

The University of Minnesota

AGRICULTURAL COMMITTEE

MINUTES

May 6, 1915

A meeting of the Agricultural Committee was held at the President's office at the University, May 6, at 9:00 a.m.

Present: Regent Rice, presiding; Regents Partridge, Schultz, Sommers, Vincent, Williams, M. M.

Voted to approve the following appointments:

Olive Tuttle as Instructor in Textiles and Clothing in the School of Agriculture for one year beginning August 1, 1915, at a salary of \$900.

Clara Brown as Instructor in charge of Textiles and Clothing in the School of Agriculture, for one year beginning August 1, 1915, at a salary of \$1,100.

Mildred Weigley as Instructor in Foods-Management in the School of Agriculture, for one year beginning August 1, 1915, at a salary of \$1,200.

Myrtle G. Johnson as Instructor in Music and Director of Physical Training for Girls in the School at Morris, for six months beginning October 1, 1915, at a salary of \$450.

B. Forbell as Field Assistant in Agricultural Extension, for three months beginning April 1, 1915, at a salary of \$80 per month.

Charles Otis Bemies as Special Lecturer during the Country Life Short Course, for four days, at a salary of \$25 and expenses.

Robert Wilson for work in the Short Courses, two weeks at the rate of \$100 a month.

Charles Nelson for work in the Short Courses, for four weeks beginning February 15, at \$40 a week.

E. W. Smith for work in the Short Courses, for four weeks beginning February 15, at a salary of \$35 a week.

May Erickson as Manager of the book store at the University Farm, beginning April 1, 1915, at a salary of \$75 per month.

Harry Branigan as laborer at the forest nursery in Itasca Park for three months beginning May 1, 1915, at a salary of \$65 per month.

Alfred T. Mueller as laborer in connection with forestry experiments from April 20 to July 31, 1915, at a salary of \$65 a month.

C. E. Brown as lecturer in Agricultural Extension from April 1 to May 31, 1915, at a salary of \$133.33 a month.

D. C. Morton as steam-fitter, beginning March 17, 1915, at a salary of \$80 a month.

A. James as fireman, beginning March 17, 1915, at a salary of \$65 a month.

E. J. Volden as Accountant and Chief Clerk of the West Central School and Station at Morris, beginning June 1, 1915, at a salary of approximately \$100 a month.

Voted to authorize Regent M. M. Williams, T. L. Haecker and W. A. McKerrow to visit herds of cattle in Minnesota and surrounding states for the purpose of selecting animals for the Dairy Herd, the expenses of the trip not to exceed \$100.00 for the three, to be charged to Budget 256, Live Stock Fund.

Voted to approve the following Ludden Trust Loans:

George H. Jones.....	\$75.00
Martin Herber	75.00

Voted to receive and file the report of the Division of Sanitation of the State Board of Health on its investigation of the water supply for the University Farm.

Voted to approve the purchase of machinery for the equipment of the Agricultural Engineering Building.

Voted to approve the renting for one year only of a portion of the farm of the West Central School and Experiment Station at Morris.

Voted to approve the purchase of a calculating machine for the Department of Agriculture.

GEORGE E. VINCENT,
Secretary pro tempore

The University of Minnesota

BOARD OF REGENTS

MINUTES

May 6, 1915

A meeting of the Board of Regents was held in the President's office, Thursday, May 6, 1915, at ten o'clock.

Present: Regent Snyder, presiding; Regents Butler, Nelson, Partridge, Rice, Schulz, Sommers, Vincent, Williams, M. M.

Voted to approve the minutes of the Agricultural Committee of January 11; the minutes of the Board of Regents of January 11; the minutes of the Executive Committee of January 26; the minutes of the Agricultural Committee of February 18; the minutes of the Executive Committee of March 17; the minutes of the Executive Committee of April 19; and the minutes of the Executive Committee of April 26, 1915.

• Voted to approve the report of the Agricultural Committee of May 6, 1915.

Voted to approve the following appointments:

Arthur Feddeman Gorton as Instructor in the Department of Physics for one year, beginning August 1, 1915, at a salary of \$1,000.

Otto Zobel as Instructor in the Department of Physics for one year, beginning August 1, 1915, at a salary of \$1,400.

Valeria Ladd as Instructor in the Department of Physical Education for Women for one year, beginning August 1, 1915, at a salary of \$900.

Mrs. Edith G. Raynor as Instructor in the Department of Physical Education for Women for one year, beginning August 1, 1915, at a salary of \$1,200.

Thomas S. Roberts as Professor of Ornithology and Associate Curator of the Zoological Museum. (Correspondence filed in Supplement to minutes, page 73.)

Charles Alden Magoon as Shevlin Fellow in Medicine for the academic year 1915-16.

Albert C. James as Instructor in Economics for one year, beginning August 1, 1915, at a salary of \$1,500.

Voted to approve the following trips outside the State:

Raymond A. Kent to visit high school teachers in Wausau, and Spooner, Wisconsin, with a view to their possible selection as instructors in the University High School, the expenses not to exceed \$15, to be charged to Budget 181.

Richard Burton, now on leave of absence and in Boston, Massachusetts, to be authorized to travel at the expense of the University to Baltimore, Maryland, and return, to represent the University of Minnesota at the inauguration of President Goodnow of Johns Hopkins University, May 20 to 22; the expenses not to exceed \$25, to be charged to Budget No. 16.

George H. Hayes to Ann Arbor, Michigan, to attend a meeting of the University Business Men's Association May 14 and 15, the expenses of the trip not to exceed \$50, to be charged to Budget No. 16.

F. M. Rarig to attend the conference of delegates from the universities constituting the Northern Oratorical League, to be held at Iowa City, Iowa, on May 7, the expenses of the trip not to exceed \$25, to be charged to Budget No. 16.

Carl Painter to Iowa City, Iowa, May 7, as the representative of the University of Minnesota in the Northern Oratorical League Contest, the expenses of the trip not to exceed \$25, to be charged to Budget No. 99.

G. J. Young to go to San Francisco and intermediate points in charge of students on their field work in mining. The expenses of the trip not to exceed \$275, to be charged to Budget No. 172.

E. P. McCarty to go to San Francisco and intermediate points in charge of students in their field work in mining. The expenses of the trip not to exceed \$275, to be charged to Budget No. 172.

L. B. Pease to go to San Francisco and intermediate points in charge of students on their field work in metallurgy. The expenses of the trip not to exceed \$275, to be charged to Budget No. 172.

Voted to approve the following leaves of absence:

Professor Anthony Zeleny, sabbatical leave for one year, beginning August 1, 1915, on half salary in accordance with the Regents' regulations concerning sabbatical leave.

William H. Kavanaugh for one month beginning April 30, 1915, with full pay, to act as a member of the International Jury of Award, Department of Machinery, at the Panama-Pacific Exposition from which he is to receive only actual expenses.

William R. Appleby for the remainder of the school year, beginning May 7, 1915, with full pay, to act as a member of the Jury of Awards, Section of Mines and Metallurgy, at the Panama-Pacific Exposition, from which he is to receive only actual expenses.

Voted to authorize the change in name of Fred C. Johnson to Fred C. J. Ramsing on the university records.

Voted to refer to the Administrative Board of the Medical School, the offer of graduate fellowships by the Swedish Hospital of Minneapolis.

Voted to refer to a joint committee of the Colleges of Education and of Science, Literature and Arts of the University of Minnesota, the resolution from the North East Minnesota Educational Association relative to the reorganization of the College of Education.

Voted, in reply to a communication from the Minneapolis Trades Union Council relative to the connection of the President of the University with the General Education Board, to transmit to the Council a transcript of the section of the Report of the Legislative Committee on Public Accounts which bears upon this subject.

Voted to approve the proposal to hold a required Military Encampment during the week preceding Commencement; this action to become effective in June, 1916; the announcement to be made in the university Bulletin.

Voted to refer to the Executive Committee with power to act, the recommendation that military drill be made compulsory in all colleges.

Voted to postpone until the June meeting of the Board of Regents, action upon the claim of Charles L. Pillsbury for remuneration for services rendered in preparing plans and specifications for mechanical equipment for the Chemistry Building.

Voted to refer to the President of the Board of Regents and the President of the University with power to act, the plan to fit up one of the campus houses as a cottage for university women.

Voted to approve the bills covering instruction in the School of Embalming but to arrange in the future for employment of special instructors and to avoid a temporary increase of the university pay-roll budget.

Voted to adopt the following resolution:

Whereas, on or about February first, a second well which furnishes the water supply at the Crookston Experiment Station, was destroyed by a sand flow, cutting off all fire protection to state property valued at approximately \$300,000, and necessitating the hauling of water for temporary use, and

Whereas, at the request of the Board of Regents, an emergency item of \$6,000 was included by the Finance Committee of the Senate in the educational appropriation bill for connecting with the City of Crookston water supply which it is understood

Transfer \$375.00 from pay-roll item No. 31, section III, page 76 to pay-roll item No. 33, same section and page.

Transfer \$50.00 from pay-roll item No. 146, Fund 4A, section XI, page 86 to Budget No. 237 A, Supplies, same fund, section and page.

Transfer \$33.33 from pay-roll item No. 146, Fund 83, section XI, page 86 to Budget No. 237, same fund, section and page.

Voted to approve the following requisitions:

Requisitions 984 to 1010 inclusive.....	\$17,182.06
Requisitions 1011 to 1035 inclusive.....	11,741.53

G. H. HAYES,
Secretary

The University of Minnesota

MEETING OF AGRICULTURAL COMMITTEE

MINUTES

May 19, 1915

A meeting of the Agricultural Committee was held at the West Central School of Agriculture, Morris, Minn., Wednesday, May 19, 1915, at 2:00 o'clock.

Present: Regent Rice presiding, Regents Schulz, Vincent, Williams M. M. and Dean Woods.

Voted to accept the resignation of Kenneth F. Warner as Instructor in Animal Husbandry, effective July 1, 1915.

Voted to approve the following appointments:

Robert C. Ashby as Assistant Professor of Animal Husbandry in charge of the section of Swine Husbandry for one year, beginning August 1, 1915, at a salary of \$2,000.

Jean MacKinnon as Assistant Professor of Nutrition in the Division of Home Economics for one year, beginning August 1, 1915, at a salary of \$1,600.

Susan Johnson as Instructor in Textiles and Clothing in the Division of Home Economics for one year, beginning August 1, 1915, at a salary of \$1,300.

Amy Morse as Instructor in Textiles and Clothing in the Division of Home Economics for one year, beginning August 1, 1915, at a salary of \$1,200.

Voted to approve the request of Margaret J. Blair of the Extension Division to limit her work for the year 1915-16 to six months, at one half salary, that is, \$141.66 for each of the months of November and December 1915, April, May, June and July 1916.

Voted to approve the following trips outside the State:

Superintendent E. C. Higbie to visit points in Wisconsin with a view to purchasing Dairy Stock in accordance with the appropriation made immediately available by the last Legislature for the purchase of such stock for the West Central Station, the expenses not to exceed \$50.

C. C. Palmer to go to Brookings, South Dakota, for one week, to collaborate with Dr. C. C. Lipp with a view to publishing the results of experiments on ventilation of farm buildings, which

work was carried on by Dr. Lipp when he was connected with the University of Minnesota, the expenses not to exceed \$50.

Voted to approve the general plan presented by Messrs. Woodman and Bull for the following improvements at the West Central School and Station:

(a) The installation of an additional boiler in the Heating Plant.

(b) The provision of a sewage disposal plant.

(c) The installation of a pressure tank for water supply.

(d) The adding of two hydrants for fire protection.

Voted to request the Superintendent of the West Central School and Station to submit sketch plans for:

(a) An Agricultural Engineering Building.

(b) A cottage for farm laborers.

Voted to approve a plan by which Dr. Herbert H. Bunzel of the Bureau of Plant Industry, Washington, D. C., will spend a month from June 15, 1915, at the University, bring with him special apparatus for the investigation of oxidases in plant tissues, install this apparatus, conduct experiments, and leave the apparatus at the service of the Department of Agriculture so long as it may be needed for Research purposes; the total cost involved not to exceed, for salary, traveling expenses, and express charges \$275, to be charged to Budget No. 201.

GEORGE E. VINCENT,
Secretary pro tem.

The University of Minnesota

MEETING OF THE EXECUTIVE COMMITTEE

MINUTES

May 22, 1915

A meeting of the Executive Committee was held in the President's office, Saturday, May 22, 1915, at one o'clock.

Present: Regent Nelson presiding, Regents Butler, Partridge, Rice, Schulz, Snyder, Sommers, Vincent, Williams, J. G., and Williams, M. M.

Voted to accept the following resignations:

George F. James as Professor of Education and Dean of the College of Education, effective July 31, 1915.

Edward Van Dyke Robinson as Professor of Economics in the College of Science, Literature, and the Arts, effective July 31, 1915.

Samuel Quigley, as Assistant Professor of Education, effective July 31, 1915.

Voted to approve the following appointments:

Lotus D. Coffman as Professor of Education and Dean of the College of Education from August 1, 1915, at a salary of \$5,500 a year.

Joseph Peterson as Professorial Lecturer in Psychology in the Department of Philosophy and Psychology for the academic year 1915-16, at a salary of \$1,500.

Edgar E. Robinson as Resident Lecturer in the Department of History for the academic year 1915-16, at a salary of \$2,250.

Elmer J. Lund as Assistant Professor of Zoology in the Department of Animal Biology for one year beginning August 1, 1915, at a salary of \$1,800.

Robert P. More as Instructor in German for one year beginning August 1, 1915, at a salary of \$1,200.

Arnold W. Shutter as Teaching Fellow in German for ten months beginning September 1, 1915, at a salary of \$600.

Olive Gilbreath as Instructor in Rhetoric for one year beginning August 1, 1915, at a salary of \$1,100.

Harold W. Soule as Instructor in German for one year beginning August 1, 1915, at a salary of \$1,200.

George S. Barnum as Teaching Fellow in the Department of Romance Languages for ten months beginning September 1, 1915, at a salary of \$500.

Earl A. Barrett as Teaching Fellow in the Department of Romance Languages for ten months beginning September 1, 1915, at a salary of \$500.

J. P. Goldsberry as Teaching Fellow in the Department of Geology for ten months beginning September 1, 1915, at a salary of \$750.

John C. West as Instructor in the Department of Physical Education for Men for one year beginning August 1, 1915, at a salary of \$1,000.

F. M. Washburn as Student Assistant in the Swimming Pool for the academic year 1915-16, at a salary of \$25 a month.

R. A. Brown as Clerk of the Practice Court for the year 1914-15, at a salary of \$65.

Lucile Wheeler as Assistant Professor of Foods and Cookery for one year beginning August 1, 1915, at a salary of \$1,500.

Ethel L. Phelps as Instructor in Textiles and Clothing in the Division of Home Economics for one year beginning August 1, 1915, at a salary of \$1,000.

Jessie Vanstrum as Clerk in the Division of Home Economics at a salary of \$900 a year, beginning September 1, 1915.

Voted to refer to the President and Regent Schulz with power the decision concerning Professor Stomberg's request for a semester's sabbatical leave on full salary.

Voted to approve the following loans to students from the Ludden Real Estate Loan Fund:

Jay W. Smith.....	\$38.00
Howard G. Elwell.....	\$15.00
Ralph Underwood	\$25.00

Voted to refer to the President of the Board, the President of the University and Regent Butler the editing and publication of a committee report on the use by the University of educational opportunities offered by the Mayo Foundation. It was understood that the Committee would meet Saturday, June 5, at 10:00 a. m. for final consideration of this report and that at this time persons desiring to be heard would be given a hearing.

Voted to approve the adoption, beginning in September, 1916, of a four-year course in Dentistry on condition that a majority of the Dental Colleges in the University Association agree to a similar policy.

Voted to approve the extension of the course in Pharmacy from two to three years, beginning September, 1916.

Voted to accept the annual graduate scholarship of \$150 offered by the Class of 1890, and to express to the officers of this class the appreciation of the University.

Voted to approve the making of chemical analyses which have a bearing on criminal cases provided such analyses are requested by a county attorney and the request approved by the Attorney General.

Voted that the Comptroller in cooperation with Regent Rice negotiate contracts for the acquisition of land for the West Central School and Station and report these to the Board of Regents at its meeting June 9.

Regent Snyder notified the Committee that the Lynn and Lane Bonds in which certain Trust Funds are invested will be paid June 1, 1915, when these fall due.

Voted to approve the following requisitions:

Requisitions 1036 to 1060 inclusive.....	\$ 9,984.40
Requisitions 1061 to 1084 inclusive.....	11,342.53
Requisitions 1085 to 1110 inclusive (except items 2 and 3 on requisition 1097).....	10,010.63
Requisitions 1111 to 1135 inclusive (except item 10 on requisition 1116).....	27,790.56

Voted to adjourn.

GEORGE E. VINCENT,
Secretary pro tem.

The University of Minnesota

MEETING OF AGRICULTURAL COMMITTEE

MINUTES

June 9, 1915

A meeting of the Agricultural Committee was held at the President's office, Wednesday, June 9, 1915, at 9 o'clock.

Present: Regent Rice, presiding; Regents: Schulz, Vincent, Williams, J. G., Williams, M. M.

Voted to accept the resignation of Louise McDanell as Assistant Professor of Foods and Cookery in the College of Agriculture, effective July 31, 1915.

Voted, in accordance with the rule of the Board which requires members of the faculty after passing the age of 68 to be reappointed annually if they are retained in the university service, to reappoint for one year T. L. Haecker, Professor of Dairy and Animal Husbandry, from August 1, 1915, at a salary of \$3,750. This reappointment is designed to enable Professor Haecker to continue important research work not yet completed.

Voted to approve the following appointments:

Alice Biester as Assistant Professor of Nutrition for one year beginning August 1, 1915, at a salary of \$1,600.

E. B. Cleworth as Instructor in Agricultural Engineering in the College of Agriculture for one year beginning August 1, 1915, at a salary of \$1,140.

Philip S. Jordan as Instructor in Animal Husbandry in the West Central School of Agriculture, Morris, for one year beginning August 1, 1915, at a salary of \$1,600.

J. T. E. Dinwoodie as Assistant Veterinarian, with the rank of Instructor in the Department of Agriculture to assist in the manufacture of hog cholera serum, beginning June 21, 1915, at a salary of \$1,600 a year, with the understanding that this will be increased to \$1,800 a year beginning August 1, 1916.

L. V. France as Assistant in Bee Keeping with the rank of

Instructor for one year beginning August 1, 1915, at a salary of \$1,600.

Dorney Valleau as Research Assistant with the rank of Instructor in the Division of Horticulture for one year beginning August 1, 1915, at a salary of \$1,400, and for June and July of the present year at the same rate.

Frank J. Piemeisel as Research Assistant with the rank of Instructor in the investigation of rust of cereals in cooperation with the United States Government beginning July 1, 1915, half his salary, \$700 a year, to be paid by the University.

Roswell P. Ingram as Seed Inspector in the Experiment Station, full time beginning August 1, 1915, at a salary of \$1,200 a year.

Solveig Magelssen as Instructor in English in the School of Agriculture for six months beginning October 1, 1915, at a salary of \$600.

A. H. Larson as Instructor in English in the Northwest School of Agriculture, Crookston, for six months beginning October 1, 1915, at a salary of \$660.

Bernice B. Smith as Assistant Preceptress, Instructor, and Librarian in the Northwest School of Agriculture, Crookston, for nine months beginning September 1, 1915, at a salary of \$675.

Anna S. Olsen as Assistant in Home Economics in the Northwest School of Agriculture, Crookston, for nine months beginning September 1, 1915, at a salary of \$900.

Esther Lundquist as Clerk in the Division of Agronomy and Farm Management beginning June 7, 1915, at a salary of \$60 a month.

Moses Levine as Laboratory and Field Assistant in the Division of Plant Pathology for two months beginning June 1, 1915, at a salary of \$75 a month.

Voted to establish rank for the following members of the Experiment Station staff; it to be understood that this rank attaches to the position and not to the individual:

Rank of Assistant Professor:

George J. Baker	A. B. Hostetter
F. E. Balmer	C. F. Howard
C. E. Brown	Thomas M. McCall
C. W. Brown	T. B. McCulloch
E. E. Chapman	W. A. McKerron
R. L. Donovan	R. S. Mackintosh
T. A. Erickson	

Rank of Instructor:

Margaret B. Baker	W. L. Cavert
Mary L. Bull	S. B. Cleland
H. M. Bush	

Voted to approve the following trips outside the state:

J. S. Montgomery to Gotham, Wisconsin, some time before the 22nd of June, to inspect two Percheron fillies with a view to purchase, the expenses of the trip not to exceed \$20, to be charged to B256.

F. L. Kennard or C. G. Selvig to attend a meeting of the Great Plains Coöperative Association at Mandan, North Dakota, July 14, 1915, the expenses not to exceed \$20, to be charged to B304D Crookston Support.

T. G. Paterson to Norway, Iowa, to select stock for class work at a sale of Hereford cattle, and to Botna, Iowa, to see an Angus herd with a view to purchasing a bull, June 1 to 10, the expenses of the trip not to exceed \$50, to be charged to B256.

Dr. Whitcomb of the Live Stock Sanitary Board to points in Wisconsin to look over some cattle for Morris, the expenses not to exceed \$20, to be charged to Budget 316A, special appropriation for cows at Morris, immediately available. (This authorization supersedes the one for Mr. E. C. Higbie for the same purpose.)

Voted to recommend to the Board of Regents the increases of salary approved by the Agricultural Committee.

Voted to recommend to the Board of Regents the promotions in rank approved by the Agricultural Committee.

Voted to request the Dean of the Department of Agriculture to formulate and present at the next meeting of the Committee a statement of the general principles which control the staff of the Agricultural Extension Division in its advice to farmers with respect to their organizations and industrial and commercial policies.

Voted to instruct the Comptroller to make arrangements for financing the immediate provision of an adequate water supply at the Northwest School and Station, Crookston. The appropriation for this purpose was omitted from the bill by the Engrossing Committee of the Legislature.

Voted to approve the purchase for the West Central School and Experiment Station of adjoining land, the money for its purchase having been appropriated by the last Legislature, to be available August 1, 1915.

Voted to join in a request for the vacation of that portion of Market Street which lies north of the Howard's Hill Road, near the Northeast Experiment Station, Duluth.

Voted to approve requisitions with the exception of that which calls for the purchase of a \$1,300 motor truck for the Department of Agricultural Engineering.

GEORGE E. VINCENT

Secretary pro tem