Fund:

Fred A. Naegeli.....	\$100.00	George W. Benjamin..	\$150.00
Earl S. Pendergast....	100.00	Walter C. Pfaender....	75.00
Roscoe C. Kirsch.....	50.00	Gordon C. Curran.....	100.00
Frances Hammargren..	75.00		

Voted to accept the report of the Special Committee on the disposal of dining hall waste to the effect that the farm now being rented be purchased and properly equipped at an expense of approximately \$10,000, and that this amount be included in the Legislative Budget estimates for 1917-19.

Voted to approve the publication of a monthly leaflet in connection with the Northwest School and Station at Crookston.

Voted to accept scholarships and prizes given by individuals and organizations for the Northwest School and Station at Crookston, and to express official appreciation of the generosity of these friends of the school.

Voted to increase the requisition for pictures to be used at the Northwest School and Station, Crookston, from \$55 to \$107.50.

Voted, upon the recommendation of the Dean of the Department of Agriculture, to borrow a shorthorn bull for the West Central School and Station at Morris.

A communication from the Attorney General regarding the proposed ditch proceedings at the Demonstration Farm at Waseca was received and filed and it was

Voted to consider the assessment in the appropriation budget.

Voted to refer to the Comptroller the question of equipping such University buildings as necessary with lightning rods.

Voted to approve and file Supplement to the Minutes, page 103, the report of the Department of Agriculture on Livestock.

GEORGE E. VINCENT,
Secretary pro tempore

The University of Minnesota**BOARD OF REGENTS****MINUTES**

November 8, 1916

A meeting of the Board of Regents was held in the President's office, Wednesday, November 8, 1916, at ten o'clock.

Present: Regent Snyder, presiding; Regents Glotfelter, Partridge, Rice, Schulz, Sommers, Vincent, Williams, J. G., and Williams, M. M.

Voted to make the following correction in the minutes:

Minutes of the Agricultural Committee of July 12, 1916, making the appointment of Professor H. H. Kildee read Professor of Dairy Husbandry instead of Professor of Animal Husbandry.

Voted to approve the minutes of the meeting of the Agricultural Committee of September 25; the minutes of the Board of Regents of September 25; the minutes of the Executive Committee of October 2; and the minutes of the Executive Committee of October 24, 1916.

Voted to approve the report of the Agricultural Committee of November 8, 1916.

Voted to accept the following resignation:

M. L. Guzman as Professorial Lecturer in Romance Languages effective October 31, 1916.

Voted to approve the following appointments:

Major G. W. Moses as Professor of Military Science and Tactics and Head of the Military Department with salary at the rate of \$500 a year from October 1, 1916.

Captain Theo. B. Taylor as Associate Professor of Military Science with salary at the rate of \$300 a year from November 1, 1916.

Captain J. B. Woolnough as Associate Professor of Military Science with salary at the rate of \$300 a year from November 1, 1916.

Lieutenant Owen R. Meredith as Assistant Professor of Military Science with salary at the rate of \$200 a year from November 1, 1916.

Balbino Davalos as Professorial Lecturer in Romance Languages for the remainder of the academic year 1916-17, from November 1, 1916, at the rate of \$1,500.

F. W. Bentley as Instructor in Drawing for the academic year 1916-17, at a salary of \$1,200.

Carl Dahlin as Assistant in the Department of Mechanical Engineering from October 1, 1916, to June 30, 1917, at a salary of \$90 a month.

A. T. Gilbertson as Pharmacist in the University Hospital and Outpatient Department beginning October 1, 1916, at a salary of \$100 a month.

J. D. Edgar and A. C. Tanner as temporary Assistants in Obstetrics and Gynecology from October 24, 1916, to July 31, 1917, without salary.

Lydia B. Christ as Social Service Worker from November 10, to December 31, 1916, at \$60 a month, and at \$65 a month from January 1, 1917.

Emil Bunta as Teaching Fellow in Neurology on the Mayo Foundation for one year beginning November 1, 1916, at a salary of \$600.

Mrs. A. A. Herrmann as File Clerk in the General Extension Division beginning November 1, 1916, at the rate of \$40 a month for full time or part time as needed.

Voted to approve the promotion of Dr. H. E. Robertson from Acting Director to Director of the Department of Pathology, Bacteriology, and Public Health.

Voted to grant an extension of leave of absence for Dean Francis C. Shenehon from November 1 to December 15 inclusive, without salary.

Voted to approve the following trips outside the state:

J. S. Young from Washington, D. C., to New York and Philadelphia to represent the University at meetings of the Association of Urban Universities and at the Third National Conference on Universities and Public Service, November 15, 16, and 17, 1916, the expenses not to exceed \$30 to be charged to Budget No. 23.

Dean Guy S. Ford to represent the University at the meeting of the Association of American Universities at Worcester, Mass., the expenses not to exceed \$100 to be charged to Budget No. 23.

E. M. Newton \$50 in addition to \$105 already allowed to enable him to inspect spiegel ferro-manganese plants and to include one or two points not included in the original list, to be charged to the budget of the Experiment Station.

F. J. Wulling to St. Louis, Mo., to interview a possible appointee, the expense not to exceed \$50 to be charged to Budget No. 185.

W. E. Brooke to Urbana, Illinois, November 4 and 5, to interview a prospective appointee, the expenses not to exceed \$40 to be charged to Budget No. 23.

Voted to approve the following Ludden Real Estate Loans:

Anant M. Gurgar.....	\$75.00	Robindra Chandra Nag..	\$60.00
Roy N. Henning.....	25.00		

Voted to approve the following Gilfillan Loans:

J. Clyde Owens.....	\$200.00	Oscar Peterson	\$200.00
Martin O. Brandon.....	200.00	Herhta Rumsch	80.00
Clarence I. Lillehei....	200.00	Ray H. Pfeiffer.....	200.00
Raymond E. Overmire.	60.00	Leslie L. Halladay.....	181.00

A Committee composed of Jeffrey Gruber, T. N. Mains, H. O. Roberts, O. Lampland, L. A. Condit, and E. C. Salvesen appeared before the Board urging the establishment of a School of Commerce. The difficulty of securing adequate appropriations for the University's present needs was discussed and it was agreed that the Committee should determine the sentiment of the State at large and communicate the result to the Board.

A request from the League of Minnesota Municipalities for the services of an engineer in connection with the Extension Division was considered and referred to the President and the University Extension Division for a report.

The Committee on the Policy with respect to taking out of patents by members of the University staff reported progress.

A detailed report on the collection of fossils by a member of the staff of the Department of Geology during the summer was received and ordered filed.

Voted to grant the request of the Faculty Women's Club for the use of 303 Washington Avenue, Southeast, for a Girls' Home Management Club, the necessary repairs to the building to be included in the Legislative Budget if found desirable.

Voted to confirm the employment of Professor J. J. Flather for drawing plans and specifications for the University Farm Heating Plant at a commission of four per cent as arranged by the Comptroller with the consent of the President and the President of the Board.

The question of a change in the fiscal year which now closes July 31 to close June 30 to correspond with the

Government fiscal year was considered and the President and Comptroller were appointed a Committee to confer with the State Officials.

The Comptroller reported the reestablishment of a University revolving fund in accordance with the action of the Executive Committee of October 2, 1916.

The Engineering Department reported having two obsolete W. P. motors and requested authority to exchange one of the motors with the Ohio State University for an obsolete Sprague motor which was granted.

Voted to authorize the sale of a 66 x 16 obsolete boiler at the University Farm.

Preliminary estimates of the Legislative Budget 1917-1919 were presented and it was

Voted to hold an adjourned meeting on November 23, 1916, for hearings of Deans and Heads of Departments on the needs of the University. Original summary of requests filed Supplement to the Minutes, page 104.

Voted to approve the following transfers:

Transfer \$50.00 from pay roll item 4, section III, Support, page 28, to create pay roll item 5 same fund, section, and page, for extra stenographic service.

Transfer \$100.00 from Budget 73, section V, page 37, to create pay roll item 82a for extra help in preparing specimens of rock for class work in department.

Transfer \$15.00 from Budget 7, section II, Support, page 20, and \$15.00 from Budget 96, section V, Support, page 42, to create pay roll 1a in section II for substitute stenographer.

Transfer \$16.60 from pay roll item 14, section VI, Support, page 47, to create pay roll item 13a for extra stenographic service.

Transfer \$1,000.00 from pay roll item 27, section XXI, Crookston Repairs, page 102, to Budget 304 same fund, section, on page 103.

Transfer \$464.62 from pay roll item 18, section XXII, Morris Support, page 105, to create pay roll item 16a same fund, section, and page.

Transfer \$35.00 from Budget No. 79, Support, section V, page 39, to and establishing pay roll item No. 114 a, same section and page.

Transfer \$104.00 from Budget No. 201, section I, page 74, to and establishing pay roll item No. 108 a, section VIII, page 85.

Transfer \$9.65 from Budget No. 320, Fund 150, section XXII, page 107, to Budget No. 323, Farm Cottage, Morris, same fund, section, and page.

Transfer \$300.00 from Reserve, Budget No. 1, page 18, to Budget No. 138 for equipment of a tuberculosis clinic.

Transfer \$250.00 from Reserve, Budget No. 1, page 18, to Budget No. 65 B, section V, page 34.

Transfer \$560.00 from Reserve, Budget No. 1, page 18, to Budget No. 122, section VI, page 49.

Voted to approve the following requisitions:

Requisition 801 to 825 inclusive.....	\$13,342.86
Requisitions 826 to 850 inclusive.....	10,302.57
Requisitions 851 to 875 inclusive.....	6,718.93
Requisitions 876 to 900 inclusive.....	7,143.25

Voted to adjourn.

G. H. HAYES, *Secretary*

The University of Minnesota**BOARD OF REGENTS****MINUTES**

November 23, 1916

An adjourned meeting of the Board of Regents was held in the rooms of the Minnesota Union, Thursday, November 23, 1916, at nine o'clock.

Present: Regent Rice, Vice-President, presiding; Regents Glotfelter, Mayo, Partridge, Schulz, Sommers, Vincent, and Williams, M. M.

Voted to approve the following appointments:

L. J. Mortenson as Instructor in Drawing for the remainder of the academic year at the rate of \$1,200 a year.

F. A. Upsher Smith as temporary Lecturer in Pharmacy at a salary not to exceed \$200.

E. A. Loomis as Refractionist in the Outpatient Department of the Elliott Memorial Hospital at a salary of \$50 a month beginning October 1, 1916.

F. P. Silvernale as Laboratory Assistant in the Department of Animal Biology from November 8, 1916, to June 8, 1917, at a salary of \$400.

Vernie Larson as Student Helper in the Department of Scandinavian Languages and Literature for the remainder of the academic year at a salary of \$100.

Walter R. Cook as Solicitor in the General Extension Division for the months of December, 1916, January, February, and March, 1917, at a salary of \$100 a month, and traveling expenses.

Voted to approve the following salary adjustments:

Gertrude Reeves, Music, from \$1,200 to \$1,800, part time to full time, effective August 1, 1916.

Katherine Webster, Architecture, \$55 to \$60 a month, effective December 1, 1916.

Florence Williams, Printing Department, \$50 to \$60 a month, effective December 1, 1916.

Voted to approve the following trips outside the State:

Dean J. B. Johnston to Urbana, Ill., Princeton, N. J., Cambridge, Mass., Hanover, N. H., Madison, Wis., Chicago, Ill., Ann Arbor, Mich., and Baltimore, Md., in connection with his trip to attend scientific meetings during the holidays, December 20, 1916, to January 5, 1917, the expenses not to exceed \$65, to be charged to Budget 23.

J. S. Montgomery to Chicago, Illinois, and to visit certain livestock farms in Wisconsin, en route, to attend the International Livestock Show and to conduct a party of students to the Students' Judging Contest, November 28 to December 8, 1916, the expenses not to exceed \$50 to be charged to Budget 253.

R. C. Ashby to Urbana-Champaign, Illinois, and Chicago, December 1 to 9, 1916, to attend the meeting of the American Society of Animal Production and the International Livestock Exposition, to read a paper before the American Society of Animal Production, the expenses not to exceed \$60 to be charged to Budget 253.

A petition for a refund of fees for a student who registered in Dentistry but later changed to Agriculture was granted.

A resolution from the Gaylord Commercial Club relative to the establishment of a College of Commerce was received and ordered filed.

A report of the Comptroller on the budget for the year ending July 31, 1916, was submitted and it was directed that a copy be mailed to each Regent.

The budget of the Mayo Foundation for the fiscal year ending July 31, 1917, was submitted, approved, and ordered placed on file.

Voted to approve the bill of A. W. Johnston in the sum of \$767.58 for Geological Research in the northern part of the State, the services and expenses beginning July 8, 1916, and ending September 26, 1916.

A communication from the Superintendent of the University Hospital explaining the arrangement and reason for paying the room rent of a janitor was received and approved.

A petition signed by the mechanics of the University Farm for an increase in wages was received and referred to the Executive Committee for investigation and report.

Messrs. A. O. Devold, State Representative of the Thirty-second District, Minneapolis, Socialist party, and Lynn Thompson, member elect of the Minneapolis School Board, representing the Trades and Labor Association,

appeared before the Board and urged the adoption of an eight hour day for janitors. The matter was discussed and referred to the Executive Committee for a recommendation.

Voted to supplement the minutes of September 25, 1916, with the following:

Voted that until legislative policy with regard to the recognition of law schools in Minnesota has been decided upon, it is in the judgment of the Board of Regents inexpedient to enter into any agreement with the St. Paul College of Law.

Voted to recommend the reappointment of M. M. Williams as a member of the State Forestry Board.

The following were given hearings on legislative budget items:

Dean J. B. Johnston, Dean A. F. Woods, Dean E. P. Lyon, Dean W. R. Appleby, Dean Guy S. Ford, Prof. R. R. Price, Dean L. D. Coffman, Dean F. J. Wulling, Dean W. R. Vance, Dean Alfred Owre, Dean Geo. B. Frankforter, Prof. W. E. Brooke, Mrs. J. Ladd, Mr. H. A. Hildebrandt, Mr. J. T. Gerould, Dr. Anna Norris, Dr. L. J. Cooke, Prof. Colbert Searles and Committee.

Voted to adjourn.

G. H. HAYES, *Secretary*