

WEST BANK UNION BOARD MINUTES  
UNIVERSITY OF MINNESOTA

DATE: February 3, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,  
Theresa Kleinhans, Melanie Lineburg, Keith Niemi,  
Tracy Ossmann, Shelly Van Den Elzen, Jim Wallerius

STAFF: Ron Krumm

GUEST: Josh Jacobson

EXCUSED: Tim Rheault

I. CALL TO ORDER

President Keith Niemi called the meeting to order at 6:42 pm.

II. APPROVAL OF AGENDA

The agenda was approved as written.

III. APPROVAL OF MINUTES

The minutes were approved as written.

IV. PRESIDENT'S REPORT

A. Keith Niemi went before the Fees Committee with the two other constituent union chairs. The chair of the fees committee, Geoff Pollack, would like to have them go before the Fees Committee again. The ongoing drama continues...stay tuned for more information after the next meeting.

B. President Niemi got a letter from the Horace T. Morse Award Committee. This is an award bestowed upon 20 undergraduate professors for outstanding teaching. Keith Niemi urged us to nominate some if we think he/she is qualified.

C. Christina Mastro sent President Niemi some information stating that the Bijou actually made money last quarter.

D. Secretary position is posted at job service. No calls as of yet.

E. All-campus election packets can be picked up in the Skyway or Coffman Union Election Office.

F. The Orientation Department is looking for a few good people for orientation leaders. Students must have four quarters enrollment in the University to be eligible.

G. The Executive Committee met Monday and interviewed candidates for the available position. The Executive Committee recommends Andrew Landsbry to the board.

V. DIRECTOR'S REPORT

Ron said that there might be a problem with the timeline of the fees process and the timing of elections. We need to address this.

For the 89-90 fee request, staff will have a budget ready for board review in October '88. What will go to the fees committee in November is what we actually propose to spend and how we plan to spend it.

The fees committee never got to review facilities. They also assumed we were going to submit three separate budgets. The answer: have to take all the unions together. There were only 4 members of the subcommittee when there should have been 6. Ron would have liked all of the members of the subcommittee there so they all can address the budget to the full Fees Committee.

There was discussion on what board members would say to justify the 14% increase in fees.

VI. COMMITTEE REPORTS

A. House: Jim Wallerius

1. Nancy Clear stopped by, talked about the Good Neighbor Policy.

2. Questions arose regarding if we have to pay for the redesign for the planters. Ron said no; planters are out on bid right now.

3. Jim will bring forward a proposal in outline form on CWI.

B. Activities: Melanie Lineburg

1. Melanie passed out minutes of the meeting with Bernie Molitor. Also talked about the ticket discount policy. Sue Grieger had wondered if her Bijou people could get Activity cards.

2. MOTION 87-88-40 (Wallerius/Jader): That for the remainder of winter quarter, 1988, all WBU volunteers be issued an Activities Pass. Attendance takers at activity programs will write down the name and committee of all individuals who have used their pass for that event. PASSED.

C. Policy & Rules: Michael Jader

1. Met on Thursday. Almost done with bylaws. Sorry no Lloyd minutes.

D. Scholarship Committee: Tim Rheault

1. Started making a rough draft of the application.

E. Union Relations Committee: Janet Drummond

1. Janet passed out minutes.

2. MOTION 87-88-41 (from committee): That on Wednesday, March 2, from 7-9 pm, the WBUBOG will host a college bowl tournament as outlined in the Union Relations Committee minutes of February 2, 1988. Motion passed; 1 dissention.

VII. OLD BUSINESS

No old business.

VIII. NEW BUSINESS

No new business.

IX. ANNOUNCEMENTS

Jim Wallerius liked the David Letterman Show in which Anton the drummer bites the head of a bird off.

Melanie Lineburg is having a screening of the Bob Dole video on February 9, 1988.

Food next week: Janet Drummond

X. ADJOURNMENT

Meeting was adjourned at 7:45 pm.

Respectively submitted,



Michael LLOYD Jader, Jr.

prb

WEST BANK UNION BOARD MINUTES  
UNIVERSITY OF MINNESOTA

DATE: February 10, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,  
Theresa Kleinhans, Melanie Lineburg, Keith Niemi,  
Tracy Ossmann, James Wallerius

STAFF: Ronald Krumm

EXCUSED: Shelly Van Den Elzen, Tim Rheault

GUEST: Andrew Landsbury

I. CALL TO ORDER

President Keith Niemi called the meeting to order at 5:31.02 pm.

II. APPROVAL OF AGENDA

The agenda approved with Girl Scout cookies added under Announcements.

III. APPROVAL OF MINUTES

Minutes approved as written.

IV. PRESIDENT'S REPORT

A. Keith Niemi passed out copies of the data on the Bijou that Christina had sent him.

B. There was discussion on the taking of the pictures for the display case. It was decided that each governor should contact Pam Smith within a given week to arrange the taking of the pictures. Ron will schedule the week with Pam Smith.

C. The fees committee has asked to meet with Keith and the other presidents for a second time at 8:00 pm on the 11th of February. Keith might not be able to be there at that time. Results will be told at next meeting.

D. There has been no response to the recording secretary job. The job has been posted as work study, but now it will be posted as non-work study. Hopefully we will get a response.

E. Keith passed out a memo listing the current reserve accounts within the Minnesota Unions, their balances as of June 30, 1987, and the obligations which the directors' group have identified in relation to each account.

F. Election packets are in the Skyway and at Coffman.

G. Keith attended a student leaders meeting. There it became known that Geoff Pollack sent a letter to VP Wilderson asking that a student be put on the Minnesota Unions work group. Keith expressed his opinion that the needs of the West Bank Union need to be addressed in that group.

V. DIRECTOR'S REPORT

A. Ron Krumm passed out a memo from the Minnesota Unions work group dealing with Union Long Range Planning. Please note that two meetings will be held: Feb. 16, 3:15-4:30 pm in CMU 327 or Feb. 18, 1:30-3 pm in SPSC 202.

B. The six month reports are out. Please read through them as the committees will be looking at each individual project.

C. Regarding fees committee: they are looking, if possible, to address specific constituent union budgets. Ron thinks this can pose serious political problems. The board is in the best position to determine allocation of WBU monies. Question: what information does the fees committee have in making an assessment of poor decision making by the administration and governing board of West Bank Union?

VI. NEW BUSINESS

A. Appointment of new board member: Keith introduced the board to Andrew Lainsbury.

MOTION 87-88-42 (FROM COMMITTEE): The Executive Committee nominates Andrew Lainsbury to fill the vacant student seat on the West Bank Union Board of Governors.

In the discussion that followed, Michael Jader asked Andrew that infamous question, "Why do you want to be on the West Bank Union Board?"

Motion passed unanimously.

B. Six month reports: talked about in Director's Report.

VII. COMMITTEE REPORTS

A. House: Jim Wallerius

Committee is looking at proposal to invite VP Frank Wilderson to the West Bank to talk to him about the Good Neighbor Policy and our dissatisfaction over it, the Willey Hall Study Area, the history of the West Bank Union and what his perception is on expanding West Bank Union facilities. By March 9, Jim will know the timeline to have him come and speak.

B. Activities: Melanie Lineburg

-Melanie passed out the minutes from her meeting. She drew to our attention the current policy for continuing employment of student employees. The current policy is that student employees who perform satisfactory have continued employment regardless of their status as work study or non-work study. This policy may need to change if work study dollars diminish.

C. WBU Scholarship Committee: Janet Drummond for Gina George

-Committee discussed revisions on application and set up criteria for applicants. Those criteria should be finished within 2 weeks.

D. Ad-hoc Union Relations Committee: Janet Drummond

-Committee met on Monday and started writing a letter to the other Unions. Janet will get the letter drafted next week and by the end of next week the other Unions should have a letter.

VIII. OLD BUSINESS

For information: the WBU flyer is almost here! They are taking it to final draft and should have it for the board's reviewing on the 24th.

IX. ANNOUNCEMENTS

A. Girl Scout Cookies: Jim Wallerius passed around a cookie sign-up sheet. Nancy Clear's daughter, Crystal, is selling them.

B. Food next week: Gina George

X. ADJOURNMENT

The meeting was adjourned at 6:25.12 pm.

Painfully submitted (I've got writer's cramp),

  
Michael Lloyd Jader, Jr.



ACTIVITIES COMMITTEE MINUTES  
February 15, 1988

PRESENT: Melanie Lineburg, Janet Drummond, Gina George,  
Tracy Ossmann, and Ron Krumm

I. ANNOUNCEMENTS:

The next meeting will be Tuesday, February 23. We will be talking to Steve Cusulos about a possible budget cut.

II. THE BUDGET

It was not clear from the Daily as to how much money the West Bank Union actually received. However, the Committee will be asking all project managers what would happen to their programming budgets if their budget was cut 10% or 20%. Ron discussed the idea of combined programming with Coffman. For example, Coffman may cut Literary Arts so then WBU would take care of Literary Arts for the Minneapolis Campus. Similarly, Coffman would do the same for another program.

This Committee must look for flexibility in the programming budgets--some events may have to be cut.

Next week there will be some lobbying hours when the WBU can lobby to show its displeasure. Next Monday at CMU at 1:00-3:00 or Wednesday in St. Paul or Thursday at CMU from 2:00-4:00 are possible times when anyone can go lobby. The probability of receiving more money is great, but we should at least show our displeasure.

III. THE TOUR

The Committee took a tour of WBU so that everyone would know what is WBU property. It was the consensus of the Committee that WBU property is a pit. Most every study area, etc. is filthy. Everything and place should be renovated or at least thoroughly cleaned every ten years.

Respectfully submitted,  
Melanie Lineburg

## JUSTIFICATION FOR UNION FEES

### ORGANIZATION MINNESOTA UNION/OPERATIONS

1987-1988 FEE SUPPORT (FEE)	\$2,080,600 ( 20.60 )
REQUESTED 1988-1989 SUPPORT (FEE)	\$2,408,060 ( 24.08 )
RECOMMENDED 1988-89 SUPPORT (FEE)	\$2,148,000 ( 21.48 )
SUMMER 1988 SUPPORT (FEE)	\$ _____ ( ____ )
RECOMMENDED SUMMER 1989 SUPPORT (FEE)	\$ _____ ( ____ )

### OPINION

The Minnesota Unions presented four increases:

5.5 % This figure was established by Vice President Wilderson as a cap for student service fees. The presenters stated that the reason for the increase was because of Vice President Wilderson's memo. The subcommittee felt that since this was not justified, 4.25% would be given.

3 % This figure represents a 1% discretionary fund and a 2% wage rate left over from raises given during the co-curriculum center in 1985-86. The subcommittee does not give discretionary funds nor should students have to pay for previous wages that were not dealt with at the time.

\$125,000 This figure was taken away from the Minnesota Unions last year, as a result of inadequacy in programming. This money will not be replaced.

\$334,000 This figure is for accounting, public relations, and COMS. This figure was no granted

In explanation, the 5.5% figure was not justified by any of the presenters. I believe John Wright stated, - frankly, we asked for it because we could get it. The fees committee grants money for justifiable reasons. The fees committee decided on a 4.35% increase after analyzing the presentation and realizing civil service will increased 2.5%.

The 3% represents two figures. The first, a 1% increase, was admitted to be a discretionary fund by Charles Rausch. The fees committee does not grant discretionary funds. The other 2% was a left over addition from co-curricular. This event happened 2 years ago and the current students should not pay for a problem that could have been solved earlier. There are two possible resolutions of this salary problem: 1) close out existing high salary job, and open lower salary job at appropriate level, or 2) put the people who are currently receiving excess dollars on a non-full time job.

The 125,000 was a one time deduction and will not be replaced nor included until ample justification can be given.

The 334,000 for accounting, pr, and COMS was not granted. Please note, if the above increase were granted the figure would be above \$2,408,060.

ORGANIZATION MINNESOTA UNIONS/FACILITIES

1987-1988 FEE SUPPORT (FEE)	\$540,350	(5.35)
* REQUESTED 1988-1989 SUPPORT (FEE)	\$757,000	(7.57)
RECOMMENDED 1988-89 SUPPORT (FEE)	\$560,000	(5.60)

The facilities will increase at the prescribed 25 cents per year.

WEST BANK UNION BOARD MINUTES  
UNIVERSITY OF MINNESOTA

DATE: February 17, 1988

PLACE: WBU Conference Room

PRESENT: Gina George, Michael Jader, Theresa Kleinhans,  
Andrew Lainsbury, Melanie Lineburg, Keith Niemi,  
Tracy Ossmann, Brett Reynolds, Shelly Van Den  
Elzen, Jim Wallerius

STAFF: Ronald Krumm, Bernie Molitor

EXCUSED: Janet Drummond

GUESTS: Josh Jacobson, Geoff Pollack

I. CALL TO ORDER  
The meeting was called to order at 5:45 p.m. by  
President Keith Niemi.

II. APPROVAL OF AGENDA  
A motion was passed to move Geoff Pollack up to IIIA.

III. APPROVAL OF MINUTES  
Minutes were approved as written.

A. Geoff Pollack:  
Geoff, chair of the sub-committee which will be  
deciding how much of our fee request we will receive,  
came for a Q & A session.

Geoff -- Error in the number for REQUESTED 1988 --1989  
SUPPORT FEE, it should be \$560,000 instead of \$757,000.

He stated that the figures were not final. The full  
5.5% increase could be given, but everything must be  
justified.

Keith informed Geoff that if we do not get the increase  
in fees that we requested, we will be short \$65,000 and  
the only place we can cut is in programs!

Josh stated that misinformation was given to MSA last year. Tim Pratt never met with WBU, but he made comments about our representation of the students anyway. Geoff stated that no one on the sub-committee is tied to MSA so they would not have been affected by this misinformation. Josh also stated that the \$125,000 was a one time reduction so we should, in essence, get it back this year.

Sue -- The Fees Committee last year passed a higher fee amount for WBU, but MSA struck it down.

Josh -- Because money (\$125,000) was reduced for last year we have to ask for all that much more. (So it's not really an 11% increase, only a 5% increase to make up for the reductions last year and used up reserves.)

Jim -- wanted to know the sub-committee's qualms with the Union.

Geoff -- One example, 10% to 50% of the budget goes to the Nash Gallery. Are enough students really benefitting from it that this high a percentage of the budget goes to it? Also, not a lot of volunteers. (Student involvement)

Jim -- We are getting a student volunteer for this area.

Bernie -- stated that the \$65,000 we would have to cut out of the budget would only hurt volunteer involvement and a self-fulfilling prophecy would come about. Bernie also told Geoff not to look at the quantity of volunteers, but at the quality.

Ron -- HRD & PR -- WBU has no budget for these. So, ads, flyers, etc. -- money for these taken out of operations reserves. We need to increase ads, flyers, let students know about us, thus more of a demand on an already decreasing reserve. Also, reserves are for major emergencies (i.e. new roofing) so they shouldn't be brought down too far.

Work study we had \$20,000 less than 1984. Cost increases occurred in the shops area.

Geoff -- informed us that with the declining enrollment, changes will have to be made eventually.

Mike -- Added that we have worked hard to get the level of volunteers up to the level where it is now, so we should not be deprived of the \$125,000 because we have the level of volunteers up again.

It was recommended that the meeting be speeded up because it was already 7:00 p.m.

IV. PRESIDENT'S REPORT

A recording secretary was interviewed and hired.

Keith recommended the appointment of Teresa Kleinbans to chair the College Bowl Scholarship Committee.

MOTION 87-88-43 (Jader/Van Den Elzen) :

To appoint Theresa to chair of the College Bowl Scholarship Committee.

Motion passed.

V. DIRECTOR'S REPORT

March 16 is the deadline for All-Campus Elections candidate applications to be handed in.

Annual Student Leadership Award -- copies of the forms are at the front desk.

VI. NEW BUSINESS

A. Resignation of Tim Rheault.

Motion 87-88-44 (Jader/Van Den Elzen) :

Tim's resignation be accepted.

Motion passed.

VII. COMMITTEE REPORTS

A. House (Brett for Jim)

We discussed signage for WBU. For the internal signage the usage of banners was discussed. Silk screening on the banners is the cheapest.

Six Month Reports: Barb -- Room reservations --73% profit increase.

B. Activities

"The minutes pretty much say it all."

C. WBU Scholarship Committee

No report.

D. Ad-Hoc Union Relations Committee (Gina for Janet)

No report.

E. Policy and Rules

By-laws finished, will be presented to the board next week.

VIII. OLD BUSINESS

A. Six Month Reports

IX. ANNOUNCEMENTS

Thursday, February 25 from 4:00 -- 5:30 p.m., working group meeting. Who can go? Everyone? Keith wanted to know.

Josh -- College Bowl came in third at Wisconsin.

Keith -- George Bush won by 11% in New Hampshire.

Food next week: Mike Jader.

X. ADJOURNMENT

The meeting was adjourned at approximately 7:20 p.m.

Respectfully submitted, Theresa Kleinhans.

WEST BANK UNION BOARD MINUTES  
UNIVERSITY OF MINNESOTA

DATE: February 24, 1988

PLACE: WBU Conference Room

PRESENT: Janet Drummond, Gina George, Michael Jader,  
Theresa Kleinhans, Andrew Lainsbury, Melanie  
Lineburg, Keith Niemi, Tracy Ossmann, Brett  
Reynolds, Shelly Van Den Elzen, Jim Wallerius

STAFF: Ronald Krumm

I. CALL TO ORDER

The meeting was called to order at 5:42 p.m. by  
President Keith Niemi.

II. APPROVAL OF AGENDA

The agenda was approved as printed.

III. APPROVAL OF MINUTES

The February 17, 1988 minutes were amended as follows:

In paragraph five, on the second page of minutes,  
Geoff's statement should read, "One example,  
approximately 50% of the program budget, or 10% of our  
total budget goes to ..."

In paragraph six, on the same page, Jim's statement  
should read, "We are getting a student volunteer  
committee for this area."

The minutes were approved as amended.

IV. PRESIDENT'S REPORT

There will be a long range planning meeting for the  
Unions on Thursday, February 25, 1988, in Coffman  
Memorial Union at 4:15 - 6:00. Five people indicated  
that they plan to attend the meeting. The meeting will  
serve as a sounding off session on how fees should be  
spent within the Unions. There is a need for in-put  
into the long range planning goals at the Unions, so  
WBU should be represented.



A public meeting of the fees will be held at CMU on the same date, from 2:00 - 4:00. This is an opportunity for the student body to air its view of the proposed fee level. Board members are encouraged to attend so the committee will know there is support for fee support of the Unions.

Sweatshirt designs will be presented at the next executive committee meeting.

IV. DIRECTOR'S REPORT

Ron will be gone until next Thursday. Any questions or problems should be addressed to Bernie Molitor.

The Fees Committee met with Geoff Pollack and provided him with some specific information comparing the numbers of events, people, and programs. He had a positive attitude about the amount to be received above the 4%.25. Whether they will restore the \$125,000 is undecided. If the \$125,000 is not restored, the budget will have to be cut dramatically. Two to four members of the board should be present at the fees meeting in CMU tomorrow. Ron stated that five people in favor of the programming occurring in CMU stated their views at a meeting and made a very positive image. This is a great opportunity for you to represent yourself and other students.

Discussions have been occurring between myself and Rufus about the possibility of sharing programming staff between CMU and WBU.

VI. NEW BUSINESS

Fee Committee Hearings are coming up and WBU needs to be represented. There have been some volunteers from committee. Bernie Molitor has been trying to contact programmers in the visual arts area to be self-advocates. Christina Maestro, an intern at Bijou, is planning to attend. We are still seeking people from the Third Century program.

Fee Cuts were addressed by Ronald Krumm. We could save money by having CMU and WBU share a programmer. One committee could co-ordinate for both unions.

1. Van Den Elzen raised concerns about restoring a unit like MUCB. She also raised questions about volunteer numbers decreasing.

2. Niemi questioned the sources of savings. He asked whether the savings would be great enough to mandate overhauling the entire program structure.
3. Krumm stated that many of the Bijou volunteers and CMU volunteers were actually the same people reduplicating their work load. A 50% reduplication rate was quoted. He added that when looking at cutting, members should see potential savings of only 1 - 2% in each area so we would trim fat without losing services and programs. The goal should be to convert salary dollars into supply dollars. Some positions may be cut. Next week more detailed information will be available.
4. Van Den Elzen asked whether student hours will be cut. Krumm explained that hours will be cut where it is most cost effective.

#### VII. COMMITTEE REPORTS

##### House Committee

Unresolved issues were addressed by Chair Wallerius. The Good Neighbor Policy is being handled by Brett Reynolds. Theresa Kleinbans reported that she will have a rough draft dealing with the study lounges by next week. The New Building Proposal draft has been written by Wallerius with input from Ned.

##### Activities Committee

Melanie Lineburg stated that the activities committee had been making attempts to meet with Steve Cusulos, the manager of the Katherine Nash Gallery. They will speak with Sue Grieger on Monday about specifics in the budget cuts. The committee hopes to show volunteers, need, and how they will benefit from programming.

##### WBU Scholarship Committee

Gina George told the board that they will have a draft of the application ready for the board's approval at the next meeting. The applications will be due April 12 and the committee will interview between April 13-19.

##### Ad-Hoc University Relations Committee

Janet Drummond reviewed the WRU's plan to invite the other two unions to West Bank for a social event

centering on college bowl questions. Discussions about the lateness in notification of the other Unions lead President Niemi to suggest to postponement of the event until later in spring quarter. An impromptu event for board members is marginally scheduled for the time initially set aside for the social event.

WBU College Bowl Scholarship Committee

MOTION 87-88-45 (From WBU Executive Committee) :

The West Bank Union Executive Committee moves that the WBU College Bowl Committee continue to grant only one scholarship per quarter.

Passed unanimously.

The WBU Board recessed briefly at 6:35 and was called back to order at 6:40 by President Niemi.

VII. OLD BUSINESS

Six Month Reports

1. Leases were addressed by Wallerius and Krumm. The progress of the leases and sources of money were credited to two sources -- TCF money machines and USL space.
2. Performing art losses were questioned by Niemi. The department is well below expected six month incomes. Krumm stated that the money had been credited to visual arts so they had a surplus, but the problem is being corrected.
3. Visual arts expenses are 30% ahead of this same time last year because Cusulos has made purchases for CMU and the money has not been charged back yet.
4. Issues and Ideas expenses are 30% lower than last year at this time due to CMU paying for programs and not having charged WBU yet.
5. Niemi asks that when Lineburg meets with Cusulos she ask why some objectives haven't been met at all and why some have been completed up to 160%. He also asks that when you read through the Six Month Reports, you note things that you have questions on so as to be better able to ask questions.

6. Wallerius raised the issue of room reservations. He stated that our prices are cheaper and this could become a money making proposition. 18 new tables will be purchased. In order to do this, WBU would have to compete with property rentals. \$13,000 was the projected income for this year and \$10,000 has already been made. Van Den Elzen said that WBU would need to work on their image of cleanliness. Krumm discussed direct and indirect costs.
7. Jader spoke about the increase in sales in concessions from fall to winter quarter. Cigarettes have decreased in sales while chewing tobacco consumption has increased.
8. The VAX computer system was explained. The inter-working computer would have allowed a common list of events to be compiled from each unit easily. The University eliminated the program.
9. Services were discussed by Jader. Jader remarked on how there is a definite lack of communication from different units and one often doesn't know what events are going on even though it is occurring only in the next building.
10. Publicity was discussed by Wallerius. He suggested the formation of a committee that would work on public relations. He stated that we not only need to schedule quality programming, but we need to let people know what is available.

IX. ANNOUNCEMENTS

Eastcliff was funded with profit from food service and the bookstores.

Theresa Kleinhans is responsible for food next week.

X. ADJOURNMENT

The meeting was adjourned at 7:22 p.m..

Respectfully submitted, Jennifer Alstad.