

Minutes of the Committee on Buildings and Grounds.

Meeting held in the President's office at 10 A. M., November 25, 1911.

Present: Regent Lind, presiding. Regents Nelson, Sommers, Vincent and Williams.

Plans for the location of the new steam plant, the location of the mechanical equipment and arrangement for coal storage were considered and approved with the understanding that the wall adjacent to the coal storage be strengthened to withstand any possible pressure.

Voted to adopt Coon Creek brick for all exposed walls and Chaska brick for all wall linings where solid brick is required.

Voted to ask for proposals for the construction of the smoke stack of cement, radial tile and such other material as the engineer may designate.

The matter of procuring the Hippodrome at the State Fair Grounds was considered and referred to the executive committee.

Voted to adjourn.

Minutes of the Executive Committee Meeting held in the President's Office at 10 A. M., Nov. 25, 1911.

Present: Regent Nelson, presiding. Regents Lind, Sommers, Vincent, Williams.

Voted to recommend that the Committee on Buildings and Grounds together with Dean Woods, Major Butts and Comptroller Hayes meet with the Board of Managers of the State Fair Association on December 2, 1911 with a view to arriving at an amicable agreement with reference to the use of the Hippodrome for a drill hall.

Voted to petition the restoration of the following balances cancelled by the State Auditor on August 1, 1911:

University.

Bacteriological Laboratory Equipment.....	\$299.95
Water Mains, University.....	960.37

School of Agriculture.

Water Tower and Tank, Sch. of Ag.....	940.04
Grand Rapids Dairy Bldg.....	63.57
Crookston Drainage.....	137.32
Crookston School Bldg. Equip.....	221.16
Main Bldg. Sch. of Agri. Equipment.....	96.31
Board of Regents, Sch. of Agr. Lands.....	2,917.97
Lands, Sch. of Agr.....	3,238.67
Itasca State Park Repairs.....	45.48
Sewers, Sch. of Agr.....	147.85
Heating Plant & Hall, Sch. Agr.....	1,183.94
Military Instruction, Sch. of Agr.....	529.94
Crookston Indus. Bldg.....	170.90
Crookston Dormitory & Equip. Fund.....	75.15
Crookston Library & Drill Hall.....	13.94
Crookston Root Cellar.....	23.04
Greenhouse Repairs.....	292.74
Alcohol Plant, Sch. of Agr.....	117.56
Grading Larpenteur Ave.....	51.75
Grain Laboratory.....	63.99
Soil Inspection.....	106.75
Live stock, Sch. of Agri.....	1,710.08
Horticultural Crops.....	55.59

The following recommendations were presented by the President and approved:

Continuation of the arrangement with W. H. Tomhave from January 1st, 1912, to August 1st, 1912, by which Mr. Tomhave gives instruction in Meats in the Department of Agriculture.

Joseph S. Montgomery, Assistant Secretary of the Minnesota Stallion Registration Board, who has been giving gratuitous instruction on horses to be paid after December 1st for this work at the rate of \$750.00 per annum.

- The following trips by members of the Faculty:
- W. H. Tomhave to attend the International Live Stock Association in Chicago.
  - M. H. Reynolds and W. L. Boyd to attend the United States Live Stock Sanitary Association at Chicago.
  - J. T. Stewart to attend the Irrigation Congress in Chicago.

The following Gilfillan Trust loans were approved:

Fred E. Spellerberg,	\$100.00
Harold L. Borst,	50.00
Mabelle Bergh,	150.00

The following Ludden Trust Loans were approved.

Mary C. Russell,	50.00
Harold L. Borst,	50.00

Voted to grant to the East Side High School the use of the University Chapel for the high school commencement exercises in January. This permission is granted in view of the fact that repairs at the high school make the assembly room there unavailable.

Voted that employees of the University be permitted to take courses at the rate of \$2.00 per subject provided the heads to whom the employees report approve.

Voted that no tuition fees be charged to Shevlin Fellows, who, however, will be expected to pay incidental and laboratory fees.

Voted to cooperate with the University of Iowa and other institutions in organizing a circuit of lectureships in connection with the approaching International Congress of Psychologists; \$500 to be set aside for this purpose in the budget for 1912-1913.

The report of the visiting committee of the Minnesota State Horticultural Society on the work of the University Fruit Breeding Farm was received.

Voted to charge the \$100 required for the widening of the tunnel between the new medical buildings for possible future use as a subway to the Hospital Site Fund.

The following requisitions were approved:

Requisitions 2716 to 2754 inclusive.....	\$2,744.42
Requisitions 2755 to 2793 inclusive.....	5,594.02
Requisitions 2794 to 2832 inclusive.....	2,554.06
Requisitions 2833 to 2871 inclusive.....	2,996.14
Requisitions 2872 to 2910 inclusive.....	2,955.00
Requisitions 2911 to 2949 inclusive.....	4,717.57
Requisitions 2950 to 2988 inclusive.....	3,096.04
Requisitions 2989 to 3027 inclusive.....	3,644.72
Requisitions 3028 to 3066 inclusive.....	2,064.68
Requisitions 3067 to 3099 inclusive.....	4,900.36
Requisitions 3100 to 3140 inclusive.....	3,535.29
Requisitions 3141 to 3179 inclusive.....	6,438.90
Requisitions 3180 to 3213 inclusive.....	1,531.39
Requisitions 3214 to 3247 inclusive.....	13,153.91
Requisitions 3248 to 3284 inclusive.....	3,589.83
Requisitions 3285 to 3315 inclusive.....	2,526.40
Requisitions 3316 to 3354 inclusive.....	3,478.58
Requisitions 3355 to 3393 inclusive.....	22,239.92
Requisitions 3394 to 3432 inclusive.....	1,242.00
Requisitions 3433 to 3471 inclusive.....	2,788.52
Requisitions 3472 to 3510 inclusive.....	3,569.33

Voted to adjourn.

G. H. HAYES,  
Secretary.

Minutes of Meeting of Special Committee with State Fair Managers, December 2, 1911.

Present: Regents Lind, Nelson, Sommers, Vincent and Williams, Dean Woods, Major Butts and Comptroller Hayes.

After a general discussion in which the Regents explained the need of the Department of Agriculture for a drill-hall the members of the State Fair Association agreed to take the matter up with the Attorney General, get expressions from absent members of the Board and report at an early date.

G. H. HAYES,  
Secretary.

Minutes of the Executive Committee Meeting,  
December, 12, 1911.

Meeting of the Executive Committee was held in the  
President's Office, Tuesday, December 12, 1911.

Present: Regent Nelson, presiding, Regents, Lind,  
Mayo, Rice, Schulz, Sommers, Vincent, and Williams.

The following requisitions were approved:

Requisitions 3511 to 3549 inclusive.....	\$10,217.62
Requisitions 3550 to 3588 inclusive.....	7,207.35
Requisitions 3589 to 3627 inclusive.....	3,192.06
Requisitions 3628 to 3666 inclusive.....	1,045.86
Requisitions 3667 to 3705 inclusive.....	2,445.04
Requisitions 3706 to 3744 inclusive.....	4,150.20
Requisitions 3745 to 3783 inclusive.....	17,331.36
Requisitions 3784 to 3812 inclusive.....	2,500.50

Voted to adjourn.

G. H. HAYES,  
Secretary.

Minutes of the Annual Meeting of the Board of Regents,  
December 12th, 1911.

The annual meeting of the Board of Regents was held in the President's office, Tuesday, December 14th, 1911.

Present: Regent Lind, presiding; Regents Mayo, Nelson, Rice, Schulz, Sommers, Vincent and Williams.

On the first ballot, Regent Lind was unanimously re-elected President of the Board.

The Executive Committee was requested to report at the next meeting upon the constitution of the standing committees of the Board.

Resolved that the minutes of all meetings of the Board of Regents, Executive Committee and other committees heretofore held, as such minutes have been printed from time to time be and the same are hereby approved;

Resolved further that in the future, unless corrections are offered, the minutes stand approved as printed.

The minutes of the Executive Committee meeting on November 25th were approved and the actions reported were confirmed.

On the recommendation of the President the following actions with regard to members of the teaching staff were taken:

Appointments:

Fletcher McFarland to be Instructor in Physiology for the remainder of the year at the rate of \$1300 per annum.

Henry Lysne to be appointed Clinical Assistant in Medicine without salary.

Jarl F. Lemstrom, Clinical Assistant in Medicine without salary.

E. K. Green, Associate in Anatomy without salary.

Henry Canfield, Clinical Assistant in Eye, Ear, Nose and Throat, without salary.

A. G. Wethall, Clinical Assistant in Genito-Urinary diseases, without salary.

R. M. Pederson, temporary assistant in Genito-Urinary diseases, without salary.

Dr. William F. Holman, Instructor in Mathematics, College of Engineering, from December 1st at a salary of \$100 per month, to take the place of Professor Arthur E. Haynes.

O. B. Nelson, temporary instructor in Drawing, \$50.00 a month from December 1st.

Waldron M. Jerome as Lecturer on Common Law Pleading in the Law School, \$70.00.

Charles J. Traxler, Lecturer on Code Pleading, \$410.00.

Cassius M. Ferguson, Assistant in Moot Court, \$600.00.

Resignations:

John Lee Coulter, Department of Economics and Political Science, accepted.

C. F. McClintic as Associate in Anatomy, accepted.

Changes of Title:

J. F. Sedgwick now Clinical Instructor in Pediatrics to be also Assistant Research Professor in Physiological Chemistry, without salary.

F. W. Schlutz now Clinical Instructor in Pediatrics to be also Research Associate in Physiological Chemistry, without salary.

Dr. Frederick Leavitt from Clinical Professor of Obstetrics to Clinical Professor of Obstetrics and Gynecology.

Dr. J. M. Walls from Clinical Professor of Operative Dentistry to Professor of Operative Dentistry.

Voted that the rank of Assistant Professor which was attached to Miss Ina Firkin's former position in the Library be attached to her present status as Reference Librarian. Gilfillan Trust Loans:

Robert J. Bowe	\$125.00
Chester Wilson	150.00
Donald Wilson	150.00

Authorized Trips for Representatives of the University.

Dean Ada L. Comstock to attend a meeting of the Deans



of Women in Colleges and Universities in Chicago, December 15th and 16th, \$30.00.

Mr. E. G. Cheyney to attend meeting of Teachers of Forestry in Washington, D. C. at Christmas time, \$90.00.  
Leaves of Absence.

Voted to continue for the months of November and December the salary of Professor Robert S. Kolliner on leave of absence for illness.

Voted to continue at present the salary of Professor Arthur E. Haynes less the sum paid to his substitute.

Voted to grant Miss J. L. Shepperd a year's leave of absence from Aug. 1, 1912 on half pay.

Voted that in view of the promises made to Professor J. M. Thomas when he resigned his position at the University of Michigan a residence credit of three years be transferred from the University of Michigan and placed to Professor Thomas' credit in this University.

Voted the following actions establishing the experiment station of the School of Mines:

"First, That the Board of Regents establish a Mines Experiment Station in connection with the School of Mines in accordance with authority implied in the appropriation for this purpose made by the last legislature..

Second, That the object of this Experiment Station shall be to promote the development of the mining and mineral resources of the State, to assay specimens of ores, rocks, clays and minerals; to make such assays free of charge for private parties subject to such regulations as the Board of Regents may deem necessary; to make mining and metallurgical experiments in the treatment of such substances and in the utilization of mining and metallurgical by products; to investigate methods of mining and the use of explosives; to undertake such other mining and metallurgical problems as may seem desirable; to make all ore estimates for the Tax Commission and to do such other work along the lines above outlined as may be requested by other state departments.

Third, That the Dean of the School of Mines be made Director of the Experiment Station.

Fourth: That co-operative arrangements be made with the United States Bureau of Mines and other Departments of the Federal Government as well as with the Minnesota Geological Survey and other departments of the University.

Fifth, That Bulletins be issued from time to time on the work of this experiment station. That the University in behalf of the Experiment Station furnish copies of the bulletins to each high school, normal school, college or University library of the state and such libraries outside of the state as may be selected; that provision be made for free distribution or sale at cost of these reports at the discretion of the Director."

Degrees.

On the recommendation of the faculty of the College of Dentistry the degree of Doctor of Dental Surgery was voted to Morris C. Rosen.

On the recommendation of the faculty of the College of Law the degree of Bachelor of Laws was voted to O. M. Peabody on the satisfactory completion of the work of the present semester.

On the recommendation of the President it was voted to establish in the Department of Agriculture a Research Bureau in Agricultural Economics and to appoint as director of this Bureau, beginning February 1st, 1912, Assistant Professor C. W. Thompson, with a combined salary from that date of \$2,500.00. It was further voted that until August 1st, 1912, assistance for the preliminary work of this Bureau should be provided and that after that time in the budget for the coming year, adequate provision should be made for clerical assistance, traveling expenses, etc. It is understood that necessary readjustments of work and budget for the current year will be recommended in detail at the next meeting of the Board.

The President reported on the following:

- (a) Tentative plans for extending the night classes of the University in St. Paul and Minneapolis.
- (b) For organizing "University weeks" in towns and cities throughout Minnesota.

- (c) Called attention to the need for a permanent director of physical culture and athletics.
- (d) Reported briefly that the University Council was formulating a plan of reorganization.
- (e) Suggested the appointment of a Council Committee on University efficiency.
- (f) Reported progress on the indexing of the minutes of the Board.

Voted that the President, Regent Mayo and the Dean of the College of Medicine and Surgery and the Dean of the College of Engineering be requested to report upon a tentative plan for establishing courses for the training of health officers, and sanitary engineers.

Voted to accept the J. W. Bell prize of \$100 in Medicine, and a prize of \$50.00 in Medical books offered by D. Appleton & Company.

A petition from students for the extension of Major Butts' term of service was received. The President was instructed to notify the petitioners that steps had already been taken to accomplish this end.

Request of the Agricultural School cadets to receive their side arms as trophies was referred to the Agricultural Committee.

The Comptroller reported that the Secretary of the State Fair Board informed him that a letter was being sent by the Board to the Attorney General, asking for a definition of powers.

In reply to a request from the United States Federal Authorities the Board voted that the following statement with regard to Benetol and Mr. Carel's relation to the University would be satisfactory:

"Formula prepared by Hubert C. Carel, formerly head of the Department of Medical Chemistry and Toxicology of the University of Minnesota and Chemist to the Minnesota State Board of Health (now retired)."

In view of the increased registration in the College of Dentistry it was voted to change the budget as follows: Transfer from the reserve fund \$1200 to be credited to the College of Dentistry, thus:

Extra teaching	\$700
Two extra nurses, \$250 each,	500
Total	\$1200

Voted that the \$5 deposit fee should not be assessed against those students who, because of night attendance or for other reasons considered sufficient by the President, do not have post-office boxes, lockers or laboratory work.

Voted to amend the regulation regarding the Sabbatical Year as follows: At the discretion of the Board of Regents a professor may be permitted to be absent on half pay for one semester after four years of service instead of for two semesters at the end of six years.

Voted to authorize the Investment Committee to group the Rollin E. Cutts Prize Money and other smaller trust funds in a consolidated fund to secure higher interest rates, the interest, when paid, to be apportioned to the several funds.

The report of the Inaugural Committee was approved and the accounts ordered paid.

A communication from the Dean of the Department of Agriculture with reference to the payment of assessment for sewer work amount \$2,718.87, due December 22, 1911, was considered and the matter referred to the President and Comptroller to endeavor to secure an abatement of the penalty and, if unsuccessful, to confer with the State Auditor with reference to the temporary payment out of funds now available until the appropriation for Sewers is available, August 1, 1912.

Voted to request the President and Comptroller to confer with the State Auditor and Attorney General concerning the employment of Professor Flather as engineer in the planning and construction of the central heating plant.

Resolved that the Athletic Board of Control be requested to investigate carefully the grand stand on Northrop Field and replace all or part of same with concrete, if deemed expedient, as soon as practicable; also to provide additional exits, especially on Pleasant Street in front of the south stand.

Resolved that a committee of two be appointed to meet

at the call of the Comptroller to examine the requisitions prior to executive committee meetings and to report to the Committee such items as are not in their nature merely routine. Committee appointed, Regents Sommers and Rice.

Whereas the State Auditor, on August 1, 1911, cancelled \$529.94, unexpended balance of an appropriation of \$6,000.00 made by the Legislature in 1907 for Military Instruction, which appropriation had been asked for for the purchase of military equipment for instruction, the Government providing instructors, and Whereas the balance of the appropriation is absolutely needed for the purchase of mess tents, Therefore, be it resolved that the State Auditor be requested to reinstate said balance to be expended as above outlined.

Whereas, Joseph D. Bren, on and prior to the 7th day of June, 1911, was the duly elected, qualified and acting accountant, cashier and treasurer of the State University, of the State of Minnesota, and

Whereas sundry and divers funds, moneys and property of the said State University and of the State of Minnesota, or in which the people of the state of Minnesota were and are interested, came into the hands of the said Joseph D. Bren on and prior to the said 7th day of June, 1911, and Whereas, on the said 7th day of June, 1911, the said Joseph D. Bren was duly removed by this Board of Regents from the service of the said State University; Now therefore it is hereby resolved, That the President of this Board of Regents and the Treasurer of the State of Minnesota are hereby authorized and requested to demand of the said Joseph D. Bren that he forthwith account for, pay over and deliver to the treasurer of the State of Minnesota, all funds, moneys, and property which have heretofore come into his custody, control or possession in his capacity as accountant, cashier or treasurer of the said State University.

Voted to adjourn.

G. H. HAYES,  
Secretary.