

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
MINUTES

January 12, 1968

A meeting of the Board of Regents was held in the Regents' Room, Morrill Hall, on Friday, January 12, 1968, at 9:30 a.m.

Present: Regent Malkerson presiding; Regents Andersen, Hartl, Howard, Huffington, Hughes, Mayo, Montague, and Rauenhorst; and President Moos.

Absent: Regents Gainey, Silha and Skyberg.

APPROVAL OF MINUTES

Voted to approve the minutes of the following meetings:

Draft of Minutes of December 8, 1967

Draft of Minutes of Physical Plant Committee Meeting of December 8, 1967

Board of Regents of January 13, 1967

AMENDMENTS OF MINUTES

Voted to approve the following amendments of minutes:

March 11, 1966, single quarter leave of absence with salary for Robert L. Scott Professor Department of Speech, Communication and Theatre Arts for the spring quarter of 1966-67 cancelled (accepted a Graduate School summer period grant and a sabbatical furlough for 1967-68 instead)

March 10, 1967, single quarter leave of absence with salary for George L. Shapiro Associate Professor Speech, Communication and Theatre Arts for the winter quarter of 1967-68 to read spring quarter of 1967-68 (for personal reasons)

May 12, 1967, single quarter leave of absence with salary for Maurice B. Visscher Distinguished Service Professor and Head Physiology December 1, 1967 to February 29, 1968 to be cancelled (department staff needs assistance during this period)

July 14, 1967, Paul M. Oberg Professor Music sabbatical furlough for the winter quarter of 1967-68 to make a study of the teaching of music theory and graduate work for the professional Doctor of Musical Arts degree in several American colleges and universities to be cancelled (personal reasons)

PERSONNEL CHANGES

Voted to approve the following personnel changes:

Retirement

Charles D. Creevy as Professor Emeritus and Director Division of Urology Surgery effective December 31, 1967

Terminations

Arnold M Rose Professor Sociology effective January 2, 1968 plus one month death payment allowance

Raymond D Vlasin Professor Agricultural Economics and Program Leader Resource Development Agricultural Extension Service effective December 28, 1967

Marmion W Houghlum Clinical Associate Professor School of Dentistry effective December 15, 1967

Fred C McCormick Assistant to the Vice President Educational Relationships and Development effective December 31, 1967

Appointments

Robert Braucher Professor, Law Alumni Chair Law School for 1968-69 at \$35,000 Term BT

Samuel M Fahr as Visiting Professor Law School February 1 to June 15, 1968 at the rate of \$14,000 Term BT

G Theodore Mitau as Visiting Professor Public Administration Center for the winter quarter of 1967-68 at \$3,000 Term CHT50 (\$18,000 B rate)

Douglas Campbell as Visiting Professor Hill Foundation Speech Communication and Theatre Arts December 16, 1967 to January 31, 1968 at \$3,500 Term CT (\$21,000 B rate)

Robert K Mautz as Distinguished Visiting Professor School of Business Administration for 1968-69 at \$27,000 Term BT

Ronald L Shreve as Visiting Associate Professor Geology and Geophysics for the spring quarter of 1967-68 at \$6,500 Term CT (\$19,500 B rate)

Arnel R Hallauer as Associate Professor Agronomy and Plant Genetics beginning January 16, 1968 at the rate of \$17,000 Term A

Francis F Busta as Associate Professor Food Science and Industries beginning December 1, 1967 at the rate of \$15,500 Term A

Evelyn P Quesenberry as Associate Professor State Leader Home Economics Extension Agricultural Extension Service beginning December 16, 1967 at the rate of \$15,000 Term A

Lee D Stauffer as Assistant Director Continuing Medical Education and Assistant Professor School of Public Health beginning December 1, 1967 at the rate of \$17,000 Term AP

Special Appointments

Ivan Nylander as Lecturer Division of Humanities Duluth December 16, 1967 to June 15, 1968 at \$1,500 Term CHT33 (\$6,750 B rate); 68 years of age and wife Enid P Nylander Instructor and Senior Librarian Duluth Term A

Rose Marie Abbott as Instructor Division of Science and Mathematics Morris for the winter quarter of 1967-68 at \$1,200 Term CHT40 (\$9,000 B rate); husband Robinson Abbott Associate Professor Division of Science and Mathematics Morris Term B

Isabel F Ahlgren as Research Specialist School of Forestry Research Funds January 1 to June 30, 1968 at the rate of \$3,600 Term AHT50 (\$7,200 A rate); husband Clifford Ahlgren Research Associate School of Forestry Research Funds Term A

James H Olila as Teaching Assistant Anthropology December 16, 1967 to June 15, 1968 at the rate of \$2,520 Term BH50 (wife Karen A Olila Senior Laboratory Technician Anthropology hourly rate)

James E Hahn student as Laborer Animal Science beginning December 1, 1967 at \$1.75 per hour (brother Glenn J Hahn student Laborer Animal Science hourly rate)

Hubert E Garritson as Hospital Janitor University of Minnesota Hospitals November 20, 1967 to June 30, 1968 at the rate of \$4,800 Term A (wife Ada Garritson Hospital Custodial Worker University of Minnesota Hospitals Term A)

Wesley P Bosch student as Custodial Worker Southern School of Agriculture beginning November 1, 1967 at \$1.33 per hour (sister Lynette Bosch student Clerk Southern School of Agriculture hourly rate)

Lorraine M Butler student as Food Service Worker Waseca Dining Hall beginning November 1, 1967 at \$1.33 per hour (brother Roger B Butler student Food Service Worker Waseca Dining Hall hourly rate)

Douglas A Payne student as Food Service Worker Waseca Dining Hall beginning November 1, 1967 at \$1.33 per hour (sister Elise Payne student Food Service Worker Waseca Dining Hall hourly rate)

Carole A Geary as Laboratory Technician Biochemistry College of Biological Sciences Research Funds December 1, 1967 to June 30, 1968 at the rate of \$4,272 Term AT (husband Philip Geary Research Specialist Biochemistry College of Biological Sciences Research Funds Term AT)

Promotions and Transfers

Warren B Cheston from Professor and Director, Space Science Center School of Physics and Astronomy at \$24,750 Term A to Dean, Institute of Technology and Professor and Acting Director, Space Science Center at the rate of \$30,000 Term A beginning January 16, 1968

Frank Verbrugge from Professor and Acting Dean Institute of Technology at \$28,750 Term A to Director, University Computer Services and Professor of Physics at the rate of \$30,000 Term A beginning January 16, 1968

Clarke A Chambers Professor History at \$16,500 Term B to serve as Director Social Welfare History Archives Center for 50% of time without change in salary for 1967-68

Herbert E Wright, Jr Professor Geology and Geophysics and Director Limnological Research Center at \$16,600 Term B to serve in addition as Professor Ecology and Behavioral Biology without change in salary rate beginning September 16, 1967

Francis M Boddy Associate Dean and Professor Graduate School at \$27,500 Term A to serve as Chief of Party at the University of Concepcion Chile at the rate of \$33,000 Term A January 1 to March 31, 1968

Howard M Jenkin Associate Professor Hormel Institute at \$13,200 Term AT to serve in addition as Associate Professor Microbiology without salary July 1, 1967 to June 30, 1968

William D Kelly from Professor Surgery Research Funds at \$12,500 Term CT (\$25,000 A rate) July 1 to December 31, 1967 to Clinical Professor without salary January 1 to June 30, 1968

Robinson S Abbott from Associate Professor and Chairman Division of Science and Mathematics Morris at \$12,000 Term B to Associate Professor without change in salary rate or term beginning December 1, 1967

Orval T Driggs, Jr from Associate Professor Division of Social Science Morris at \$11,300 Term B to serve as Associate Professor and Acting Co-Division Chairman without change in salary rate or term for 1967-68

Eric Klinger from Associate Professor Division of Social Science Morris at \$12,400 Term B to serve as Associate Professor and Acting Co-Division Chairman without change in salary rate or term for 1967-68

Hugo H John Associate Professor School of Forestry at \$14,200 Term A to serve in addition as Acting Station Statistician Agricultural Experiment Station at the rate of \$16,600 Term A January 1 to June 30, 1968

James M Kingsley from Associate Professor and Chief Bibliographer Librarian Library at \$14,300 Term A to Associate Professor and Assistant

Director for Resources without change in salary rate or term beginning January 1, 1968

Paul D Berrisford from Associate Professor and Chief Catalog Librarian Library at \$14,500 Term A to Associate Professor and Assistant Director for Processing at the rate of \$15,700 Term A beginning January 1, 1968

Dale A Haack from Senior Engineer Plant Services Morris at \$11,856 Term A. to Principal Engineer Plant Services St Paul Campus at the rate of \$13,344 Term A January 1 to June 30, 1968

Salary Adjustments

Roy E Carter Professor School of Journalism and Mass Communication at \$17,100 Term B serving as Acting Chief of Party University of Concepcion Chile from the rate of \$25,080 Term A to the rate of \$22,990 Term A February 1 to June 30, 1968

Robert B Howard Dean College of Medical Sciences and Professor of Medicine from \$33,500 Term A to the rate of \$33,500 plus commutation allowance in lieu of professional fees Term A beginning October 1, 1967

Alvin L Schultz Professor Medicine from \$31,776 (\$22,000 Term A \$9,776 Hennepin County General Hospital Term AT) to the rate of \$33,360 (\$22,000 Term A \$11,360 Hennepin County General Hospital Term AT) January 1 to June 30, 1968

Stephen E Lee Professor Law School from \$625 Term CH5 (\$12,500 B rate) September 15 to December 15, 1967 to \$2,500 Term CH33 (\$12,500 B rate) January 1 to June 15, 1968

Charles W Harrington Associate Professor Library School University of Concepcion Chile from \$13,068 Term AT to the rate of \$14,268 Term AT November 21, 1967 to June 30, 1968

Donald W Freeman Associate Professor Obstetrics and Gynecology Hennepin County General Hospital Funds from \$28,824 Term AT to the rate of \$31,776 Term AT January 1 to June 30, 1968

Rodney B Harvey Associate Professor Physiology Career Development Award Funds from \$15,750 Term A to the rate of \$17,712 Term A January 1 to June 30, 1968

Milton G Ettinger Associate Professor Psychiatry and Neurology Hennepin County General Hospital Funds from \$28,824 Term AT to the rate of \$31,776 Term AT January 1 to June 30, 1968

Thomas Gerson Scientist Trainee Hormel Institute from \$8,664 Term A to the rate of \$9,012 Term A December 1, 1967 to June 30, 1968

Robert L Stans Assistant Director, University Bookstores Trainee Professional Colleges Bookstore from \$10,536 Term A to the rate of \$10,956 Term A January 1 to June 30, 1968

Civil Service Staff Salary Adjustments

(Effective January 1, 1968)

Business Office

| | Present Rate | Proposed Rate |
|--|--------------|---------------|
| John W Miesbauer, Assistant Chief Accountant | A 15000 | A 15600 |

University Services

| | | |
|---|---------|---------|
| Gordon W Kingston, Assistant to the Director | A 10128 | A 10536 |
| David N Lovinger, Production Analyst, University Services | A 10956 | A 11400 |

Research Contracts and Grants

| | Present Rate | | Proposed Rate |
|--|--------------|-------|---------------|
| Merlin B Garlid, Principal Research Contract Adviser | A | 10536 | A 10956 |
| Peter C Wollstein, Research Contract Cost Accountant | A | 10536 | A 10956 |

Data Processing Center

| | | | |
|---|---|-------|-------------|
| Harold A Ludke, Data Processing Operations Supervisor | A | 11856 | A 12336 |
| Ralph J Willard, Manager, Data Processing Center | A | 16224 | A 16872 |
| James J Zdechlik, Computer Programming Supervisor | A | 11856 | A 12336 |

Office of Admissions and Records

| | | | |
|---|---|-------|-------------|
| Vernon L Ausen, Director for Space Allocation and Scheduling | A | 14424 | A 15000 |
| John M Fisher, Assistant to Dean of Admissions and Records and Instructor | A | 14424 | A 15000 |
| Emery L Skoog, Assistant Director Space Allocation and Scheduling | A | 9744 | A 10128 |

Office of Admissions and Records — St Paul

| | | | |
|--|---|-------|-------------|
| John V Bell, Admissions Associate | A | 10536 | A 10956 |
| Robert M Hammel, Admissions and Records Supervisor — St Paul Campus and Instructor | A | 12828 | A 13344 |

Student Personnel Services — Duluth

| | | | |
|---|---|-------|-------------|
| Marjorie L Austin, Principal Student Personnel Worker and Instructor | A | 9744 | A 10128 |
| C Dean Kjolhaug, Associate Director, Student Personnel Services, and Instructor | A | 11856 | A 12336 |
| Bruce J Rutherford, Principal Student Personnel Worker and Instructor | A | 10536 | A 10956 |
| Nicholas F Whelihan, Principal Student Personnel Worker and Instructor | A | 10128 | A 10536 |

Office of the Field Auditor

| | | | |
|-----------------------------------|---|-------|-------------|
| Donald Fahey, Field Auditor | A | 11856 | A 12336 |
|-----------------------------------|---|-------|-------------|

Department of University Relations

| | | | |
|--------------------------------------|---|-------|-------------|
| Glenn H Ickler, Science Writer | A | 10536 | A 10956 |
| Nancy J Pirsig, News Editor | A | 10956 | A 11400 |

Institute of Technology

Civil Engineering and Hydraulics

| | | | |
|--------------------------------------|---|-------|-------------|
| Frank Dressel, Senior Engineer | A | 12828 | A 13344 |
|--------------------------------------|---|-------|-------------|

School of Chemistry

| | Present Rate | | Proposed Rate |
|---|--------------|-------|---------------|
| James C Nelson, Departmental Administrative Officer | A | 10956 | A 11400 |

College of Medical Sciences

School of Public Health and Biomedical Data Processing

| | | | |
|-------------------------------|----|------|----------|
| Mary K Bilek, Scientist | AT | 9744 | AT 10128 |
|-------------------------------|----|------|----------|

Surgery

| | | | |
|--|---|-------|---------|
| Kenneth R Belford, Departmental Administrative Officer | A | 10956 | A 11856 |
|--|---|-------|---------|

University of Minnesota Hospitals

| | | | |
|--|---|-------|---------|
| Charles A Dopking, Supervisor of X-Ray Services | A | 12336 | A 12828 |
| Angeline Felknor, Director, Hospital Nutrition Service and Professor | A | 13344 | A 13872 |
| Walter J Petrykowski, Hospital Maintenance Supervisor | A | 11400 | A 11856 |

Department of Concerts and Lectures

| | | | |
|---------------------------------------|---|-------|---------|
| W Edgar Drake, Business Manager | A | 13344 | A 13872 |
|---------------------------------------|---|-------|---------|

St Anthony Falls Hydraulic Laboratory

| | | | |
|--|---|-------|---------|
| Warren Q Dahlin, Senior Engineer | A | 10536 | A 10956 |
|--|---|-------|---------|

Hormel Institute

| | | | |
|-----------------------------------|---|-------|---------|
| Lloyd E Anderson, Scientist | A | 10956 | A 11400 |
|-----------------------------------|---|-------|---------|

Plant Services — Minneapolis

| | | | |
|---|---|-------|---------|
| Caron Carlberg, Principal Engineer | A | 14424 | A 15000 |
| William O Cook, Assistant to Director of Plant Services | A | 13872 | A 14424 |
| Philip R Erickson, Principal Engineer | A | 15000 | A 15600 |
| Joseph A Gawronski, Chief Operating Engineer..... | A | 10536 | A 10956 |
| Michael J Hopkins, Interior Design and Color Consultant | A | 12828 | A 13344 |
| Alvin R Johnson, Shops Superintendent | A | 15600 | A 16224 |
| David B Kerkow, Assistant Supervising Engineer | A | 16224 | A 16872 |
| Paul E Kopietz, Assistant Supervising Engineer..... | A | 16224 | A 16872 |
| Joseph P Leverone, Custodial and Grounds Superintendent | A | 15600 | A 16224 |
| Evan B Merz, Assistant Supervising Engineer | A | 15000 | A 15600 |
| O Jerome Nelson, Assistant Supervising Engineer | A | 16224 | A 16872 |
| Jack L Rice, Senior Engineer | A | 12336 | A 12828 |
| Eugene N Turnberg, Principal Engineer | A | 15600 | A 16224 |
| Donald Veara, Maintenance and Operations Superintendent, Medical Center | A | 14424 | A 15000 |

St Paul Student Center

| | Present Rate | Proposed Rate |
|---|--------------|---------------|
| Paul W Larson, Director, St Paul Student Center | A 12336 | A 12828 |

Professional Colleges Bookstore

| | | |
|--|---------|---------|
| Vera M Orr, Manager of Book Department—University Bookstores | A 10536 | A 10956 |
|--|---------|---------|

Printing Department

| | | |
|--|---------|---------|
| Arthur E Holt, Printing Plant Manager | A 11856 | A 12336 |
| Lester L Metz, Director of Printing and Graphic Arts | A 14424 | A 15600 |

Agricultural Experiment Station

| | | |
|---|----------|----------|
| Melvin L Sauve, Computing Center Supervisor, St Paul Campus | AT 11856 | AT 12336 |
|---|----------|----------|

Institute of Technology — Research Funds

Aeronautics and Engineering Mechanics

| | | |
|-----------------------------------|----------|----------|
| Eugene L Haak, Principal Engineer | AT 12828 | AT 13344 |
|-----------------------------------|----------|----------|

School of Physics and Astronomy

| | | |
|-------------------------------|----------|----------|
| Maurice W Hart, Jr, Scientist | AT 10128 | AT 10536 |
|-------------------------------|----------|----------|

College of Medical Sciences — Research Funds

Biomedical Data Processing Unit

| | | |
|-------------------------------------|----------|----------|
| Richard C Borden, Senior Scientist | AT 11856 | AT 12336 |
| Joseph G Brown, Scientist | AT 9744 | AT 10128 |
| Michael W Diffley, Senior Scientist | AT 13344 | AT 13872 |

Medicine

| | | |
|----------------------------|----------|----------|
| Gale C Williams, Scientist | AT 10536 | AT 10956 |
|----------------------------|----------|----------|

School of Public Health

| | | |
|---------------------------------|----------|----------|
| Velta Goppers, Senior Scientist | AT 11856 | AT 12336 |
| Alton Hollenbeck, Scientist | AT 11856 | AT 12336 |

Biochemistry

| | | |
|------------------------|---------|----------|
| Joseph Mayo, Scientist | AT 9744 | AT 10128 |
|------------------------|---------|----------|

Ophthalmology

| | | |
|-------------------------------|----------|----------|
| Catherine L Gruber, Scientist | AT 10128 | AT 10536 |
|-------------------------------|----------|----------|

Laboratory Medicine Development Funds

| | | |
|---|----------|----------|
| Don C Howard, Departmental Administrative Officer | AT 10956 | AT 11400 |
|---|----------|----------|

Leaves of Absence

Eugene Mather Professor Geography leave without salary for the winter quarter of 1967-68 to carry out established field investigation and to further research and writing projects

Ruth E Eckert Professor Foundations of Education sabbatical furlough March 16 to June 15, 1968 and December 16, 1968 to March 15, 1969 to complete research and writings on a study of faculty in American colleges and universities and to visit institutions in America and abroad where similar research is conducted

Thomas A Mahoney Professor Industrial Relations Center leave without salary December 16, 1967 to January 15, 1968 to conduct a special seminar at the School of Business University of Wisconsin, Milwaukee

Stanley D Sahlstrom Professor and Director of University of Minnesota Technical Institute leave with salary January 8-19, 1968 for annual military training

Joseph Shapiro Associate Professor Geology and Geophysics Limnological Research Center sabbatical furlough for 1968-69 for research in the physiology and manipulation of microorganisms including algae and bacteria at the University of London and at the Swiss Technical Institute in Zurich, Switzerland

Evelyn D Crisp Associate Professor General College leave without salary for the spring quarter of 1967-68 for personal reasons

CONTRACTS AND GRANTS

Voted to approve the following contracts and grants:

U.S. National Aeronautics and Space Administration

NAS 2-4629 for Pioneer C Pre and Post Launch Data Analysis, awarding funds in amount of \$136,700 for the period October 2, 1967 through December 31, 1968, Physics

NGR 24-005-063, Supplement No. 2 awarding funds in the amount of \$635,005 for a three year period beginning June 1, 1967, Space Science Center and School of Public Health

U.S. Public Health Service

DE-01850-05 continuation of research on Fluoride Metabolism, awarding funds in the amount of \$134,355 Biochemistry, Medical Sciences

HD-01136-04 renewal of support for A Center for Research in Human Learning, awarding funds in the amount of \$138,095, Psychology

Non-Governmental Research

Ford Foundation Grant 64-442A for Development of Basic Academic Programs and Central University Services at the University of Concepcion, awarding funds in the amount of \$251,000, Office of International Programs

GIFTS

Voted to accept with thanks the following gifts:

Research

| | |
|--------|------------------|
| Donor | Anonymous |
| Amount | \$9,296.31 |
| Fund | Dwan Family Fund |

Scholarships, Fellowships, Prizes and Awards

Donor Estate of Mary T. White
Amount \$13,710.33
Fund Albert Beebe White Memorial Fund
Purpose To establish a scholarship fund to support a scholarship program for students who are majoring in fields of history, in accordance with the statement filed supplement to the minutes, page 20,298

Donors Mr. and Mrs. H. C. Timberlake
Amount \$5,000.00 — Nuveen bond face value
Fund Timberlake Graduate Fellowship in Air Transportation

Miscellaneous

Donors Various
Amount \$79,265.86
Fund Ophthalmology Service Fund

Donor Samuel H. Kress Foundation
Amount \$15,000.00
Fund Kress Foundation — History of Art Fund

Donor Mrs. Edward L. Tuohy
Amount \$10,100.00 (Securities — market value as of December 1, 1967)
Fund Tweed Art Gallery

Donor Mr. Marshall Alworth
Amount \$10,000.00
Fund Marshall and Margaret Alworth Endowment Fund

Donor Mr. Ralph Dwan
Amount \$5,400.00
Fund Law School Service Fund

Donor Mrs. Edward L. Tuohy
Amount \$5,012.50 (Securities — market value as of December 28, 1967)
Fund Tweed Art Gallery

Donor University of Minnesota Foundation
Amount \$5,000.00
Fund Cedar Creek Land Acquisition

The Dings Magnetic Separator Company has given a drum separator and rectifier to be used by the Mines Experiment Station.

Mrs. Edward L. Tuohy has presented the "Portrait of Elderly Lady" by Michiel Janszoon Van Miervelt for the Tweed Art Gallery at the University of Minnesota, Duluth

179 gifts under \$5,000 each totaling \$46,985.90 and 720 gifts to the Minnesota Alumni Fund totaling \$15,066.60 and 96 gifts to the Special Projects Fund totaling \$2,776.65.

Total Gifts \$222,614.15

DEGREES

Voted to approve the list of candidates for degrees on the Minneapolis Campus on December 16, 1967, as recommended by the faculties and certified by the Dean of Admissions and Records, filed supplement to the minutes, page 20,299.

APPLICATIONS FOR CONTRACTS AND GRANTS

Voted to approve applications for contracts and grants totaling \$3,916,515.27; list filed supplement to the minutes, page 20,300.

NONCAMPUS SERVICE

Voted, on the recommendation of the Vice President, Academic Administration, and the President, to approve the requests for noncampus service received during the month of December 1967. Detailed report of specific requests filed supplement to the minutes, page 20,301.

GIFTS

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the acceptance of a gift of \$600 from Regent and Mrs. Otto A. Silha to be distributed as follows:

\$250 — James B. Fitch Scholarship Fund on the St. Paul Campus

\$100 — School of Journalism Alumni Scholarship Fund

\$100 — Lois Osborn Casey Memorial Scholarship, School of Journalism

\$100 — University Theatre Fund

\$ 50 — Honors Program in the College of Liberal Arts

At the request of Dr. Owen H. Wangenstein and on the recommendation of the Vice President, Business Administration, and the President, voted to approve a change in the name of the Owen H. and Sarah D. Wangenstein Support Fund in Medical History to the Owen H. and Sarah D. Wangenstein Surgical Rare Book Fund in the Medical Historical Section of the Bio-Medical Library and a modification in the purpose of the fund to limit its use to the procurement of rare books for the medical historical collections of the Bio-Medical Library.

Correspondence filed supplement to the minutes, page 20,302.

Voted further, to confirm the acceptance of a gift of 80 shares of Northwest Bancorporation common stock from Dr. Owen H. Wangenstein as an addition to the above fund.

DEPARTMENTAL NAME CHANGE

At the request of the Head of the Department and the Dean of the Institute of Agriculture, and on the recommendation of the Vice President, Academic Administration, and the President, voted that the name of the University of Minnesota Fruit Breed-

ing Farm — Excelsior be changed to the University of Minnesota Horticultural Research Center — Excelsior.

HARTFORD FOUNDATION

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the following resolution:

Whereas the Regents did apply on October 1, 1967 to the John A. Hartford Foundation, Inc. for a grant for the exclusive use of the University of Minnesota Medical School for a study of physiologic and pathologic influences on blood flow in the limb with special reference to arteriovenous anastomoses; and

Whereas the Foundation did approve a grant of \$46,914 for the above purposes subject to the terms and conditions outlined in its letter of December 6, 1967; Now, therefore, be it

Resolved, That the Regents of the University of Minnesota accept the above grant subject to the conditions outlined in the letter of December 6, 1967 and accordingly instruct the appropriate administrative officers to execute the necessary documents to implement this resolution.

Correspondence filed supplement to the minutes, page 20,303.

INVESTMENT COMMITTEE

Regent Montague reported for the information of the Board that the investment transactions for the previous period had been reviewed and approved by the Investment Committee. Detail filed supplement to the minutes, page 20,304.

CONSTITUTION AND BYLAWS OF SENATE

Voted, on the recommendation of the President, to approve the following amendments to the Constitution and Bylaws of the Senate as approved by the Senate on November 2, 1967:

1. Article III, Section 4 of the Constitution of the University Senate amended by adding subsection "g" as follows:

g. Each institute, college or school and the Mayo Graduate School of Medicine, which elects a representative to the Senate, may, if it desires, at the time of electing representatives elect alternate representatives to the Senate, which alternate shall be permitted to serve as a representative at any Senate meeting in the absence of an elected representative. Alternate representatives shall be elected in the same manner and at the same time as representatives. The maximum number of alternates to be elected by an institute, college or school or the Mayo Graduate School of Medicine shall not exceed the number of representatives to be elected. Alternates and representatives shall not be paired. Any representative may designate any alternate from his institute, college

or school, as the alternate to serve in his place and stead by written notice to the clerk of the Senate prior to the commencement of any Senate meeting.

2. The following change in the Bylaws consistent with the Constitution as amended in 1 above.

Article I, 1 and article I, 2 of the Bylaws of the University Senate amended to read as follows (additions underlined):

1. For the purpose of electing members and alternate members, if any, to the Senate, qualified faculty members shall vote as members within each of the following units of the University:

(1) Agriculture, (2) Business Administration, (3) Veterinary Medicine, (4) Dentistry, (5) Duluth, (6) Education, (7) Extension Division, (8) General College, (9) Law, (10) Medical Sciences, (11) Pharmacy, (12) Liberal Arts, (13) Technology, (14) Mayo (15) Morris, and (16) Biological Sciences.

2. a. Each spring before May 1, the clerk of the Senate shall prepare for each unit listed in Section 1 of this Article a list of all persons in that unit who, as of April 15, are entitled to vote for Senate members, and shall send the appropriate number of copies thereof to the administrative head of each unit.

b. Between May 1 and May 20, each unit listed in Section 1 of this Article shall conduct an election for Senate members and alternate members, if any. Each unit shall establish its own procedures for conducting its elections. The results of the elections shall be mailed to the clerk of the Senate not later than May 23.

c. The names of the Senate members and alternate members, if any, elected for the coming year shall be reported on a docket supplement distributed at the last regular meeting of the current year.

3. Change in Constitution, Article V, Section 2 (Additions underlined. Deletions are bracketed.)

2. Faculty Consultative Committee — Composition

There shall be a Faculty Consultative Committee as a standing committee of the Senate. This committee shall be composed of seven elected members, and if no member is elected from either the St. Paul Campus [or], the Duluth Campus or the Morris Campus, the elected members shall appoint one member for each of the foregoing not represented by an elected member, said appointee to be the member designated by the campus involved through an election by qualified voters of that campus. No person shall be

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4. Change in Bylaws, Article III, Section 4
(Additions underlined)

4. Faculty Consultative Committee
. for a year or more.

Campus elections to select an appointee from either the St. Paul, the Duluth or the Morris Campus, if required, shall take place within 30 days following the general election. The method of conducting such campus elections shall be determined by the faculty involved.

MEMBERSHIP LISTS IN STUDENT ORGANIZATIONS

At the meeting of December 8, 1967, Regent William K. Montague presented a report of the *ad hoc* committee on Membership Lists in Student Organizations and recommended a policy statement in this regard, which was approved. He reported further, that the Committee would present a statement of principles and practices for the handling of student records other than organization membership lists at the meeting of January 12, 1968.

On the recommendation of the *ad hoc* committee on Membership Lists in Student Organizations as presented by its Chairman, Regent William K. Montague, voted to approve the following statement of principles and practices for the handling of student records other than organization membership lists:

In addition to considering the problem of membership lists in student organizations, the Committee was requested to consider the problem of the confidential nature of other student records.

Besides academic papers, students enrolled in the University are required to give much information in order that the University may make reasonable judgment of their capacity and give intelligent advice as to courses to be followed. When a student submits such personal data and information, there is an implicit and justifiable assumption on his part that the University, as custodian of this data, will preserve its confidential nature. By requiring or requesting such information, the University gives assurance that the student information will be protected against improper disclosure.

Throughout the hearings, there was ample evidence that the University departments observed the following principles:

1. All student records are official University records for use primarily within the University. Appropriate University officials are held directly responsible and accountable for the careful protection against possible misuse of such records.
2. Within the University such records will be used for appropriate research, educational, and University service functions.

3. University officials responsible for the use of student records should require that there be no communication of such records outside of the University, except under proper authorization and due consideration of the student's welfare, and the integrity and public obligations of the University.

The following recommendations are subject to those principles, but are not to be exclusive of other limiting regulations or restrictions by the proper University authorities. They deal with information contained in student records, and are not intended to prevent a staff or faculty member from making or refusing to make a personal statement or recommendation as to a student's general qualifications or character.

The records kept by the University vary in their nature and in the steps that must be taken to protect against improper disclosure.

The evidence of the date of a student's enrollment in the University, his address, the date of his enrollment termination, and — in the event of his graduation — the degrees received, are matters of public record. Therefore, the University departments may give out information in answer to inquiries without requiring authorization from the student.

Except under specific and unusual conditions determined by the Senior Student Personnel Officer of the department or campus, the academic records of studies pursued, grades obtained or abstracts of them, and academic ratings should not be disclosed to anyone except:

- (a) the student, and others on written authorization by the student;
- (b) his parents or legal guardian if the student is a minor;
- (c) for confidential educational research purposes to officials of other schools or colleges he has attended;
- (d) to a particular organization to which a student has applied for employment, and in writing has used the University as a reference;
- (e) to a college or university to which the student has applied for admission, or to a charitable or educational committee or organization to which a student has applied for, or from which he is accepting, specific scholarship grants in aid of his education;
- (f) within the University for appropriate research, educational and University administrative service functions; and
- (g) coded information not identifying a particular student may be released for research studies.

There are other groups of student records which are much more confidential. They include the interviews with student counselors, statements made in connection with intelligence or psychological examinations or inquiries, and other records of that description. The University cannot obtain such information, except under commitment as to its confidential nature. Such records

should not be disclosed, except (a) under direct and special written authorization by the student, or (b) under direct and special order by the appropriate officer on each campus when he finds that extraordinary considerations justify their disclosure. Since such records may contain the notes and appraisals of the counselors, such as their opinions on many aspects of the student's character and mentality, the appropriate officer on each campus may find it desirable to submit an abstract of the records, omitting such parts as, in his judgment, should not be disclosed.

There are medical records, including examinations of students by University doctors or psychiatrists, and hospital records where a student has been treated by the University hospital or health service. All such records should be given the same protection against disclosure as is given the records of examinations by private physicians and records of treatment in private hospitals. Due consideration should be given to the "Code for the Release of Confidential Information from Hospital Medical Records" of the Minnesota Hospital Association in every case. The head of the department concerned, or his designated representative, should pass on the question of what records should be disclosed, and under what conditions.

Some of the records referred to may be subject to legislative or judicial subpoena. In questionable cases, wherever possible, the subpoena should be referred to the University Attorney, or the attorney for the student, who may consider the question of whether the records are properly subject to the subpoena, and make such appearances before the court or other legislative or judicial body as will prevent their disclosure if not properly subject to the subpoena in a particular case. All staff and faculty members should be advised that a mere issuance of a subpoena does not authorize an examination of the records by parties not representing a student prior to their presentation to the proper officials.

The Committee feels that the various departments dealing with student affairs, in most cases, have established proper procedures to carry out these principles and other steps necessary to give the utmost reasonable protection to the confidential nature of students' records. It suggests that the departments review their procedures and make certain that faculty and staff members understand and observe their regulations.

BUSINESS VICE PRESIDENT'S REPORT

Voted to approve the report of the Vice President, Business Administration to the Chairman of the Executive and Finance Committee, filed supplement to the minutes, page 20,305.

Voted to approve transfers of funds No. 6001 to No. 7000 inclusive.

Voted to approve journal vouchers No. 26501 to No. 34000 inclusive.

Voted to approve requisitions No. 329335 to No. 338788 inclusive.

Voted to approve personnel actions for non-tenured academic staff and civil service staff below pay range No. 12 in the following categories: retirements, terminations, leaves of absence, appointments, and changes in status.

Voted to adjourn.

L. R. LUNDEN, Secretary

UNIVERSITY OF MINNESOTA
BOARD OF REGENTS
PHYSICAL PLANT COMMITTEE
MINUTES

January 12, 1968

A meeting of the Physical Plant Committee was held at 9 o'clock, Friday, January 12, 1968, in Room 301 Morrill Hall.

Committee members present: Regents Andersen, Huffington, Malkerson and Rauenhorst.

Other Regents present: Mayo and Montague.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to authorize acceptance of the following low bids for the installation of a new boiler in the Heating Plant on the Duluth Campus, filed supplement to the minutes, page 20,306.

Installation

Combustion Engineering Company
Prospect Hill Road
Windsor, Connecticut 06095

| | |
|----------------|----------|
| Base Bid | \$49,452 |
|----------------|----------|

Nonbuilding costs in connection with this installation are estimated as follows:

| | | |
|---------------------------------------|----------|----------|
| 1. Professional engineer's fees | \$ 3,000 | |
| 2. Supervision of construction | 600 | |
| | <hr/> | |
| Total Nonbuilding Costs | 3,600 | |
| | <hr/> | |
| Total of the Above Costs | | \$53,052 |

Source of Funds:

Funding for this boiler installation is provided in an appropriation of \$540,000 made by the 1967 Legislature.

The installation of the boiler is to be made concurrent with the construction of the building, and is estimated for completion between July 1 and 15, 1968.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the purchase of the Napoleon H. Geroux property located at 134 20th Avenue South,

Minneapolis (West Bank), containing approximately 9,765 square feet, for the purchase price of \$50,500, with funds to be provided from the non-recurring real estate purchase funds in the maintenance and operating budget.

Appraisals filed supplement to the minutes, page 20,307.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the purchase of the Gerald O. Hindemith property located at 514 22nd Avenue South, Minneapolis (West Bank), containing approximately 2,718 square feet, for the purchase price of \$9,250, with funds to be provided from the non-recurring real estate purchase funds in the maintenance and operating budget.

Appraisals filed supplement to the minutes, page 20,308.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the purchase of the Wladimir L. Malinowsky property located at 206 20th Avenue South, Minneapolis (West Bank), containing approximately 1,492 square feet, for the purchase price of \$6,950, with funds to be provided from the non-recurring real estate purchase funds in the maintenance and operating budget.

Appraisals filed supplement to the minutes, page 20,309.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the commissioning of Architects Collaborative of Cambridge, Massachusetts as the principal architect to coordinate the design of the Health Sciences Facilities with the understanding that Architects Collaborative will work with the following architectural firms as associate architects in the development of working drawings and specifications for the above project:

The Cerny Associates Incorporated, Minneapolis
Hammel, Green and Abrahamson Incorporated, St. Paul
Setter, Leach and Lindstrom Incorporated, Minneapolis

Documentation filed supplement to the minutes, page 20,310.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to approve the commissioning of Mr. Clifford J. Stock of the Hilliker Associates of Chicago, Food Service Consultants, to prepare plans and specifications for food service equipment in the new facility for residence halls on the Duluth Campus.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to authorize the appropriate administrative officers to enter into an agreement with the State Highway Department for the final settlement on the contract dated December 13, 1962 between the Regents and the Highway Department which outlined the responsibilities of each of the parties in connection with the construction of the new Washington Avenue Bridge.

Agreement filed supplement to the minutes, page 20,311.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to authorize the appropriate administrative officers to execute an easement agreement with the Lakehead Pipeline Company, Inc., in connection with the laying of a pipeline across parts of outlots "A" and "C" of McGuire's Addition to Grand Rapids, a part of the North Central School and Experiment Station.

Voted further, to authorize the appropriate administrative officers to execute three easement agreements with the Great Lakes Gas Transportation Company in connection with the laying of a pipeline across various portions of the North Central School and Experiment Station.

Copies of the easement agreements filed supplement to the minutes, page 20,312.

Voted, on the recommendation of the Vice President, Business Administration, and the President, to authorize the appropriate administrative officers to enter into negotiations with representatives of the Minnesota Historical Society in connection with a proposed agreement for the use by the Society of land, buildings, and other facilities at the Rosemount Research Center for the development of a Museum of Transportation with the understanding that the final agreement will be presented for approval of the Physical Plant Committee at a subsequent meeting.

Voted to adjourn.

L. R. LUNDEN, Secretary