

## MEETING OF THE EXECUTIVE COMMITTEE.

November 5, 1912.

A meeting of the Executive Committee was held in the President's office, Tuesday, November 5, 1912, at ten o'clock.

Present: Regent Nelson, presiding; Regents Lind, Sommers and Vincent.

*Voted* to accept the resignation of J. B. Lamson as Assistant in Rural School Work, effective November 1, 1912.

*Voted* to make the following appointments on the recommendation of the President:

J. H. Allison as Professor in Forestry, beginning December 1st, 1912, at a salary of \$2,500 a year.

F. C. Corniea as Instructor in the School of Agriculture from October 1st, 1912, to March 31st, 1913, at a salary of \$100 per month.

John Devaney as Professorial Lecturer in charge of Practice Court work in the night classes in the Law School at a compensation of \$500 for the year.

H. S. Mitchell as Instructor in Contracts in the University Extension Division at a total compensation for the year of \$300.

R. S. Wiggins as Clerk of the Practice Court in the Law School at a total compensation for the year of \$300.

R. O. Webster as Deputy Clerk in the Practice Court of the Law School at a total compensation of \$60 for the year.

J. J. O'Keefe as Deputy Clerk in the night Practice Court at a total compensation of \$40.00 for the year.

Frank T. Gallagher as Assistant in the Law Library for the present year at a total salary of \$60.00.

H. T. Lambert as Assistant in the Law Library for the present year at a total salary of \$60.00.

Allin L. Lindquist as Assistant in the Law Library for the present year at a total salary of \$60.00.

G. W. Patterson as Assistant in Rural School work for four months beginning December 1st, at \$125 per month.

E. W. Norcross as Student Instructor in Botany on part time, for six months beginning October 1st, 1912, at \$50 per month.

J. H. Parker as Student Instructor in Botany on part time, for six months beginning October 1st, 1912, at \$50 per month.

Conrad Davis as Assistant in Drawing on part time from October 9th, 1912, to March 31st, 1913, at \$40 per month.

O. Oulie as janitor for six months beginning October 7th, at a salary of \$55.00 per month.

H. P. Krogh as Night Watchman to take temporarily the place of W. L. Day.

*Voted* to approve the following scholarship assignments for the academic year 1912-13:

Etheleen Frances Kemp to the Shevlin Fellowship in the College of Science, Literature and the Arts.

Grover Conzet to the Shevlin Fellowship in the College of Agriculture.

Henry J. John to the Shevlin Fellowship in the College of Medicine and Surgery.

Roger E. Wilson to the Shevlin Fellowship in the School of Chemistry.

M. N. Olson to the Albert Howard Scholarship.

Leaves of absence:

Stephen Anthony for the month of November, with salary, and for one year beginning December 1st, 1912, without pay.

E. C. Higbie for three weeks beginning in the latter part of December, with pay.

Trips outside the State approved:

A representative to attend the National Creamery, Butter and Cheese-Making Association at Chicago, October 24-November 2, expenses not to exceed \$60.

J. O. Rankin to Ames, Iowa and Madison, Wisconsin, to investigate the methods of disseminating agricultural information, expenses not to exceed \$45.

Dean A. F. Woods to attend the American Association of Agricultural Colleges and Experiment Stations at Atlanta, Georgia, November 12th, and the National Farmers' Congress at New Orleans in connection with this same trip, expenses not to exceed \$125.

Dean George F. James to attend the National Society of College Teachers of Education in Philadelphia and Washington in February, 1913, expenses not to exceed \$150.

*Voted* to approve increases in wages as follows:

W. G. Schilling, Greenhouse man, from \$60 per month to \$75.00 per month beginning August 1, 1913.

W. Maxwell, Plumber.....from \$60.00 to \$65.00

Gust Rood, Plumber.....from 65.00 to 70.00

A. Nelson, Carpenter.....from 82.50 to 83.33

W. S. Elvidge, Electrician.....from 80.00 to 85.00  
M. F. Tierney, Storekeeper.....from 60.00 to 65.00  
To take effect November 1st, 1912.

*Voted* to approve the following grants of Gilfillan loans:

Harry D. Nuffer, Agriculture, \$175.  
Loretta Russell, Science, Literature and the Arts, \$100.  
J. I. Swedberg, Agriculture, \$175.

*Voted* to approve the granting to Edwin A. Bauman of a Ludden Trust Loan of \$50.00.

*Voted* to grant the following petitions:

Alfred H. Heckler for resident classification.  
Ray H. Miller for resident classification.  
Alfred J. Noll for resident classification.

*Voted* to approve the plan for sending to the Hague an exhibit of the College of Pharmacy, the cost to be defrayed by the Pharmacy Department supply budget.

*Voted* to authorize Prof. J. J. Flather to direct the disposition of surplus dirt on account of excavations for coal storage at the New Heating Plant.

*Voted* to accept the proposal of H. C. Carson for grading the campus in accordance with amended plans submitted by Engineer Otto S. Zelner, for \$4,290.00.

*Voted* to approve the preliminary plans for the Chemistry Building submitted by C. H. Johnston, State Architect, and to recommend to the Board of Control that bids be secured on three-fourths of the general layout as well as the entire plan.

*Voted* that the Cass Gilbert plans, drawings and model be placed in the custody of the Architectural Department of the College of Engineering, to which should be entrusted also all other drawings, blue-prints, etc., provided that a full set of drawings for every University building shall be on file in the office of the Superintendent of Buildings and Grounds.

*Voted* to rescind the action of September 10th by which the Superintendent of Buildings was instructed to paint the brick-work of the Dentistry Building.

*Voted* to approve the following budget transfers:

Establish budget numbers as follows:

281	Boys' Dormitory General Contract.....	\$37,000
281-A	Heating .....	4,500
281-B	Plumbing .....	3,000
281-C	Electrical Work .....	4,000
281-D	Reserve .....	500
282	Equipment .....	1,000
Transfer from budget Nos. 474-477 inclusive for rearrangement of appropriation for fire-proofing Old Millard Hall, \$75,000; Recent Fire Loss, \$30,000; Old Fire Loss, \$4,292; total, \$109,292,—to budget numbers as follows:		
474	General Contract and Extras.....	\$50,000
474-A	Steam Heating and Extras .....	2,600
474-B	Plumbing and Extras.....	2,800
474-C	Electrical Contract and Extras.....	3,000
474-D	Window Strips and Screens.....	1,000
474-E	Plant House General Contract.....	5,500
475-A	Plant House Basement.....	1,000
475-B	Heating and Plumbing Plant House.....	800
476	Architect's and Superintendent's Fees.....	3,500
477	Reserve .....	10,000
478	Made-to-order structural steel equipment such as steel work-tables, wall-cases, herbarium-cases, chart-cases, shelving, etc...	17,000
479	Ready-made furniture, including steel lockers, book stacks, desks, files, fireproof cabinets, lecture room and other chairs, etc. ....	3,500
480	Glass shelf and prescription ware, including glass labels .....	1,500
481	Scientific and technical apparatus.....	5,592
482	Miscellaneous .....	1,500
		<u>\$109,292</u>

Establish pay-roll item No. 18, Section 8, page 46, School of Mines, with a credit of \$450, transferring \$100 from pay-roll item No. 10, \$80 from pay-roll item No. 18, and \$270 from Supply Budget No. 168; first two items from Support—last from Experiment Station—to provide for an additional stenographer.

Transfer \$300 from pay-roll item No. 178, Department of Physical Culture, page 30, to Supply Budget No. 88.

Transfer \$200 from pay-roll item No. 135, Department of History, page 27, to Supply Budget No. 55, page 21 Dean's Budget, College of S. L. & A.

Transfer \$187.47 from Supply Budget item No. 51 to pay-roll items as follows.

Item 19 .....	\$7.47
Item 23 .....	45.00
Item 24 .....	45.00

Item 27 .....	45.00
Item 29 .....	45.00

\$187.47

Sec. III., Buildings and Grounds, page 20.

Transfer \$500, surplus in Dean Wulling's budget 1911-12, College of Pharmacy, to pay-roll item No. 44, Registrar's Office, increasing item No. 44, page 13, from \$618 to \$1,118.

Transfer \$60 from pay-roll item No. 60, page 39, Department of Pathology and Bacteriology, to pay-roll item No. 59, increasing salary Edwin Anderson from \$330 to \$390.

Transfer \$48.33 from pay-roll item No. 52, page 39, Department of Pathology and Bacteriology, to pay-roll item No. 58; \$66.67 from pay-roll item No. 53 to pay-roll item No. 58; \$30.00 from pay-roll item No. 61 to pay-roll item No. 58, making \$145 in all, to increase salary of Marcus Shelander from \$35 to \$50 per month from October 1st, 1912, to July 31st, 1913.

Transfer \$400 from pay-roll item No. 168, Support, \$200 from pay-roll item No. 169, Dairy Extension, and \$250 from pay-roll item No. 159, Animal Nutrition, page 68, Section XVIII., Division of Dairy and Animal Husbandry, to pay-roll item No. 163 to restore salary of Agnes Ericson at the rate of \$1,000 a year.

Transfer \$100 from pay-roll item No. 2, page 76, Section XXVI, Experiment Station, Crookston, to pay-roll item No. 9, increasing salary of F. H. Sargent the above amount for the balance of the year.

Transfer \$975 from pay-roll item No. 2, page 76, Section XXVI, Experiment Station, Crookston, to Supply Budget No. 273.

Cancel pay-roll item No. 15, Crookston, page 76, \$750, transferring \$125 to item No. 12, \$275 to item No. 13, and \$125 to item No. 14, thereby releasing Dining Hall Fund still unused on these items which are to be transferred to Dining Hall Budget No. 274, increasing budget No. 274 from \$8,245 to \$8,770; balance of pay-roll item No. 15, \$225 to be transferred to budget No. 273, Supplies and Equipment, increasing budget No. 273 from \$7,460 to \$7,685.

*Voted* to approve the following requisitions:

Requisitions 2258 to 2296 inclusive.....	\$5,737.84
Requisitions 2297 to 2335 inclusive.....	7,355.28
Requisitions 2336 to 2375 inclusive.....	1,613.44
Requisitions 2376 to 2414 inclusive.....	2,178.17
Requisitions 2415 to 2454 inclusive.....	4,981.07
Requisitions 2455 to 2494 inclusive.....	4,586.47
Requisitions 2495 to 2533 inclusive.....	34,964.71
Requisitions 2534 to 2572 inclusive.....	6,466.86
Requisitions 2573 to 2611 inclusive.....	1,747.65

Requisitions	2612	to	2650	inclusive.....	4,210.47
Requisitions	2651	to	2689	inclusive.....	1,546.52
Requisitions	2690	to	2728	inclusive.....	3,704.29
Requisitions	2729	to	2767	inclusive.....	7,271.33
Requisitions	2768	to	2806	inclusive.....	5,448.51
Requisitions	2807	to	2845	inclusive.....	54,734.34
Requisitions	2846	to	2884	inclusive.....	2,118.84
Requisitions	2885	to	2923	inclusive.....	2,944.88
Requisitions	2924	to	2962	inclusive.....	4,244.88
Requisitions	2963	to	3001	inclusive.....	41,342.72
Requisitions	3002	to	3040	inclusive.....	3,824.95
Requisitions	3041	to	3079	inclusive.....	2,384.71
Requisitions	3080	to	3118	inclusive.....	3,452.79
Requisitions	3119	to	3157	inclusive.....	4,181.51
Requisitions	3158	to	3196	inclusive.....	2,888.88
Requisitions	3197	to	3234	inclusive.....	2,786.05
Requisitions	3235	to	3273	inclusive.....	3,059.43
Requisitions	3274	to	3312	inclusive.....	2,784.96
Requisitions	3313	to	3351	inclusive.....	3,933.23
Requisitions	9372, 9826, 1938, 2085, 2089, 2114, 2159, 2192, 2193, 2238, 3448.....				1,689.19

*Voted to adjourn.*

G. H. HAYES,  
Secretary.