

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS
PHYSICAL PLANT COMMITTEE

MINUTES

December 4, 1970

A meeting of the Physical Plant Committee was held in the Student Center, St. Paul Campus, on Friday at 8:00 a.m.

Committee members present: Regent Huffington, presiding; Regents Brink and Rauenhorst.

Other Regents present: Regents Malkerson and Yngve.

The Vice President for Finance, Planning and Operations reported that the following bids had been awarded for the Rock Hill Park and Recreation Area landscaping and planting phases II and III at the University of Minnesota, Duluth:

Grussendorf Nursery, Inc.
4022 Midway Road
Duluth, Minnesota 55811

Base Bid		\$19,515.00
Noncontract costs in connection with this project are estimated as follows:		
Architectural/Engineering Fees ..	\$ 3,500.00	
Supervision of Construction	243.00	
Miscellaneous Engineering, Checking of Plans and Specifications, etc. ..	250.00	
	<hr/>	
Total Noncontract Costs		3,993.00
		<hr/>
Total of Above Costs		\$23,508.00
Available for Contingencies ...		585.00
		<hr/>
Grand Total of Costs		\$24,093.00
Source of funds for this project is as follows:		
University Matching Fund Reserve	\$26,922.50	
U.S. Department of Agriculture Bureau of Outdoor Recreation Grant (Administered by the State of Minnesota)	26,922.50	
	<hr/>	
Total Funds Available		\$53,845.00

The Vice President for Finance, Planning and Operations reported that the following low bids had been awarded for the construction of the Bierman Field Athletic Building, Minneapolis Campus:

General Construction

James Steele Construction Company
 224 Bates Avenue
 St. Paul, Minnesota 55106
 Base Bid\$1,710,000.00

Mechanical Construction Work

Superior-Kuetemeyer Company, Inc.
 5231 North 124th Street
 Milwaukee, Wisconsin 53225
 Base Bid 683,100.00

Electrical Construction Work

Hoffman Electric Company of Minneapolis
 7700 Logan Avenue South
 Minneapolis, Minnesota 55423
 Base Bid 198,431.00

Elevator Construction Work

Kieckhefer Elevator Company
 1910 South 81st Street
 Milwaukee, Wisconsin 53219
 Base Bid 27,529.00

Total of the
 Above Low Bids .. \$2,619,060.00

Nonbuilding costs in connection with
 this project are estimated as follows:

Architects/engineers fees ..	157,143.00
Supervision of construction	32,738.00
Site surveys, test holes, etc.	2,500.00
Concrete and materials testing	1,500.00
Outside work: water service, electrical service, street lighting, walks, steps and curbs, streets and service drives, landscaping and shrubbery, signs, guard rails, etc., bicycle racks, gas main relocations, etc.	78,750.00

Allowance for custodial equipment, special furnishings and equipment, office furniture and equipment . . .	320,100.00	
Miscellaneous expenses, checking of plans and specifications, shop drawings, etc.	1,500.00	
Fire extinguishers, towel cabinets, and keying, etc.	1,500.00	
		<hr/>
Total Nonbuilding Costs		595,731.00
		<hr/>
Total of Above Costs		\$3,214,791.00
Available for Contingencies		78,571.00
		<hr/>
Grand Total of Costs		\$3,293,362.00
 Funds available for this project as follows:		
Bank loan	\$3,300,000.00	
Consolidated Athletic Capital Improvement Fund . .	450,000.00	
		<hr/>
Total		\$3,750,000.00

The Vice President for Finance, Planning and Operations reported that the following bids had been awarded for Phase I of the renovation work in the Health Sciences Center, Minneapolis Campus, in connection with the Physicians Augmentation Program:

General Construction

Roger Sheehy Company
 Suite 103 Professional Building
 4150 Central Avenue N.E.
 Columbia Heights, Minnesota 55421
 Total Base Bid \$ 42,140.00

Mechanical Construction Work

Harris Brothers Plumbing Company
 217 West Lake Street
 Minneapolis, Minnesota 55408
 Base Bid 88,800.00

Electrical Installation Work

Egan-McKay Electrical Contractors, Inc.
 7100 Medicine Lake Road
 Minneapolis, Minnesota 55427
 Base Bid 14,766.00

 Total of the Above
 Low Bids \$ 145,706.00

Nonbuilding costs in connection with the project are estimated as follows:

Architect/engineering fees ..	17,484.00	
Supervision of construction..	1,821.00	
Concrete and materials testing	250.00	
Outside work, landscaping, shrubbery replacement, etc.	3,205.00	
Miscellaneous engineering, checking of plans and specifications and shop drawings	500.00	
Fire extinguishers, towel cabinets, and keying, etc.	250.00	
	<hr/>	
Total Nonbuilding Costs ..		23,510.00
		<hr/>
Total of Above Costs ..		\$ 169,216.00
Available for Contingencies		<u>4,371.00</u>
Total of Costs		\$ 173,587.00
Renovation Work Being Accomplished by University Plant Services (estimated)		<u>5,500.00</u>
Grand Total of Costs		\$ 179,087.00

Funds available for this project are as follows:

Grant from the Federal Department of Health, Education and Welfare, Bureau of Health Professions Education and Manpower Training, Physicians Augmentation Program of \$385,000.00, with an allocation of funds for the Phase I work of	\$ 178,527.00
University of Minnesota Central Administration participation in funding of air conditioning of general purpose classrooms associated with Room 15, Owre Hall, from interest on plant funds	\$ 13,973.00

Voted on recommendation of the Vice President for Finance, Planning and Operations and the President to approve the purchase of the Earl Frenz property located at 505 Ontario Street Southeast, Minneapolis, which contains approximately 4,860 square feet, for the purchase price of \$21,000, with funds to be provided by the annual land purchase account for the Minneapolis Campus.

Voted on recommendation of the Vice President for Finance, Planning and Operations and the President to approve the purchase of the Leo T. Donahue property located at 2000 Riverside Avenue South, Minneapolis, which contains approximately 2,841 square feet, for the purchase price of \$28,333, with funds to be

provided from the 1969 legislative appropriation for the purchase of land on the West Bank.

Voted on recommendation of the Vice President for Finance, Planning and Operations and the President to approve the acquisition of the State of Minnesota Department of Conservation property located at the Cedar Creek Natural History Area described as:

Northeast Quarter (NE $\frac{1}{4}$) of Southeast Quarter (SE $\frac{1}{4}$), Section 16, Township 34, Range 23, Isanti County

at the bid price of \$941.80 (\$880.00 for land and \$61.80 for the timber) with funds appropriated for land acquisition at the Cedar Creek Natural History Area.

Voted on recommendation of the Vice President for Finance, Planning and Operations and the President to approve the acquisition of the Edmund W. Hechenlaible property located at Cedar Creek Natural History Area described as:

That part of Section 33 T34N, R23W, lying east of county road 26 and west of Cedar Creek

totaling 62 acres, for the purchase price of \$36,950 with funds to be provided from the Federal Bureau of Outdoor Recreation, through the State of Minnesota Department of Conservation. Voted further to approve the lease-back of the house and five acres to seller for \$25.00 per month, with the University having no obligation to maintain the facilities and with the understanding that the rest of the acreage is to be available to seller for recreational purposes and family cattle grazing.

Voted on recommendation of the Vice President for Finance, Planning and Operations and the President to approve the purchase of the Thomas W. Noble property of 212 Walnut Street Southeast, Minneapolis, which contains approximately 7,015 square feet, for the purchase price of \$205,000, including all furniture and furnishings, with funds to be provided initially by the annual land purchase account for the Minneapolis Campus, with reimbursement from parking reserves.

The Vice President for Finance, Planning and Operations reported on a proposal for the sale of land at the Rosemount Research Center for the site of a Vocational-Technical School. He requested provisional authority to act on this matter in case it became necessary before the next meeting of the Committee.

Voted to authorize the Vice President for Finance, Planning and Operations to continue negotiations for the sale of a site at the Rosemount Research Center for a Vocational-Technical School and to execute all documents in connection with the pro-

posed sale if such action is necessary before the next meeting of the Committee.

The Physical Plant Report and supporting documentation are filed supplement to the minutes, page 20,813.

Voted to adjourn.

DONALD K. SMITH, Acting Secretary

UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

FACULTY, STAFF AND STUDENT AFFAIRS COMMITTEE

MINUTES

December 4, 1970

A meeting of the Faculty, Staff and Student Affairs Committee was held in the Fireside Room, McNeal Hall, St. Paul Campus, on Friday at 9:30 a.m.

Regents present: Regent Yngve, presiding; Regents Brink, Hartl, Howard, Huffington, Hughes, Malkerson, Rauenhorst, and President Moos.

Staff present: Vice Presidents Cashman, Champion, Lunden, Shepherd, Smith, and Wenberg; Messrs. Eidenberg, Garrison, Kessler, Lofquist, Lukermann, Scribner, and Tierney; and Miss McAvoy.

Residence Regulations

Dr. Cashman presented the documents on the changes in residence regulations which will correct a number of inequities and bring together in one document many different residence regulations. There was considerable discussion about the necessity for the one-year waiting period before a student can be declared a resident. Regent Hughes felt that this waiting period was unjust especially in view of the fact that a person who comes to the state must immediately start paying taxes. However, Dr. Smith said that some states have made wholly inadequate provision for higher education while other states are trying to make adequate provision for higher education and, as a result, face financial problems if they do not maintain their differential tuition. Regent Yngve asked if the policy displaces all other implementing actions the Regents have taken on residence matters. Dr. Cashman said the proposed regulations were developed to clarify the basic policy and indicated that there were a number of other residence regulations in operation which are not necessarily Regents' rules such as the regulation that all wards of the state are considered residents. Regent Hughes suggested that the document before the Regents should include a phrase "except as otherwise specifically indicated" or "previously indicated" so that there would be no confusion about the other rules which remain in effect. In addition, it was agreed that the effective date would be Spring Quarter, 1971. The document as amended was unanimously approved.

Scranton Report

Regent Yngve presented the members of the Board with a complete copy of the Scranton Report on Campus Unrest. He pointed out that the report makes recommendations to all parties concerned with unrest problems rather than attempting to single out a given party for responsibility. He recommended that the committee members read this report for he felt that it was a very significant and effective document on the youth culture and campus unrest.

Regent Hughes asked if all Board members could be presented with a copy of the Report of the Commission on Obscenity and Pornography. It was agreed that this report would be obtained.

Voted to adjourn.

DONALD K. SMITH, Acting Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
EDUCATIONAL POLICIES COMMITTEE

MINUTES

December 4, 1970

A meeting of the Educational Policies Committee was held in the Fireside Room, McNeal Hall, St. Paul Campus, on Friday at 11:00 a.m.

Regents present: Regent Howard, presiding; Regents Brink, Huffington, Hughes, Malkerson, Rauenhurst, Yngve, and President Moos.

Staff present: Vice Presidents French, Lunden, Shepherd, and Smith; Messrs. Cheston, Eidenberg, Garrison, Lofquist, Lukermann, Scribner, and Tierney; and Miss McAvoy.

Constitution and Bylaws of the Faculty and Campus Assembly of the University of Minnesota, Duluth

The Constitution and Bylaws of the Faculty and Campus Assembly at Duluth were presented by Mr. Kegler. They were unanimously passed by the Committee,

Structural Revision Within the Institute of Agriculture

Dr. Shepherd reported on the changes in the reorganization of the Institute of Agriculture which were approved by the University Senate on December 3, 1970. The reorganization establishes the following three collegiate units within the administrative structure of the Institute of Agriculture: a College of Agriculture, a College of Forestry, and a College of Home Economics, each to be headed by a dean responsible to the administrative head of the Institute of Agriculture. Dr. Shepherd indicated that the previous organization of the Institute into two schools and eleven departments was an awkward form of governance. He also indicated the concern of the School of Home Economics to have a higher degree of autonomy. He reminded the Committee that this proposal had been brought to the members at the June 12 meeting and was approved in principle. At that time the Committee instructed the administration to take up the matter of reorganization with the University Senate.

In response to a question from Regent Howard, Dr. Shepherd indicated that this organizational structure does not debar a future move of the College of Home Economics out from under the umbrella of the Institute of Agriculture. He stated that the reorganization does give the College of Home Economics a kind of autonomy which will be useful to them in developing their future programs and direction. The reorganization was unanimously approved.

Instructional Television System

Dean Cheston discussed the development of a closed circuit television system in the Institute of Technology which will link University classrooms to local industry for instructional offerings. The following kinds of instructional programs will be provided to employees of such industries:

- Post-baccalaureate education for engineers, scientists and mathematicians;
- Pre-baccalaureate instruction for technically skilled employees; and
- Continuing education to all employees.

Dean Cheston reported that the FCC has set aside a special frequency ban for this kind of instructional TV and that the University of Minnesota plans to apply for a frequency ban which will enable it to operate four channels simultaneously. Initially, the Institute of Technology will reach industries within a twenty mile radius of the Minneapolis campus and also will have a special link to Rochester.

The capital cost for the proposed instructional television system with two-channel capability is approximately \$402,000.00. It is proposed that the University amortize this capital cost over a ten-year period and recover those costs by a special fee to participating industries. It is estimated that the operating costs for the instructional television system will approximate \$26,000.00 annually. The kind of fee structure proposed is that the students pay the ordinary University tuition plus a special fee to cover the operating cost of the system plus amortization costs.

Dr. Shepherd indicated that this system will be useful in other areas of the University such as Business Administration. President Moos stated that this program is an example of the community at its very best. The potentiality for using this system to bring the whole host of classroom offerings to the State are limitless. Regent Hughes moved adoption of this program.

It was seconded by Regent Rauenhorst and unanimously approved by the Committee.

Center for Urban and Regional Affairs

Mr. Eidenberg presented the report on CURA which was recently sent to the Legislature. This report documents the rather impressive record of new community services by the University. Mr. Eidenberg requested that a seminar be held at the January meeting of the Educational Policies Committee on Community Programs and other CURA activities. It was agreed that Mr. Eidenberg would present the Board with a summary of the CURA report before the meeting of the Educational Policies Committee. The request for a seminar was unanimously approved.

Agricultural Extension Service

Dr. Shepherd reported on the University Senate's action changing the name of the Agricultural Extension Service to Cooperative Extension Service. In response to Regent Yngve's question on the use of the word "cooperative," Dr. Shepherd indicated that most of the programs throughout the country are called cooperative extension because the title stresses the relationship between state government, county and Federal governments and also the fact that the programming runs well beyond agriculture. Regent Brink expressed concern that in an agricultural state such as Minnesota the changing of "agricultural" to "cooperative" might not be wise. Dr. Shepherd indicated that Dean Berg had talked with a number of people out-state and that he had received no adverse reactions to the change in title. Regent Yngve moved that the proposal be tabled for discussion at some future date. The motion was unanimously passed.

Voted to adjourn.

DONALD K. SMITH, Acting Secretary



UNIVERSITY OF MINNESOTA

BOARD OF REGENTS
HEALTH SCIENCES COMMITTEE

MINUTES

December 4, 1970

A meeting of the Health Sciences Committee was held in the Fireside Room, McNeal Hall, St. Paul Campus, on Friday.

Regents present: Regent Hughes, presiding; Regents Brink, Howard, Huffington, Malkerson, Rauenhorst, Yngve, and President Moos.

Staff present: Vice Presidents French, Lunden, Shepherd, and Smith; Messrs. Eidenberg, Garrison, Lofquist, Scribner, and Tierney; and Miss McAvoy.

Dr. French presented the Affiliation Agreement between the University of Minnesota, School of Public Health, and the Pilot City Health Center. The Committee voted unanimously to approve the Agreement.

Dr. French submitted the name of Dean Lee Stauffer, Dean of the School of Public Health, as a trustee to the Northlands Regional Medical Program. In addition, he submitted the name of Dr. Michael Paparella, Chairman of the Department of Otolaryngology, for membership to the Advisory Group of the Northlands Regional Medical Program. The Committee voted unanimously to approve the appointments.

Voted to adjourn.

DONALD K. SMITH, Acting Secretary



UNIVERSITY OF MINNESOTA

BOARD OF REGENTS

MINUTES

December 4, 1970

A meeting of the Board of Regents was held in the Fireside Room, McNeal Hall, St. Paul Campus, on Friday at 1:00 p.m., hosted by the College of Biological Sciences.

Regents present: Regent Malkerson, presiding; Regents Brink, Howard, Huffington, Hughes, Rauenhorst, Yngve, and President Moos.

Staff present: Vice Presidents Cashman, Champion, French, Lunden, Shepherd, Smith, and Wenberg; Messrs. Berg, Caldecott, Carlson, Cheston, Darland, Eidenberg, Frederick, Garrison, Imholte, Kaufert, Kegler, Lofquist, Lukermann, McFarland, McInnes, Odegard, Preston, Reeves, Sahlstrom, Scribner, Sloan, Thorp, Tierney, and Zander; Miss McAvoy, and Mrs. Pirsig.

APPROVAL OF MINUTES

Voted to approve the minutes of the following meetings:

Drafts of Minutes:

- Faculty, Staff and Student Affairs Committee Meeting—November 12, 1970
- Health Sciences Committee Meeting—November 12, 1970
- Physical Plant Committee Meeting—November 13, 1970
- Board of Regents Meeting—November 13, 1970
- Investment Committee Meeting—November 13, 1970

PERSONNEL CHANGES

Voted to approve the following personnel changes:

Appointments

Akira Sakai as Visiting Professor Horticultural Science Research Funds September 1, 1970 to June 30, 1971 at the rate of \$2,400 Term AHT14 (\$17,000 A rate)

Desmond J Drinkwater as Visiting Associate Professor Institute of Child Development December 16, 1970 to June 15, 1971 at the rate of \$16,500 Term BT

Special Appointments

Dian Rae Lopez as Instructor Division of Science and Mathematics Morris for the fall quarter of 1970-71 at \$1,300 Term CHT48 (\$8,190 B rate); husband Angel Lopez Assistant Professor Division of Science and Mathematics Morris Term B

Kathy Rude student as Clerk Administration University of Minnesota Technical Institute Crookston October 27, 1970 to June 11, 1971 at \$1.90 per hour (father Curtiss Rude Grounds Crew Foreman Plant Services Crookston Term A)

Marie F Eide student as Nursing Assistant University of Minnesota Hospitals beginning November 2, 1970 at \$2.22 per hour (sister Patricia Curtner Senior General Staff Nurse University of Minnesota Hospitals hourly rate)

Anne M Kubat student as Clerk Southern School of Agriculture beginning October 16, 1970 at \$1.62 per hour (brother Wayne Kubat student Clerk Southern School of Agriculture hourly rate)

Margaret L Fridgen student as Laboratory Attendant Division of Social Science Morris November 2, 1970 to June 12, 1971 at \$1.90 per hour (husband Joe Fridgen Undergraduate Research Assistant Psychology Morris hourly rate)

Darryl J Koelman student as Food Service Worker Food Service Morris September 28, 1970 to June 12, 1971 at \$1.90 per hour (brother Robert Koelman student Food Service Worker Food Service Morris hourly rate)

Rita D Fleming student as Food Service Worker Southern School of Agriculture beginning October 16, 1970 at \$1.62 per hour (brother Stephen Fleming student Food Service Worker Waseca Dining Hall hourly rate)

Merlene L Worthley student as Food Service Worker Southern School of Agriculture beginning October 16, 1970 at \$1.62 per hour (sister Marlene Worthley student Food Service Worker Waseca Dining Hall hourly rate)

Anne M Lesmeister student as Clerk Bookstore Morris September 28, 1970 to June 12, 1971 at \$1.90 per hour (father Ralph Lesmeister General Mechanic Foreman Plant Services Morris Term A)

Heidi L Gardner student as Laboratory Attendant Genetics and Cell Biology November 6 to December 31, 1970 at \$1.90 per hour (sister Nancy Gardner student Laboratory Attendant Genetics and Cell Biology hourly rate)

Diane E J Tinsley student as Key Punch Operator Psychology November 1 to December 31, 1970 at \$2.05 per hour (husband Howard E Tinsley Research Fellow Psychology Term BHT)

Promotions and Transfers

M Isabel Harris from Dean and Associate Professor School of Nursing at \$25,000 (\$21,000 Term A \$4,000 Term AT) to Dean and Professor without change in salary rate or term beginning July 1, 1970

Joseph Shapiro Professor Geology and Geophysics at \$16,000 Term B to serve in addition as Professor Ecology and Behavioral Biology without change in salary rate or term September 16, 1970 to June 15, 1971

Herbert E Wright, Jr Geology and Geophysics and Director of Limnological Research Center at \$19,750 Term B to serve in addition as Professor Ecology and Behavioral Biology without change in salary rate or term September 16, 1970 to June 15, 1971

Richard E Phillips Professor Animal Sciences at \$17,800 Term A to serve in addition as Professor Ecology and Behavioral Biology without change in salary rate or term July 1, 1970 to June 30, 1971

Homer D Venters Professor Pediatrics at \$25,000 Term A to serve in addition as Professor School of Public Health without change in salary rate or term July 1, 1970 to June 30, 1971

Reynold A Jensen Professor Child Psychiatry and Hospital Manpower University of Minnesota Hospitals at \$26,000 Term A to serve in addition as Professor Family Practice and Community Health without change in salary rate or term July 1, 1970 to June 30, 1971

James H Wertz, Jr Professor School of Physics and Astronomy and Director Minnesota Center for Curriculum Studies at \$23,750 Term A to serve as Professor and Director Minnesota Center for Curriculum Studies and University College—Experimental Programs without change in salary rate or term for 1970-71

Richard P Halverson from Associate Professor Electrical Engineering and Acting Director University Computer Center at \$20,000 Term B to Associate Professor Electrical Engineering and Director University Computer Center without change in salary rate or term beginning September 16, 1970

Dean E Abrahamson from Associate Professor Anatomy and Health Sciences Computer Division of Laboratory Medicine at \$23,000 (\$18,500 Term A \$4,500 Term AT) to Associate Professor Anatomy and Director Center for Studies of the Physical Environment Administration Institute of Technology without change in salary rate or term October 16, 1970 to June 30, 1971

Theodore E Uehling from Associate Professor and Director of Seminar Honors Administration Morris at \$13,700 Term B to Associate Professor and Assistant Dean at the rate of \$17,500 Term A beginning September 1, 1970

Robert C Bright Associate Professor Geology and Geophysics and Curator of Paleontology, Museum of Natural History at \$16,900 Term A to serve in addition as Associate Professor Ecology and Behavioral Biology without change in salary rate or term July 1, 1970 to June 30, 1971

Jerome M Bach Clinical Associate Professor Psychiatry at \$6,090 Term AHT42 (\$14,500 A rate) to serve in addition as Associate Professor Educational Psychology at \$1,000 for 28% time (\$14,500 A rate) September 16 to December 15, 1970

Anthony D Romano from Clinical Assistant Professor School of Dentistry at \$1,794 Term BH20 to Associate Professor and Chairman of the Division of Operative Dentistry at the rate of \$26,000 Term A beginning January 1, 1971

Wesley J F Grabow from Senior Audio-Visual Resources Advisor Audio-visual Resources at \$13,872 Term A to Technical Consultant Information and Agricultural Journalism without change in salary rate or term August 1, 1970 to June 30, 1971

Ronald A Zillgitt from Principal Systems Analyst Data Processing Center at \$15,600 Term A to Coordinator for Administrative Systems Development Graduate School Research Center at the rate of \$16,500 Term A October 1, 1970 to June 30, 1971

Harold W Fahl from Senior Engineer Plant Services Morris at \$14,424 Term A to Superintendent of Plant Services Morris at \$15,600 Term A for 1970-71

Salary Adjustments

Eugene Eidenberg Associate Professor Political Science at \$13,000 Term B serving as Acting Assistant Vice President and Associate Professor Academic Administration from the rate of \$18,500 Term AT July 1 to December 31, 1970 to the rate of \$21,500 Term AT October 15, 1970 to June 30, 1971

Keith Gunderson Professor Philosophy from \$16,400 Term B to the rate of \$19,000 Term B beginning September 16, 1970

Ralph H Hopp Associate Director, University Librarian and Professor Library at \$27,500 Term A to the rate of \$28,500 (\$27,500 Term A and \$1,000 Term AT) October 1, 1970 to June 30, 1971

Charles H Sederberg Associate Professor Educational Administration and Director of the Bureau of Field Studies and Surveys at \$20,000 Term A to serve as consultant to the MOE, Seoul, Korea at the rate of \$22,000 Term A April 12 to May 30, 1970

Ivan J Fahs Clinical Associate Professor Ophthalmology Research Funds from \$2,250 Term AHT10 (\$22,500 A rate) to the rate of \$17,888 Term AHT75 (\$23,850 A rate) October 1, 1970 to June 30, 1971

Henry Gewurz Associate Professor Laboratory Medicine, Surgery and Pediatrics Research Funds from \$12,000 Term AHT46 (\$26,000 A rate) to \$14,000 Term AHT50 (\$28,000 A rate) for 1970-71 (\$14,000 additional paid directly by the American Heart Association)

Leaves of Absence

George Seltzer Associate Dean and Professor School of Business Administration leave with salary January 1 to September 15, 1971 to undertake a systematic examination of the spectrum and processes of manpower planning and policies within the United States and abroad

Rafael V Chacon Professor School of Mathematics sabbatical furlough for 1971-72 for mathematical research at the University of Toronto, Canada

Jesus Gil de Lamadrid Professor School of Mathematics sabbatical furlough for 1971-72 for research and writing with time to be spent at the University of Rennes in France

Edgar Reich Professor and Head School of Mathematics sabbatical furlough for 1971-72 for research in the theory of functions of a complex variable at Forschungsinstitut für Mathematik, Swiss Federal Institute of Technology, Zurich, Switzerland

Arthur Sagle Professor School of Mathematics sabbatical furlough December 16, 1971 to December 15, 1972 for investigating certain mathematical situations with time to be spent at another University

Hiroshi Suura Professor School of Physics sabbatical furlough for 1971-72 for research in high energy physics at the University of Tokyo

Alan G Hunter Professor Animal Science leave without salary February 1 to May 31, 1971 to serve as Visiting Professor in Reproductive Physiology at Cornell University

Clarence M Stowe, Jr Professor and Head Veterinary Physiology and Pharmacology sabbatical furlough for 1971-72 for research in pharmacology and toxicology in domesticated and wild animals with time to be spent at Cambridge University, England

Wells Hively, II Professor and Chairman Educational Psychology sabbatical furlough for 1971-72 for study of relationships between psychology,

education and social design with time to be spent in the United States and Europe

Nicholas Glaskowsky, Jr Professor School of Business Administration sabbatical furlough for 1971-72 to complete three books and write several articles in the field of logistics with time to be spent in the Twin Cities

Minerva O Jenson Professor District Supervisor Home Economics Extension Agricultural Extension Service leave without salary November 1-30, 1970 for additional vacation

Athlene H Scheid Professor Extension Specialist Clothing Agricultural Extension Service leave without salary November 1-30, 1970 for additional vacation

George R Sell Associate Professor School of Mathematics sabbatical furlough for 1971-72 for research on the use of topological dynamical techniques in the theory of Volterra integral equations with applications to economics, biology and ecology with time to be spent at the Istituto Matematico in Florence, Italy and other universities in Europe

Daniel R Bes Associate Professor School of Physics leave without salary January 1 to June 15, 1971 to serve with the Argentina Atomic Energy Commission in Buenos Aires

William O Peterfi Associate Professor Division of Social Science Morris sabbatical furlough for 1971-72 for research for book "A Diplomatic History of United States—Vatican Relations" with time to be spent in the Vatican and in Rome, Italy

Paul W Staneslow Assistant Professor South Asian Languages sabbatical furlough for 1971-72 for research on the semantic structure of Hindi with time to be spent in India

CONTRACTS AND GRANTS

Voted to accept the following contracts and grants:

U.S. Public Health Service

HSM-110-69-387, Supplement No. 4, "Computer Facility for Medical Patient Monitoring," awarding funds in the total amount of \$253,120.00 for the period June 20, 1969 through July 19, 1971 under the direction of Dr. A. S. Leonard, Department of Surgery.

Social and Rehabilitation Service

16-P-56810/5-09, "Rehabilitation Research and Training Center," awarding funds in the total amount of \$1,235,000.00 for the period October 1, 1970 through September 30, 1971 under the direction of Dr. Frederic J. Kottke, Physical Medicine and Rehabilitation.

Timiskaming Nickel Limited

Timiskaming Nickel Limited Agreement for "Cooperative Research Investigation Project at the Mineral Research Center of the University of Minnesota in connection with the Up-Scaling of the University's Process as Applied to Ores of Timiskaming Nickel Limited," awarding funds in the total amount of \$152,000.00 for the period October 9, 1967 through December 20, 1971 under the direction of Professor J. E. Lawver, Mines Experiment Station.

APPLICATIONS FOR CONTRACTS AND GRANTS

Voted to accept the following applications for contracts and grants:

U.S. Office of Education	\$926,580
Professor Charles R. Bruning, Clinical Experiences	
Twin Cities Training of Teacher Trainers Project (TTT) one year	
U.S. Atomic Energy Commission	568,932
Professor S. Gasiorowicz, Physics	
Continuation of AT(11-1)1764, A Contract Proposal for Theoretical and High Energy Physics Research, 1 year	
U.S. Public Health Service	221,094
Dr. Jack Miller, Pharmacology	
Continuation of GM-1117, Pharmacology and Toxicology, 1 year	
U.S. Department of the Navy	206,844
Professor M. D. Dunnette, Psychology	
Continuation of N00014-68-A-0141-0003, Research Center for Study of Organizational Performance and Human Effectiveness (THEMIS), 1 year	
The John Hartford Foundation, Inc.	190,763
Dr. M. M. Paparella, Otolaryngology	
Sudden Deafness, 3 years	
U.S. Department of Transportation	174,891
Professor D. L. Gerlough, Center for Regional and Urban Affairs	
Continuation of URT-36, Research and Training, 2 years	
U.S. Public Health Service	170,639
Professor William Hausman, Psychiatry	
Continuation of MH-05042, Psychiatry—Basic Residency 1 year	
U.S. Public Health Service	157,702
Dr. D. W. Watson, Microbiology	
Continuation of AI-00090-12, Training Grant in Allergy and Immunology, 1 year	
U.S. Public Health Service	157,290
Dr. T. Thompson, Psychiatry	
Continuation of MH-08565, Research Training—Biological Sciences, 1 year	
U.S. Office of Education	136,000
Mr. Jerome Moss, Jr., Industrial Education	
Continuation of OEG-0-70-1947(721), Training Grant: Graduate Fellowship Program for Vocational Education Leadership Development, 1 year	
U.S. Office of Education	129,600
Ron Berk, General College	
Upward Bound, 15 months	
U.S. Public Health Service	115,388
Professor J. C. Kidneigh, Social Work	
Continuation of MH-05040-25, Psychiatric Social Work, 1 year	

U.S. Public Health Service	111,305
Dr. Arnold Lazarow, Anatomy Continuation of GM-00114, Anatomical Sciences Training Grant, 1 year	
U.S. Public Health Service	100,220
Professor H. Stevenson, Institute of Child Development Continuation of MH-06668-14, Doctoral Training in Child Psychology, 1 year	
Total Contract and Grant Applications	<u>\$3,367,248</u>

GIFTS

Voted to accept with thanks the following gifts:

Research

Donor	Mr. F. B. Hubachek
Amount	\$23,372.26
Funds	Quetico-Superior Wilderness Research Fund (\$20,872.26) Forestry School Service Fund (\$1,000.00) University of Minnesota Foundation (\$1,000.00) Minnesota Law School Fund (\$500.00)

Scholarships, Fellowships, Prizes and Awards

Donor	Bush Foundation
Amount	\$204,300.00
Fund	Bush Foundation Fellowships in Theater Arts
Purpose	A grant payable over a three-year period beginning with the Foundation's fiscal year of 1971 to support fellowships for outstanding artist-scholars, who, during their two-year residence, would work for advanced degrees at the University of Minnesota and would gain professional experience at the Guthrie Theatre (Minnesota Theatre Company).

Donor	Estate of Eta G. Rarig
Amount	\$10,000.00
Fund	Frank M. Rarig, Sr. Graduate Fellowship in Speech and Theatre

Donor	Roger Dell Trust
Amount	\$5,000.00
Fund	Roger Dell Law School Fund
Purpose	To support the student aid activity of the University of Minnesota Law School.

Miscellaneous

Donor	Ford Motor Company
Amount	\$5,000.00
Fund	Ford Motor Company—Mechanical Engineering
	111 gifts under \$5,000.00 each totaling \$51,494.02.
	One gift of a Mason-Hamlin grand piano.

Total Gifts \$299,166.28

COLLEGE OF BIOLOGICAL SCIENCES

Dean Richard Caldecott, Dean of the College of Biological Sciences, made a presentation to the Regents about the history and work of the college. He defined the goals of the college and discussed how many of these goals had been accomplished. He called on two faculty members, Dr. Victor Bloomfield, Associate Professor, Biochemistry, and Dr. Frank McKinney, Professor, Ecology and Behavioral Biology, to present their fields to the Regents and guests present. Dean Caldecott chose these two members of the faculty because he felt that their fields represented the diverse areas of study within the College of Biological Sciences. At the conclusion of the presentations, President Moos thanked Dean Caldecott and his colleagues for their hospitality.

MINNESOTA HIGHER EDUCATION COORDINATING COMMISSION

At the request of the Executive Committee, the Board of Regents accepted the resignation of Regent Elmer L. Andersen as the Board's representative to the Minnesota Higher Education Coordinating Commission, and the Board approved the nomination to the Governor of Regent Neil C. Sherburne as the Board's representative.

SINGLE QUARTER LEAVES

On the recommendation of the Vice President, Academic Administration, and the President, the Board voted to approve Single Quarter Leave applications for Professor Robert E. Sloan, Geology and Geophysics, and Professor Louis Tobian, Jr., Internal Medicine, to replace Professor Allen Downs, Studio Arts, and Professor Travis Thompson, Psychiatry, whose leaves were cancelled.

PERSONNEL ACTIONS

The Board voted to approve the following personnel actions:

Promotions and Transfers

Anthony D Romano from Clinical Assistant Professor School of Dentistry at \$1,794 Term BH20 to Associate Professor and Chairman of the Division of Operative Dentistry at the rate of \$26,000 Term A beginning January 1, 1971.

Leaves of Absence

George Seltzer Associate Dean and Professor School of Business Administration leave with salary January 1, 1971 to September 15, 1971, to undertake a systematic examination of the spectrum and processes of manpower planning and policies within the United States and abroad.

NONCAMPUS SERVICE REQUESTS

At the request of the individual staff member and the department head, the Vice President, Academic Administration, and the President, the Board voted to approve the requests for non-campus service received during the month of November, 1970:

Institute of Agriculture

- Paul B. Addis, Associate Professor, Food Science and Industries—Consultant Services for Brothen Incorporated. From January 1, 1970 to June, 1971. Estimated time involved: one day per month.
- David Grigal, Assistant Professor, Soil Science and Forestry—Consultant Services for Oak Ridge Associated Universities. From October 20, 1970 to September 30, 1972. Estimated time involved: 2 days per month.
- Vernon W. Ruttan, Professor, Agricultural and Applied Economics—Consultant Services for Agency for International Development Research Advisory Committee. From February 20, 1967 (continuation) to indefinite. Estimated time involved: three times a year off campus.
- Vernon W. Ruttan, Professor, Agricultural and Applied Economics—Consultant Services for Board of Trustees, The Agricultural Development Council, Inc. From June 1, 1967 (continuation) to indefinite. Estimated time involved: three days a year off campus.
- Vernon W. Ruttan, Professor, Agricultural and Applied Economics—Consultant Services for Foreign Area Fellowship Program, Joint Committee of the Social Sciences Research Council, American Council of Learned Societies. From November 1, 1969 (continuation) to indefinite. Estimated time involved: 6 days a year on campus, four days a year off campus.
- Jesse B. Williams, Professor, Animal Science—Consultant Services for Mid-America Dairymen, Inc. From December 1, 1970 to June 1, 1971. Estimated time involved: ½ day per month on campus and one day per month off campus.

College of Biological Sciences

- Irwin Rubenstein, Professor, Genetics and Cell Biology—Consultant Services for Field Enterprises Educational Corporation. From September 15, 1970 to indefinite. Estimated time involved: 10 days per year off campus.

College of Medical Sciences

- Jacob E. Bearman, Professor, Biometry, School of Public Health—Consultant Services for U.S. Food and Drug Administration. From around the first of the year 1971 to indefinite. Estimated time involved: ¼ day per month on campus and ½ day per month off campus.
- Margaret Sloan, Assistant Professor, School of Public Health, Public Health Nursing—Consultant Services for Marycrest College. From September, 1970 to September, 1975. Estimated time involved: not more than one day per month for six months and quarterly for two years and once a year thereafter.

Finn Wold, Professor, Biochemistry—Consultant Services for National Institute of General Medical Sciences, National Institute of Health. From present to June 31, 1974. Estimated time involved: three meetings and 4-5 site-visit trips per year for a total of 12 to 15 days per year.

College of Veterinary Medicine

Hank L. Stoddard, Professor, International Veterinary Medicine and Director, International Programs Administration—Consultant Services for Inter-American Development Bank. From approximately November 23, 1970 to December 18, 1970. Estimated time involved: 26 days off campus.

Law School

Charles W. Rogers, Research Associate, Pre-Hearing Information Service (Defender Social Service Unit)—Consultant Services for Allan Billey and Associates. From November 1, 1970 to indefinite. Estimated time involved: from five to ten hours a week—all off campus—after hours and on weekends.

Hospital Administration

John H. Westerman, Director and Associate Professor—Consultant Services for Department of Health, Education and Welfare, Health Services and Mental Health Administration. From November 1, 1970 to unknown. Estimated time involved: one day every two weeks.

Technical College, Crookston

Ted D. Carr, Assistant Professor, Business Division—Consultant Services for State of Minnesota—Business and Office of Education. From November 1, 1970 to December 30, 1970. Estimated time involved: weekends and evenings.

AFFILIATION AGREEMENT

On the recommendation of the Vice President for the Health Sciences and the President, the Board voted to approve an Affiliation Agreement from July 1, 1970, through June 30, 1971, between the University of Minnesota, School of Public Health, and the Pilot City Health Center.

COMMITTEES OF THE BOARD

Regent Malkerson reported for the Executive Committee that he had examined the documents and signed the Report of the Vice President for Finance, Planning and Operations subject to a recommendation approved by the Committee including transfers of funds, journal vouchers, requisitions, recommendations of the Civil Service Committee, and personnel actions for non-tenured academic staff and civil service staff with starting salary of less than \$11,856 in the following categories: terminations, ap-

pointments, special appointments, promotions, and transfers, salary adjustments and leaves of absence. The report was unanimously approved. Detail filed supplement to the minutes, page 20,814.

Regent Yngve reported on a meeting of the Faculty, Staff and Student Affairs Committee to consider the proposed residence regulations. He said the reason for the proposed changes was to specify more clearly the conditions under which residency requirements were met. On the recommendation of the Committee, the Board voted to approve the Residence Regulations effective Spring Quarter, 1971, as follows:

RESIDENCE REGULATIONS

1. Nonresident students shall pay an additional tuition fee to be determined by the Board of Regents except as otherwise specifically indicated by Board action.
2. A Board of Review for Residence Classification, made up of five staff members and three students of the University, with the Director of Admissions and Records or his representative, *ex officio*, passes on all doubtful or disputed cases of residence classification. In making its decision, the Board is guided by the following basic rules:
 - a. No student is eligible for residence classification unless he or, if he is a minor, the person from whom he derives residence is a bona fide domiciliary of this state and has lived in this state substantially continuously for at least one year immediately prior thereto.
 - b. For the purpose of these regulations, the term residence and domicile are synonymous. In general, domicile is the place where a person actually resides with the intention of making it his true, fixed, permanent home, and principal establishment, and to which, whenever he is absent he has the intention of returning. The fact of physical presence at the dwelling-place and the intention to make it a home must concur, and the intention must be to make a home at the moment, not in the future. The intention must be to make a home in fact in a certain place, and not an intention to acquire a domicile in order to get the benefit of the legal consequences of having a domicile there. A person may have but one domicile at a time, and a domicile once established continues until it is superseded by a new domicile.
 - c. As, normally, the sojourn in this state of a student from another state for the sole purpose of attending school is not residence, it is presumed that a nonresident at the time of his enrollment continues in that classification throughout his presence as a student except where it can be proved that his previous domicile has been abandoned and a new one established independently of the school and his attendance thereupon.
 - d. The following facts, although not conclusive, have probative value in support of a claim for residence classification: acceptance of an offer of permanent employment in this state; former residence in the state and the maintenance of significant connections therein while absent; economic, social or political compulsion causing a person to abandon a former residence and acquire residence in the state with attendance at the University only an incident to such residence.
 - e. The following facts, standing alone, are not accepted as sufficient evidence of domicile: employment by the University as a fellow, scholar, assistant, or in any position normally filled by students; a statement of intention to acquire a domicile in this state, voting or registration for voting, the lease of living quarters, payment of local and state taxes, or automobile registration; continued presence in Minnesota during vacation periods.
 - f. An unmarried minor does not have the legal capacity to establish his own domicile. Normally, the domicile of a minor follows:
 1. That of the parents or surviving parent; or

2. That of the parent to whom custody of the minor has been awarded by a divorce or other judicial decree; or
 3. That of the parent with whom the minor in fact makes his home; if there has been a separation without a judicial award of custody; or
 4. That of an adoptive parent, where there has been a legal adoption, even though the natural parents or parent be living; or
 5. That of a "natural" guardian, such as grandparent or other close relative with whom the minor in fact makes his home, where parents are dead or have abandoned the minor.
 6. If a Minnesota resident parent or guardian of a student currently enrolled at the University of Minnesota moves his residence to another state, the student shall retain residency status for at least one year.
- g. Where a general guardian has been appointed by the state of the ward's domicile at the time of appointment, the ward's domicile presumptively remains in that state. The appointment by a Minnesota court of a resident guardian of a minor not domiciled in this state at the time of appointment has no effect upon the domicile of the ward.
 - h. Residence status may be accorded a minor whose normal familial relations with, and reasonable expectation of support from, his parents have been dissolved and (1) who has resided in this state substantially during the years of minority and for one year immediately preceding the date of registration, or (2) who, without being enrolled in school, has been self-supporting and employed on substantially a full-time basis in this state for at least eighteen months immediately preceding the date of initial registration.
 - i. An alien student may be considered for resident status if he has been lawfully admitted to the United States for permanent residence in accordance with all applicable provisions of the laws of the United States, or if he can present documentary evidence from immigration officials or consular officials in his home country that he is eligible for resident alien status under specified conditions.
 - j. These incidence regulations shall become effective for the Spring Quarter, 1971.

RESIDENCE REVIEW PROCEDURES

I. Initial Classification and Appeal

- a. Registering under proper residence and advising the Office of Admissions and Records of possible changes in residence is the responsibility of the student.
- b. Questions of a student's residence under the rules of the Board of Regents should be raised with the Office of Admissions and Records on application for admission or as soon as possible thereafter. The initial classification of a student as a resident or non-resident will be made by the Office of Admissions and Records under procedures prescribed by the Director of Admissions and Records.
- c. A student may appeal from the initial classification by filing with the Director of Admissions and Records, within thirty days after being notified of the classification, a written notice of appeal. The notice shall specify reasons for the appeal and shall include a complete statement of the facts on which it is based, together with supporting affidavits or other documentary evidence. Failure to file the notice of appeal within thirty days shall constitute a waiver of any right to appeal from the initial classification.
- d. A student may first appeal to the office of University Attorney for a review of the evidence. The University Attorney or his designee may conduct a review of the record only, or give the appellant an opportunity to produce additional documentary evidence but shall not be required to conduct a formal hearing. If the appeal is sustained by the University Attorney or his designee, the record shall be returned to the Office of Admissions and Records for appropriate administrative action. A student may appeal to the Board of Review for Residence Classification for further consideration and action. The appellant shall be entitled, at his request, to testify before the Board of Review.

II. Reclassification and Appeal

- a. A student, having been initially classified a non-resident and having decided that he has since become a resident, may initiate action to affect a change by filing with the Office of Admissions and Records a petition which shall include a statement of the facts on which he bases his belief, together with supporting affidavits or documentary evidence.
- b. If the petitioner is dissatisfied with the finding of the Office of Admissions and Records, he may appeal to the University Attorney and the Board of Review for Residence Classification in the same manner as prescribed for appeals from initial classification.

III. Erroneous Classification

If any student who has been classified as a resident student shall be determined to have been erroneously so classified, he shall be reclassified as a non-resident student, and if the cause of his incorrect classification shall be found to be due to any material concealment of facts or false statement made by him at or before the time of his original classification, he shall be required to pay all tuition fees which would have been charged to him except for such erroneous classification and shall be subject also to appropriate discipline in accordance with University policies.

IV. Effective Date

These procedures shall become effective with the Spring Quarter of 1971.

Regent Howard delivered the report of the Educational Policies Committee. On the recommendation of the Committee, the Board voted to approve the following:

1. Constitution and By-Laws of the Assembly of the University of Minnesota, Duluth, as follows:

THE CONSTITUTION AND BYLAWS OF THE FACULTY AND CAMPUS ASSEMBLY OF THE UNIVERSITY OF MINNESOTA, DULUTH

I. Definition

The University of Minnesota, Duluth, is an integral part of the University of Minnesota, subject to the control of the Board of Regents.

II. Distribution of Powers Delegated by the Regents

All matters relating to the educational and administrative affairs of the University of Minnesota, Duluth, consistent with actions or policies of the Regents of the University of Minnesota heretofore and hereafter taken or established and including those incident to the management of the student body, are, for the purpose of effectuating the government of the University of Minnesota, Duluth, under and by the Regents, committed to the President, the Provost, the Duluth Campus Assembly and the several faculties as herein provided. The authority of the Duluth Campus Assembly (hereinafter referred to as "the assembly") shall be exercised, subject to the provisions of the Constitution of the University Senate, as prescribed in Article V of the Senate Constitution.

III. The Faculty

1. The voting membership of the faculty (unless otherwise prescribed in this constitution or the Constitution of the University Senate) shall be composed of the President of the University; the Provost, Vice Provosts, and Assistant Provost, of the University of Minnesota, Duluth; the regular members of the faculty of the University of Minnesota, Duluth (as defined in the "Regulations Concerning Academic Tenure") who are professors, associate professors, assistant professors (including research associates), or instructors (including research fellows); and all other full-time members of the University of Minnesota, Duluth, faculty and staff with appointments which include in the title the rank of instructor or above, including lecturers.
2. The elected representatives of the faculty to the University Senate shall be chosen by secret ballot. The system for determining the number of Senate members and eligible faculty members shall conform to the Constitution of the University Senate.

3. Election of representatives to the University Senate shall be held as prescribed by the Senate. One-third, or as near to one-third as arithmetically possible, of the representatives shall be elected each year. Except for those elected to fill unexpired terms, all members elected to the Senate shall begin service on July 1 and shall serve for three (3) years or until their successors shall be elected and qualified. Elected members of the Senate shall not serve more than three (3) consecutive years, and shall be eligible for re-election only after a one-year interval of non-membership in the Senate. An exception shall be made for a member who has served one year or less of an unexpired term. Such a member shall be eligible immediately for election to a regular three-year term.
4. Vacancies which are to occur on July 1 in unexpired terms shall be filled for the remainder of those terms at the regular spring election. Vacancies which occur in unexpired terms during an academic year may be filled for the remainder of that year by the alternates who received the highest number of votes in the preceding election.
5. Alternate faculty representatives to the Senate shall be elected at the regular spring election according to the Constitution of the University Senate. The maximum number of alternates to be elected shall not exceed the total number of elected representatives to the Senate. Alternates and representatives shall not be paired. Any representative may designate any alternate to serve for any particular meeting in his place and stead by written notice to the clerk of the Senate prior to the commencement of that Senate meeting.

IV. Duluth Campus Council

1. There shall be a Duluth Campus Council to serve as liaison between the faculty and student body and the Provost, to serve as the executive committee of the assembly, to serve in an advisory capacity to the Provost, to serve as another channel of communication from the faculty to the Provost when other channels are closed or inappropriate, to consider new ideas from any source when there is no other suitable forum for their presentation, and to carry out such other duties as are hereinafter described or as hereafter may be assigned.
2. The Duluth Campus Council shall be composed of the Duluth Campus Faculty representative to the Senate Consultative Committee, nine elected members from the faculty, and five student members elected by and from the student members of the assembly. The faculty representatives to the Duluth Campus Council shall comprise the Faculty Council; the student representatives shall comprise the Student Assembly Council. The chairman of the Faculty Council, and of the Student Assembly Council, and of the Duluth Campus Council shall be elected by the respective members of those groups before the end of the academic year in which they are constituted. The change-over from Faculty Council (as presently constituted) to Duluth Campus and Faculty Council shall be accomplished by the elected members of the current Faculty Council serving the remainder of their elected term as members of the Duluth Campus Council and the Faculty Council. As their terms expire, they will be replaced by newly elected members of the Duluth Campus Council and Faculty Council. Members of the Administrative Committee shall not be eligible for election to the Duluth Campus Council.
3. The term for elected faculty members of the Duluth Campus Council shall be two (2) years, and they shall not serve more than four (4) consecutive years including years served on the Faculty Council prior to the adoption of this constitution. They shall be eligible for re-election to the Duluth Campus Council only after a two (2) year interval of non-membership on the Faculty Council and/or Duluth Campus Council.
4. Vacancies in faculty positions on the Duluth Campus Council which are to occur on July 1 in unexpired terms shall be filled for the remainder of those terms at the regular spring election. Any vacancy which may occur during the academic year shall be filled for the remainder of that year by the unsuccessful candidate in the preceding election who received the highest number of votes.
5. Duluth Campus Council members shall take office on July 1. They shall meet with the Provost or his representative twice each academic quarter to discuss broad policy matters and to set up the agenda for assembly meetings, and at such other times as are deemed necessary, and shall be responsible for distributing the agenda for assembly meetings to assembly members at least two days prior to the assembly meeting. The Faculty Council and the Student Assembly Council meeting separately or meeting together as the Duluth Campus Council shall serve as consultative bodies to the Provost.

6. Members of the Councils shall represent the faculty or student body at large, not the individual colleges, schools, divisions, or departments.

V. Administrative Organization

- 1.a. The Provost, as chief administrative officer of the University of Minnesota, Duluth, responsible directly to the President of the University of Minnesota, shall represent the faculty with respect to all matters arising between the Duluth campus and the general administrative authorities of the University of Minnesota.
 - b. The allocation of resources among competing demands is central in the administrative authority of the Provost and in the educational function of the faculty. Whenever possible the faculty shall have a voice in the determination of short and long-range priorities, and receive appropriate analyses of past budgetary experience, reports on current budgets and expenditures, and short and long range budgetary projections. The Provost shall be responsible for the expenditure of funds and shall have final authority to make budgetary recommendations to the President.
 - c. The President or the Provost shall act as chairman of the faculty and of the assembly; shall call meetings of the faculty upon the written request of any five (5) voting members of the faculty or on his own initiative; shall call meetings of the assembly upon written request of any five (5) voting members of the assembly or on his own initiative; shall appoint members of the Administrative Committee; may recommend policy changes to any standing committee of the assembly; and shall appoint special committees of the Provost for specific functions, to be discharged upon completion of their assignments.
 - d. The Provost shall appoint division chairmen, as provided in V. 3. b., and shall determine the administrative responsibilities of the division chairmen within the outlines of this constitution. He shall allocate division budgets in consultation with the division chairmen and in keeping with his responsibility to consult the faculty, as provided in V. 1. b.
 - e. The Provost, in consultation with the appropriate division chairman, shall name department heads as provided for in Article V. 4. a.
2. The administrative organization of the faculty shall be in the form of such divisions and departments or other administrative units as may be established by the Provost subject to the approval of the faculty.
 3. a. Each division chairman shall be appointed for a term not to exceed five (5) years and shall be eligible for additional terms, except that the Provost, or the divisional faculty through the Faculty Council, may initiate review of his status at any time.
 - b. During the last term of a division chairman's term, his division shall establish a nominating committee composed of one member from each department who shall be chosen by the department faculty. To this committee the Provost shall, by appointment, add not more than half as many additional members as there are departments in the division. The nominating committee shall receive suggestions from faculty of the division concerned and from the UMD administration, identify suitable candidates (both within and outside the divisional faculty), and finally make report to the entire faculty of the division. The division shall then meet to consider and nominate, by secret ballot, a nominee or nominees. Report of the nomination(s) shall be forwarded to the Provost for his consideration in making the appointment.
 - c. A division chairman is the official representative and administrative officer of the division. He shall be responsible for the formulation of division policies and the execution of University policies insofar as they concern the division. He shall call and preside over meetings of the division faculty and of department heads, be generally responsible for the organization and quality of work of the division, report on teaching and research of the division faculty, prepare the budget and be responsible for the expenditure of division funds in joint consultation with the department heads. He shall introduce proposals and stimulate discussions directed toward improvement of the educational program and shall consult with division faculty on all matters of common concern.
 - d. A division chairman shall call meetings at least once per quarter with his department heads, in which recommendations shall be developed on needs, priorities, and allocations of resources.

- 4.a. Each department head shall be appointed for a term not to exceed four (4) years and shall be eligible for additional terms, except that the Provost, or the department faculty through the Faculty Council, may initiate review of his status at any time. During the last year of a department head's term, his department shall meet to consider and nominate, by secret ballot, not more than three (3) nominees for the succeeding term. The Provost, after consultation with the division chairman, shall appoint the department head, taking these nominations into consideration.
- b. A department head shall serve the same functions in respect to his department as a division chairman in respect to his division, as described in Article V. 3. c.
- c. Each department shall be allocated, in a manner prescribed in Article V. 3. d., a budget for the year's operation appropriate to its educational program.
- d. Recommendations on recruitment, retention, and promotion of faculty above the level of instructor shall be solicited from available tenured members of the department concerned who hold academic rank equal to or higher than the rank concerned and be forwarded to the Provost by the appropriate division chairman.
5. Divisions or departments may establish their own constitutions or rules of internal organization and procedure, but these shall not be in conflict with this constitution or the by-laws appended to it nor with the constitution or by-laws of the University Senate. To come into force such rules or constitutions shall be ratified by two-thirds of the membership of the respective faculty unit.

VI. Campus Assembly

1. The assembly shall be composed of the President, the Provost, the members of the Duluth Campus Council, the president of the Student Association or his designated representative, and the elected faculty and student representatives. Each member of the assembly shall represent the Duluth campus as a whole.
- 2.a. Officers of the assembly shall include the President or the Provost as chairman, a vice-chairman, and a secretary. The term of office of the vice-chairman and of the secretary shall be one (1) year, and neither officer may serve more than four (4) consecutive terms. They shall be elected at the first regular meeting of the academic year.
- b. In the absence of the chairman, the vice-chairman shall preside at meetings of the assembly. In the absence of both the chairman and vice-chairman of the assembly, the secretary or such other member as the assembly shall designate shall preside at meetings of the assembly.
- c. The secretary shall record minutes of all meetings of the assembly. He shall submit to all voting members of the assembly an official roster of the voting membership of the assembly as provided by the executive committee of the assembly. He shall submit minutes of the meetings of the assembly to all members of the faculty, make them available to students upon request, and establish an official file of minutes at the UMD library.
3. At least two (2) meetings of the assembly shall be held each academic quarter. Any member of the voting faculty shall be entitled to speak and to offer motions at assembly meetings. Any student eligible to vote for assembly members may be admitted to assembly meetings and shall be entitled to speak at the discretion of the assembly. Only assembly members are entitled to vote.
4. Civil Service Personnel, students, and other resource people who may from time to time be approved by a simple majority vote of the assembly for participation, may attend assembly meetings, participate in discussions and serve on assembly committees, but shall not be entitled to vote at assembly meetings. Non-assembly members of assembly committees may be present at assembly meetings during reports of their committees and may participate in the discussion of these reports.
5. The assembly shall have control over and be responsible for entrance requirements, scholastic standing, curricula, instruction, examinations, grading, degrees, degree requirements, discipline, student activities, honors and awards, the library, and athletics; these powers shall be exercised only within the framework of general policies established or to be established by the Board of Regents and by the Senate of the University of Minnesota for the University as a whole. The assembly may authorize the establishment of whatever standing commit-

tees it deems necessary for the exercise of these powers, and also may establish special committees of the assembly for specific functions, to be discharged upon the completion of their assignments.

- 6.a. The elected faculty representatives to the assembly shall be chosen by secret ballot. The voting members of the faculty shall jointly elect from their number one (1) assembly representative for each five (5) members of their number or major fraction thereof.
- b. The student representatives to the assembly shall be chosen as follows: There shall be one (1) student member for each 300 full-time undergraduate students or major fraction thereof, and one (1) student member for the first 300 full-time graduate students or fraction thereof, and one additional student member for each additional 300 full-time graduate students or major fraction thereof. The number of students on which representation shall be based shall be the number of students with fees paid at the end of the second week of the fall quarter of the current academic year. In the spring of each year the undergraduate and graduate students separately shall conduct elections for assembly members. Each unit shall establish its own procedures, in accordance with this constitution, for conducting its election. Any undergraduate student who has completed twenty-four (24) credits in residence at UMD and at the time of voting is carrying at least nine (9) credits at UMD shall be eligible for election as a student representative to the assembly. Graduate students shall be eligible for election if they have completed nine (9) credits in residence at UMD and are full-time graduate students at the time of voting.
7. Members of the Administrative Committee shall not be eligible for election as representatives to the assembly from the faculty under "6.a." hereof.
8. Elections to the assembly shall be held no later than the 20th day of May. One-third, or as near to one-third as is arithmetically possible, of the faculty representatives shall be elected each year. All faculty members elected to the assembly for regular terms shall begin service on July 1 and shall serve for three (3) years or until their successors shall be elected and qualified. Elected faculty members of the assembly shall not serve consecutive terms, but shall be eligible for re-election after a one-year interval of non-membership in the assembly. An exception shall be made for a member who has served one (1) year or less of an unexpired term. Such a member shall be eligible immediately for election to a regular three-year term. All student members shall be chosen for a one (1) year term and may be re-elected. No student representative may serve more than three (3) consecutive terms.
9. Vacancies which are to occur July 1 in unexpired terms of faculty representatives to the assembly shall be filled for the remainder of those terms at the regular spring election. Any vacancy which may occur during the academic year shall be filled for the remainder of that year by the unsuccessful candidate of the preceding election who received the highest number of votes.
10. The assembly shall review the provisions of Article VI, Section 6, of this constitution no later than five years following the effective date of this constitution, in order to determine whether changes should be made in the formula used to determine the number of assembly representatives to be chosen.
11. Nothing in this constitution shall prohibit the formation of a faculty or a student assembly.

VII. Quorum

For both the faculty and the assembly a simple majority of the total voting membership shall constitute a quorum. However (except for constitutional amendments), if action on an official agenda item cannot be taken because of a lack of a quorum, business on that item, provided that it is again made an official agenda item, may be transacted at the next meeting and/or subsequent meetings of the academic year with those members present constituting the quorum. Unless otherwise provided for in this constitution or in any bylaws appended to it, all action by the faculty or the assembly shall require the approval of a simple majority of those present and voting at that meeting in which a vote is taken, provided that those present at that time constitute at least a quorum. Except for elections, approval by mail ballot of any issue shall require a majority of the votes cast, providing that at least 50% plus one of the eligible voters cast ballots. Members on leave shall not be counted as eligible voters.

VIII. Amending Procedure

This constitution may be amended by a two-thirds majority vote of all voting members of the assembly. Any proposed amendment shall be endorsed by at least five members of the assembly, listed as an official agenda item, and presented for information at a meeting of the assembly. The text of the proposed amendment shall be presented in writing to each voting member individually. Vote on the amendment shall take place by mail ballot no sooner than five days after the above provisions have been met.

IX. Effective Date of Constitution

This constitution, having been adopted by a two-thirds majority vote of the faculty, shall be in effect as of the day following the date of its approval by the Board of Regents. The change from faculty assembly to campus assembly shall be accomplished as soon after approval by the Board of Regents as elections for the assembly can be held.

X. Effective Date of Amendments

Amendments to this constitution shall be effective only after approval by the Board of Regents and as of the day following the date of such approval.

THE BYLAWS

- I. Bylaws to the Constitution of the Faculty and the Assembly of the University of Minnesota, Duluth, may be enacted or amended by a simple majority vote of all voting members of the assembly. Any proposed bylaw shall be endorsed by at least five members of the assembly, listed as an official agenda item, and presented for information at a meeting of the assembly. The text of the proposed bylaw shall be presented in writing to each voting member of the assembly, the faculty, and the Student Association for posting for information of the students. Vote on the bylaw shall take place by mail ballot no sooner than five days after the above provisions have been met.
- II. An Administrative Committee shall be appointed by the Provost and shall assist him in the administration of the University of Minnesota, Duluth. It shall include the Vice Provosts, the Chairmen of the Divisions and other officials as may be appointed by the Provost.
- III. I.a. The standing committees of the assembly shall include the following, and such others as may from time to time be established by the assembly: Advise-ment Committee, Athletics Committee, Awards and Honors Committee, Campus Functions Committee, Convocations Committee, Curriculum Com-mittee, Educational Goals and Facilities Committee, Faculty Welfare Com-mittee, Honors Program Committee, Interdisciplinary Studies Committee, Li-brary Committee, Scholastic Committee, Student Affairs Committee, Student Behavior Committee, and University Relations Committee.
 - b. Nominations to the standing committees of the assembly shall be made by a Special Nominating Committee composed of the Provost or his representa-tive, the division chairmen, and the Campus Council. If any division of the University of Minnesota, Duluth, is not represented in the Faculty Council in any year, the voting members of that division shall elect one of their members to membership on the Special Nominating Committee. The members of the assembly may make alternate and/or additional nominations from the floor during the regular spring quarter meeting of the assembly at which it approves the nominees to standing committees for the ensuing year.
2. All nominations to membership on standing committees of the assembly shall be subject to approval by the voting membership of the assembly. The tenure of office of any standing committee of the assembly shall extend from July 1 of one year to June 30th of the following year. Vacancies on any standing com-mittee occurring within any academic year shall be filled by the Provost in con-sultation with the assembly, through appointments terminating at the end of the year in question.
3. The Provost shall designate the chairmen of all standing committees, such chairmen usually being selected from among staff members who are not repre-sentative of a staff office directly allied to the standing committee concerned.

4. Any standing committee shall be required, upon simple majority vote of the assembly members present and voting, to report to the assembly on matters held in abeyance by such standing committee.
 5. Unless otherwise specified in the bylaws, the functions and duties of the standing committees of the assembly may be assigned by the Provost.
- IV. The functions and duties of the standing committees of the assembly shall be as follows:
1. The Advisement Committee shall have general supervision over the development and implementation of student advisement procedures.
 2. The Athletics Committee shall establish policy pertaining to the athletic program, rule on eligibility status of students, approve all schedules of intercollegiate sports events, and coordinate the athletic program with the academic program.
 3. The Awards and Honors Committee shall have general supervision over the inauguration and administration of graduation honors, special awards for merit, and the honors convocation.
 4. The Campus Functions Committee shall develop policy for and shall have general supervision over commencement procedures and faculty-sponsored social events.
 5. The Convocations Committee shall consider, select, and supervise the arrangements for college convocation programs.
 - 6.a. The Curriculum Committee shall be charged not only with the consideration of curriculum recommendations received from the various divisions and from the Provost, but may initiate changes in curriculum. If such changes are initiated by the Curriculum Committee, they shall be acted upon by the Provost only after receiving the approval of the division concerned. Major changes involving college-wide programs shall be ratified by the assembly as a whole.
 - b. If curriculum changes are initiated within a division or a department, they shall be approved by the faculty members of that division before such recommendations are forwarded by the division chairman to the Curriculum Committee for consideration and approval.
 7. The Educational Goals and Facilities Committee shall seek ways in which the total educational work of the college may be improved, and make recommendations appropriate to this end.
 8. The Faculty Welfare Committee shall consider and review policies and procedures which may concern the personal and professional welfare of the faculty and make appropriate recommendations to the Provost.
 9. The Honors Program Committee shall have supervision over extra-departmental honors courses and shall encourage and coordinate the development of departmental honors programs and shall otherwise act to encourage superior academic performance.
 10. The Interdisciplinary Studies Committee shall develop policy for and shall encourage and coordinate the development of interdisciplinary studies programs. The actual operation of each interdisciplinary studies program shall be the responsibility of a committee from the departments involved.
 11. The Library Committee shall establish policy guidelines on management and use of the library. The library director shall be a member of this committee.
 12. The Scholastic Committee shall have supervision over requirements for admission and graduation, and matters pertaining to scholastic standing and probation.
 13. The Student Affairs Committee shall have general supervision over organized student life and activities, including financial affairs of all student organizations over which the University has control. It shall approve the constitutions and bylaws of all student organizations and grant recognized status to organizations which it approves.
 14. The Student Behavior Committee shall be responsible for developing and maintaining appropriate standards of conduct and citizenship among the members of the UMD student body. When University regulations have been violated, committee action shall be designed to rehabilitate the individual as well as to protect and enhance the social and academic status of the institution.

15. The University Relations Committee shall represent the faculty and students as an advisory committee to the Provost on matters concerned with faculty and student activities when such activities involve relations with the public, with governmental institutions, and with other institutions of higher learning.
- V. Special committees of the Assembly shall be constituted in the same manner and subject to the same regulations as the standing committees of the assembly. It is understood that no special committee of the assembly shall be charged with the functions and duties assigned to the standing committees of the assembly.
- VI. 1. All committees of the assembly shall meet at least once in each academic year to review existing policies.
 2. All committees of the assembly shall keep records of their meetings and proceedings. Copies of these records shall be placed on file in the library and shall be available for inspection.
 3. Each committee of the assembly shall report on its activities once each year, at a regular spring quarter meeting of the assembly, by submitting a written progress report. These progress reports shall be distributed to the voting members of the assembly by the secretary of the assembly in advance of this regular spring quarter meeting.
 4. Any action by any committee of the assembly shall be subject to review by the assembly as a whole.
- VII. 1. In the primary election each spring, the eligible faculty shall select from its members a slate of candidates equal to twice the total number of Senate members and alternates to be elected. From this slate each eligible voter may vote at the regular election for candidates equal to the number of Senate members and alternates to be elected. Those receiving the highest number of votes shall be elected to three-year Senate terms; those receiving the next highest number of votes shall be elected to two-year Senate terms if any are to be filled; those receiving the next highest number of votes shall be elected to one-year Senate terms if any are to be filled; and those receiving the next highest shall be elected as alternates for one year. In case of ties, the winners shall be chosen by the toss of a coin in the presence of those who received the tie vote.
 2. Duluth campus faculty candidates for the Senate Consultative Committee and Committee on Senate Committees shall be selected by the faculty in a primary election.
 3. In the primary election each spring the faculty shall select a slate of candidates for the Duluth Campus Council equal to twice the number of Faculty Council members to be elected that year including those to fill unexpired terms. From this slate each eligible voter of the faculty may vote at the regular election for the number of Faculty Council members to be elected. The two-year terms shall be filled by those candidates receiving the highest number of votes. One-year terms, if any are to be filled, shall be filled by those with the next highest number of votes. In the case of ties, the winner shall be chosen by the toss of a coin in the presence of those who received the tie vote. In the event that the Duluth campus faculty representative to the Senate Consultative Committee is also elected to the Faculty Council, the losing candidate for the Faculty Council with the next highest number of votes shall serve on the Duluth Campus Council for that year.
 - 4.a. In the primary election each spring the voting members of the faculty shall select a slate of candidates for the assembly equal to twice the number of faculty representatives to the assembly to be elected that year including those to fill unexpired terms. From this slate each voting member of the faculty may vote for the number of faculty representatives to be elected. The three-year terms shall be filled by those receiving the highest number of votes. Two-year terms, if any are to be filled, shall be filled by those receiving the next highest number of votes, and one-year terms, if any are to be filled, shall be filled by those receiving the next highest number of votes. In the case of ties, the winner shall be chosen by the toss of a coin in the presence of those who received the tie vote.
 - b. The students shall establish their own procedures, in accordance with this constitution, for conducting their elections for representatives to the assembly.

5. The Faculty Council shall be responsible for administration of the elections for Faculty Council members, UMD faculty representatives to the University Senate, the UMD faculty representative to the Senate Consultative Committee, the UMD faculty representative to the Committee on Senate Committees, and the faculty representatives to the assembly.

VIII. At intervals not to exceed three years the UMD Campus Council shall prepare and distribute to the faculty and the Student Association an evaluation questionnaire concerning matters pertaining to the progress of the educational program of the college and the bearing of any aspect of the University on this program. The questionnaire shall be completed voluntarily and anonymously, and copies shall be submitted to the Provost.

2. Approval for the Institute of Technology to proceed with development of a closed circuit television system linking University classrooms to local industry for instructional offerings; (details filed supplement to the minutes, page 20,815).

3. That a Regents' seminar be set for the January meeting of the Educational Policies Committee to discuss the Center for Urban and Regional Affairs;

4. That the matter of a change in title of the Agricultural Extension Service to Cooperative Extension Service be tabled.

Upon the recommendation of the Vice President, Academic Administration, and the President, the Board voted to approve the establishment of three collegiate units within the administrative structure of the Institute of Agriculture: A College of Agriculture, a College of Forestry, and a College of Home Economics, each to be headed by a Dean responsible to the administrative head of the Institute of Agriculture.

Regent Yngve reported that the Chairman of the Investment Committee, Regent Albert V. Hartl, had reviewed and approved the Report of Transactions from October 26, 1970, through November 20, 1970, on the Temporary Investment Pool and the Security Transaction Report on Endowment Funds from October 26, 1970, through November 20, 1970. The Board voted to approve the Report.

Regent Huffington presented the report of the Physical Plant Committee and recommended approval of the following:

Construction Bids

Rock Hill Park and Recreation Area Landscaping and Planting Phases II and III, Duluth Campus

Bierman Field Athletic Building, Minneapolis Campus

Physicians Augmentation Program, Phase I, Health Sciences Center, Minneapolis Campus

Purchase of Property

Earl Frentz property, 505 Ontario Street Southeast, Minneapolis

Leo T. Donahue property, 2000 Riverside Avenue South, Minneapolis

Cedar Creek Natural History Area, 40 acres owned by State of Minnesota, Department of Conservation

The Thomas W. Noble property, 212 Walnut Street Southeast, Minneapolis

The Edmund W. Hechenlaible property, Cedar Creek Natural History Area

Miscellaneous

Authorization to negotiate the sale of a portion of our property at Rosemount to the Dakota County Technical Vocational Institute for a site for a vocational school.

President Moos asked Regent Hughes to report on a special Resolution honoring the late Kenneth Glaser, an alumnus of the University of Minnesota. Regent Hughes reported that the Alumni Association has passed a very fitting and appropriate resolution for Kenneth Glaser, who passed away recently. The Alumni Association asked that the following resolution be transmitted to the Board of Regents:

Resolved, That in behalf of the entire membership of the Minnesota Alumni Association, the Board of Directors adopts this resolution in tribute to the memory of Kenneth C. Glaser, '42BBA, in recognition of his leadership and many years of loyal service to the Association and the University of Minnesota.

He was elected to the Board of Directors of the School of Business Alumni Association in 1957—General Chairman of the School of Business Institute in 1958—and served as its President in 1959.

In 1959, he received the Certificate of Merit in recognition of distinguished service to the School of Business Administration, the first so honored. He was especially devoted to the School of Business Administration and was the driving force behind that Association which achieved such a tremendous success in its Seminar Program and Annual Meeting.

He served as guest lecturer for the Economics Department at the University for 3 years. He was the alumni representative on President Morrill's committee for the selection of a new dean of School of Business.

He was elected to the Board of Directors of the Minnesota Alumni Association July 1, 1964—was a member of the Executive Committee until 1970. He served as Treasurer, Second Vice President, First Vice President and National President in 1968.

During his time as President a new membership plan was adopted, the Alumni Fund raised the largest amount of money in its history, and has the largest number of donors, the first annual Minnesota Alumni Association Homecoming Luncheon was started, and the Association adopted its policy of annual alumni tours. Through Ken Glaser, National Car Rental co-sponsored a second alumni film on the University, "Our Changing University."

Ken had great interest and enthusiasm in intercollegiate athletics and was a real friend of the Athletic Department. He exerted strong leadership in the Association's legislative program. At the Annual Meeting of the Association June 6, 1963, he was awarded the Regents' Alumni Service Award.

Resolved Further, That a copy of this resolution be spread upon the official minutes of the Board of Directors recording the profound sorrow of its members, and that a copy be transmitted to Mrs. Glaser so that the Board of Directors may extend to her and to the members of the family an expression of sincere sympathy and heartfelt condolences.

Resolved Further, That copies of this resolution be transmitted to the Chancellor of the University and to the Board of Regents.

NORTHLANDS REGIONAL MEDICAL PROGRAM

On the recommendation of the Vice President for the Health Sciences and the President, the Board voted to approve the following appointments to the Northlands Regional Medical Program:

Dean Lee Stauffer, School of Public Health, as the representative of the Regents of the University of Minnesota to the Board of Trustees of the Northlands Regional Medical Program effective January 1, 1971, to replace Dr. Ben Fuller; and

Dr. Michael M. Paparella, Chairman of the Department of Otolaryngology, as a member of the Regional Advisory Group of the Northlands Regional Medical Program effective January 1, 1971, to replace Mr. Bright Dornblaser.

INSTITUTE OF AGRICULTURE

Regent Rauenhorst expressed concern about the apparent lack of state and federal research grants and contracts to the Institute of Agriculture. Dean Berg, Dean of the Institute of Agriculture, and Dr. William Hueg, Director of Agricultural Experiment Station, responded by presenting data on the substantial number of grants that have been awarded for work in agriculture.

Voted to adjourn at 3:00 p.m.

DONALD K. SMITH, Acting Secretary