

# UNIVERSITY OF MINNESOTA

## MINUTES

### BOARD OF REGENTS

May 9, 1947

The annual meeting of the Board of Regents was held in the Regents' Room on Friday, May 9, 1947.

Present: Regent Snyder, presiding; Regents Bell, Gainey, Griggs, Jones, Lobb, Lawson, Novak, Olson, Quinlivan, and Rogstad, and Mr. Morrill.

The Board having before it the report of the nominating committee consisting of Regent Gainey, chairman, and Regents Rogstad and Wood, recommending the following nominations for the several offices of the Board:

For First Vice-president and President pro tem, Regent Fred B. Snyder

For Second Vice-president, Regent Ray J. Quinlivan

For Secretary, Business Vice President W. T. Middlebrook

For Assistant Secretary, Comptroller Laurence R. Lunden

For Treasurer, Julius A. Schmahl

Voted that the report of the nominating committee be adopted and that the Secretary be instructed to cast a unanimous ballot for the election of the following officers of the Board of Regents, for the two-year period beginning May 10, 1947, until the annual meeting in May, 1949:

Regent Fred B. Snyder, First Vice-president and President pro tem

Regent Ray J. Quinlivan, Second Vice-president

Business Vice President W. T. Middlebrook, Secretary

Comptroller Laurence R. Lunden, Assistant Secretary

State Treasurer Julius A. Schmahl, Treasurer

Regent George W. Lawson, Representative on State Investment Board

The Secretary reported that he had cast such a unanimous ballot and the foregoing officers were declared duly elected.

**Group Investment Fund**

No. of shares	Security	Class	Cost
150	Pacific Gas and Electric Company, Stock .....	Common	5,665.16
<b>Staff Endowment Fund</b>			
25	Pacific Gas and Electric Company, Stock .....	Common	937.42

**EXCHANGE**

**Bonds**

Amount	Security	Maturity	Cost
16,000.00	U. S. Certificates of Indebtedness, 7/8% .....	3-1-48	16,000.00
	These were received in exchange for:		
16,000.00	U. S. of America 7/8% Certificates of Indebtedness .....	3-1-47	16,000.00
<b>Mayo Memorial</b>			
32,000.00	U. S. Certificates of Indebtedness, 7/8% plus \$18,000 cash .....	3-1-48	32,000.00
	These bonds were received in exchange for:		
50,000.00	U. S. of America 7/8% Certificates of Indebtedness .....	3-1-47	50,000.00
<b>General Trust Funds—Swift and Co.</b>			
11,000.00	U. S. Certificates of Indebtedness, 7/8% .....	4-1-48	11,000.00
	These bonds were received in exchange for:		
11,000.00	U. S. of America 7/8% Certificates of Indebtedness .....	4-1-47	11,000.00

**MATURED**

**Bonds**

Amount	Security	Maturity	Cost	Amount Received
364,000.00	U. S. Treasury Notes, 1 1/4% .....	3-15-47	\$365,836.57	\$364,000.00
<b>Minnesota Hospital and Home for Crippled Children—Endowment</b>				
10,000.00	U. S. Savings Bonds, Series "B" .....	12-1-46	10,000.00	10,000.00
<b>Senate Committee on Intercollegiate Athletics—Endowment</b>				
10,000.00	Chicago, Rock Island, Pacific Equipment Trust, 2 3/4% .....	2-1-47	10,462.22	10,000.00

**Group Investment Fund**

Amount	Security	Maturity	Cost	Amount Received
50,000.00	Dominion of Canada, 3% Series "L" Fourth Victory Loan Bonds, sold as of 4-8-47 at 95¼	5-1-57	45,562.50	47,625.00
18,000.00	Dominion of Canada, 3% Internal Bonds, sold as of 4-8-47 at 95	2-1-62	16,740.00	17,100.00

**Staff Endowment Fund**

1,000.00	Dominion of Canada, 3% Internal Bonds, sold as of 4-17-47 at 95½	2-1-62	922.50	955.00
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**Stock**

**Minnesota Hospital and Home for Crippled Children**

11,000.00	State Street Investment Corporation Rights			2.15
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**John Buckout Johnson Educational Fund**

164 shares	St. Paul Foundry and Manufacturing Co.	Cumulative Preferred	8,200.00	8,198.36
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**LIQUIDATION—PRINCIPAL PAYMENT**

**Bonds**

**Gilfillan Trust**

Amount	Security	Maturity	Cost	Amount Received
50,000.00	Minneapolis, St. Paul, and Sault Ste. Marie R. R. Co., 4% Second Mortgage Bonds. Principal partial payment at the rate of \$7.70 per 1,000 bonds. Reduced principal to \$49,615			
		1-1-49		385.00

**CHARGED OFF**

**Stock**

**Minnesota Hospital and Home for Crippled Children—Endowment**

No. of shares	Security	Class	Cost	Amount Received
5¾	Minnesota Western Ry. Co., 7% Preferred Stock with a par value of \$100 per share is being charged off as no value	Preferred	Gifts	None

Voted to approve and concur in the following resolution of the Board of Directors of the General Alumni Association:

#### RESOLUTION

WHEREAS, the General Alumni Association of the University of Minnesota, composed of graduates and former students thereof, is interested in forwarding the educational activities of the University and to this end desires to stimulate the interest of alumni, former students and the general public in the making of gifts to the University of Minnesota to supplement its income through an annual giving program and, incidental thereto, to encourage bequests and devises to the University, and

WHEREAS, the General Alumni Association desires to have the funds so obtained, including the proceeds of any devises or bequests to the University in cases where so indicated by the testator, placed in a fund to be known as THE GREATER UNIVERSITY FUND sponsored by the University of Minnesota alumni, said fund to be held in the custody of the Regents of the University of Minnesota, a public corporation.

WHEREAS, these funds so deposited are to be used from year to year for various purposes which will best advance the educational activities of the University as determined in the manner hereinafter set forth and,

WHEREAS, such purposes cannot generally be known definitely in advance and the appropriation of funds for specific purposes each year can best be accomplished by the Board of Trustees constituted as hereinafter set forth.

*Now, Therefore, Be It Resolved*, subject to the approval and concurrence herein by the University of Minnesota, acting through its Board of Regents that THE GREATER UNIVERSITY FUND sponsored by the University of Minnesota alumni be and the same is hereby established in furtherance of the foregoing purposes and as follows:

1. The Board of Trustees of THE GREATER UNIVERSITY FUND sponsored by the University of Minnesota alumni shall consist of five trustees elected by the Board of Directors of the General Alumni Association of the University of Minnesota; one trustee elected by the Board of Regents of the University of Minnesota from its members; the Chancellor of the University of Minnesota ex officio, the Vice President for Academic Administration of the University of Minnesota ex officio, and the Vice President for Business Administration of the University of Minnesota ex officio, or the respective officers of said University occupying positions corresponding in powers and duties to any of the foregoing in the event of the foregoing offices of the University of Minnesota should be abolished and replaced by other offices or the names or title of any of the foregoing University officers be changed. In the event the General Alumni Association of the

University of Minnesota should be reorganized or change its name, then the reorganized association or the association under whatever name it may from time to time be known by, shall succeed to all the powers specified herein with respect to the present General Alumni Association of the University of Minnesota. Each trustee elected by the Board of Directors of the General Alumni Association shall serve for a period of three years, except that of the first group so elected, one shall serve for one year, two for two-year terms and two for three-year terms, and thereafter each trustee so elected by the Board of Directors of the General Alumni Association shall serve for a period of three years. The trustee elected by and from the Board of Regents shall serve for three years. The Chancellor, the Vice President for Academic Administration and the Vice President for Business Administration shall each serve ex officio during their respective terms as officers of the University of Minnesota. In the event of the death, resignation, disability or removal of any trustee chosen by the Board of Directors of the General Alumni Association or by the Board of Regents, his successor shall be promptly elected to serve out the unexpired term of the trustee so replaced. The Board of Trustees shall adopt by-laws and from time to time may amend the same, provided, however, that a quorum for any meeting of the Board of Trustees shall be six members, at least three of whom shall be trustees elected by the Board of Directors of said General Alumni Association. The trustees shall receive no compensation for their services. The officers of the Board of Trustees shall be a Chairman and a Vice Chairman elected by and from the members of the Board of Trustees. The Executive Secretary of the General Alumni Association shall ex officio be Secretary of the said Board of Trustees.

2. The powers and duties of the Board of Trustees shall be as follows:

a. Under the sponsorship and with the aid of the General Alumni Association of the University of Minnesota to plan and effectuate a program whereby annual gifts to the University of Minnesota to be deposited in said fund as herein provided, and devises and bequests to the University of Minnesota, shall be stimulated from graduates, former students and others interested in the University of Minnesota through an organized and continuous program of promotion and solicitation; the primary emphasis, however, shall be upon annual contributions.

b. To determine annually specific needs of the University of Minnesota not likely to be met out of moneys otherwise available to the University or not likely to be so adequately met; to determine from time to time the amount so needed; to determine from time to time desirable amounts to be at the disposal of the Chancellor of the University of Minnesota as a contingent fund; to suggest from time to time long term programs for University development and for the voluntary contribution of funds therefor by graduates, former students and others interested in the University; to publicize annually

its determination of such needs and its suggestions as to contributions therefor; to allocate for specific University and Fund purposes from time to time any moneys in said fund not theretofor appropriated for specific purposes or not contributed to said fund for specific purposes designated by donors or testators; to make arrangements from time to time with the University of Minnesota, acting through its Board of Regents, for financial support by the University of the office and of the executive and other employees under direction of the Board of Trustees or of the General Alumni Association engaged in carrying out of policies and programs developed by the Board of Trustees.

3. All gifts, devises and bequests shall be to the Regents of the University of Minnesota, the same to be held, invested, re-invested and, with respect to properties other than monies, managed, sold, conveyed and otherwise disposed of by the Board of Regents of said University, the said University of Minnesota to have complete control and responsibility for said fund, subject only to accounting therefor annually to the Board of Trustees of said fund and subject to the directions of said Board as to the uses of said fund, said directions to be exclusively the determination of the said Board of Trustees except, however, the said Board of Trustees shall not divert any contributions or the proceeds thereof from specific purposes designated by any donor without the donor's consent; nor use any portion of the fund for other than University and Fund purposes; nor may this resolution be amended or superseded so as to permit any diversion of contributions or the proceeds thereof from specific purposes designated by any donor without the donor's consent or so as to permit the use of any portion of the fund for other than University purposes.

Voted to approve the following applications for grants:

To the United States Public Health Service:

- \$32,826.60 for an advanced program in mental hygiene, School of Public Health, by Dr. Gaylord W. Anderson
- 28,587.82 for research on Chemotherapy of Schistosomiasis and Related Infestations by Dr. R. N. Bieter, Pharmacology
- 25,812.00 for research on the genesis of spontaneous mammary cancer in mice, by Dr. John J. Bittner
- 20,930.00 for staff and supplies for training in clinical psychology, by Dr. R. M. Elliott, Psychology
- 10,779.48 for clinical and experimental study of water and electrolyte exchanges between the brain and extra cellular fluid in relationship to convulsive seizures in epilepsy, by Dr. Irvine McQuarrie, Pediatrics
- 6,804.00 for studies on the inhibition of hysluronidase (spreading factor) in health and disease, by Dr. David Glick, Physiological Chemistry

- 4,698.00 for research on the conjugation of sterids in the body, by Dr. Saul L. Cohen, Physiological Chemistry
- 4,104.00 for research on the nature and extent of combinations and intersections of proteins, by Dr. Paul D. Boyer and Dr. D. R. Briggs, Biochemistry
- 3,240.00 for research on the reactions of the Hepatic Parnechyma (of mice) in injury and repair, by Dr. W. Lane Williams, Anatomy  
For continuation of participation in the Federal Nursing Training Program, by Miss Katharine J. Densford, School of Nursing
- 20,000.00 a year for three to six years to the Iron Range Resources and Rehabilitation Commission for investigation of alfalfa and alsike seed production, by the Department of Agriculture
- 17,000.00 to the Office of Naval Research, United States Navy, for extension of research in infrared and Raman spectroscopy, by Dr. Bryce L. Crawford, Jr., Physical Chemistry
- 15,000.00 to the Department of Commerce, Office of Technical Services, for research on permeability of facing tile walls, by Dr. Joseph A. Wise, Civil Engineering
- 14,000.00 to the Chemical Corps, War Department, for extension of investigations of the permeability of insect tissues to insecticides, and electron microscope studies of the structure of insect cuticle penetration by insecticides, by Dr. A. Glenn Richards, Entomology and Economic Zoology
- 6,825.00 to the American Cancer Society for continuation of investigation of fractionation and chemical characterization of the mammary tumor milk agent in mice, by Dr. C. P. Barnum, Jr.
- 3,000.00 to the National Research Council, for a study of incidence of tuberculosis among student veterans of World War II, as compared with civilian students, by Dr. J. A. Myers, School of Public Health
- 1,000.00 to the Josiah Macy, Jr. Foundation, for a special three-month fellowship for Dr. F. W. Hoffbauer for study at the New York Hospital, by Dr. H. S. Diehl, Medical School
- 750.00 to Sherwin-Williams Company, for investigation of the use of 24D and related chemical substances as herbicide in flax culture, by Dean C. H. Bailey, Department of Agriculture

Voted to accept with thanks the following gifts :

Donor Carnegie Corporation of New York  
Amount \$130,000  
Fund Carnegie Corporation of New York Scandinavian Area Program  
Purpose To establish a program to be devoted to a study of modern Scandinavian problems in accordance with correspondence filed supplement to the minutes, page 4193

Donor American Dairy Association  
Amount \$2,400  
Fund American Dairy Association Research Fund  
Purpose For continuation of research in accordance with memorandum of agreement, filed supplement to the minutes, page 4194

Donor Flour City Ornamental Iron Company  
Amount \$2,000  
Fund Flour City Architectural Education Fund

Donor American Association of University Women, Minnesota State Division  
Amount \$1,700  
Fund American Association of University Women, Minnesota State Division Fellowship  
Purpose To provide for two fellowships of \$850 each for 1947-48

Donor Superior Metal Products Company  
Amount \$1,600  
Fund Superior Metal Products Company Fellowship  
Purpose To reinstate the fellowship, with increase in stipend, suspended in 1944 due to lack of a graduate student to fill it

Donor American Dairy Association  
Amount \$1,250  
Fund American Dairy Association Research on Fats  
Purpose For continuation of research in accordance with memorandum of agreement filed supplement to the minutes, page 4195

Donor Middle West Soil Improvement Committee  
Amount \$600  
Fund Middle West Soil Improvement Committee Fund  
Purpose To continue research on fertilizers in accordance with memorandum of agreement filed supplement to the minutes, page 4196



Donor	Northern States Power Company
Amount	\$580
Fund	4-H Club Fund
Purpose	For an award in contest relating to the utilization of electricity on the farm and in the home, in accordance with memorandum of agreement filed supplement to the minutes, page 4197
Donor	The Maico Company, Incorporated
Amount	\$500
Fund	Maico Company, Incorporated Fellowship
Purpose	To establish a fellowship in the Graduate School, in the field of hearing, in accordance with correspondence filed supplement to the minutes, page 4198
Donor	Dr. and Mrs. W. L. Tift
Amount	\$500
Fund	The Alice M. Child Loan Fund
Purpose	To establish a loan fund for Home Economics students in the College of Agriculture, Forestry, and Home Economics, in accordance with correspondence filed supplement to the minutes, page 4199
Donors	\$400 Mr. C. O. Diessner
and	5 Mr. C. E. Wood
Amounts	
Fund	Malignant Disease Research Fund
Donor	Encyclopaedia Britannica Films, Inc.
Amount	\$348
Fund	Encyclopaedia Britannica Films Tuition Scholarship
Purpose	To establish a scholarship to qualified teachers or educators covering the utilizing of sound film in the classroom, in accordance with correspondence filed supplement to the minutes, page 4200
Donors	\$209 Class of 1921
and	56 Class of 1920
Amounts	
Fund	Silver Anniversary Scholarship Award
Purpose	To establish a scholarship award to one or more students in the College of Agriculture, Forestry, and Home Economics, in accordance with letter from Dean Henry Schmitz dated May 1, 1947, filed supplement to the minutes, page 4201
Donor	School of Nursing Alumnae Association
Amount	\$233
Fund	Endowment Fund of the School of Nursing
Donor	Norwegian Lunch Club (13 donors)
Amount	\$195
Fund	Norwegian-American Graduate Fellowship Fund

Donors	Young Women's Christian Association of Minneapolis Young Women's Christian Association of St. Paul Women's Club of Minneapolis
Amount Fund	\$150 Grant Foundation, Incorporated Home Economics Scholarship Fund
Donor	University Hospital Auxiliary of the Faculty Women's Club
Amount Fund	\$125 Budget 2401-2433
Purpose	For the purchase of radios for use of patients in the Hospital
Donor	Miss Caroline M. Crosby
Amount Fund	\$50 Conway MacMillan Memorial Research Fellowship in Botany
Donors Amount Fund	Friends of Dr. Reuben Palmer \$17.50 Rheumatic Fever Research Fund
Donor Amount Fund	Miss Averyl Leslie \$5 School of Agriculture Electric Organ Fund

Voted to accept with thanks gift of uni-carrier soil tillage equipment, valued at \$100, from the Minneapolis Moline Power Implement Company, Minneapolis, to the Northwest School and Station, Crookston.

Voted to accept with thanks gift of a bronze entitled "People Waving Goodbye" by Doris Caesar, from an anonymous donor, to the University Gallery.

Voted to accept with thanks gift of a translation of the Theodosian Code from Dr. Clyde Pharr, Vanderbilt University, to the Law Library.

Voted to accept with thanks copy of Doctrina Christiana, A Facsimile Reproduction of the First Book Printed in the Philippine Islands in 1593, from the Honorable George MacKinnon, Washington, D.C.

Voted to accept with thanks eight framed pictures of various underground mining operations from the Ingersoll, Rand Company, through its Minnesota Manager, Duluth, Minnesota, to the School of Mines and Metallurgy.

Voted to approve the report of the Business Vice President to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 4202.

Voted to approve transfer of funds No. 1001 to No. 1500, with the exception of Nos. 1224, 1356, and 1386.

Voted to approve journal vouchers No. 7501 to No. 10000 with the exception of Nos. 7503 and 7504.

Voted to approve requisitions No. 42661 to No. 45788, \$668,925.16.

Voted to adjourn.

W. T. MIDDLEBROOK, Secretary

# UNIVERSITY OF MINNESOTA

## MINUTES

### BOARD OF REGENTS

May 9, 1947

The annual meeting of the Board of Regents was held in the Regents' Room on Friday, May 9, 1947.

Present: Regent Snyder, presiding; Regents Bell, Gainey, Griggs, Jones, Lobb, Lawson, Novak, Olson, Quinlivan, and Rogstad, and Mr. Morrill.

The Board having before it the report of the nominating committee consisting of Regent Gainey, chairman, and Regents Rogstad and Wood, recommending the following nominations for the several offices of the Board:

For First Vice-president and President pro tem, Regent Fred B. Snyder

For Second Vice-president, Regent Ray J. Quinlivan

For Secretary, Business Vice President W. T. Middlebrook

For Assistant Secretary, Comptroller Laurence R. Lunden

For Treasurer, Julius A. Schmahl

Voted that the report of the nominating committee be adopted and that the Secretary be instructed to cast a unanimous ballot for the election of the following officers of the Board of Regents, for the two-year period beginning May 10, 1947, until the annual meeting in May, 1949:

Regent Fred B. Snyder, First Vice-president and President pro tem

Regent Ray J. Quinlivan, Second Vice-president

Business Vice President W. T. Middlebrook, Secretary

Comptroller Laurence R. Lunden, Assistant Secretary

State Treasurer Julius A. Schmahl, Treasurer

Regent George W. Lawson, Representative on State Investment Board

The Secretary reported that he had cast such a unanimous ballot and the foregoing officers were declared duly elected.

James Lewis Morrill, duly elected Chancellor of the University on December 8, 1944, continues ex-officio as President of the Board of Regents.

Voted on request of the Chancellor that the First Vice President of the Board act as Chairman of the Board for the two-year period until the annual meeting in May, 1949.

Under authority granted by the by-laws the President made the following appointments to committees of the Board:

**Executive and Finance Committee**

Regent Snyder, Chairman

Regents Bell, Griggs, Olson, Wood

**Physical Plant**

Regent Novak, Chairman

Regents Gainey, Jones, Lawson, Olson, Rogstad

**Investments**

Regent Snyder, Chairman

Regents Griggs, Rogstad

**Budget**

Regent Lawson, Chairman

Regents Bell, Gainey, Lobb, Novak, Quinlivan, Wood

Voted to continue the following special committees:

**Labor**

Regent Quinlivan, Chairman

Regents Gainey, Jones, Lawson, Olson

**Washington Avenue Bridge**

Regent Wood, Chairman

Regents Bell, Lawson, Novak, Snyder

Voted to approve the following schedule of meetings of the Board of Regents for 1947-1948:

June 10, 1947	Second Tuesday
July 11, 1947	Second Friday
September 27, 1947	Saturday
October 11, 1947	Saturday
November 1, 1947	Saturday
November 8, 1947	Saturday
November 22, 1947	Saturday
December 12, 1947	Second Friday

January 9, 1948	Second Friday
February 13, 1948	Second Friday
March 12, 1948	Second Friday
April 9, 1948	Second Friday
May 14, 1948	Second Friday—Annual Meeting

Voted to approve the minutes of the following meeting:  
Board of Regents of April 11, 1947

Voted to approve the following retirement:

Florence L Goodenough Professor Institute of Child Welfare  
to retire as Professor Emeritus effective June 15, 1947

Voted to approve the following terminations of employment:

John R Paine Professor Surgery effective June 30, 1947  
C Stacy French Associate Professor Botany effective June 15,  
1947

Willmoore Kendall Associate Professor Political Science on  
leave without salary for 1946-47 effective April 10, 1947

Frank L Bryant Clinical Assistant Professor Ophthalmology  
and Otolaryngology on leave without salary for 1946-47 effective  
April 9, 1947

Lee W Pollock Assistant Professor Mayo Foundation with-  
out salary effective February 2, 1947 (deceased)

Eugene F Kindler Instructor School of Business Administra-  
tion effective March 31, 1947

Beatrice L DeLue Instructor School of Nursing effective  
March 27, 1947

Elizabeth O McGlone Instructor School of Nursing effective  
March 3, 1947

Dorothy E Vossen Instructor School of Nursing effective  
April 1, 1947

Fergus D H Macdowall Teaching Assistant General Studies  
and Botany effective March 15, 1947

Kenneth V Krake Teaching Assistant Chemistry effective  
April 15, 1947

August B Salmela Research Assistant Animal and Poultry  
Husbandry—Research Funds effective March 31, 1947

Searle R Kerner Administrative Fellow Dean of Students—  
Student Activities Bureau effective March 22, 1947

Basil D Moen Administrative Fellow Bureau of Veterans  
Affairs effective April 17, 1947

Richard M Leick Clinical Assistant Surgery without salary  
effective June 30, 1945

L G Johnson Medical Fellow University of Minnesota Hos-  
pitals effective March 22, 1947

'Hreidarr Agustsson Medical Fellow Pediatrics effective  
March 31, 1947

Osgood T Magnuson Acting Chippewa County Agricultural Agent Agricultural Extension effective March 13, 1947

Eileen H Blake Secretary Comptroller effective March 31, 1947 (transferred to Miscellaneous payroll)

Claire M Peltier Clerk-Typist Comptroller effective March 31, 1947

Audrey L Tosch Clerk Comptroller effective April 19, 1947

Jeanette R Dahl Clerk-Typist Dean of Students—Student Counseling Bureau effective March 31, 1947

Patsy R Parker Clerk Dean of Students—Student Counseling Bureau effective March 23, 1947

Marcia L Patzsch Clerk-Typist Admissions and Records effective April 25, 1947

Betty J Paulsrud Senior Tabulating Equipment Operator Admissions and Records effective May 6, 1947

Lillian C Lunden Junior Librarian Library effective March 22, 1947

Joycelon H Olson Clerk Library effective April 15, 1947

John Bailey Assistant Bookbinder Bindery effective April 23, 1947

Robert W Braun Clerk Bureau of Veterans Affairs effective March 31, 1947

Ruth M Carpenter Secretary School of Journalism effective April 7, 1947

Hazel V Ward Editorial Assistant Hydraulics Laboratory—Civil Engineering effective March 18, 1947

Therese Kaschmitter Laboratory Attendant Chemistry effective April 11, 1947

Helen J Tenney Account Clerk Chemistry effective April 2, 1947

Barton C Brown Assistant Scientist Mines Experiment Station effective April 15, 1947

Neil L Arendt Assistant Herdsman Dairy Husbandry effective March 31, 1947

Norma S Malloy Senior Clerk-Typist Agricultural Extension effective April 11, 1947

Loren F Kroening Teamster West Central School and Experiment Station effective April 8, 1947

Eleanor L Broberg Clerk-Stenographer North Central School and Experiment Station effective April 3, 1947

Dorothy J Winslow Clerk-Stenographer Pharmacology effective March 31, 1947

Dorothy E Bell Clerk-Stenographer School of Business Administration effective April 8, 1947

Esther M Rauch Clerk-Stenographer Radio Broadcasting—General Extension Division effective April 21, 1947

Dorothy M O'Brien Legal Reference Assistant Municipal Reference Bureau—General Extension Division effective May 17, 1947

Mayme J Anderson Food Service Worker Sanford Hall effective March 31, 1947 (transferred to Miscellaneous payroll)

Patricia Anne Stordal Account Clerk Coffman Union Bookstore effective March 21, 1947

Richard J Pastwa Truck Driver Milk and Cream effective March 17, 1947

Evelyn Banik Clerk-Stenographer Kellogg Foundation for Postgraduate Medical Education effective February 28, 1947

Shirley Hoshal Laboratory Technologist Pathology—Navy Research effective April 16, 1947

Gertrude Dahlbom Laboratory Technician Neurology—John and Mary R Markle Foundation effective March 26, 1947

Brunhilde L Brown Head Hospital Nurse University of Minnesota Hospitals effective April 3, 1947

Bernard E Ericsson Watchman University of Minnesota Hospitals effective April 24, 1947

Nelda Lindsay Assistant Head Hospital Nurse University of Minnesota Hospitals effective March 31, 1947 (transferred to Miscellaneous payroll)

Janeth Moore X-ray Technician University of Minnesota Hospitals effective May 14, 1947

Voted to approve the following appointments:

Conrad P Wright as Visiting Professor History May 1 to June 15, 1947 at \$1,150 Term CTX (\$6,900 B rate)

Albert R Tegge, Jr as Assistant Professor Mechanical Engineering March 16, 1947 to June 15, 1949 at the rate of \$3,500 Term B

Phinney O Larson as Assistant Professor Forestry April 1 to June 30, 1947 at \$600 Term CHTX67 (\$3,600 A rate)

William G Kubicek continuation of appointment as Assistant Professor Physiology—Baruch Foundation and Life Insurance Medical Research on Hypertension April 1 to June 30, 1947 at \$1,000 Term CTX (\$4,000 A rate)

Helen A Anderson continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$480 Term CHX67 (\$2,160 B rate)

Carol R Brink continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$240 Term CHTX33 (\$2,160 B rate)

Eileen S Davis continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Helen R Fish continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$480 Term CHTX67 (\$2,160 B rate)

Gotthilf Jorgensen continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Margaret L Norgaard continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)



Audrey H Parish continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Marjorie Petitclair continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Mary L Rice continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$720 Term CX (\$2,160 B rate)

Ray W Smith continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Bernice Winslow continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$687 Term CTX (\$2,060 B rate)

Ruth P Zietlow continuation of appointment as Instructor English for the spring quarter of 1946-47 at \$458 Term CHTX67 (\$2,060 B rate)

Marthe Blinoff continuation of appointment as Instructor Romance Languages for the spring quarter of 1946-47 at \$250 Term CHTX33 (\$2,250 B rate)

Oswaldo B Menezes as Instructor Romance Languages for the spring quarter of 1946-47 at \$250 Term CHTX33 (\$2,250 B rate)

Robert L Fillmore as Instructor Electrical Engineering March 16 to June 15, 1947 at the rate of \$2,160 Term BTX

Phillip J Weiner as Instructor Electrical Engineering March 16 to June 15, 1947 at the rate of \$2,160 Term BTX

Eleanor C Johnston as Instructor Home Economics March 16 to June 15, 1947 at the rate of \$720 Term BHX33

Theodore C Papermaster as Instructor Pediatrics April 1 to June 30, 1947 at the rate of \$3,000 Term AXIV

William S Chalgren as Clinical Instructor Psychiatry and Neurology April 16 to June 30, 1947 at the rate of \$600 Term AHT25

Myrtie G Houpt continuation of appointment as Instructor Art Education for the spring quarter of 1946-47 at \$800 Term CTX

Marian G Hulse as Instructor Art Education for the spring quarter of 1946-47 at \$800 Term CTX

Janet L Erickson as Instructor School of Nursing—United States Cadet Nurse Corps April 1 to June 15, 1947 at \$563 Term CTX (\$2,700 A rate)

Lela E Booher as Research Fellow Botany without salary January 1 to June 30, 1947

Yale J Katz as Research Fellow Physiology—Navy Research April 1 to June 30, 1947 at \$300 Term CHTX50 (\$2,400 A rate)

John J McBrady as Research Fellow Graduate School Research Funds March 16 to April 15, 1947 at \$300 Term CTX (\$3,600 A rate)

James S Bever as Research Fellow Hormel Institute March 15 to June 30, 1947 at the rate of \$2,565 Term AHTX95 (\$2,700 A rate)

James M Shaffer as Research Fellow Medicine—Commercial Solvents Corporation Fellowship in Chemo-Therapy April 1 to June 30, 1947 at the rate of \$2,700 Term ATXIV

Merrill J Hendrickson continuation of appointment as Teaching Assistant Botany for the spring quarter of 1946-47 at \$263 Term CH50

Eberhard W Kronhausen as Teaching Assistant German for the spring quarter of 1946-47 at \$263 Term CH50

Martha M Speece continuation of appointment as Teaching Assistant German for the spring quarter of 1946-47 at \$263 Term CH50

Otto W Quale as Teaching Assistant School of Journalism for the spring quarter of 1946-47 at \$263 Term CHTX50

Katharine Holum continuation of appointment as Teaching Assistant Music for the spring quarter of 1946-47 at \$131 Term CH25

Rodney J Kellar as Teaching Assistant General Studies for the spring quarter of 1946-47 at \$131 Term CH25

Jack R Williams as Teaching Assistant General Studies for the spring quarter of 1946-47 at \$131 Term CH25

William R Stratton as Teaching Assistant Physics for the spring quarter of 1946-47 at \$131 Term CHT25

Augusto R Baldratti continuation of appointment as Teaching Assistant Romance Languages for the spring quarter of 1946-47 at \$175 Term CH33

Harry L Butler continuation of appointment as Teaching Assistant Romance Languages for the spring quarter of 1946-47 at \$175 Term CH33

Claude Y Meade continuation of appointment as Teaching Assistant Romance Languages for the spring quarter of 1946-47 at \$175 Term CH33

Marilyn E Merritt continuation of appointment as Teaching Assistant Romance Languages for the spring quarter of 1946-47 at \$350 Term CHTX66

Harald R Berntsen continuation of appointment as Teaching Assistant Speech for the spring quarter of 1946-47 at \$263 Term CH50

Paul C Constant, Jr as Teaching Assistant Electrical Engineering April 16 to June 15, 1947 at the rate of \$788 Term BHTX50

Eli D Besser as Teaching Assistant Chemistry April 16 to June 15, 1947 at the rate of \$788 Term BH50

Robert K Finn as Teaching Assistant Chemistry March 16 to June 15, 1947 at the rate of \$788 Term BHTX50

John R Kyte as Teaching Assistant Chemistry March 16 to June 15, 1947 at the rate of \$788 Term BHTX50

Calvin W Vriesen as Teaching Assistant Chemistry March 16 to June 15, 1947 at the rate of \$788 Term BH50

Robert L Bernhagen as Teaching Assistant Agricultural Biochemistry March 16 to June 15, 1947 at the rate of \$788 Term BHT50

Frank A Loewus as Teaching Assistant Agricultural Biochemistry March 16 to June 15, 1947 at the rate of \$788 Term BH50

Hazel J Henrici continuation of appointment as Teaching Assistant Bacteriology for the spring quarter of 1946-47 at \$263 Term CH50

Marjorie C Norris as Teaching Assistant Bacteriology for the spring quarter of 1946-47 at \$158 Term CH30

Thelma Sneed as Teaching Assistant Bacteriology for the spring quarter of 1946-47 at \$263 Term CHTX50

Alvar A Werder as Teaching Assistant Bacteriology for the spring quarter of 1946-47 at \$263 Term CH50

Barbara J Walker as Teaching Assistant Institute of Child Welfare March 16 to June 15, 1947 at the rate of \$394 Term BH25

Lawrence H Bussard as Teaching Assistant General Education March 16 to June 15, 1947 at the rate of \$525 Term BH33

Allan L Larson as Research Assistant Bureau of Educational Research for the spring quarter of 1946-47 at \$263 Term CH50

Elroy W Andrews, Jr as Research Assistant Graduate School Research Funds April 1 to June 15, 1947 at \$109 Term CHTX25

Mary M Pulleyn as Research Assistant Graduate School Research Funds April 16 to June 30, 1947 at \$109 Term CHTX25

Robert C Storey as Research Assistant Graduate School Research Funds April 1 to June 15, 1947 at \$109 Term CHTX25

Eleanor D Cowles continuation of appointment as Teaching Assistant School of Business Administration for the spring quarter of 1946-47 at \$175 Term CHTX33

Sheldon J Gensler continuation of appointment as Teaching Assistant School of Business Administration for the spring quarter of 1946-47 at \$350 Term CHTX66

Gerald T Den Hartog as Research Assistant Agronomy and Plant Genetics—Research Funds at \$306 Term CH50 April 1 to June 15, 1947 and Term C June 16-30, 1947

Dwight L Whipple as Research Assistant Carnegie Foundation—National Council of Teachers of English February 14 to June 15, 1947 at \$471 Term CH67

Elaine B Oberg as Administrative Fellow Dean of Students—Student Activities Bureau March 24 to June 15, 1947 at the rate of \$788 Term BH50

David L Russell as Administrative Fellow Dean of Students—Bureau of Student Loans and Scholarships April 1 to June 30, 1947 at the rate of \$1,050 Term AH50

Loren A Helberg as Administrative Fellow Bureau of Veterans Affairs April 1 to June 30, 1947 at the rate of \$1,050 Term AH50

Frank W Quattlebaum as Clinical Assistant Surgery without salary April 1 to June 30, 1947

Marvin E Adams as Medical Fellow University of Minnesota Hospitals March 24 to June 30, 1947 at the rate of \$600 Term AH50

The following as Medical Fellows Mayo Foundation for three years beginning April 1, 1947 at the rate of \$1,110 Term A

Phil L Barringer	Surgery
James G Bateman	Orthopedic Surgery
Paul J Bilka	Medicine
Andre Bruwer	Plastic Surgery
W Harold Civin	Pathology
Charles E Corcoran	Neuro-surgery
Edgar L Crumpacker	Medicine
Edward P Drescher	Ophthalmology
Joseph J Groom	Ophthalmology
David G Hanlon	Medicine
Alvin B Hayles	Pediatrics
John A Hetherington	Neuro-surgery
Carl H Hildebrand	Proctology
Joseph H Kaplan	Urology
Charles R Morris	Surgery
Wendell A Prough	Ophthalmology
James W Rae, Jr	Physical Medicine
Howard L Saylor, Jr	Surgery
Hippocrates T Sietis	Physical Medicine
C Arthur Spaulding, Jr	Surgery
John G Thom	Pediatrics
Roderick L Tondreau	Radiology

James V Carris continuation of appointment as Medical Fellow Ophthalmology and Otolaryngology without salary April 1 to June 30, 1947

Richard M Magraw as Medical Fellow Psychiatry and Neurology without salary April 1 to June 30, 1947

Georgia B Perkins as Medical Fellow Pediatrics—Northwestern Hospital Fund April 1 to June 30, 1947 at the rate of \$1,200 Term ATIV

Edwin C Burklund as Medical Fellow Pediatrics with salary paid by Northwestern Hospital April 16 to June 30, 1947

J Donald Sjoding continuation of appointment as Medical Fellow Ophthalmology and Otolaryngology without salary April 1 to June 30, 1947

Walter Stricks as recipient of the Twin City Jewish Fellowship Fund March 1 to June 30, 1947 at \$600 Term CX

Alex Barno continuation of appointment as Medical Intern University of Minnesota Hospitals April 1 to June 30, 1947 at \$45 Term C

Harold B Baronofsky continuation of appointment as Medical Intern University of Minnesota Hospitals March 16 to June 15, 1947 at \$45 Term C

Erick Y Hakanson continuation of appointment as Medical Intern University of Minnesota Hospitals April 1 to June 30, 1947, at \$45 Term C

Esra Petursson continuation of appointment as Medical Intern University of Minnesota Hospitals March 1-31, 1947 at \$15 Term C

The following as Medical Interns University of Minnesota Hospitals April 1 to June 30, 1947 at \$45 Term C

Robert C Bolin	Vernon Mark
Huakang Chow	S Robert Maxeiner, Jr
Martin E Feferman	Scott F McIntire
Frank W Furth	Albert Miller
Robert Ginsberg	Lloyd S Nelson
Samuel W Hunter	Elmer Ng
Kenneth E Johnson	Suad A Niazi
Richard S Johnson	William Schaeffer
Louis C Lick	Theodore S Smith
Robert L Magoffin	

Bruce A Brown as Accountant Comptroller April 1 to June 30, 1947 at the rate of \$2,208 Term A

Mary E Nelson as Clerk-Typist Bureau of Veterans Affairs March 24 to June 30, 1947 at the rate of \$1,380 Term ATX

Axel A Wiljamaa as Student Counselor Bureau of Veterans Affairs March 31 to June 30, 1947 at the rate of \$2,688 Term ATX

Elisabeth C Quast as Secretary School of Journalism April 1 to June 30, 1947 at the rate of \$1,608 Term A

Adeline Eggersgluess as Clerk-Typist Mechanical Engineering March 16 to June 30, 1947 at the rate of \$1,380 Term ATX

Betty W Pickell as Account Clerk Chemistry April 8 to June 30, 1947 at the rate of \$1,440 Term ATX

Fannie Hoffer as Senior Clerk-Typist Agricultural Extension April 7 to June 30, 1947 at the rate of \$1,608 Term A

Amelia F Mayer as Clerk-Stenographer Northeast Experiment Station May 1 to June 30, 1947 at the rate of \$1,500 Term A

Bettysue Clough as Clerk-Stenographer Administration—College of Medical Sciences March 26 to June 30, 1947 at the rate of \$1,440 Term ATX

Elsie R Kartarik as Clerk-Stenographer Pharmacology April 1 to June 30, 1947 at the rate of \$690 Term AH50

Shellie L Sudit as Clerk-Stenographer Surgery March 3 to June 30, 1947 at the rate of \$1,380 Term A

Florence C Stewart as Recreation Worker Coffman Memorial Union March 27 to June 15, 1947 at the rate of \$1,206 Term B

Gladys O Mehl as General Staff Nurse Students Health Service April 1 to June 30, 1947 at the rate of \$2,088 Term ATX

Geraldine Mae Linder as Clerk-Typist Students Health Service April 1 to June 30, 1947 at the rate of \$1,440 Term ATX

Pearl A Baker as Clerk-Typist Bureau of Recommendations March 25 to June 30, 1947 at the rate of \$1,380 Term A

Leroy N Cannon as Bookstore Manager Nicholson Hall Bookstore April 1 to June 30, 1947 at the rate of \$2,028 Term A

Grace V Hall as Assistant Sales Manager University Press April 1 to June 30, 1947 at the rate of \$2,088 Term A

Lloyd C Gambol continuation of appointment as Senior Laboratory Attendant Physiology Research Funds April 1 to June 30, 1947 at \$402 Term C (\$1,608 A rate)

Ernest A Greene continuation of appointment as Physiology Laboratory Assistant Physiology—Research Funds April 1 to June 30, 1947 at \$522 Term C (\$2,088 A rate)

Moses W Carr, Jr as Laboratory Animal Attendant Cancer Biology—Elsa U Pardee Foundation Funds April 1 to June 30, 1947 at the rate of \$1,440 Term ATX

Oscar E Eide as Laboratory Animal Attendant Surgery—Research Funds April 1 to June 30, 1947 at the rate of \$1,560 Term ATX

Lily J Sutherland as Laboratory Technician National Foundation for Infantile Paralysis April 16 to June 30, 1947 at the rate of \$1,440 Term A

Weltha J Logan as Laboratory Technician Neurology—John and Mary R Markle Foundation April 12 to June 30, 1947 at the rate of \$1,440 Term ATX

Robert A Siem as Laboratory Technologist Bacteriology—Research Funds April 1 to June 30, 1947 at \$447 Term CTX (\$1,788 A rate)

The following as recipients of Rural Builders Scholarships of \$50 each for the fall and winter quarters of 1946-47 School of Agriculture

Clemence Allmaras  
Richard Ebbenga

Ervey Shelley  
Herman Welters

Eileen C Fieth as recipient of a LaVerne Noyes Scholarship of \$35.65 April 11 to June 30, 1947 College of Science Literature and the Arts

Joyce Redeen as recipient of a LaVerne Noyes Scholarship of \$30.90 April 11 to June 30, 1947 College of Science Literature and the Arts

The following as recipients of Foreign Student Tuition Scholarships for the spring quarter of 1946-47

Hua Kang Chow	Graduate School
Tao-Huei Li	Graduate School
Francisco Miranda (Ruiz)	Graduate School
Erik Sparre	Institute of Technology

Beverly L Twite and Joyce M Petersen as recipients of Caleb Dorr Special Achievement Award Scholarships of \$50 each for 1946-47 Agriculture Forestry and Home Economics

Charlotte Sandin as recipient of a Cadet Nursing Fund Scholarship of \$87.50 March 24 to May 4, 1947 School of Nursing

Beverly Davies as recipient of a Cadet Nursing Fund Scholarship of \$87.50 April 21 to June 1, 1947 School of Nursing

Jennie Schey as recipient of a W K Kellogg Foundation-Public Health Scholarship of \$60 April 11 to June 30, 1947 Public Health Nursing

Vernon D Foshager as recipient of a Maurice L Melamed Scholarship of \$75 April 9 to June 30, 1947 School of Dentistry

George T Nishida as recipient of a Methodist Church Scholarship of \$75 for the spring quarter of 1946-47 School of Dentistry

Lowell M Johnson from Mahnomen County Agricultural Agent Instructor Agricultural Extension at \$3,000 (\$2,830 University—\$170 County) Term AHIV94 to Douglas County Agricultural Agent Instructor at the rate of \$3,400 (\$2,830 University—\$570 County) Term AHIV83 April 16 to June 30, 1947

J Verlon Welch from Acting Chippewa County Agricultural Agent Instructor Agricultural Extension at \$3,400 (\$2,830 University—\$570 County) Term AHIV83 to Chippewa County Agricultural Agent Instructor without change in salary rate or term March 16 to June 30, 1947

Mabel V Fairchild from Clerk Admissions and Records at \$1,500 Term ATX to Senior Clerk at the rate of \$1,824 Term AX April 1 to June 30, 1947

Marilyn J Herbert from Clerk Admissions and Records at \$1,380 Term A to Senior Clerk at the rate of \$1,608 Term ATX April 1 to June 30, 1947

Mary L Horrabin from Clerk Admissions and Records at \$1,380 Term ATX to Senior Clerk at the rate of \$1,608 Term ATX April 1 to June 30, 1947

Rose A Knoblauch Senior Clerk Admissions and Records at \$1,680 from Term AX to Term ATX April 1 to June 30, 1947

Eileen J Polivka from Clerk-Typist Bureau of Veterans Affairs at \$1,380 Term ATX to Secretary at the rate of \$1,608 Term ATX April 1 to June 30, 1947

Ruth E Fenton from Clerk-Stenographer Geology at \$1,620 Term A to Secretary at the rate of \$1,680 Term A January 1 to June 30, 1947

Luverne Nelsen Principal Laboratory Attendant Chemistry at \$2,352 from Term A to Term AT January 1 to June 30, 1947

Carl M Andreason from Assistant Herdsman Animal and Poultry Husbandry at \$1,752 Term ATX to Teamster without change in salary rate or term April 16 to June 30, 1947

Clarence Daniels Assistant Herdsman North Central School and Experiment Station from \$1,824 (\$624 University—\$1,200 Bureau of Animal Industry) Term A to \$1,824 Term A April 1 to June 30, 1947

Everett V Fisk from Senior Account Clerk Professional Colleges Bookstore at \$1,980 Term A to Principal Account Clerk at the rate of \$2,208 Term A January 1 to June 30, 1947

Marion G Seed from Bookstore Manager Nicholson Hall Bookstore at \$2,028 Term A to Account Clerk Coffman Union Bookstore at the rate of \$1,440 Term A April 16 to June 30, 1947

Sylvia O Larson from Laboratory Technician National Foundation for Infantile Paralysis at \$1,062 Term C (\$1,500 A rate) October 15, 1946 to June 30, 1947 to Laboratory Technologist Pathology—Navy Research at \$373 Term C (\$1,788 A rate) April 16 to June 30, 1947

Henry M Ballin from Junior Scientist National Foundation for Infantile Paralysis at \$2,592 Term A to Junior Scientist Physiology—Navy Research without change in salary rate Term ATX March 16 to June 30, 1947

Group Investment Fund			
No. of shares	Security	Class	Cost
150	Pacific Gas and Electric Company, Stock	Common	5,665.16
Staff Endowment Fund			
25	Pacific Gas and Electric Company, Stock	Common	937.42

### EXCHANGE

#### Bonds

Amount	Security	Maturity	Cost
16,000.00	U. S. Certificates of Indebtedness, 7/8%	3-1-48	16,000.00
These were received in exchange for:			
16,000.00	U. S. of America 7/8% Certificates of Indebtedness	3-1-47	16,000.00
Mayo Memorial			
32,000.00	U. S. Certificates of Indebtedness, 7/8% plus \$18,000 cash	3-1-48	32,000.00
These bonds were received in exchange for:			
50,000.00	U. S. of America 7/8% Certificates of Indebtedness	3-1-47	50,000.00
General Trust Funds—Swift and Co.			
11,000.00	U. S. Certificates of Indebtedness, 7/8%	4-1-48	11,000.00
These bonds were received in exchange for:			
11,000.00	U. S. of America 7/8% Certificates of Indebtedness	4-1-47	11,000.00

### MATURED

#### Bonds

Mayo Memorial Fund					
Amount	Security	Maturity	Cost	Amount Received	
364,000.00	U. S. Treasury Notes, 1 1/4%	3-15-47	\$365,836.57	\$364,000.00	
Minnesota Hospital and Home for Crippled Children—Endowment					
10,000.00	U. S. Savings Bonds, Series "B"	12-1-46	10,000.00	10,000.00	
Senate Committee on Intercollegiate Athletics—Endowment					
10,000.00	Chicago, Rock Island, Pacific Equipment Trust, 2 3/4%	2-1-47	10,462.22	10,000.00	

**Bonds—Registered**

**Frank B. Kellogg Loan Fund**

Amount	Security	Maturity	Cost
27,000.00	U. S. Savings Bonds, Series "F"	12-1-58	19,980.00

**Bonds**

**Law Alumni Loan Fund**

10,800.00	U. S. Savings Bonds, Series "F"	12-1-58	7,992.00
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**Minnesota Cancer Research Fund**

75,000.00	United States of America, 1½% Treasury Notes .....	9-15-48	75,621.09
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**Senate Committee on Intercollegiate Athletics—Endowment**

5,000.00	Chesapeake and Ohio R. R. Equipment Trust of 1947, 1½%	2-15-53	4,987.01
10,000.00	Penn. Ry. Co. Trust Equipment Certificate, 1⅞% .....	7-1-53	10,136.52

**Senate Committee on Intercollegiate Athletics—Temporary**

38,000.00	U. S. Treasury Notes, 1½%.....	9-15-48	38,314.69
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**Staff Endowment Fund**

2,000.00	Minneapolis, St. Paul, and Sault Ste. Marie, First Mortgage Cumulative Income, 4½%.....	1-1-71	1,910.70
3,000.00	U. S. Savings Bonds, Series "G"	2-1-59	3,000.00

**Harriet Walker Hospital Endowment Fund**

12,000.00	U. S. Treasury Notes, 1½%.....	9-15-48	12,099.38
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**Stock**

**Mayo Foundation**

No. of Shares	Security	Class	Cost
5½ 1/9 Script.	Guaranty Trust Company of New York—Stock dividend de- clared on 1-15-47 to holders of Capital Stock—basis of one share for each 9 held on 1-24-47	Capital	

**Minnesota Hospital and Home for Crippled Children—Endowment**

No. of Shares	Security	Class	Cost
5½	Guaranty Trust Company of New York—Stock dividend de- clared on 1-15-47 to holders of Capital Stock—basis of one share for each 9 held on 1-24-47	Capital	

Florence Julian from Hospital Nursing Supervisor University of Minnesota Hospitals at \$2,088 plus maintenance Term A to Assistant Director of Nursing Services at the rate of \$2,280 plus maintenance Term A March 16 to June 30, 1947

Dorothea Lidberg from Assistant Administrative Nursing Supervisor University of Minnesota Hospitals at \$1,884 plus room dinners lunches and laundry Term A to Assistant Night Nursing Supervisor at the rate of \$2,148 plus room and laundry Term A April 28 to June 30, 1947

Audrey Windemuth Senior Clinic Nurse University of Minnesota Hospitals at \$1,980 plus room breakfasts and laundry Term A to serve as Assistant Out-Patient Nursing Supervisor at the rate of \$2,064 plus room breakfasts and laundry Term A March 24 to June 15, 1947

Voted to approve the following salary adjustments:

Theodore S Weir Associate Professor and Assistant Superintendent Fruit Breeding Farm from \$4,600 Term AIV to the rate of \$4,120 plus residence Term AIV beginning January 1, 1947

Harold S Karr Instructor English at \$1,290 Term BH66 to continue to receive \$215 for 34 per cent additional time for the spring quarter of 1946-47

Joseph J Kwiat Instructor English from \$934 Term BH33 to the rate of \$2,800 Term B March 16 to June 15, 1947

Robert H Wilson Instructor Speech at \$360 Term CHT50 March 16 to June 15, 1947 to receive \$240 for 33 per cent additional time as Instructor General College for the spring quarter of 1946-47

Elmer W Ziebarth Instructor Speech at \$892 Term BH25 to receive \$298 for 25 per cent additional time for the spring quarter of 1946-47

Wallace S Wells Instructor Electrical Engineering from \$1,080 Term BHTX50 to the rate of \$2,160 Term BTX March 16 to June 15, 1947

Robert C Anderson Instructor Mechanical Engineering from \$1,200 Term BHTX50 to the rate of \$1,440 Term BHTX60 March 16 to June 15, 1947

Marvin L English Instructor Mechanical Engineering from \$2,400 Term BTX to the rate of \$1,200 Term BHTX50 March 16 to June 15, 1947

Harold B Swanson Instructor and Information Specialist Administration Department of Agriculture from \$3,160 Term AIV to the rate of \$3,600 Term AIV April 1 to June 30, 1947

Marie Eibner Instructor Physical Training Department of Agriculture at \$1,860 Term DP to serve at the rate of \$2,790 Term B September 16, 1946 to March 15, 1947 in Physical Training Department of Agriculture and March 16 to June 15, 1947 Physical Education for Women



Lowell M Johnson from Mahanomen County Agricultural Agent Instructor Agricultural Extension at \$3,000 (\$2,830 University—\$170 County) Term AHIV94 to Douglas County Agricultural Agent Instructor at the rate of \$3,400 (\$2,830 University—\$570 County) Term AHIV83 April 16 to June 30, 1947

J Verlon Welch from Acting Chippewa County Agricultural Agent Instructor Agricultural Extension at \$3,400 (\$2,830 University—\$570 County) Term AHIV83 to Chippewa County Agricultural Agent Instructor without change in salary rate or term March 16 to June 30, 1947

Mabel V Fairchild from Clerk Admissions and Records at \$1,500 Term ATX to Senior Clerk at the rate of \$1,824 Term AX April 1 to June 30, 1947

Marilyn J Herbert from Clerk Admissions and Records at \$1,380 Term A to Senior Clerk at the rate of \$1,608 Term ATX April 1 to June 30, 1947

Mary L Horrabin from Clerk Admissions and Records at \$1,380 Term ATX to Senior Clerk at the rate of \$1,608 Term ATX April 1 to June 30, 1947

Rose A Knoblauch Senior Clerk Admissions and Records at \$1,680 from Term AX to Term ATX April 1 to June 30, 1947

Eileen J Polivka from Clerk-Typist Bureau of Veterans Affairs at \$1,380 Term ATX to Secretary at the rate of \$1,608 Term ATX April 1 to June 30 1947

Ruth E Fenton from Clerk-Stenographer Geology at \$1,620 Term A to Secretary at the rate of \$1,680 Term A January 1 to June 30, 1947

Luverne Nelsen Principal Laboratory Attendant Chemistry at \$2,352 from Term A to Term AT January 1 to June 30, 1947

Carl M Andreason from Assistant Herdsman Animal and Poultry Husbandry at \$1,752 Term ATX to Teamster without change in salary rate or term April 16 to June 30, 1947

Clarence Daniels Assistant Herdsman North Central School and Experiment Station from \$1,824 (\$624 University—\$1,200 Bureau of Animal Industry) Term A to \$1,824 Term A April 1 to June 30, 1947

Everett V Fisk from Senior Account Clerk Professional Colleges Bookstore at \$1,980 Term A to Principal Account Clerk at the rate of \$2,208 Term A January 1 to June 30, 1947

Marion G Seed from Bookstore Manager Nicholson Hall Bookstore at \$2,028 Term A to Account Clerk Coffman Union Bookstore at the rate of \$1,440 Term A April 16 to June 30, 1947

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Harold B Swanson Instructor and Information Specialist Administration Department of Agriculture from \$3,160 Term AIV to the rate of \$3,600 Term AIV April 1 to June 30, 1947

Marie Eibner Instructor Physical Training Department of Agriculture at \$1,860 Term DP to serve at the rate of \$2,790 Term B September 16, 1946 to March 15, 1947 in Physical Training Department of Agriculture and March 16 to June 15, 1947 Physical Education for Women

Marvel G Wooldrik Instructor University High School from \$1,836 Term BH85 to the rate of \$2,160 Term B March 16 to June 15, 1947

Wilfred C Leland Instructor School of Business Administration from \$2,376 Term B to the rate of \$1,584 Term BH66 March 16 to June 15, 1947

John N Cummings Research Fellow Animal and Poultry Husbandry—Experiment Station Funds from \$1,390 Term AH45 to the rate of \$2,294 Term AHTX75 April 1 to June 30, 1947

Robert L Mann Research Fellow Central Soya Company Fellowship Fund from \$1,238 Term CH50 August 1, 1946 to June 30, 1947 to \$405 Term CHTX60 (\$2,700 A rate) April 1 to June 30, 1947

Janiece Barre Teaching Assistant German from \$1,050 Term BH66 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Rudolf K Bernard Teaching Assistant German from \$1,050 Term BH66 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Reinhard E Kyler Teaching Assistant German from \$1,050 Term BH66 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Robert H Scherer Teaching Assistant Mathematics from \$551 Term BH35 to the rate of \$1,050 Term BH67 March 16 to June 15, 1947

Virginia R Pettersen Teaching Assistant Music from \$394 Term BH25 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Ida N Marcus Teaching Assistant General Studies from \$394 Term BH25 to the rate of \$525 Term BH33 March 16 to June 15, 1947

Benjamin T McClure Teaching Assistant Physics from \$394 Term BH25 to the rate of \$591 Term BH38 March 16 to June 15, 1947

Howard E Pettersen Teaching Assistant Physics from \$788 Term BH50 to the rate of \$394 Term BH25 March 16 to June 15, 1947

Thomas R Roberts Teaching Assistant Physics from \$984 Term BH63 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Katherine L West Teaching Assistant Psychology at \$598 Term BH38 to receive \$137 for 13 per cent additional time Committee on Institutional Research December 16, 1946 to June 15, 1947

Lorraine B Knepper Teaching Assistant Sociology and Social Work from \$475 Term BH30 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Roswell D Otto Teaching Assistant Speech from \$263 Term CH50 March 16 to June 15, 1947 to \$394 Term CH75 March 16 to June 15, 1947

Alfred Steinhauer Teaching Assistant Chemistry from \$992 Term BHTX63 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Arthur Meppen Teaching Assistant Agricultural Engineering from \$467 Term CH50 January 6 to June 15, 1947 to \$263 Term CH50 for the winter quarter of 1946-47

Zora D Dragich Teaching Assistant Bacteriology from \$175 Term CH33 January 1 to March 31, 1947 to \$263 Term CH50 March 16 to June 15, 1947

Margaret L Korsgaard Teaching Assistant Institute of Child Welfare from \$525 Term BH33 to the rate of \$788 Term BH50 March 16 to June 15, 1947

Margaret F Proshek Teaching Assistant University High School at \$510 Term BH32 to receive \$93 for 18 per cent additional time as Teaching Assistant General Studies for the spring quarter of 1946-47

Evelyn A Unes Teaching Assistant General College at \$305 Term CHT58 and in Speech at \$131 Term CHT25 for the spring quarter of 1946-47 to receive \$79 for 15 per cent additional time in Speech for the spring quarter of 1946-47

Agnes R M Callanan Brown County Home Demonstration Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV96 to the rate of \$2,700 (\$2,600 University—\$100 County) Term AHIV96 March 1 to June 30, 1947

Ralph S Grant Mille Lacs County Agricultural Agent Instructor Agricultural Extension from \$3,400 (\$2,830 University—\$570 County) Term AHIV83 to the rate of \$4,000 (\$2,830 University—\$1,170 County) Term AHIV71 April 1 to June 30, 1947

Minerva O Jenson Faribault County Home Demonstration Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV96 to the rate of \$2,700 (\$2,600 University—\$100 County) Term AHIV96 March 1 to June 30, 1947

Emma L Nieman Carver County Home Demonstration Agent Agricultural Extension from \$2,600 Term AIV to the rate of \$2,500 Term AIV February 1 to June 30, 1947 (salary rate correction per department)

Mildred C Nordeng Chippewa County Home Demonstration Agent Agricultural Extension from \$2,400 (\$2,300 University—\$100 County) Term AHIV96 to the rate of \$2,500 (\$2,400 University—\$100 County) Term AHIV96 March 1 to June 30, 1947

Rosella H Qualey Kandiyohi County Home Demonstration Agent Agricultural Extension from \$2,400 Term AIV to the rate of \$2,500 Term AIV March 1 to June 30, 1947

Helen B Schueller Big Stone County Home Demonstration Agent Agricultural Extension from \$2,400 Term AIV to the rate of \$2,500 Term AIV March 1 to June 30, 1947

Muriel J Tews Stearns County Club Agent Agricultural Extension from \$2,100 Term AIV to the rate of \$2,400 Term AIV March 1 to June 30, 1947

Henry M Robertson Student Counselor Bureau of Veterans Affairs from \$2,688 Term ATX to the rate of \$1,344 Term AH50 March 31 to June 30, 1947

Jane K Mees Clerk-Stenographer Romance Languages from \$1,380 Term A to the rate of \$1,500 Term A April 1 to June 30, 1947

Walter Kroening Farm Foreman Fruit Breeding Farm from \$2,664 Term A to the rate of \$2,304 plus house (value \$360) Term A January 1 to June 30, 1947

Erwin S Schmitt Farm Laborer Fruit Breeding Farm from \$1,740 Term A to the rate of \$1,440 plus house (value \$300) Term A January 1 to June 30, 1947

Joe Van Sloun Truck Driver Fruit Breeding Farm from \$2,040 Term A to the rate of \$1,620 plus house (value \$420) Term A January 1 to June 30, 1947

Minnie R Finn Senior Laboratory Technologist Surgery from \$2,184 Term A to the rate of \$2,280 Term A October 1, 1946 to June 30, 1947

Mary E Powers General Staff Nurse Students Health Service from \$1,728 Term A to the rate of \$2,088 Term A March 1 to June 30, 1947

Helen E Smith General Staff Nurse Students Health Service from \$1,872 Term ATX to the rate of \$2,088 Term ATX March 1 to June 30, 1947

Janet E Gable Senior Laboratory Technologist National Foundation for Infantile Paralysis from \$957 (\$2,088 A rate) Term C January 16 to June 30, 1947 to \$261 Term CH50 April 1 to June 30, 1947

Dolores Hausker Operating Room Nurse University of Minnesota Hospitals from \$1,710 plus lunches and laundry Term A to the rate of \$1,998 plus lunches and laundry Term A March 1-31, 1947 and at the rate of \$2,088 plus laundry Term A April 1 to June 30, 1947

Nelda Lindsay Assistant Head Hospital Nurse University of Minnesota Hospitals from \$1,980 Term A to the rate of \$2,124 Term A March 16 to June 30, 1947

Verna Matson Operating Room Nurse University of Minnesota Hospitals from \$1,602 plus room dinners and laundry Term A to the rate of \$1,818 plus room dinners and laundry Term A March 1 to June 30, 1947

Lois Vriesen Operating Room Nurse University of Minnesota Hospitals from \$1,788 plus room dinners and lunches Term A to the rate of \$1,938 plus room and lunches Term A April 16 to June 30, 1947

Voted to approve the following leaves of absence:

John E Anderson Director and Professor Institute of Child Welfare sabbatical furlough for 1947-48 to finish two books which are substantial integrations of much of the scientific work on children and to visit various institutions and programs concerned with the care of children in the southern part of the United States and possibly in South America

Herbert Heaton Professor History leave without salary May 1 to June 15, 1947 for research work at Huntington Library, Pasadena in preparation of memoir of the late Professor Edwin F Gay

Herbert Feigl Professor Philosophy sabbatical furlough for 1947-48 for research and writing in the field of the philosophical and methodological problems of psychology under a John Simon Guggenheim Memorial Fellowship

Charles R Burnham Professor Agronomy and Plant Genetics sabbatical furlough September 1, 1947 to August 31, 1948 to carry on special studies and investigations in Cytogenetics (chromosome behavior and inheritance) with research workers who are specialists in this field and to prepare data for publication at California Institute of Technology

Henry L Taylor Assistant Professor Laboratory of Physiological Hygiene 50 per cent time leave without salary for the spring quarter of 1946-47 on account of illness

Frances K del Plaine Instructor English continuation of leave with salary for the spring quarter of 1946-47 on account of accident

Raymond R Beneke Instructor Agricultural Economics leave without salary April 1 to June 15, 1947 for graduate work

Hedda Kafka Instructor Home Economics 33 per cent time leave with salary for the spring quarter of 1946-47 on account of illness

James R Anderson Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 1, 1947

Carlos E Azpuru Medical Fellow Mayo Foundation on leave of absence without salary leave to terminate April 1, 1947

Wilford A Brooksby Medical Fellow Mayo Foundation leave without salary April 1 to September 30, 1947 for assignment to the Rochester State Hospital

Louis J Gogela Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 1, 1947

Richard H Kely Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 1, 1947

John R Rydell Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 1, 1947

Eugene E Skroch Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 1, 1947

John C Taylor Medical Fellow Mayo Foundation on war-time leave of absence without salary leave to terminate April 16, 1947

Anton J Munson Watchman Protection and Investigation leave without salary May 19 to August 31, 1947 to visit relatives in Sweden

Harold A Mobraatan Assistant Herdsman Veterinary Medicine leave without salary April 1-30, 1947 for operation

Robert E Pinches Hennepin County Assistant County Agricultural Agent Agricultural Extension on 40 per cent time leave without salary January 6 to June 15, 1947 leave to terminate March 19, 1947

Evelyn Green Clerk-Stenographer Naval Science and Tactics leave without salary April 3-12, 1947 for vacation

Beatrice L Wallin Secretary Administration General Extension Division leave with salary March 18 to April 15, 1947 for rest

Ruth Mann Custodial Worker Physical Plant leave without salary April 1 to May 15, 1947 on account of illness

Hilda E Johnson Custodial Worker Minnesota Hospital and Home for Crippled Children—Flour Exchange Building on leave without salary December 1, 1946 to March 31, 1947 leave to terminate March 20, 1947

Ragna Moe Salad Maker Sanford Hall continuation of leave without salary April 15-24, 1947 on account of illness

Rosella Wold Food Service Worker Sanford Hall leave without salary April 18 to May 3, 1947 on account of accident

Marie Jordan Food Service Supervisor Coffman Union Food Service continuation of leave without salary February 1 to June 30, 1947 to care for sister who is ill

Frank J Gerga Meat Cutter Cold Storage leave without salary March 17-27, 1947 on account of illness

Louise Antolik Laundry Worker University Laundry continuation of leave without salary May 1 to May 19, 1947 on account of illness

Mary M Biglow X-ray Technician University of Minnesota Hospitals leave without salary March 22-31, and April 3-5, 1947 on account of illness

Nelda Lindsay Assistant Head Hospital Nurse University of Minnesota Hospitals 50 per cent leave without salary March 16-31, 1947 on account of illness

The President reported for the information of the Board letter from Professor Marbury B. Ogle of the Department of Classical Languages expressing appreciation of the approval of his retirement at the end of the college year 1946-47.

The President reported for the information of the Board resolution of the Minnesota Council for the Social Studies, commending the University of Minnesota for its plans for future growth.

The President reported for the information of the Board resolution of the Dakota County Farm Bureau Association, adopted at its annual meeting on December 14, 1946, regarding the University's acquisition and use of

the area which was occupied by the Gopher Ordnance Works.

Voted to approve continuation of inspection and accrediting of private secondary schools by the Committee on Relation of the University to Other Institutions of Learning, with an increase in the inspection fee from \$50 for three years to \$100 for three years.

Voted to approve the following increase in fee:

**Journalism**, College of Science, Literature, and the Arts, News Editing, effective September 15, 1947, from \$2 to \$3 per quarter

Voted to approve the following fee:

**Journalism**, College of Science, Literature, and the Arts, effective September 15, 1947, Journalism 67, Radio News Writing, and Journalism 68, Problems in Radio Writing, \$2 per quarter

Voted to grant permission to Paul E. Miller, Director of Agricultural Extension, to serve as Director-at-Large of the Seventh District Farm Credit Board, for the unexpired portion of the term ending December 31, 1949.

Voted to approve the following memorandums of agreement:

Bureau of Animal Industry, United States Department of Agriculture, covering cooperative studies of Newcastle disease in poultry, for the period April 1, 1947 to June 30, 1947, filed supplement to the minutes, page 4173

Minnesota Valley Canning Company, covering a survey of the cost of producing canning peas, canning corn, and other farm crops in Central Minnesota, effective April 15, 1947, filed supplement to the minutes, page 4174

Voted to approve the following renewals of memorandums of agreement:

United States Bureau of Mines, Department of the Interior, covering operation of a metallurgical research station, for the period July 1, 1947 to June 30, 1948, filed supplement to the minutes, page 4175

Bureau of Animal Industry, United States Department of Agriculture, covering brucellosis in swine, for the period July 1, 1947 to June 30, 1948, filed supplement to the minutes, page 4176

Bureau of Animal Industry, United States Department of Agriculture, covering brucellosis in cattle, for the period July 1, 1947 to June 30, 1948, filed supplement to the minutes, page 4177

Iron Range Resources and Rehabilitation Office covering research on vegetable crops adapted to northeastern Minnesota, from April 15 to June 30, 1947 to provide for the use of the unexpended balance, filed supplement to the minutes, page 4178



Voted to approve amendment to the memorandum of agreement with the Soil Conservation Commission, United States Department of Agriculture, covering research in conservation hydraulics, filed supplement to the minutes, page 4179.

Voted to approve the following contracts with the United States Government:

United States Navy, Contract N6ori-161, Amendment No. 1, covering percentage of overhead, filed supplement to the minutes, page 4180

United States Navy, Contract N6ori-161, Task Order I, Amendment No. 1, Dr. E. T. Bell, covering percentage of overhead, filed supplement to the minutes, page 4181

United States Navy, Contract N6ori-161, Task Order II, Amendment No. 1, Dr. E. Gellhorn, covering percentage of overhead, filed supplement to the minutes, page 4182

United States Navy, Contract N6onr-246, Amendment No. 1, covering percentage of overhead, filed supplement to the minutes, page 4183

United States Navy, Contract N6onr-246, Task Order II, Amendment No. 1, Dr. H. O. Halvorson, covering percentage of overhead, filed supplement to the minutes, page 4184

United States Army, Signal Corps Procurement District, Contract W-36-039sc-32006, Modification No. 2, Dr. J. W. Gruner, increase from \$10,972 to \$15,370.75, filed supplement to the minutes, page 4185

United States Army, Seventh Service Command, Contract W-11-175-TNG-(AAV)-48 Basic Sciences and their Clinical Applications, for the period March 31, 1947 to June 16, 1947, filed supplement to the minutes, page 4186

United States Department of the Interior, Office of Technical Services, Industrial Research and Development, Contract Cac-47-10, Dr. Lorenz G. Straub, \$15,000, Study of "Permeability of Facing Tile Walls," filed supplement to the minutes, page 4187

Voted unanimously to approve the following resolution:

#### RESOLUTION

WHEREAS, under past and present practice and procedure all University funds, from whatever source derived, are deposited in the Treasury of the State of Minnesota and are disbursed therefrom by warrants signed by the State Auditor and the State Treasurer, and

WHEREAS, the State Auditor is required by statute to pre-audit all disbursements made from the State Treasury, which statute expressly excludes from its provisions the University of Minnesota, and

WHEREAS, University officers make a complete pre-audit of all University expenditures based on detailed supporting documents, which pre-audit is comparable to that made by the State Auditor as to other agencies of the State as provided by statute, and

WHEREAS, the State Auditor does not have available the necessary supporting documents for a pre-audit of University expenditures and the duplication of such documents for that purpose and the making of such pre-audit by the State Auditor would involve unwarranted expense to the University and to the State, and

WHEREAS, the expenditure of University funds by the State Auditor and State Treasurer is a routine practice involving the exercise of no discretion and no control and is unauthorized by statute, and

WHEREAS, the State Public Examiner is required by statute to audit and does audit all University accounts and reports in detail on all University income and expenditures, and

WHEREAS, under the Territorial Act of 1851 confirmed and perpetuated by the Constitution of the State of Minnesota, the Regents of the University of Minnesota are required to elect a treasurer who "shall keep a true and faithful account of all monies received and paid out by him," and

WHEREAS, pursuant to the requirements of said Territorial Act the Regents of the University of Minnesota have elected Julius Schmahl as treasurer of the University of Minnesota, and

WHEREAS, by the provisions of the Territorial Act and of the Constitution of the State of Minnesota as construed by the Minnesota Supreme Court, it is manifest that the deposit of University funds in the State Treasury and their disbursements by warrant signed by the State Auditor and State Treasurer are unauthorized by law, and

WHEREAS, the State Auditor and State Treasurer and the Regents of the University of Minnesota have considered and agreed upon the propositions hereinbefore set forth;

*Now, Therefore, Be It Resolved* by the Regents of the University of Minnesota, as follows:

1. That the State Auditor and the State Treasurer be relieved from the performance of the aforesaid functions unauthorized by law.

2. That the State Auditor and the State Treasurer be, and they hereby are, requested to draw a warrant covering all University funds in the State Treasury in favor of Julius Schmahl, Treasurer of the University of Minnesota.

3. That Julius Schmahl as Treasurer of the University of Minnesota deposit such warrant in such depositories as the Regents may direct from time to time, and disburse said funds on warrants approved by the officer or officers designated by the Regents.

Voted to authorize allocation of \$35,000 of Regents' Reserve to group insurance and annuities, provided funds are available.

Voted to approve preparation of the 1947-48 budget in accordance with the general principles set forth in the President's letter to deans and administrative officers under date of April 28, 1947, filed supplement to the minutes, page 4188.

The President reported for the information of the Board the progress made toward the establishment of the School of Veterinary Medicine, funds for which were provided by the 1947 Legislature.

The Board of Regents having under consideration Chapter 578, Minnesota Laws 1947, authorizing the transfer of the Duluth State Teachers College to the Regents of the University of Minnesota, the proposed action of the State Teachers College Board offering to transfer, and the proposed action of the Regents to accept the offer (filed supplement to the minutes, page 4189) directed that the Business Vice President initiate without delay steps to ascertain financial status and physical facilities of the Duluth State Teachers College, with the view to a report to the Board on June 10, 1947.

Voted to approve new Civil Service salary schedule and pay plan (filed supplement to the minutes, page 4190) to become effective July 1, 1947.

Voted to approve the following policy for determining the pay status of civil service employees in the new wage plan, effective July 1, 1947.

In general, employees will be assigned, effective July 1, 1947, to that step in the revised pay range which corresponds to their present step in the existing pay range, and in addition those employees who have not yet reached the maximum of the pay range for their class and who were employed on or before January 2, 1947, will be eligible to receive a merit increase of one increment step.

*Example:* Employee classified as Secretary, Class 1234, appointed July 1, 1945. Present rate is \$146 per month, the third step. In the revised pay range, the third step is \$169 per month. Adding one merit increment would make the new rate \$175 per month effective July 1, 1947.

The following exceptions are noted to this policy:

1. A new employee appointed between July 1, 1946, and January 2, 1947, at a salary in excess of the beginning rate for the class will be assigned to the lowest step in the revised pay range which will not decrease the present rate and will be eligible to

receive a merit increase in one increment. A new employee appointed after January 2, 1947, at a salary in excess of the beginning rate for the class will be assigned to the lowest step in the revised pay range which will not decrease his present rate and will *not* be eligible to receive a merit increase.

*Example:* Employee classified as Clerk-Typist, Class 1222. Present rate is \$115, the second step. Was appointed December 1, 1946, at a rate in excess of the starting rate (\$110). In revised pay range, lowest step is \$130 per month. Since appointed prior to January 2, 1947, with continuous service from December 1, 1946, employee is eligible for one increment as merit increase, making new rate \$135 per month effective July 1, 1947. If this employee had been appointed February 16, 1947, her new rate on July 1, 1947, would be \$130 per month with no merit increase allowed.

2. An employee who received an emergency increase after July 1, 1946 (other than that provided for by the Regents' policy covered in the President's letter to members of the Civil Service staff under date of May 10, 1946) will be assigned to that step in the revised pay range which corresponds to his relative position in the existing pay range prior to the emergency increase.

*Example:*

- (a) Employee classified as Clerk-Typist, Class 1222. Started July 15, 1946, at \$110 per month. Salary increased on October 1, 1946, to \$115 (emergency increase). Would be assigned to first step in revised salary range of \$130 per month and would receive one increment as merit increase, making new rate \$135 effective July 1, 1947.
- (b) Employee classified as Clerk-Typist, Class 1222. Started May 1, 1946, at \$110 per month. Salary increased on October 1, 1946, to \$115 per month (emergency increase). Without this emergency increase, this employee would have been entitled to \$115 on November 1, 1946, after completing six months' service in accordance with President's letter of May 10, 1946. Therefore, would be assigned to second step or \$135 per month and would be eligible to receive one increment as merit increase, making new rate \$140 per month effective July 1, 1947.

3. Those employees who on July 1, 1946, received an increase of one step beyond the maximum of the pay range for their class because of their period of service will be placed at the maximum of the revised pay range for their class with the understanding that no reduction in salary will occur.

Voted on recommendation of the Civil Service Committee and the President to approve the following changes in civil service rules:

1. Revision of the Civil Service Rules to be effective July 1, 1947, as follows:

(1) **Present Rule 10A and 10B, Part III, Working Day**

- A. The standard working day for office employees shall be seven and one-half hours except for Saturday. Employees will be allowed a half holiday on Saturday afternoon whenever the work in their department is completed and there is no other necessary work to be done.
- B. The standard working day for other than office employees shall be eight hours except as otherwise approved by the Board of Regents.

Revised to read as follows:

- A. The full-time work week for all classes in the University Civil Service (skilled trades at prevailing rates excepted) employed in the Twin City area, i.e., Main Campus, Farm Campus, and Rosemount Research Center shall be forty hours. The full-time work week for all classes outside the Twin City area shall be 41 or 44 hours as designated.
- B. Wherever the work of the department permits, the 40 hours may be distributed on the basis of a five-day week in the Twin City area.

(2) **Present Rules 10C, Part III, Working Day**

- C. Overtime without pay shall be required when necessary, but may be compensated for in a reasonable manner by hours of leave at times when the work will allow it.

Revised to read as follows:

- C. In the Twin City area, as defined in Rule 10A, hours in excess of 80 in any period of two calendar weeks beginning with a week of more than 40 hours shall at the option of the employee either be paid at the rate of time and one-half or compensated for by time off at time and one-half, provided, however, that the total accumulation of such time shall not exceed 40 hours.

The above rule shall apply outside the Twin City area except that the overtime rate shall apply to hours in excess of 82 or 88 as designated.

(3) **Present Rule 10D, Part III, Working Day**

- D. Employees on an annual or monthly pay basis who are required to work on New Year's day, Lincoln's Birthday, Washington's Birthday, Good Friday, Decoration Day, Fourth of July, Labor Day, Election Day (even numbered years), Armistice Day, Thanksgiving Day, and Christmas Day, which are statutory holidays in the State of Minnesota, shall be granted at the discretion of the department equivalent time off within thirty days or pay for service on these days at the University established rates of pay. If the department is unable to grant the time off within thirty days after the holiday, the employee may accept the payment or request the time to accumulate, to be taken at a later date at his own convenience.

Revised to read as follows:

D. Any employee who is required by his department head to work on any of the following holidays: New Year's Day, Decoration Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day shall be paid at one and one-half times his regular rate for the hours worked.

An employee on an annual or monthly pay basis who is required by his department head to work on Lincoln's Birthday, Washington's Birthday, Good Friday, Christopher Columbus Day, or Armistice Day shall be granted equivalent time off within ninety (90) days. If the employee is not granted such time off within the ninety (90) days, he shall be paid at his regular rate for the time worked.

(4) **Present Vacation Leave Policy which reads as follows:**

*Vacation Leave*

With the exceptions noted below, full-time employees in the Civil Service shall accumulate vacation leave at the rate of one and one-quarter days for each month of service, effective as of July 1, 1945. Such supervisory and professional classes as may be designated by the Civil Service Committee in which overtime is normally required shall not be compensated for overtime, but in lieu thereof shall accumulate an additional one-half day of vacation leave for each month of service. The charges against vacation leave accumulation shall be at the rate of five work days for each week of vacation taken. The time at which such vacations may be taken shall be determined by department heads.

*Exceptions*

1. Six months of full-time, continuous service is required before vacation leave is available.
2. Employees paid on a "prevailing rate" basis do not accumulate vacation leave.

Revised to read as follows:

*Vacation Leave*

Full-time employees (skilled trades at prevailing rates excepted) in the Civil Service shall accumulate vacation leave at the rate of one day for each month of service, effective as of July 1, 1947. Such supervisory and professional classes as may be designated by the Civil Service Committee in which overtime is normally required shall not be compensated for overtime, but in lieu thereof shall accumulate an additional one-half day of vacation leave for each month of service. The charges against vacation leave accumulation shall be at the rate of five work days for each week of vacation taken.

In the branch stations and in those departments in the Twin City area which continue to operate regularly on a five and one-half day week, employees shall accumulate one and one-quarter days per month for each month of service.

Six months of full-time continuous service is required before vacation leave is available.

All vacations shall be taken at a time acceptable to and convenient for the departments concerned. Within a department choice of available vacation time shall be determined by seniority.

Vacation leave should be taken annually, but unused vacation leave may be accumulated to a total of twenty-four days when accumulated at the rate of one work day per month, thirty days when accumulated at the rate of one and one-quarter work days per month, and thirty-six days when accumulated at the rate of one and one-half work days per month.

2. New Rule as follows:

**Rule 10E, Part III, Working Day**

E. In departments operating seven days per week the work shall be rotated so that each employee shall receive every other Sunday off, and, if required to work on his off Sunday, the employee shall be paid at one and one-half times his regular rate for the hours worked.

Voted on recommendation of the Civil Service Committee and the President to approve the establishment of the following class:

8549, Assistant to the Director, University Press, salary range \$184-\$224 adjusted, proposed salary July 1, 1947 \$218-288 adjusted, effective May 16, 1947

Voted on recommendation of the Civil Service Committee and the President to approve the following class specifications, filed supplement to the minutes, page 4191.

Class 8549, Assistant to the Director, University Press

Voted to authorize the calling of \$45,000 of outstanding Coffman Memorial Union certificates of indebtedness due January 1, 1948.

Voted to approve change in the name of the International Cancer Research Foundation Cancer Studies Fund to the Donner Foundation Cancer Studies Fund, to conform to the new name of the donor of the grant.

Voted to approve change in the University of Minnesota Student Branch of the Institute of the Aeronautical Sciences Prize to two prizes, in accordance with letter of Professor A. E. Cronk, dated May 2, 1947, filed supplement to the minutes, page 4192, as follows:

University of Minnesota Student Branch of the Institute of the Aeronautical Sciences Lecture Award, value \$10 (one year paid up membership in the Institute of the Aeronautical Sciences at the grade of Technical Member)

University of Minnesota Student Branch of the Institute of the Aeronautical Sciences Scholarship Award, value \$10 (one year paid up membership in the Institute of the Aeronautical Sciences at the grade of Technical Member)

Voted to approve the following security transactions of the Investments Committee:

January 11, 1947 through May 1, 1947

**ACQUISITIONS**

**Bonds**

**Mayo Memorial**

Amount	Security	Maturity	Cost
\$365,000.00	U. S. Treasury Notes, 1½%.....	9-15-48	\$368,022.66
62,000.00	U. S. Treasury Notes, 1½%.....	9-15-48	62,513.00

**Mayo Public Health Fund**

52,800.00	U. S. Savings Bonds, Series "G"	1-1-59	52,800.00
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**Mayo Foundation**

10,000.00	Gulf States Utilities Company, 2½% Bonds .....	5-1-76	10,150.00
10,000.00	Missouri Power and Light Company, 2¾% Bonds .....	7-1-76	10,300.00
10,000.00	Northern States Power Company 2¾% First Mortgage Bonds .....	10-1-75	10,365.20
20,000.00	Pennsylvania Power and Light Company, 3% First Mortgage Bonds .....	10-1-75	21,227.46
25,000.00	Shell Union Oil Corporation, 2½% Bonds .....	4-1-71	24,975.20

**Group Investment Fund**

20,000.00	American Telephone and Telegraph Company, 2¾% Debenture Bonds .....	4-1-82	20,150.00
25,000.00	Socony Vacuum Oil Company, 2½% Sinking Fund Debenture Bonds .....	6-1-76	25,093.75
50,000.00	Consolidated Edison of N. Y., First and Refunding Mortgage, 2¾% .....	3-1-82	51,425.00
25,000.00	Wisconsin Electric Power Company, 2½% First Mortgage Bonds .....	6-1-72	25,444.25