

WEST BANK UNION BOARD MINUTES
UNIVERSITY OF MINNESOTA

DATE: March 2, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,
Theresa Kleinhans, Andrew Lainsbury, Melanie
Lineburg, Keith Niemi, Tracy Ossmann, Shelly Van
Den Elzen, Jim Wallerius

STAFF: Bernie Molitor

EXCUSED: Ronald Krumm, Brett Reynolds

I. CALL TO ORDER

The meeting was called to order at 5:59 p.m. by
President Keith Niemi.

II. APPROVAL OF AGENDA

A letter to Patti Anderson will be added under new
business. Committee report E. (WBU College
Scholarship Committee) will be deleted.

The agenda was approved as amended.

III. APPROVAL OF MINUTES

The members of the WBU Board will be referred to by
their first names in the minutes.

The minutes were approved as printed.

IV. PRESIDENT'S REPORT

Ron Krumm's mother passed away in Arizona, so he is
there attending to family matters. On behalf of the
board, flowers were sent to the funeral. Barb Sullivan
has a card that will be given to Ron on his return.

The fees sub-committee will recommend a 6% increase vs.
the initial figure of 4.25%. This is a direct result
of public input at fees meetings. On Thursday, there
was a public hearing for students to show displeasure
with cuts. This display showed that there is strong
support for programming. The full fees committee must
approve the recommended increase however. Approximately

\$20,000 will be available to WBU due to the 1.75% increase, but severe budget cuts will still need to take place.

Jim and Mike attended long-range planning meeting on Thursday. The topics of union space, renovation of Willey Hall, and study space for students were addressed. The New Building proposal was discussed as well. Charles Rausch spoke about the costs of a new building. The responsibility of maintaining the gallery and the question of whether the board is an advisory or a governing board. The committee was very disappointed that more members of the governing boards were not present.

Applications for the President's Student Leadership Recognition Award are available from Keith. The total number of recipients is .5% of the general University community. Copies will be left in member's mailboxes.

V. ADMINISTRATIVE REPORT

Students made a very positive image about Union programming at the fees committee hearing. WBU experiences were shared by five representatives.

The 6% increase will not make up for all of the cuts that will be necessary to avoid a deep budget cut. The board will need to work with the staff to establish priorities within the Union. The budget work must be done by the end of April. Members should examine the PPBS document to reacquaint themselves with the goals and mission of a Union. Members should feel free to ask questions and see the staff previous to discussion on this topic.

Keith reminded board members that All-Campus election materials were available and due in mid-March.

VI. COMMITTEE REPORTS

House Committee
No report.

Activities Committee
Melanie stated that the Six Month Report and report on meetings with Steve Cusulos and Sue Grieger will be submitted to the board at the next meeting. Possible areas for budget cuts are being examined. Staffing is also under scrutiny.

Policy and Rules

Next week the by-laws will be discussed at the board meeting and good debate is expected. Approval of the by-laws is expected after spring break.

WBU Scholarship Committee

Gina distributed scholarship applications. The board reviewed the application and made the following recommendations for changes in wording on the draft: "Impact and effect of the person's volunteer ..." under selection criteria. The need for two letters of reference should also be stated more clearly.

Shelly raised the issue of whether there would be tension and a possible conflict of interest in knowing the applicants too well if only members of the board sat on the selection committee.

Specific documents dealing with the actual methods of selection will be forthcoming from the committee. A more clear definition of contribution in terms of quality vs. quantity will be addressed. The over-all impact of the applicant's contribution to WBU will also be examined along with the applicant's plans for contributions to WBU throughout the time of the scholarship award.

The selection committee will also be established with a mix of faculty, board, and students as members. Sue Oatey will be contacted for information on the specifics of the former selection committee.

Ad-Hoc University Relations Committee

Janet stated that the social event scheduled for tonight has been rescheduled for April 6, 1988, from 7:00 - 9:00 p.m.. Letters will be sent out to the presidents of the other unions. There will be another committee meeting before the event.

VII.

NEW BUSINESS

A letter to be sent to Patty Anderson, chair of the fees committee, was distributed to the board members by Mike. The voice and wording of the letter was discussed in length by board members. After discussion, it was decided that the letter would be dealt with after the meeting at an informal meeting of the board.

VIII. OLD BUSINESS

No old business was discussed.

IX. ANNOUNCEMENTS

Andrew Lainesbury is responsible for food next week.

Mike wants to go to Preston's.

There is a party this week-end at Mike's. Everyone is invited. It's at 9:00 and maps will be available in the board room. This is a social gathering and a great chance for board members to see each other outside their board room environment.

X. ADJOURNMENT

The meeting was adjourned at 7:12 p.m..

Respectfully submitted, Jennifer Alstad.

WEST BANK UNION BOARD MINUTES
UNIVERSITY OF MINNESOTA

DATE: March 9, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,
Theresa Kleinhans, Andrew Lainsbury, Melanie
Lineburg, Keith Niemi, Tracy Ossmann, Brett
Reynolds, Jim Wallerius

STAFF: Ronald Krumm

UNEXCUSED: Shelly Van Den Elzen

GUESTS: Sue Oatey

I. CALL TO ORDER
The meeting was called to order at 5:33 p.m. by
Acting Co-Chairs Melanie Lineburg and Jim Wallerius.

II. APPROVAL OF AGENDA
The agenda was approved as printed.

III. APPROVAL OF MINUTES
The minutes were approved as printed.

IV. PRESIDENT'S REPORT
Keith reported the following and then had to leave.
Melanie has been appointed by Vice-President Wilderson
to sit on a Union Working Group Committee throughout
the upcoming year.

Keith attended the Student Leader's meeting and heard
Patti Anderson talk about fees. Rufus reported on
the CMU ground floor renovation. The ROTC gay issue
was discussed in length.

Executive committee has recommended that a full-fledged recognition event for program volunteers and board members take place in late May. Two program volunteers and two board members will work together in planning the event.

In late April, a board activity is scheduled. It will be the last official get-together of the board as it currently stands. It will be the final activity to commemorate the progress that has been made this year. This will coincide with the seating of the new board. Janet will chair the Ad-Hoc committee that will be in charge of planning this event.

V. DIRECTOR'S REPORT

Each board member should have a copy of the memo sent to all WBU project managers. It shows a timeline for staff and board to deal with the '88-'89 budget.

'88-'89 Fee Requests that are to be sent to the Fees Committee need to outline proposed fee requests and a proposed budget. It also needs to outline priorities of where cuts will occur if we receive fewer dollars than requested.

On Monday, April 11, 1988, descriptions of goals, objectives and outcomes need to be ready. The board will then have two weeks to process the information for its final statement. Then, the final dollar budget will come forward to you. Once this information begins to flow, the committees will be tied up through this 4-6 week period.

Sue Oatey stated that the Unions are in a vulnerable position because they will not be able to formulate a defense against cuts. They will need to give a budget and a list of priorities of what will NOT be done if the money is not received. There will be a projected drop in student enrollment of 7,000 - 8,000, therefore there will be less money available for the Unions. Serious discussion needs to be addressed towards becoming smaller and doing a better job.

Staff should work with old figures and assume that they will not know the exact increases. The budget that is sent to the board should not have reserve dollars planned into it for the upcoming year.

Sue noted that Coffman and St. Paul are looking for cuts as well.

VI. COMMITTEE REPORTS

House Committee

The house committee will need to look at proper channels for addressing its concerns to administration. This will occur through Sue Oatey. Sue will be provided with minutes and copies of the proposals.

Activities Committee

The activities committee has finished talking to project leaders. An activities committee summary involving the project manager reports was distributed to board members.

Policy and Rules

A special thank-you should be extended to Gina George and Mike Jader for their work on the by-laws. They have waded through the by-laws quickly and efficiently.

WBU Scholarship Committee

The WBU Scholarship committee needs to find a staff member who will be willing to sit on the selection committee. A more firm criteria checklist will be set up with Sue's help.

Ad-Hoc University Relations Committee

This committee has now been dissolved, but Janet will chair the Ad-Hoc Board Event Committee.

WBU College Bowl Scholarship Committee

Questions have been raised as to how the college bowl pays for its questions. A fundraiser has been held and the team will host a high school tournament that will probably bring in \$1,500.

The criteria that was used for awarding the College Bowl scholarship was discussed briefly.

MOTION 87-88-46 (From WBU College Bowl Committee)

The College Bowl Scholarship Committee moves that Josh Jacobsen be presented with the scholarship for spring quarter.

The motion passed with Mike Jader and Brett Reynolds abstaining.

Executive Committee

Discussion about the date for seating the new board was discussed in length. An amendment to the bylaws was presented from Executive Committee to the rest of the board. It was amended to read as follows:

MOTION 87-88-47 (From Executive Committee)

Provided there are new board members, the new board will be seated at the finalization of the 1988 - 1989 budget.

Because the bylaws call for a seven day waiting period before voting, it will be voted on at the next board meeting.

VII.

NEW BUSINESS

Ron asked that as you look at the budgets, you keep in mind what students should pay for, and what they should expect outside of classroom activities. Board members should become more familiar with the "prupose of the Union" to better prepare them for the budgeting process. Review the statements of purpose in the constitution.

Mike recommended that a survey be constructed to help board members become more familiar with the needs of te students. The costs were discussed and a survey runs between \$3,000 and \$5,000 for development.

Sue said there should not be any sacred cows when planning the budget. Everything must have a justification for funding.

MOTION 87-88-48 (Wallerius/Ossman)

WBU should sponsor a spring softball team at the cost of \$45.00.

Motion passed.

VIII. ANNOUNCEMENTS

Melanie is responsible for food.

X. ADJOURNMENT

The meeting was adjourned at 6:55 p.m..

Respectfully submitted, Jennifer Alstad.

WEST BANK UNION BOARD MINUTES
UNIVERSITY OF MINNESOTA

DATE: March 30, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,
Theresa Kleinhans, Andrew Lainsbury, Melanie
Lineburg, Keith Niemi, Tracy Ossmann, Brett
Reynolds, Shelly Van Den Elzen, Jim Wallerius

STAFF: Ronald Krumm, Bernie Molitor

GUESTS: Beth Klinkner, Jim and Sandy Likely

I. CALL TO ORDER

The meeting was called to order at 5:32 p.m. by
President Keith Niemi.

II. APPROVAL OF AGENDA

The topic, bylaws, should be added under committee
reports, section C -- policy and rules. The agenda was
approved as amended.

III. APPROVAL OF MINUTES

The minutes were approved as printed.

IV. PRESIDENT'S REPORT

Keith asks that all board members turn in their time
sheets with their schedules for this quarter so
committee chairs can plan meeting times.

Clare Kleven has addressed a letter to the WBU Board of
Governor's pertaining to the sale of pornographic
magazines in the periodical shop. She will be invited
to appear at a house committee meeting to state her
position.

A letter from Kevin Fox, the President of the Board of Student Publications, was distributed to board members. The letter outlines the Daily's plans to acquire a building with space for itself and Student Organizations. Possibilities for spaces include adding three stories to the Science Classroom Building. The WBU Board is looking at the possibility of working with the Daily in efforts to expand facilities of the West Bank.

The University Student Legal Services was told by the WBU Board three years ago that it could have the board room for office space when the funding for such a project was obtained. The new WBU Board Room would be located in 110 Anderson. Members of the current board should give input to Jim about their feelings on such a move so that the position of the current board be taken into account.

Tracy and Janet are in charge of the planning for a recognition event to be held in late spring. Bernie spoke to the board about the "Every Friday" program which will help to build a stronger sense of awareness among staff and volunteers.

V. DIRECTOR'S REPORT

Ron reminded the board members of the memo that was sent to them before the end of winter quarter dealing with budget processing. He will be sitting down with Rufus to look at the CMU budgets. We will need to bring goals in line with bottom line dollar amounts. No change is anticipated over the Fees Committee recommendation. There is currently no change needed in the timeline. The final documents need to be into the business by the second week in May.

Ron attended the Association of College Unions International Conference recently on New Orleans. The keynote speaker was James Borke. The speeches for the conference were tape recorded so they can be obtained and listened to by interested board members. The main items discussed at the conference were: impact of socialization, rate of change, society's problems if change is not allowed, and people taking back responsibility for a change. Other topics for

discussion were community building, wellness/development of the whole person, spirituality, and internationalization.

VI. COMMITTEE REPORTS

House Committee

The House Committee will deal with the issue of selling pornographic magazines. House will also be responsible for co-ordinating efforts with Kevin Fox for the development of student organization space and expansion at the West Bank Union. It will also continue its struggle for study lounge space. The committee will meet with Sue Short, the director of USLS. The pictures for the governor's window were taken today. The window should be up in two weeks.

Activities Committee

Activities Committee will continue to evaluate the Bijou and Katherine Nash Gallery along with other WBU programs in order to prioritize them for the upcoming budget cuts.

Policy and Rules

Bylaws and copies of the proposed amendments were distributed.

The board recessed briefly to pick up additional materials pertaining to the bylaws.

WBU Scholarship Committee

The application has been approved by the board for the scholarship applicants. The official criteria for the interviews has been established. The applications have been distributed.

Ad-Hoc Board Activity Committee

The Ad-Hoc Board Activity Committee will put off making concrete plans until after elections, when it will be known whether the board will switch over or not. The Union Relations event will be held next week.

Policy and Rules Committee

The changes in the bylaws were discussed and considered individually. Changes were made, discussed, and approved on each bylaw as a separate portion of the entire set of proposed changes. The formal final approval will take place next week.

VII. NEW BUSINESS

Discussion about whether the board should or should not buy sweatshirts for themselves was exchanged. The issue of whether the board should get their sweatshirts now or whether they should wait for the recognition event was raised. After a lengthy debate, the issue was thrown back to the executive committee.

VIII. OLD BUSINESS

No old business was discussed.

IX. ANNOUNCEMENTS

Keith is responsible for food.

X. ADJOURNMENT

The meeting was adjourned at 7:42 p.m..

Respectfully submitted, Jennifer Alstad.