

The University of Minnesota**AGRICULTURAL COMMITTEE****MINUTES****September 27, 1915**

A meeting of the Agricultural Committee was held at the President's office, Monday, September 27, at nine o'clock.

Present: Regent Rice, presiding; Regents Schulz, Williams, J. G., Williams, M. M., Vincent.

Voted to approve the following appointments:

A. Pepinsky as Band and Orchestra Leader for the School and College of Agriculture at a total salary of \$675 for the year, namely, \$25 a month when only the College is in session, and \$100 a month while both the School and College are in session.

J. P. Jensen as Student Assistant in the Division of Agricultural Economics from September 21, 1915, to July 31, 1916, at a salary of \$600.

Freeman Weiss as Student Assistant in the Division of Horticulture from October 1, 1915, to June 1, 1916, at a salary of \$50 a month.

Voted, in view of the fact that M. Fay, Janitor of the Veterinary Building, has been in continuous service without vacation for nearly three years, to grant one month's vacation with pay, to be taken at such time as may be determined by the Head of his Division.

Voted to authorize the following trip:

R. M. West of the Division of Agricultural Chemistry to attend the meeting of Official Agricultural Chemists at Washington, D. C., November 15-17, 1915, the expenses not to exceed \$70, to be charged to Budget 248.

Voted to receive the report of E. C. Stakman on his trip to Maine in connection with the subject of potato dis-

eases and the Federal Quarantine against Maine potatoes.

Voted to approve the acceptance by E. M. Freeman of \$30 a year from the U. S. Department of Agriculture as Collaborator in cereal pathological work.

Voted to approve the renewal of the lease of the Quinn farm adjoining the University Farm at the same rental, namely \$560 per year.

Voted to refer to the Dean and the Chairman of the Agricultural Committee the question of removing the rear portion of the old laundry building at the West Central School and Station.

Voted to approve the purchase of a new motor truck for the University Farm with the understanding that the present car will be transferred at a proper valuation to the Experimental Fruit Farm at Zumbra Heights.

Voted to refer to Dean Woods and Regent Williams, M. M., the recommendation of the Superintendent of Buildings and Grounds with respect to the water supply at the Northwest School and Station.

Voted to refer to the Dean and Chairman with power the decision as to the acceptance of bids for cattle pens at the Northwest School and Station.

Voted to refer to the Attorney General the question of the title to the land occupied by the North Central Station.

Voted to instruct the Comptroller to arrange for the increase of the Contingent Fund at the University Fruit-breeding Farm from \$100 to \$200.

Voted to authorize subject to the approval of the State Auditor the transfer of \$1,000 from Budget 322 to Budget 323 at the West Central School and Station.

GEORGE E. VINCENT,
Secretary pro tem

The University of Minnesota

BOARD OF REGENTS

MINUTES

September 27, 1915

A meeting of the Board of Regents was held in the President's office, Monday, September 27, 1915, at ten o'clock.

Present: Regent Snyder, presiding; Regents Mayo, Nelson, Partridge, Rice, Schulz, Sommers, Vincent, Williams, J. G., and Williams, M. M.

Voted to approve the minutes of the meeting of the Board of Regents held July 28, 1915, and the minutes of the meetings of the Executive Committee of August 13, 1915, and September 13, 1915.

Voted to approve the report of the Agricultural Committee of September 27, 1915.

Voted to accept the following resignations:

Francis C. Frary as Assistant Professor of Chemistry, effective September 14, 1915.

Edmond Kraus as Instructor in Vocal Music in the College of Science, Literature, and the Arts, effective September 15, 1915.

Voted to approve the following appointments:

Lotus D. Coffman, as Director of the Summer School at a salary of \$500 for the session.

Dr. H. M. Bracken as Professorial Lecturer in Public Health in charge of the Division of Public Health in the Department of Bacteriology, Pathology, and Public Health in the Medical School for one year from August 1, 1915, without salary.

Dr. Arthur Hawley Sanford as Associate Professor of Bacteriology in the Graduate School on the Mayo Foundation, beginning August 1, 1915.

Dr. Donald Church Balfour as Associate Professor of Surgery in the Graduate School on the Mayo Foundation, beginning August 1, 1915.

George A. Hedger as Instructor in Rhetoric for one year beginning August 1, 1915, at a salary of \$1,200.

C. A. Herrick as Instructor in Rhetoric for one year beginning August 1, 1915, at a salary of \$1,200.

Willis J. Plummer as Instructor in Spanish for one year beginning August 1, 1915, at a salary of \$1,200.

Clara Williams as Instructor in Vocal Music in the Department of Music for the year 1915-16, her remuneration to be the fees paid in by students taking work of her.

Charles L. Parmenter as Assistant in Zoology for one year beginning August 1, 1915, at a salary of \$1,000.

Gustav K. Osterhus as Teaching Fellow in History for one year beginning August 1, 1915, at a salary of \$600.

Faith Leonard as Secretary to the Dean in the School of Chemistry beginning October 1, 1915, at a salary of \$75 a month.

Ruth Telleen as Stenographer and Clerk in the Office of the Assistant Dean and Chairman of the Administrative Board, beginning Monday, September 27, 1915, at a salary of \$55 a month, with the understanding that this will be increased to \$60 if services are satisfactory.

Luella Bussey as Secretary to the Dean of Women at a salary of \$700 a year.

F. A. Burningham, A. Domovsky, G. E. Widell, A. B. Bell, W. A. Egge, L. R. Eckman, C. E. Greenlaw, William Higburg, Oscar Luft, Clyde Owens, Clarence Ruchhoft and F. M. Washburn as Student Helpers in the School of Chemistry for nine months of the Academic year 1915-16, at salaries of \$10 a month each.

M. S. Robb as Assistant in Practice in the Law School for the academic year 1915-16, at a salary of \$150.

J. F. Dulebohn as Clerk of the Practice Court in the Law School for the academic year 1915-16, at a salary of \$65.

J. N. Donohue as Library Page in the Law School for the academic year 1915-16, at a salary of \$125.

L. E. Nelson, A. W. McMillan and Kenneth Riley as Library Assistants in the Law School for the academic year 1915-16, at salaries of \$65 each.

Harold Harbo as Service Man on part time in the office of the Dean and Assistant Dean of the Medical School for ten months beginning September 1, 1915, at a salary of \$15 a month.

Julia Winston McGarvey as Scholar in the Department of Rhetoric and Public Speaking for the year 1915-16, at a salary of \$225.

Katharine Webster as Clerical Assistant in the Department of Architecture beginning September 18, 1915, at a salary of \$55 a month.

Eugene L. Fallon as Service Man in the Department of Electrical Engineering, beginning October 1, 1915, at a salary of \$75 a month.

Voted to approve the following appointments in the General Extension Division for the first semester of the academic year 1915-16:

Stanley B. Houck as Instructor in Business Law for three classes in Minneapolis, provided there is a minimum registration of fifteen in each class, at a salary of \$150 a class.

Mac Martin as Professorial Lecturer in Advertising for one class in St. Paul and one in Minneapolis, provided there is a minimum registration of fifteen in each class; or for one class on the University Campus for students of both cities if the registration falls below this minimum, the salary in either case to be \$200 a class.

J. F. Sinclair as Instructor in Business Law for bank clerks, provided there is a separate class organized for them, at a salary of \$150 for one class.

C. H. Corbett as Instructor in Salesmanship for one class in St. Paul and one class in Minneapolis, at a salary of \$175 a class.

Lee Kuempel as Instructor in Railroad Traffic and Rates for one class in St. Paul and one in Minneapolis, provided there is a minimum registration of fifteen in each class; or for one class on the University Campus for students of both cities if the registration falls below this minimum, the salary in either case to be \$150 a class.

H. K. Zuppinger as Instructor in Retail Merchandising in Minneapolis, provided there is a minimum registration of fifteen in the class, at a salary of \$150.

Harry D. Harper as Instructor in Accounting, providing there is a minimum registration of fifteen, at a salary of \$100.

Voted to approve the following Gilfillan Loans:

Carl Calvin	\$100.00
Gladys E. Moore.....	125.00
Anna Jacobs	100.00
Ralph Colby	150.00
Robert W. Moore.....	100.00
A. E. Hill	150.00
Gladys Jenness	100.00
Willis I. Thomson.....	86.00
G. F. Taylor	100.00
Hugh H. Barber	35.00
James E. Troup.....	100.00
Raymond E. Overmire	200.00
Carl C. Jensen	116.00
Emelia Berg	200.00
Martha H. Galchutt	100.00
Harold C. Keen	150.00
Vivian H. Barnes	125.00
Ben Thane	200.00
Lorne H. Salmon	200.00
Solomon D. David.....	200.00
Horace S. Villars	200.00
C. Gustav Arvidson	150.00
Frank T. Brink	75.00
Charles H. Paske	200.00
Ephraim B. Freier	200.00

Roy L. Johnson	200.00
Guy E. Ingersoll	200.00
Lehman Wendell	200.00

Voted to approve the following Loans from the Ludden Real Estate Loan Fund:

John H. Hickman, Jr.....	\$ 50.00
R. E. St. Clair	150.00
William A. Sawatsky	21.00
Leo G. Walewitch.....	50.00

Voted, on the recommendation of the Graduate School, to confer the degree of Doctor of Philosophy upon Sakyō Kanda.

Voted to accept the report of Mr. Edmund Newton, Metallurgist of the Mines Experiment Station, upon his investigation of methods of magnetic separation of ores as practised at Mineville and Port Henry, New York.

Voted to record the appreciation of the Board for the long and faithful service rendered to the University Medical School by Dr. Abraham Barker Cates; to express deep regret at his death, and to offer to his family the sincere sympathy of the members of the Board.

Voted to delay action upon the recommendation of the Administrative Board of the Medical School that the Divisions of Pediatrics and Eye, Ear, Nose, and Throat be erected into separate departments. The Board expressed desire for further information as to the budget and other implications of such change in the medical school organization.

Voted to approve the recommendation of the Administrative Board of the Medical School that the number of matriculants in the third year of the combined course, "first year in medicine" be limited to eighty, the roster to be filled on the competitive merit basis. It is the understanding that this rule is to be applicable to students entering the first year in medicine in September, 1916.

Voted to request the President of the University to reply to the communication from the Alumni Association of the School of Agriculture and explain the attitude of the Board with respect to the naming of buildings.

Voted to refer to the Dean of the College of Engineering and the Professor of Hydraulics the request

of the Federal Government for flowage rights along the University Campus, and to ask for a report and recommendations.

Dean Margaret Sweeney having appeared and described the methods by which she has been administering the policy of the Board with respect to women students living in private families and boarding houses,

Voted heartily to approve this policy and to authorize its continuance. A written formulation of the policy prepared by Dean Sweeney was ordered filed in the Supplement to the Minutes, page 79.

A communication from the Secretary of the General Alumni Association with respect to an increased allowance for services rendered by the Association, and a communication from Mr. Kenneth P. Gregg with respect to alumni expenses at Commencement time were referred to the President with the request that a detailed statement as to the work of the Alumni Association for the University be prepared and presented at the next meeting of the Board.

Voted to adopt the following regulation: State and municipal officers who desire to take courses in the University which have a bearing on their technical work shall be exempt from the payment of any fees beyond the actual cost of materials that may be consumed.

Voted to grant the petition of Hyman Z. Mendowitz for change of name on University records to Hyman Z. Mendow.

Voted to grant the petition of Salvatore Bovino for the resident classification.

Voted to refuse the petition of H. H. Lund for resident classification.

Voted to approve the recommendation of the Graduate Medical Committee that the fees for graduate students majoring in Clinical Medicine and Surgery be fixed at \$25 a semester.

The committee on lockers for the Home Economics Department report the purchase of steel lockers.

The Comptroller submitted the following report of Receipts and Expenses of the Trolley Line:

Improvements of Water Supply.....	\$6,000
Sewerage and Drainage.....	5,000
Alterations in Heating Plant.....	2,500
Farm Cottage	3,000

Whereas the sum set aside for the Farm Cottage is insufficient and the amount allotted for Sewerage and Drainage is more than required it is

Voted to transfer \$1,000 from Sewerage and Drainage Budget 322 to Farm Cottage Budget 323.

Voted to approve the following Budget Transfers:

Transfer \$300.00 from Budget 188, Support, section XV, page 69, to pay-roll item 12 to cover increase in salary of Chas. J. Pieper.

Transfer \$40.00 from Budget 201, Support, section I, Dean's Office, page 74, to pay-roll item 99, section VIII, Support, page 85.

Transfer \$180.00 from pay-roll item 62, Support, section III, page 80, to pay-roll item 292, Support, section XXI, page 100.

Transfer \$50.00 from Budget 217, Support, section I, page 76, to and create pay-roll item 23A, same fund, section, and page.

Transfer \$475.00 from Budget 259, fund 46, section XVII, page 95, to pay-roll item 236A, same fund, section and page.

Transfer \$150.00 from Budget 235A, fund 84, section IX, page 85, to pay-roll item 123A, same fund, section, and page.

Transfer \$1,200.00 from Reserve Budget 1, section I, page 18, and \$120.00 from Budget 238, Support, section X, page 87, to create pay-roll item 129A, section X, Support, page 87, to cover salary of E. C. Crane.

Transfer \$6.67 from Budget, 300, Crookston Support, section XXIII, page 104, to pay-roll item 8, section XXIII, Crookston Support, page 103, to correct error in salary of C. E. Brown.

Transfer \$408.34 from pay-roll item 12, Crookston Repairs, section XXIII, page 103, to Budget 304, same fund, section, and page 104.

Transfer \$408.34 from pay-roll item 34, Crookston Support, section XXIII, page 103, to pay-roll item 12, same fund, section, and page.

Transfer \$366.67 from pay-roll item 13, Crookston Repairs, section XXIII, page 103, to Budget 304, same fund, section, and page 104.

Transfer \$366.67 from pay-roll item 34, Crookston Support, section XXIII, page 103, to pay-roll item 13, same fund, section, and page.

Voted to approve the following requisitions:

Requisition Nos. 343 to 375 inclusive.....	\$ 6,788.96
(Except item No. 3 on requisition No. 352)	
Requisition Nos. 376 to 400 inclusive.....	11,184.11
Requisition Nos. 401 to 425 inclusive.....	13,704.74

G. H. HAYES,
Secretary.

Receipts	
Ticket sales	\$3,252.74
Cash fares	2,784.45
Special cars	5.00
Switching for contractor	115.00
Switching extension	296.13
Switching, coal	2,081.63
Switching, miscellaneous	554.11
Total	\$9,089.06
Expenses	\$8,539.05
Waiting Station	547.66
Total	9,086.71
Balance	\$2.35

Voted to refer to the Executive Committee with power the question of reducing fares on the Inter-Campus Line.

The Comptroller submitted the fourth quarterly report of the 1914-15 budget.

On the recommendation of the President of the Board and the Comptroller it is voted to arrange with the Minneapolis Bureau of Municipal Research for a survey of the business organization of the University, and to authorize the necessary transfer from reserve to meet the expense.

Voted to amend the budget of the General Storehouse, page 22, pay-roll items Nos. 42 and 43, to read as follows:

No. 42, Roy S. Callaway, General Storekeeper, \$1,500.

No. 43, A. H. Reed, Assistant Storekeeper, \$1,200.

On account of increased responsibility the salary of Roy S. Calloway is increased from \$1,200 to \$1,500.

A communication from the Superintendent of Buildings and Grounds with reference to the purchase of a dictaphone for his department was read and it was voted to approve the requisition covering same.

Voted to refer to Regents M. M. Williams and B. F. Nelson, with power, the approval of plans for the addition to the Central Heating Plant and the awarding of the contract.

Whereas, the Legislature appropriated \$16,500 for special improvements, West Central School and Station, Morris, Minn., "to be expended approximately as follows: