

## The University of Minnesota

### JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE COMMITTEE ON BUILDINGS AND GROUNDS

#### MINUTES

January 8, 1914

A joint meeting of the Executive Committee and the Committee on Buildings and Grounds was held in the President's office, Thursday, January 8, 1914, at twelve-thirty o'clock.

Present: Regent Nelson, presiding; Regents Eberhart, Schulz, Snyder, Sommers, Vincent, Williams, M. M.

Voted to approve the following appointments:

Harry G. Hayes as Instructor in Economics for one year beginning August 1, 1914, at a salary of \$1,750, to act as substitute for Professor E. V. Robinson.

A. Lundquist as service man in the Department of Pathology, beginning at once, at the rate of \$420 a year.

The following men to give instruction, in addition to their regular University duties, in the School of Embalming at the salaries indicated (salaries to be paid from tuition fees in the School):

C. A. Erdmann .....	45 hours	\$90.00
W. P. Larson .....	35 hours	70.00
H. E. Robertson .....	5 hours	10.00
G. B. Frankforter .....	45 hours	90.00
H. M. Bracken .....	4 hours	8.00
R. H. Mullin .....	5 hours	10.00
A. J. Chesley .....	6 hours	12.00
H. A. Whittaker .....	6 hours	12.00
Frederic Bass .....	2 hours	4.00
Wm. P. Hohenschuh (Special arrangement for one week).....	30 hours	250.00

Edna Goss as head cataloguer in the General Library, beginning February 1, 1914, at a salary of \$1,200 a year.

Mrs. Cummings as clerk in the Division of Dairy and Animal Husbandry, beginning January 1, 1914, at a salary of \$50.00 a month, budget 252.

Alma Meyer as clerk in the Division of Dairy and Animal Husbandry, beginning January 1, 1914, at a salary of \$60.00 a month, budget 162.

Ruth Morrison as special lecturer in Short Course work, beginning December 8, 1913, for a period not to exceed ten weeks, at a salary of \$35.00 a week.

Voted to grant the following leaves of absence:

Professor Norman Wilde for one year beginning August 1, 1914, on half salary.

Professor E. V. Robinson for one year beginning August 1, 1914, on half salary.

Leon Metzinger for one year beginning August 1, 1914, without salary.

Voted to approve the following trips outside the State:

George E. Vincent part expenses to Ithaca, N. Y., to interview prospective appointees to university positions, the expenses not to exceed \$50.00, to be charged to budget No. 2.

M. N. Olson to Madison, Wisconsin, to make a study of the legislative reference bureau, the expenses not to exceed \$30.00, to be charged to general University traveling expenses.

George F. James to attend the conference of College Teachers of Education of the Middle West, at Omaha, Nebraska, December 26-27, the expenses not to exceed \$30.00, to be charged to the budget of the College of Education.

Voted to approve the following loans from the Gillilan Trust Fund:

Lillian Byrnes .....	\$200.00
Milton T. Lundblad .....	200.00

Voted to approve the following loan from the Ludden Trust Fund:

J. H. Kalash .....	\$50.00
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Voted to authorize a change of name on the university records from Morris Roisner to Morton Roisner.

Voted to grant the petition of Dwight Williams for resident classification, to take effect at the beginning of the second semester.

Voted to authorize the organization of a Natural History Museum Advisory Committee, the detailed organization and plan of work to be submitted by the President at a subsequent meeting.

The President submitted correspondence with government officials relative to the continuance of Lieu-

tenant Woolnough as Commandant, and reported renewed efforts to secure favorable action.

Voted to loan the funds of the scholarship trust funds to needy students to enable them to purchase tools and instruments of their trades or professions, to be used while students and taken away upon graduation for use in their trades or professions upon such terms and conditions as may be imposed in each case at the time of granting the loan.

Voted to authorize the entertainment for two days in September, 1914, of a party of South African farmers who have expressed a desire to visit the University.

Voted to receive and to refer to the Agricultural Committee the report of the Committee of the State Horticultural Society which examined the Minnesota State Fruit Breeding Station in the autumn of 1913.

Voted to refer to the Board of Regents the question of offering a location for the Hennepin County Tuberculosis Pavilion.

Voted to authorize the acceptance of the option on metal covered doors for outside entrances to the Chemistry Building at an added expense of \$450.00.

The Comptroller reported the appointment of Howard Ware, John I. Faricy, and John A. Laggerman as appraisers in condemnation proceedings in acquiring the trolley right-of-way.

Voted to approve the connection of the University Farm with the St. Paul City Water Works and to authorize the Comptroller to confer with the St. Paul City Water Board relative to the erection of a pressure tank and pumping station and to report at the February board meeting.

Voted to authorize the Comptroller to serve notice for the vacation of the following campus houses to take effect on such dates as the Architect may recommend, and to authorize the sale of the buildings in the usual manner:

108 Pleasant St.	206 Pleasant St.
126 Pleasant St.	210 Pleasant St.
100 Beacon St.	212 Pleasant St.
108 Beacon St.	200 State St.
128 Beacon St.	206 State St.
314 Washington Ave.	210 State St.
214 State St.	220 State St.

Voted to authorize the Comptroller to investigate the advisability of purchasing sprinkler insurance and to report at the next meeting.

Voted to authorize the Committee on Buildings and Grounds to assign a location for the Campus Club.

Voted, further, to reserve the building at No. 100 Beacon St. for enlarging the Campus Club.

Voted to receive and place on file in the Supplement to Minutes (page 28) the Report of the Superintendent of Buildings and Grounds on the injury sustained by J. Larson, employed in the University Heating Plant.

Voted to receive officially the report of the Public Examiner and to direct the Comptroller to confer with the Examiner's Department with a view to carrying out suggestions.

Voted to reject and file in the Supplement to Minutes (page 29) an application for the cancellation of a note given by a graduate for a Gilfillan Loan.

Voted to authorize the Comptroller to arrange for surety bonds for superintendents and clerks at the Experiment Stations as recommended in the Report of the Public Examiner.

Voted to approve the following budget transfers:

Transfer \$40 from pay-roll item No. 54, Department of Pathology, Bacteriology and Public Health, page 47, to pay-roll item No. 60.

Transfer \$150 from pay-roll item No. 50, and \$100 from pay-roll item No. 49, Department of Pathology, Bacteriology and Public Health, page 47, to pay-roll item No. 52, same page, to cover the salary of Wm. King.

Transfer \$30 from budget No. 129, Department of Anatomy, page 45, to pay-roll item No. 22, same page.

Transfer \$3.42 from budget No. 98, Department of Rhetoric and Public Speaking, page 38, to pay-roll item No. 148, to cover increase in salary.

Transfer \$2,950.86, balances on 1912-13 General Support Budgets, to budget No. 205, Miscellaneous Supplies and Reserve, page 66, Department of Agriculture.

Transfer \$120 from budget No. 234, page 74, to pay-roll item No. 53, page 70, to cover increase in salary of T. J. Horton.

Transfer \$800 from pay-roll item No. 1, Waseca Experiment Station, page 93, to pay-roll item No. 3, same page.

Transfer \$200 from pay-roll item No. 1, Waseca Experiment Station, page 93, to budget No. 327, same page.

The following requisitions were approved:

Requisitions 5462 to 5501 inclusive.....	\$2,776.12
Requisitions 5502 to 5541 inclusive.....	1,228.95
Requisitions 5542 to 5581 inclusive.....	1,910.50
Requisitions 5582 to 5621 inclusive.....	5,225.02
(5611 cancelled)	
Requisitions 5622 to 5661 inclusive.....	1,955.95
Requisitions 5662 to 5701 inclusive.....	2,514.90
Requisitions 5702 to 5741 inclusive.....	3,817.90
Requisitions 5742 to 5781 inclusive.....	2,129.91
Requisitions 5782 to 5821 inclusive.....	3,494.36
Requisitions 5822 to 5861 inclusive.....	2,543.70
Requisitions 5862 to 5901 inclusive.....	1,458.64
Requisitions 5902 to 5941 inclusive.....	2,933.61
Requisitions 5942 to 5980 inclusive.....	4,552.37
Requisitions 5981 to 6020 inclusive.....	1,994.09
Requisitions 6021 to 6060 inclusive.....	6,639.25
Requisitions 6061 to 6099 inclusive.....	4,069.95
Requisitions 6100 to 6138 inclusive.....	5,065.90
Requisitions 6139 to 6178 inclusive.....	6,119.51
Requisitions 6179 to 6217 inclusive.....	4,016.79
Requisitions 6218 to 6256 inclusive.....	2,720.84
Requisitions 6257 to 6295 inclusive.....	4,599.63
Requisitions 6296 to 6334 inclusive.....	4,516.97
Requisitions 6335 to 6373 inclusive.....	4,261.72
(No. 6351 cancelled)	
Requisitions 6374 to 6413 inclusive.....	2,479.73
Requisitions 6414 to 6452 inclusive.....	2,790.47
Requisitions 6453 to 6491 inclusive.....	1,663.49
Requisitions 6492 to 6531 inclusive.....	1,353.15
Requisitions 6532 to 6565 inclusive (also 5437)	2,006.80

Voted to adjourn.

G. H. HAYES,  
Secretary.