

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

MINUTES

July 14, 1972

A meeting of the Board of Regents was held on Friday, July 14, 1972, at 10:30 a.m. in the Regents' Room, 238 Morrill Hall.

Regents present: Regents Andersen, Brink, Cina, Gainey, Huffington, Hughes, Johnson, Rauenhorst, Thrane, and Yngve. President Moos presided.

Staff present: Vice Presidents Brinkerhoff, Cashman, French, and Shepherd; Messrs. Briggs, Carlson, Darland, Frederick, Imholte, Johnson, Kegler, Lofquist, Lukermann, Odegard, Peacock, Preston, Tall, Tierney, Wilson, and Zander; Miss Schlemmer and Mrs. Pirsig.

AMENDMENT OF MINUTES

An amendment to the minutes for June 8, 1972 was asked for by Vice President Shepherd. It was requested that the name of Robert Miller be removed from the list of terminations. The Regents voted unanimously to approve this amendment.

March 12, 1971, John J Flagler Professor Industrial Relations Center sabbatical furlough January 1 to December 31, 1972 to read January 1 to June 30, 1972 (cannot afford the sabbatical and needed to help plan the Labor Education program and other department programs)

January 14, 1972, Paul W Staneslow Assistant Professor South Asian Languages sabbatical furlough for 1972-73 to be cancelled (did not obtain the necessary funding for research in India)

APPROVAL OF MINUTES

Voted to approve the minutes of the following meetings:

*Printed Minutes*

Board of Regents' Meeting — May 12, 1972

Board of Regents' Meeting — September 10, 1971

Investment, Insurance and Retirement Committee — July 8, 1971

Faculty, Staff and Student Affairs Committee — July 8, 1971

Educational Policy and Long-Range Planning Committee — July 8, 1971

Physical Plant Committee — July 9, 1971

Board of Regents' Meeting — July 9, 1971

### *Drafts of Minutes*

- Budget, Audit and Legislative Relationships Committee — June 7, 1972
- Educational Policy and Long-Range Planning Committee — June 7, 1972
- Faculty, Staff, Student and Public Relationships Committee — June 7, 1972
- Health Sciences Committee — June 8, 1972
- Physical Plant and Investments Committee — June 7-8, 1972

### *Galley Proof*

- Board of Regents' Meeting — June 8, 1972

## PERSONNEL ACTIONS

Voted to approve the following personnel actions:

### Retirements

Hubert M. Loy as Associate Professor Emeritus Secondary Education Duluth effective June 15, 1972

Ralph W. Wayne as Professor Emeritus and Extension Dairyman Animal Science and Agricultural Extension Service effective June 30, 1972

### Terminations

Dennis M. Ryan Professor and Extension Agricultural Engineer Agricultural Engineering and Agricultural Extension Service effective June 12, 1972 plus one month death payment allowance

Hugo H. John Professor College of Forestry effective June 30, 1972

Jan Smedslund Visiting Professor Institute of Child Development effective June 15, 1972

Iwao Iwasaki Professor Mineral Resources Research Center effective June 30, 1972

Virginia L. McGrady Associate Professor Division of Education and Psychology Duluth effective July 21, 1972

Martin B. McMillion Associate Professor Agricultural Education effective July 14, 1972

Rauf A. Khalid Scientist Biochemistry Medical School effective May 31, 1972

### Appointments

Timothy H. Brasmer as Professor and Head Veterinary Surgery and Radiology beginning August 1, 1972 at the rate of \$23,500 Term A plus \$2,000 Term AT administrative augmentation

Elwood F. Caldwell as Professor and Head Food Science and Nutrition beginning August 1, 1972 at the rate of \$30,000 Term A plus \$3,500 Term AT administrative augmentation

James E. Connolly as Professor Rhetoric beginning September 16, 1972 at the rate of \$18,000 Term B

Otto N. Raths Jr continuation of appointment as Clinical Professor Psychiatry for 1972-73 at \$10,350 Term AHT45 (\$23,000 A rate)

Robert H Monahan continuation of appointment as Clinical Professor Ophthalmology for 1972-73 at \$2,000 Term AHT10 (\$20,000 A rate)

Werner Simon continuation of appointment as Clinical Professor Medicine and Psychiatry for 1972-73 at \$10,000 Term AHT25 (\$25,000 Term AT \$15,000 Term AT)

Robert E Hudc as Professor Law School beginning September 16, 1972 at the rate of \$23,250 Term B

Philip Feinberg continuation of appointment as Clinical Professor Psychiatry for 1972-73 at \$3,000 Term AHT15 (\$20,000 A rate)

Robert H Brookshire continuation of appointment as Associate Professor Communication Disorders for 1972-73 at \$1,008 Term AHT6 (\$18,000 A rate)

Christopher Bingham as Associate Professor Applied Statistics and Agricultural Experiment Station beginning July 1, 1972 at the rate of \$19,550 Term A

Franz X Kamps continuation of appointment as Associate Professor School of Social Work Research Funds beginning July 1, 1972 at the rate of \$14,420 Term A

Willard C Peterson continuation of appointment as Clinical Associate Professor Dermatology for 1972-73 at \$3,168 Term AHT22 (\$14,400 A rate)

Howard Shaw continuation of appointment as Clinical Associate Professor Ophthalmology for 1972-73 at \$1,800 Term AHT9 (\$20,000 A rate)

Richard G Ogle continuation of appointment as Associate Professor School of Dentistry for 1972-73 at \$25,000 Term AT

Emanuel M Stadlan continuation of appointment as Associate Professor Neurology Research Funds for 1972-73 at \$26,293 (\$25,062 Term AT \$1,231 Term AT)

Melvin B Goldberg continuation of appointment as Associate Professor Legal Services for Prison Inmates Law School July 1 to December 31, 1972 at \$11,000 Term CT (\$22,000 A rate)

Richard W Woodcock continuation of appointment as Research Associate and Adjunct Professor Special Education for 1972-73 at \$2,500 Term AHT10 (\$25,000 A rate)

Elisabeth A White as Hospital Personnel Services Coordinator (Provisional) University of Minnesota Hospitals June 19, 1972 to June 30, 1973 at the rate of \$16,500 Term A

Stanley C Borys as Senior Engineer Physical Plant for 1972-73 at \$15,300 Term A

Donald L Holberg as Assistant Supervising Engineer Physical Plant for 1972-73 at \$19,044 Term A

James C O'Gara as Senior Engineer Physical Plant for 1972-73 at \$15,912 Term A

Paul G Zerby as Clinical Professor Law School July 1, 1972 to June 30, 1974 at the rate of \$25,000 Term AT

Robert Foster Johnson as Professor Textiles and Clothing beginning July 16, 1972 at the rate of \$22,000 Term A

Curtis J Lund as Professor Obstetrics and Gynecology for 1972-73 at the rate of \$18,000 plus commutation allowance in lieu of professional fees Term AHT75 (\$24,000 plus commutation allowance in lieu of professional fees A rate)

Leonard Jason Greenberg as Associate Professor Laboratory Medicine June 16, 1972 to June 30, 1973 at the rate of \$22,000 Term AT

Anthony Edward Kuznik as Assistant Professor and Coordinator of Student Services, Registrar, and Band Director Crookston August 1, 1972 to June 30, 1974 at the rate of \$17,000 Term A

#### Special Appointments

Hermann F Buegel continuation of appointment as Clinical Professor Psychiatry without salary July 1, 1972 to June 30, 1973 (75 years of age)

Murray Bates continuation of appointment as Clinic Physician University Health Service July 1, 1972 to June 30, 1973 at the rate of \$1,725 per month (71 years of age)

#### Promotions and Transfers

William G MacPhail from Professor and Director MacPhail Center at \$18,550 Term A for 1971-72 to Professor and Special Adviser on University Development Office of Development-University of Minnesota Foundation and MacPhail Center at the rate of \$20,500 Term A plus \$4,500 Term AT administrative supplement beginning July 1, 1972

Arthur H Ballet Professor Theatre Arts at \$26,000 Term A to continue to serve as Director of the Office for Advanced Drama Research without change in salary rate or term 1972-73

Vernon W Ruttan Professor Agricultural and Applied Economics at \$29,300 Term A to continue to serve as Director Economic Development Center Office of International Programs for 50% time without change in salary rate or term for 1972-73

Jeanne T Lupton from Associate Professor and Assistant to the Dean Administration College of Biological Sciences at \$17,900 Term A to Professor, Director of Student Services and Assistant to the Dean without change in salary rate or term beginning July 1, 1972

C Arthur Williams, Jr from Associate Dean and Professor serving as Acting Dean College of Business Administration at \$33,650 Term A to Dean and Professor at the rate of \$35,650 Term A beginning July 16, 1972

Harold A Miller Acting Dean and Associate Professor Continuing Education and Extension at \$26,500 Term A to Dean and Professor at the rate of \$30,500 Term A beginning July 16, 1972

Robert Heller from Assistant Provost and Professor at \$28,000 Term A to Associate Provost and Professor at the rate of \$30,000 Term A beginning July 16, 1972

K William Easter from Associate Professor Agricultural and Applied Economics and Office of International Programs at \$20,000 plus 10% overseas incentive for 1971-72 to Associate Professor Agricultural and Applied Economics at \$20,600 Term AT for 1972-73

Jerome W Hammond Associate Professor Agricultural and Applied Economics at \$19,300 Term A to continue to receive \$2,500 additional as Chief of Party (Tunisia) Office of International Programs plus 10% overseas incentive for 1972-73

Jean-Alex E Molina from Assistant Professor Soil Science and International Agricultural Programs at \$16,200 plus 10% overseas incentive for 1971-72 to Associate Professor at the rate of \$16,700 plus 10% overseas incentive for 1972-73 (Rank of Associate Professor approved by the Board of Regents on April 14, 1972)

Arnett C Mace from Associate Professor College of Forestry at \$17,100 Term A to Associate Professor and Head Forest Biology at the rate of

\$17,100 Term A plus \$1,300 Term AT administrative supplement beginning July 1, 1972

Thomas H Walz Associate Professor Family Social Science and Center for Urban and Regional Affairs from special contract at \$19,500 Term A to permanent tenure at the rate of \$20,175 Term A beginning July 1, 1972

Allan D Petersen from Clinical Associate Professor School of Dentistry at \$8,960 Term BH50 (\$17,920 B rate) to Associate Professor at the rate of \$25,000 Term A beginning July 1, 1972

Wayne W Welch Assistant Dean College of Education and Associate Professor Educational Psychology at \$22,800 Term A to continue to serve as Project Director for the National Science Foundation Research Project without change in salary rate or term July 1 to September 15, 1972

Edgar A Persons Associate Professor Agricultural Education and Research Coordinating Unit at \$20,200 Term A to serve in addition as Associate Professor Agricultural and Applied Economics without change in salary rate or term for 1972-73

Fred M Amram from Associate Professor General College and Assistant Director Consolidated HELP Center at \$15,750 Term AT for 1971-72 to Associate Professor General College and Director Consolidated HELP Center at \$16,850 Term AT for 1972-73; regular position Associate Professor General College at \$13,450 Term B for 1972-73

Richard H Schultz from Associate Professor Veterinary Obstetrics and Gynecology at \$20,800 Term A to Associate Professor Veterinary Obstetrics and Gynecology and Head University Veterinary Hospitals at the rate of \$20,800 Term A plus \$2,000 Term AT administrative supplement beginning July 1, 1972

David O Born from Assistant Professor School of Dentistry Research Funds at \$15,282 Term AT for 1971-72 to Associate Professor at \$18,500 Term AT for 1972-73 (Rank of Associate Professor approved by the Board of Regents on April 14, 1972)

Gerald M Fox from Principal Systems Analyst Data Processing Division from \$15,300 Term A to Senior Systems Analyst at the rate of \$14,148 Term A June 1-30, 1972

Jon T Nelson from Senior Systems Analyst Data Processing Division at \$13,608 Term A to Principal Systems Analyst at the rate of \$14,712 Term A June 1-30, 1972

Lillian H Williams from Deputy Director EEO Office of the Vice President Administration at the rate of \$14,148 Term A November 17, 1971 to June 30, 1972 to Director Office of Equal Employment Opportunity at \$16,500 Term A for 1972-73

Donald Fahey Field Auditor Office of the Field Auditor from \$16,000 Term A to the rate of \$17,200 Term A November 17 to December 31, 1972 and to Assistant Director Department of Audits at the rate of \$19,000 Term A January 1 to June 30, 1972

Gordon R Pryor from Scientist Agronomy and Plant Genetics at the rate of \$13,608 Term AT November 17, 1971 to June 30, 1972 to Scientist Soil Science at \$14,148 Term AT for 1972-73

James L App from Assistant to the Dean Institute of Agriculture and Associate Professor Agricultural and Applied Economics and Superintendent Lake Itasca Station at \$21,800 Term A for 1971-72 to Assistant Dean Institute of Agriculture and Professor Agricultural and Applied Economics and Superintendent Lake Itasca Station at \$25,000 Term A beginning July 1, 1972 (Rank of Professor approved by the Board of Regents on June 8, 1972)

Paul Rupprecht from Assistant Professor School of Public Health and Associate Director University Health Service at the rate of \$23,000 Term AP to Director University Health Service and Assistant Professor School of Public Health at the rate of \$27,000 Term AP beginning July 16, 1972

Donald William Cowan from Director University Health Service and Professor School of Public Health at the rate of \$31,360 Term A to Professor School of Public Health and Consultant to Director University Health Service without change in salary rate or term beginning July 16, 1972

Wesley J Grabow from Technical Consultant Information and Agricultural Journalism at the rate of \$15,300 Term A to Assistant Professor Information and Agricultural Journalism with indefinite tenure at the rate of \$16,000 Term AP beginning July 1, 1972

#### Salary Adjustments

Eugene C Mather Professor Geography from \$23,650 Term B to \$23,650 Term CP (\$31,533 A rate) July 1 to December 15, 1972 and March 16 to June 30, 1973

Philip W Porter Professor International Programs from \$23,833 Term A plus 10% overseas incentive for 1971-72 to \$24,322 Term A plus 10% overseas incentive for 1972-73; regular position Professor Geography at \$19,900 Term B for 1972-73

Bryce Crawford Jr Professor School of Chemistry at \$32,600 Term B to \$35,800 Term A for 1972-73

Thomas H King Professor International Agricultural Programs from the rate of \$19,700 plus 10% overseas incentive Term A April 1 to June 30, 1972 to the rate of \$20,300 plus 10% overseas incentive Term A for 1972-73

Howard A Morris Professor and Extension Specialist Food Processing Food Science and Industries at \$24,300 Term A on sabbatical furlough July 1 to August 31, 1972 to receive \$2,160 from research funds July 1 to August 31, 1972

Manfred J Meier Professor Neurosurgery from \$33,400 (\$25,000 Term A and \$8,400 Term AT) for 1971-72 to the rate of \$34,800 (\$29,400 Term A and \$5,400 Term AT) beginning July 1, 1972

Mildred C Templin Professor Institute of Child Development from \$16,000 Term C (\$21,333 A rate) July 1 to December 15, 1971 and March 16 to June 30, 1972 to \$16,600 Term C (\$22,133 A rate) July 1 to December 15, 1972 and March 16 to June 30, 1973

Miland Knapp Clinical Professor Physical Medicine and Rehabilitation Research Funds from \$22,032 Term AHT70 (\$31,475 A rate) for 1971-72 to \$22,694 Term AHT70 (\$32,420 A rate) for 1972-73

David J Cock Visiting Professor School of Dentistry Research Funds at the rate of \$12,240 Term AT January 1 to June 30, 1972 to \$6,360 Term CT (\$12,720 A rate) July 1 to December 31, 1972

Evelyn N Deno Professor Special Education Research Funds from \$10,500 Term BHT50 (\$21,000 B rate) for 1971-72 to \$10,900 Term BHT50 (\$21,800 B rate) for 1972-73

Joan Aldous Associate Professor Sociology from \$17,200 Term CP (\$22,935 A rate) July 1 to December 15, 1971 and March 16 to June 30, 1972 to \$17,900 Term CP (\$23,867 A rate) July 1 to December 15, 1972 and March 16 to June 30, 1973

Carl R Jessen Associate Professor Veterinary Surgery and Radiology from \$17,900 Term A to the rate of \$19,750 Term A beginning July 1, 1972

Victor S Myers Jr Associate Professor Veterinary Surgery and Radiology from \$19,100 Term A to the rate of \$19,700 Term A beginning July 1, 1972

Yoon B Kim Associate Professor Microbiology Research Funds from \$21,400 Term AT to the rate of \$22,500 Term AT April 1, 1972 to June 30, 1973

Bror Troedsson Clinical Associate Professor Physical Medicine and Rehabilitation from without salary to the rate of \$600 Term AHT3 (\$20,000 A rate) May 1 to June 30, 1972

Frank W Worms Clinical Associate Professor School of Dentistry Research Funds from \$14,400 Term AHT60 (\$24,000 A rate) to the rate of \$16,800 Term AHT70 (\$24,000 A rate) May 1 to June 30, 1972

Allen R Sullivan Assistant Professor and Director Secondary Education Training of Teacher Trainers from \$18,000 Term A for 1971-72 to \$18,720 Term A for 1972-73; regular position Assistant Professor Secondary Education at \$12,600 Term B for 1972-73

Shirley T Munson Assistant Professor Horticultural Science from \$9,500 Term CP (\$12,667 A rate) July 1 to December 31, 1971 and April 1 to June 30, 1972 to \$10,500 Term CP (\$14,000 A rate) July 1 to December 31, 1972 and April 1 to June 30, 1973

Clifford E Ahlgren Research Associate College of Forestry Research Funds from \$16,440 Term AP for 1971-72 to the rate of \$17,000 Term AP beginning July 1, 1972

#### Leaves of Absence

Luther P Gerlach Professor Anthropology leave without salary for 1972-73 to work with a core group of scholars to design a projected "Institute for National Alternatives" at Aspen Institute for Humanistic Studies

Walter W Heller Regents' Professor Economics leave without salary for the fall quarter of 1972-73 for research and writing on National Economic Policy

Eugene Mather Professor Geography leave without salary for the fall quarter of 1972-73 to serve as visiting professor at the University of Kentucky

Joseph E Schwartzberg Professor Geography leave without salary for the winter and spring quarters of 1972-73 to complete work on the Historical Atlas of South Asia

Yi-Fu Tuan Professor Geography leave without salary for the spring quarter of 1972-73 to serve as visiting professor at the University of Hawaii

Allen Downs Professor and Chairman Studio Arts leave without salary for the winter quarter of 1972-73 for specialized research and study in Mexico

Warren D MacKenzie Professor Studio Arts leave without salary for the winter quarter of 1972-73 for specialized research and study

Herman Ramras Professor German sabbatical furlough for the fall and winter quarters of 1972-73 for research on Thomas Mann with time to be spent in Zurich, Germany, Jerusalem and Minneapolis

Arthur Naftalin Professor School of Public Affairs 80% time leave without salary for the fall quarter of 1972-73 to work with Cedar Riverside Associates and to design an evaluation program

Orville C Peterson Professor School of Public Affairs 50% time leave without salary for the fall quarter of 1972-73 and 100% time leave without salary for the winter quarter of 1972-73 for personal reasons

Bryce Crawford Jr Professor School of Chemistry sabbatical furlough for 1972-73 to prepare for full-time teaching and research in Chemistry, attacking the problem of structure of liquids and the redefinition and best presentation of analytical chemistry

Harald R Jensen Professor Agricultural and Applied Economics continuation of 90% time without salary July 1 to August 31, 1972 to serve with the Department of State, Agency for International Development, Washington, DC

James L Hetland Professor Law School continuation of leave without salary for 1972-73 to serve as Vice President of 1st National Bank concerned with environmental and community problems

C William Rudelius Professor School of Business Administration sabbatical furlough for 1972-73 for research and writing

Dean E Hinmon Professor Division of Education Morris leave without salary August 16, 1972 to June 15, 1973 to serve as Chief Lecturer in Teacher Education in Addis Ababa, Ethiopia

Henry J Ehlers Professor Division of Humanities Duluth leave without salary for the spring quarter of 1972-73 to complete a philosophy textbook

Virginia T Katz Assistant Professor Division of Humanities Duluth leave without salary for 1972-73 to fulfill residency requirements for the PhD degree at Kent State University

Magdale I Rozentals Instructor Library leave without salary July 5 to August 1, 1972 for personal reasons

#### COMMITTEE REPORTS

The Chairman of the Board presented the recommendations of the Executive Committee:

- (a) Approve the Report of the Vice President for Finance, Planning and Operations and reports on requisitions, journal vouchers, and transfers of funds.
- (b) Approve the Report of the Assistant Vice President for Administration covering personnel actions for non-tenured academic staff and civil service staff in classifications where the minimum salary rate is less than \$13,080 in the following categories: retirements, terminations, appointments, special appointments, promotions and transfers, salary adjustments, leaves of absence, and the recommendations of the Civil Service Committee.
- (c) Approve the appointment of C. Arthur Williams as Dean, College of Business Administration, effective July 16, 1972, at a salary of \$35,650.
- (d) Approve the appointment of Harold Miller as Dean, Continuing Education and Extension, effective July 16, 1972, at a salary of \$30,500.



- (e) Approve the appointment of Dr. Paul Rupprecht as Director, University Health Service, effective July 16, 1972, at a salary of \$27,000.
- (f) Approve the promotion of Robert Heller from Assistant Provost to Associate Provost, University of Minnesota, Duluth, at a salary of \$30,000.
- (g) Authorize printing of a compilation of all revisions to bylaws since 1939 as official document.
- (h) Approve scheduling of and special meeting on August 9, 1972, October Regents' meeting in Grand Rapids, and December meeting on the St. Paul Campus.
- (i) Approve the following Resolution:

*Be it resolved*, That on the recommendation of the President, approval be granted for the immediate transfer, on an interim reporting basis, the functions and duties of the Department of Budget Planning and Information Services, Civil Service Personnel, and Insurance and Retirement from the office of the Assistant Vice President, Administration, to the Vice President for Finance, Planning and Operations.

*Be it further resolved*, That the functions and duties of the offices of the University Attorney and Equal Employment Opportunity be transferred, on an interim reporting basis, from the office of the Assistant Vice President, Administration, to the office of the President.

Regent Andersen further reported that the committee heard a presentation from Vice President Brinkerhoff relative to outside auditing of special accounts, the President's Office and the Board of Regents' Office, and accounts of self-supporting units. He indicated that he would bring back to the Board for approval in September the name of the auditing firm in the Twin Cities who will do the auditing. Regent Rauenhorst wished to go on record as being against this action.

A motion was made, seconded and passed approving the recommendations of the Executive Committee.

Regent Yngve, Chairman of the Budget, Audit and Legislative Relationships Committee, reported that his committee and the Educational Policy and Long-Range Planning Committee met jointly to discuss the legislative request and no action was taken on it.

He further reported the following actions taken by the Budget, Audit and Legislative Relationships Committee:

(a) Acceptance of Gifts, as follows:

GIFTS

*Scholarships, Fellowships, Prizes and Awards*

Donor University of Minnesota Foundation  
 Amount \$17,000.00  
 Fund Mineral Industry Education Fund

Donor University of Minnesota Foundation  
 Amount \$8,200.00  
 Fund Corporate Fellowship — IT

*Miscellaneous*

Donor University of Minnesota Foundation  
 Amount \$30,000.00  
 Fund Medical Program — UMD

Donor University of Minnesota Foundation  
 Amount \$22,400.00  
 Fund Arboretum Land Acquisition

Donor University of Minnesota Foundation  
 Amount \$12,000.00  
 Fund Teacher Education Program — UMD

Donor Ralph Rapson and Associates, Inc.  
 Amount \$5,000.00  
 Fund Ralph Rapson and Associates, Architectural Education Fund  
 Purpose To establish an endowment for support of the activities of the School of Architecture and Landscape Architecture

The University Libraries has received various books and periodicals from the Estate of Harriett Evans.

Total \$94,600.00

GIFTS, GRANTS, AWARDS, ETC.\* — MAY, 1972

Under \$5000 each:	Number	Amount
For scholarships, fellowships, etc. ....	39	\$16,701
For scholarships, fellowships, etc. UMD .....	6	1,570
For research — medical .....	187	8,077
For research — other .....	1	1,000
For awards, honors, etc. ....	14	6,095
Totals .....	247	\$33,443

\* As reported to the Office of Development by other departments

GIFTS TO THE UNIVERSITY OF MINNESOTA  
 SUMMARY REPORT

(As reported to the Development Office)

	1972 May	1971 May	Year to date 7/1/71- 5/31/72	Year to date 7/1/70- 5/31/71
Under \$5000 .....	\$33,443	\$40,746	\$786,142	\$819,497
Over \$5000 .....	77,207	114,682	3,339,322	2,401,781
Alumni Office .....	16,812	34,371	280,933	210,303
Gift Records .....	19,262	10,403	203,042	174,628
	\$146,724	\$200,202	\$4,609,439	\$3,606,209

(b) Approval of Contracts and Grant Awards as follows:

CONTRACTS AND GRANTS

*State of Minnesota*

Commission on Alcohol Problems, subcontract on DOT-HS-048-1-064, "Hennepin County Safety Action Program," for the period June 1, 1971 through December 31, 1974, under the direction of Professor William Hoffman, Continuing Education in Social Work — \$407,280.00

Department of Education, Project No. 1-C(A)-72, "Minnesota Research Coordinating Unit for Vocational Education" for the period July 1, 1972 through June 30, 1973, under the direction of Professor Jerome Moss, Research Coordinating Unit for Vocational Education — \$108,670.00

Department of Education, Project No. 1-C-73, "Vocational Follow-Up Project," for the period July 1, 1972 through June 30, 1973, under the direction of Professor David J. Pucel, Department of Industrial Education — \$100,000.00

*Northlands Regional Medical Program, Inc.*

NRMP-5-C03-RM-00021-04, Continuation, "Continuing Medical Education," for the period April 1, 1972 through April 30, 1973, under the direction of Dr. William Fifer, Medical Sciences — \$174,541.00

*U.S. Agency for International Development, Department of State*

Contract No. AID/csd-3608, "International Program for Applied Fertility Research," for the period May, 1972 through June, 1975, under the direction of Dr. John Sciarra, Department of Obstetrics and Gynecology — \$3,349,523.00

*U.S. Atomic Energy Commission*

Contract No. AT(11-1)-1265, Modification No. 13, "Experimental Nuclear Physics," for the period January, 1972 through December, 1972, under the direction of Professor J. M. Blair, Department of Physics — \$676,000.00

Contract No. AT(11-1)-1764, Modification No. 4, "High Energy Physics," for the period January 1, 1972 through December 31, 1972, under the direction of Professor S. G. Gasiorowicz, Department of Physics — \$270,000.00

*U.S. Office of Education*

Contract No. OEG-32-33-0402-6021, Revision No. 8, "Educational and Behavioral Sequelae of Prenatal Conditions," for the period through June 15, 1973, under the direction of Professor Rosalyn Rubin, Department of Special Education — \$143,815.00

Contract No. OEG-5-72-0054(453), "Upward Bound: Indian Project," for the period May, 1972 through June, 1973, under the direction of Gene Eckstein, Director, Indian Upward Bound — \$139,700.00

Contract No. OEG-0-9-336005-2452, "Leadership Development Institute," for the period August 31, 1972 through July 31, 1973, under the direction of Professor Maynard C. Reynolds, Department of Special Education — \$230,879.00

Contract No. OEG-0-71-1086(725), "Preparation of Administrators for Schools Serving Indian Children," for the period June 14, 1971 through August 31, 1972, under the direction of Professor Charles Sederberg, Bureau of Field Studies and Surveys — \$118,220.00

*U.S. National Aeronautics and Space Administration*

Contract No. NAS-8-27977, "Cerenkov Portion of HEAO Program," for the period May, 1972 through March, 1977, under the direction of Professor C. J. Waddington, Department of Physics — \$777,985.00

Contract No. NAS-1-11676, "Fabrication, Testing, and Calibration of Flight Mass Spectrometers for Dual Air Density Project," for the period June, 1972 through November, 1974, under the direction of Professor A. O. C. Nier, Department of Physics — \$455,669.00

Contract No. NGL-24-005-160, "Environmental Microbiology as Related to Planetary Quarantine," for the period June, 1972 through May, 1975, under the direction of Professor I. J. Pflug, School of Public Health — \$200,000.00

*U.S. Navy*

Contract No. N00014-68-A-0141-0001, "Heat Transfer Problems in Advanced Gas Turbines for Naval Applications," Modification No. 8, for the period September, 1972 through August, 1975, under the direction of Professor E. R. G. Eckert, Department of Mechanical Engineering — \$100,000.00

*U.S. Public Health Service*

Grant No. 5 D08 PE00109-03, Continuation, "Health Professions Special Project Grant Program," for the period July 1, 1972 through June 30, 1973, under the direction of Dean H. Mead Cavert, Medical School — \$1,804,870.00

Grant No. 2 P11 GM15477-06, "Drug Metabolism and Biochemical Pharmacology," for the period June 1, 1972 through May 31, 1973, under the direction of Dr. Gilbert J. Mannering, Department of Pharmacology — \$470,251.00

Contract No. NIH-NCI-E-71-2261, "Study of Tumor Viruses in Immunological Deficiency Diseases in Man," for the period May 13, 1972 through May 12, 1973, under the direction of Dr. Robert A. Good, Department of Pathology — \$280,124.00

Grant No. 5 D08 PE01146-04, "Health Professions Special Project Grant Program," for the period July 1, 1972 through June 30, 1973, under the direction of Dr. Erwin Schaffer, School of Dentistry — \$277,000.00

Grant No. 5 T01 GM01117-10, "Pharmacology and Toxicology," for the period July 1, 1972 through June 30, 1973, under the direction of Dr. Jack W. Miller, Department of Pharmacology — \$214,518.00

Contract No. PH-43-NINDS-68-9, "Continue Research in Pregnancy Factors and Resultant Child Outcome," for the period July 1, 1972 through June 30, 1973, under the direction of Dr. John A. Anderson, Department of Pediatrics — \$188,145.00

Grant No. 2 T01 HL05222-16, "Multi-Departmental," for the period July 1, 1972 through June 30, 1973, under the direction of Dr. Robert A. Good, Department of Pathology — \$182,800.00

Grant No. 5 T01 MH05039-26, "Clinical Psychology," for the period July 1, 1972 through June 30, 1975, under the direction of Professor Harold L. Williams, Department of Psychology — \$177,384.00

Grant No. 5 R10 MH05106-11, "Early Clinical Drug Evaluation Unit," for the period May 1, 1972 through April 30, 1974, under the direction of Professor Bugtrum C. Schiele, Department of Psychiatry — \$160,946.00

Grant No. 5 D10 NU 00586-02, "Post Baccalaureate Education Program for Nurses in Ambulatory Child Health Care," for the period June 1, 1972 through May 31, 1976, under the direction of Alma G. Sparrow, Director, Public Health Nursing — \$159,593.00

Grant No. 5 R01 EY00202-14, "Movement of Water and Solutes Across Ocular Barriers," for the period April 1, 1972 through March 31, 1973, under the direction of Dr. John E. Harris, Department of Ophthalmology — \$158,244.00

Grant No. 5 T01 HD00098-08, "Center for Research in Human Learning," for the period July 1, 1972 through June 30, 1973, under the direction of Professor James J. Jenkins, Department of Psychology and Center for Research in Human Learning — \$149,202.00

Grant No. 5 A03 AH00508-07, "General Purpose Traineeship Grant," for the period July 16, 1972 through July 15, 1976, under the direction of Dean Lee D. Stauffer, School of Public Health — \$146,511.00

Grant No. 5 T01 HD00053-13, "Training Program in Research Pediatrics," for the period July 1, 1972 through June 30, 1975, under the direction of Dr. Lewis W. Wannamaker, Department of Pediatrics — \$144,569.00

Grant No. 5 T01 MH05042-26, "Psychiatry — Basic Residency," for the period July 1, 1972 through June 30, 1974, under the direction of Professor William Hausman, Department of Psychiatry — \$141,257.00

Grant No. 5 P01 HD05027-03, "Research in Developmental Psychology," for the period June 1, 1972 through May 31, 1975, under the direction of Professor Herbert L. Pick, Jr., Institute of Child Development — \$137,952.00

Grant No. 2 T01 MH08565-09, "Research Training — Biological Sciences," for the period July 1, 1972 through June 30, 1977, under the direction of Professor Travis Thompson, Department of Psychiatry — \$133,300.00

Grant No. 5 T01 CA05005-16, "Training Program in Cancer Research," for the period July 1, 1972 through June 30, 1976, under the direction of Dr. John S. Najarian, Department of Surgery — \$132,703.00

Grant No. 5 A11 NU00027-16, "Professional Nurse Traineeship Program — Long Term," for the period September 1, 1972 through August 31, 1975, under the direction of Dean Isabel Harris, School of Nursing — \$127,618.00

Grant No. 2 T01 GM01779-06, "Vertebrate Behavior and Ecology," for the period July 1, 1972 through June 30, 1977, under the direction of Professor John R. Tester, Department of Ecology and Behavioral Biology — \$123,258.00

Grant No. 5 T01 MH05041-26, "Graduate Psychiatric Nursing," for the period July 1, 1972 through June 30, 1976, under the direction of Dean Isabel Harris, School of Nursing — \$119,258.00

Grant No. 1 T01 MH13153-01, "Social Science Research Training," for the period July 1, 1972 through June 30, 1977, under the direction of Professor John E. Brandl, School of Public Affairs — \$115,217.00

Grant No. 5 T01 AI00292-13, "Immunobiology, Clinical Immunobiology and Immunopathology," for the period July 1, 1972 through June 30, 1975, under the direction of Dr. Robert A. Good, Department of Pathology — \$112,891.00

Grant No. 5 T01 HL05144-16, "Graduate Cardiovascular Training," for the period July 1, 1972 through June 30, 1975, under the direction of Dr. John S. Najarian, Department of Surgery — \$112,516.00

Grant No. 5 T01 OH00135-02, "Occupational Health," for the period

July 1, 1972 through June 30, 1974, under the direction of Professor Knowlton J. Caplan, Department of Environmental Health — \$108,589.00

Grant No. 5 T01 MH06669-15, "School Psychology," for the period July 1, 1972 through June 30, 1974, under the direction of Professor Marian D. Hall, Department of Psychology — \$108,010.00

Grant No. 5 R01 A109527-08, "Prospective Study of Skin Infections and Nephritis," for the period June 1, 1972 through May 31, 1975, under the direction of Dr. Lewis W. Wannamaker, Department of Pediatrics — \$104,414.00

Total amount of awards listed on the Board of Regents dockets dated July, 1969-70 — \$8,737,329.00

Total amount of awards listed on the Board of Regents dockets dated July, 1970-71 — \$5,661,242.00

Total amount of awards listed on the Board of Regents dockets dated July, 1971-72 — \$9,611,516.00

Total amount of awards listed on the Board of Regents dockets dated July, 1972-73 — \$19,876,397.00

(c) Approval of Applications for Contracts and Grants, as follows:

APPLICATIONS FOR CONTRACTS AND GRANTS

*U.S. Public Health Service*

"Social Science Research Training" for the period July 1, 1972 through June 30, 1977 on behalf of Professor John E. Brandl, School of Public Affairs — \$970,122.00

*U.S. Public Health Service*

Continuation of "General Clinical Research Center" for the period October 1, 1972 through September 30, 1973 on behalf of Dr. Robert A. Ulstrom and Dr. Frederick C. Goetz, Department of Pediatrics — \$606,932.00

*National Aeronautics and Space Administration*

"Fabrication, Testing, and Calibration of Flight Mass Spectrometers for Dual Air Density Project" for the period June 16, 1972 through November, 1974 on behalf of Professor A. O. C. Nier, Department of Physics — \$455,669.00

*U.S. Public Health Service*

Continuation of "Formula Grants to Schools of Public Health" for the period July 1, 1972 through June 30, 1973 on behalf of Dean Lee D. Stauffer, School of Public Health — \$386,000.00

*U.S. Public Health Service*

"Nursing Shortage and Incentive Program" for the period July 1, 1972 through December 31, 1973 on behalf of Professor Mario F. Bognanno, Department of Industrial Relations — \$377,860.00

*National Science Foundation*

“Design Characteristics of Near Surface Rock Formations for Underground Construction for Urban Facilities” for the period July 1, 1972 through June 30, 1974 on behalf of Professor Donald H. Yardley, Department of Civil and Mineral Engineering — \$367,170.00

*U.S. Public Health Service*

“Enzyme Replacement in Genetic Diseases” for the period January 1, 1973 through December 31, 1973 on behalf of Dr. William Krivit, Department of Pediatrics — \$319,752.00

*U.S. Air Force*

“Chronobiology and Aviation” for the period July 1, 1972 through June 30, 1975 on behalf of Dr. Franz Halberg, Department of Pathology — \$265,941.00

*National Aeronautics and Space Administration*

Continuation of “Research Program in Astrophysics, Plasma Wave Interactions and Energetic Particles in the Magnetosphere and Space” for the period July 1, 1972 through June 30, 1973 on behalf of Professor J. R. Winckler, Professor E. P. Ney, and Professor P. J. Kellogg, Department of Physics — \$242,825.00

*U.S. Office of Education*

“Research and Development of a Computer Curriculum for the Humanities” for the period January 1, 1973 through December 31, 1975 on behalf of Professor J. A. Leavitt, Professor A. R. Hanson, and Professor K. Nash, Department of Studio Art — \$230,991.00

*U.S. Public Health Service*

Continuation of “Problem Solving Behavior of Family Groups” for the period September 1, 1972 through August 31, 1973 on behalf of Professor Reuben Hill, Department of Sociology and Family Study Center — \$221,616.00

*U.S. Navy*

Renewal of “Comparative Physiologic Rhythm Evaluation” for the period September 16, 1972 through September 15, 1976 on behalf of Dr. Franz Halberg, Department of Pathology — \$206,551.00

*U.S. Public Health Service*

“Graduate Training in Mental Health Administration” for the period July 1, 1973 through June 30, 1974 on behalf of Professor John R. Malban, Department of Psychiatry — \$199,923.00

*Mayo Foundation*

“Analysis of the Maximal Expiratory Flow-Volume Curve Based on Analytical Model of Lung Mechanics” for the period July 1, 1972 through June 30, 1975 on behalf of Professor Theodore Wilson, Department of Aerospace Engineering and Mechanics — \$189,300.00

*National Aeronautics and Space Administration*

Continuation of "A Study of Particle Acceleration Mechanisms and the Dynamics of the Outer Trapping Region by Observations at Synchronous Orbit for ATS-F" for the period May 24, 1972 through May 23, 1976 on behalf of Professor John R. Winckler, Department of Physics and Astronomy — \$179,993.00

*National Science Foundation*

"Undergraduate Curriculum Improvement" for the period August 1, 1972 through July 31, 1976 on behalf of Professor Harold S. Swofford, Jr., Department of Chemistry — \$160,786.00

*American Chemical Society*

"Undergraduate Curriculum Improvement" for the period August 1, 1972 through July 31, 1976 on behalf of Professor Harold S. Swofford, Jr., Department of Chemistry — \$154,604.00

*U.S. Public Health Service*

"Clinical and Research Training in Pediatric Cardiology" for the period July 1, 1973 through June 30, 1974 on behalf of Dr. Russell V. Lucas, Department of Pediatrics — \$147,943.00

*U.S. Public Health Service*

Renewal of "Third National Cancer Survey" for the period September 1, 1972 through August 31, 1973 on behalf of Dr. Leonard M. Schuman, Department of Epidemiology — \$141,795.00

*Esso Education Foundation*

"Undergraduate Curriculum Improvement" for the period August 1, 1972 through July 31, 1976 on behalf of Professor Harold S. Swofford, Jr., Department of Chemistry — \$140,529.00

*U.S. Public Health Service*

"Chemical Dependency Counseling Program" for the period October 1, 1972 through September 30, 1973 on behalf of Professor Robert W. Swanke, School of Public Health — \$136,948.00

*U.S. Public Health Service*

"Hereditary Defects in Teeth and Bone" for the period January 1, 1973 through December 31, 1973 on behalf of Dr. Carl J. Witkop, School of Dentistry — \$133,103.00

*U.S. Office of Naval Research*

Continuation of "An Experimental Program to Measure Some of the Parameters Essential to an Evaluation of the Hazards Due to Radiations in Space" for the period September 1, 1972 through August 31, 1973 on behalf of Professor C. J. Waddington, Department of Physics — \$120,000.00

*National Science Foundation*

"Sterigma Formation and Basidiospore Initiation in *Coprinus lagopus*: The Role of the Golgi Apparatus and Microtubules" for the period September 15, 1972 through September 15, 1975 on behalf of Professor David McLaughlin, Department of Botany — \$118,625.00



*U.S. Public Health Service*

"Medical Genetics," for the period July 1, 1973 through June 30, 1974 on behalf of Dr. Jorge J. Yunis, Department of Laboratory Medicine — \$112,967.00

*U.S. Public Health Service*

"Technical Assistance for Family Planning," for the period July 1, 1972 through June 30, 1973 on behalf of Dr. Harry Foreman, Department of Obstetrics and Gynecology — \$108,394.00

*National Science Foundation*

Renewal of "Acid-Base Equilibria in Aprotic Solvents" for the period January 1, 1973 through December 31, 1975 on behalf of Professor Izaak Kolthoff, Department of Chemistry — \$104,645.00

*U.S. Public Health Service*

"Isolation and Transplantation of Pancreatic Islets" for the period January 1, 1973 through December 31, 1974 on behalf of Dr. John S. Najarian, Department of Surgery — \$102,878.00

*The Bush Foundation*

"Bridging the Gap," for the period July 1, 1972 through June 30, 1975 on behalf of Professor David Larrabee, Office of Academic Affairs, University of Minnesota, Crookston — \$100,121.00

*State of Minnesota, Department of Education*

Continuation of "Vocational Follow-up Project" for the period July, 1972 through June, 1973 on behalf of Professor David J. Pucel, Department of Industrial Education — \$100,000.00

Total amount of applications listed on the Board of Regents dockets dated July, 1969-70 — \$8,327,633.00

Total amount of applications listed on the Board of Regents dockets dated July, 1970-71 — \$3,855,296.00

Total amount of applications listed on the Board of Regents dockets dated July, 1971-72 — \$8,583,794.00

Total amount of applications listed on the Board of Regents dockets dated July, 1972-73 — \$12,111,557.00

(d) Approval of the 1972-73 budget for the University.

Regent Yngve further reported that the committee had received a report from the Office of Sponsored Programs relative to awards from federal, state and private agencies for carrying out research and training projects for the University of Minnesota, and requested that a more detailed report be sent to the Regents in the future relative to this item. The committee also received a copy of a schedule of budget activity for the preparation of the legislative request and recommendations on the 1973-75 legislative request relative to administrative and service units. These items were brought to the committee for information only.

A motion was made and seconded to approve the recommendations of the Budget, Audit and Legislative Relationships Committee. The motion was unanimously passed.

Committee minutes and documentation are filed supplement to the minutes, page 20,922.

At this point, Regent Gainey requested that a resolution be drawn expressing the appreciation of the Board of Regents to all faculty, staff, students, and administrators for the tremendous job they all did in the retrenchment and reallocation process for the University.

The following resolution was seconded and unanimously passed:

*Be it resolved*, That the Minutes of the Board duly record that the Regents express their appreciation and commend the faculty, staff, students and central administration officers for unswerving and diligent efforts during the past academic year to implement the budget retrenchment and reallocation procedure establishing a re-orientation of priorities, and that a copy of this resolution be circulated generally.

Regent Andersen, in the absence of Regent Sherburne, Chairman of the Educational Policy and Long-Range Planning Committee, presented the following recommendations for Board approval:

- (a) Approve in principle a television broadcasting policy statement presented to the committee with an amendment to delete the first line, and to extract from this statement a policy to be used by the University for television broadcasting;
- (b) Approve a curriculum proposal for an Associate Degree in Vocational Teacher Education.

Regent Andersen further reported that the committee had received an item for consideration relative to the regulations for use of textbooks and mimeographed materials authored by University faculty. After considerable discussion, it was the consensus of the committee to turn this item over for review by the committee studying conflict of interest within the University. He also reported that the committee had received two constitutions, one for the University Libraries, Twin Cities Campus, and the other for the College of Biological Sciences, and it was the recommendation of the committee to defer action on these items to a later date pending further review by the Regents.

A motion was made, seconded and passed approving the recommendations of the Educational Policy and Long-Range Planning Committee.

Committee minutes and documentation are filed supplement to the minutes, page 20,923.

Regent Cina, Chairman of the Faculty, Staff, Student and Public Relationships Committee, reported the following items for action:

- (a) Approve the routine personnel actions, including the names submitted to the Faculty, Staff, Student and Public Relationships Committee by Vice President Shepherd, as reported in the committee minutes;
- (b) Approve the non-campus service requests as follows:

#### NONCAMPUS SERVICE REQUESTS

##### *Institute of Agriculture*

- W. Keith Bryant, Professor, Agricultural and Applied Economics — Consultant services for Institute for Research on Poverty, University of Wisconsin. From June 1972 to September 1972. Estimated time involved: approximately 4 days per month off campus.
- Walter L. Fishel, Assistant Professor, Agricultural and Applied Economics — Consultant services for American Institute of Nutrition. From July 1972 to June 1973. Estimated time involved: average 2 days for each of 5 sessions on campus, and 3 days at 5 different times over the period off campus.
- John S. Hoyt, Jr., Professor, Agricultural and Applied Economics — Consultant services for KTCA and MET Network. From June 13, 1972 to December 6, 1972. Estimated time involved: ½ day per month off campus.
- John S. Hoyt, Jr., Professor, Agricultural and Applied Economics — Consultant services for State Planning Agency, Office of the Governor. From present to December 1972. Estimated time involved: 1 day per month on campus and 2 days per month off campus.
- David M. Nelson, Assistant Professor, Agricultural Extension Service — Consultant services for State Planning Agency, Office of the Governor. From present to December 1972. Estimated time involved: 1 day per month on campus and 2 days per month off campus.
- Wallace W. Nelson, Professor and Superintendent, Southwest Experiment Station — Consultant services for Callaghan and Wendland Law Firm. From June or July, 1972 to indefinite. Estimated time involved: 2 or 3 days per month off campus.

##### *Institute of Technology*

- Richard P. Halverson, Associate Professor, Electrical Engineering — Consultant services for Dataflo Corporation. From January 15, 1972 to present. Estimated time involved: no University time involved.
- Russell K. Hobbie, Professor and Associate Chairman, School of Physics — Consultant services for Lufkin Medical Laboratories. From July 1, 1972 to June 30, 1973. Estimated time involved: 1-2 hours per week off campus.

G. K. Wehner, Professor, Electrical Engineering — Consultant services for Honeywell, Inc. From January 1, 1972 to December 21, 1972. Estimated time involved: 4 days per month both on and off campus.

#### *College of Forestry*

Douglas J. Gerrard, Associate Professor, Resource Development — Consultant services for Ralph H. Olson, Consulting Forester. From June 1, 1972 to January 1, 1973. Estimated time involved: no more than one working day per month — principally evenings and weekends.

Joseph J. Ulliman, Assistant Professor, Forest Resources Development — Consultant services for Ralph H. Olson, Consulting Forester. From June 1972 to December 1973. Estimated time involved: ½ day per month on campus and a total time of two days off campus.

#### *Health Sciences*

Irving J. Pflug, Professor, School of Public Health — Consultant services for Pillsbury Co. From June 1, 1972 to unknown. Estimated time involved: .5 days per month off campus.

Irving J. Pflug, Professor, School of Public Health — Consultant services for American Institute of Biological Sciences. From June 1, 1972 to unknown. Estimated time involved: 6 days per year off campus.

Burtrum C. Schiele, M.D., Professor, Psychiatry — Consultant services for Food and Drug Administration. From March 28, 1972 to January 1973. Estimated time involved: 4-5 days per year off campus.

William R. Swaim, M.D., Medicine and Laboratory Medicine — Consultant services for Kormed Inc. From May 10, 1972 to indefinite. Estimated time involved: one evening per month off campus.

#### *College of Veterinary Medicine*

Thomas F. Fletcher, Associate Professor, Veterinary Anatomy — Consultant services for Cargill, Inc. From June 1, 1972 to September 1, 1972. Estimated time involved: 1 day per month, estimated for the three month period, on campus, and ½ day per month off campus.

#### *University of Minnesota, Crookston*

Marvin Bachmeier, Instructor, Administration — Consultant services for University of North Dakota. From June 11, 1972 to June 17, 1972. Estimated time involved: 6 days.

#### *University of Minnesota, Duluth*

Richard O. Sielaff, Professor, Business Administration — Consultant services for J.F.P. and Associates, Inc. From June 26, 1972 to indefinite. Estimated time involved: 4 days per month off campus.

- (c) Approve the list of promotions recommended by the Academic Vice President and the President, as presented to the committee;

- (d) Approve the list of faculty salary adjustments at a level above the guidelines as presented to the committee by Vice President Shepherd;
- (e) Approve the following Policy on Business Enterprises:

#### POLICY ON BUSINESS ENTERPRISES

The Board of Regents, aware of its responsibility for all business enterprises, services and activities within the University, adopts as a general philosophy the following policy on such activities for the University of Minnesota:

The Board of Regents requires that all business enterprises, services and activities conducted within the University shall be operated by the University except as outlined as follows:

1. The University may, under contract, lease, sub-lease or secure management services for its business enterprises.
2. The University may authorize the operation of business enterprises, services and activities to registered student groups using the following guidelines:
  - a. Priority will be given to registered organizations which are broadly representative of campus students or a large subsection thereof (e.g., student government, union boards, college boards); other registered student organizations shall be considered on the basis of the manner in which their enterprise would significantly benefit the campus.
  - b. The venture is complementary to the academic environment and compatible with overall University policy. The benefits of the venture must be demonstrable. Appeals concerning questions of operational procedure, products sold, and disposition of excess funds will be reviewed by the appropriate assembly committee on student affairs.
  - c. Adequate financial resources are available and evidence of on-going commitment to the venture demonstrated.
  - d. Reasonable standards be followed regarding employment, cleanliness, safety and financial accountability, which comply with city, state, and federal regulations.
  - e. Prior to commencement of business, agreement must be arrived at between the administration and the student organizations as to the method of financial accountability according to the usual standards of good business practice.

All business enterprises, services and activities, whether University operated or student operated, shall provide opportunities for University community review and guidance through established boards and committees.

The Board of Regents is aware of a variety of short-term, fund-raising projects by student organizations which are not expressly provided for in this policy. Control of these is the immediate responsibility of the Student Affairs officers and the Assembly Committees on Student Affairs on each campus of the University.

## Administration of Policy

Under this policy, the Vice President for Finance, Planning and Operations shall have authority to designate which business enterprises, services and activities shall be provided by the University on the Twin Cities Campus of the University and in consultation with the Provost of any campus shall so designate University-operated enterprises on a campus.

The Vice President for Finance, Planning and Operations, in consultation with the Vice President of Student Affairs and in consultation with the appropriate campus Provost, where applicable, shall approve the operation of business enterprises, services and activities by registered student groups within the guidelines as established by this policy. (Section 2)

### (f) Approve the following Civil Service Rules changes:

#### CHANGES IN RULE 13, COLLECTIVE BARGAINING

(Additions are underlined and deletions  
are crossed out)

- 13.1 ~~Determination of a Formal (Authorized Sole Bargaining) Representative Collective Bargaining Relationships~~
- 13.11 ~~The majority of employees in any appropriate unit may select a formal (authorized sole bargaining) representative, which may be a union or other bargaining organization, as the formal (authorized sole bargaining) representative for that unit in all matters relating to wages, hours, and other conditions of employment. Collective bargaining relationships between the University of Minnesota and its Civil Service employees, except Civil Service employees of University Hospitals, shall be conducted in accordance with the Public Employment Labor Relations Act of 1971.~~  
Contracts or memoranda of agreement shall take the form either of agreements to propose amendments to the University Civil Service Rules and/or the Civil Service Compensation Plan, or the form of work rules agreements covering only local bargaining unit issues within the framework of the policies established by the University Civil Service Rules. Should any provisions of any memorandum of agreement entered into by University of Minnesota representatives conflict with the University Civil Service Rules now in force or as amended in the future, the provisions of the University Civil Service Rules shall prevail; except that any amendment made to the Civil Service Rules after an agreement has been signed shall not nullify any provision of such an agreement until it is renegotiated or renewed, whichever comes first. However, when good faith bargaining produces agreement on proposals for change in the University Civil Service Rules, or produces tentative agreement clauses that are in conflict with the Rules, the Director shall recommend appropriate amendments to the Rules in accordance with the procedures outlined in Rule 1.2.
- 13.12 ~~A formal (authorized sole bargaining) representative for units other than in the University Hospitals will be determined and recognized in accordance with the provisions of the Minnesota Public Employees' Act. In the University Hospitals, such formal (authorized sole bargaining) representative will be determined and recognized in accordance with the State Labor Relations Act. Appropriate bargaining units and exclusive representatives will be determined in University Hospitals in accordance with the State Labor Relations Act.~~
- 13.13 ~~Bargaining units shall be as large as possible, in order to simplify the processes of representation and negotiation. A minimally appropriate bargaining unit shall be all of the employee in one or more classifications of the position classification plan of the University of Minnesota Civil Service, except that:~~  
Appropriate units for bargaining representation shall be determined as specified in the Public Employment Labor Relations Act of 1971. In order to simplify the process of representation and negotiation, the University will propose that appropriate units be defined as large as feasible.

- ~~13.131 Major geographical divisions may be separated for purposes of determining units on a temporary basis until University-wide units can be established.~~
- ~~13.102 University Hospitals may be separated for purposes of determining units.~~
- ~~13.133 Employees in supervisory positions, as determined by the Director, shall not be included in bargaining units with non-supervisory employees but may, within appropriate groups of classifications, be deemed separate bargaining units.~~
- ~~13.104 Employees in professional classifications of work, as determined by the Director, may be covered from otherwise suitable units to form separate bargaining units.~~
- ~~13.14 In a unit where a formal (authorized sole bargaining) representative has been recognized by the University, no change in that representative shall be made between July 1 of an even numbered year and July 1 of the succeeding odd numbered year.~~
- ~~13.2 Negotiation and Representation~~
- ~~13.21 A formal (authorized sole bargaining) representative of a unit is authorized to represent that unit and all of the employees therein in all matters of wages, hours, and other conditions of employment, except as provided in Rule 13.22. Representation in amendment of Civil Service Rules is covered in Rules 1.21 and 1.23, in changes in the compensation plan by Rules 5.13 and 5.23, in grievance matters by Rule 17.~~
- ~~13.22 An employee in a unit which has a formal (authorized sole bargaining) representative may represent himself in grievance matters and shall have the right to discuss with appropriate University officials the terms of his employment and his working conditions, but no individual agreement may be made which will violate the terms of any agreement reached by negotiation with the group of which he is a part.~~
- ~~13.23 In the absence of a formal (authorized sole bargaining) representative for a unit of which he is a part, an employee may be represented by anyone he chooses, which representative may be a union or other bargaining organization.~~
- ~~13.24 Wherever there is a formal (authorized sole bargaining) representative for an appropriate bargaining unit, any person who is not a member of the organization representing such bargaining unit shall have the right to representation by the formal bargaining organization in the same manner as bargaining organization members.~~
- ~~13.3 Membership in Unions or Other Bargaining Organizations~~
- ~~13.31 An employee shall be free to join any union or bargaining organization, but the right to work at the University cannot be dependent on membership or non-membership in any union or other bargaining organization.~~
- ~~13.32 There shall be no intimidation or coercion of an employee by the University, or by another employee, or by a union or other bargaining organization to join or to refrain from joining a union, or to continue or discontinue membership therein, or to designate or to refuse to designate a union or other bargaining organization as a representative of such employee.~~
- ~~13.33 Payroll deduction of union or bargaining organization dues shall be provided for all members requesting it on forms specified by the University and furnished by the bargaining organizations to their members. Any employee may cancel such arrangement at any time by written request to the Controller, University of Minnesota.~~
- ~~13.4~~
- ~~13.2 General~~
- ~~13.41~~
- ~~13.21~~ If an employee is designated by a union or other bargaining organization to attend a convention or to serve in any other capacity on official union or bargaining organization duties, arrangements for that purpose shall be made between the director and the union or bargaining organization.
- ~~13.42~~
- ~~13.22~~ A union or other bargaining organization representing employees properly certified exclusive bargaining representative may designate one or more stewards

or other officials to act for it in the handling of grievances. If stewards or other officials are designated, the ~~union or other exclusive bargaining organization~~ representative shall report their names in writing to the Director and the heads of departments in which such stewards or other officials are located. Such stewards or other officials who are University employees shall transact no union or other bargaining organization business other than grievance ~~handling~~ processing during working hours, and grievance processing shall be conducted in such a way as to minimize interference with work in progress.

~~13.43~~

13.23

Upon the request of ~~the employee~~ exclusive bargaining representatives, supervisors, administrators, or an individual employee, not a member of an exclusive bargaining unit, discussions of employment conditions shall take place at mutually agreeable times and places. A representative of the Department of Civil Service Personnel shall be present, if requested by any party to such discussion or if deemed advisable by the Director.

~~13.44~~

13.24

Unions or other bargaining organizations may be permitted to post notices of official meetings on University bulletin boards upon written request to the Director. Such request shall specify content and proposed location of notices. Written approval of posting must be received from the Director before posting may take place.

Certified exclusive bargaining representatives may arrange with the Director designated bulletin board locations for posting of notices of official meetings.

#### CHANGES IN RULE 15, SENIORITY, SEPARATION, REINSTATEMENT, AND REEMPLOYMENT

(Additions are underlined and deletions  
are crossed out)

15.24 Names of Laid-off Employees to be Placed on Layoff Lists

15.241 Employees on permanent Civil Service appointments who have successfully completed probationary employment and who are laid off because of lack of work or funds or abolition of position shall, upon request to the Director, be placed on a layoff list for the class and the primary work section from which the layoff took place and shall be considered for reemployment in accordance with Rule 6.3. Names shall be placed on the layoff list in the order of seniority by class within the primary work section. Consideration for reemployment from the primary work section layoff list shall be in order of such seniority ranking.

15.242 Seniority of a former employee who is reemployed from a layoff list shall begin on the date of reemployment in the University service. In the event reemployment is in the same primary work section in which he was previously employed, the seniority at the time of termination shall be restored.

15.243 When a former employee is reemployed from a layoff list, unused sick leave and time accumulated toward eligibility for vacation allowance based on years of service shall be restored, effective on the date of reemployment.

15.244 An employee's name shall remain on the layoff list for a period not to exceed one year unless the employee has returned to work at the University within that time. If an employee on a primary work section layoff list is offered reemployment in the same class of work as at the time of layoff and does not accept reemployment, his name shall be taken off the layoff list.

15.245 An employee who has exhausted his rights on a primary work section layoff list shall be considered as having resigned in good standing.

15.25 Employees who have successfully completed probationary employment and who are laid off because of lack of work or funds or abolition of a position shall, upon request to the Director, be placed on a University-wide layoff list and shall be hired in vacant positions, for which they have been certified and have demonstrated a likelihood of success, ahead of all other applicants except as provided in Rule 6.311. Consideration for reemployment from the University-wide layoff list need not necessarily be in the order of seniority in a classification.



15.251 An employee's name shall remain on the University-wide layoff list for a period not to exceed one year unless the employee has returned to work at the University within that time. An employee who has exhausted his rights on a University-wide layoff list shall be considered as having resigned in good standing.

- (g) Approve the establishment of a Civil Service Council and approve the following Constitution for that Council:

*University of Minnesota Civil Service Council*

CONSTITUTION

PREAMBLE

Believing that the views of the University civil service staff should be considered when policy decisions are made, the Civil Service Council is established. Recognizing the University's commitment to Equal Opportunity, the Council shall work to insure the representation of all points of view of the civil service staff.

ARTICLE I. Name

The name of this organization shall be the CIVIL SERVICE COUNCIL of the University of Minnesota.

ARTICLE II. Objectives

The purpose of the Civil Service Council shall be to advise the appropriate officers of the Administration of the University of Minnesota and through them the Board of Regents on such matters as may be referred to it, or as the Council may initiate, or as the employees may request. The organization of the Civil Service Council shall in no way affect the right of University employees to belong to other organized groups of their choice, nor shall it preclude the functioning of such organizations.

In carrying out their objectives, the Civil Service Council shall provide a two-way medium for the exchange of information between the University and its employees relative to problems of mutual concern.

The Council shall not meet and negotiate on behalf of any employee or group of employees nor meet and confer with any employee or group of employees who are at the time designated as a member or part of a certified appropriate employee exclusive bargaining unit with an exclusive representative under the Public Employment Labor Relations Act of 1971.

ARTICLE III. Organization

SECTION 1. Representation

Representatives shall be elected to the Civil Service Council on the basis of Administrative Units. One representative shall be elected for each 100 staff members or portion thereof from administrative units with 20 employees or more. Units with fewer than 20 staff members shall choose the unit with which they want to be associated.

Units shall be determined by the University Personnel Officer after consultation and concurrence by the Advisory Committee of the Council.

SECTION 2. Election

All civil service employees who are eligible for vacation and sick leave accumulation shall be eligible to vote in the Civil Service Council election. Persons who have been on the payroll six months or more shall be eligible to serve on the Civil Service Council. Voting and eligibility lists shall be based upon the October 15 payroll—regular and miscellaneous.

- a. Each Dean, Director, or Provost shall be supplied with a list of eligible staff for his unit by Central Administration. It would be the responsibility of the appropriate Dean, Director, or Provost to call a meeting of civil service staff in his unit for the purpose of nominating persons to represent his unit. It would be the responsibility of his office to prepare a secret ballot and to conduct the election.
- b. Members shall be elected for a two year term. (In the first election, half shall have a one year term and half a two year term. Persons receiving the highest number of votes shall serve the two year term.) Members may not serve more than two consecutive terms.

- c. It is the responsibility of each Dean, Director, or Provost to notify Central Administration of persons elected, within five days after the election is held.
- d. All elections shall be held simultaneously by the various units on a date determined when the call is made to Deans, Directors, and Provosts. This date shall be between November 1 and 15 each year.
- e. Alternates shall be elected at the same time for a one year term. Number of alternates shall equal the number of council members from each unit. The alternates shall be those persons receiving the next highest number of votes in rank order.

#### SECTION 3. *Student Representation*

Ten student civil service employees (no minimum percent time requirement) shall be elected to membership in the Civil Service Council. These ten students shall elect one member to the Advisory Committee. (Election will be conducted by the Department of Civil Service Personnel.)

#### SECTION 4. *Officers*

The Civil Service Council shall elect from its membership a Chairman and an Advisory Committee of 11 (10 elected plus one student representative). The Chairman of the Council shall also preside over the Advisory Committee.

Such other officers shall be elected as the Civil Service Council shall determine.

#### SECTION 5. *Advisory Committee*

The Advisory Committee shall be established to conduct the business of the Council, to act as liaison between the Council and Central Administration, and to communicate Council actions to Central Administration. The Committee shall not be empowered to make decisions on matters of policy.

#### SECTION 6. *Committees*

The Council may appoint such committees as it may deem necessary and determine their responsibilities.

### ARTICLE IV. Meetings

#### SECTION 1. *Regular Meetings*

The Civil Service Council shall meet at least once each quarter and more often if required.

Meetings shall be open to all members of the University community unless an executive session is declared. Minutes and reports of open meetings will be made available to the entire Civil Service Community through their elected representatives.

#### SECTION 2. *Special Meetings*

Special meetings of the Council may be called by the Chairman with the advice of the Advisory Committee, or upon the request of ten percent of the members of the Council. The Advisory Committee shall call the Council into session within seven days.

#### SECTION 3. *Agenda*

Agendas of regular and special meetings of the Council shall be prepared by the Advisory Committee and shall be distributed to all members of the Council at least seven days before such meetings. Standing Committees and all members of the Council may submit business to the Advisory Committee for its consideration as agenda items. Copies of the agenda will be available to the entire Civil Service community.

#### SECTION 4. *Organizational Meeting*

The retiring Chairman shall call a meeting of the Council for purposes of organization within two weeks of notification of members elected.

#### SECTION 5. *Executive Sessions*

The Civil Service Council may by majority vote declare an executive session wherein only members of the Council and voting members of committees with business on the Council floor shall be present.

#### SECTION 6. *Quorum*

A simple majority of the membership of the Civil Service Council shall constitute a quorum.

#### SECTION 7. *Rules of Order*

Parliamentary authority shall be Robert's Rules of Order, Revised unless otherwise specified in this document.

#### ARTICLE V. Amendments

Amendments to the Constitution of the Civil Service Council may be proposed by an affirmative vote of two-thirds of those civil service staff members voting on such an amendment.

Ballots stating the proposed amendments must be mailed 30 days prior to the date of the annual election.

All amendments to the Constitution will become effective upon approval by the Board of Regents of the University of Minnesota.

- (h) Approve the appointment of ten (10) students as representatives to Regents' Committees, without vote, using the student membership of the Senate Consultative Committee to designate an all-student group whose membership would serve as a specific and precise input mechanism to the Regents and to Senate committees as well as to the Senate;
- (i) Approve a change in Hospital Administration Program tuition from \$278 for residents and \$641 for non-residents, to \$200 for residents and \$505 for non-residents. This change will equalize tuition rates for all Public Health students;
- (j) Approve the following Resolution:

*Resolved*, That Denis P. Burkitt, M.D., a member of the Royal College of Surgeons, Edinburgh, and a member of the Medical Research Council, London, England, physician, surgeon, missionary, geographic pathologist, and internationally renowned discoverer of African lymphoma, which bears his name, shall be designated as the Donald Church Balfour Visiting Professor of Medicine for 1972.”;
- (k) Approve the following change in tuition for the School of Dentistry:

From \$278 per quarter for residents, and \$641 per quarter for non-residents, to \$315 per quarter for residents and \$726 per quarter for non-residents;
- (l) Approve the following list of names submitted as members of the Board of Trustees for the Minnesota Arboretum Foundation:

Cecil March  
Robert J. Odegard  
Hugh G. S. Peacock  
Sherwood O. Berg  
Leon C. Snyder  
William King  
Mrs. Wallace Dayton (Mary Lee)  
Mrs. Edwin Dodge

A motion was made, seconded and unanimously passed approving the recommendations of the Faculty, Staff, Student and Public Relationships Committee.

Committee minutes and documentation are filed supplement to the minutes, page 20,924.

Regent Hughes, Chairman of the Health Sciences Committee, reported that the committee had heard a presentation on the SHARE Project and that it was the committee's recommendation to approve the Articles of Incorporation, in principle, and to grant to the persons named in the Articles discretionary authority to make modest changes, if any, that may be necessary to comply with such rules or regulations as the Internal Revenue Service may request in order to effect tax exempt status for the corporation.

A motion was made, seconded and unanimously passed approving the recommendations of the Health Sciences Committee.

Committee minutes and documentation are filed supplement to the minutes, page 20,925.

Regent Huffington, Chairman of the Physical Plant and Investments Committee, reported the following recommendations of the committee:

- (a) Approve the Report of Transactions covering Endowment Funds for the period May 13, 1972 through June 16, 1972;
- (b) Approve the Temporary Investments Report for the period May 23, 1972 through June 26, 1972;
- (c) Approve the following resolution on student aid funds:

*Be it resolved* that approval be granted to invest any unused balance of the previously authorized \$5,000,000 of University Endowment Funds or Temporary Funds in student loans guaranteed under the Federal Student Loan Program during the 1972-73 academic year."

Regent Rauenhorst refrained from voting on this issue.

- (d) Approve the following Resolution:

AUTHORIZING DULUTH STUDENT FACILITIES  
BONDS, SERIES E AND F

Whereas the Regents of the University of Minnesota (the "University"), a Minnesota public corporation, proposes to create an issue of bonds to be issued pursuant to the Indenture dated as of November 1, 1971 between the University and First Trust Company of Saint Paul, as Trustee, as heretofore supplemented and as supplemented by a Second Supplemental Indenture thereto, said bonds to provide funds to pay, in part, the cost of construction of new student apartments at the Duluth campus to house 312 students and provide associated facilities (said construction being hereinafter called the "Project");

Whereas there has been presented to this meeting, marked Exhibit A for identification and ordered filed with the records of the University, a copy of the proposed Second Supplemental Indenture dated as of July 1,

1972 between the University and First Trust Company of Saint Paul, as Trustee, (which Second Supplemental Indenture is supplemental to the Indenture dated as of November 1, 1971 between the University and said Trustee), providing for the creation and issuance of bonds to be known as the Regents of the University of Minnesota Duluth Student Facilities Bonds (hereinafter called the "Bonds") limited to the aggregate principal amount of \$2,300,000, consisting of two Series of the maximum principal amounts as follows: Series E, \$2,190,000, and Series F, \$110,000;

Whereas said Indenture permits the issuance of additional series of Bonds under certain conditions to finance construction or acquisition of additional housing, food service or student center facilities buildings at the Duluth campus;

Whereas there has been presented to this meeting, marked Exhibit B for identification and ordered filed with the records of the University, a copy of the form of proposed Grant Agreement between the University and the United States Government whereby the United States Government will agree to pay the University a debt service subsidy grant with respect to the Bonds of Series E.

Whereas the University proposes to sell the Bonds at public sale; now, therefore, be it

*Resolved by the Board of Regents of the University of Minnesota, That:*

1. The form, terms and provisions of the Second Supplemental Indenture presented to this meeting and of the Bonds as set forth in said Indenture and said Second Supplemental Indenture are hereby approved and the President or any Vice President is hereby authorized and empowered to execute, in the name and on behalf of the University and under its corporate seal attested by the Secretary, in such number of counterparts as the officer signing the same deems proper, a Second Supplemental Indenture in substantially the same form presented to this meeting, containing substantially the same terms and provisions thereof, with such changes and additions thereto as shall be approved by the officer signing the same, the execution thereof being conclusive evidence of such approval, and to acknowledge the same and to deliver the same to the Trustee.
2. The form of the Grant Agreement presented to this meeting is hereby approved and the President or any Vice President is hereby authorized and empowered to execute said Agreement in the name and on behalf of the University and under its corporate seal attested by the Secretary, and to deliver the same to the Department of Housing and Urban Development.
3. The University create an issue of Bonds to be known as the Regents of the University of Minnesota Duluth Student Facilities Bonds, Series E and F, to be issued under and pursuant to the Second Supplemental Indenture authorized by paragraph numbered 1 of this resolution in the aggregate principal amount for each Series as follows: Series E, \$2,190,000, and Series F, \$110,000; said Bonds to contain the provisions, terms and conditions as are set forth in said Indenture and the Second Supplemental Indenture.
4. The Treasurer is hereby authorized to cause the publication of an invitation for bids for the Bonds and to prepare and distribute information on the Bonds and the University to potential bidders.

5. The President or any Vice President is hereby authorized and empowered to open and review the bids received and to accept or reject bids in the name and on behalf of the University.
6. After acceptance of a bid, the officers of the University are authorized and directed to cause the Bonds to be prepared, bearing the facsimile signature of the President of the University and a facsimile of its corporate seal, attested by the manual signature of the Secretary, with the coupons annexed to the Bonds bearing the facsimile signature of the Treasurer of the University, and to deliver such Bonds to the Trustee under said Indenture for authentication and delivery as provided in said Indenture.
7. The "net revenues" of the "Student Apartments (1972)" and the "debt service subsidy grant" (as said terms are defined in the said Indenture and the Second Supplemental Indenture) are hereby pledged and appropriated to the payment of all Bonds issued under the Second Supplemental Indenture and the "general funds of the University" (as defined in said Indenture) are hereby pledged and appropriated for the maintenance of the Reserve Fund under the said Indenture and the Second Supplemental Indenture, all in the manner and to the extent provided in the said Indenture and the Second Supplemental Indenture.
8. The officers of the University are hereby authorized and directed to execute such certificates, documents and other papers, to do such things and to take such action as they, or any of them, shall deem necessary or proper to enable the University to perform and comply with the terms, provisions and obligations of the University under said Grant Agreement, said Indenture, the Second Supplemental Indenture and the Bonds.

Regent Rauenhorst refrained from voting on this resolution.

(e) Approve the following amended Resolution:

RESOLUTION AUTHORIZING  
FIRST SUPPLEMENTAL INDENTURE  
TO MORRIS INDENTURE  
DATED AS OF FEBRUARY 1, 1972

Whereas the Regents of the University of Minnesota (the "University") has heretofore entered into an Indenture dated as of February 1, 1972 (the "Indenture") with First Trust Company of Saint Paul, as Trustee, pursuant to which the University issued and sold its Morris Student Facilities Bonds, 1972, Series A, B, C, and D; and

Whereas the Indenture inadvertently understates certain amounts to be transferred to the Repair and Replacement Fund maintained with the Trustees; and

Whereas there has been presented to this meeting, marked Exhibit C for identification and ordered filed with the records of the University, a copy of a proposed First Supplemental Indenture dated as of July 1, 1972 between the University and First Trust Company of Saint Paul, as Trustee, which will amend the Indenture to provide for the transfer to the Repair and Replacement Fund of the amounts corrected to read as follows:

\$ 7,175 to become \$ 10,375  
\$143,500 to become \$207,500  
\$ 17,700 to become \$ 24,000;

*Now, therefore, be it resolved,* The form, terms and provisions of the First Supplemental Indenture presented to this meeting are hereby approved and the President or any Vice President is hereby authorized to execute, under the seal of the University attested by the Secretary, and deliver to same in substantially the form presented to this meeting."

Regent Rauenhorst refrained from voting on this item.

(f) Approve the following summer standby resolutions:

"Voted, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to authorize the appropriate University officers to accept bids and to award contracts for construction and rehabilitation projects at the University of Minnesota Campuses and Stations for projects financed by Legislative appropriations and projects financed by other sources, with the understanding that all such bids accepted will be within available funds, and that the bids and negotiations will be reported to the Board of Regents at their meeting on September 8, 1972.

"And further, voted, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to authorize the appropriate University officers to purchase property in areas previously designated as intended areas of expansion of the University, subject to appraisals, with the understanding that all such purchases will be within available or allocated funds and that the negotiations and purchases will be reported to the Board of Regents at their meeting on September 8, 1972."

Regent Rauenhorst cast a negative vote on these resolutions.

(g) Approve the condemnation of land for the Health Sciences Staging Area;

(h) Approve the following purchases of property:

(1) Ray and Doris Smith Property at 917-919 Essex Street S.E.

(2) Sena A Hanson property at 417 Oak Street S.E.

(3) Eva and Reuban Brown property at 826 Delaware St. S.E.

(i) Approve a ten-year lease of 2.23 acres of property in Ramsey County to the Ramsey County Historical Society, Inc.;

(j) Negotiate lease of 3.80 acres of land in Ramsey County to the Ramsey County Historical Society, Inc., with the understanding that the agreement will be returned to the Board for its approval. Regent Hughes cast a negative vote and requested that two individual appraisals be given to him at the time this item is brought back to the the Board for approval;

(k) Approve revisions to 1973 Legislative Requests as follows:

(1) Rosemount Dairy Facility;

- (2) Crookston control of runoff from Animal Holding Facilities;  
and
- (3) Hook-ups to metropolitan sewer system, Horticultural Research Center.

Regent Rauenhurst cast a negative vote on all of the above-revised legislative requests.

Regent Huffington further reported that the committee heard for information about a land sale on the St. Paul Campus, architectural and engineering plans, and various construction contract awards.

A motion was made, seconded and passed approving the recommendations of the Physical Plant and Investments Committee.

Physical Plant minutes and the Physical Plant Report are filed supplement to the minutes, page 20,926.

At this point in the meeting, Regent Gainey moved that the administration of the University of Minnesota make a survey relative to the state requirements for teaching of vocational subjects. After discussion, the Board unanimously approved Regent Gainey's motion.

Following the conclusion of the regular Board business, Dean Sherwood Berg made a presentation relative to the Institute of Agriculture and contracts and grants and applications for contract and grant awards which the Institute receives.

Voted to adjourn.

DUANE A. WILSON, Secretary



Year 1972-73

**UNIVERSITY OF MINNESOTA**

**BOARD OF REGENTS**

**BUDGET, AUDIT AND LEGISLATIVE RELATIONSHIPS COMMITTEE  
and  
EDUCATIONAL POLICY AND LONG-RANGE PLANNING COMMITTEE**

**MINUTES**

**July 13, 1972**

A joint meeting was held between the Budget, Audit and Legislative Relationships Committee and the Educational Policy and Long-Range Planning Committee on Thursday, July 13, 1972, in the Regents' Room, 238 Morrill Hall.

Regents present: Regents Sherburne and Yngve, presiding; Regents Andersen, Cina, Gainey, Huffington, Hughes, Rauenhorst, Thrane, and President Moos. Student Representatives: Michael Dean, Terry Gerba and Richard Kolu.

Staff present: Vice Presidents Brinkerhoff, French, and Shepherd; Messrs. Briggs, Darland, Imholte, Johnson, Kegler, Lofquist, Lukermann, Odegard, Preston, Tall, Tierney, and Wilson, Miss Schlemmer and Mrs. Pirsig.

**LEGISLATIVE REQUEST PROGRESS REPORT**

Vice President Shepherd presented for information to the members of the Committees a brief discussion on the initial recommendations for the 1973-75 legislative request. A final report is to be presented to the members of the Committees and the Board for final approval in August.

Voted to adjourn.

DUANE A. WILSON, Secretary

Year 1972-73

## UNIVERSITY OF MINNESOTA

### BOARD OF REGENTS

#### BUDGET, AUDIT AND LEGISLATIVE RELATIONSHIPS COMMITTEE

### MINUTES

July 13, 1972

A meeting of the Budget, Audit and Legislative Relationships Committee of the Board of Regents was held on Thursday, July 13, 1972, in the Regents' Room, 238 Morrill Hall.

Regents present: Regent Yngve, presiding; Regents Cina, Gainey, Huffington, Thrane, and President Moos. Student Representatives: Michael Dean and Terry Gerba.

Staff present: Vice Presidents Brinkerhoff, French, and Shepherd; Messrs. Briggs, Darland, Imholte, Johnson, Kegler, Odegard, Preston, Tall, Tierney, and Wilson; Miss Schlemmer and Mrs. Pirsig.

#### GIFTS

The Committee voted to recommend to the full Board for approval the list of gifts as presented to the Committee.

#### CONTRACTS AND GRANT AWARDS

The Committee voted to recommend to the full Board for approval the list of contract and grant awards as presented to the Committee.

#### APPLICATIONS FOR CONTRACTS AND GRANTS

The Committee voted to recommend to the full Board for approval the list of applications for contracts and grants as presented to the Committee.

#### 1972-73 BUDGET

The members of the Committee were presented with the 1972-73 budget for the University of Minnesota. After discussion, the Committee voted to approve the 1972-73 budget for the University and submit it for final approval to the Board of Regents.

#### PROGRESS REPORT - OFFICE OF SPONSORED PROGRAMS

Dr. Luther Pickrel made a presentation on the awards from federal, state and private agencies for carrying out research and

training projects for the University of Minnesota. This report was presented for information, and no action was taken on it. Regent Yngve made a request that a more detailed report be made to the Regents in the future.

\* \* \* \* \*

Dr. Stanley Kegler presented recommendations on the 1973-75 legislative request relative to administrative and service units. This item was presented for information only.

He also presented the Committee with a schedule of budgeting activity for the preparation of the legislative request which the central administration hopes to follow in meeting the deadline for final approval by the Regents at their meeting in August. This item was presented for information only.

Voted to adjourn.

DUANE A. WILSON, Secretary

Year 1972-73

## UNIVERSITY OF MINNESOTA

### BOARD OF REGENTS

#### EDUCATIONAL POLICY AND LONG-RANGE PLANNING COMMITTEE

## MINUTES

July 13, 1972

A meeting of the Educational Policy and Long-Range Planning Committee of the Board of Regents was held on Thursday, July 13, 1972, in B-12 Morrill Hall.

Regents present: Regent Sherburne, presiding; Regents Andersen, Hughes, Johnson, and Rauenhorst. Student Representative: Terry Gerba.

Staff present: Vice President Shepherd; Messrs. Imholte, Lofquist, Lukermann, and Tall.

#### TELEVISION BROADCAST POLICY STATEMENT

Mr. Lukermann presented to the Committee a proposed T.V. broadcasting policy statement. After much discussion, and with an amendment to delete the first line, the Committee voted to accept the T.V. broadcasting policy statement, in principle, and request the administration to extract from this statement a policy to be used by the University for T.V. broadcasting.

#### REGULATIONS FOR USE OF TEXTBOOKS AND MIMEOGRAPHED MATERIALS AUTHORED BY UNIVERSITY FACULTY

This item was brought to the Committee by Vice President Shepherd. After considerable discussion, the Committee voted to turn this item over to the Committee that is studying conflict of interest in the University. The Committee members felt that this was an appropriate item for study by this committee because it does involve monies received from books and other materials authored by University faculty.

#### CURRICULUM PROPOSAL

Dr. Lofquist presented a proposal for an Associate Degree in Vocational Teacher Education. After much discussion, the Committee voted to approve the adoption of this curriculum proposal and submit it to the Board of Regents for final approval.

The constitutions for the University Libraries, Twin Cities Campus, and the College of Biological Sciences, were deferred to a later meeting because the Regents had just received them and requested more time to review and comment on the constitutions.

Voted to adjourn.

DUANE A. WILSON, Secretary

Year 1972-73

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

PHYSICAL PLANT AND INVESTMENTS COMMITTEE

MINUTES

July 13, 1972

A meeting of the Physical Plant and Investments Committee of the Board of Regents convened at 3:30 p.m. on Thursday, July 13, 1972, in the Regents' Room, Morrill Hall.

Regents present: Regent Huffington, presiding; Regents Andersen, Brink, Cina, Gainey, Hughes, Johnson, Rauenhorst, Sherburne, Thrane, and Yngve.

Staff present: Vice Presidents Brinkerhoff, French, Shepherd and Wenberg; Messrs. Benda, S. O. Berg, Briggs, D. Brown, C. L. Carlson, Darland, Hewitt, Hueg, Imholte, C. T. Johnson, Kegler, Kopeitz, Lofquist, Odegard, Peacock, Tall, Tierney, Wheeler, C. Wilcox, and D. A. Wilson.

Student Representatives: Neil Donat and Jerome Jansen.

INVESTMENTS

The Committee voted to recommend that the Board of Regents approve the Report of Transactions covering Endowment Funds for the period of May 13, 1972, through June 16, 1972, and the Temporary Investments for the period of May 23, 1972, through June 26, 1972.

Mr. Donald Brown, Associate Director of Development and Interim Investment Officer, advised that it appears that the income goal for 1971-72 of approximately \$4,000,000 will be exceeded. The unexpectedly low level of short-term interest rates for a significant portion of the year as a negative factor was offset by a larger amount of funds available for investment than expected. The anticipated run-off in state funds available for investment was partially offset by increases in other fund categories and by improved cash management techniques and investment mix.

It was the consensus of the Committee that Donald Brown and Daniel Benda should be commended for the manner in which the investments were handled during the past fiscal year.

\* \* \* \* \*

## FEDERAL STUDENT LOAN PROGRAM

At the meeting of September 12, 1969, the Board approved the investment of up to \$4,000,000 of the University Endowment Funds in loans to students guaranteed by the Federal Student Loan Program during the 1969-70 academic year. At the meeting of July 10, 1970, the Board extended the program for the 1970-71 academic year and authorized the investment of the unused portion of the above \$4,000,000 during the 1970-71, and on September 11, 1970, approved an increase of \$1,000,000 in the total amount authorized (from \$4,000,000 to \$5,000,000) and a modification of the procedures to permit the University to make direct loans to students.

On July 9, 1971, the Board authorized the appropriate administrative officers to invest any unused balance of the previously authorized \$5,000,000 of University Endowment Funds in student loans guaranteed under the Federal Student Loan Program during the 1971-72 year.

On the recommendation of the President, the Vice President for Finance, Planning and Operations, and the Vice President for Student Affairs, the Committee voted to recommend that the Board of Regents approve the following Resolution:

BE IT RESOLVED that approval be granted to invest any unused balance of the previously authorized \$5,000,000 of University Endowment Funds or Temporary Funds in student loans guaranteed under the Federal Student Loan Program during the 1972-73 academic year.

Regent Gainey cast a negative vote.

\* \* \* \* \*

The Committee voted to recommend that the Board approve the following proposal:

### RESOLUTION AUTHORIZING DULUTH STUDENT FACILITIES BONDS SERIES E AND F

WHEREAS the Regents of the University of Minnesota (the "University"), a Minnesota public corporation, proposes to create an issue of bonds to be issued pursuant to the Indenture dated as of November 1, 1971, between the University and First Trust Company of Saint Paul, as Trustee, as heretofore supplemented and as supplemented by a Second Supplemental Indenture thereto, said bonds to provide funds to pay, in part, the cost of construction of new student apartments at the Duluth Campus to house 312 students and provide associated facilities (said construction being hereinafter called the "Project");

WHEREAS there has been presented to this meeting, marked Exhibit A for identification and ordered filed with the records of the University, a copy of the proposed Second Supplemental Indenture dated as of July 1, 1972, between the University and First Trust Company of Saint Paul, as Trustee, (which Second Supplemental Indenture is supplemental to the Indenture dated as of November 1, 1971, between the University and said

Trustee) providing for the creation and issuance of bonds to be known as the Regents of the University of Minnesota Duluth Student Facilities Bonds (hereinafter called the "Bonds") limited to the aggregate principal amount of \$2,300,000, consisting of two Series of the maximum principal amounts as follows: Series E, \$2,190,000, and Series F, \$110,000;

WHEREAS said Indenture permits the issuance of additional series of Bonds under certain conditions to finance construction or acquisition of additional housing, food service or student center facilities buildings at the Duluth Campus;

WHEREAS there has been presented to this meeting, marked Exhibit B for identification and ordered filed with the records of the University, a copy of the form of proposed Grant Agreement between the University and the United States Government whereby the United States Government will agree to pay the University a debt service subsidy grant with respect to the Bonds of Series E;

WHEREAS the University proposes to sell the Bonds at public sale;

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of the University of Minnesota that:

1. The form, terms and provisions of the Second Supplemental Indenture presented to this meeting and of the Bonds as set forth in said Indenture and said Second Supplemental Indenture are hereby approved and the President or any Vice President is hereby authorized and empowered to execute, in the name and on behalf of the University and under its corporate seal attested by the Secretary, in such number of counterparts as the officer signing the same deems proper, a Second Supplemental Indenture in substantially the same form presented to this meeting, containing substantially the same terms and provisions thereof, with such changes and addition thereto as shall be approved by the officer signing the same, the execution thereof being conclusive evidence of such approval, and to acknowledge the same and to deliver the same to the Trustee.
2. The form of the Grant Agreement presented to this meeting is hereby approved and the President or any Vice President is hereby authorized and empowered to execute said Agreement in the name and on behalf of the University and under its corporate seal attested by the Secretary, and to deliver the same to the Department of Housing and Urban Development.
3. The University create an issue of Bonds to be known as the Regents of the University of Minnesota Duluth Student Facilities Bonds, Series E and F, to be issued under and pursuant to the Second Supplemental Indenture authorized by paragraph numbered 1 of this resolution in the aggregate principal amount for each Series as follows: Series E, \$2,190,000, and Series F, \$110,000; said Bonds to contain the provisions, terms and conditions as are set forth in said Indenture and the Second Supplemental Indenture.
4. The Treasurer is hereby authorized to cause the publication of an invitation for bids for the Bonds and to prepare and distribute information on the Bonds and the University to potential bidders.
5. The President or any Vice President is hereby authorized and empowered to open and review the bids received and to accept or reject bids in the name and on behalf of the University.



6. After acceptance of a bid, the officers of the University are authorized and directed to cause the Bonds to be prepared, bearing the facsimile signature of the President of the University and a facsimile of its corporate seal, attested by the manual signature of the Secretary, with the coupons annexed to the Bonds bearing the facsimile signature of the Treasurer of the University, and to deliver such Bonds to the Trustee under said Indenture for authentication and delivery as provided in said Indenture.
7. The "net revenues" of the "Student Apartments (1972)" and the "debt service subsidy grant" (as said terms are defined in the said Indenture and the Second Supplemental Indenture) are hereby pledged and appropriated to the payment of all Bonds issued under the Second Supplemental Indenture and the "general funds of the University" (as defined in said Indenture) are hereby pledged and appropriated for the maintenance of the Reserve Fund under the said Indenture and the Second Supplemental Indenture, all in the manner and to the extent provided in the said Indenture and the Second Supplemental Indenture.
8. The officers of the University are hereby authorized and directed to execute such certificates, documents and other papers, to do such things and to take such action as they, or any of them, shall deem necessary or proper to enable the University to perform and comply with the terms, provisions and obligations of the University under said Grant Agreement, said Indenture, the Second Supplemental Indenture and the Bonds.

\* \* \* \* \*

The Committee voted to recommend that the Board approve the following Resolution and subsequently voted to amend the Resolution to include the corrected amounts for Repair and Replacement as set forth in Exhibit "C" of the Morris Indenture:

RESOLUTION AUTHORIZING FIRST SUPPLEMENTAL INDENTURE  
TO MORRIS INDENTURE DATED AS OF FEBRUARY 1, 1972

WHEREAS the Regents of the University of Minnesota (the "University") has heretofore entered into an Indenture dated as of February 1, 1972, (the "Indenture") with First Trust Company of Saint Paul, as Trustee, pursuant to which the University issued and sold its Morris Student Facilities Bonds, 1972, Series A, B, C, and D; and

WHEREAS the Indenture inadvertently understates certain amounts to be transferred to the Repair and Replacement Fund maintained with the Trustee; and

WHEREAS there has been presented to this meeting, marked Exhibit C for identification and ordered filed with the records of the University, a copy of a proposed First Supplemental Indenture dated as of July 1, 1972, between the University and First Trust Company of Saint Paul, as Trustee, which will amend the Indenture to provide for the transfer to the Repair and Replacement Fund of the amounts to read as follows:

\$7,175	to become	\$10,375
\$143,500	to become	\$207,500
\$17,700	to become	\$24,000

NOW, THEREFORE, BE IT RESOLVED the form, terms and provisions of the First Supplemental Indenture presented to this meeting are hereby approved and the President or any Vice President is hereby authorized to execute, under the seal of the University attested by the Secretary, and deliver to same in substantially the form presented to this meeting.

\* \* \* \* \*

**PHYSICAL PLANT ITEMS  
SUMMER STANDBY RESOLUTIONS**

VOTED, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to authorize the appropriate University officers to accept bids and to award contracts for construction and rehabilitation projects at the University of Minnesota Campuses and Stations for projects financed by legislative appropriations and projects financed by other sources, with the understanding that all such bids accepted will be within available funds, and that the bids and negotiations will be reported to the Board of Regents at their meeting on September 8, 1972.

The motion was passed. Regent Rauenhorst cast a negative vote.

AND FURTHER, VOTED, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to authorize the appropriate University officers to purchase property in areas previously designated as intended areas of expansion of the University, subject to appraisals, with the understanding that all such purchases will be within available or allocated funds and that the negotiations and purchases will be reported to the Board of Regents at their meeting on September 8, 1972.

The motion passed unanimously.

**PROPERTY TRANSACTIONS  
(Lease, Sale and Condemnation)**

VOTED, on the recommendation of the Vice President for Finance, Planning and Operations and the President, to authorize the appropriate administrative officers to negotiate for a lease to the Ramsey County Historical Society, Inc., for a term not exceeding ninety-nine (99) years the premises situated in Ramsey County described as follows with the understanding that the final agreement will be returned to the Board for its approval:

That part of the South-East One-Quarter of the South-East One-Quarter of Section 17, Township 29 North, Range 23, West of the Fourth Principal Meridian according to the Government survey thereof lying within and bounded by the following described lines, to wit:

On the East by the East line of said Section 17, on the South by the South line of said Section 17, on the West by a line drawn parallel to and 466.69 feet West of the East line of said Section 17, on the North by a line drawn parallel to and 530 feet North of the South line of said Section 17 except: the West 167 feet of the East 466.69 feet of the South 330 feet of the South-East One-Quarter of the South-East One-Quarter of said Section 17, and except the right of way of Cleveland Avenue and Larpenteur Avenue, containing 3.80 Acres more or less.

The motion was approved; however, Regent Hughes cast a negative vote.

\* \* \* \* \*

VOTED, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to authorize the appropriate administrative officers to lease to the Ramsey County Historical Society, Inc., for a term not exceeding ten (10) years the premises situated in Ramsey County described as follows:

That part of the South-East One-Quarter of the South-East One-Quarter of Section 17, Township 29 North, Range 23, West of the Fourth Principal Meridian, according to the Government survey thereof, lying within and bounded by the following described lines, to wit:

On the East by the East line of said Section 17, on the South by a line drawn parallel to and 530 feet North of the South line of said Section 17, on the North by a line drawn parallel to and 561.5 feet South of the North line of the South-East One-Quarter of the South-East One-Quarter of said Section 17, on the West by a line drawn parallel to and 466.69 feet West on the East line of said Section 17 except the right of way of Cleveland Avenue, containing 2.23 Acres more or less.

The motion was approved unanimously.

\* \* \* \* \*

#### LAND SALE ON TWIN CITIES CAMPUS, ST. PAUL

Information was presented to the Committee on a possible sale to a private developer of a piece of University property located on Snelling and Larpenteur Avenues.

The Regents expressed a number of concerns relating to the value of the land and the use for which it would be used by the developer. The land is presently used by the Agricultural Experiment Station. Regent Yngve stated that serious considerations should be given to the views of the State Fair Board on the basis that it is another state agency rather than a private developer.

It was agreed that Mr. R. Joel Tierney, University Attorney, and Mr. Hugh Peacock, Assistant Vice President, would confer with the officers of the State Fair Board and submit a report to the Committee at a later date.

#### LAND FOR HEALTH SCIENCES STAGING AREA

VOTED, on the recommendation of the Vice President for Finance, Planning and Operations, and the President, to approve the following condemnation resolution:

That pursuant to the laws of the State of Minnesota, the Regents of the University of Minnesota have duly determined that it is necessary to take, in fee simple absolute, for the purpose of the University of Minnesota, as an addition to and for the use of the Minneapolis Campus of the University of Minnesota, those certain lands situated in the County of Hennepin and State of Minnesota, which are hereinafter described, and

hereby request the Attorney General to institute and prosecute, in the name of the State of Minnesota, or in the name of the Regents of the University of Minnesota, or both, proceedings in the District Court in accordance with the statutes in such case made and provided for the taking and condemnation of said lands, in fee simple absolute, under the power of eminent domain:

That part of Block 31, St. Anthony City Addition to Minneapolis, all lying within the Minneapolis Campus boundaries as previously defined by action of the Board of Regents except for the South 32 feet of Lot 7 and the North 33 feet of Lot 8, and described as follows:

The West 38 feet of the East 80 feet of Lots 9 and 10, the East 40 feet of the West 85 feet of Lots 9 and 10, Lot 8, and the South 32 feet of Lot 7, Block 31, St. Anthony City, all according to the recorded plats thereof in the Office of the Register of Deeds, Hennepin County, Minnesota.

The motion was passed without dissent.

\* \* \* \* \*

On the recommendation of the University Attorney, voted to authorize the filing of appeals from awards of the Commissioners in the condemnation action entitled *Regents vs. Hibbing, et al.*, File No. 1045.

#### PURCHASE OF PROPERTY

On the recommendation of the Vice President for Finance, Planning and Operations, and the President, the Committee recommended approval of the purchase of the following property:

- (a) Ray and Doris Smith property at 917-919 Essex Street, S.E., Minneapolis
- (b) Sena A. Hanson property at 417 Oak Street, S.E., Minneapolis
- (c) Eva and Reuban Brown property at 826 Delaware Street, S.E., Minneapolis

#### REVISIONS TO 1973 LEGISLATIVE REQUESTS

Vice President Brinkerhoff, Dean Berg, and Dr. Hueg reviewed the following additional building requests for consideration prior to submitting them to the Legislative Building Commission:

- (a) Rosemount Dairy Facility  
Inasmuch as this is in fact a structure for a research program and is not a dairy farm operation, it was suggested that the building be designated as a *Dairy Breeding and Nutrition Research Center*.
- (b) Crookston control of runoff from Animal Holding Facilities
- (c) Hook-ups to metropolitan sewer system - Horticultural Research Center (also known as Fruit Breeding Farm)

A motion was made and was carried to present the foregoing requests to the Legislative Building Commission. Regent Rauenhorst opposed the motion.

## ARCHITECTURAL AND ENGINEERING PLANS

For the information of the Committee, the Vice President for Finance, Planning and Operations and the Assistant Vice President reviewed the architectural and engineering plans on the following projects prior to the meeting of the Legislative Building Commission:

- (a) Physical Education Facility, Duluth
- (b) Landscaping and Site Work for the Morris Campus
- (c) Addition and Remodeling to Poucher Building
- (d) Primary Electric Distribution, Phase IV, CAM 17 Feeder, Minneapolis
- (e) Surface roadways and operational areas, Southern Experiment Station, Waseca
- (f) Relocate Swine Breeding and Genetics Research Unit, Agricultural Experiment Station, Rosemount
- (g) Remodel Emergency Facilities, Health Sciences, Minneapolis

## CONSTRUCTION CONTRACT AWARDS

The Vice President for Finance, Planning and Operations advised that the following construction bids had been accepted:

### Remodeling of the Science Building, Duluth

#### I. Construction Costs

##### A. General Construction

Wipson, Inc.

904 Torrey Building

Duluth, Minnesota 55802

Base Bid	\$ 78,000
Alternate G1 (Room 219)	+ 1,770
Alternate G2 (Room 336)	+ 520
Alternate G3 (Room 316)	+ 740
Alternate G4 (Room 403)	+ 1,640
Alternate G5 (Rooms 402-402a)	+ 2,760
Total Net Bid	\$ 85,430

##### B. Mechanical Construction

A. G. O'Brien Plumbing and Heating Company

722 East Ninth Street

Duluth, Minnesota 55805

Base Bid	\$184,600
Alternate M-1 (Room 219)	+ 1,655
Alternate M-2 (Room 336)	+ 1,640
Alternate M-3 (Room 316)	+ 2,985
Alternate M-4 (Room 403)	+ 3,375
Alternate M-5 (Room 402-402a)	+ 4,087
Total Net Bid	198,342

##### C. Electrical Construction

Universal Electric Company

715 East Superior Street

Duluth, Minnesota

Base Bid	\$ 55,997
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Alternate E-1 (Room 219)	+	1,038
Alternate E-2 (Room 336)	+	441
Alternate E-3 (Room 316)	+	579
Alternate E-4 (Room 403)	+	688
Alternate E-5 (Room 402-402a)	+	<u>1,398</u>

Total Net Bid

60,141

D. Laboratory Casework

St. Paul Book and Stationery Company  
1233 West County Road E  
St. Paul, Minnesota 55112

Base Bid	\$	34,836
Alternate Eq-1 (Room 219)	+	2,275
Alternate Eq-2 (Room 336)	+	2,057
Alternate Eq-3 (Room 316)	+	3,328
Alternate Eq-4 (Room 403)	+	2,054
Alternate Eq-5 (Room 402-402a)	+	<u>6,228</u>

Total Net Bid

\$ 50,778

Total Construction Costs

\$394,691

II. Non-building costs associated with this project  
are as follows:

A. Architect's fees	\$	43,417
B. Supervision		4,934
C. Concrete and materials testing		750
D. Contingencies		11,841
E. Outside work		35,830
F. Equipment and furnishings		32,437
G. Miscellaneous engineering		750
H. Fire extinguishers, towel cabinets, keying, etc.		750
I. Building activation		<u>500</u>

Total Non-Building Costs

131,309

Total Project Costs

\$526,000

Excavation for Units K/E of Health Science Expansion, Minneapolis

I. Contract Costs

Park Construction Company  
51 Thirtyseventh Avenue Northeast  
Minneapolis, Minnesota 55421

Lump Sum Bid

\$640,150

II. Non-contract costs associated with this work  
are as follows:

A. Architect's fees	\$	72,589
B. Supervision		8,002
C. Site surveys, test holes, etc.		6,500
D. Concrete and materials testing		8,680
E. Contingencies		19,205
F. Outside work		202,920
G. Miscellaneous engineering		<u>600</u>

Total Non-Contract Costs

318,496

Total Project Cost

\$958,646

### Bierman Field Athletic Building, Minneapolis (Grading)

#### I. Contract Costs

Park Construction Company  
51 Thirtyseventh Avenue Northeast  
Minneapolis, Minnesota 55421

Base Bid \$ 8,200

#### II. Non-contract costs associated with the work are as follows:

A. Supervision	\$ 152
B. Site survey	250
C. Contingencies	246
D. Design engineering	<u>82</u>

Total Non-Contract Costs 730

Total Project Costs \$ 8,930

### Installation of Electrical Distribution System to Meats Science Building, St. Paul

#### I. Contract Costs

Tony Muska Electric Company  
700 Grand Avenue  
St. Paul, Minnesota 55105

Base Bid \$ 15,800

#### II. Non-contract costs in connection with the project are as follows:

A. Supervision	\$ 198
B. Contingencies	1,580
C. Switches and outages	7,000
D. Site restoration	500
E. Design engineering, miscellaneous engineering, etc.	<u>2,500</u>

Total Non-Contract Costs 11,778

Total Project Cost \$ 27,578

### Construction of Water Main Booster Pump Station, Twin Cities Campus, St. Paul

#### I. Contract Costs

Lametti and Sons  
2560 North Cleveland Avenue  
St. Paul, Minnesota

Base Bid \$125,015

#### II. Non-contract costs associated with the project

will be as follows:

A. Supervision	\$ 1,560
B. Site survey, test holes, etc.	1,560
C. Contingencies	3,750
D. Outside work	7,500
E. Design engineering	2,806
F. Reserved for additional water-main work for Office-Classroom Building	<u>25,453</u>

Total Non-Contract Costs 42,629

Total Project Cost \$167,644

**Remodeling of the Office-Laboratory Building at Horticulture Research Center, Excelsior**

**I. Construction Costs**

Bergland-Johnson, Inc.  
P. O. Box D  
Excelsior, Minnesota 55331

Base Bid \$ 25,873

**II. Non-building costs in connection with the project are as follows:**

A. Supervision	\$ 500
B. Contingencies	1,250
C. Outside work	1,126
D. Equipment and furnishings	10,251
E. Design engineering	<u>3,000</u>

Total Non-Building Costs 16,127

Total Project Cost \$ 42,000

**Installation of Overhead Doors on Multipurpose Building at Crookston**

**I. Construction Contract Costs**

Robertson Companies, Inc.  
312 North Broadway  
Crookston, Minnesota

Base Bid \$ 8,063.74

**II. Non-contract costs associated with the project are as follows:**

A. Supervision	\$ 250.00
B. Contingencies	641.26
C. Design engineering	1,000.00
D. Reserved for mechanical and electrical work in building	<u>7,045.00</u>

Total Non-Contract Costs \$ 8,936.26

Total Project Cost \$ 17,000.00

**Construction of Classroom and Laboratory Building at Duluth**

**I. Construction Contract Costs**

**A. General construction**

Bor-Son Construction, Inc.  
1550 East 78th Street  
Minneapolis, Minnesota 55423

Base Bid \$ 1,531,000

**B. Mechanical construction**

M. M. Peaslee Company, Inc.  
6194 Oasis Avenue  
Stillwater, Minnesota

Base Bid 508,880

**C. Electrical construction**

Commonwealth Electric Company



554 Broadway  
 St. Paul, Minnesota 55101  
 Base Bid 291,700

D. Metal casework installation  
 St. Charles Manufacturing Company  
 1611 East Main Street  
 St. Charles, Illinois 60174  
 Base Bid 98,500

E. Elevator installation  
 Johnson Elevator Company  
 314 Bradley Building  
 Duluth, Minnesota 55802  
 Base Bid \$ 28,496

F. Dental equipment installation  
 Krause Dental of the Twin Cities  
 2412 University Avenue, S.E.  
 Minneapolis, Minnesota 55414  
 Base Bid 47,237

Total Construction Contract Costs \$2,505,813

II. Non-building costs associated with this project will be as follows:

A. Architect's fees \$150,349  
 B. Supervision 31,322  
 C. Site survey, test holes, etc. 2,792  
 D. Concrete and materials testing 1,500  
 E. Contingencies 75,174  
 F. Outside work 150,594  
 G. Furnishing and equipment 341,317  
 H. Miscellaneous engineering 1,500  
 I. Fire extinguishers, towel cabinets, keying, etc. 1,500  
 J. Building activation 2,000  
 K. Planning 8,500  
 L. Seating contract to be awarded at a later date 23,639

Total Non-Building Costs 790,187

Total Project Costs \$3,296,000

Remodeling of Neurology-Neurosurgery Intensive Care Unit, Health Sciences, Minneapolis

I. Contract Costs

Loeffel-Engstrand Company  
 612 Eleventh Avenue South  
 Hopkins, Minnesota 55343  
 Base Bid \$ 75,290

II. Non-contract costs in connection with the project are as follows:

A. Architect's fees \$ 11,295

B. Supervision	941
C. Concrete and material testing	250
D. Contingencies	2,259
E. Miscellaneous engineering and plant and shop drawing checking	500
F. Fire extinguishers, towel cabinets, keying, etc.	<u>500</u>

Total Non-Contract Costs \$ 15,745

Total Project Costs \$ 91,035

The pre-bid estimate for contract costs for this work was \$119,300.

**Electrical Rehabilitation of Houses 9, 10, 13, and 14, North Court, Pioneer Hall, Minneapolis**

I. Contract Costs

Batzli Electric Company  
1807 South First Street  
Minneapolis, Minnesota 55404

Base Bid \$ 39,800

II. Non-contract costs in connection with this project

are as follows:

A. Supervision	\$ 400
B. Contingency	1,200
C. Design engineering and plant and shop drawing checking	<u>1,300</u>

Total Non-Contract Costs 2,900

Total Project Cost \$ 42,700

The pre-bid estimate for contract costs was \$45,000.

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Copies of the Major Projects Progress Report dated July 1, 1972, were distributed to the members of the Committee for their information.

The meeting adjourned at 5:30 p.m.

DUANE A. WILSON, Secretary

Year 1972-73

UNIVERSITY OF MINNESOTA  
BOARD OF REGENTS  
HEALTH SCIENCES COMMITTEE

MINUTES

July 14, 1972

A meeting of the Health Sciences Committee of the Board of Regents was held on Friday, July 14, 1972, in B-12 Morrill Hall.

Regents present: Regent Hughes, presiding; Regents Huffington, Johnson, and Thrane.

Staff present: Vice President French; Messrs. Preston and Wilson.

SHARE PROJECT

The members of the Committee heard a presentation<sup>5</sup> on the SHARE project. After discussion, it was the consensus of the Committee to approve the Articles of Incorporation, in principle, and to grant to the persons named in the Articles discretionary authority to make such modest changes in the Articles, if any, that may be necessary to comply with such rules or regulations as the IRS may request in order to effect tax exempt status for the corporation. The item will be submitted to the full Board of Regents for final approval.

Voted to adjourn.

DUANE A. WILSON, Secretary

Year 1972-73

## UNIVERSITY OF MINNESOTA

### BOARD OF REGENTS

FACULTY, STAFF, STUDENT AND PUBLIC RELATIONSHIPS COMMITTEE

## MINUTES

July 14, 1972

A meeting of the Faculty, Staff, Student and Public Relationships Committee of the Board of Regents was held on Friday, July 14, 1972, at 8:30 a.m. in the Regents' Room, 238 Morrill Hall.

Regents present: Regent Cina, presiding; Regents Andersen, Brink, Gainey, Hughes, Johnson, Rauenhorst, Thrane, Yngve, and President Moos. Student Representative present: Mary Ebert.

Staff present: Vice Presidents Brinkerhoff, Cashman, French, and Shepherd; Messrs. Briggs, Darland, Imholte, Kegler, Lofquist, Odegard, Preston, Tall, Tierney, Wilson, and Zander, Miss Schlemmer and Mrs. Pirsig.

### ROUTINE PERSONNEL ITEMS

Vice President Shepherd requested that the Regents consider the names of the following people for approval to be included with the regular personnel items:

Appointment of Timothy H. Brasmer as Professor and Head, Veterinary Surgery and Radiology, beginning August 1, 1972, at the rate of \$23,500, Term A, plus \$2,000 Term AT administrative augmentation

Appointment of Elwood F. Caldwell, Professor and Head, Food Sciences and Nutrition, beginning August 1, 1972, at the rate of \$30,000, Term A, plus \$3,500 Term AT administrative augmentation

The Committee voted to approve and submit to the Board for final approval the routine personnel items, including retirements, terminations, appointments, special appointments, promotions and transfers, salary adjustments, and leaves of absence, and include in that approval the names submitted by the Vice President for Academic Administration.

### NON-CAMPUS SERVICE REQUESTS

The Committee voted to recommend to the full Board for approval the non-campus service requests as presented to the Committee.

## PROMOTIONS

The Committee voted to approve the following promotions recommended by the Academic Vice President and the President:

Donald H. Jackson, Division of Science and Mathematics, Duluth, from Assistant Professor to Associate Professor

George G. Brenkert, Division of Humanities, Duluth, from Instructor to Assistant Professor.

## FACULTY SALARY ADJUSTMENTS AT A LEVEL ABOVE THE GUIDELINES

Vice President Shepherd presented to the Committee a list of faculty who received salary adjustments above the prescribed maximums. He explained that this represents just under ten per cent of the academic full-time-equivalent staff. After discussion, the Committee voted to approve and to submit to the full Board for final approval, the list of faculty salary adjustments at a level above the guidelines.

## POLICY ON COMMERCIALISM ON CAMPUS

A proposed policy on commercialism on campus was presented to the members of the Committee. After discussion, the Committee voted to approve and submit to the full Board for final approval the following policy on commercialism, as amended:

### POLICY ON BUSINESS ENTERPRISES

The Board of Regents, aware of its responsibility for all business enterprises, services and activities within the University adopts as a general philosophy the following policy on such activities for the University of Minnesota:

The Board of Regents requires that all business enterprises, services and activities conducted within the University shall be operated by the University except as outlined, as follows:

1. The University may, under contract, lease, sub-lease or secure management services for its business enterprises.
2. The University may authorize the operation of business enterprises, services and activities to registered student groups using the following guidelines:
  - a. Priority will be given to registered organizations which are broadly representative of campus students or a large sub-section thereof (e.g., student government, union boards, college boards); other registered student organizations shall be considered on the basis of the manner in which their enterprise would significantly benefit the campus.
  - b. The venture is complementary to the academic environment and compatible with overall University policy. The benefits of the venture must be demonstrable. Appeals concerning questions of operational procedure, products sold, and disposition of excess

funds will be reviewed by the appropriate assembly committee on student affairs.

- c. Adequate financial resources are available and evidence of on-going commitment to the venture demonstrated.
- d. Reasonable standards be followed regarding employment, cleanliness, safety and financial accountability, which comply with city, state, and federal regulations.
- e. Prior to commencement of business, agreement must be arrived at between the administration and the student organizations as to the method of financial accountability according to the usual standards of good business practice.

All business enterprises, services and activities, whether University-operated or student-operated, shall provide opportunities for University community review and guidance through established boards and committees.

The Board of Regents is aware of a variety of short-term fund-raising projects by student organizations which are not expressly provided for in this policy. Control of these is the immediate responsibilities of the Student Affairs officers and the Assembly Committees on Student Affairs on each campus of the University.

#### ADMINISTRATION OF POLICY

Under this policy, the Vice President for Finance, Planning and Operations shall have authority to designate which business enterprises, services and activities shall be provided by the University on the Twin Cities Campus of the University and in consultation with the Provost of any campus shall so designate University-operated enterprises on campus.

The Vice President for Finance, Planning and Operations, in consultation with the Vice President of Student Affairs and in consultation with the appropriate campus Provost, where applicable, shall approve the operation of business enterprises, services and activities by registered student groups within the guidelines as established by this policy. (Section 2)

#### CIVIL SERVICE RULES CHANGES

Mr. R. Joel Tierney, University Attorney, reported to the Committee on the recommendations made at a special meeting of the Committee to review and discuss the Civil Service Rules Changes. After discussion, and upon a motion made, seconded and unanimously approved, the Committee voted to approve and submit to the full Board for final approval the Civil Service Rules Changes, as amended:

#### CHANGES IN RULE 13, COLLECTIVE BARGAINING

(Additions are underlined  
and deletions are crossed out)

- 13.1 ~~Determination of a Formal (Authorized Sole Bargaining) Representative~~ Collective Bargaining Relationships
- 13.11 ~~The majority of employees in any appropriate unit may select a formal (authorized sole bargaining) representative, which may be a~~

~~union or other bargaining organization, as the formal (authorized sole bargaining) representative for that unit in all matters relating to wages, hours, and other conditions of employment. Collective bargaining relationships between the University of Minnesota and its Civil Service employees, except Civil Service employees of University Hospitals, shall be conducted in accordance with the Public Employment Labor Relations Act of 1971.~~

~~Contracts or memoranda of agreement shall take the form either of agreements to propose amendments to the University Civil Service Rules and/or the Civil Service Compensation Plan, or the form of work rules agreements covering only local bargaining unit issues within the framework of the policies established by the University Civil Service Rules. Should any provisions of any memorandum of agreement entered into by University of Minnesota representatives conflict with the University Civil Service Rules now in force or as amended in the future, the provisions of the University Civil Service Rules shall prevail: except that any amendment made to the Civil Service Rules after an agreement has been signed shall not nullify any provisions of such an agreement until it is renegotiated or renewed, whichever comes first. However, when good faith bargaining produces agreement on proposals for change in the University Civil Service Rules, or produces tentative agreement clauses that are in conflict with the Rules, the Director shall recommend appropriate amendments to the Rules in accordance with the procedures outlined in Rule 1.2.~~

- 13.12 ~~A formal (authorized sole bargaining) representative for units other than in the University Hospitals will be determined and recognized in accordance with the provisions of the Minnesota Public Employees' Act. In the University Hospitals, such formal (authorized sole bargaining) representative will be determined and recognized in accordance with the State Labor Relations Act. Appropriate bargaining units and exclusive representatives will be determined in University Hospitals in accordance with the State Labor Relations Act.~~
- 13.13 ~~Bargaining units shall be as large as possible, in order to simplify the processes of representation and negotiation. A minimally appropriate bargaining unit shall be all of the employees in one or more classifications of the position classification plan of the University of Minnesota Civil Service, except that:~~  
~~Appropriate units for bargaining representation shall be determined as specified in the Public Employment Labor Relations Act of 1971. In order to simplify the process of representation and negotiation, the University will propose that appropriate units be defined as large as feasible.~~
- 13.131 ~~Major geographical divisions may be separated for purposes of determining units on a temporary basis until University-wide units can be established.~~
- 13.132 ~~University Hospitals may be separated for purposes of determining units.~~
- 13.133 ~~Employees in supervisory positions, as determined by the Director, shall not be included in bargaining units with~~

~~non-supervisory employees but may, within appropriate groups of classifications, be deemed separate bargaining units.~~

~~13.134 Employees in professional classifications of work, as determined by the Director, may be severed from otherwise suitable units to form separate bargaining units.~~

~~13.14 In a unit where a formal (authorized sole bargaining) representative has been recognized by the University, no change in that representative shall be made between July 1 of an even-numbered year and July 1 of the succeeding odd-numbered year.~~

### ~~13.2 Negotiation and Representation~~

~~13.21 A formal (authorized sole bargaining) representative of a unit is authorized to represent that unit and all of the employees therein in all matters of wages, hours, and other conditions of employment, except as provided in Rule 13.22. Representation in amendment of Civil Service Rules is covered in Rules 1.21 and 1.23, in changes in the compensation plan by Rules 5.13 and 5.22, in grievance matters by Rule 17.~~

~~13.22 An employee in a unit which has a formal (authorized sole bargaining) representative may represent himself in grievance matters and shall have the right to discuss with appropriate University officials the terms of his employment and his working conditions, but no individual agreement may be made which will violate the terms of any agreement reached by negotiation with the group of which he is a part.~~

~~13.23 In the absence of a formal (authorized sole bargaining) representative for a unit of which he is a part, an employee may be represented by anyone he chooses, which representative may be a union or other bargaining organization.~~

~~13.24 Wherever there is a formal (authorized sole bargaining) representative for an appropriate bargaining unit, any person who is not a member of the organization representing such bargaining unit shall have the right to representation by the formal bargaining organization in the same manner as bargaining organization members.~~

### ~~13.3 Membership in Unions or Other Bargaining Organizations~~

~~13.31 An employee shall be free to join any union or bargaining organization, but the right to work at the University cannot be dependent on membership or non-membership in any union or other bargaining organization.~~

~~13.32 There shall be no intimidation or coercion of an employee by the University, or by another employee, or by a union or other bargaining organization to join or refrain from joining a union, or to continue or discontinue membership therein, or to designate or to refuse to designate a union or other bargaining organization as a representative of such employee.~~

~~13.33 Payroll deduction of union or bargaining organization dues shall be provided for all members requesting it on forms specified by the University and furnished by the bargaining organizations to their members. Any employee may cancel such arrangements at~~



~~any time by written request to the Controller, University of Minnesota.~~

~~13.4~~

13.2 General

~~13.41~~

13.21

If an employee is designated by a union or other bargaining organization to attend a convention or to serve in any other capacity on official union or bargaining organization duties, arrangements for that purpose shall be made between the director and the union or bargaining organization.

~~13.42~~

13.22

~~A union or other bargaining organization representing employees properly certified exclusive bargaining representative may designate one or more stewards or other officials to act for it in the handling of grievances. If stewards or other officials are designated, the union or other exclusive bargaining organization representative shall report their names in writing to the Director and the heads of departments in which such stewards or other officials are located. Such stewards or other officials who are University employees shall transact no union or other bargaining organization business other than grievance handling-processing during working hours, and grievance processing shall be conducted in such a way as to minimize interference with work in progress.~~

~~13.43~~

13.23

~~Upon the request of the employee exclusive bargaining representatives, supervisors, administrators, or an individual employee, not a member of an exclusive bargaining unit, discussions of employment conditions shall take place at mutually agreeable times and places. A representative of the Department of Civil Service Personnel shall be present, if requested by any party to such discussion or if deemed advisable by the Director.~~

~~13.44~~

13.24

Unions or other bargaining organizations may be permitted to post notices of official meetings on University bulletin boards upon written request to the Director. Such request shall specify content and proposed location of notices. Written approval of posting must be received from the Director before posting may take place.

Certified exclusive bargaining representatives may arrange with the Director designated bulletin board locations for posting of notices of official meetings.

#### CHANGES IN RULE 15, SENIORITY, SEPARATION, REINSTATEMENT, AND REEMPLOYMENT

(Additions are underlined  
and deletions are crossed out)

15.24 Names of Laid-off Employees to be placed on Layoff lists.

15.241 ~~Employees on permanent Civil Service appointments who have~~ successfully completed probationary employment and who are laid off because of lack of work or abolition of position shall, upon

request to the Director, be placed on a layoff list for the class and the primary work section from which the layoff took place and shall be considered for reemployment in accordance with Rule 6.3. Names shall be placed on the layoff list in the order of seniority by class within the primary work section. Consideration for reemployment from the primary work section layoff list shall be in order of such seniority ranking.

- 15.242 Seniority of a former employee who is reemployed from a layoff list shall begin on the date of reemployment in the University service. In the event reemployment is in the same primary work section in which he was previously employed, the seniority at the time of termination shall be restored.
- 15.243 When a former employee is reemployed from a layoff list, unused sick leave and time accumulated toward eligibility for vacation allowance based on years of service shall be restored, effective on the date of reemployment.
- 15.244 An employee's name shall remain on the layoff list for a period not to exceed one year unless the employee has returned to work at the University within that time. If an employee on a primary work section layoff list is offered reemployment in the same class of work as at the time of layoff and does not accept reemployment, his name shall be taken off the layoff list.
- 15.245 An employee who has exhausted his rights on a primary work section layoff list shall be considered as having resigned in good standing.
- 15.25 Employees who have successfully completed probationary employment and who are laid off because of lack of work or funds or abolition of a position shall, upon request to the Director, be placed on a University-wide layoff list and shall be hired in vacant positions, for which they have been certified and have demonstrated a likelihood of success, ahead of all other applicants except as provided in Rule 6.311. Consideration for reemployment from the University-wide layoff list need not necessarily be in the order of seniority in a classification.
- 15.251 An employee's name shall remain on the University-wide layoff list for a period not to exceed one year unless the employee has returned to work at the University within that time. An employee who has exhausted his rights on a University-wide layoff list shall be considered as having resigned in good standing.

#### CIVIL SERVICE COUNCIL

The Committee heard presentations from Civil Service staff and from union representatives. After much discussion, the Committee voted to approve and submit to the full Board for final approval the following constitution for the Civil Service Council:

UNIVERSITY OF MINNESOTA

CIVIL SERVICE COUNCIL

CONSTITUTION

PREAMBLE

Believing that the views of the University Civil Service staff should be considered when policy decisions are made, the Civil Service Council is established. Recognizing the University's commitment to Equal Opportunity, the Council shall work to ensure the representation of all points of view of the Civil Service staff.

#### ARTICLE I. Name

The name of this organization shall be the CIVIL SERVICE COUNCIL of the University of Minnesota.

#### ARTICLE II. Objectives

The purpose of the Civil Service Council shall be to advise the appropriate officers of the Administration of the University of Minnesota and through them the Board of Regents on such matters as may be referred to it, or as the Council may initiate, or as the employees may request. The organization of the Civil Service Council shall in no way affect the right of University employees to belong to other organized groups of their choice, nor shall it preclude the functioning of such organizations.

In carrying out its objectives, the Civil Service Council shall provide a two-way medium for the exchange of information between the University and its employees relative to problems of mutual concern.

The Council shall not meet and negotiate on behalf of any employee or group of employees nor meet and confer with any employee or group of employees who are at the time designated as a member or part of a certified appropriate employee exclusive bargaining unit with an exclusive representative under the Public Employment Labor Relations Act of 1971.

#### ARTICLE III. Organization

##### SECTION 1. Representation

Representatives shall be elected to the Civil Service Council on the basis of Administrative Units. One representative shall be elected for each 100 staff members or portion thereof from administrative units with 20 employees or more. Units with fewer than 20 staff members shall choose the unit with which they want to be associated.

Units shall be determined by the University Personnel Officer after consultation and concurrence by the Advisory Committee of the Council.

##### SECTION 2. Election

All Civil Service employees who are eligible for vacation and sick leave accumulation shall be eligible to vote in the Civil Service Council election. Persons who have been on the payroll six months or more shall be eligible to serve on the Civil Service Council. Voting and eligibility lists shall be based upon the October 15 payroll - regular and miscellaneous.

- a. Each Dean, Director, or Provost shall be supplied with a list of eligible staff for his unit by Central Administration. It would be the responsibility of the appropriate Dean, Director, or Provost to call a meeting of Civil Service staff in his unit for the purpose of nominating persons to represent his unit. It would be the responsibility of his office to prepare a secret ballot and to conduct the election.

- b. Members shall be elected for a two-year term. (In the first election, half shall have a one-year term and half a two-year term. Persons receiving the highest number of votes shall serve the two-year term.) Members may not serve more than two consecutive terms.
- c. It is the responsibility of each Dean, Director or Provost to notify Central Administration of persons elected, within five days after the election is held.
- d. All elections shall be held simultaneously by the various units on a date determined when the call is made to Deans, Directors, and Provosts. This date shall be between November 1 and 15 each year.
- e. Alternates shall be elected at the same time for a one-year term. The number of alternates shall equal the number of council members for each unit. The alternates shall be those persons receiving the next highest number of votes in rank order.

### SECTION 3. Student Representation

Ten student Civil Service employees (no minimum percent time requirement) shall be elected to membership in the Civil Service Council. These ten students shall elect one member to the Advisory Committee. (Election will be conducted by the Department of Civil Service Personnel.)

### SECTION 4. Officers

The Civil Service Council shall elect from its membership a Chairman and an Advisory Committee of 11 (10 elected plus one student representative). The Chairman of the Council shall also preside over the Advisory Committee.

### SECTION 5. Advisory Committee

The Advisory Committee shall be established to conduct the business of the Council, to act as liaison between the Council and Central Administration, and to communicate Council actions to Central Administration. The Committee shall not be empowered to make decisions on matters of policy.

### SECTION 6. Committees

The Council may appoint such committees as it may deem necessary and determine their responsibilities.

## ARTICLE IV. Meetings

### SECTION 1. Regular Meetings

The Civil Service Council shall meet at least once each quarter and more often if required.

Meetings shall be open to all members of the University community unless an executive session is declared. Minutes and reports of open meetings will be made available to the entire Civil Service community through their elected representatives.

### SECTION 2. Special Meetings

Special meetings of the Council may be called by the Chairman with the advice of the Advisory Committee, or upon the request of ten percent of the members of the Council. The Advisory Committee shall the Council into session within seven days.

### SECTION 3. Agenda

Agendas of regular and special meetings of the Council shall be prepared by the Advisory Committee and shall be distributed to all members of the Council at least seven days before such meetings. Standing Committees and all members of the Council may submit business to the Advisory Committee for its consideration as agenda items. Copies of the agenda will be available to the entire Civil Service community.

### SECTION 4. Organizational Meeting

The retiring Chairman shall call a meeting of the Council for purposes of organization within two weeks of notification of members elected.

### SECTION 5. Executive Sessions

The Civil Service Council may by majority vote declare an executive session wherein only members of the Council and voting members of committees with business on the Council floor shall be present.

### SECTION 6. Quorum

A simple majority of the membership of the Civil Service Council shall constitute a quorum.

### SECTION 7. Rules of Order

Parliamentary authority shall be Robert's Rules of Order, Revised, unless otherwise specified in this document.

#### ARTICLE V. Amendments

Amendments to the Constitution of the Civil Service Council may be proposed by an affirmative vote of two-thirds of those Civil Service staff members voting on such an amendment.

Ballots stating the proposed amendments must be mailed 30 days prior to the date of the annual election.

All amendments to the Constitution will become effective upon approval by the Board of Regents of the University of Minnesota.

#### STUDENT REPRESENTATIVES TO REGENTS' COMMITTEES

Mary Ebert, student representative, presented a report to the members of the Committee regarding the changes that the students would like to see made in the document. Regent Yngve asked that the job of a facilitator be removed from the recommendations as being unnecessary. After further discussion, the Committee voted to approve in principle the recommendations, as amended, for student representatives to Regents' Committees and ask that the Vice President for Student Affairs draft these changes into a final document which will be brought back to the Regents for approval in August.

#### CHANGE IN HOSPITAL ADMINISTRATION TUITION

The Committee members received a copy of a document explaining the request for a change in the tuition for the hospital administration program. This program currently pays a tuition different from students in other public health programs. The change is recommended so that tuition for students in this program will be

equalized with tuition for other public health students. After discussion, the Committee voted to approve and submit to the full Board for final approval the following tuition schedule for students in the hospital administration program:

<b>Resident Tuition</b>	<b>Non-Resident Tuition</b>
From: \$278	\$641
To: 200	505

#### **DONALD CHURCH BALFOUR VISITING PROFESSOR OF MEDICINE, 1972**

Vice President French presented the name of Denis P. Burkitt, M.D., for consideration as the Donald Church Balfour Visiting Professor of Medicine, 1972. The following resolution was moved, seconded and passed by the Committee and will be submitted to the full Board for final approval:

RESOLVED, That Denis P. Burkitt, M.D., a member of the Royal College of Surgeons, Edinburgh, and a member of the Medical Research Council, London, England, physician, surgeon, missionary, geographic pathologist, and internationally renowned discoverer of African lymphoma, which bears his name, shall be designated as the Donald Church Balfour Visiting Professor of Medicine for 1972.

#### **CHANGE IN TUITION, SCHOOL OF DENTISTRY**

After consideration and discussion, the Committee voted to approve and recommend to the full Board for approval the following change in tuition for the School of Dentistry:

<b>Resident Tuition</b>	<b>Non-Resident Tuition</b>
From: \$278	\$641
To: 315	726

#### **STUDENT SERVICES FEES - CONSOLIDATED FUND**

Due to a shortage of time, this item was not discussed and will be brought back to the Regents for information at a later date.

#### **ELECTION OF TRUSTEES TO BOARD FOR MINNESOTA ARBORETUM FOUNDATION**

Mr. Odegard presented the Committee members with a list of names for appointment to the Minnesota Arboretum Foundation Board of Trustees. After consideration, the Committee voted to approve and submit to the full Board for approval the following people as members of the Board of Trustees for the Minnesota Arboretum Foundation:

Cecil March  
Robert Odegard

Hugh G. S. Peacock  
Sherwood O. Berg  
Leon C. Snyder  
William King  
Mrs. Wallace Dayton (Mary Lee)  
Mrs. Edwin Dodge

Voted to adjourn.

DUANE A. WILSON, Secretary