

MEETING OF THE BOARD OF REGENTS.

October 5, 1912.

A meeting of the Board of Regents was held on board the steamer John H. Rich on the St. Croix and Mississippi Rivers on Saturday, October 5th, at ten o'clock A. M.

Present: Regent Lind, presiding; Regents Eberhart, Mayo, Nelson, Rice, Schulz, Smith, Sommers, Vincent, and Williams.

Voted to receive and approve the following report of the Agricultural Committee:

Increases of Salary:

The following increases decided upon after the meeting of the Board of Regents on September 10th effective October 1, 1912:

E. Doble, Electrician	\$900 to \$1,000
F. Gerard, Carpenter	900 to 1,000
E. M. Snow, Engineman	900 to 1,000
J. W. Hammet, Steamfitter	900 to 960
F. E. Williams, Mechanic	780 to 840

Appointments:

H. P. Hoskins as Instructor and Assistant Veterinarian in the Veterinary Division. Item 240 of the pay-roll, from October 1st to July 31st, 1913, at a salary of \$1,400 a year, in place of L. E. Willey, who exchanges places with Hoskins, pay-roll Item 239.

Kenneth F. Warner, as Instructor and Assistant Animal Husbandman from September 15th, 1912, to July 31, 1913, at \$100 a month.

R. M. Peterson, as Student Instructor in Horticulture for one year beginning August 1st, at a total salary of \$722.50, to be paid from Item 224, Agricultural pay-roll.

W. W. Wilcox, Army Aamodt, and A. G. Perkins, as student Instructors in Horticulture for six months beginning October 1st at salaries of \$35 per month, to be charged to Item 224, Agricultural pay-roll.

Robert Wilson as Instructor in the Division of Entomology, College of Agriculture and in Forest Instruction, School of Agriculture for three months beginning October 1st, at a salary of \$100 per month to be paid partly from the released salary of A. G. Ruggles, and the balance from pay-roll Item 200, Miscellaneous Labor.

Louis Sando as florist at a salary of \$56 a month beginning October 1st, 1912.

Laura W. Hager as Chief Clerk in the Division of Agronomy and Farm Management, beginning October 1st, 1912, at a salary of \$60 per month.

Lillie Lindstrom as Clerk in the Business Office, beginning at once at a salary of \$60 per month, for six months.

A. C. Rudeen as Janitor for six months, beginning October 7th, at a salary of \$55 per month.

Marcus Vong as Night Watchman, beginning October 1st, at a salary of \$60 per month.

Leaves of Absence:

Mrs. Margaret J. Blair three weeks from October 10th, with salary.

Professor A. G. Ruggles from November 1st, 1912, to June 1st, 1913, without salary.

Trips outside the State:

H. J. Dorsey to Ames, Iowa, the second week of October to visit the U. S. Department of Agriculture Plant Introduction Garden. Expenses not to exceed \$24.

Dean A. F. Woods to attend the International Dry Farming Congress at Lethbridge, Alberta, Canada, October 21st and 22nd. Expenses not to exceed \$100.

Voted to approve the temporary expedient of transporting the students of the College and the School of Agriculture to the University Armory for drill, during the winter months.

Voted to accept the following resignations:

H. W. Hill as Assistant Professor of Bacteriology, effective July 31, 1912.

W. A. Hilton as Assistant Professor of Histology and Embryology, effective July 31, 1912.

F. O. McFarland as Instructor in Physiologic Chemistry, effective July 31, 1912.

Voted to increase the salary of Hemen Butler, laboratory helper in Chemistry from \$25 to \$30 a month beginning October 1st from balance of last year.

Voted to increase the salary of Litella A. Colburn, stenographer, from \$25 to \$35 a month in consideration of

increase from two-thirds to full time beginning November 1st.

Voted to make the following appointments on the recommendation of the President:

- W. M. Jerome as Professorial Lecturer in charge of the Subject of Evidence, for one year beginning August 1, 1912, at a salary of \$1,000 a year.
- F. H. Stinchfield as Professorial Lecturer in charge of the Practice work, for one year beginning August 1, 1912, at a salary of \$1,000 a year.
- Raymond W. Brink as Instructor in the Department of Mathematics and Mechanics in the College of Engineering for one year from August 1st, 1912, at a salary of \$1,000 a year.
- Louis L. Thurstone as Instructor in the Department of Drawing and Descriptive Geometry in the College of Engineering for one year beginning August 1st, 1912, at a salary of \$1,000 a year.
- E. W. Davis as Instructor in Mechanics and Mathematics in the School of Mines from October 1st, 1912, to July 31, 1913, at a salary of \$100 a month.
- Ida Johnson as Instructor in German in the College of S. L. & A. for one year beginning August 1st, 1912, at a salary of \$1,000 a year.
- F. W. Schultz as temporary instructor in Physiologic Chemistry, at \$75 a month, beginning August 1, 1912.
- Paul Cook as Instructor in Genito-Urinary Diseases for one year, beginning August 1, 1912, without salary.
- F. M. Leavenworth as Assistant in the Experiment Station work in the School of Mines, beginning October 1st, 1912, at a salary of \$70 a month.
- Ethel M. Goudie as Stenographer in the Department of Experimental Engineering at a salary of \$30 a month, beginning September 1st, 1912.
- Virginia A. Bond as Stenographer in the Department of Electrical Engineering from September 21st, at a salary of \$35 a month.
- Axel Hansen as Mechanician in the Department of Mechanical Engineering from September 1st, 1912, at a salary of \$80 a month.
- Henry Johansen as Mechanician in the Department of Experimental Engineering from September 1st, 1912, at a salary of \$85 a month.
- Hartie E. Zabel as Scholar in the Department of Comparative Philology for one year, beginning August 1st, 1912, at a salary of \$225 a year.
- Corrine Bliss as Scholar in the Department of Rhetoric for one year, beginning August 1st, 1912, at a salary of \$225 a year.

- Ammy Lemstrom as Scholar in the Department of Romance Languages for the first semester, beginning September 1st, 1912, at a salary of \$112.50.
- Edwin T. Hodge as Scholar in the Department of Geology in the College of S. L. & A. for one year, beginning August 1st, 1912, at a salary of \$135 a year.
- H. Fournier as Attendant in the Department of Physical Training for men for one year at a salary of \$360 a year.
- Harriet Rivet as Special Stenographer in the Extension Division for eleven months, beginning September 1st, 1912, at a salary of \$50 a month.
- Ada B. Smith as Stenographer and Clerk in the Graduate School, beginning September 23, 1912, at a salary of \$35 a month.
- Gerald Plaisance as Helper in the Department of Animal Biology for one year, 1912-13, at a salary of \$200 a year.
- John Gyorgyovics as Student Helper in the School of Chemistry, beginning September 15th, 1912, at a salary of \$25 a month.
- William O'Neil as Laboratory Boy in the School of Chemistry, beginning September 15th, at a salary of \$25 a month.
- Donald Lucas as Laboratory Boy in the School of Chemistry, beginning October 1st, at a salary of \$25 a month.
- F. Kuhlmann as Professorial Lecturer in the Department of Philosophy and Psychology for the first semester, 1912-13, at \$200.

Voted to promote Carl W. Thompson to an Associate Professorship in conformity with the promise made by the Regents December 12, 1911.

Voted to grant the following petitions:

- John P. Barton for resident classification.
- Miss A. E. Scheidecker for resident classification.
- Margaret McQuilkin for resident classification.
- Nathan Waisbrem that his niece, Mussey Holland, be allowed to pay resident fees.
- C. W. Been that his ward, Miss Everline Harlis, be allowed to pay resident fees.

Voted to approve the following loans from the Gilfillan Trust:

Harold S. Boquist	\$75.00
Rose S. Guinn	125.00
Ethel C. Linnell	80.00
Martha Birkeland	100.00
Fred J. Weersing	125.00
Genevieve M. McCarthy	150.00
Maud M. Pratt	100.00
Ralph E. Johnson	75.00
Clarence A. Dow	100.00

Rufus H. Milne	150.00
Joseph W. Anderson	75.00
William H. Bailey	200.00
Anna M. Streed	100.00
Leola Cunningham	150.00
Mary A. Papez	50.00
Thomas R. Howell	50.00
E. J. Neutson	100.00
J. W. O'Neil	150.00
Margaret Warwick	150.00
Z. L. Begin	75.00
Oscar G. Larson	75.00
Harold Eastburn	100.00
Victor A. Bousquet	150.00
Clare C. Prosser	125.00
A. H. Mueller	200.00
Charles S. James	125.00
Herbert C. Nelson	150.00
Maurice R. Zack	125.00
A. C. Brown	65.00

From the Ludden Trust:

John F. Waterman \$50.00

The President reported on the conference with the Normal School Board concerning a proposal to extend the Normal Course to four years and to create the degree of Bachelor of Education.

Voted to request the next Legislature to make an appropriation for the relief of the mother of Ruth Burns who was recently killed by a fall into the elevator shaft in the Pathology Building.

Voted to direct the Comptroller to have an expert examine all elevators in the university buildings and to have such corrections made as are recommended, the present restrictions of the use of elevators to continue until proper alterations have been executed.

Voted to print in an Appendix to the Minutes the constitution of the University Senate as adopted by the Board May 6, 1912.

Voted that it is not expedient to assign rooms in the Mechanic Arts Building to student organizations.

Voted to appropriate \$50 from unexpended balances in the 1911-12 budget for co-operation with the American Mathematical Monthly.

Voted to appoint Dr. A. B. Hamilton, who is now abroad, as delegate from the University of Minnesota to the First International Congress of Comparative Pathology which meets in Paris, October 17-23, 1912.

Voted to direct the Comptroller to confer with the Board of Control and under the instructions of the Attorney General, to take necessary steps to protect the firemen who were recently arrested on the complaint of the Smoke Inspector of the city.

Voted to adopt the report of the Committee on the contract for electric current and to confirm the contract. (Report to be filed in the Supplement to Minutes.)

Voted to request the President to confer with the School of Chemistry, the Department of Pathology and Bacteriology and the State Board of Health with a view to proposing a plan by which samples of drinking water may be analyzed free of charge for individuals and communities.

Voted to restrict the use of electric current for light and power (including the ventilating systems in the new buildings except the dissecting rooms), to keep within the amount provided for in the budget.

The Comptroller reported on the proposals received and contracts awarded for reconstructing Old Millard Hall for the use of the College of Pharmacy.

Voted to repeal the Action of the Board at its September meeting instructing the Superintendent of Buildings and Grounds to provide a night janitor for the Dental Building and to allow the Superintendent of Buildings and Grounds to use his discretion in the premises.

Voted to instruct the Comptroller to procure estimates from the State Architect on the cost of remodeling and installing sprinkler systems in Pillsbury Hall and the present Chemistry Building, and also to secure separate estimate for fire-proofing Pillsbury Hall.

Voted to approve the following budget transfers:

Transfer \$100 from Supply Budget No. 229, to pay-roll Item No. 90, E. Doble, Electrician, increasing salary from \$900 to \$1,000.

Transfer \$100 from Supply Budget No. 229, to pay-roll Item No. 92, E. Gerard, Carpenter, increasing salary from \$900 to \$1,000.

Transfer \$100 from Supply Budget No. 229, to pay-roll Item No. 89, E. M. Snow, Engineman, increasing salary from \$900 to \$1,000.

Transfer \$60 from Supply Budget No. 229, to pay-roll Item No. 91, J. W. Hammet, Steamfitter, increasing salary from \$900 to \$960.

Transfer \$60 from Supply Budget No. 229, to pay-roll Item No. 94, E. F. Williams, Mechanic, increasing salary from \$780 to \$840.

Provide additions to budget items as follows:

Increase Supply Budget 64, Department of Botany, page 24, from \$1,534 to \$1,984, increase.....	\$450.00
Increase pay-roll Item 64, Department of Botany, page 24, from \$900 to \$1,500, increase.....	600.00
Increase Supply Budget No. 57, Department of Mathematics, page 21, from \$15 to \$65, increase.....	50.00
Establish pay-roll Item 28, C. A. Altmann, Instructor, Department of Rhetoric, page 22, \$1,200.....	1,200.00
Establish pay-roll Item 97, for scholar, Department of Economics and Political Science, page 25, \$225.....	225.00
Total	<u>\$2,525.00</u>

To provide for the above:

Decrease pay-roll Item No. 114, Department of German, page 26, from \$1,900 to \$1,366.67, saving.....	\$533.33
Cancel pay-roll Item No. 135, Department of History, page 27, \$200.....	200.00
Balance \$1,791.67, to come from accumulated balances, 1911-12 budget	<u>\$1,791.67</u>
Increase pay-roll Item No. 47, A. Boss, Division of Agronomy and Farm Management, page 60, from \$3,200 to \$3,500, increase.....	\$300.00
Increase pay-roll Item No. 226, C. Haralson, Department of Horticulture, page 74, from \$1,600 to \$1,800, increase	200.00
Increase pay-roll Item No. 6, A. E. Carroll, Business Office Farm, page 55, from \$900 to \$1,000, increase..	100.00
Increase pay-roll Item No. 4, I. M. Shelton, Business Office Farm, page 55, from \$900 to \$1,000, increase..	100.00
Increase pay-roll Item No. 23, N. E. Merrill, General School, page 58, from \$780 to \$840, increase.....	60.00
Increase pay-roll Item No. 20, Olga Axness, Dept. of Agricultural Economics, page 57, from \$720 to \$780, increase	60.00
	<u>\$820.00</u>

Establish budget 179-A for the Department of Enomics and Political Science Extension, page 52, to which fees are to be credited and old budget 288 is to be transferred.
 Increase pay-roll item No. 31, E. B. Larson, Comptroller's Office, page 12, from \$600 to \$660, increase \$60.
 Amend pay-roll item No. 224, Section 23, Division of Horticulture, page 74, to read "Assistants" instead of Instructor.
 Increase pay-roll item No. 29, Mechanical Department, College of Engineering, from \$300 to \$400, by transferring \$100 from pay-roll item 3, Administration.

Voted to approve the following requisitions:

Requisitions 1438 to 1476, inclusive.....	\$3,957.39
Requisitions 1477 to 1515, inclusive.....	2,283.45
Requisitions 1516 to 1554, inclusive.....	1,783.14
Requisitions 1555 to 1593, inclusive.....	893.59
Requisitions 1594 to 1632, inclusive.....	1,810.10
Requisitions 1633 to 1671, inclusive.....	2,845.43
Requisitions 1672 to 1710, inclusive.....	2,559.35
Requisitions 1711 to 1749, inclusive.....	2,096.61
Requisitions 1750 to 1788, inclusive.....	3,307.20
Requisitions 1789 to 1827, inclusive.....	1,652.64
Requisitions 1828 to 1866, inclusive.....	2,105.61
Requisitions 1867 to 1905, inclusive.....	2,044.00
Requisitions 1906 to 1944, inclusive.....	2,693.74
Requisitions 1945 to 1983, inclusive.....	2,326.59
Requisitions 1984 to 2023, inclusive.....	1,452.44
Requisitions 2024 to 2062, inclusive.....	2,256.16
Requisitions 2063 to 2101, inclusive.....	2,703.72
Requisitions 2102 to 2140, inclusive.....	4,296.22
Requisitions 2141 to 2179, inclusive.....	2,420.87
Requisitions 2180 to 2218, inclusive.....	2,035.48
Requisitions 2219 to 2257, inclusive.....	3,545.74
Requisitions 1039, 1040, 1213, 1271, 1367, 1423.....	1,607.84

Voted to adjourn.

G. H. HAYES,
 Secretary.

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Voted to adjourn.

G. H. HAYES,
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APPENDIX TO THE MINUTES OF THE MEETING OF THE BOARD OF REGENTS.

October 5, 1912.

THE UNIVERSITY SENATE.

Constitution Adopted By the Board of Regents, May 6, 1912.

I. The control of the educational policy and administrative affairs of the University, including the government of the student body, is vested, subject to the Board of Regents, in the President, the University Senate and the several College Faculties.

II. The President of the University is the representative of the Board of Regents and chief executive officer of the University, as well as the intermediary between the Board of Regents and the Senate and Faculties. Actions taken by any of the governing bodies are subject to his suspensive veto. The Deans shall act as advisors of the President.

III. The University Senate is composed of the President, the Deans and all Professors (including acting Professors), Associate Professors and the University Librarian. The President Emeritus, Professors Emeriti, and Professors who devote less than half time to the work of the University are entitled to participate in the discussions of the Senate, but not to vote. A Membership Committee shall decide each year upon the official roster of the Senate. The Registrar is the Clerk of the Senate and Custodian of its records, authorized to participate in discussions, but without vote.

IV. The University Senate has general legislative and administrative authority over all matters concerning the University as a whole; but not the internal affairs of a single College or School of collegiate rank, except where

the same affect the interests of the University as a whole or the interests of other Colleges or Schools.

V. There shall be an Administrative Committee of the Senate composed of the President, the Deans and the University Librarian and such other administrative officers as may be added thereto by the Senate.

VI. The Senate shall create standing committees clothed with special administrative authority; to these committees are referred all such matters as the Senate may think proper with such power as the Senate may confer, and which are not appropriately referable to the Administrative Committee. Assistant Professors and Instructors may be members of these Committees, and during their terms of service, may participate in the Senate's discussion, but not vote.

VII. The Administrative Committee of the Senate shall carry into effect rules and regulations of the Board of Regents and of the Senate, and act in emergencies in which it would be inadvisable to await the authorization of the Senate—action of this kind to be in force only until the Senate meets.

VIII. The General Faculty of each College or Collegiate School is composed of the President, the Dean, Professors, Associate Professors, Assistant Professors, and Instructors. Each department (or division) giving instruction in another College or School, shall be represented on the Faculty of that College or School, by one member.

IX. Each Faculty (or Executive Faculty if so organized) controls the internal affairs of its own College or School, including entrance requirements, curricula, instruction, examinations, grading, degrees, discipline, and the selection and conditions of use of its college and departmental libraries. When the action of any Faculty affects the interests and welfare of the University as a whole or another College or School, such action may, after mutual conference, be appealed to the Senate, and, after a full hearing of the Faculties, be negatived by a two-thirds vote of all the members of the Senate present,

provided such vote is equal in number to one-half of the members of the Senate in residence.

X. The President of the University is the presiding officer of the Senate and names its committees, subject to the approval of the Senate. In the absence of the President, the Senate shall elect its chairman.

XI. The Senate shall hold regular quarterly meetings at a time and place fixed by the President. Special meetings may be held upon the call of the President or upon the written request of ten members.

XII. The title to all funds raised through the means of student organizations and activities is vested in the Board of Regents in trust for the purposes for which such funds were raised; but in the event an organization raising any such fund should cease to exist while such fund or any part thereof shall remain unexpended, or the specific purpose for which the fund was raised should fail, the Board of Regents will make such disposal of the fund as seems to it to be most equitable and just under the circumstances. Unless intended for investment the custody and expenditure of such funds are entrusted by the Board of Regents to the Senate, and the Senate may establish committees to administer these funds with such participation by the students or alumni as members thereof as the Senate may determine. At the discretion of the Senate, or its committee if so authorized, the custody and expenditure of such funds may be left to the students, subject to the general supervision of the Senate or its committee. Any action taken by the Senate or by its committee with reference to any such fund or funds shall be reported to the Board of Regents and shall at all times be subject to its approval.

XIII. The Senate shall have power to enact statutes, not inconsistent with the provisions of Article IX, for the government of the students in their relations with the University including all matters of discipline affecting the University as a whole. Questions of jurisdiction as between the Senate and a College Faculty, shall be determined by the President.

XIV. Relations between the University and other Universities and Colleges, excepting such as are regulated by Article IX, shall be subject to the control of the Senate, either directly or through its appropriate committee. Where such relations involve athletics or other student activities, the committee may include such a representation of students or Alumni as the Senate determines; or the committee may act in conjunction with student and Alumni organizations if the Senate thinks best.

XV. Nothing herein shall be construed as applying to any school below collegiate rank established under the authority of the Board of Regents.