

Bd. files

WEST BANK UNION
Board Meeting Minutes

April 8, 1981 7:00 p.m.
WBU Conference Room

Present: David Barnes, Beth Beaty, Kathleen Fisher, Kent Hawks, Randy Schnoes,
Jeremy Wolfson

Staff Present: Sue Martinson (acting for Ron Krumm)

Guest: Leslie Roitenberg

Called to Order: 7:25 p.m.

MOTION (Schnoes/Wolfson): That minutes of April 1 be accepted with following changes: In New Business section F "To pay six dollars each for up to six people" not dollars. Passed.

Director's Report

MOTION (Schnoes/Hawks): That a invitation be extended to all student coordinators to send a non-voting representative to regularly attend Board meetings and that in the spirit of the voluntary Union, their time at the meeting would be voluntary also. Passed.

Comments on the proposed Organizational Structure of the West Bank Union (Memo - Ron Krumm, March 30, 1981) be submitted in writing to Ron by April 22, 1981. By April 29 this organizational structure will be tied into the 1981-82 budget.

President's Report

MUCB card given to Beth Beaty, Jeremy Wolfson and David Barnes.

Help needed on the Dedication, Minnesota Forum and Music & Entertainment committees.

The \$25 allowed for the wedding present of Terry Kulenkamp will be spent by Kathleen Fisher for that purpose.

MOTION (Schnoes/Hawks): That the date and time for the next recruitment of the Personnel Committee be Thursday, May 7, at 7:00 p.m. Passed

Old Business

The House Committee's room use schedule will be looked at at their April 15, 1981 meeting.

MOTION (Schnoes/Hawks): That no charge be made for room use until further policy is developed in that matter. Passed.

MOTION (Hawks/Beaty): That the Board request Steve Cusulos to have a full and concise report on policy and fee structure for room use on April 15, 1981, and that a temporary proposal for a fee structure be set for consideration of the Board on April 15; to be voted on April 22, 1981. Passed.

MOTION (Hawks/Beaty): The Board requests that the letter to be sent out to Student Organizations regarding the couches belonging to WBU be submitted for Board approval before it is mailed out. Passed.

MOTION (Schnoes/Hawks): Any transfer of furniture and/or equipment moved to the Inventory Warehouse obtain Board approval and that the responsible staff submit to the Board a written report analyzing an impact of this motion on Union operations by April 25, 1981. Passed.

The plants have been delivered to the WBU Skyway offices.

Correction in minutes of March 11, 1981 - that the table top should be finished in 3 to 4 months, not 3 to 4 weeks. Board requests that staff report on table top progress.

MOTION (Schnoes, Hawks): That staff be requested to list a short report in writing to the Board on the reports they are currently working on. Passed.

MOTION (Wolfson/Beaty): That art work be accepted from artists who have volunteered their work without insurance and that the Board be informed as to the appraisal value of the said works. A statement of WBU liability be signed by the artist and if this liability is greater than \$100 the Board must approve. Passed.

MOTION (Hawks/Wolfson): That approval of the joint recommendation of the House and Programming Committees be accepted. It reads as follows:

All outside organizations are required to schedule the use of facilities through the West Bank Union administrative offices. Specific information, guidelines, and procedures pertaining to the use of West Bank Union facilities will be put in writing and distributed at the time of room reservations to those organizations so they know their responsibilities in regard to rental fees, food use, proper names of rooms and facilities, identification of programs, hours of general operation, cost beyond normal use, and other procedures. Space is available on a first-come, first-serve basis and can be scheduled up to one quarter in advance of the event.

Passed.

MOTION (Barnes/Beaty): To table the item on the naming of the WBU 148 seat theatre in the Program Hall until the status of the order sign is known and to direct Sue Martinson to investigate. Passed.

MOTION (Beaty/): That staff be directed to designate what is appropriate material to be sold at the service center. Motion dies for lack of second.

MOTION (Schnoes/Hawks): That the Executive Committee spend up to \$50 for the purchase of book entitled Robert's Rules of Order. Motion dies due to withdrawal.

- West Bank Union does already have copies of Robert's Rules of Order.

No New Business discussed.

Next week's meeting is Wednesday, April 15, 1981.
Beaty is in charge of food.

MOTION TO ADJOURN (Hawks, Beaty)
Passed at 9:35 p.m.

Respectfully submitted,

David Barnes

WEST BANK UNION
Board Meeting Minutes

April 22, 1981 7:00 p.m.
WBU Conference Room

Present: Randy Schnoes, Bill Willis, Jeremy Wolfson, Dave Barnes, Kent Hawks,
Ron Krumm

Staff Present: Sue Martinson, Karla Melvin

Absent: Kathleen Fisher, Beth Beaty

Guests: Leslie Roitenberg, Annette Odron, Cindy Freid, Leslie Brown, Anne
DeGroot, Jennifer LaChapelle

Called to Order: 7:20 p.m.

MOTION (Willis/Wolfson): To approve agenda. Passed.

MOTION (Barnes/Wolfson): To approve the minutes of April 15, 1981 with the following corrections: 1) Randy phoned in an excuse to miss the last meeting, therefore, he should be recorded as 'absent' but not 'absent without excuse'. 2) Under the House Report #6, the hours Sunday 12:00 p.m.-4:00 should be added. Passed.

President's Report

Student representatives from the Women's Studies Program made the following presentation: See attached copy.

MOTION (Schnoes/Wolfson): Until we have guidelines for selling pornographic literature, money budgeted from the House Committee shall go into having a two by two ad in the Minnesota Daily for three days (Mon., Tues., Wed.). This ad will state that a complaint has been made to the service center selling Playboy and that West Bank Union is looking into whether students want this kind of literature to be sold. A petition would take care of this. Other complaints of material sold at the service center will be dealt with after the guidelines are set up. Motion tabled.

MOTION (Schnoes/Barnes): To table the above motion until we get a list of what magazines are found objectionable. The above motion should be voted on next week. Passed.

There are four people on the ballot for West Bank Union Board openings in the all campus election.

MUCB Report

Three Constitutional changes:

Article I. Delete the word 'rich' from Section 2, so that the first sentence would read: 'The Minnesota Union operates within the tradition of college unions ...' instead of "... within the rich tradition..."

Article II. Section 1. In the second sentence, substitute 'determining' for 'overall,' resulting in: 'Towards this end it shall be responsible for determining Minnesota Union policy and programmes....' instead of 'responsible for overall Minnesota Union policy....' In the third sentence, delete 'meaningful' so that the sentence would read "...and community agencies in order to develop cooperation for the attainment of its broad service and educational goals." instead of "...in order to develop meaningful cooperation...."

Section 2. In the third sentence delete the opening clause, 'For this reason,' resulting in the sentence reading 'The MUCB and the constituent union boards shall operate....' instead of 'For this reason, the "UCB..." In the same sentence, delete 'governing student organizations,' and the comma after the word "appropriate" giving us a new sentence reading: 'The MUCB and the constituent union boards shall operate as student organizations, subject to University policies insofar as these are applicable and appropriate and do not conflict with this constitution.'

In subsection B, replace 'the Director' with "its Director" resulting in 'and all actions of its Director shall remain subject to MUCB review.'

Article III. Section 1. Change this to read: 'Constituent unions shall be established and operated in accordance with this constitution. Their constitutions shall be attached as appendices.'

Section 2. Subsection A. Delete 'individual', resulting in 'The operational policies and activities of the constituent unions shall be the prime responsibility of their respective boards.' instead of "...activities of the individual constituent unions...." Not also that 'the' is changed to 'their' as indicated. (The comma after "unions" in the xeroxed copies was erased, but picked up by the xerox).

MOTION (Schnoes/Wolfson): That the Constitutional changes be accepted. Passed.

Director's Report

- 1) An attorney to define what is pornography has not begun to set up the legal guidelines due to other pressing business.
- 2) We need a time for discussion and input about the reorganization plans.

Committee Reports

House -no report

Personnel

MOTION (Barnes/Willis) That the time and date of the Personnel Committee Recruitment campaign be Wednesday May 6, 1961 at 1:15 p.m. and Thursday May 7 at 7:00 p.m., both in the Fireplace Room. Passed.

MOTION (Barnes/Wolfson): In order that new Board members of the West Bank Union understand WBU in general and parliamentary procedure, the following is proposed:

- 1) Upon taking a seat on the Board, each member be given a copy of the current West Bank Union Handbook and a copy of Robert's Rules of Order 3rd ed.. This is the duty of the Personnel committee.
- 2) Within two weeks, the new member should meet with either a staff member or other person knowledgeable about the committee/subcommittee in order to obtain information about what the history of the committee is, its budget, objectives and goals, and what is expected of its members. The two-week time for deciding on a committee/subcommittee is policy of the Union. Passed.

West Bank Union has copies of Robert's Rules of Order but does not know their location. Karla will look into finding them.

Recognition Dinner: Coffman asked if we'd have our own dinner and share entertainment with them. Their date for the dinner is May 28. St. Paul's dinner is set for June 4.

Program Committee

Recommendations:

- 1) That the West Bank Union logo be on all publicity (posters, fliers, and brochures) for activities sponsored by WBU.
- 2) In order to have a more concise way of posting advertisements of WBU events the following is suggested:
 - a) That there be a written procedure for posting.
 - b) That the posting forms be revised to comply with University guidelines and standards.
 - c) That poster boards be accounted for and cleaned. We also need to know from Steve when the additional new signboards are coming in.

Bookfair this weekend, April 24-27. T-shirts saying "The Great Midwestern Book Fair" are available for the at-cost price of \$4.00.

Old Business

MOTION (Barnes/Willis): Added to the agenda for April 29, 1981 will be discussion of the reorganization plan. All employees, volunteers and staff shall be notified of the discussion. May 6 is the date the board shall vote on the plan. Passed.

WBU Board Meeting
April 22, 1981
Page 4

New Business

MOTION (Schnoes/Wolfson) That because of it being National Secretary's Week, Ron Krumm is allowed to spend up to \$15.00 total on gift(s) for our WBU secretaries. The money will come out of the Executive Committee Budget. Passed.

Suggestion that the Student Coordinate have time to give a report each week.

Terry Kulenkamp's wedding is this Saturday.

Workshops in Leadership Development are occurring at Coffman on Wednesday April 29 in room 353 and on Wednesday May 13 in room 306. Time is from 3:00-5:00 p.m.

MOTION TO ADJOURN(Barnes/Wolfson). Passed.

Next week's meeting is Wednesday April 29, 1981.

Respectfully submitted,

David Barnes

WEST BANK UNION
Board Meeting Minutes
April 29, 1981, 7:00 p.m.
WBU Conference Room

Present: David Barnes, Beth Beaty, Kathleen Fisher, Kent Hawks,
Ron Krumm, Randy Schnoes

Staff Present: Stephen Cusulos, Sue Martinson, Karla Melvin

Absent: Jeremy Wolfson, Bill Willis

Guests: Cecily Brown, Cynthia Freeman, Richard Melton, Steve Schwartz

Called to Order 7:15 p.m.

Approval of Agenda. Waved because one wasn't made.

Approval of Minutes

MOTION (Beaty/Barnes) To approve the minutes of April 22 with the following corrections:

Under Guest the names should be Cynthia Freeman, not Cindy Freid; Cecily Brown, not Leslie Brown; Anne DeGrutt not Anne DeGroot. Spelling corrections of: "pornographic" not "pronographic" under President's Report, and "note" not "not" under MUCB Report, Article III, Sec. 2, subsection A.

Passed.

Suggestion: That the typist put her initials at the end of the minutes.

President's Report

1. There is an opening at Green Bay for a Student Union Organizer.
2. Exchange of minutes with other 2 unions in order to know what their committees and subcommittees are working on.
3. Kathleen Fisher has a new home phone number as of this Saturday, it is: 560-0651.

MOTION (Hawks/Barnes): To take off the tabled motion of April 22 dealing with the question of pornographic literature brought up by the Women Studies Student Organization. Passed.

The Women Studies Student Organization decided that since every periodical sold at the Service Center could be objectionable, they decided still to focus their cause on just Playboy. Steve is going to remove Playboy from the service center until the Board sets a policy.

This policy would not only deal with the magazines but the whole merchandise selection.

MOTION (Schnoes/Hawks): That the motion tabled on April 22 be tabled indefinitely. Passed.

Director's Report

1. Discussion of the Budget will be under New Business.
2. Attorneys still do not have the time to set up legal guidelines for questionable literature sales.
3. Art is in the process of being installed in the WBU Skyway. Some talks with artists, in order to get their work, are still occurring.

COMMITTEE REPORTS

Program Committee did not meet this week.

House Committee

1. Items of furniture considered "junk" have to get the appraisal of an auditor and the Inventory Warehouse to be really classified as such.
2. Student Organizations cannot obtain furniture directly from the Inventory Warehouse or other departments. Student Organizations must get furniture by going through the "parent" department.

Policy and Rules Committee

Have not formally met. They are thinking about:

- revising the Constitution
- rewriting the West Bank Union Handbook

Personnel Committee

1. People scheduled to work the Recruitment Program are:
May 6 - 1:15 p.m. Kent Hawks
May 7 - 7:00 p.m. Kathleen Fisher, David Barnes, Beth Beaty
2. People scheduled to work the Information Table during Dedication Week are:
May 11 - 12:00 - 1:00 p.m. Dave Barnes
May 12 - 11:00 - 1:00 p.m. Beth Beaty

We need more people for May 6th Recruitment and hours on May 12,
1:00 - 2:00; May 11, 11:00 - 12:00 and 1:00 - 2:00 p.m.

3. Recognition Dinner

MOTION (Hawks/Beaty): To request funding from MUCB so as to be
able to include student employees in our Recognition Dinner.
Passed.

MOTION (Hawks/Beaty): That we join with St. Paul Student Center on
their entertainment plans inviting all paid staff and volunteers.
Ask again that MUCB help pay the way for student employees. Passed.

St. Paul Student Center is having a ride on the Jonathan Paddleford
Thursday, June 4.

We will have our own private dinner. That date will be set at a later
time.

Unfinished Business - none

New Business

1. The vote on the 1981-82 Budget will be Wednesday, May 6. An outline
describing the what and why of the Budget figures should be ready
by this Friday. Please check your file for this clear and concise
explanation on the budget.
2. Richard Melton described for us (in the program area) what the new
organizational structure will mean in terms of staff time. The
staff time will be divided up into:
 - a) Planning meetings
 - b) Program implementation
 - c) On site program time
 - d) Set up and unforeseen
 - e) Volunteer training

Through his own experience and with input from others, Richard has
come up with the estimated time staff will have to spend on a
committee each week. The breakdown is as follows:

TCP	5½ hours
Bijou	3½ hours
Gallery	20 hours
Forum	15 hours
M & E	7 hours
LLT	9 hours

He will continue his report at the May 6 Board meeting.

WBU Board Mtg.
April 29, 1981
Page 4

3. MOTION (Hawks/Beaty): To allow the Personnel Committee to have food in the Fireplace Room on May 6 and May 7 for their recruitment. Passed.
4. Steve can talk with you if you have questions on the new organizational structure.
5. Elections are this Thursday and Friday.

Motion to adjourn. Passed by consensus. 10:15 p.m.

Respectfully submitted,

David Barnes

DB:ls