

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

November 8, 1947

A meeting of the Board of Regents was held in the Regents' Room on Saturday, November 8, 1947.

Present: Regent Snyder, presiding; Regents Gainey, Griggs, Jones, Lawson, Rogstad, and Wood.

Voted to approve the following amendment of minutes:

September 27, 1947, appointment of Maude L Lindquist as Assistant Professor Social Studies University of Minnesota, Duluth Branch September 16, 1947 to June 15, 1949 at the rate of \$3,600 Term B to read as Lecturer without change in salary rate or term

Voted to approve the following terminations of employment:

Ida N Marcus Teaching Assistant General Studies effective October 15, 1947

Joseph T Hanson Research Assistant Bureau of Educational Research Field Studies and Surveys effective October 31, 1947

Hannes R Thorarinsson Medical Fellow Mayo Foundation effective September 30, 1947

Elizabeth J Humphrey Clerk Dean of Students—Student Counseling Bureau effective October 31, 1947

Helen R Peterson Clerk-Stenographer Dean of Students—Students Housing Bureau effective October 25, 1947

LaVon P Stewart Clerk Library effective October 4, 1947

Edward W McHugh Night Watchman Protection and Investigation effective September 27, 1947

Geraldine M Churchill Senior Clerk-Typist Chemistry effective October 15, 1947

Janet L Craun Clerk-Stenographer Surgery effective September 15, 1947 (transferred to miscellaneous payroll)

Frank T Burt Operating Engineer Minnesota Hospital and Home for Crippled Children—Flour Exchange Building effective October 8, 1947

Benjamin W King General Mechanic Rosemount Research Center effective October 4, 1947

Kathryn A McKinney Clerk Coffman Memorial Union Bookstore effective October 25, 1947

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

November 8, 1947

A meeting of the Board of Regents was held in the Regents' Room on Saturday, November 8, 1947.

Present: Regent Snyder, presiding; Regents Gainey, Griggs, Jones, Lawson, Rogstad, and Wood.

Voted to approve the following amendment of minutes:

September 27, 1947, appointment of Maude L Lindquist as Assistant Professor Social Studies University of Minnesota, Duluth Branch September 16, 1947 to June 15, 1949 at the rate of \$3,600 Term B to read as Lecturer without change in salary rate or term

Voted to approve the following terminations of employment:

Ida N Marcus Teaching Assistant General Studies effective October 15, 1947

Joseph T Hanson Research Assistant Bureau of Educational Research Field Studies and Surveys effective October 31, 1947

Hannes R Thorarinsson Medical Fellow Mayo Foundation effective September 30, 1947

Elizabeth J Humphrey Clerk Dean of Students—Student Counseling Bureau effective October 31, 1947

Helen R Peterson Clerk-Stenographer Dean of Students—Students Housing Bureau effective October 25, 1947

LaVon P Stewart Clerk Library effective October 4, 1947

Edward W McHugh Night Watchman Protection and Investigation effective September 27, 1947

Geraldine M Churchill Senior Clerk-Typist Chemistry effective October 15, 1947

Janet L Craun Clerk-Stenographer Surgery effective September 15, 1947 (transferred to miscellaneous payroll)

Frank T Burt Operating Engineer Minnesota Hospital and Home for Crippled Children—Flour Exchange Building effective October 8, 1947

Benjamin W King General Mechanic Rosemount Research Center effective October 4, 1947

Kathryn A McKinney Clerk Coffman Memorial Union Bookstore effective October 25, 1947

Erlene M Crowell Clerk-Stenographer University of Minnesota Hospitals effective September 30, 1947 (transferred to miscellaneous payroll)

Bernice Kruchoski Hospital Aide University of Minnesota Hospitals effective October 5, 1947 (transferred to miscellaneous payroll)

Harold H Danforth, Jr recipient of an Arthur C Melamed Scholarship effective October 9, 1947

Russell Breuer recipient of a Sears Roebuck Scholarship School of Agriculture effective at time of appointment for 1947-48

Voted to approve the following appointments:

Harry A Blackmun as Lecturer Law School for the winter quarter of 1947-48 at \$1,000 Term CH33

Leslie K Lindor as Instructor West Central School and Experiment Station October 16, 1947 to June 30, 1948 at \$2,692 Term CT (\$3,800 A rate)

Carmen Buso de Casas as Instructor Physiology and United States Public Health Service Funds September 22, 1947 to June 15, 1948 at the rate of \$3,300 Term BT

Dorothy Deach as Instructor Physical Education for Women October 1, 1947 to June 15, 1948 at the rate of \$1,800 Term BH50

Juanita J Proebstel as Instructor School of Nursing—United States Public Health Service Training Program in Psychiatric Nursing September 29, 1947 to June 30, 1948 at the rate of \$3,600 Term ATIV

Thomas R Roberts as Research Fellow Physics—Research Funds October 1, 1947 to June 30, 1948 at \$1,035 Term CHT50 (\$2,760 A rate)

Robert Laudon as Teaching Assistant Music for 1947-48 at \$450 Term BH25

George C Francis as Teaching Assistant Physics October 16, 1947 to June 15, 1948 at the rate of \$900 Term BH50

William Cummings as Teaching Assistant Chemistry October 16, 1947 to June 15, 1948 at \$800 Term CH50

Robert L Bernhagen as Teaching Assistant Agricultural Biochemistry October 16, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Dacia M Kuske as Teaching Assistant School of Public Health October 16, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Mary J Ochs as Teaching Assistant Physiological Chemistry and Extension Classes for 1947-48 at \$900 Term BH50

Shirley S Hankins as Teaching Assistant General Education October 16, 1947 to June 15, 1948 at the rate of \$450 Term BH25

Bruce Melin as Teaching Assistant Physical Education for Men October 1, 1947 to June 15, 1948 at the rate of \$450 Term BH25

Katherine Riley as Teaching Assistant School of Business Administration October 16 to December 15, 1947 at \$400 Term C

Robert G Pistner as Research Assistant Political Science—Public Administration Center October 16, 1947 to June 30, 1948 at the rate of \$1,200 Term AH50

Mildred I Hood as Research Assistant Home Economics—Experiment Station Funds for 1947-48 at \$450 Term BH25

Leland J Dolan as Research Assistant Child Study Center November 1, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Roberta A E Johnson as Research Assistant Child Study Center November 1, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Charles I Tollefson as Research Assistant Agricultural Biochemistry—Research Funds October 16, 1947 to June 30, 1948 at \$850 Term CH50

James H Hillman as Research Assistant Pharmacology—United States Public Health Service Research Funds October 1, 1947 to June 30, 1948 at the rate of \$1,200 Term AH50

Clay E Pardo, Jr as Research Assistant Pharmacology—Polio Research October 1, 1947 to June 30, 1948 at the rate of \$1,200 Term AHT50

George W Holt as Clinical Assistant Psychiatry and Neurology without salary October 16, 1947 to June 30, 1948

Wilfred G Wolfe as Medical Fellow University of Minnesota Hospitals October 7, 1947 to June 30, 1948 at the rate of \$1,380 Term A

G William Jones as Medical Fellow Medicine Mayo Foundation for three years beginning October 1, 1947 at the rate of \$1,110 Term A

Thomas M Seery as Medical Fellow Medicine—St. Barnabas Hospital Fellowship Fund October 1, 1947 to June 30, 1948 at the rate of \$1,380 Term AIV

Lloyd S Nelson as Medical Fellow Pediatrics—St Paul Childrens Hospital Fund October 1, 1947 to March 31, 1948 at \$690 Term CT

Theodore S Smith as Medical Fellow Pediatrics—St Paul Childrens Hospital Fund October 1, 1947 to March 31, 1948 at \$690 Term CT

John E Power as Medical Fellow Ophthalmology and Otolaryngology—Charles T Miller Hospital Funds October 1, 1947 to June 30, 1948 at the rate of \$1,380 Term AIV

Otto C Phares continuation of appointment as Medical Fellow Minneapolis General Hospital without salary other than maintenance July 1 to October 15, 1947 and at the rate of \$1,380 Term AIV October 16, 1947 to June 30, 1948

Harold S Ulvestad as Medical Fellow Minneapolis General Hospital October 1 to December 31, 1947 at \$345 Term C

Carlton Johnson as Fellow Electrical Engineering—Minneapolis Honeywell Research Fellowship October 1, 1947 to June 30, 1948 at \$1,000 Term C

Arnold J Lund as Fellow Bacteriology—John Morrell Fellowship October 1, 1947 to June 30, 1948 at \$1,100 Term C

Nicholas G Weyrens as Assistant County Agricultural Agent Agricultural Extension October 8, 1947 to June 30, 1948 at the rate of \$3,200 Term AIV

Woodrow W Wilson as Hubbard County Agricultural Agent Agricultural Extension October 8, 1947 to June 30, 1948 at the rate of \$2,800 Term AIV

Sonia Carlson as Clerk-Typist Dean of Students—Student Counseling Bureau October 16, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Vivian J Humphrey as Senior Student Counselor Dean of Students—Student Counseling Bureau November 3, 1947 to June 30, 1948 at the rate of \$3,864 Term A

Joan H Wetoska as Key Punch Operator Admissions and Records October 16, 1947 to June 30, 1948 at the rate of \$1,704 Term AT

Walter E Kaul as Personnel Assistant Civil Service Personnel October 20, 1947 to June 30, 1948 at the rate of \$2,736 Term AT

Jane G Guddal as Clerk-Typist Field Secretary and Alumni Association October 1, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Marilyn J Hayden as Senior Laboratory Technologist Zoology for 1947-48 at \$1,872 Term B

Edward J Boike as Laboratory Attendant Chemistry October 14, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Lee A Bratteli as Senior Clerk-Typist Chemistry October 15, 1947 to June 30, 1948 at the rate of \$1,884 Term A

Virginia M Grimm as Senior Clerk Chemistry October 13, 1947 to June 30, 1948 at the rate of \$1,884 Term AT

Francis L Murphy as Laboratory Attendant Chemistry October 16, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Helen M Peed as Secretary Chemistry October 22, 1947 to June 30, 1948 at the rate of \$1,884 Term A

Helen L Hale as Clerk Agricultural Extension October 1, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Glen E Miller as Dental Prosthetic Technician School of Dentistry October 6, 1947 to June 30, 1948 at the rate of \$3,120 Term A

Athena Callas as Clerk-Stenographer Graduate School October 13, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Harriet L Bergstrom as Senior Clerk-Typist Administration University of Minnesota, Duluth Branch November 1, 1947 to June 30, 1948 at the rate of \$1,884 Term AT

Phyllis Prothero as Clerk-Stenographer Library Instruction October 17, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Yvonne M Kjenstad as Senior Secretary Center for Continuation Study October 1, 1947 to June 30, 1948 at the rate of \$2,376 Term A

Louise R Drew as Senior Attendant Coffman Memorial Union September 24, 1947 to June 15, 1948 at the rate of \$1,278 Term B

Beverly Blochowiak as Laboratory Technologist Anatomy—Research Funds October 1, 1947 to February 29, 1948 at \$940 Term CT (\$2,256 A rate)

Audrey L Erickson as Senior Laboratory Technologist Medicine—Research Funds October 1, 1947 to June 30, 1948 at the rate of \$2,496 Term AT

Viola L Lundin as Medical Social Worker University of Minnesota Hospitals October 1, 1947 to June 30, 1948 at the rate of \$2,712 Term A

The following as recipients of United States Public Health Service—Mental Hygiene Division Scholarships of \$1,200 each for 1947-48 School of Social Work

Genevieve J Berge	Sylvia D Reisman
Helen B Comstock	Alice Rondeau
Lorraine B Knepper	Dorothy Zakowski

The following as recipients of Norwegian-American Fellowships for 1947-48 Graduate School

Tore-Kjell Melgard	\$500
Else M Tokle	300
Jon T Vik	500

Alex Didier as recipient of a Sears Roebuck Scholarship of \$50 for 1947-48 School of Agriculture

Gloria M Fessler as recipient of a Sears Roebuck Scholarship of \$100 for 1947-48 School of Public Health

Virgil T Fallon as recipient of a Campus Chest Scholarship of \$100 for 1947-48 College of Science Literature and the Arts

Voted to approve the following special appointments:

Ross L Thorfinnson as Instructor Extension Division beginning September 29, 1947 at \$200 per class per semester (father Matthias A Thorfinnson Agricultural Extension Specialist Soil Conservation Agricultural Extension Term A)

Marion F Ownbey student as Teaching Assistant Botany beginning September 16, 1947 at 90¢ per hour (husband Gerald B Ownbey Instructor Botany Term B)

Margaret R Hunegs as Secretary Bureau of Institutional Research beginning October 6, 1947 at \$157 per month (sister-in-law Florence Ravitz Senior Clerk Administration College of Science Literature and the Arts Term AT)

Marilyn J Thompson student as Clerk West Central School and Experiment Station beginning October 2, 1947 at 45¢ per hour (uncle Walter B Hokanson Herdsman West Central School and Experiment Station Term A)

Miles A Nelson as Carpenter North Central School and Experiment Station beginning October 14, 1947 at \$1.25 per hour (brothers Ralph Nelson and Lloyd Nelson Carpenters North Central School and Experiment Station hourly basis)

Roy J Koch as Farm Laborer Fruit Breeding Farm beginning October 13, 1947 at 74¢ per hour (wife Ethel Koch Farm Laborer Fruit Breeding Farm hourly basis)

Edward A Samuel as Tractor Operator Agricultural Research Center—Rosemount beginning October 6, 1947 at \$167 per month (wife Mollie Samuel Food Service Worker University of Minnesota Hospitals—Rosemount monthly basis)

Kenneth Abendroth student as Laborer Physical Plant beginning October 21, 1947 at 91¢ per hour (father Datus Abendroth Utility Man Physical Plant monthly basis)

Arthur R Pearce as Construction Laborer Physical Plant beginning October 16, 1947 at \$1.30 per hour (uncle Frank Pearce Director Mens Residences Service Enterprises Term A)

Charles A Erickson as Sheet Metal Worker Physical Plant beginning October 9, 1947 at \$1.90 per hour (son Curtis L Erickson Sheet Metal Worker Physical Plant hourly basis)

Victoria Boerger as Custodial Worker Northwest School and Experiment Station beginning October 13, 1947 at \$130 per month (husband Nicholas G Boerger Assistant Herdsman Northwest School and Experiment Station monthly basis)

Henry C Lysaker as Senior Custodial Worker Northwest School and Experiment Station beginning September 26, 1947 at 80¢ per hour (wife Henrietta Lysaker Dormitory Proctor Northwest School and Experiment Station monthly basis and son H H Lysaker Assistant Professor Northwest School and Experiment Station Term AIV)

Bessie H Freeman as Food Service Worker West Central School and Experiment Station beginning October 9, 1947 at 68¢ per hour (husband Harold E Freeman Farm Laborer West Central School and Experiment Station monthly basis)

Eleanor G Wilson as Principal Food Service Supervisor Agricultural Cafeteria beginning October 11, 1947 at \$218 per month (husband Russell Wilson Clinic Physician Students Health Service hourly basis)

Gloria M Hagberg as Clerk Cold Storage beginning October 15, 1947 at \$130 per month (sister-in-law Joyce Martin Clerk-Typist Bureau of Veterans Affairs monthly basis)

Hubert Lindblad student as Clerk University Post Office beginning October 16, 1947 at 75¢ per hour (brother Waldron Lindblad student Clerk University Post Office hourly basis)

William Rolke student as Utility Man Physics—Research Funds beginning October 15, 1947 at 96¢ per hour (wife Lois Rolke Engineering Assistant Physics Term AT)

Ellen A Nestor as Clerk-Typist Physics—Research Funds beginning October 13, 1947 at 75¢ per hour (husband Ontario Nestor student Research Fellow Physics Term CHT50)

Voted to approve the following promotions and transfers:

Meir Pilch from Research Assistant Civil Engineering—Hydraulics Laboratory at \$450 Term BH25 to Research Fellow Civil Engineering—Hydraulics Laboratory Research Funds at \$1,350 Term CHT50 (\$3,600 A rate) October 1, 1947 to June 30, 1948

James H Becker from Teaching Assistant Physics at \$900 Term BH50 to Teaching Assistant Zoology without change in salary rate or term October 16, 1947 to June 15, 1948

Gerald W Probst from Teaching Assistant Agricultural Biochemistry at \$900 Term BH50 to Research Assistant Swift and Company Grant at \$850 Term CH50 October 16, 1947 to June 30, 1948

Harry M Walker from Teaching Assistant Chemistry at \$900 Term BH50 to Fellow Monsanto Chemical Company Graduate Fellowship in Organic Chemistry at \$1,200 Term B for 1947-48

Sherman Sundet from Fellow Monsanto Chemical Company Graduate Fellowship in Organic Chemistry at \$1,200 Term B to Fellow Carbide and Carbon Chemicals Corporation Fellowship in Organic Chemistry at \$1,800 Term B for 1947-48

Jean S Dickinson Laboratory Technician Home Economics—Graduate School Research Funds at \$889 Term BH65 to receive \$150 for 17% additional time as Instructor Home Economics for the fall quarter of 1947-48

Irene J Skovran from Clerk-Typist Administration College of Education at \$1,740 Term A to Senior Clerk-Typist at the rate of \$1,884 Term A November 1, 1947 to June 30, 1948

Beatrice K Varker from Senior Clerk-Typist Administration University of Minnesota, Duluth Branch at \$2,028 Term AT to Secretary without change in salary rate or term November 1, 1947 to June 30, 1948

Ruth S Jacobson from Laboratory Technician Physiology—National Foundation for Infantile Paralysis at \$1,444 Term C (\$1,824 A rate) September 16, 1947 to June 30, 1948 to Laboratory Technologist at \$1,598 Term C (\$2,256 A rate) October 16, 1947 to June 30, 1948

Dorothy C Carlson General Staff Nurse University of Minnesota Hospitals at \$1,776 plus room dinners lunches and laundry Term A to serve as Assistant Head Hospital Nurse at the rate of \$1,836 plus room dinners lunches and laundry Term AX October 1, 1947 to June 30, 1948

Lois Martens from Head Hospital Nurse University of Minnesota Hospitals at \$2,112 plus maintenance Term A to Assistant Nursing Teaching Supervisor at the rate of \$2,136 plus maintenance Term A October 1, 1947 to June 30, 1948

Voted to approve the following salary adjustments:

Arthur N Wilcox Associate Professor Horticulture at \$5,400 Term AIV to serve for 25% time Agronomy and Plant Genetics for the fall quarter of 1947-48

Harold E Miller Clinical Assistant Professor Medicine—Research Funds from \$1,840 Term AHT35 to without salary October 1, 1947 to June 30, 1948

Margaret S Sweetser Instructor English from \$2,700 Term B to \$1,800 Term BH67 for 1947-48



Craig W Borden Clinical Instructor Medicine from without salary to the rate of \$950 Term AHT25 October 11, 1947 to June 30, 1948

Robert A Kress Teaching Assistant History from \$450 Term BHT25 to the rate of \$900 Term BHT50 October 16, 1947 to June 15, 1948

Frances S Warren Teaching Assistant Agronomy and Plant Genetics from \$600 Term CH50 September 16, 1947 to March 15, 1948 to \$450 Term CH38 November 1, 1947 to April 30, 1948

Kenneth E Ogren Research Assistant Agricultural Economics and Experiment Station Funds at \$700 Term C September 16-30, 1947 and CH33 October 1, 1947 to June 30, 1948 to receive \$343 for 17% additional time October 16, 1947 to June 30, 1948

John L Barrett Medical Fellow University of Minnesota Hospitals from \$1,380 Term AIV to without salary October 6, 1947 to June 30, 1948

Woodrow E Lomas Medical Fellow University of Minnesota Hospitals from \$256 Term CH50 August 18 to December 31, 1947 to without salary October 13, 1947 to June 30, 1948

Charles F Brigham Medical Fellow Minneapolis General Hospital from without salary other than maintenance to the rate of \$1,380 Term AIV October 1, 1947 to June 30, 1948

John G Fast Medical Fellow Minneapolis General Hospital from without salary other than maintenance to the rate of \$1,380 Term AIV October 1, 1947 to June 30, 1948

Einer M Monson Medical Fellow Minneapolis General Hospital from without salary other than maintenance to the rate of \$1,380 Term AIV October 1, 1947 to June 30, 1948

Carleton A Nelson Medical Fellow Minneapolis General Hospital from \$1,380 Term AIV to without salary other than maintenance October 1, 1947 to June 30, 1948

Austin M McCarthy Medical Fellow Minneapolis General Hospital from \$1,380 Term AIV to without salary other than maintenance October 1, 1947 to June 30, 1948

Darrell E Westover Medical Fellow Minneapolis General Hospital from \$1,380 Term AIV to without salary other than maintenance October 1, 1947 to June 30, 1948

Raymond Aune Olmsted County Agricultural Agent Instructor Agricultural Extension from \$4,000 (\$2,830 University—\$1,170 County) Term AHIV71 to the rate of \$5,250 (\$2,830 University—\$2,420 County) Term AHIV54 October 16, 1947 to June 30, 1948

Florence J Willemark Mille Lacs County Home Demonstration Agent Agricultural Extension from \$2,600 (\$2,400 University—\$200 County) Term AHIV92 to \$2,700 (\$2,400 University—\$300 County) Term AHIV89 for 1947-48

Olava A Jossund Senior Food Service Worker Dormitory and Lunchroom University of Minnesota, Duluth Branch from \$1,278 Term B to the rate of \$1,332 Term B October 1, 1947 to June 15, 1948 (on leave without salary September 16-30, 1947)

John M Killen Electrical Engineer Physiology—Research Funds from \$1,320 Term AH47 (\$2,832 A rate) to \$534 Term CH85 October 1 to December 20, 1947

Voted to approve the following leaves of absence:

Adeline D Fisher Senior Clerk Admissions and Records leave without salary October 20 to November 28, 1947 on account of health

Wilmer S McKinley Laboratory Machinist Civil Engineering—Hydraulics Laboratory leave without salary September 18-30, 1947 to locate a home

Irene M Fried Food Service Worker University of Minnesota Hospitals leave without salary September 29 to October 10, 1947 for personal matters at home

Mr. Frank L. Fuller, Superintendent, Rosemount Research Center, Professor John D. Akerman, head of the Department of Aeronautical Engineering of the Institute of Technology, and Professor Theodore H. Fenske, Associate Director of Field Operations, Department of Agriculture, discussed resources at Rosemount and general plans for utilizing them (written statements of Mr. Fuller and Mr. Akerman filed supplement to the minutes, page 4412).

The Academic Vice President called to the attention of the Board Report of the President for the biennium 1944-1946.

Voted to grant permission to Professor W. F. Geddes, Chief of the Division of Biochemistry, to continue to serve as consultant for 1947-48 to the Beech-Nut Packing Company and to the Food and Nutrition Section of the Chemical Research Department of General Mills, Inc.

Voted to approve the following increase in fees:

**Summer Session**, tuition fees in those departments where regular Summer Session fees are normally collected:

	From	To
Full program	\$25.80 per term	\$30.00 per term
4 credits or less	15.80 per term	20.00 per term

Voted to approve the following refund policy for the General Extension Division:

*Registration regulations—cancellations and refunds:*

1. Written notice of cancellation and application for refund, accompanied by a fee receipt, must be submitted by the student to the main office of the Extension Division.

2. Full refund of all fees collected will be made only when class offerings are cancelled by the Extension Division, or when the student presents a note from his instructor stating that the student has not the necessary prerequisites, background or interests to qualify for the course.
3. Except as provided in No. 2 above, in cases where the student has attended no class sessions at the time he submits his notice of cancellation, the Extension Division will retain a registration fee of \$3 for all registrations with a tuition fee of \$15 or more, and of 20 per cent of the tuition fee of classes whose tuition fee is less than \$15.
4. Pro-rata refunds of tuition, laboratory, material and special instruction fees will be made in the case of all other cancellations (not covered by No. 2 and No. 3 above) which occur during the first half of the duration of the class, provided proper notice giving date of last attendance is received before the date of the final class session.
  - a. The scale of refunds for the typical class offered on the semester basis, meeting once a week for 16 weeks (plus one final examination session) is as follows:

	Per cent
Cancellation after attendance at first class session.....	80
Cancellation after attendance at second class session.....	80
Cancellation after attendance at third class session.....	70
Cancellation after attendance at fourth class session.....	60
Cancellation after attendance at fifth class session.....	50
Cancellation after attendance at sixth class session.....	40
Cancellation after attendance at seventh class session..	30
Cancellation after attendance at eighth class session.....	20
Cancellation after attendance at ninth class session.....	none

- b. The scale of refunds for other standard classes offered for shorter periods of 12 weeks, 10 weeks or 8 weeks is as follows:

<i>12-session class:</i>	<i>10-session class:</i>	<i>8-session class:</i>
Per cent	Per cent	Per cent
First session ..... 80	First session ..... 80	First session ..... 80
Second session ..... 80	Second session ..... 70	Second session ..... 65
Third session ..... 70	Third session ..... 60	Third session ..... 50
Fourth session ..... 60	Fourth session ..... 50	Fourth session ..... 40
Fifth session ..... 50	Fifth session ..... 40	Fifth session ..... none
Sixth session ..... 40	Sixth session ..... none	
Seventh session ..... none		

- c. For classes of less than 8 sessions, an 80 per cent refund will be made for cancellation after the first session and before the second; for later cancellations, no further refund will be granted.

Voted to approve revision of the general rules and regulations covering the administration of student loan funds as follows:

1. Maximum loan extension to individual students.

Voted to authorize an increase of the maximum sum that a student may borrow from student loan funds from \$200 to \$250 during an academic year and an increase from \$400 to \$600 as the maximum sum a student may borrow at any time throughout his course of study, provided, however, that in the case of medical and dental students the sum that a student may borrow from these funds shall not exceed \$300 in an academic year and shall not exceed \$600 at any time throughout his course.

2. Rate of interest on student loans.

Voted to approve continuing the present rate of 5 per cent per annum to be charged on all student loans, except as otherwise provided by the donor of the fund; provided, however, that 1 per cent per annum thereof for the period the student loan debtor is in school and subsequent to the making of the loan shall be remitted at such times as interest is paid as a credit to the interest earned.

3. Administration of small student loan funds.

Voted to approve establishment of student loan funds, specifically identified as to name and purpose, when the principal sum of the gift is \$100 or more, providing the donor requests that this be done. Gifts of less than \$100 received for student loan purposes shall be commingled with funds of similar gifts and shall be deposited in the General Student Loan Fund.

4. Establishment of student loan reserve fund.

Voted to establish a Student Loan Reserve Fund, said fund to be established by depositing to the fund one-half of the annual income realized from loans and securities investments of student loan fund balances until the fund shall equal 5 per cent of the principal sum of the combined student loan funds and shall be maintained at that level by appropriate necessary annual allotments of income. Student loan collection costs and charge-offs of non-collectible student loans shall be charged against the Student Loan Reserve Fund.

Voted to waive the following action of April 22, 1936 in the case of Mr. Diedrich T. Grussendorf, who was an instructor at the North Central School of Agriculture from 1929 to 1936, and who now is County Agent in St. Louis County:

"3. The following employees on the regular or miscellaneous pay-rolls are excluded from membership:

- A. Members of the administrative and instructional service including research and extension with the academic rank of president, dean, professor, associate professor, instructor . . . . ."

Voted to amend the following action of December 19, 1936:

"The Regents, having under consideration the report of the Comptroller on the completion of the transfer of the securities of the University from the State Treasurer's office to a vault in the Northwestern National Bank of Minneapolis, voted to approve recommendation that at all times at least two University representatives be present in any case of access to these securities, and that these two representatives may be from the first group named or one from the first group and one from the second group:

First group	Comptroller
	Bursar
	Assistant Bursar
Second group	Assistant Comptroller
	Chief Accountant
	Accountant
	Field Auditor
	Statistician."

to read as follows:

"The Regents, having under consideration the report of the Comptroller on the completion of the transfer of the securities of the University from the State Treasurer's office to a vault in the Northwestern National Bank of Minneapolis, voted to approve recommendation that at all times at least two University representatives be present in any case of access to these securities, and that these two representatives may be from the first group named below or one from the first group and one from the second group:

First group	Vice President, Business Administration
	Comptroller
	Bursar
	Director of Trusts and Student Loan Collections
Second group	Assistant Comptroller
	Chief Accountant
	Assistant Chief Accountant
	A Senior Accountant
	An Accountant."

Voted to approve an increase in the Coffman Memorial Union Food Service change fund from \$620 to \$700.

Voted to approve the following contract with the United States Government:

No. W-11-175-TNG-(AAV)-99, Headquarters, Fifth Army, covering instructions in basic sciences and their clinical application, for the student, filed supplement to the minutes, page 4413.

The Business Vice President read to the Board letter from Senator Donald O. Wright, counsel for Mr. C. C.

Milkes, protesting expansion of the Department of Concerts and Lectures by addition of the Master Piano Series, and his reply dated October 14, 1947, which reply was approved by President Morrill and Chairman Snyder, letters filed supplement to the minutes, page 4414.

Voted to approve employment of C. H. Johnston, Architect, as architect for the conversion of a hangar to the Winter Sports Building, estimated cost of conversion \$150,000.

Voted to accept with thanks the following gifts:

Donor United States Public Health Service  
Amount \$15,662  
Fund United States Public Health Service—Research on  
Chemotherapy of Schistosomiasis and Filariasis

Donor Ciba Pharmaceutical Products, Inc.  
Amount \$500  
Fund Ciba Pharmaceutical Products, Inc., Research on  
Hormonal Factors in Undescended Testis

Donor National Academy of Sciences  
Amount \$500  
Fund National Academy of Sciences (Gould Fund) Astro-  
nomical Research Fund

Donor Minnesota Valley Canning Company  
Amount \$450  
Fund Minnesota Valley Canning Company Research  
Purpose For continuation of research in accordance with  
correspondence filed supplement to the minutes,  
page 4415

Donor Duncan McConnell  
Amount \$100  
Fund William Harvey Emmons Fund

Donors \$10 Rollo H. Wells  
and 10 Victoria M. Olmsted  
Amounts 5 W. H. Olmsted  
5 Mr. and Mrs. J T Hillhouse  
Fund Malignant Disease Research Fund

Donor National Veterans Association, Inc., Chapter Num-  
ber Four, Minneapolis  
Amount \$5  
Fund Variety Heart Hospital Fund

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

November 22, 1947

A meeting of the Board of Regents was held in the Regents' Room on Saturday, November 22, 1947, at ten o'clock.

Present: Regent Snyder, presiding; Regents Bell, Lawson, Lobb, Olson, Quinlivan, Rogstad, and Wood, and Mr. Morrill.

Voted to approve the following correction of minutes:

June 13, 1946, Academic Salary Adjustment Charles V Netz Associate Professor College of Pharmacy to read Associate Professor to Professor

Voted to approve the following budget correction, 1947-48:

71-2401, Marcia Sheggeby Assistant Head Hospital Nurse University of Minnesota Hospitals at \$2,082 plus room lunches and laundry Term A to read \$2,178 plus room lunches and laundry Term A

37-2420, Olga Dokken Food Service Worker University of Minnesota Hospitals to be deleted

Voted to approve the following amendment of minutes:

July 11, 1947, appointment of Ralph G Mendenhall as recipient of an Alpha Mu Chapter of Phi Mu Alpha Sinfonia Scholarship of \$75 for 1947-48 College of Science Literature and the Arts to be cancelled

November 1, 1947, the following appointed as Instructors Military Science and Tactics without salary to read as Teaching Assistants

Herman E Cart	Eugene A Reuter
Kermit G Cederberg	Keith H Thompson
Laurence J Des Lauriers	

Voted to approve the following terminations of employment:

Malcolm C Pfunder Clinical Assistant Professor Ophthalmology and Otolaryngology without salary effective July 1, 1947

Donald E Otten Clinical Instructor Ophthalmology and Otolaryngology without salary effective July 1, 1947

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
MINUTES

November 22, 1947

A meeting of the Board of Regents was held in the Regents' Room on Saturday, November 22, 1947, at ten o'clock.

Present: Regent Snyder, presiding; Regents Bell, Lawson, Lobb, Olson, Quinlivan, Rogstad, and Wood, and Mr. Morrill.

Voted to approve the following correction of minutes:

June 13, 1946, Academic Salary Adjustment Charles V Netz Associate Professor College of Pharmacy to read Associate Professor to Professor

Voted to approve the following budget correction, 1947-48:

71-2401, Marcia Sheggeby Assistant Head Hospital Nurse University of Minnesota Hospitals at \$2,082 plus room lunches and laundry Term A to read \$2,178 plus room lunches and laundry Term A

37-2420, Olga Dokken Food Service Worker University of Minnesota Hospitals to be deleted

Voted to approve the following amendment of minutes:

July 11, 1947, appointment of Ralph G Mendenhall as recipient of an Alpha Mu Chapter of Phi Mu Alpha Sinfonia Scholarship of \$75 for 1947-48 College of Science Literature and the Arts to be cancelled

November 1, 1947, the following appointed as Instructors Military Science and Tactics without salary to read as Teaching Assistants

Herman E Cart	Eugene A Reuter
Kermit G Cederberg	Keith H Thompson
Laurence J Des Lauriers	

Voted to approve the following terminations of employment:

Malcolm C Pfunder Clinical Assistant Professor Ophthalmology and Otolaryngology without salary effective July 1, 1947

Donald E Otten Clinical Instructor Ophthalmology and Otolaryngology without salary effective July 1, 1947



Raymond H Struble, Sr Teaching Assistant Music effective October 20, 1947

George A Golla Rock County Agricultural Agent Instructor Agricultural Extension effective December 11, 1947

Katherine K Metcalf Crow Wing County Home Demonstration Agent Agricultural Extension effective November 13, 1947

Audrey J Bedsted Senior Account Clerk Comptroller effective November 4, 1947

Mary Ann Fox Clerk-Typist Comptroller effective October 27, 1947

Sylvia H Haabala Psychometric Assistant Dean of Students—Student Counseling Bureau effective November 30, 1947

Vivian Mae Johnson Clerk-Typist Bureau of Veterans Affairs effective November 4, 1947

Marilyn J Drager Senior Clerk-Typist Bureau of Veterans Affairs effective November 12, 1947

Kenneth L Herberg Patrolman Protection and Investigation effective October 31, 1947

Phyllis Amundson Clerk-Typist Admissions and Records effective October 25, 1947

George F Hogshead Laboratory Animal Attendant Administration College of Medical Sciences effective October 23, 1947

Donna Gerhardt Clerk-Typist General College effective October 25, 1947

Peter J Becker Fireman Rosemount Research Center effective October 19, 1947

Hattie H Buchan Custodial Worker Comstock Hall effective September 21, 1947 (transferred to miscellaneous payroll)

Marjorie J Taft Secretary Coffman Memorial Union effective November 22, 1947

The following in the University of Minnesota Hospitals

		Effective Date
Doris Boles	General Staff Nurse	November 10, 1947
Margaret Clipper	Head Hospital Nurse	November 10, 1947
Florence Deason	Head Hospital Nurse	October 23, 1947
Janet A Hudson	Head Hospital Nurse	November 12, 1947
Julia Hyland	Hospital Aide	October 25, 1947
Helen Kiepke	Assistant Head Hospital Nurse	November 10, 1947
Ellen E Korpi	General Staff Nurse	October 17, 1947
Mary Rutt	Hospital Aide	October 6, 1947

Jeanne Baker recipient of a Tozer Foundation Scholarship effective October 22, 1947

Voted to approve the following appointments:

Nellie Gorgas as Lecturer School of Public Health without salary November 1, 1947 to June 30, 1948

Nina St John as Teaching Assistant Music October 1, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Patricia A Sather as Teaching Assistant University High School October 1 to December 15, 1947 at \$200 Term CH40

Marguerite L Gerdes as Teaching Assistant Physical Education for Women October 16, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Casper J Heaser as Research Assistant Bureau of Institutional Research November 10, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Marco Rabinovitz as Research Assistant Agricultural Biochemistry—Research Funds October 1, 1947 to June 30, 1948 at \$450 Term CH25

Robert D Larson as Administrative Fellow Dean of Students—Bureau of Student Loans and Scholarships October 24, 1947 to June 15, 1948 at the rate of \$900 Term BH50

Bourne Jerome as Clinical Assistant Ophthalmology and Otolaryngology without salary November 1, 1947 to June 30, 1948

Reinhold L Schmidtke as Clinical Assistant Ophthalmology and Otolaryngology without salary November 1, 1947 to June 30, 1948

Graham G Smith as Medical Fellow Ophthalmology and Otolaryngology without salary for 1947-48

Frederick H Van Bergen as Medical Fellow University of Minnesota Hospitals October 13, 1947 to June 30, 1948 at the rate of \$690 Term AH50

Alfred C Godward as Medical Fellow Medicine Mayo Foundation for three years beginning October 16, 1947 at the rate of \$1,110 Term A

John B Toepfer, Jr as Medical Fellow Anesthesiology Mayo Foundation for three years beginning October 1, 1947 at the rate of \$1,110 Term A

Robert J Brimi as Medical Fellow Minneapolis General Hospital October 1, 1947 to June 30, 1948 at the rate of \$1,380 Term AIV

Richard F Kline as Medical Intern University of Minnesota Hospitals October 7 to December 31, 1947 at \$42 Term C

Joan M McCoy as Clerk-Typist Dean of Students—Student Housing Bureau October 27, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Jean M Lundquist as Clerk-Typist Admissions and Records November 1, 1947 to June 30, 1948 at the rate of \$1,560 Term AT

Annette Muller as Clerk Admissions and Records October 24, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Roger M Gaarder as Personnel Assistant Civil Service Personnel November 3, 1947 to June 30, 1948 at the rate of \$2,736 Term AT

Patricia Ann Swenson as Clerk Library October 13, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Delores T Baillargeon as Clerk-Typist Bureau of Veterans Affairs November 16, 1947 to June 30, 1948 at the rate of \$1,560 Term AT

Walter E Maturen as Watchman Protection and Investigation October 16, 1947 to June 30, 1948 at the rate of \$1,944 Term AT

Martin J Standing as Watchman Protection and Investigation October 16, 1947 to June 30, 1948 at the rate of \$1,944 Term AT

Mary Williams as Senior Clerk Administration College of Science Literature and the Arts October 16, 1947 to June 30, 1948 at the rate of \$1,884 Term A

Ernestine E Gelschus as Secretary University Elementary School—Child Study Center October 21, 1947 to June 30, 1948 at the rate of \$1,884 Term A

Marian M Deininger as Statistical Clerk Agricultural Experiment Station—Graduate School Funds October 13, 1947 to June 30, 1948 at the rate of \$942 Term AH50

Esther M Blank as Clerk-Typist General College October 28, 1947 to June 30, 1948 at the rate of \$1,560 Term AT

Norman L Johnson as Fireman Rosemount Research Center October 21, 1947 to June 30, 1948 at the rate of \$2,376 Term AT

Gloria J McKenzie as Clerk-Typist Farm Union October 17, 1947 to June 30, 1948 at the rate of \$1,560 Term A

Lucille M Baudler as Student Counselor Veterans Counseling Center November 3, 1947 to June 30, 1948 at the rate of \$2,856 Term AT

Donna J Laker as Laboratory Technologist Life Insurance Medical Research November 16, 1947 to June 30, 1948 at \$1,470 Term CT (\$2,352 A rate)

Joan McCartin as Laboratory Technician Pathology—Navy Research Funds October 23, 1947 to June 30, 1948 at \$1,260 Term CT (\$1,824 A rate)

Patricia M Mitchell as X-ray Technician Cancer Detection Clinic September 29, 1947 to June 30, 1948 at the rate of \$2,196 plus laundry Term AT

Greneviere Robinson as Laboratory Animal Attendant Pharmacology—Research Funds October 16, 1947 to June 15, 1948 at \$608 Term CHT50 (\$1,824 A rate)

John M Hawkins as Senior Laboratory Technologist Hormel Institute October 27, 1947 to June 30, 1948 at the rate of \$2,496 Term AT

Morris N Slater as Laboratory Technical Assistant University of Minnesota Hospitals October 13, 1947 to June 30, 1948 at the rate of \$1,193 Term AH70 (\$1,704 A rate)

The following at the University of Minnesota Hospitals December 1, 1947 to June 30, 1948 Term A

		Annual Salary
Marilyn T Escher	Senior Dietitian	\$2,466 <sup>8-10</sup>
Leo O Gruett	General Mechanic	2,436
Delores Hawkinson	Assistant Head Hospital Nurse	2,076 <sup>8-10</sup>
Verona Kjenstad	Assistant Head Hospital Nurse	2,256
Harriet B Klock	Hospital Nursing Supervisor	3,060 <sup>10</sup>
Esther Kolu	Head Hospital Nurse	2,376 <sup>9</sup>

<sup>8</sup> Room    <sup>9</sup> Lunches    <sup>10</sup> Laundry

The following as recipients of Cadet Nursing Scholarships of \$87.50 each November 10 to December 21, 1947 School of Nursing

Marian Brandes	Mary Gale
Phyllis Cameron	Yoshiko G Nakauchi

Peter F Costa as recipient of a LeRoy Cady Memorial Scholarship of \$25 for 1947-48 School of Agriculture

Dorothy Modena as recipient of a United States Public Health Service—Mental Hygiene Division Scholarship of \$1,200 for 1947-48 School of Social Work

Earl E Pollock as recipient of a Campus Chest Scholarship of \$200 for 1947-48 Speech

James L Wanvig as recipient of a Curtis Lloyd Jensen Scholarship of \$250 for 1947-48 Law School

Voted to approve the following special appointments:

Jean G Sylvester student as Teaching Assistant English October 16 to December 15, 1947 at \$200 Term CTX (husband William Sylvester Instructor English and General Studies Term B)

Marjorie G Pesina as Senior Clerk Admissions and Records beginning July 1, 1947 at \$163 per month (brother-in-law M E Holmgren Athletics Equipment Stockman Physical Education for Men Term A)

George Schumann as Bus Driver Truck Service beginning November 3, 1947 at \$167 per month (wife Christine Schumann Clerk Professional Colleges Bookstore monthly basis)

Marjorie D Hart as Custodial Worker Dairy Husbandry—Research Funds beginning August 30, 1947 at 89¢ per hour (husband William Hart Creamery Worker Milk and Cream Term A)

Raymond V Bragg as Carpenters Helper West Central School and Experiment Station beginning October 20, 1947 at \$162 per month (brother Kenneth Bragg Carpenters Helper West Central School and Experiment Station Term AT on leave without salary October 1, 1947 to March 31, 1948)

Rosann M Naeseth as Clerk-Typist Correspondence Study Instruction beginning October 2, 1947 at \$130 per month (brother-in-law Jack Schubert Assistant Professor School of Dentistry Term AX)

Mike Kusnier as Laborer Physical Plant July 1, 1947 to June 30, 1948 at \$1.08 per hour (72 years of age)

Kathryn K Treinen as Food Service Worker West Central School and Experiment Station beginning October 8, 1947 at 68¢ per hour (daughter Margaret Alm Senior Secretary West Central School and Experiment Station Term A)

Carol E Carlson as Junior Scientist Physiological Chemistry—United States Public Health Service beginning October 13, 1947 at \$218 per month (uncle Donovan Johnson Instructor University High School Term B)

Voted to approve the following promotions and transfers:

William M Schulze from Medical Fellow Medicine—St Barnabas Hospital Fellowship Fund at \$1,380 Term ATIV to Clinical Instructor Medicine—Kellogg Grant for Postgraduate Medical Education at the rate of \$1,332 Term AHT37 (\$3,600 A rate) October 1, 1947 to June 30, 1948

Genevieve Anderson from Research Fellow School of Public Health—Research Funds at \$1,438 Term AHT50 to Lecturer without salary November 1, 1947 to June 30, 1948

Wallace W Lueck from Medical Fellow Minneapolis General Hospital without salary other than maintenance to Research Fellow Physiology—Hubert H Humphrey Scholarship Fund at \$300 Term CHT33 (\$3,600 A rate) October 1 to December 31, 1947

Nicholas G Weyrens from Assistant County Agricultural Agent Agricultural Extension at \$3,200 Term AIV to Grant County Agricultural Agent Instructor at the rate of \$3,600 (\$2,830 University—\$770 County) Term AHIV79 October 16, 1947 to June 30, 1948

Louis M Hansen from Assistant Director Bureau of Veterans Affairs at \$3,360 Term AT to Director at the rate of \$4,584 Term AT November 1, 1947 to June 30, 1948

Mary K Butcher from Senior Clerk Comptroller at \$1,956 Term AT to Senior Account Clerk at the rate of \$2,256 Term A November 1, 1947 to June 30, 1948

Beverly Hult from Clerk Comptroller at \$1,560 Term AT to Senior Clerk at the rate of \$1,884 Term AT November 1, 1947 to June 30, 1948

Ernest L Anderson from Fireman Physical Plant University of Minnesota, Duluth Branch at \$2,376 Term AT to Operating Engineer at \$2,736 Term AT for 1947-48

John W Anderson from Fireman Physical Plant University of Minnesota, Duluth Branch at \$2,376 Term AT to Operating Engineer at \$2,736 Term AT for 1947-48

Archie C Beckwith from Fireman Physical Plant University of Minnesota, Duluth Branch at \$2,568 Term AT to Operating Engineer at \$2,736 Term AT for 1947-48

Fred Carlson from Fireman Physical Plant University of Minnesota, Duluth Branch at \$2,568 Term AT to Operating Engineer at \$2,736 Term AT for 1947-48

Joseph E Lowney from Fireman Physical Plant University of Minnesota, Duluth Branch at \$2,568 Term AT to Operating Engineer at \$2,736 Term AT for 1947-48

Algot Nelson from Operating Engineer Physical Plant University of Minnesota, Duluth Branch at \$3,216 Term A to Supervisor at \$3,240 Term A for 1947-48

Bonnie M Boyd from Junior Student Counselor Veterans Counseling Center at \$2,712 Term AT to Student Counselor at the rate of \$2,856 Term AT November 1, 1947 to June 30, 1948

Dorothy C Carlson Assistant Head Hospital Nurse University of Minnesota Hospitals at \$1,836 plus room dinners lunches and laundry from Term AX to Term A November 1, 1947 to June 30, 1948

Nelle Kelly from General Staff Nurse University of Minnesota Hospitals at \$2,292 plus room Term A to Head Hospital Nurse at the rate of \$2,376 plus room Term A October 16, 1947 to June 30, 1948

Charlotte Krahn General Staff Nurse University of Minnesota Hospitals at \$1,854 plus room lunches and laundry Term A to serve as General Staff Nurse at the rate of \$2,064 plus laundry Term A October 16-30, 1947 and as Assistant Head Hospital Nurse at the rate of \$2,196 plus laundry Term AX November 1, 1947 to June 30, 1948

Voted to approve the following salary adjustments:

LeRoy D Hedgecock Senior Speech Clinician and Assistant Professor Dean of Students—Speech Clinic and Speech \$4,152 Term A to serve as Assistant Professor Speech for 25% time at \$878 (\$3,510 B rate) September 16, 1947 to June 15, 1948

Katherine Holum Teaching Assistant Music from \$450 Term BH25 to \$600 Term BH33 for 1947-48

Betty J Indihar Teaching Assistant Music from \$450 Term BH25 to \$900 Term BH50 for 1947-48

Barbara M Bishop Nobles County Home Demonstration Agent Agricultural Extension from \$2,800 (\$2,400 University—\$400 County) Term AHIV86 to the rate of \$3,000 (\$2,400 University—\$600 County) Term AHIV80 October 1, 1947 to June 30, 1948

Ross L Huntsinger Nobles County Agricultural Agent Assistant Professor Agricultural Extension from \$4,100 (\$2,830 University—\$1,270 County) Term AHIV69 to the rate of \$4,500 (\$2,830 University—\$1,670 County) Term AHIV63 October 1, 1947 to June 30, 1948

Kari Gulbrandson Housekeeper Sanford Hall at \$1,884 plus maintenance Term A to serve at the rate of \$2,244 plus room Term A July 1 to September 24, 1947

M Jeanette Stephens Student Technologist Supervisor University of Minnesota Hospitals from \$2,616 Term A to the rate of \$2,556 plus laundry Term A August 25, 1947 to June 30, 1948

Voted to approve the following leaves of absence:

F Stuart Chapin Professor Chairman Sociology and Director School of Social Work sabbatical furlough for the spring quarter of 1947-48 to continue work on a book "The Social Organization of Human Relations"

Ralph W Dawson Assistant Professor Zoology sabbatical furlough for the spring quarters of 1947-48, 1948-49, and 1949-50 to continue the collection and study of the genus *Serica* and to work in the various departments of Entomology and Zoology on material and local collections of those departments with time to be spent in the southwestern states

Ann S Young Secretary Rosemount Research Center leave without salary October 21-29, 1947 on account of illness

Violet Reyno Cook Coffman Memorial Union Food Service leave without salary November 1, 1947 to January 15, 1948 on account of illness

Margaret Gaynor Custodial Worker University of Minnesota Hospitals leave without salary October 22-31, 1947 for extended vacation

Voted to change meeting scheduled for January 9, 1948 to January 16, 1948.

Under authority of the Board given November 1, 1947 the President appointed the following special committee on insurance and retirement: Regent Lawson, Chairman; Regents, Lobb, Quinlivan, Snyder, and Wood.

Professor Roy C. Jones, University Advisory Architect, Professor Frank B. Rowley, Chairman of the Department of Chemical Engineering, and Professor John D. Akerman, Chairman of the Department of Aeronautical Engineering, described the facilities to be included in the new Aeronautical-Mechanical Engineering Building, construction on which has just begun.

The President reported receipt of letter, filed supplement to the minutes, page 4416, from Dr. James G. Miller, Chief of the Clinical Psychology Section, Neuropsychiatry Division of the Veterans Administration, commending the cooperative training program undertaken at the University of Minnesota for the training of clinical psychologists.

Voted that the action concerning admission of non-resident students to the 1947 Summer Session as set forth in Regents Minutes of December 13, 1946, be construed as not applicable beyond the 1947 Summer Session and that applicants be considered under previous normal Summer Session admission requirements with no implication that admission to the Summer Session constitutes admission to any quarter of the academic year.

Voted to amend Section 9, paragraph B of the tenure regulations adopted by the Regents on February 9, 1945 to read as follows:

These regulations shall apply to the academic staff in all parts and branches of the University, provided, however, that with the consent of the President, the Dean and Director of the Department of Agriculture may continue in the future to permit instructors in the Schools of Agriculture and in the Agricultural Extension Service to acquire indefinite tenure at the rank of instructor upon the completion of not over seven years of full-time service; and provided further that with the consent of the President, the Provost of the University of Minnesota, Duluth Branch, may continue in the future to permit instructors on the staff of the Laboratory School at said Branch to acquire indefinite tenure at the rank of instructor upon completion of not over seven years of full-time service.

Voted to approve the following nominations of the President for membership on the Civil Service Committee, effective for 1947-48:

Professor Austin A. Dowell, Department of Agricultural Economics  
 Professor Lloyd M. Short, Director, Public Administration Training Center  
 Professor Dale Yoder, School of Business Administration  
 Professor Ralph L. Dowdell, Mines and Metallurgy  
 Mr. Clinton T. Johnson, Assistant Director of Service Enterprises

Voted to authorize the preparation of plans and specifications for a Mayo Memorial Building to cost not to exceed \$5,126,000, on the basis of the following estimated sources of income:

State appropriation .....	\$1,500,000
Contributions to date .....	1,375,000
School of Public Health Fund .....	350,000
Copavin Fund for library .....	160,000
Minnesota Cancer Society .....	300,000
Garage Fund .....	70,000
Interest .....	30,000
Federal grant .....	1,000,000
To be raised by Mayo Memorial Committee	341,000
	\$5,126,000

Voted to authorize establishment of the Dr. William A. O'Brien Memorial Fund into which contributions may be received for the provision of facilities in the new Medical Center for Continuation Study program in the medical and health fields which program Dr. O'Brien developed. (Correspondence filed supplement to the minutes, page 4417).

Voted, that every appointment to the rank of associate professor, professor, dean or director, or as a general administrative officer, and every appointment to the rank of assistant professor with tenure, shall be contingent upon satisfactory passing of the prescribed faculty physical examination.

Voted, that no appointment to the faculty of the University of Minnesota is fully in effect until all conditions regarding the prescribed physical examination have been met.



Voted to approve the following contract with the Federal Government:

Amendment No. 2, Task Order II, Contract No. N6ori-212, United States Navy, Office of Naval Research, filed supplement to the minutes, page 4418.

Voted to approve the following memorandums of agreement with the United States Department of Agriculture:

Bureau of Agricultural Economics covering research on frozen food locker plants and home freezer units in connection with meats, for the period July 1, 1947 to June 30, 1948, filed supplement to the minutes, page 4419.

Bureau of Agricultural Economics covering research on marketing slaughter livestock, for the period July 1, 1947 to June 30, 1948, filed supplement to the minutes, page 4420.

Voted to approve supplemental agreement No. 1 to Agreement No. M-249-P-A, with the Minnesota State Commissioner of Highways, covering construction of the Highway Laboratory Building, increasing the amount from \$200,000 to \$300,000, filed supplement to the minutes, page 4421.

Voted to approve termination of the memorandum of agreement with the Bureau of Plant Industry, Soils, and Agricultural Engineering, United States Department of Agriculture, covering investigations on Kok-saghyz, in accordance with letter of Ralph M. Salter, Chief of Bureau, dated October 21, 1947, filed supplement to the minutes, page 4422.

Voted to approve the following patent documents:

Assignment agreements of Ruth C. Boe and Glover E. Franklin employed in research relating to mass spectrometer development under the direction of Dr. Alfred O. C. Nier, filed supplement to the minutes, page 4423.

Voted to approve the establishment of a change fund in the amount of \$10 for the Rosemount Research Center to be used for the purchase of petty cash items and making necessary office change.

Voted to approve an increase of \$1,000 (from \$300 to \$1,300) in the Bookstore Revolving Fund to satisfy the present need for change in the Professional Colleges, Nicholson Hall, Coffman Union, and Agricultural Bookstores.

Voted on recommendation of the Civil Service Committee and the President to approve the establishment of the following class:

Class 5349, Transportation Manager, salary range \$300-\$350 adjusted, with extra one-half day of vacation leave per month in lieu of overtime pay, effective October 16, 1947.

Voted on recommendation of the Civil Service Committee and the President to approve the following class specification, filed supplement to the minutes, page 4424.

Class 5349, Transportation Manager.

Voted to accept with thanks the following gifts:

Donor	Junior League of Minneapolis, Inc.
Amount	\$5,000
Fund	Variety Heart Hospital Fund
Purpose	To equip a physiological laboratory in the Heart Hospital, in accordance with letter of Mrs. Sheldon O. Henderikson, President, dated October 27, 1947, filed supplement to the minutes, page 4425.
Donor	Mr. D. B. Rosenblatt and sons
Amount	\$2,500
Fund	Flora Rosenblatt Fund for Cancer Research
Donor	Anonymous
Amount	\$1,000
Fund	Law Faculty Scholarship Fund
Donor	The Presser Foundation
Amount	\$250
Fund	Presser Foundation Scholarship Fund
Donor	Minnesota Association for Crippled Children and Disabled Adults, Inc.
Amount	\$100
Fund	Hospital Budget, 2400-6433
Purpose	For the purchase of books and supplies for patients at the University Hospitals
Donors and Amounts	Friends of Martha W. Allin \$15 from Minneapolis Office of Connecticut Mutual Life Insurance Company 10 from Home Office, Hartford, Connecticut
Fund	Malignant Disease Research Fund
Donor	Dr. G. M. Schwartz
Amount	\$25
Fund	William Harvey Emmons Fund

Donors \$10 Mrs. L. J. Bardwell  
and 10 Mr. George L. Lang

Amounts  
Fund Frederick J. Wulling Trust Fund

Donor University Y.M.C.A.

Amount \$13

Fund Coordinator of Religious Activities Fund

Voted to approve the report of the Business Vice President to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 4426.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary