

**JOINT MEETING OF THE EXECUTIVE  
COMMITTEE AND COMMITTEE ON  
BUILDINGS AND GROUNDS.**

**March 3, 1913.**

A joint meeting of the Executive Committee and the Committee on Buildings and Grounds was held in the office of the President, Monday, March 3, 1913, at 12:30 P. M.

Present: Regent Lind, presiding; Regents Eberhart, Sommers and Vincent.

Voted to accept the resignation of H. R. Hoagland as Professor and Chief in the Division of Chemistry, Department of Agriculture.

Voted to approve the following appointments:

J. C. Poucher as Inventory Clerk and Postmaster, beginning March 1st, 1913, at \$1,800 per annum, and authorize the appointment of an Assistant at \$50 per month.

Mary A. Powers as Chief Clerk in the Division of Agronomy at \$60 per month, beginning February 25, 1913. Gray Cowie as Statistical Routeman at Cokato beginning March 1st, 1913, at \$75 per month.

Vere P. Marsh as Assistant in Forestry at Cloquet from April 1, 1913, to July 31, 1913, at \$75 per month.

Nelson G. Malin as Farm Foreman at Crookston beginning March 1st, 1913, at \$116.66 per month to be charged to budget 273.

Alice McFeely as Clerk in the Department of Bulletins and Publications, College of Agriculture, from February 20th to May 1st, 1913, at \$65 per month.

Voted to increase the salary of James L. Titus, Assistant Pharmacist at the University Hospital, from \$60 to \$75 per month beginning March 1st, 1913.

Voted to grant W. E. Brooke, Professor in Mathematics and Mechanics, College of Engineering, leave of absence for the remainder of the academic year, he to receive the portion of his regular salary not re-

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## MINUTES OF THE MEETING OF THE AGRICULTURAL COMMITTEE.

March 25, 1913.

A meeting of the Agricultural Committee was held in the President's office, March 25, 1913.

Present: Regent M. M. Williams, presiding; Regents Schulz, Williams, J. G., and Vincent.

Voted to approve the purchase of a Percheron stallion at a price not to exceed \$1,000.

Voted to approve the purchase of pictures for the dormitories at the West Central School of Agriculture.

Voted to approve the organization of the summer courses in the Department of Agriculture on the same basis as that adopted for the rest of the University, namely,—additional salary to instructors who offer summer courses.

Voted to approve the suggested changes in the location of buildings at the Northwest School of Agriculture.

Voted to recommend the list of Agricultural appointments as included in the Minutes of the Meeting of the Executive Committee of March 25th.

Voted that the University should do all in its power to co-operate with the Bee Keepers' Association in fostering the bee-keeping industry, with the understanding, however, that the Regents deem it unwise that they be entrusted with the exercise of police powers.

Voted to grant Mr. J. P. Wentling, now in the East, three weeks' absence on full pay, while he collects materials for the forestry courses.

GEORGE E. VINCENT,  
Acting Secretary.

**MEETING OF THE EXECUTIVE COMMITTEE.****March 25, 1913.**

A meeting of the Executive Committee was held in the office of the President, Tuesday, March 25, 1913, at 10:30 A. M.

Present: Regent Nelson, presiding; Regents Butler, Schulz, Williams, J. G. Williams, M. M., and Vincent.

The resignation of O. M. Olson as Demonstrator in Farm Work was received and, on motion, action was deferred.

Voted to accept the following resignations:

H. A. Bellows as Assistant Professor in the Department of Rhetoric, effective July 31st, 1913.

H. R. Danielson as Farm Foreman at Crookston, effective May 1st.

S. I. Snortum as Accountant at the West Central School of Agriculture, effective August 1st.

Voted to recommend the following appointments:

Dr. C. M. Jackson as Professor of Anatomy and Director of the Department beginning August 1st, 1913, at a salary of \$5,000 a year.

Roscoe Wilfred Thatcher as Professor of Agricultural Chemistry, Chemist of the Experiment Station, and Chief of the Division of Chemistry, beginning May 1st, at a salary of \$3,500 a year.

Miss Josephine T. Berry as Professor of Nutrition and Head of the Department of Home Economics at a salary of \$3,000 a year beginning August 1st, 1913.

George A. Works as Assistant Professor of Agricultural Education beginning August 1st, 1913, at a salary of \$3,000 a year.

E. C. Davis as Instructor in Agricultural Education for one year beginning August 1st, 1913, at a salary of \$2,000 a year.

Dr. A. B. Cates as acting Head of the Department of Obstetrics from February 1st to July 31st, 1913, at the rate of \$2,000 a year.

Mrs. Addie Clark as Instructor in the University High School for the remainder of the present academic year in place of Miss Margaret West at the same salary.

Dr. M. L. Norman as Instructor in Operative Dentistry from March 1st to May 31st, three half-days weekly at \$31.25 a month.

Dr. Moses Barron to the position held by Dr. W. G. Thorne at a salary of \$800 per annum from the University beginning March 10th.

Miss Pearl Hamilton as Technician beginning April 1st, 1913, at a salary of \$55.00 a month.

Miss R. E. Babcock as nurse in Sanford Hall for three months from Monday, March 17th, at a salary of \$60 a month with room and board in Sanford Hall.

Two service men in Physiology and Pharmacology beginning April 1st, 1913, at a salary of not to exceed \$50 a month.

Dr. A. C. Potter as Assistant in the Out-Patient Laboratory beginning March 7th, 1913, at the rate of \$300.00 a year.

Emil Lindstrom as Assistant in the Postoffice at \$50.00 a month.

Archibald Wagner as Scholar in the Department of Economics and Political Science for the second semester at \$25.00 a month.

T. B. McCulloch as Demonstration Farm Expert beginning April 1st, 1913, at a salary of \$125.00 a month.

George J. Baker as Demonstration Farm Expert at a salary of \$2,200.00 per year.

David Priestersbach as Assistant Analyst in the Division of Chemistry and Soils for a period not to exceed two months beginning at once at a salary of \$70.00 per month.

N. E. Chapman as Poultryman from April 1st to July 31st, 1913, at a salary of \$150.00 a month.

A. B. Hostetter as County Agent for three months beginning April 1st at a salary of \$100.00 a month.

Charles H. Sipes as Clerk in the Department of Chemistry and Soils at \$55.00 per month.

Lillie A. Lindstrom as Clerk in the Business Office beginning April 1st, 1913, at \$60.00 a month.

Minnie J. Anderson as Clerk for four and one-half months beginning March 17th, at a salary of \$60.00 a month.

W. L. Cavert as Assistant in Survey Work for three months beginning April 1st, at a salary of \$100 a month.

F. A. Corniea as Assistant in Survey Work for two months beginning May 1st, at a salary of \$100 a month.

Four field men for the month of June at not to exceed \$65.00 a month.

John N. Melin as Assistant on the Quack Grass Farm for three months beginning April 1st at \$46.00 a month, and three months beginning July 1st, at \$56.00 a month.

Voted to dismiss Wilcox G. Thorne from the staff of the Department of Pathology and Bacteriology on account of inattention to duties and absence without leave.

Voted to approve the following increases in salary:

Richard Lundquist, Technician, from \$90 to \$100 a month for four months beginning April 1st, 1913, on account of increased duties and responsibilities.

Homer Hanson, Assistant in Pathology and Bacteriology, from \$25 to \$30 a month beginning April 1st, on account of increased service.

Voted to grant the following leaves of absence:

A. E. Jenks for sabbatical leave for the second semester of the academic year 1913-14.

Hardin Craig for leave of absence on half pay for the second semester of the academic year 1913-14. Period of service three years, six months; but in view of statements made when negotiating for Professor Craig's services, an exception is made to the four-year service requirement.

Frederic E. Clements for sabbatical leave for one year on half pay beginning August 1st, 1913.

Voted to approve the following trips:

John T. Stewart to attend the National Drainage Congress at St. Louis April 10th, 11th, and 12th, expenses not to exceed \$50.00, to be charged to Budget 227.

C. W. Thompson to attend the First National Conference on Marketing and Farm Credits at Chicago, April 8, 9 and 10, expenses not to exceed \$35.00 to be charged to Budget 210.

Dean Owre to attend the Dental Association meeting in Boston in April. Expenses not to exceed \$100 to be charged to Budget 22.

F. H. Swift to attend the meeting of the North Central Association of Colleges and Secondary Schools in Chicago, March 20-22.

E. V. Robinson to attend the meeting of the North Central Association of Colleges and Secondary Schools in Chicago, March 20-22.

Geo. D. Shepardson to go to Madison, Milwaukee, and Chicago to get information about evening extension work in Engineering, expenses not to exceed \$35.00 to be charged to Budget 22.

Frank M. Anderson to Urbana, Illinois, expenses not to exceed \$40.00 to be charged to Budget 22.

W. R. Vance to Madison, Wisconsin, expenses not to exceed \$25.00 to be charged to Budget 22.

Voted to refuse the request of Gladys Jenness for resident classification and refundment of one-half the double tuition fee charged for the first year, and to grant resident classification for the second year.

The following Gilfillan Trust Loan was approved: Louis H. Roddis, \$50.00.

Voted that the rank of Associate Professor be attached to the positions of Physical Director for Men and Physical Director for Women.

Voted to approve a general authorization for Extension trips in neighboring states by Extension men.

Voted to amend the rule regulating resident classification of students to include as resident students all applicants twenty-one years of age or over who shall, upon investigation by the Registrar and report to the President, have been found to be self-supporting.

Voted to approve the recommendation of the Deans that graduate assistants be required to pay full fees and to receive for their services \$250.00 per annum.

Voted to approve the recommendation of the Executive Faculty of the College of Medicine and Surgery for establishing the office of Secretary of the Medical School. (Recommendation filed, Supplement to Minutes, page 23.)

Voted to approve tentatively the plan for enlarging the Campus Club. Details and propositions to be submitted later for final action.

Voted to appropriate from Reserve \$100 for a student Assistant in the Medical Library.

Voted to restrict the borrowing of equipment by departments to requisitions and Purchasing Agent's order.

Voted to require of students who take Military Drill an additional deposit of \$15.00 to cover cost of military uniform and to instruct the Comptroller to advertise for bids and contract for uniforms.

Voted to approve the recommendation of the Dean of the College of Engineering for the sale of a surveyor's transit.

Voted to approve the following transfers:

Transfer \$30 from Reserve to pay-roll Item No. 50, page 14, part of salary of Miss R. E. Babcock.

Transfer \$150 from Budget No. 29, Sanford Supplies, page 14, establishing pay-roll Item No. 50, same page, salary Miss Babcock.

Transfer \$333.33 from pay-roll Item No. 87, College of Medicine and Surgery, page 41, to supply Item No. 129, same page, to help defray expenses of trip, Dr. J. C. Litzenberg.

Transfer \$300 from Reserve establishing pay-roll Item No. 44, Registrar's Office, page 13.

Transfer \$150 from Budget No. 256, Division of Entomology, page 71, to Division of Dairy and Animal Husbandry, establishing Budget No. 248-A, page 69, Supplies and Equipment, Adams Fund; also transfer \$150 from Budget No. 248, Division of Dairy and Animal Husbandry, page 69, to Budget No. 255, page 71, Division of Entomology, Support Fund.

Transfer \$2,442.64 from pay-roll Items 106, 107, 108, 109, 111 and 113, page 63, to pay-roll Item No. 116, same page, as follows:

|     |          |   |
|-----|----------|---|
| 106 | \$155.13 | Unexpended balance of salary for March, account O. M. Olson.                              |
| 107 | 416.66   | Unexpended balance of salary. Mr. McKerrow began work October 15th instead of August 1st. |
| 108 | 375.00   | Unexpended balance of salary due to Mr. Kirkpatrick's resignation.                        |
| 109 | 125.00   | Unexpended balance of salary due to Miss Bull's leave of absence to September 15th.       |
| 111 | 1,337.50 | Unexpended balance to this item due to Mr. Baker's transfer of work.                      |
| 113 | 33.35    | Unexpended balance of Mr. Lamson's salary after paying Paterson and Erickson.             |

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\$2,442.64

Transfer \$240 from Budget No. 205, Department of Agriculture, page 56, to pay-roll Item No. 7-A, Lilly Lindstrom, Clerk Business Office, page 55.

Transfer \$350.06 from pay-roll Item No. 5, Crookston, page 76, to Budget No. 273, same page (unexpended balance of Mr. Danielson's salary, resigned May 1st).

Transfer \$40 from pay-roll Item No. 53, College of Medicine and Surgery, page 39, to pay-roll Item No. 55, increas-



ing salary of R. Lundquist from \$90 to \$100 per month, beginning April 1st, 1913.

Transfer \$220 from pay-roll Item No. 51, College of Medicine and Surgery, page 39, to pay-roll Item No. 56, to cover salary of Miss Hamilton at the rate of \$55 per month, beginning April 1st, 1913.

Transfer \$20 from pay-roll Item No. 53, College of Medicine and Surgery, page 39, to pay-roll Item No. 61, increasing salary of Homer Hanson from \$25 to \$30 per month, beginning April 1st, 1913.

The following requisitions were approved:

|   |            |
|---|------------|
| Requisitions 7109 to 7147 inclusive.....    | \$3,653.25 |
| (7117 out.)                                 |            |
| Requisitions 7148 to 7186 inclusive.....    | 1,800.35   |
| Requisitions 7187 to 7225 inclusive.....    | 1,535.61   |
| Requisitions 7226 to 7264 inclusive.....    | 6,336.78   |
| Requisitions 7265 to 7303 inclusive.....    | 3,384.66   |
| (7303 cancelled.)                           |            |
| Requisitions 7304 to 7342 inclusive.....    | 3,486.75   |
| (7332 held.)                                |            |
| Requisitions 7343 to 7381 inclusive.....    | 2,107.65   |
| Requisitions 7382 to 7420 inclusive.....    | 3,424.08   |
| (7414 out.)                                 |            |
| Requisitions 7421 to 7460 inclusive.....    | 3,856.22   |
| Requisitions 7461 to 7499 inclusive.....    | 3,624.81   |
| Requisitions 7500 to 7538 inclusive.....    | 1,116.47   |
| Requisitions 7539 to 7577 inclusive.....    | 5,506.27   |
| (7545 out.)                                 |            |
| Requisitions 7578 to 7616 inclusive.....    | 5,059.17   |
| Requisitions 7617 to 7655 inclusive.....    | 3,330.97   |
| Requisitions 7656 to 7694 inclusive.....    | 3,279.52   |
| Requisitions 7695 to 7733 inclusive.....    | 4,364.43   |
| (7715 and 7724 out.)                        |            |
| Requisitions 7734 to 7772 inclusive.....    | 1,994.60   |
| Requisitions 7773 to 7811 inclusive.....    | 3,121.25   |
| Requisitions 7812 to 7850 inclusive.....    | 3,233.92   |
| (7829 out.)                                 |            |
| Requisitions 7851 to 7889 inclusive.....    | 1,969.62   |
| Requisitions 7890 to 7899 inclusive.....    |            |
| Requisitions 6804, 6975, 6977 and 7088..... | 468.23     |
| Foreign requisitions 1 to 39 inclusive....  | 3,722.22   |

|   |          |
|---|----------|
| Foreign requisitions 40 to 78 inclusive....   | 7,885.90 |
| Foreign requisitions 79 to 117 inclusive....  | 8,126.37 |
| (No. 99 cancelled.)                           |          |
| Foreign requisitions 118 to 156 inclusive.... | 1,557.05 |
| Foreign requisitions 157 to 167 inclusive.... | 380.97   |

Voted to adjourn.

G. H. HAYES,  
Secretary.