

The University of Minnesota
AGRICULTURAL COMMITTEE
MINUTES

April 1, 1914

A meeting of the Agricultural Committee of the Board of Regents was held in the President's office at nine o'clock on Wednesday, April 1, 1914.

Present: Regent Rice, presiding; Regents Williams, M. M., Williams, J. G., Vincent, and Dean Woods.

Voted to accept the following resignations:

John T. E. Dinwoodie as Assistant in the Veterinary Division, effective March 1, 1914.

G. W. Walker as Assistant in the Division of Soils, effective April 1, 1914.

Margaret Jones as Instructor in Domestic Art at the West Central School of Agriculture, effective April 1, 1914.

Alex Carlyle as Assistant in Seed Distribution, effective March 31, 1914.

Voted to approve the following appointments:

Grace Patton Gillett as Instructor in Textiles and Clothing in the College of Agriculture beginning August 1, 1914, at a salary of \$1,300.

Bess L. Fishback as Instructor in Home Economics in the School of Agriculture in charge of the Foods-Management Section for one year beginning August 1, 1914, at a salary of \$1,200.

Olive Potter as Instructor in Domestic Science at the West Central School of Agriculture for the six weeks of summer school at the rate of \$100 a month, and for six months beginning October 1, 1914, at a salary of \$600.

W. Onkka as Route Statistician beginning March 10, 1914, at a salary of \$75 a month.

Lee Alexander as Assistant in Seed Distribution Work beginning April 1, 1914, in cooperation with the United States Department of Agriculture.

Miss Mabel C. McDowell as Instructor in Foods and Cookery on half time for six months beginning October 1, 1914, at a salary of \$500.

Mabel B. Trilling as Instructor in Home Economics in charge of Textiles and Clothing in the School of Agriculture for one year beginning August 1, 1914, at a salary of \$1,400.

Voted to approve the following trips outside the State:

C. E. Brown and Richard Wellington to attend a conference in regard to a Northwest Potato Exhibit at Chicago, April 17, the expenses not to exceed \$35 each, to be charged to Budgets 230 and 200 respectively.

L. D. H. Weld to attend the meeting of the National Conference on Marketing and Farm Credits in Chicago, April 14 to 16, the expenses not to exceed \$50, to be charged to Budget 209.

Voted to approve the following loan from the Luden Trust Fund:

Joseph H. Kalash, \$50.

Voted to approve an understanding with P. E. Miller, Agronomist at the West Central School and Station, as covered by a memorandum filed in the Supplement to Minutes, page 34.

Voted to concur in the appointment of E. M. Freeman on the Committee on Publications and Research of the Association of American Agricultural Colleges and Experiment Stations.

Voted that there is no objection to the acceptance by Mr. E. C. Higbie of the West Central School and Station of a paid position with the State Fair Board for State Fair Week.

Voted to accept and approve the report and recommendations of the Dean of the Department of Agriculture with respect to Hog Cholera Serum work.

Voted to refer to a committee, consisting of Regent M. M. Williams, the President of the University, and the Dean of the Department of Agriculture, the question of purchasing a blue-printing machine for the Department of Agricultural Engineering.

Voted to approve as an emergency measure only, the paying for fuel for the West Central and Northwest Schools and Stations from the University Fuel appropriation.

Voted to authorize a committee consisting of the President of the Board, the President of the University, the Dean of the Department of Agriculture, and

the University Comptroller to proceed at once with carrying out the plans for the rebuilding of the heating plant at the University Farm as presented by Professor J. J. Flather, it being understood that no expenditures are to be authorized beyond the appropriations and balances available.

GEORGE E. VINCENT,
Secretary pro tempore

The University of Minnesota

BOARD OF REGENTS

MINUTES

April 1, 1914

A meeting of the Board of Regents was held in the President's office, Wednesday, April 1, 1914, at ten o'clock.

Present: Regent Nelson, presiding; Regents Mayo, Partridge, Rice, Sommers, Vincent, Williams, J. G., Williams, M. M.

Voted to approve as printed, the minutes of the meeting of the Board of Regents of February 11, 1914, and the minutes of the meeting of the Executive Committee of March 26, 1914.

Voted to approve the report of the Agricultural Committee of April 1, 1914.

Voted to accept the following resignations:

Miss Elsie P. Leonard as Director of Sanford Hall, dating from July 31, 1914.

Dr. Albert E. Johann as Assistant in Pediatrics dating from February 1, 1914.

Voted to approve the following appointments:

J. B. Johnston as Professor in the Department of Animal Biology in the College of Science, Literature, and the Arts and Dean of that College from August 1, 1914, at a salary of \$5,000 a year.

Elmer E. Stoll as Professorial Lecturer in English in the College of Science, Literature, and the Arts for one year beginning August 1, 1914, at a salary of \$1,750.

Paul H. Neystrom as Associate Professor of Economics in the General Extension Division for three years beginning August 1, 1914, at a salary of \$3,000 a year.

E. H. Kennard as Instructor in Physics for one year beginning August 1, 1914, at a salary of \$1,500.

David F. Swenson as Chairman of the Department of Philosophy and Psychology for the academic year 1914-15.

Hardin Craig as Chairman of the Department of English for the academic year 1914-15.

F. M. Rarig as Chairman of the Department of Rhetoric for the academic year 1914-15.

Anthony Zeleny as Chairman of the Department of Physics for the academic year 1914-15.

Carl Schlenker as Chairman of the Department of German for the academic year 1914-15.

G. N. Bauer as Chairman of the Department of Mathematics for the academic year 1914-15.

✓ Dr. Arthur Sweeney as Lecturer in Medical Jurisprudence in the Medical School for the last quarter of the present academic year, at a salary of \$160.

Dr. Carl Scherer as temporary Assistant in Pediatrics in the Medical School without salary.

Dr. Max Seham as temporary Assistant in Pediatrics in the Medical School without salary.

Dr. Burnside Foster as Lecturer in the History of Medicine in the Medical School for the last quarter of the present academic year without salary.

Dr. Henry Wireman Cook as Lecturer in Life Insurance in the Medical School for the last quarter of the present academic year without salary.

Voted to approve the following increases of salary:

✓ Al Stasel, clerk in the office of Dr. Beard, from \$50 to \$60 per month, beginning March 1, 1914.

✓ Dr. Arthur T. Henrici, Instructor in Pathology and Bacteriology, from \$55 to \$60 per month, beginning March 1, 1914.

✓ Lela Coffin, technician in the Department of Pathology, from \$35 to \$40 per month, beginning April 1, 1914.

Voted to approve memoranda of agreement with Edward S. Thurston and Richard Scammon and to file these memoranda in the Supplement to Minutes, page 35.

Voted to grant the following leaves of absence:

John Zeleny for the academic year 1914-15 on half pay.

F. H. Scott for the first semester of the academic year 1914-15 on half pay.

Voted to approve the following trips outside the State:

Margaret Sweeney to attend a meeting of the Deans of Women's Colleges in connection with the meeting of the Association of Collegiate Alumnae, in Philadelphia, April 14-17, the expenses not to exceed \$75, to be charged to Budget 4.

George E. Vincent, portion of expenses of trip to Boston

and New York, not to exceed \$35, to be charged to Budget 2.
A. V. Storm to Champaign, Illinois, via points in Iowa, to interview prospective appointees, the expenses not to exceed \$50, to be charged to Budget 211.

Louise M. Powell to represent the University Hospital at the meeting of the National Nurses' Association at St. Louis, April 23-29, expenses not to exceed \$75, to be charged to Budget 144.

Voted to approve, on the recommendation of the Faculty of the Law School, the admission of H. R. Spedden who has shown unusual ability as a student in the law extension course to status as a special student in the regular course of the Law School.

Voted to grant the request of the officers of the second university regiment (School of Agriculture) and to grant, for the coming year, an allowance of \$10 each to the officers of this regiment.

Voted to refer to a special committee consisting of Regents M. M. Williams and F. B. Snyder, the appeal of Richard Grant against the decision of the Athletic Board of Control with reference to his claims for salary.

A delegation of residents of Southeast Minneapolis was given a hearing with respect to the elevation of the tracks at Oak Street and University Avenue Southeast. The members of the delegation requested a delay in the approval by the Board of the action of the committee but after a discussion a vote was taken and the committee's report approved, Regent Rice dissenting.

After hearing statements from W. I. Gray and George Andrews, alumni of the College of Engineering, and Dean Shenchon, the regents

Voted (a) to join the city of Minneapolis and the city of St. Paul in signing a memorial to Congress in behalf of the Stevens Bill now before the committee of the House of Representatives.

Voted (b) to request President Nelson of the Board to attend a hearing on this bill in Washington, D. C., on April 7, and (c) to accept the offer of Dean Shenchon to go to Washington at his own expense and in consultation with the President of the Board, to further the interests of the bill.

Voted to authorize the President of the Board to sign letters addressed to the Mayors of the city of Minneapolis and the city of St. Paul defining the attitude of the Regents with respect to the proposed Municipal Electric Company. (See Supplement to Minutes, page 36.)

Voted to include the President of the Board on the Committee on the High Dam.

Voted to refer to the Committee on the High Dam the question of the University granting flowage rights for which the Federal Government has made application.

Voted, on the recommendation of the President, to establish the position of consulting regent for the College of Engineering. The President of the Board appointed to this position Regent M. M. Williams.

Voted to receive and acknowledge the reply of the Hennepin County Sanatorium Commission who gave reasons for declining the offer of the Board to provide a sanatorium site in the immediate vicinity of the University Hospital. Correspondence filed in the Supplement to Minutes, page 37.

Voted to authorize the establishment of a general storehouse and to request the State Auditor and the State Treasurer to transfer \$10,000 from the University Support Fund to an account, "University Stores Fund," and to instruct the Comptroller to proceed as rapidly as possible to the centralizing of the stores and supplies of the University, including supplies already on hand.

Voted to instruct the administrative officers, in preparing the budget proposals for the fiscal year 1914-15, to provide a reserve fund of not less than \$25,000.

Voted to approve the plan of the School of Mines, as presented by the President, for the purchase of apparatus and other equipment under the \$6,000 appropriation which becomes available August 1.

Voted to refer to the Comptroller for investigation the bill of Conway MacMillan against the Geological and Natural History Survey for \$400 for services which he asserts he rendered during the period July 1-September 1, 1906.

Voted to refer to the Superintendent of Buildings and Grounds for investigation a report that proper precautions in case of fire are not being taken in the Armory.

Voted to adopt the following resolution:

"The Board of Regents of the University of Minnesota would welcome any proposition from the Regents of the American College of Surgery looking toward the establishment of a permanent home on the University of Minnesota Campus."

The following requisitions were approved:

Requisitions 9801 to 9839 inclusive.....	\$1,177.34
Requisitions 9840 to 9878 inclusive.....	1,087.35
Requisitions 9879 to 9917 inclusive.....	1,673.62
Requisitions 9918 to 9956 inclusive.....	3,085.23
Requisitions 9957 to 9995 inclusive.....	3,817.67
Requisitions 9996 to 10034 inclusive.....	2,714.19
Requisitions 10035 to 10073 inclusive.....	3,465.65
Requisitions 10074 to 10078 inclusive.....	
Also requisitions Nos. 9747, 9777, 9784, 9792 and increase in requisition No. 7641, \$32....	545.95

Voted to adjourn.

G. H. HAYES,
Secretary.

The University of Minnesota

JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE COMMITTEE ON BUILDINGS AND GROUNDS.

MINUTES

April 8, 1914

A joint meeting of the Executive Committee and the Committee on Buildings and Grounds was held in the President's office on Wednesday, April 8, 1914, at 12:30 o'clock.

Present: Regent Nelson, presiding; Regents Partridge, Snyder, Sommers, Vincent, Williams, M. M.

Voted to approve the following appointments:

E. H. Sirich as Instructor in the Department of Romance Languages for one year beginning August 1, 1914, at a salary of \$1,400.

Frederick Charles Dale as Draftsman in the Division of Agricultural Engineering, beginning April 1, 1914, at a salary of \$65.00 a month.

Theodore Reiling as foreman in charge of grading work at the University Farm at the rate of \$4.00 per day, beginning as soon as the ground is ready.

W. S. Frost as laborer in Hog Cholera Serum work at \$60.00 per month, beginning April 2, 1914, to be charged to Budget No. 275, Special Hog Cholera Fund.

Norris Johnson as laborer in Agronomy in the Northwest School of Agriculture at \$57.00 per month, from March 25, 1914, to be charged to pay-roll item No. 26.

Voted to grant the following leave of absence:

O. I. Berg, Agronomist at the Northwest School and Station, with full pay, for June and July, to visit experiment stations and laboratories in Sweden and Germany at his own expense.

Voted to approve the following trips outside the State:

John F. Downey to attend the annual meeting of the Association of Academic Deans of State Universities at the Uni-

versity of Missouri, Columbia, April 30 and May 1, the expenses not to exceed \$40.00 to be charged to General Traveling Expenses.

John T. Stewart to attend the National Drainage Congress at Savannah, Georgia, April 22 to 25; expenses not to exceed \$80.00 to be charged to Budget No. 224, Fund 46.

Voted authority to engage labor for grading at the University Farm at the rate of \$2.25 per day and for team with driver at \$4.50 a day, to be charged to Budget 286 or 291.

Voted to approve a sliding scale for farm labor as follows: Lowest salaries ranging from \$35.00 to \$45.00 per month during winter months, and maximum salaries ranging from \$43.00 to \$60.00 per month during summer months.

Voted to approve the plan for the conduct of the optical department, Free Dispensary, as submitted by the Administrative Board of the Medical School. Plan filed in the Supplement to Minutes, page 38.

Voted to approve the plan for the exact location of the School of Mines as submitted by Dean Appleby and approved by Professor Mann and to establish the grade as 844. Plan filed Supplement to Minutes, page 39.

Voted to approve the plans for the Women's Gymnasium as submitted by the State Architect.

Voted to grant the application of the Home Garden Club, of St. Paul, for the use of Lot 22, Block 9, Holcomb's Addition, St. Paul.

Voted to refer to the Agricultural Committee the plan of the School of Forestry, Department of Agriculture, for furnishing seedlings to the Forestry Board.

Voted to authorize the use of any balance remaining in Pathology Budget No. 135, Pathology Supplies, Support Fund, for making extraordinary repairs in the Pathology Building.

Voted to refer to Regents Sommers and Partridge the question of purchasing sprinkler leakage insurance.

Voted to amend the route of the trolley line through the University Campus to read as follows: Branching from the Como-Harriet line at Fourth Street and Fifteenth Avenue S. E., merging into one line on Fourth

Street, running one line through the center of the grass plot dividing Pleasant Street, continuing and wyeing between the Mechanic Arts Building and the Old Heating Plant, the present carpenter shop to be removed.

Voted to reject the application for the waivure of exemption in the garnishee proceedings against an employee of the University.

Voted to adopt the following resolution: Resolved by the Executive Committee of the Board of Regents of the University of Minnesota that, in the event the General Revenue Fund will not permit the State Auditor and State Treasurer to credit the General University Fund with \$100,000 in anticipation of the .23 mill tax as provided in Paragraph 28, Section 1, Chapter 402, General Laws 1913, to replenish the University Support Fund necessary for the payment of current salaries that the President of the Board and the Secretary be and they hereby are authorized and empowered to execute and deliver in the name of the University of Minnesota, four notes each in the sum of \$25,000 due on or before July 20, 1914, with interest from date until paid at the best rate obtainable payable at the office of the State Treasurer of Minnesota to the order of the bank or trust company to whom the same are negotiated and that the funds so received shall thereupon be deposited with the State Treasurer to the credit of the University Support Fund.

The following budget transfers were approved:

Transfer \$160.00 from pay-roll item No. 8, Department of Anatomy, page 45, creating pay-roll item No. 5, Administration, same page, to provide for the salary of Dr. Arthur Sweeney for the last quarter 1913-14.

Transfer \$1,478.32 from "Repairs" pay-roll items, page 26, to budget No. 51, same page, as follows:

From pay-roll item No. 19.....	\$149.18
From pay-roll item No. 20.....	104.74
From pay-roll item No. 21.....	119.99
From pay-roll item No. 22.....	192.71
From pay-roll item No. 23.....	203.01
From pay-roll item No. 24.....	178.52
From pay-roll item No. 25.....	57.86
From pay-roll item No. 26.....	110.05
From pay-roll item No. 27.....	362.26

Transfer \$12.30 from budget No. 21, Summer School fund, page 18, to pay-roll item No. 27, Registrar's office.

Grader Company and in the event of the non-acceptance of the lease as originally negotiated, to withdraw the same.

Voted to reject the proposal of the Green Engineering Company to allow \$1,500 on new chain grates on account of the Anderson stokers not proving satisfactory and to authorize the University Engineer to negotiate for an allowance of \$2,000.

Voted to reject the claim of Conway McMillan for \$400 for services rendered July 1, 1906, to September 1, 1906, the Executive Committee of January 16, 1907, having taken the following action:

Professor McMillan's bill of \$400 for additional services for 1905-6 was rejected on the ground that an estimate for the same was rejected last spring.

Filed Supplement to Minutes, page 40.

Communications from the members of the Agricultural Committee favoring the furnishing of seedlings by the School of Forestry to the State Forestry Service were submitted and it was voted to authorize the Dean of the Department of Agriculture, the Chief of the School of Forestry, and the Comptroller to arrange details for a contract.

Voted to approve the following budget transfers:

Transfer \$422.50 from Morris Support pay-roll items, page 89, to pay-roll item No. 25, same page, as follows:

From pay-roll item No. 7.....	\$200.00
From pay-roll item No. 19.....	82.50
From pay-roll item No. 20.....	40.00
From pay-roll item No. 24.....	100.00

\$422.50

Transfer \$112.50 from pay-roll item No. 23, Morris Support, page 89, and \$30.00 from pay-roll item No. 2, Morris Support, page 89, to budget No. 314, same page.

Transfer \$100.00 from pay-roll item No. 7, Morris Repairs, page 89, and \$112.50 from pay-roll item No. 23, Morris Repairs, page 89, to budget No. 316, same page.

Transfer \$20.00 from pay-roll item No. 36, Department of Physiology, page 46, to pay-roll item No. 35, same page, to cover increase in salary of L. U. Boyle, in accordance with plans for reorganization of Medical Workshop.

Transfer \$20.00 from pay-roll item No. 36, Department of Physiology, page 46, to pay-roll item No. 61, Department of Pathology, Bacteriology, and Public Health, page 47, to cover increase in salary of H. A. Rotschka, in accordance with plans for reorganization of Medical Workshop.

Appointment of P. W. Nelson to pay-roll item No. 36, Department of Physiology, page 46, at a salary of \$90.00 a month for five months beginning March 1, in accordance with the plans for the reorganization of the Medical Workshop.

The following requisitions were approved:

Requisitions 10391 to 10429, inclusive.....	\$1,319.11
(10406-11-12 out)	
Requisitions 10430 to 10468, inclusive.....	712.57
Requisitions 10469 to 10507, inclusive.....	2,279.73
Requisitions 10508 to 10546, inclusive.....	1,147.02
Requisitions 10547 to 10586, inclusive.....	4,326.84
Requisitions 10587 to 10624, inclusive.....	769.04
Requisitions 10625 to 10662, inclusive.....	
also 9566, increase \$144.90.....	1,765.40

Voted to adjourn

G. H. HAYES,
Secretary.

The University of Minnesota

EXECUTIVE COMMITTEE

MINUTES

April 16, 1914

A meeting of the Executive Committee was held in the President's office, Thursday, April 16, 1914, at 12:30 o'clock.

Present: Regent Snyder, presiding; Regents Partridge, Sommers, Williams, M. M.

Voted to authorize an increase in the salary of H. A. Hildebrandt, Superintendent of Buildings and Grounds, from \$2,000 to \$2,500 a year beginning April 1, 1914.

Voted to approve the following trips outside the state:

Professor E. H. Comstock to go to San Francisco and intermediate points in charge of students on their field work in mining. Expenses of the trip not to exceed \$300; to be charged to budget No. 172.

Mr. G. J. Young to go to San Francisco and intermediate points in charge of students on their field work in mining. Expenses of the trip not to exceed \$300; to be charged to budget No. 172.

Professor P. Christianson to go to San Francisco and intermediate points in charge of students on their field work in metallurgy. Expenses of the trip not to exceed \$300; to be charged to budget No. 172.

Professor L. B. Pease to go to San Francisco and intermediate points in charge of students on their field work in metallurgy. Expenses of the trip not to exceed \$200; to be charged to budget No. 172.

Voted to approve the report of Regents Sommers and Partridge, Committee on Sprinkler Leakage Insurance, favoring the purchase of protection.

Voted to authorize advertising for bids for grading for the trolley line and to place orders for special work as soon as practicable.

Voted to reject the amendment to the lease of lots in Regents' Addition as proposed by the Russell-

The following requisitions were approved:

Requisitions 10079 to 10117 inclusive.....	\$2,302.79
Requisitions 10118 to 10156 inclusive.....	1,828.72
Requisitions 10157 to 10195 inclusive.....	1,179.17
Requisitions 10196 to 10234 inclusive.....	1,588.06
Requisitions 10235 to 10273 inclusive.....	5,584.76
Requisitions 10274 to 10312 inclusive.....	4,195.21
Requisitions 10313 to 10351 inclusive.....	1,445.10
Requisitions 10352 to 10390 inclusive, also 8567	1,886.38

Voted to adjourn.

G. H. HAYES,
Secretary