

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

February 15, 1916

A meeting of the Agricultural Committee was held in the President's office, Tuesday, February 15, 1916, at nine o'clock.

Present: Regent Rice, presiding; Regents Partridge, Snyder, Williams, J. G., Vincent, and Dean Woods.

Voted to approve the following appointments:

Robert Hodgson as Instructor in Agronomy from January 1 to April 1, 1916, at a salary of \$40 a month.

G. H. Nesom as Instructor in the School of Agriculture from January 20 to March 31, 1916, at a salary of \$16 a month.

Charles J. Robertson as Laboratory Assistant in automobile work from January 24 to March 31, 1916, at a salary of \$18 a week.

Maude J. Norris as Record Clerk in the registration office beginning March 1, 1916, at a salary of \$65 a month.

Ella Person as Clerk in the Agricultural Extension Division beginning February 1, 1916, at a salary of \$60 a month.

Ross A. Thuma as Special Analyst in the Division of Chemistry from February 1 to July 31, 1916, at a salary of \$4 a day, services to be for four and one-half days per week.

C. R. Barns as Editorial Clerk in the Extension Division from February 1 to March 31, 1916, at a salary of \$35 a week.

A. B. Lathrop as Lecturer in Short Courses from February 1 to March 31, 1916, at a salary of \$35 a week.

J. J. Sprenger as Lecturer in Short Courses from February 1 to March 27, 1916, at a salary of \$40 a week.

John Bower as Lecturer in Short Courses from February 1 to March 27, 1916, at a salary of \$50 a week.

Voted to approve the following readjustments involved in the reorganization of registration and commit-

tee work authorized at the meeting of the Board January 20, 1916:

R. M. West from Assistant Professor of Agricultural Chemistry at a salary of \$1,800 a year, to Secretary of the Department of Agriculture with the rank of Associate Professor from February 1, 1916, to July 31, 1917, at a salary of \$2,000 a year.

J. J. Willaman from Instructor in Agricultural Chemistry at a salary of \$1,400 a year to Assistant Professor in charge of the Section of Agricultural Analysis from March 1, 1916, to August 31, 1917, at a salary of \$1,600 a year.

In view of the fact that it seems best to change the policy by which certain members of the Forestry Staff have, while at the Summer School at Itasca, received living expenses,

Voted, to recommend that after August 1, 1916, E. G. Cheyney and J. P. Wentling receive \$2,600 salary in lieu of \$2,500 plus summer expense account; and that J. H. Allison receive \$2,550 instead of \$2,500 and commissary allowance.

Voted, to approve the following Ludden Trust Loans:

Millard C. Westgate.....	\$100
Robert M. Brown.....	20

Voted not to establish certificates of proficiency in music at the Agricultural Schools, but to permit music teachers personally to issue statements of work actually accomplished.

Voted to consider further the proposed contract for sale or exchange of lands at the West Central School and Experiment Station, Morris.

Voted to recommend for inclusion in the next legislative budget the purchase of seventy acres of land adjoining the West Central School at Morris.

Voted to approve the purchase of a Clydesdale Stallion at not to exceed \$800.

Voted to approve the Agricultural Extension trip from the West Central Station involving a net automobile bill of \$4.

Voted to approve and authorize the renewal for three years on the same terms of the lease of the Duensing tract.

GEORGE E. VINCENT,
Secretary pro tempore

The University of Minnesota**EXECUTIVE COMMITTEE****MINUTES**

February 15, 1916

A meeting of the Executive Committee was held in the President's office, Tuesday, February 15, 1916, at ten o'clock.

Present: Regents Partridge, Rice, Snyder, Vincent, and Williams, J. G.

In the absence of Regent Nelson, Chairman of the Executive Committee, Regent Partridge was elected Chairman, *pro tem*.

Voted to amend the minutes of the meeting of the Board of Regents December 14, 1915, page 52, line 3, to read as follows:

*Dr. E. L. Newcomb, College of Pharmacy, on account of assuming editorial work in a druggist publication proposed a reduction in salary of \$200 per year from February 1, 1916, instead of January 1, 1916.

Voted to accept the following resignations:

L. D. Adkins as Instructor in Mathematics, effective February 1, 1916, to take a place in the Wisconsin State Normal School at La Crosse at a higher salary.

Mrs. Edith G. Raynor as Instructor in Physical Education for Women, effective February 1, 1916, on account of ill health.

G. A. Sandberg as Purchasing Officer in the Business Office, effective March 1, 1916.

Voted to approve the following appointments:

Carl Lotus Becker as Professor of History, beginning August 1, 1916, at a salary of \$3,000.

William Anderson as Instructor in Political Science for one year, beginning August 1, 1916, at a salary of \$1,500.

Arthur Holly Compton as Instructor in Physics for one year, beginning August 1, 1916, at a salary of \$1,500.

Jacob R. Kantor as Assistant in the Department of Philosophy and Psychology for one year, beginning August 1, 1915, at a salary of \$1,200. (Appointment approved last fall, but by accident not included in the Minutes.)

Mrs. E. O. Dieterich as Assistant in the Department of Physics for four and one-half months, beginning February 1, 1916, at a salary of \$25 a month.

Vera Wright as Assistant in Mathematics for the second semester of the academic year 1915-16, at a salary of \$400.

Mary A. Higbie as Assistant in the History of Art from February 1, 1916, to June 1, 1916, at a salary of \$50.

Anna K. Smart as Scholar in the Department of Philosophy and Psychology for four and one-half months, beginning February 1, 1916, at a salary of \$25 a month.

Meta John as Scholar in Mathematics for four and one-half months, beginning February 1, 1916, at a salary of \$25 a month.

Myron A. Dresser as Helper in the Department of Geology for four and one-half months, beginning February 1, 1916, at a salary of \$25 a month.

Hilding C. Anderson as Assistant in the Out-Patient Department Laboratory for the second semester of the academic year 1915-16, beginning January 10, 1916, at a salary of \$30 a month.

Walter A. Fansler as Instructor in Anatomy from February 1 to June 1, 1916, at a salary of \$50 a month.

Anne Benton as Teaching Assistant in the Department of Pathology, Bacteriology, and Public Health, from February 1 to June 30, 1916, at a salary of \$60 a month.

Kano Ikeda as Teaching Assistant in the Department of Pathology, Bacteriology, and Public Health, from February 1 to June 1, 1916, at a salary of \$35 a month.

Wyman C. Cole as Assistant in the Department of Anatomy from February 1 to June 30, 1916, at a salary of \$200.

R. T. LaVake as Instructor in Obstetrics and Gynecology, on a half-time basis, from February 1 to July 31, 1916, at a salary of \$50 a month.

Harold Sontag as Assistant to the Appointments Committee from February 1 to July 31, 1916, at a salary of \$25 a month.

Herbert A. Strate as Assistant in Pharmacy from February 1 to June 1, 1916, at a salary of \$20 a month.

Faye Medley as Assistant in the Registrar's Office beginning February 1, 1916, at a salary of \$40 a month.

Helen Draper as Assistant in the Registrar's Office beginning February 1, 1916, at a salary of \$45 a month.

H. J. Loucks as Purchasing Officer in the Business Office beginning March 1, 1916, at a salary of \$1,800 a year.

Voted to approve the following salary allowances on account of increased work:

A. Babbitt, Assistant in Mathematics in the College of

Science, Literature, and the Arts, \$200 for the second semester.

William W. Butler, Assistant in Economics in the College of Science, Literature, and the Arts, \$200 for the second semester.

Harry D. Harper, Assistant in Economics in the College of Science, Literature, and the Arts, \$150 for the second semester.

Harry L. Altman, Scholar in Economics in the College of Science, Literature, and the Arts, \$25 for the second semester.

For an Assistant for a course in Industries and Commerce in the College of Science, Literature, and the Arts, \$75 for the second semester.

For additional instruction in the College of Dentistry, \$120 for the second semester.

Voted to approve the request of the Medical School for an additional stenographer at \$50 per month to serve the several departments.

Voted in response to an invitation from the University of Wisconsin, to appoint the following delegates to the Wisconsin Commercial and Industrial Congress at Madison, Wisconsin, February 14-18, 1916:

John H. Gray, expenses not to exceed \$30, to be charged to Budget No. 23.

G. A. Gesell, expenses not to exceed \$20, to be charged to Budget No. 191 E.

Voted to grant a leave of absence without salary to Dr. Angus Morrison from March 6 to May 3, 1916.

Voted to grant a leave of absence on account of illness to Dr. J. A. Myers from February 1 to July 31, 1916, on part salary, \$66.67 a month.

Voted to approve the following loans to students from the income of the Ludden real estate investments:

Mable Grover.....	\$112.00	Willis I. Thomson.....	\$ 76.00
Gilbert Pinney.....	50.00	Frances M. Gardner....	39.00
R. N. Henning.....	50.00	W. R. L. Reinhardt....	100.00
Chas. B. Sneller.....	75.00	Selma Windon.....	25.00
James W. Clark.....	75.00	Carl Calvin.....	50.00
W. N. Christopher....	40.00	C. B. Kaercher.....	25.00
Metellus Thomson.....	107.00	Helene Sloanaker.....	150.00
Elmer J. Mohn.....	180.00	Leo G. Walewitch.....	135.00

Voted to accept the following gifts and prizes and to convey to the donors the appreciation of the University:

\$200 from Mrs. George H. Christian to the Zoological Museum.

\$350 from Mr. James Ford Bell to the Zoological Museum.

\$50 each year for the best essay on the History of Law, to be known as the "Edwin Ames Jaggard Prize."

\$50 for the best essay on the subject, "The Jewish Problem and Its Solution," from the Twin City B'nai B'rith Council.

Voted to approve the statement proposed by the Administrative Board of the Medical School with respect to the selection of candidates for admission to the first-year medical class.

Voted to accept and approve the report of the subcommittee on: (a) the inscription for the Haynes Memorial Tablet and (b) its location in one of the Engineering Buildings.

Voted to approve the proposed division of fields in Scandinavian books and pamphlets between the libraries of the State Historical Society and the University, and to authorize the transfer of the Nelson Collection to the State Society.

Voted to approve the recommendation of the Administrative Board of the Medical School that the University accept the offer of clinical opportunities in the State Hospital for the Crippled and Deformed Children located in St. Paul, and to express to the Board of Control and Dr. A. J. Gillette appreciation for the offer.

Voted to refer to the General Extension Division the resolutions from the Minnesota Retail Furniture Dealers' Association with a request for recommendations as to the expansion of instruction in merchandizing.

Voted to refer to the Head of the Architectural Department and the Superintendent of Buildings and Grounds the question of subdividing rooms in Folwell Hall, and the remodeling of Pillsbury Hall.

Voted to approve the settlement for damage to the Law Building by a break in the sprinkler system, the adjustment having been agreed upon at \$1,331.66.

Voted to approve the following transfers:

Transfer \$250.00 from pay-roll item No. 5, Support, and create pay-roll item No. 4a, Clerk in Superintendent of Buildings and Grounds Department, Section V, page 28.

Transfer \$68.60 from Budget No. 71, Support, page 37, Section VII, to pay-roll item No. 58, same section and page, to cover salary of substitute of Miss Russell.

Transfer \$16.15 from pay-roll item No. 11, Section X, page 63, to pay-roll item No. 18, same section and page, to take care of adjustment in salary of Mr. Juvrud.

Transfer \$200.00 from pay-roll item No. 117, Section VII,

page 41, to pay-roll item No. 118 a, same section and page, to care for additional salary of Mr. Babbitt.

Transfer \$400.00 from pay-roll item No. 117, Section VII, page 41, and create pay-roll item No. 118 c, same section and page, to cover salary of Miss Vera Wright, Assistant, for second semester.

Transfer \$525.00 from pay-roll item No. 19, Section IX, page 60, to pay-roll item No. 19 a, same section and page 55.

Transfer \$75.00 from Budget No. 150, Section IX, page 59, to pay-roll item No. 19 a, same section and page 60.

Transfer \$140.00 from pay-roll item No. 44, Section IX, page 55, and create pay-roll item No. 47 a, same section and page.

Transfer \$360.00 from Budget No. 240, Agricultural Extension, Section XI, page 88, and create pay-roll item No. 142 a, same fund, section, and page.

Transfer \$300.00 from Budget No. 234, Gymnasium Fund, Section VIII, page 85, to pay-roll item No. 102, same section and page.

Transfer \$200.00 from Budget No. 251, Support, Section XIV, page 92, to pay-roll item No. 197, same fund, section, and page.

Transfer \$180.00 from Budget No. 201, Support, Section I, page 74, to pay-roll item No. 132 a, section X, page 87.

Transfer \$375.00 from Budget No. 201, Support, Section I, page 74, to Budget No. 212, same section and page 75.

Transfer \$300.00 from Budget No. 201, Support, Section I, page 74, to Budget No. 206, same section and page.

Transfer \$200.00 from Budget No. 201, Support, Section I, page 74, to pay-roll item No. 98 a, section VIII, page 85.

Transfer \$600.00 from pay-roll item No. 289, Hatch, Section XXI, page 100, to pay-roll item No. 220 a, section XV, page 93.

Transfer \$600.00 from pay-roll item No. 289, Hatch, Section XXI, page 100, to pay-roll item No. 223, section XV, page 93.

Transfer \$300.00 from pay-roll item No. 289, Hatch, Section XXI, page 100, to pay-roll item No. 198 a, Section XIV, page 92.

Transfer \$1,500.00 from Reserve, Budget No. I, page 18, to and establishing Budget No. 11 c, Section I, page 21.

Transfer as follows to pay-roll item No. 289, Section XXI, page 100:

From pay-roll item No. 220, Section XV, page 93.. \$600.00

From pay-roll item No. 221, Section XV, page 93.. 600.00

From pay-roll item No. 197, Section XV, page 92.. 300.00

Transfer to Budget No. 304, Section XXIII, page 104:

From pay-roll item No. 35.....\$ 53.50

From pay-roll item No. 36..... 183.41

Transfer \$150.00 from pay-roll item No. 109, Section VII, page 40, to Budget No. 25, Section I, page 23.

Transfer \$150.00 from Budget No. 137, Section IX, page 56, to and establishing Budget No. 137 a, same section and page.

Transfer \$150.00 from Budget No. 138, Section IX, page 56,

to and establishing Budget No. 138 a, same section and page.
Transfer \$500.00 from Budget No. 144, Section IX, page 58,
to Budget No. 153, same section and page 60.

Transfer \$60.00 from Budget No. 264, Section XIX, page 97,
to pay-roll item No. 260 a, same section and page.

Transfer the following from Budget No. 301, Crookston, Sec-
tion XXIII, page 104:

\$100.00 to 300 N	\$500.00 to 300 J
100.00 to 300 Q	800.00 to 300 O
125.00 to 300 S	

Transfer \$34.56 from Budget No. 336, Zumbra, Section
XXVIII, page 113, to Budget No. 335, same section and page.

Transfer \$150.00 from General Reserve, Budget No. 1, Sec-
tion I, page 18, to and establishing pay-roll item No. 9 b, Section
XV, page 69.

Voted to approve the following requisitions:

Requisitions 1195 to 1225 inclusive.....	\$33,326.23
Requisitions 1226 to 1250 inclusive.....	4,238.95
Requisitions 1251 to 1275 inclusive.....	10,221.62
Requisitions 1276 to 1299 inclusive.....	8,312.47
Requisitions 1300 to 1325 inclusive.....	38,756.09
Requisitions 1326 to 1350 inclusive.....	15,165.49
Requisitions 1351 to 1375 inclusive.....	9,409.00
Requisitions 1376 to 1400 inclusive.....	11,655.50
Requisitions 1401 to 1428 inclusive.....	6,290.63

Voted to adjourn.

G. H. HAYES,
Secretary