

Minutes of the Executive Committee, August 30, 1911.

A meeting of the Executive Committee was held at Governor Lind's office at four P. M. August 30, 1911.

Present, Regent Nelson, presiding. Regents Lind, Rice, Schulz, Smith and Vincent.

Governor Lind reported settlement with the "squatters" on the University Flats as follows:

Ole Christopherson, lots 87 & 98, East Side Flats..	\$600.00
Daniel Johnson, lot 88, East Side Flats.....	600.00
Peter T. Johnson, lot 90, East Side Flats.....	600.00
Mrs. Johanna Holstein, lot 81, East Side Flats....	500.00
C. E. Johnson, 1125 Main St., S. E.....	350.00
Mrs. Gustav Anderson, lot 92, East Side Flats.....	150.00

The Comptroller reported only one proposal for the retaining wall at the west end of the Elliott Hospital, that of J. Nord for \$1,830.00. The bid being considerable lower than the estimated cost, the Comptroller was instructed to investigate the standing of Mr. Nord and, with the approval of the Building Committee, to award the contract.

A communication from Architect Johnston with reference to the rebuilding of the Old Anatomy Building as a plant house for the Department of Pharmacy, was read and, on motion, it was voted not to use the building for this purpose.

The Superintendent of the Elliott Hospital having raised the question of inspection of the Hospital Passenger elevator or purchasing liability insurance, the matter was referred to the Comptroller to investigate and report.

Special attention was called to requisition B. C. No. 1251 covering alterations in the heating plant at Crookston to be paid out of the support fund. On account of the imperative need of the alterations, the requisition was approved.

Voted to amend the budget, Department of Dentistry, Section IX, page 41, as follows:

Reduce Clinical Assistant Hauck from \$600 to \$300...\$300
Reduce Clinical Assistant Partridge from \$600 to \$300 300
Reduce Instructor Wright from \$400 to \$300..... 100
Cancel one item of student assistant \$100..... 100

Making a credit of.....\$800

Increase Instructor H. C. Lawton from \$700 to \$1200 on account of increase in time from three half days to six half days per week, and create the position of Clinical Assistant in crown and bridge work \$300.00.

On motion, Professor Henry Johnson was appointed to represent the University at the Inauguration of Miss Pendleton as President of Wellesley College to take place on October 16th, and \$20.00 appropriated to defray expenses.

The following requisitions were approved:

Requisitions 830 to 865 inclusive.....\$7,527.88
Requisitions 866 to 904 inclusive..... 2,980.13
Requisitions 905 to 936 inclusive..... 5,014.16
Requisitions 937 to 971 inclusive..... 3,147.97
Requisitions 972 to 1007 inclusive..... 2,436.60
Requisitions 1008 to 1040 inclusive..... 3,570.36

\$24,677.10

Voted to adjourn.

G. H. HAYES,
Secretary.

Minutes of the Executive Committee, September 13, 1911.

A meeting of the Executive Committee was held at the Minneapolis Club, September 13, 1911 at 12:30.

Present: Regent Nelson, presiding. Regents Lind, Schulz and Vincent.

A proposition of the Northwestern Telephone Company to install a new telephone system, including new switch boards at the University and School of Agriculture, with five tie lines, 21 trunk lines and 203 telephones, for a monthly rental of \$175.25, was considered and approved. The President and Comptroller were appointed a committee to investigate the Tri State Service with a view of curtailing the expense and, if possible, to reduce the entire monthly charge for telephone rent to \$225.00 and report to the Executive Committee as early as convenient.

A requisition for installing a spur track at Crookston was considered and referred to the Board of Regents for action.

A requisition for purchasing scientific books for the Dental Department out of the appropriation for equipment, was considered and, in as much as there are special appropriations for books, the same was disapproved.

Voted to furnish the Campus Club (a faculty club) with lamps and coal at cost to the University.

Voted to amend the budget as follows:

Page 68—Increase the Item of Janitor, Crookston School, from \$680 to \$780 and reduce budget 341, Supplies, from \$7,710 to \$7,610.

Page 9—Increase the salary of Miss Franc M. Potter in the Registrar's office from \$660 to \$780, on account of increased responsibility due to reorganization; the amount of the increase to be transferred from the item of Extras in the Comptrollers Budget.

Voted to abolish the position of Instructor Baker, Section X, page 51 of the budget, transferring \$300 from Fund 83 to transient labor, same section, and from the \$1200 appropriated from support, create the position of student instructor to be filled by L. H. Robbins at \$50.00 per month for six months, \$300.00, and Route Statistician, appointing James Punderson, payable twelve months at \$75.00. . . . \$900
 Paying C. H. Krahler, Statistician at Halstead, 12 mos.

at \$75\$900
 July balance on salaries of 3 statistician route men
 at \$40 120
 July balance on Mr. Cooper's salary..... 40
 20 farmers on the route for record keeping and re-
 ports at \$10..... 200

Voted to transfer \$650 from the item of miscellaneous labor, \$3,540, Section XVIII, Division of Forestry, page 61 of the budget, and create the position of stenographer at \$65.00 per month for 10 mos.

Voted to transfer \$750 from fund 128, Timber Board of Regents, Budget 334, page 67, \$1,312, to the department of Forestry, page 61 and create the position of Investigator in Wood Preservation \$750 ten months at \$75.

Voted to divide the Equipment Fund No. 205, \$20,000 College of Dentistry, page 82, as follows:

Budget 576	Building Equipment	\$2,000
Budget 577	College Equipment	15,000
Budget 578	Miscellaneous Equipment	1,000
Budget 579	Reserve	2,000

Gilfillan Loans were granted as follows:

Anna K. McCawley	\$200
Maurice F. Zack	200
Miss Maud M. Pratt	185
Rose S. Guinn	50
J. E. Douglass	200

Voted to accept the resignation of Mr. E. C. Huntington to take effect Nov. 1st 1911.

Voted to approve the appointment of Samuel Quigley, for one year as Assistant Professor of Education at \$2,200.

Voted to approve the appointment of Arthur R. Graves as Scholar in the Department of Economics and Political Science at \$225.00.

Voted that an agreement from the Greysolon people would be acceptable in place of a bond.

Voted that in response to the petition of Mr. Henry S. Peterson his name on the University records be changed to H. F. P. Linner, that the Registrar be authorized to make a note of this change wherever the former name appears on the University records and to note the change of name on the original diploma, the modification to be certified by the signatures of the President of the University and the President of the Board of Regents.

Voted to approve the plan of setting aside, in the new dental building, rooms for the use of the representatives of instrument makers at the opening of the semesters.

Voted to approve in general a plan for making an appeal for local support for the Dispensary in Minneapolis and Saint Paul with the proviso that no final arrangements are to be made without further approval of the Board.

Voted to transfer from the Reserve Fund the sum of \$600 to be credited to the Department of Semitics in the College of Science, Literature and the Arts.

Voted to appropriate the sum of \$600 for the services of Dr. S. N. Deinard for instruction throughout the academic year of 1911-12, with the understanding that the whole question of continuing work in Semitics is to be considered and that no promise can be made at present as to the continuance of this work in the future.

Voted to refer to the Committee on Buildings and Grounds a communication from Mr. W. F. Decker, President of the Board of Park Commissioners, proposing certain cooperation between the Park Board and the University in arrangement of drives, etc.

Voted to approve the plan of cooperation with the Saint Paul Institute of Arts and Sciences, by which under certain conditions, extension courses are to be given in Saint Paul.

Requisitions were approved as follows:

Requisitions 1041 to 1077 inclusive.....	\$12,730.80
Requisitions 1078 to 1118 inclusive.....	4,815.43
Requisitions 1119 to 1157 inclusive.....	44,500.11
Requisitions 1158 to 1197 inclusive.....	5,715.63
Requisitions 1198 to 1236 inclusive.....	6,803.86
Requisitions 1237 to 1275 inclusive.....	31,143.47
Requisitions 1276 to 1313 inclusive.....	5,799.40
Requisitions 1314 to 1349 inclusive.....	2,618.87
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	\$46,127.57

Voted to adjourn.

G. H. HAYES,
Secretary.

Minutes of the Executive Committee, September 19, 1911.

A meeting of the Executive Committee was held in the President's office at two o'clock, September 19, 1911.

Present: Regent Nelson, presiding. Regents Rice, Schulz, Smith, Williams and Vincent.

Gilfillan Loans were granted as follows:

Victor Bousquet	200
Ernest Brosius	80
Jona J. Laurell	150
W. P. Brown	100
Herbert C. Nelson	200
Irma Meili	150
Edwin C. Olson	150
Amly Sjolas	100

The following requisitions were approved:

Requisitions 1350 to 1388 inclusive.....	\$1,654.55
Requisitions 1389 to 1419 inclusive.....	2,960.74
Requisitions 1420 to 1459 inclusive.....	2,498.37
Requisitions 1460 to 1469 inclusive.....	556.50
Requisitions 1470 to 1508 inclusive.....	1,244.66
Requisitions 1509 to 1547 inclusive.....	3,797.37
Requisitions 1549 to 1587 inclusive.....	2,953.98
Requisitions 1588 to 1626 inclusive.....	1,745.75
Requisitions 1627 to 1647 inclusive.....	636.54

\$18,048.46

Voted to adjourn.

G. H. HAYES,
Secretary.

Minutes of the Board of Regents September 19, 1911.

A meeting of the Board of Regents was held in the President's office at three o'clock, September 19, 1911.

Members present: Regent Lind presiding, Regents Nelson, Rice, Schulz, Smith, Williams and Vincent.

The following report was received from the Law Committee:

"The Committee on Law recommends that Professor Ed. S. Thurston be elected Professor of Law at a salary of \$4,000:

That William Grant Graves be elected instructor in law at a salary of \$1,500.00

That Professor James Paige be appointed Chairman of the Executive Committee of the College of Law and Acting Dean at an additional salary of \$500.00 for the year 1911-12.

That a practitioner at the bar be secured to assist Professor Kolliner in the conduct of the practice work, the name of the appointee to be reported later."

On motion, the report was approved and the nominees elected.

On motion, Resolved that the Comptroller be and is hereby authorized, by and with the approval of the Executive Committee, to adjust the claim of the University against the United States Fidelity and Guarantee Company on account of the Bren loss at an amount not less than the figures originally reported by the examiners and the President of the Board is authorized to execute any and all releases and acquittances to the said United States Fidelity and Guarantee Company under payment of said amount.

Voted to establish contingent funds at the sub stations as follows:

Crookston,	\$500
Morris,	500
Grand Rapids,	300
Zumbra Heights,	100

and that instructions be sent to the Superintendents of the above stations that no expenditure of any large amount, even in emergency cases, is to be made except on approval by the Dean of the Department of Agriculture.

On motion, Resolved that the requisition for the spur track to connect the Great Northern Railway with the Crookston Sub Station, be approved and that payments be made as follows:

From appropriation for spur track	\$1,600.00
From Current Expense	1,073.02
	\$2,673.02

Those voting in the affirmative were Regents Lind, Nelson, Schulz, Smith, Williams and Vincent: negative, Regent Rice. Further resolved that the President of the Board be authorized to execute contract for the same.

A statement of Account and bill for the balance due Architect Cass Gilbert was submitted and referred to Regent Butler and the Comptroller with power to act.

Voted to file copies of the resolutions with reference to the John A. Johnson Memorial Fund as follows: one copy with the State Auditor and one copy with the securities filed in the State Treasurer's office.

The following report of the meeting of the Agricultural Committee held in the President's office, Thursday morning, August 13th, was received.

Present: Regent Rice, Chairman. Regents George E. Vincent and Dean A. F. Woods.

Voted to approve the appointment of Dr. R. H. Williams as Assistant Professor of Animal Husbandry in the College of Agriculture and Assistant in Animal Husbandry in the Experiment Station, services to begin September 1st, salary \$1,800 a year. Dr. Williams will fill the vacancy created by the resignation of Assistant Professor Handschin.

Voted to approve changes in the power house staff by which A. W. Fritz and Warner Scott are substituted for Congdon and Perkins respectively at salaries fixed by the budget.

Voted to approve the appointment of Walter McDonald as foreman at the Cloquet Forestry Reserve at \$75 per month, services to begin August 10th.

Voted to approve the appointment of C. E. Brown as Supervisor of Demonstration Farm Work, appointment to begin September 1st at a salary of \$1,800, payable out of special fund for agricultural extension work.

Voted to approve the contract with the Jordan Company for installing an acetylene plant at the Morris Station, with the understanding, first, that the school property to be taken in partial payment is not to be removed until the new plant has been accepted as fully satisfactory,—and, second, that the Jordan Company agrees to remove their plant and to refund \$250 of the \$300 which the contract calls for if, after reasonable trial, the plant fails to do the work satisfactorily.

On motion, the report was adopted.

The following report of the meeting of the Agricultural Committee held at one P. M., September 19, 1911 was received:

Voted to recommend the employment of an additional clerk, Miss Dorothy Sewell, in the business office of the Department of Agriculture at \$60.00 per month, to take effect October 1st, payment to come from Budget No. 202.

Voted to recommend an increase in the salary of Miss Ida M. Shelton from \$65.00 per month to \$75.00 per month to take effect Aug. 1, 1911.

Voted to recommend that the engaging of an instructor in Animal Husbandry be left to the President and the Dean of the Department of Agriculture.

On motion, the report was adopted.

The President reported the following resignations:

Dr. John Spencer, in charge of hog cholera serum work and veterinary practice on the Farm, resignation to take effect Sept. 1st.

Dr. H. A. Beach, Assistant in hog cholera work and lecturer in Animal Physiology, resignation to take effect October 1st.

Assistant Professor D. A. Gaumnitz, Assistant Professor in Animal Husbandry, resignation to take effect October 1st.

Robert Retzer, as Assistant Professor of Anatomy.

Edward Fidler as Demonstrator in Pathology and Bacteriology.

Thomas R. Martin as Demonstrator in Pathology and Bacteriology.

The President recommended granting Leave of Absence as follows:

Mr. Edward G. Quigley, Professor of Education, leave of absence for one year without pay, beginning August 1st, 1911. His place will be filled by his brother Samuel Quigley, with rank of Assistant Professor and same salary, \$2,200.00. Adopted.

The President reported the following Promotions:

F. H. Poppe from Clinical Assistant in Surgery to Clinical Instructor in Surgery. No salary.

A. C. Strachauer from Clinical Assistant in Surgery to Clinical Instructor in Surgery. No salary.

The President recommended the following appointments:

Department of Economics and Political Science:

Benjamin Palmer as Scholar, at \$225
Arthur R. Graves as Scholar, 225

Department of English:

Miss Esther L. Swenson as Scholar, at 225

Department of Anatomy:

G. W. P. Sylvester as technician in department of anatomy for one year, \$65.00 per month.

Winford P. Larson as demonstrator in Bacteriology and Pathology, at \$1,400

Hallward M. Blegen as Clinical Assistant in Gynecology. No salary.

William Underwood as Investigator in Wood Preservation at \$75.00 per month, beginning October 1st, Budget 334, Page 67, Timber, Board of Regents.

Cora E. Davis as Stenographer and Clerk in the College of Forestry beginning October 1st at \$65.00 per month. Budget XVIII, Fund 57.

E. L. Westover as Student Instructor in Animal Husbandry for six months beginning October 1st at \$50.00 per month, Budget 203, Fund 2, Nelson, \$300.00

L. H. Robbins as Student Instructor in the School of Agriculture for six months at \$50.00, as provided for in the Executive Committee Meeting September 13th, \$300.00.

James Punderson as Route Statistician at Northfield for twelve months at \$75.00 \$900.00

Chas. H. Krahler as Statistician at Halstad for 12 months at \$75.00 \$900.00

as provided for in Executive Committee meeting Sept. 13th.

W. D. Valleau as Student Instructor in Horticulture at \$35.00 per month from October 1st to June 16th \$297.50

W. W. Wilcox as Student Instructor in Horticulture at \$35.00 per month from October 1st to June 16th \$297.50

A. Aamodt as Student Instructor in Horticulture at \$25.00 per month from October 1st to June 16th \$212.50

A. G. Perkins as Student Instructor in Horticulture at \$25.00 per month from October 1st to June 16th \$212.50

Dr. W. L. Boyd as Instructor in Veterinary Science beginning September 15th (in place of Dr. John Spencer, resigned) \$1,500.00

Walter McDonald as Foreman at Cloquet at \$75.00 per month.

A. W. Fritz as power house employee, school of agriculture, at \$75.00 per month for twelve months \$900.00

Warner Scott as power house employee, school of agriculture, at \$65.00 per month for twelve months \$720.00

C. E. Brown as Supervisor of Demonstration Farm Work for one year beginning September 1st at \$1,800.00

Dr. R. H. Williams as Assistant Professor of Animal Husbandry in Experiment Station for one year beginning September 1st at \$1,800.00

Dr. H. Preston Hoskins as Assistant in the Veterinary Division for academic year 1911-12 at \$1,200.00

Miss Georgie Elwell as Instructor in Domestic Science at \$850.00 per year beginning September 15th \$850.00

Mr. Lloyd R. Whitson as Instructor in Drawing, school of agriculture, beginning September 1st at, per month \$83.33

W. C. Anderson as Assistant in Drawing, school of agriculture, for one year at, per month \$65.00

Professor Austin Cary for Special four months' course in Forestry beginning October 1st, 1911, at a salary of \$1,200.00

E. W. McCullough as Instructor in Mining for one year at \$1,000.00

L. A. Joel as Assistant in Chemical Laboratory for academic year 1911-12 at \$500.00

Samuel Quigley as Assistant Professor, college of Education, for one year in place of E. G. Quigley, on leave of absence without pay, at \$2,200.00

Miss Frances Blake as Assistant in the Practice School for one year at \$500.00

Dr. William McDougall as Clinical Assistant in crown and bridge work, college of Dentistry, three half days each week for one year, \$300.00

Dr. R. W. Countryman as Clinical Assistant in Operative Dentistry, three half days each week for one year \$240.00

Miss Ruth Forbes Eliot as cataloger, University Library, beginning Sept. 15th \$780.00

Miss Huldah H. Winsted as scholar in the department of geology at \$225.00

On motion the recommendation was adopted and the nominees elected.

On the recommendation of the President the following Shevlin fellowships were granted:

Henry J. John, Fellow in Medicine; A. G. Tolaas, Fellow in Agriculture, for the academic year 1911-12.

Ward Lambert Fellow in Chemistry for the academic year 1911-12 \$500.00

Resolved That, pursuant to the authority of Chapter 480, G. L. 1909, there be issued Certificates of Indebtedness of the Board of Regents of the University of Minnesota in a sum not to exceed \$150,000.00, made payable as taxes will be due, dates to be determined by the President and Secretary and a report made of such issue and sale.

On motion the Comptroller was instructed to communicate with the State Board of Control and urge the necessity of expediting plans and the completion of buildings given into their hands, especially the Dormitory at the School of Agriculture.

Voted to authorize an investment of \$25,000.00, or such portion as is available, of the Athletic Association Fund, in Certificates of Indebtedness, being issued by the Board of Regents provided the Board of Control of the Athletic Association desires it.

Voted to adjourn.

G. H. HAYES,
Secretary.