

The University of Minnesota

MEETING OF THE AGRICULTURAL COMMITTEE

MINUTES

November 17, 1913

A meeting of the Agricultural Committee was held in the President's Office, Monday, November 17, 1913, at nine o'clock.

Present: Regent Rice, presiding; Regents Williams, J. G., Williams, M. M., Schulz, and Vincent.

Voted to approve the following appointments:

E. B. Clinorth as Instructor in Mechanics in the School of Agriculture from November 13, 1913, to March 31, 1914, at a salary of \$85.00 a month.

Charles L. Lewis, Jr., as Assistant in Agricultural Engineering from November 15, 1913, to April 15, 1914, at a salary of \$75.00 a month.

Lucetta Bissell as Assistant Registrar in the Department of Agriculture, beginning December 1, at a salary of \$70.00 a month.

Mrs. Minnie A. Cummings as Clerk in Animal Nutrition, beginning October 1, at a salary of \$60.00 a month.

Dorothy Motl as Instructor in Home Nursing for six months, at a salary of \$100.00 a month.

Mrs. W. Holzinger as Matron and Nurse at the West Central School and Experiment Station for ten months, at a salary of \$40.00 a month.

The following appointments for the Dairy School:

Jas. Sorensen as Chief Instructor, without salary.

E. O. Storvick as Judge of Dairy Products, without salary.

A. W. Parkin as Instructor in Cheese-Making, without salary.

S. G. Gustafson as Instructor in Butter-Making, without salary.

John E. Lindberg as Instructor in Dairy Accounts, without salary.

Jas. Rasmussen as Instructor in Starters, at a salary of \$100.00 a month.

E. J. Holmers as Assistant Instructor in Creamery, at a salary of \$100.00 a month.

C. F. Wendt as Assistant Instructor in Starters, at a salary of \$100.00 a month.

Dr. H. L. Russell as Lecturer on Dairy Bacteriology, at a salary of \$125.00 a month.

Elov Erickson as Lecturer on Starters, at a salary of \$25.00 a month.

Alfred Anderson as Lecturer on Cultures, at a salary of \$25.00 a month.

Voted to approve the recommended increase of salary for Fred Haralson from \$960.00 to \$1,140.00, the increase to be dated from December 1, 1913.

Voted to allow the three nurses at the University Farm \$10.00 a month in lieu of board, with the understanding that they are to pay their own board at the University Dining Hall.

Voted to authorize the following trips outside the State:

George J. Baker and W. A. McKerrow to Chicago to attend the International Live Stock Show, November 29 to December 6, the expenses not to exceed \$35.00 each, to be charged to Budget 230.

K. F. Warner, W. F. Hagerman, T. G. Paterson, and H. R. Smith to Chicago to attend the International Live Stock Exposition and to care for the stock exhibited by the University, the expenses not to exceed \$33.80 each, to be charged to Budget 248.

L. D. H. Weld to Winnipeg for the purpose of studying the organization and methods of the Grain Growers Company and the Winnipeg Grain Exchange, the expenses not to exceed \$45.00, to be charged to Budget 209.

Voted to request the President and Dean of the Department of Agriculture to explain to the group of men in West Central Minnesota interested in establishing a blooded dairy herd the reasons why it does not seem best to the Regents to enter into the proposed arrangement.

Voted to approve the purchase of a Guernsey bull for the West Central Station.

GEORGE E. VINCENT,
Secretary Pro tem.

The University of Minnesota

BOARD OF REGENTS

MINUTES

November 17, 1913

A meeting of the Board of Regents was held in the President's Office, Monday, November 17, 1913, at ten o'clock.

Present: Regent Nelson, presiding; Regents Eberhart, Rice, Schulz, Snyder, Sommers, Vincent, Williams, J. G., and Williams, M. M.

Voted to approve as printed the minutes of the joint meeting of the Executive Committee and the Committee on Buildings and Grounds held in the President's Office, Saturday, October 18, 1913.

Voted to approve the report of the Agricultural Committee of November 17, 1913.

Voted to approve the following appointments:

Dr. S. P. Rees as Assistant Professor of Medicine for one year from August 1, 1913, without salary.

Dr. Stanley E. Kerrick as Assistant in Diseases of the Eye, Ear, Nose, and Throat for one year from August 1, 1913, without salary.

Ada Patterson as X-Ray assistant from November 1, 1913, to July 31, 1914, without salary, she to be provided with board and room.

L. N. Sweitzer as Departmental Assistant in Crown and Bridge Work for eight months beginning October 1, 1913, at \$20.00 a month.

William L. Davis to sell lyceum courses in the Extension Division for two months beginning October 15, 1913, at \$200.00 a month and expenses.

Rodman B. Oshier as Organizer for the Extension Division for eight months beginning November 1, 1913, at \$200.00 a month.

Katherine Whitney as Artist in the Department of Anatomy, beginning December 1, 1913, at \$80.00 a month.

Lela L. Coffin as Technician in the Medical School, beginning November 1, 1913, at \$35.00 a month.

H. B. Wilcox as Student Assistant in the Department of Drawing and Descriptive Geometry, beginning November 1, 1913, for the rest of the academic year, at \$20.00 a month.

Mary E. LaVigne as Scholar in the Department of Romance Languages for eight months beginning October 1, 1913, at \$27.77 a month.

Margaret Nachtrieb as Scholar in the Department of Rhetoric for three months beginning November 1, 1913, at \$27.77 a month.

Sakio Kanda as Shevlin Fellow in the Medical School for the year 1913-14.

Voted to increase the salary of C. J. Holmes, Order Clerk in the Purchasing Department, from \$60.00 to \$65.00 per month.

Voted to grant the following leaves of absence:

Dr. Wm. C. Johnson, Pathologist in the University Hospital, from date to January 1, 1914, with pay.

Dr. S. Marx White, Associate Professor in the Medical School, from March 1, 1914, to the close of the school year with pay, with the understanding that arrangements be made for the completion of his work before leaving.

Voted to approve the following trips outside the State:

Guy S. Ford to attend the meeting of the Association of American Universities at Champaign, expenses not to exceed \$40.00, to be charged to General Traveling Expenses.

Dean F. J. Wulling to visit colleges of pharmacy and pharmaceutical laboratories in different parts of the country; expenses not to exceed \$200.00, to be paid from the equipment fund.

Voted to approve the following loans from the Gillfillan Trust Fund:

Leah E. London, College of Science, Literature, and the Arts, \$50.00.

Olina Oredalen, College of Science, Literature, and the Arts, \$100.00.

Julia Oredalen, College of Science, Literature, and the Arts, \$100.00.

Voted to approve the following loans from the Luden Trust Fund:

Thomas R. Howell, \$50.00.

Allan J. Leighty, \$60.00.

Voted to correct the record of appointment and to amend the budget, item 48, page 47, changing the title of Margaret Warwick from "Assistant" to "Instructor" in Pathology and Bacteriology.

Voted to grant resident classification to George E. Borders.

Voted to amend the rules governing resident classification to read as follows:

Self-supporting students of legal age adopting Minnesota by declaration as a place of residence shall be entitled to resident classification.

A request having been made by the Chairman of the State Commission on Efficiency for the services of Dr. E. Dana Durand, it was voted to relieve Dr. Durand of such services at the University as may be necessary to enable him to give the time required by the Commission.

Upon the nomination of the President, Vice-President Nelson, and Regents Snyder and Rice were appointed a committee to confer with the State Educational Commission at the latter's request.

Voted to receive officially a bronze tablet cast from metal recovered from the wreck of the Maine and presented to the University by the Memorial Committee through its chairman, Professor Arthur E. Haynes.

Voted further to express appreciation in behalf of the Institution for this beautiful memorial, and to thank Professor Haynes for this new evidence of his continued interest and loyalty.

Voted to grant the petition for the change of name on the university records from Bernard Petterson to Bernard Sorose.

Upon the nomination of the President, Regents Snyder, M. M. Williams, and Sommers were appointed a committee to confer with the faculty committee on outside professional work performed by faculty members and to formulate regulations to govern such work.

Voted to grant to Dean Shenehon sufficient leave of absence to enable him to perform the services requested by the Federal Government.

Voted to approve the employment of Mr. Olson for codifying the rules and regulations of the Board of Regents.

Voted to authorize the sale of duplicate books in the

University Library or an exchange with other university libraries.

Regents Nelson and Snyder, acting as a committee at the request of the President, to acquire the property bordering on the river between the Northern Pacific tracks and Washington Avenue, reported progress; it was voted to continue the committee to the consummation of the transaction.

Voted to ratify and confirm the lease of the Wabasha Street property executed by the Vice-President and Secretary of the Board and to authorize the Vice-President and Secretary of the Board to execute a lease to the Russel-Grader Manufacturing Company of lots in Regents' Addition on a valuation of \$12,500 at the rate of six per cent interest for ninety-nine years, with a twenty-five year revaluation clause as negotiated by Regent Snyder.

Voted to approve the adjustment made by Regent Snyder and the Comptroller for the vacation of No. 321 Church Street S. E. by the tenant, Mrs. McCurdy, and to authorize the payment of \$150 as damages made necessary by the requirement of the property for a Nurses' Home, the present location, No. 324 Union St., having been ordered removed by the insurance inspector.

Voted to authorize the refinishing of the floors and doors in the new buildings as per estimate of the Superintendent of Buildings and Grounds, \$2,000.

Whereas, The inspector of the Insurance Commissioner ordered the removal from the campus of the building at No. 324 Union St., formerly used as a Nurses' Home, necessitating the vacation of No. 321 Church St. for a Nurses' Home, thereby depriving the Campus Maintenance Fund of revenue, and

Whereas, Sundry other requirements of the inspector entails an expense of approximately \$1,200,

It was voted to petition the State Auditor to credit the proceeds (\$1,155.00) from the sale of the building at No. 324 Union St. to the Campus Maintenance Fund, as per Item 26, Section 2, Chapter 402, G. L. 1913, and to approve vouchers covering the expense of the adjustment.

The Comptroller reported the award of contracts for the reconstruction of the Mines Building for Education, which was ratified and confirmed.

Voted to amend the budget, page 55, School of Mines, striking out the words "Mines Extension" and substituting "Experiment Station."

Voted to approve the following budget transfers:

Transfer \$319.30 from Reserve to Budget No. 70-A, Bureau of Statistics.

Transfer \$85 from Reserve to pay-roll item No. 167, Rhetoric Department, page 38, to provide assistance in re-adjusting sections for School of Mines Freshmen.

Transfer \$120 from Reserve to pay-roll item No. 12-A to provide a nurse for the College of Dentistry for two months.

Transfer \$160 from pay-roll item No. 44, College of Dentistry, page 57, creating pay-roll item No. 21-A, Salary L. R. Sweitzer.

Transfer \$2,000 from pay-roll item No. 17, Extension Division, page 61, establishing budget No. 182-D, page 62, General Lecturers.

Transfer \$250 from budget No. 187-B to budget No. 187-A, consolidating budget items 187-A and 187-B into a fund for the salary of one research assistant for Drs. Jackson and Lee.

Transfer \$250 from budget No. 205, Section III, page 66, to pay-roll item No. 37, to cover part of salary of Dorothy Motl, nurse.

Transfer \$180 from budget No. 205, page 66, to pay-roll item No. 235, page 84, increasing the salary of F. Haralson from \$960 to \$1,140.

Transfer \$600 from pay-roll item No. 239-A, Hatch Fund, Horticulture, page 84, to pay-roll item No. 235; also \$600 from pay-roll item No. 235, Support Fund, same page, to pay-roll item No. 239-A, Support Fund.

Transfer \$2,250 from budget No. 260, Entomology, page 81, creating pay-roll item No. 197-B, Rev. Francis Jager, Professor of Bee Culture.

Transfer \$833.33 from budget No. 259, Entomology, page 81, establishing pay-roll item No. 197-A, salary of Wm. Moore, Asst. Professor; an additional \$800 to be paid from State Entomological Fund.

Transfer \$800 from pay-roll item No. 70, Agronomy & Farm Management, page 70, to pay-roll item No. 47, same page, increasing item No. 47 from \$2,300 to \$3,100 and decreasing item No. 70 from \$2,600 to \$1,800.

Transfer \$100 from budget No. 275, Veterinary, page 85, to pay-roll item No. 245 to provide for the increase in salary of A. J. Tupa.

Transfer \$2,000 from budget No. 230, page 73, Agricultural Extension, to pay-roll item No. 127-b, salary of R. L. Donovan.

Transfer \$180 from budget No. 217, Dining Hall, page 69, as

follows: \$60 to pay-roll item No. 37; \$60 to pay-roll item No. 38; \$60 to pay-roll item No. 39, increasing each \$10 per month in lieu of board.

Transfer \$100 from pay-roll item No. 28, page 87, Crookston, to pay-roll item No. 27, increasing same from \$900 to \$1,000.

Transfer \$33.34 from pay-roll item 19, Dept. of Anatomy, page 45, to pay-roll item 20, to cover the increase in salary of Walter Johnson.

Transfer \$25.00 from pay-roll item No. 138, page 36, Dept. of Physics, and \$27.77 from pay-roll item No. 178, page 39, Dept. of Romance Languages, to supply budget No. 83, page 34, Dept. of Mathematics.

The following requisitions were approved:

Requisitions 3259 to 3297 inclusive.....	\$2,153.24
(3294 canc.)	
Requisitions 3298 to 3337 inclusive.....	3,930.29
Requisitions 3338 to 3377 inclusive.....	3,642.81
Requisitions 3378 to 3417 inclusive.....	1,157.51
Requisitions 3418 to 3457 inclusive.....	1,718.21
Requisitions 3458 to 3497 inclusive.....	1,718.08
Requisitions 3498 to 3537 inclusive.....	21,953.92
Requisitions 3538 to 3577 inclusive.....	1,051.05
Requisitions 3578 to 3617 inclusive.....	3,209.53
Requisitions 3618 to 3657 inclusive.....	1,452.62
Requisitions 3658 to 3697 inclusive.....	1,989.58
Requisitions 3698 to 3737 inclusive.....	3,112.89
Requisitions 3738 to 3777 inclusive.....	2,429.91
Requisitions 3778 to 3817 inclusive.....	1,402.09
(3813 canc.)	
Requisitions 3818 to 3857 inclusive.....	1,547.41
Requisitions 3858 to 3897 inclusive.....	2,105.31
Requisitions 3898 to 3937 inclusive.....	1,605.11
Requisitions 3938 to 3977 inclusive.....	2,862.43
Requisitions 3978 to 4017 inclusive.....	1,390.36
(3988 canc.)	
Requisitions 4018 to 4057 inclusive.....	5,157.06
Requisitions 4058 to 4097 inclusive.....	2,919.11
Requisitions 4098 to 4137 inclusive.....	4,595.42
Requisitions 4138 to 4177 inclusive.....	1,072.93
Requisitions 4178 to 4216 inclusive.....	7,850.97
Requisitions 4217 to 4256 inclusive.....	2,355.87
Requisitions 4257 to 4296 inclusive.....	2,008.82
Requisitions 4297 to 4335 inclusive.....	897.49
Requisitions 4336 to 4375 inclusive.....	1,586.42

Requisitions 4376 to 4415 inclusive.....	4,059.24
Requisitions 4416 to 4455 inclusive.....	10,251.77
Requisitions 4456 to 4495 inclusive.....	2,610.71
Requisitions 4496 to 4535 inclusive.....	53,198.22
Requisitions 4536 to 4550 inclusive, also 1868	1,460.73

Voted to adjourn.

G. H. HAYES,
Secretary.