

WEST BANK UNION BOARD MINUTES

UNIVERSITY OF MINNESOTA

DATE: August 3, 1987
PLACE: WBU Conference Room
PRESENT: Josh Jacobson, Keith Niemi, Jim Wallerius
GUESTS: Matt Marta, Bryce Whitwam
STAFF: Ron Krumm
EXCUSED: Melanie Lineburg, Barb Sullivan

I. CALL TO ORDER

President Keith Niemi called the meeting to order at 5:30 p.m.

II APPROVAL OF AGENDA

MOTION: 87-88-13 (Jacobson, Wallerius)

Postpone approval of minutes, president's report, and director's report until the August 5, 1987 meeting.

Passed.

III. OLD BUSINESS

Ron provided information to the Board about the budget. Information provided this evening was the director's analysis of how the budget would look if WBU were to stay within the fees received this year and not dip into reserves.

A. Changes with minimal impact:

1. Visual Arts - \$1,500. By achieving a higher rate of work study employees than was projected and having two exhibits each quarter instead of three or four the result would net us \$1,500 savings.

2. Board of Governors - \$500.00. By reducing general expenses - food, advertising, workshops - a savings of \$500.00 could be achieved.

3. Planning and Operations - \$8,000.00. General office supplies and expenses reduction would net us \$1,000.00. By delaying the filling of the secretary position until September 7, 1987, and hiring a person(s) at the low end of the pay range a savings of \$7,000.00 would result. The possibility of two half-time students will be reviewed.

B. Changes with reduction in quality of service:

1. Housekeeping - \$2,500.00. Maintain cleaning of public space - Program Hall and Skyway - but clean offices two - three times per week. Hours would be reduced approximately four - five per week starting September 1, 1987. Supplies would also be reduced accordingly.

2. Maintenance - \$3,000.00. Selected repairs and maintenance would not be done this year. This would only postpone expenses. Reserves would have to be drawn upon to cover what is normally an annual operating expense.

3. Concessions - \$3,000.00. We would reduce the hours where we have two staff on duty in the service center. This would result in longer lines and quite likely some loss of sales. There may be some hours on the weekend when we could close earlier.

C. Changes with reduction in quality of programs:

1. Reduce the amount of programming dramatically. Possibilities would include minimal or no performing arts, literary arts, reduce events in the Gallery to exhibits only with no educational programs, drop College Bowl, reduce programs in Issues and Ideas area and Social Recreation.

IV. NEW BUSINESS

A. Keith will invite Nick Barbatsis to an early Fall Quarter meeting.

B. Recruitment. The Honors Program will distribute to their new students information on the unions and how they can become involved as volunteers. Josh will draft a statement for the Board's review.

C. The literature on West Bank Union needs to be updated. Ron will meet with Pam Smith to get ideas and cost estimates.

V. ANNOUNCEMENTS

A. The next Board meeting will be Wednesday, August 5, 1987, 5:00 p.m., WBU Conference Room.

B. There will be a "gathering of the clan" at Sgt. Preston's prior to the meeting on August 5 to say farewells, congratulations, welcomes, and whatever else that is happening to people.

Respectfully submitted: Ronald F. Krumm

RFK/bls

WEST BANK UNION BOARD MINUTES

UNIVERSITY OF MINNESOTA

DATE: August 5, 1987

PLACE: WBU Conference Room

PRESENT: Josh Jacobson, Michael Jader, Keith Niemi,
Tim Rheault, Barb Sullivan, Jim Wallerius

~~Absent: Joe Schmitt~~
STAFF: Ron Krumm

I. CALL TO ORDER

President Keith Niemi called the meeting to order at ~~5:45~~ 5:45 p.m.

II. APPROVAL OF AGENDA

Agenda approved as written.

III. APPROVAL OF MINUTES

1. July 1, 1987 minutes approved as written.
2. August 3, 1987 minutes approved with changes:
Correction; (IV. - B.) Josh Jacobson will draft
a document for the directors.

IV. DIRECTORS REPORT

Ron Krumm discussed the staffing at CMU. Rufus Simmons had talked with program staff at CMU as to what this staff is to do. Ron and Rufus to talk on August 6, 1987 to see if they have sufficient staff assignments so these programs can be "up and going".

The program staff now assigned to WEST BANK UNION cannot do the quality programs that have been done. CMU program staff will be doing programs there and at the WBU.

Ron Krumm and Barb Sullivan discussed the receptionist position. In a few days they will go over the office needs for secretaries and receptionists. By fall quarter they will have staff in place.

The directors have a meeting with Nick Barbatsis this

upcoming week. Mr. Barbatsis is to give the directors an idea of how he wishes the staffing and location of the Cultural Center and the International Program Center.

Ron needs to get updated via the Willey Hall project with the interior decorators.

- The planters are "moving along."
- The light design is being revised.
- The tables are: a) some are in our storage area and b) some are still to be delivered.

Sue Oatey and Bryce Whitwam are still talking re the Scholarship Committee.

V. OLD BUSINESS

A. Budget: Ron double checked his figures and stated that we (WBU) were still \$26,000.00 short. In his refiguring he discovered that the Outdoor Recreation is in need of staffing. Bottom line is that we are approximately \$31,000.00 short in the budget as of this date.

Discussion followed on how we could best cut certain budgets

- how the Fees Committee sees the Unions reserve fund,
- the % of monies in this reserve funds,
- and the statements made by Tim Pratt.

MOTION: 87-88-14 (Jacobson/Wallerius)

Resolved: The West Bank Union Board of Governors will push for a distribution of Union reserve dollars prior to October 31, 1987, that is fair and equitable to all three unions/student centers. The President of the WBUBOG shall be responsible for negotiations in this area with CMU and SPSC.

Passed.

Ron thought that the WBU Board should start setting up priorities; getting strategies and guiding principles to live within the monies the Fee Committee gives us; monies in which the unions have for quality programs;

and if we are to use the dollars in reserve and where to use them. Income from support services was also discussed.

MOTION 86-87-15 (Jacobson/Rheault)

In light of the current budget shortfall, the WBUBOG requests that Ron Krumm and WBU Programming Staff closely examine budget, and make necessary budget cuts in an attempt to close a \$12,000.00 budget shortfall without impacting programming or services. In the event that the necessary cuts cannot be made by staff, the WBUBOG has final determination of budget dollars.

Passed.

Ron will have this report by September 2, 1987 board meeting along with the 'soda' question.

B. Constitution

Keith discussed the fact that this board needs to come together and air their collective views on the WBU constitution.

After a lengthy discussion, the members decided that they would meet on Monday, August 10, 5:00 p.m. at Wallerius' home for further discussion.

VI. NEW BUSINESS

Last month the Board discussed the Activities Fair and the Information Fair being held at Coffman Union:

MOTION 87-88-16 (Jacobson/Sullivan)

The WBUBOG wishes to have their own table at the Information Fair. Ad-Hoc Committee Chair Sullivan will assemble information to issue at this fair. She will also solicit volunteers and arrange for dates and times for Board members, volunteers and staff to give out information about the WEST BANK UNION.

Passed.

MOTION 87-88-17 (Wallerius/Sullivan)

That the WEST BANK UNION participate in the Activities Fair. Jim Wallerius is the chair-person and will find out all particulars.

Passed.

VIII. ANNOUNCEMENTS

- Keith to send in forms.
- Josh will be in California and not be able to attend the next Board meeting.
- Food next meeting: Jim Wallerius

Respectfully submitted: Barb Sullivan

RPK/bls