

WEST BANK UNION BOARD

MINUTES OF JANUARY 7, ~~1986~~ 1987

PRESENT: Michael Arnold, Jenny Caye, Kurt Heinzerling
Josh Jacobson, Michael Jader, Lynn Littlejohn
Marshal Peterson, Joe Schlieff, Barb Sullivan
Shelly Van Den Elzen, Bryce Whitwam, *Keith Wiemi*

EXCUSED: Chris Rosenberger, *Kevin* Keith Stirtz

STAFF: Nancy Clear, Rufus Simmons

GUESTS: Liz Curran, *Sonjay* Sonjay Kuba, Matt Marta, Sue Oatey

Before the meeting was called to order, Sonjay Kuba spoke on the Orientation department needs of a student leader. A position will be opening up for the months of August/September 1987 - with the salary of \$7.25 per hour. If you or anyone you might know who can qualify would like more information concerning this position, applications can be picked up in 324 Coffman Memorial Union or at Fraser Hall.

The meeting was called to order at 5:40 by President Littlejohn.

I. The agenda was approved as printed.

II. The minutes from December 3, 1986 were approved as written.

Guests and Board members were introduced.

III. PRESIDENT'S REPORT:

A. Board members were asked to fill out Availability Sheets indicating to the various committee chairs times/dates they will be available for meetings.

IV. DIRECTOR'S REPORT:

A. Ron Krumm informed the Board of the process in which Carl Nelson used to appoint Charles Rausch the director of Orientation; RFK the director of SPSC, and Rufus Simmons the director of WBU and CMU - on an interim basis for six months.

Board members asked Sue Oatey, Rufus Simmons and Ron Krumm questions regarding timelines of this decision - why was it done without telling the various board members, and in particular not the three Board Presidents? Why was this done when the students were away for a three week break? Why is WBU being left without a full time director? SO responded that these changes

- an interim assignment until July 1, 1987 - came about on a emergency basis/situation and the timelines had to be arranged then and could not wait for the students/board members to return from their break. Board members expressed views that they believe that the politics of this move damaged the credibility of a partnership between administration and students. This decision, at this most inopportune time, is counter productive to any partnership. RK, SO, and RS responded to these and other questions.

MOTION: 86-87-52 (Jacobson/Whitwam)

That President Littlejohn form a ad-hoc committee to draft a letter to Carl Nelson concerning reassignment of union personnel.

Passed.

MOTION: 86-87-53 (Whitwam/Jacobson)

MUCB Executive Committee and the MU Directors Group draft a timeline proposal to formulate the procedures for the administrative structure and personnel changes within MU. The deadline for this presentation to MU is February 15, 1987.

Passed.

2. Fee request process: Carl Nelson has studied the MU fee request and has approved \$110,000 above the 1986-87 level. That is a 5.2% increase. The directors are reviewing the requested \$260,000 of additional monies to determine additional needs.

This information should be back to the boards by next week. Deadline for Fee Committee is January 20, 1987 and the boards need to deal with this as soon as possible.

3. Sue Oatey instructed union directors to process what the three Board Unions thinks should get done. Meaning - in the MU boards opinions, what needs to get done by June 30 - fees process, constitution, etc. The boards should take the initiative and make their concerns known at this time.

4. Willey Hall project: requisition for furniture and lighting have been sent out. The lighting fixtures have been delayed for two weeks due to nonconformity to present needs. The flooring is also on hold until the lighting problem has been resolved. This project should be in process and/or finished by the middle of February 1987.

V. COMMITTEE REPORTS:

A. Executive Committee:

- Jennifer Caye resigned her position as of December 30, 1986.
- MU cards to be given out to Board members.
- Barb Sullivan has asked for a leave of absence due to a busy schedule. Request granted.

B. Policy/Rules: Next meeting - Friday, Jan 9, 12:00 Noon, WBU.

C. House Committee: Next meeting - Mon, Jan 12, 12:00 Noon, WBU.

D. College Bowl Scholarship: An article regarding the scholarship is to appear in the MN Daily probably next week. Look for it. Matt Marta to inquire if the scholarship was in fact given to the recipient for Fall Quarter.

E. Constitution Committee: meeting for tomorrow (Jan 8, 87) has been cancelled.

VI. OLD BUSINESS:

- A. 1987-88 Fee Request discussed under Directors Report.
- B. Bryce Whitwam to look into the Board Pictures project.
- C. MU Sweatshirts: LL to inform SO of this boards needs.

VII. NEW BUSINESS:

LL to talk with perspective Interim-Interim Secretary candidates.

LL, BW, JJ, MA interested in being members of the Ad-Hoc Committee. Meeting to be scheduled.

VIII. ANNOUNCEMENTS:

1. JC gave information regarding the Volunteer Recruitment Open House. The open house at each campus is as follows:
 - SPSC - Friday, January 16 - 11:00 a.m. - 1:00 p.m.
 - CMU - Friday, February 6 - 11:00 a.m. - 1:00 p.m.
 - WBU - Friday, February 27 - 11:00 a.m. - 1:00 p.m.(You will notice that the best was saved for last!)

Everyone is welcome - indeed you are all asked to come and show

your enthusiasm. The purpose of these open house gatherings are to recruit additional program volunteers for the MU - and also to raise our visibility in the University community. By YOUR attending these events, you will meet and greet prospective volunteers. An additional benefit is that governance people will socialize and get to know each other a little better in an informal setting. Come and show your support in getting many new students involved in our programs.

2. The Bijou's LANDMARK, LAVENDAR IMAGES, and GOING WITH WOODY series begin this Thursday (Jan 8). Some classics are being shown this quarter -- come and support your programs.

3. Food next week: Mike Arnold.

X. GOOD OF THE ORDER:

- JC said goodbye to the Board and thank them for a "great year".
- MP has new eye-glasses and he looks "great".
- Shelley brought up the thought that LL be offered the vacant office in Room 130H -- after all a President does need SPACE.

Adjourned at 7:15 p.m.

Enthusiastically submitted, Barbara L. Sullivan

BLS:whew

WEST BANK UNION BOARD
Minutes of January 14, 1987 Meeting
West Bank Union Conference Room

PRESENT: Kurt Heinzerling, Josh Jacobson, Michael Jader,
Lynn Littlejohn, Michael Peterson, Joe Schleif,
Kevin Stirtz, Shelly Van Den Elzen, Bryce Whitwam

STAFF: Rufus Simmons

EXCUSED: Michael Arnold, Barb Sullivan

ABSENT: Keith Niemi

GUESTS: Nancy Clear, Ron Krumm, Sue Oatey

I. CALL TO ORDER

President Littlejohn called the meeting to order at 5:49 p.m.

II. AGENDA

Agenda was changed to make House Committee, Item IV, and to report on the Board pictures and the Carl Nelson letter at this time. Agenda approved as changed.

III. APPROVAL OF MINUTES

Minutes of January 7, 1987 - Kevin, not Keith, Stirtz was excused. Keith Niemi was present. The name of the Orientation representative is spelled SANJAY rather than Sonjay. Minutes were approved as changed.

IV. HOUSE COMMITTEE REPORT

A. Kevin Stirtz will continue to be the spokesman regarding the Willey Hall renovation and, as such, will write another letter to John Beckwith since the work is lagging.

Bryce Whitwam made the point that the type of flooring that is to be used is not preferred, the point will be included in the aforementioned letter.

MOTION 86-87-55 (JACOBSON/HEINZERLING)

That a letter be written by Kevin Stirtz to John Beckwith and not be approved by the full Board but the House Committee Chair and either the Director or the President of the Board.

Passed.

B. MOTION 86-87-55 (JACOBSON/HEINZERLING)

That \$18.20 be approved to buy a wood framed bulletin board for the Boardroom.

Passed.

- C. The letter to Carl Nelson concerning the staff shake-up was discussed. Changes were as follows: The parenthetical "in person" will be struck. "January 4" will be changed to "January 7," "students concerns" will be changed to "these concerns of the board," "seeing you" will be changed to "hearing from you" and the CC would be sent to other board Presidents and Directors and to Sue Oatey.

The signing of the letter was discussed, to wit, whether only the President of the Board should sign or every member of the Board should sign.

MOTION 86-87-56 (HOUSE COMMITTEE)

That the letter to Carl Nelson, as changed above, be approved.

AMENDMENT (WHITWAM/VAN DEN ELZEN)

That the President of the Board be the sole signer of the letter to Carl Nelson.

Amendment ties on President's vote, thus the amendment fails.

Motion passed.

- D. Carol Becker, the Facilities Manager, said that she would take pictures of the disarray of Willey Hall to include in the letter to John Beckwith.

V. PRESIDENT'S REPORT

- A. The Constitutional Task Force met on January 13, 1987. There was a heated discussion at that meeting. Sue Oatey said that there was a discussion about what was wrong with the constitutional process. A lively discussion concerning the honor & integrity of the Chair ensued, whereupon the Chair left the meeting. Two more ideas, those of facilitators and professional writers, both impartial, were discussed. The board of

Directors model was deemed unacceptable by the St. Paul Chair, although it was acceptable to WBU and Coffman. Sue Oatey also said that she would like to use the MUCB Executive Committee to expedite the process. Bryce Whitwam expressed parallels between last year's process and this year's and suggested that people put petty matters behind them and write the Constitution. Kurt Heinzerling said that he knows of a book that might help with the procedures. Bryce Whitwam said that no one would be able to write a constitution better than students and staff. A discussion of procedures of the Task Force meetings followed.

- B. The President expressed her concern about members missing committee meetings and urged those members who have joined committees to attend the meetings.
- C. Marshall Peterson submitted his resignation from the Board effective January 14, 1987.

MOTION 86-87-57 (WHITWAM/JADER)

That the Board accept the resignation of Marshall Peterson.

Passed.

- D. MUCB meets January 15th at 6:00 p.m. at SPSC.
- E. SACC meets January 15th at 7:00 p.m. at SPSC.

VI. DIRECTOR'S REPORT

Rufus Simmons said that he is becoming more involved with the workings of the West Bank Union & will need more input.

VII. COMMITTEE REPORTS

A. Executive Committee

The sweatshirts are in.

Recruiting is needed to fill two positions on the Board, referred to Executive Committee for further discussion.

B. Policy and Rules Committee

- 1. Information about changing By-Laws Section 8C was discussed. Discussion and explanation of Nancy Clear's case followed.

2. Information about College Bowl Scholarship control was discussed.

C. Constitution Committee

This area was discussed under President's Report.

VIII. OLD BUSINESS

A. Secretary of Board Assignment

It was Lynn Littlejohn's contention that an outside person should be in charge of taking minutes. Hiring a student secretary was discussed. The difference between the secretary as a board position and a recording secretary was also discussed.

MOTION 86-87-58 (HEINZERLING/WHITWAM)

That the question of a recording secretary be referred to the Executive Committee.

Passed. Kevin Stirtz dissented.

B. Nominees for Vice President

MOTION 86-87-59 (WHITWAM/HEINZERLING)

That Josh Jacobson be named Vice President.

Passed.

C. Fee Request

A document was passed out concerning Fee Requests. There was a discrepancy of 9.2% between the fee request of the Directors and that of Carl Nelson. The expected changes of December 2nd were discussed.

Sue Oatey said that Carl Nelson will defend the \$2.1 million figure unless the Directors can convince him of the merits of the \$2.3 million figure. She further stated that she would appreciate action on that issue during this meeting. Kurt Heinzerling expressed resentment that the Board had so little time to consider the request. Sue Oatey replied that she would submit the higher figure if a Board action takes place; she added that there would be a facilities request of approximately \$700,000. Rufus Simmons said that the

\$2.3 million figure was a conservative estimate, but that we could not defend it as well as we could the \$2.1 million figure. The two Directors suggested that the Board adopt the \$2.1 million figure.

MOTION 86-87-60 (HEINZERLING/SHIRTZ)

That the Board adopt the \$2,133,173 figure for the Fee Request.

Passed.

MOTION 86-87-61 (HEINZERLING/STIRTZ)

That the Board approve a four-part facilities request not to exceed \$800,000.

Passed.

IX. NEW BUSINESS

What we need from Rufus was discussed. Kurt Heinzerling said that Willey Hall should not be delayed further.

Bryce Whitwam asked Rufus for definite office hours and patience with the Board and its procedures.

Rufus Simmons replied that he would try to be patient and asked that the Board accept his ways and be patient with him as well.

Lynn Littlejohn asked for all other requests to be submitted to her in writing; she further expressed her pleasure on being able to work with Rufus.

X. FOR THE GOOD OF THE ORDER

Executive Committee meets Tuesday at 3:30 p.m.

Kurt Heinzerling - Food for January 21st.

XI. Meeting adjourned at 7:52 p.m.

Respectfully submitted.

Matt Marta
Recording Secretary

WEST BANK UNION BOARD

MINUTES OF JANUARY 21, 1987

PRESENT: Kurt Heinzerling, Josh Jacobson, Joe Schlieff,
Kevin Stirtz, Barbara Sullivan,
Shelly Van Den Elzen, Bryce Whitwam

EXCUSED: Lynn Littlejohn, Michael Arnold

ABSENT: Michael Jader, Bryce Whitwam

STAFF: Ron Krumm, Rufus Simmons

GUESTS: Mike Barich, Scott Chesney, Liz Curran, Matt Marta

I. CALL TO ORDER:

Vice-President Josh Jacobson called the meeting to order at 6:02 p.m.

II. AGENDA:

The agenda was changed to omit VII.b.
Agenda approved as changed.

III. APPROVAL OF MINUTES:

The minutes of January 14, 1987 were changed to show that Keith Niemi was excused and not absent. Minutes approved as changed.

VI. PRESIDENT'S REPORT:

Mike Barish presented the pictures he took of the Board. Members to choose the one they like best at the close of this meeting.

Scott Chesney was introduced to the Board.

V. DIRECTORS REPORT:

Rufus Simmons said that things are moving along smoothly under his directorship here at the WB. He will devote Wednesday afternoons here and that Liz Anderson, Associate Administrator at Coffman, will be at the WBU full time starting in February.

He also discussed the January 21 memo concerning the 1987-88 Fee Request. Schott Chesney explained the difference between the January 20th memo and the January 21st memo. KH clarified the point of the additional crosscharges.

MOTION: 86-87-62 (Heinzerling/Stirtz)

That the Board approve a fee request of \$2,460,381.00, thus reflecting crosscharges.

Passed.

V. COMMITTEE REPORTS:

A. Executive Committee: Kevin M. Stirtz announced his resignation from the Board, effective January 21, 1987.

MOTION: 86-87-63 (Heinzerling/Schleif)

The Board regrettably accept the resignation of Kevin Stirtz, effective the end of this meeting.

Passed.

Executive Committee meets at 3:15 p.m., on Monday, January 26, 1987, unless otherwise designation by President Littlejohn.

B. House Committee: Kevin Stirtz submitted the first draft of the letter to John Beckwith.

Rufus Simmons expressed the opinion that the Director usually communicates with University Planning Department. JJ explained that John Beckwith made a commitment to inform the Board as well as the Director of progress on this project. RS saw no problem here since JB made that commitment.

C. Policy and Rules: The by-law changes were discussed. Section 8-c was proposed to be changed from Addition 1 to Addition 2.

The College Bowl Scholarship Committee control was discussed. RS and SC suggested that we send it to the directors.

MOTION 86-87-64 (Stirtz/Niemi)

Board to ask Rufus Simmons to present the statement pertaining to the College Bowl Scholarship Committee to the MU directors. The purpose of the statement is to keep the scholarship under the control of the West Bank Union.

Passed.

D. Constitution: KH reported that a Constitution Meeting is scheduled for Friday, January 23, 1987, 12:00 Noon at St Paul Student Center. There will be election of a new chair - two candidates are: John Blood, M.S.A. at-large-member, and Kim Balfe of the St Paul Student Board. This chair will convene meetings for the future. Anyone wishing to run for this position is encouraged to contact Sue Oatey. There seems to be confusion as to what this committee is to do. KH expressed desire that this confusion be cleared up at the next meeting.

VI. OLD BUSINESS:

The VP asked the Board if they knew of any people who would like to serve on this board. The President is absent and therefore the board cannot determine what transpired this past week towards recruitment.

VII. NEW BUSINESS: None.

VIII. FOR THE GOOD OF THE ORDER:

MOTION: 86-87-65 (Sullivan/Heinzerling)

In the future, all pronouns in the Minutes be gender neutral.

Passed - with one Nay.

KH announced a party to be held at his house on February 17, 1987. Time of the festivities will be 1900 hours - Chris' Victory (this is the evening of the Miss U.S.A. pageant).

Food next week - Josh Jacobson - who intends to bring Chicken/Matzah Ball soup.

Adjourned at 6:50 p.m.

Respectfully submitted, Barbara L. Sullivan

BLS:whew

WEST BANK UNION BOARD

MINUTES OF JANUARY 28, 1987

PRESENT: Kurt Heinzerling, Josh Jacobson, Michael Jader,
Keith Niemi, Joseph Schlieff, Barbara Sullivan,
Shelly Van Den Elzen, Bryce Whitwam

EXCUSED: Lynn Littlejohn

STAFF: Rufus Simmons

GUESTS: Scott Chesney, Nancy Clear, Ron Krumm, Matt Marta
Carl Nelson, Sue Oatey, Jim Wallerius

I. CALL TO ORDER:

Vice-President Josh Jacobson called the meeting to order at 5:37
p.m.

II. AGENDA:

Move Carl Nelson Report to Item IV.
Approved as changed.

III. APPROVAL OF MINUTES:

Keith Niemi and Bryce Whitwam were present; Michael Jader was
excused.

Approved as changed.

IV. CARL NELSON'S REPORT:

Carl Nelson introduced himself as Coordinator of Student Activi-
ties. He explained the reassignment of staff that had been
discussed at the January 7th meeting. He said that the two basic
principles of Minnesota Union staff reassignment are that the
final decision is that of the director of Minnesota Union and
that the role of the constituent boards are that of advice and
comment. He remarked that the reassignment of December 20th was
of an interim nature, so the principle of advice and comment was
not used. He added that SO was formulating a memo outlining
staff reassignment procedures which will be distributed on Feb-
ruary 15, 1987.

He further remarked that a search committee will be formed in
search of a permanent Minnesota Union Director and that committee
may create staff reassignment since constituent union directors
may well apply for the MU position. There will also be a search
committee for the position of Orientation Director, since it

appears that the current interim orientation director will probably want to return to his previous position at the St Paul Student Center. Those should be the only two situations concerning the board and staff reassignment.

JJ asked CN if at least the board chairs could have been consulted before the final decision was made, since there seemed to be a week between the initial action and the final decision. CN expressed his concern over the timeline of the decision; based on past summer planning and information presented to him at the end of Fall Quarter, he felt that he had to make the decision expeditiously. Consultation with SO was made to make sure that MU needs continued to be met.

KH and JJ asked for assurance that consultation would occur in future situations of this type. CN reiterated that the board would have the role of advice and comment. He added that the directorships will revert to their original positions on July 1st, however, the final decision on the orientation director will not be made until October 1, 1987.

BW asked when the board would be informed about the MU director search committee. CN replied that the committee would be set by the end of March 1987.

V. PRESIDENT'S REPORT:

A. Mike Arnold submitted his resignation effective January 28, 1987. His resignation is due to employment conflict.

BW remarked that board meetings are only part of a board member's obligations and that members who are thinking of resigning may be able to work out a satisfactory arrangement.

MOTION 86-87-66 (Whitwam/Sullivan)

That the board regretfully accept the resignation of Michael Arnold.

Passed.

B. MUCB chair applications are being accepted until January 30th; MUCB at-large applications are being accepted for a longer time.

C. Kim Balfe withdrew her name from consideration for Constitutional Task Force Chair; the chair position will be filled at the meeting directly following this board meeting.

D. SACC meets January 29, 1987, at 6:00 p.m. at SPSC.

E. MUCB meets January 29, 1987, at 7:00 p.m. at SPSC.

F. SO explained her letter to the SPSC Chair, that stressed the unacceptability of the SPSC Board excluding staff from their meetings. BS praised the letter. KN asked for further clarification and KH and SO expressed that there was a distrust between students and staff at SPSC. SO also enumerated the three reasons to close a meeting to the public. However, members can never be excluded from meetings.

VI. DIRECTOR'S REPORT

RS said that progress is being made to coordinate staff within the Union; Liz Anderson will start at the WBU on Monday, February 2. She will be making a transition into governance structure and will handle most of the day-to-day affairs of the WBU. BW questioned LA qualifications, and asked RS to have more WBU office hours. BW generally expressed his extreme dissatisfaction with the arrangement. RS replied that LA qualifications are much broader than BW intimated and he further expressed full confidence in her abilities. RK enthusiastically concurred, wholeheartedly endorsing the decision, and further stated that the WBU staff must help her get acclimated; he stated that the directors role is broader than day-to-day concerns. BW expressed that LA seemed to be very qualified at CMU and that she would be of greater service there. RS replied that in his estimation LA being at WBU is the best arrangement. SO said that since this is an interim situation, and since there is a great deal of long term planning occurring this year, there will be deficiencies in all the unions. BW said that he only wanted a director at the WBU more often, that is a major need. RS replied that he is only a phone call away, and that he has always prided himself on being responsive to messages and notes. Also he would post his daily schedule at the WBU. The discussion was grudgingly halted at this point.

VII. COMMITTEE REPORTS

A. Executive Committee:

Recruitment was discussed; the board has four vacancies and the deadline for applying is Friday, February 6, 1987.

B. House Committee:

- i. A memo to John Beckwith regarding the Willey Hall project was sent with JJ signature.
- ii. Joe Schlieff is now House Committee Chair.

C. Policy and Rules Committee:

MOTION 86-87-67 (Policy and Rules)

That section 8-C be changed as enumerated January 14 and 21, 1987.

BW said that this is an unnecessary change, since it would create a redundancy.

MOTION 86-87-68 (Whitwam/Niemi)

That motion 86-87-67 be tabled indefinitely.

Passed.

VIII. OLD BUSINESS

There was no old business discussed.

IX. NEW BUSINESS

The Fee Request/Budget Timeline was discussed by RS. It was late in arriving because of SPSC's delay in approval. He urged the board to thoroughly peruse the document and be ready to take action on it on February 4, 1987.

X. ANNOUNCEMENTS

BW encouraged everyone to view the new sculpture exhibit in the K. E. Nash Gallery.

Michael Jader is to buy food for February 4, 1987 meeting.

MOTION 86-87-69 (Heinzerling/Sullivan)

That board picture #5, approved by Executive Committee, be approved by the full board.

Passed.

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XI. FOR THE GOOD OF THE ORDER

RK reemphasized the need to examine the fee request and that the board has a great deal to accomplish in the next few months. He asked that the board be diligent.

XII. ADJOURNMENT

Vice President Jacobson adjourned the meeting at 7:02 p.m.

Respectfully submitted, Matt Marta
Recording Secretary

MM/bls