

The University of Minnesota

MEETING OF THE EXECUTIVE COMMITTEE

MINUTES

September 4, 1914

A meeting of the Executive Committee was held in the President's office, Friday, September 4, 1914, at 3:30 p. m.

Present: Regent Nelson, presiding; Regents Partridge, Snyder, Sommers, and Vincent.

Voted to accept the following resignation:

Charles H. Rogers as Instructor in Pharmacy, effective July 31, 1914.

Voted to approve the following appointments:

George Maney as Instructor in Structural Engineering for one year beginning August 1, 1914, at a salary of \$1,200.

J. E. Weaver as Instructor in the Department of Botany for one year beginning August 1, 1914, at a salary of \$1,200.

Walter Scherer as service man in the Department of Physiology beginning August 1, 1914, at a salary of \$45.00 a month.

Fred Hobbs as service man in the Department of Pathology beginning August 1, 1914, at a salary of \$25.00 a month.

Adolph Nietz as Assistant in Chemistry for ten months beginning September 1, 1914, at a salary of \$50.00 a month.

Curtis W. Appleby as Assistant in Chemistry for ten months beginning September 1, 1914, at a salary of \$50.00 a month.

Leslie Garlough as Helper in the Department of Animal Biology for the academic year 1914-15, at a salary of \$225.

Robert R. Thompson as Helper in the Department of Animal Biology for the academic year 1914-15, at a salary of \$225.

Voted to approve, subject to concurrence by the Agricultural Committee, the following appointments:

W. L. Cavert as Farm Efficiency Agent in the Department of Agriculture, beginning September 1, 1914, at a salary of \$1,800, \$1,500 of which is to be paid by the United States Government.

S. B. Cleland as Farm Efficiency Agent in the Department of Agriculture, beginning September 1, 1914, at a salary of \$1,600 a year, \$1,300 of which is to be paid by the United States Government.

George T. Mullen as Power Plant Engineer at the University Farm, beginning as soon as possible after September 1, 1914, at a salary of \$100.00 a month.

R. L. Armstrong as mechanic in the Department of Agriculture, beginning August 1, 1914, at a salary of \$75.00 a month.

William Crisp as carpenter in the Department of Agriculture, beginning August 1, 1914, at a salary of \$75.00 a month.

Hugh Searl as carpenter in the Department of Agriculture, beginning August 1, 1914, at a salary of \$65.00 a month.

Felix Schneiderhan as Assistant in Plant Pathology on half time beginning October 1, 1914, at a salary of \$35.00 a month.

Katharine Burns as stenographer in the division of Soil Chemistry for one month beginning September 1, 1914, at a salary of \$65.00.

Albert Sutherland as engineer in the Department of Agriculture, beginning September 1, 1914, at a salary of \$75.00 a month.

A. C. McMillan as dairy feeder in the Department of Agriculture, beginning September 1, 1914, at a salary of \$70.00 a month.

Mary Johnson as telephone operator in the Department of Agriculture, beginning September 1, 1914, at a salary of \$50.00 a month.

Katharine Sullivan as telephone operator in the Department of Agriculture, beginning October 1, 1914, at a salary of \$45.00 a month.

Dorney Valteau as Station Research Assistant in the Department of Agriculture from August 1, 1914, to October 1, 1914, at a salary of \$100.00 a month.

Voted to approve the following increases in salary:

J. F. McClendon from \$1,600 to \$1,800, beginning August 1, 1914.

Voted to approve a memorandum regarding the future relationship to the University and compensation of Dr. J. F. McClendon. See Supplement to Minutes, page 59.

Voted to approve, subject to concurrence by the Agricultural Committee, the following increases in salary:

Michael Fay from \$55.00 to \$60.00 a month, beginning September 1, 1914.

Charles Nelson from \$60.00 to \$65.00 a month, beginning September 1, 1914.

Arthur Munck from \$60.00 to \$65.00 a month, beginning September 1, 1914.

Alfred T. Mueller from \$50.00 to \$65.00 a month, beginning September 1, 1914.

Voted to approve, subject to concurrence by the Agricultural Committee, the following trips outside the State:

W. L. Cavert and S. B. Cleland to Elmira, N. Y., and to Washington, D. C., to study the work of the Government Bureau, September 1, 1914, the expenses, not to exceed \$125.00 each, to be charged to Extension Funds.

E. C. Stakman to points in Colorado and Idaho to accompany a special party of plant pathologists in the investigation of potato diseases, the expense, not to exceed \$100, to be charged to Budget No. 241.

Voted to grant leave of absence to Professor F. L. Leavenworth until October 15, to continue work in the Yerkes Observatory.

Voted that, pending the determination of a general policy, no religious organization be at present assigned permanent quarters in the building of the Minnesota Union.

A conference with the Storehouse Committee was held and the plan for establishing a storehouse was discussed and considered. The following principles and regulations were adopted:

1. All requisitions for supplies, special and ordinary, will be sent to the general storehouse and filled from stock in the central storehouse and unit dispensing rooms (see No. 6), the items not in stock to be included in a general storekeeper's requisition. This will result in aggregating the supplies required by all departments and in the purchase of large quantities.

2. There shall be determined certain units which shall have the right to make requisitions and to receive supplies. While the department shall be the unit in Science, Literature, and the Arts, and Engineering, and the Division the unit in Agriculture, in Law, Medicine, Dentistry, Pharmacy, Chemistry, and Education the College or School as a whole shall be regarded as a unit.

3. All supplies used by two or more units shall be stored in the central storehouse and dispensed from that source.

(Note: In the case of a few rare drugs, etc., used chiefly by one unit and requiring special technical care and oversight, the supply may be kept in the dispensing room of the unit which is the chief user. The decision is to rest with the standing storehouse committee.)

4. Supplies shall be delivered to the central storehouse and checked with the orders and invoices, except supplies used exclusively by a single unit which shall be delivered to the

dispensing room of such unit, the unit reporting to the central storehouse the delivery and condition of such supplies.

5. The central storehouse shall keep a unified and corrected record of all supplies, not only in the central storehouse, but in the dispensing rooms of all units.

6. The supplies in the dispensing rooms as well as those in the central storehouse shall be considered storehouse stock and with the concurrence of the unit concerned subject to requisition by the department, divisions, and units.

7. In all questions as to the distribution of supplies between the central storehouse and unite dispensing rooms burden of proof shall rest upon the latter to show reason why the supplies in question should not go to the Central Storehouse.

8. The determination of technical questions in connection with the storehouse shall rest with a storehouse committee to be appointed by the President.

Voted to approve the following budget transfers:

Transfer \$1,600 from budget No. 237-A, Lever Fund, page 86, to pay-roll item No. 132, Lever Fund; also \$1,600 from pay-roll item No. 132, to budget No. 237, same page.

Transfer \$1,080 from pay-roll item No. 19, Custodial, page 28, establishing pay-roll item No. 6-A, Office Help, page 26, Superintendent of Buildings and Grounds.

Transfer \$12.00 from Reserve, page 18, to budget No. 18, page 21, for refund of fees to Mr. Blaha, a soldier in the Spanish-American War.

Transfer \$500 from pay-roll item No. 172, page 90, Adams Fund, to pay-roll item No. 163, page 89, Adams Fund, and \$500 from pay-roll item No. 163, page 89, Support Fund, to pay-roll item No. 172, page 90, Support Fund.

Transfer \$1,400 from pay-roll item No. 133, Agricultural Extension, page 86, to transient labor item No. 147, same page, the U. S. Government to pay \$1,400 of Mr. Erickson's salary.

Transfer \$200 from Reserve, page 18, to pay-roll item No. 30, page 52, to cover increase in salary of J. F. McClendon.

The following requisitions were approved:

Requisitions 14381 to 14418 inclusive.....	\$3,780.00
Requisitions 14421 to 14460 inclusive.....	4,390.84
14442, 14444, 14450, 14455 cancelled.	
Requisitions 14461 to 14500 inclusive.....	921.72
14478 cancelled.	
Requisitions 14805 to 14821 inclusive.....	741.53
Requisitions 1 to 40 inclusive (import).	5,818.78
Requisitions 41 to 80 inclusive.....	4,862.41
Requisitions 81 to 120 inclusive.....	25,507.23
Requisitions 121 to 160 inclusive.....	6,081.38
Requisitions 161 to 200 inclusive.....	3,746.66

Requisitions	201 to 240 inclusive	740.65
Requisitions	241 to 280 inclusive	147,258.40
Requisitions	281 to 320 inclusive	91,211.41
Requisitions	321 to 360 inclusive	4,644.93
Requisitions	361 to 400 inclusive	5,891.16
399 cancelled.		
Requisitions	401 to 440 inclusive	2,826.33
Requisitions	441 to 480 inclusive	7,869.18
Requisitions	481 to 520 inclusive	3,942.07
Requisitions	521 to 560 inclusive	3,392.33
Requisitions	561 to 600 inclusive	3,220.18
Requisitions	601 to 640 inclusive	3,276.92
Requisitions	641 to 680 inclusive	6,041.96
Requisitions	681 to 688 inclusive	5,643.65
Requisitions	721 to 760 inclusive	1,101.35
Requisitions	761 to 800 inclusive	2,282.90
Requisitions	801 to 840 inclusive	1,985.92
806 cancelled.		
Requisitions	841 to 880 inclusive	3,613.12
Requisitions	881 to 920 inclusive	3,419.74
Requisitions	921 to 960 inclusive	2,964.01
Requisitions	961 to 1000 inclusive	4,696.18
Requisitions	1001 to 1040 inclusive	2,521.50
Requisitions	1041 to 1080 inclusive	19,686.87
Requisitions	1081 to 1120 inclusive	1,244.34
Requisitions	1121 to 1160 inclusive	4,628.79
Requisitions	1161 to 1200 inclusive	3,423.27
Requisitions	1201 to 1240 inclusive	2,086.55
Requisitions	1241 to 1280 inclusive	1,848.38
Requisitions	1281 to 1320 inclusive	2,172.21
Requisitions	1321 to 1360 inclusive	5,362.14
Requisitions	1361 to 1400 inclusive	6,148.74
Requisitions	1401 to 1440 inclusive	2,425.42
Requisitions	1441 to 1480 inclusive	2,229.41
Voted to adjourn.		

GEORGE H. HAYES,
Secretary

The University of Minnesota

BOARD OF REGENTS

MINUTES

September 21, 1914

A meeting of the Board of Regents was held on board the Oronoco on the Mississippi River, Monday, September 21, 1914, at 10:00 a.m.

Present: Regent Nelson, presiding; Regents Butler, Eberhart, Mayo, Partridge, Schulz, Snyder, Vincent.

Voted to approve the minutes of the Board of Regents' meeting of August 15, 1914, the minutes of the Agricultural Committee meeting of August 15, and the minutes of the meeting of the Executive Committee of September 4.

Voted to approve the following appointments:

Albert N. Gilbertson as Instructor in Sociology for one year beginning August 1, 1914, at a salary of \$1,750.

Charles E. Muller as Instructor in Romance Languages for one year beginning August 1, 1914, at a salary of \$1,200.

Emil V. Molle as Assistant in Romance Languages for one year beginning August 1, 1914, at a salary of \$1,050.

Maximilian Dick as Instructor in Violin for the academic year 1914-15, the compensation to be the fees of the students who take the course.

Richard Lindenhahn as Instructor in Horn for the academic year 1914-15, the compensation to be the fees of the students who take the course.

Royal Chapman as Assistant in the Department of Animal Biology for the academic year 1914-15 at a salary of \$550.

Charlotte I. Thorne as Secretary and Pianist in the Department of Physical Education for Women for the academic year 1914-15 at a salary of \$378.

Blanche M. Oswald as Assistant in the Department of Physical Education for Women for the academic year 1914-15 at a salary of \$100.

Gladys Jenness as Scholar in Music for the academic year 1914-15 at a salary of \$225.

W. G. Bolcom as Scholar in the Department of Economics for the academic year 1914-15 at a salary of \$225.

Fred Tryon as Scholar in the Bureau of Statistical Research for the academic year 1914-15 at a salary of \$225.

Franz A. Linder as Scholar in the Department of Rhetoric and Public Speaking for the academic year 1914-15 at a salary of \$225.

Anna A. Smart as Scholar in the Department of Philosophy and Psychology for the academic year 1914-15 at a salary of \$225.

Allen R. Benham as Scholar in the Department of English for the academic year 1914-15 at a salary of \$225.

W. B. Lang as Assistant in Map and Laboratory work in the Department of Geology for the academic year 1914-15 at a salary of \$100.

John O. Cederberg as Instructor in Working Drawings and Specifications in the Department of Architecture for the academic year 1914-15 at a salary of \$600.

F. K. Cowley as Instructor in Freehand Drawing in the Department of Architecture from month to month at the rate of \$140 a month.

Golder L. McWhorter as Teaching Fellow in Surgery for the academic year 1914-15 at a salary of \$500.

S. E. Moore as Teaching Fellow in Obstetrics for the academic year 1914-15 at a salary of \$500.

H. J. Leonard as Instructor in Oral Surgery for eleven months beginning September 1, 1914, at a salary of \$600.

Charles Wulling as Instructor in Pharmacy to fill temporarily the vacancy created by the resignation of C. H. Rogers, at the rate of \$1,500 a year.

Anna Copeland as office assistant in the School of Chemistry for ten months beginning September 15, 1914, at a salary of \$40.00 a month.

I. O. Juvrud as Assistant in the School of Chemistry for ten months beginning September 1, 1914, at a salary of \$500.

R. D. May as Assistant in the School of Chemistry for ten months beginning September 1, 1914, at a salary of \$300.

M. M. Goldstein as Storekeeper of Scientific Supplies beginning as soon as possible at a salary of \$1,200 a year.

Mrs. Mary Woodruff as director of the cafeteria in Shevlin Hall, the salary to be \$70.00 for the first three months, and \$80.00 thereafter if the services are satisfactory.

Clara Hankey as Assistant in the office of the Registrar at a salary of \$50.00 a month.

Jean Muir as College of Agriculture Scholar for the academic year 1914-15 with free tuition.

Joseph Nellar as Macalester College Scholar for the academic year 1914-15 with free tuition.

Voted to approve the following readjustments of salaries:

R. C. Jones, Architecture, from \$1,000 to \$1,200, from August 1, 1914, on account of increased time.

Leslie Brooks, Chemistry, from \$35.00 to \$50.00 a month from

3. The space is to be used for his government work only, and not for any other form of private practice.

4. The work is to conform in every way to the rules of the Regents with respect to outside practice.

Voted to authorize the Librarian to negotiate while in England for library books at the low prices now current as the result of the European War.

Voted (a) to hold a special University Convocation in celebration of President Emeritus Northrop's eightieth birthday, September 30, 1914; (b) to request the President of the Board to represent the Board on this occasion, and (c) to adopt, order engrossed, and transmitted to Dr. Northrop the following:

The Regents of the University of Minnesota greet Cyrus Northrop, President Emeritus, congratulate him heartily upon having completed his eightieth year; once more express gratitude for his notable and enduring services to the University; assure him of their warm, personal regard, and wish him renewed health and continued happiness.

Voted, inasmuch as the Legislature declined to appropriate funds for an exhibit at the Panama Pacific Exposition, that action on the request of the United States Commissioner of Education for an exhibit by the University be deferred until the matter of a Minnesota subscription fund is settled.

Regent Snyder reported the passage by the City Council of the City of Minneapolis of an ordinance providing for the occupancy by the University Trolley Line of Fifteenth avenue southeast from Fourth street to and across University avenue to the campus.

Voted to approve the surfacing of the trolley line with gravel by the following plans:

1. The hiring of a special trolley car from the Minneapolis Street Railway Company.

2. The hiring of Rogers' ballast cars from one of the railroad companies.

3. The taking of gravel from the knoll near the University Farm gymnasium building.

4. The contracting for labor and teams to the best advantage.

Voted to establish the following rate of fares on the University Trolley Line:

Fares other than paper transportation, five cents.

Paper transportation, campus to campus, six for twenty-five cents; fifty for two dollars.

From junction of Como and Eustis to the University or University Farm or return, eight fares for twenty-five cents; fifty fares for one dollar and fifty cents.

No paper transportation is to be sold to anyone not connected with the University. Paper transportation to be good for the holder of the book only.

The President submitted a report on the Minnesota Cadet Officers' attendance at the U. S. Military Instruction Camp at Ludington, Michigan, which was approved.

The Comptroller submitted a tabulation of the proposals on printing Class I and it was voted to authorize placing the contract with the Farnham Printing Company.

The Comptroller submitted the final report of the budget for the fiscal year ending July 31, 1914, which was approved and transfers to and from Reserve in charging off balances of such accounts not brought forward to the new budget were authorized.

The Riverside Irrigation Bonds having defaulted in payment of interest and the sum of \$360 having been advanced from the Contingent Fund in defraying the obligations of the University in the Albert Howard Scholarship Fund, it was voted to authorize the reimbursement of the Contingent Fund from the Support Fund, charging the same to the Reserve in the budget for the fiscal year ending July 31, 1914.

Voted to authorize the disposition of obsolete material as follows:

History Department

- 17 paper maps, McConn & Classical Period
- 2 cloth maps, Blanchard U. S. Explorations and Wheeler Goff's Historical U. S.

Botany Department

- 25 E. Leitz microscope stands
- 4 R. & J. Beck microscope stands
- 2 B. & L. microscope stands

Department of Agriculture

- 1 Carpet 9 ft. x 14 ft. from Business office, Main Bldg., Farm
- 1 Carpet 6 ft. x 16 ft. from Principal's office, Main Bldg., Farm
- 1 Carpet 8 ft. x 8 ft. from Cashier's office, Main Bldg., Farm
- 1 Carpet 6 ft. x 8 ft. from Cashier's office, Main Bldg., Farm
- 1 Carpet 7 ft. x 14 ft. from Dean's Stenographer's office, Main Bldg., Farm

- 1 Carpet 6 ft. x 10 ft. from Parlor, Home Bldg.
- 1 Carpet 20 ft. x 30 ft. from Class Room, Home Bldg.
- 33 Broken head and foot standards for beds
- 8 Broken bed springs
- 10 Broken sets of bed rails

Buildings and Grounds

- 100 feet 6-inch extra heavy soil pipe
- 6x4 extra heavy Y branches
- 50 6x3 extra heavy Y branches

Voted to approve the following transfers :

Transfer \$100 from Reserve, page 18, establishing budget No. 11, page 21, for University Senate work.

Transfer \$44 from Reserve, page 18, to Physics Department, establishing budget No. 93-A, for fans for Physics Laboratory.

Transfer \$50 from budget No. 187, Research Reserve, page 70, establishing budget No. 187-S, to be drawn upon by Dr. T. B. Hartzell to secure the necessary material for investigations in Dental Infection.

Transfer \$300 from budget No. 304-T, Contingent Supplies, Crookston, page 101, to budget No. 304-P, same page.

Transfer \$1,633 from pay-roll balances in the School of Chemistry, Section VII, Budget 1913-14, as follows:

Item 3	\$1,031.00
Item 20	50.00
Item 24	250.00
Item 25	200.00
Item 32	10.00
Item 33	2.50
Item 34	80.00
Item 37	9.50

\$1,633.00

Transfer \$100 from budget No. 108, Section VI, page 46, College of Engineering Administration, to pay-roll item No. 48, page 48, increasing to \$1,200.

Transfer \$18.47 from pay-roll item No. 5, Section III, page 28, to pay-roll item No. 6, same page, 1913-14 budget.

Transfer \$600 from pay-roll item No. 49, Section VII, page 53, Department of Pathology, to pay-roll item No. 50, same page, to increase salary of William King from part time to full-time assistant.

Transfer \$400 from pay-roll item No. 49, Section VII, page 53, Department of Pathology, establishing pay-roll item No. 49-A, for salary of Reuben Johnson.

Transfer \$300 from Reserve, page 18, to budget No. 27, Information and Employment Bureau, page 23.

Transfer \$800 from pay-roll item No. 10, Section IV, page 31, establishing pay-roll item No. 7-A, Cafeteria Manager, Mrs. Mary Woodruff.

Transfer \$250 from Reserve to Special Fellowship, Department of Electrical Engineering.

The following requisitions were approved:

Requisitions 1481 to 1520 inclusive.....	\$3,919.35
Requisitions 1521 to 1560 inclusive.....	2,624.66
Requisitions 1561 to 1600 inclusive.....	1,133.30
Requisitions 1601 to 1640 inclusive.....	4,803.36
Requisitions 1641 to 1680 inclusive.....	8,675.37
Requisitions 1681 to 1720 inclusive.....	2,118.56
Requisitions 1721 to 1760 inclusive.....	3,074.03
Requisitions 1761 to 1800 inclusive.....	3,803.62
Requisitions 1801 to 1840 inclusive.....	2,608.56
Requisitions 1841 to 1880 inclusive.....	2,178.70
Requisitions 1881 to 1920 inclusive.....	2,537.75
Requisitions 1921 to 1960 inclusive.....	1,015.41
Requisitions 1961 to 2000 inclusive.....	1,967.48

Voted to adjourn.

G. H. HAYES,
Secretary

September 1, 1914, on account of increased duties and responsibilities as dispenser of supplies.

Voted to grant the following leaves of absence :

Gisle Bothne, Department of Scandinavian Languages, first semester of the academic year 1914-15 on full pay in lieu of sabbatical year on half pay.

Voted to approve the following trip outside the State :

George E. Vincent to Providence, R. I., to attend the 150th Anniversary of Brown University, October 11-13, the expense to the University not to exceed \$50.00, to be charged to Budget 2.

Voted to approve the following loans from the Gilfillan Trust Fund (List filed Supplement to Minutes, page 60) :

Dorothy Waterman ...	\$100.00	Milton A. Price.....	\$200.00
Alfred J. Noll	100.00	Earl A. Ellsworth	200.00
Ralph Colby	150.00	Joseph T. Cohen	100.00
Cedric B. Smith	150.00	Ivan J. Peterson	200.00
Vivian H. Barnes	150.00	James S. Burrill	200.00
Sigurd Hagen	38.50	Arthur H. Nobbs	200.00
John W. O'Neill	150.00	Ellis W. Kemerer	85.00
Horace S. Villars	200.00	Frederick J. Weersing	195.00
Harold A. Noreen	150.00	Hattie E. Andersgord..	200.00
Erling W. Hansen	200.00	Ambrose P. Spencer ..	200.00
Erna Meyer	200.00	John E. Cummings	200.00

Voted to authorize a change of names on the University records as follows :

Ethelyn Leone Olsen to Ethelyn Leone Slayton.
Joseph A. Nemorofsky to Joseph A. Numero.

Voted to establish a special fellowship in Electrical Engineering for the first semester with a stipend of \$250 to be charged to Reserve.

Voted to confer degrees in Dentistry upon C. L. Nelson and C. C. Matson.

Voted to approve the request of the Medical School for additional housing for nurses after January 1, 1915.

Voted to request the Minnesota Union to present a constitution as a basis for entering into an arrangement for the administration of the Men's Building.

Voted to grant Mr. Meyer temporary office space in the Engineering Building under the following conditions :

1. Mr. Meyer is to pay all expenses for the erection and removal of any partitions.

2. The use is to be temporary and not to extend beyond March 1, 1915.

The University of Minnesota

AGRICULTURAL COMMITTEE

MINUTES

September 24, 1914

A meeting of the Agricultural Committee was held in the President's office, Thursday, September 24, 1914, at twelve o'clock noon.

Present: Regent Rice, presiding; Regents Schulz and Vincent and Dean Woods.

Voted to approve the following appointments:

H. K. Hays as Associate Professor of Plant Breeding, beginning January 1, 1915, at a salary of \$2,800 a year.

Ethel S. Kadlec as Matron in charge of the Dining-hall at the Northwest School and Experiment Station, Crookston, for eight months, beginning October 1, 1914, at a salary of \$60 a month, with board and room in the Dining-hall Addition.

Vedda Goldstein as Assistant in Home Economics from September 1, 1914, to May 31, 1915, at \$50 a month, to be charged to Farm Reserve.

Pearl I. Catlin as Assistant in Home Economics at the Northwest School and Experiment Station, Crookston, for six months beginning October 1, 1914, at a salary of \$85 a month.

Arne W. Aamodt as Assistant in Horticultural Field Work on half time beginning September 15, 1914, at a salary of \$40 a month.

Lillian Klaus as stenographer in the Agricultural Extension Division at a salary of \$65 a month, beginning September 24, 1914.

Voted to approve the following trips outside the State:

C. H. Bailey to Richmond, Virginia, October 13-23, and Washington, D. C., November 10-14, to present reports of progress of cereal and flour investigations at the Bakers' Institute and Convention of the National Association of Master Bakers and to study methods of instruction and research in baking technology; also to attend the meeting of Official Agricultural Chemists and the Society of Milling and Baking Technology at Washington; the total expense, not to exceed \$155, to be charged to budget No. 247.

A. F. Woods, A. V. Storm, a representative of the School of Agriculture, and A. D. Wilson, to Washington, D. C., during the second week in November to attend meetings of the Association of American Agricultural Colleges and Experiment Stations, the American Association for the Advancement of Agricultural Teaching, the Official Agricultural Chemists and other agricultural meetings; the expenses, not to exceed \$100 each, to be charged to budgets 200, 224, one of the school budgets, and 237-A respectively.

W. A. McKerrow, A. J. McGuire, and R. M. Washburn, to attend the National Dairy Show at Milwaukee, Wisconsin, October 22-31; the expenses not to exceed \$35 each; the expenses of Mr. McKerrow and Mr. McGuire to be charged to budget No. 237, those of Mr. Washburn to budget No. 253.

Voted to approve the requisitions for the equipment of the Agricultural Engineering Building at the University Farm.

Voted to approve a Ludden Trust Loan of \$50 to Lucius Tillotson.

Voted to postpone to a conference at Morris, Minnesota, the question of purchase or lease of lands connected with or adjacent to the West Central School and Station.

A communication was received from the secretary of the State Horticultural Society and it was

Voted to offer to this society all possible facilities for the holding of its meetings.

A communication was received from the Commissioner of Labor who reported that farm laborers and janitors in the employ of the University are not subject to the provisions of the eight-hour law.

A report of the Dean of the Department of Agriculture with reference to the measures being taken to meet the demand for hog cholera serum was received and approved.

Voted to approve the recommendation that \$321.70 from the Waseca Support Fund be appropriated for additional tiling.

G. H. HAYES,
Secretary