

WEST BANK UNION BOARD
West Bank Union Conference Room
Minutes of April 1, 1987 Meeting

PRESENT: Liz Curran, Kurt Heinzerling, Josh Jacobson, Michael Jader,
Melanie Lineburg, Lynn Littlejohn, Joseph Schleif, Barb
Sullivan, Shelly Van Den Elzen, Jim Wallerius

ABSENT: Christine Rosenberger

STAFF: Rufus Simmons

GUESTS: Scott Chesney, Ron Krumm, Sue Gatey, Bryce Whitwam

I. CALL TO ORDER

President Littlejohn called the meeting to order at 5:37 p.m.

II. AGENDA

Agenda was approved as submitted.

III. APPROVAL OF MINUTES

A. Keith Niemi was excused, not absent.
Approved as changed.

IV. PRESIDENT'S REPORT

Liz Andersen will be absent until the third week in April.
Rufus until the second week, so Richard Melton is in charge.

Fill out the election packets and schedules.

Barb Sullivan reminded Rufus Simmons that the director
participates in softball.

V. DIRECTOR'S REPORT

The ACU-I conference was very instructive, especially in
the area of multi-culturalism.

The plans for Willey Hall are in the mill, according to
John Beckwith and the rest of the Willey Hall project is
proceeding apace. Some of the study carels are in Willey
Hall and their use was questioned.

VI. COMMITTEE REPORTS

A. House Committee

Next meeting is Monday, April 6th, at 2:00 p.m.

B. Executive Committee

1. Bryce Whitwam reported that MUCB Agenda items are the budget, constitution and the MUCB Scholarship.

MOTION 86-87-81 (Heinzerling/Niemi)

That MUCB invite a SPSC Board member to present the SPSC proposal regarding Union reorganization.

Passed.

2. The notion of an activities ad hoc committee was discussed further, so the budget process can be expedited.

MOTION 86-87-82 (Niemi/Curran)

That WBU Board form an ad hoc activities committee for the purpose of examining the activities budget.

Passed.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Allocation for Volleyball

MOTION 86-87-83 (Jacobson/Van Den Elzen)

That \$30.00 be allocated for registration for the sand Volleyball team - The Volleybrawlers.

Passed.

B. Siggelkow_Retreat

Five members have been budgeted for the Retreat - May 15-17.

C. College Bowl Scholarship Committee

MOTION 86-87-84 (Niemi/Schleif)

That WBU Board form an ad hoc College Bowl Scholarship Committee.

Passed.

D. Recognition Function

Executive Committee will be circulating a questionnaire concerning the function.

E. PPBS Project Planning Sheets

Be prepared to discuss the sheets in committee by April 15.

IX. ANNOUNCEMENTS

Party at Shelley's - 8:30 p.m., April 10, 810 Thornton S.E.

Softball - Monday, April 6th.

Food - Shelly Van Den Elzen.

X. ADJOURNMENT

President Littlejohn adjourned the meeting at 6:45 p.m.

Foolishly submitted,

Matt Marta, Recording Secretary

MJM:dij
4/7/87

WEST BANK UNION BOARD
West Bank Union Conference Room
Minutes of April 8, 1987 Meeting

PRESENT: Liz Curran, Kurt Heinzerling, Josh Jacobson, Michael Jader,
Melanie Lineburg, Lynn Littlejohn, Joseph Schleif, Barb
Sullivan, Shelly Van Den Elzen

EXCUSED: Keith Neimi, Jim Wallerius

STAFF: Liz Andersen

GUESTS: Nancy Clear, Scott Chesney, Sue Oatey

I. CALL TO ORDER

President Littlejohn called the meeting to order at 5:38 p.m.

II. AGENDA

Agenda was approved as submitted.

III. APPROVAL OF MINUTES

A. Nancy Clear was present as a guest..
Approved as changed.

IV. PRESIDENT'S REPORT

The MUCB Executive Committee had an informational meeting regarding the budget process. The main emphasis of SPSC was stated as their projects first; others later. That was praised as a good idea for WBU purposes by the Board.

On Wednesday, the 15th, either right before or after the WBU meeting, there will be a special informational meeting of MUCB about constitutional matters.

V. DIRECTOR'S REPORT

New budget planning sheets, conforming to the new fees requests will be out soon and due back on April 17th.

Focus statements will be made and distributed to the Board as soon as possible.

Constitutional matters were also discussed, with emphasis on the special MUCB meeting.

VI. COMMITTEE REPORTS

A. Executive Committee

Recognition function questionnaires were handed out.
Return soon.

PPBS must be processed by next week.

B. House Committee

Willey Hall was discussed and the floor will be laid
starting next week.

There was discussion about the change of the design of
the planters. Will it cost more? Will it detract
from the lighting?

"Milburnland" is not okay since that seems to be out
of WBU jurisdiction.

C. College Bowl Scholarship

Meeting 2:00 p.m., Tuesday, the 14th.

D. Constitutional Committee

Meeting 2:00 p.m., Thursday, the 9th.

E. Constitutional Task Force

No report.

F. Activities

Meeting 2:00 p.m., Friday, the 10th.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

None.

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IX. ANNOUNCEMENTS

810 Thornton Avenue S.E., #205 - Friday, the 10th.
2453 Lyndale Ave. South - Saturday, the 11th.

Food next meeting - Jim Wallerius.

X. ADJOURNMENT

President Littlejohn adjourned the meeting at 5:58 p.m.

Quickly submitted,

Matt Marta, Recording Secretary

MJM:dij
4/9/87

WEST BANK UNION BOARD

MINUTES OF APRIL 15, 1987

PRESENT: Liz Curren, Kurt Heinzerling, Josh Jacobson,
Michael Jader, Melanie Lineberg, Lynn Littlejohn,
Keith Niemi, Joseph Schleif, Barbara Sullivan,
Shelly Van Den Elzen, Jim Wallerius

STAFF: Liz Andersen, Rufus Simmons

GUESTS: Scott Chesney, Charles Rausch

I. CALL TO ORDER:

President Littlejohn called the meeting to order at 5:05 p.m.

II. AGENDA:

Approved as submitted.

III. APPROVAL OF MINUTES:

"Neimi" should be Niemi. Minutes approved as changed.

IV. PRESIDENT'S REPORT:

There is an MUCB meeting this evening at 6:00 p.m. President Littlejohn stressed the need for members to attend.

Josh discussed MUCB executive meeting.

Bryce is attending MSA executive MUCB full meeting on Thursday, April 30th, at 4:00 p.m, CMU.

Charles Rausch was introduced to the board. He is director of SPSC and Interim Director of Orientation.

V. DIRECTOR'S REPORT:

Staff are continuing to look at 87-88 budget proposals. The possibility that the budget is reaching beyond its limits is nearly certain.

VI. COMMITTEE'S REPORT

A. Executive Committee:

Christine Rosenberger has submitted a letter of resignation to the board. It was read to the members present.

MOTION: 86-87-85

That the board regretfully accept the resignation of Christine Rosenberger from 86-87 WBU Board.

Motion passed.

B. House Committee:

The meeting of April 13, 1987 covered the discussion of the PPBS Planning Sheets.

Willey Hall renovation has begun as of April 13th. The floor should be finished by next week.

House Committee meetings will continue to be on Mondays at 2:00 p.m.

C. College Bowl:

Two applicants were interviewed on Tuesday, April 14. Jon Kaplan was decided upon to be the recipient of the scholarship. The committee is now dissolved.

D. Activities Committee:

An attempt was made to hold a meeting last Friday, but was cancelled due to a lack of attendance. The committee will meet again on Friday, April 17th, at 2:00 p.m., WBU.

E. Ad Hoc Constitutional Task Force:

The next meeting will be Thursday, April 16, at 3:15 p.m.

VII. OLD BUSINESS

A. Recognition Function: A picnic was decided upon via the questionnaires returned. The date will be Sunday, the 17 of May. Josh will organize the event -- and members are encouraged to volunteer in helping to coordinate the event.

B. PPBS Planning Sheets:

MOTION 86-87-86

That the review of the PPBS Planning Sheets be tabled until April 22, 1987.

Motion passed.

VIII. New Business:

The Siggelkow Leadership Retreat was discussed, and the need for Board members attendance was urged.

IX. Announcements:

Barb reminded the Board that next week is Secretarys Week.
Food next week: Liz Curran

X. ADJOURNMENT

President Littlejohn adjourned the meeting at 5:38 p.m.

Hodgepodgedly submitted:

Interim Recording Secretary: Joseph Schleif

(Joe's last remarks are: Matt should get a raise!).

JS/bls

WEST BANK UNION BOARD

MEETING MINUTES

APRIL 22, 1987

PRESENTS: Elizabeth Curran Michael Jader Melanie Lineburg
Lynn Littlejohn Keith Neimi Joseph Schlieff
Barbara Sullivan Shelley Van Den Elzen
Jim Wallerius

EXCUSED: Josh Jacobson

STAFF: Elizabeth Andersen Rufus Simmons

GUESTS: Scott Chesney Nancy Clear Sue Oatey
Bryce Whitwam

I. President Littlejohn opened the meeting at 5:33 p.m.

II. Agenda approved as written.

III. MINUTES

Minutes of the April 15 meeting approved with the following changes: Melanie spells her last name LINEBURG, and Elizabeth's is spelled CURRAN.

IV. PRESIDENTS REPORT

Executive Meeting will be Thursday, 4:00 at the WBU.

Full Executive Meeting - Thursday, 5:00 at 346 CMU.

MU Scholarship applicant from the WBU is Melanie Lineburg.

The president presented to the Board a letter written by Scott Solomon, a volunteer of the TCP&P, to Dr. Wilderson in response to MSA's reply that students are not involved in the Unions. The Board discussed the quality of Scott's letter. Bryce discussed the problem in which MSA only sees the volunteers at CMU - the few volunteers that they see - and then they judge on those numbers.

V. DIRECTORS REPORT

Director Simmons shared the following information with the Board:
-- MU directors group continues on with the plans for the budgets.

-- They are trying to facilitate what is going on at the constituent Unions.

Captain Heinzerling shared the minutes from the Constitution Task Force meeting of April 21, 1987.

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The motion from that meeting: Resolved, the department of the Minnesota Union shall consist of three autonomous unions and three separate boards: West Bank Union, Coffman Memorial Union, St Paul Student Center, who shall be responsible to their constituencies for:

The setting of goals, objectives, budget, and recommended fee support.

The responsibility for goals, objectives, budgets, and recommended fee support shall be delegated to the union boards through the president, Twin Cities campus provost, vice provost for student affairs, coordinator of student activities, and constituent union directors with the constituent boards holding their respective union director accountable for the delivery of these services, facilities, and programs.

The boards shall work together when desirable and appropriate to collaborate and facilitate the delivery of amenities, services, and programs.

This was passed at that meeting.

Discussion followed as to what are the boards for? To coordinate with MUCB or to work on independent union business. Sue Oatey gave some background on the needs of constituent unions. The consensus is that when this policy is voted on, the boards and in particular the WBU, must decide on how it will govern and what structure it needs in order to govern. The Ad Hoc Committee Task Force will have to reevaluate their goals.

Discussion on the subject of fees, directors, director of MU, how the programs will work and be supported (decentralized programs) continued. The doors are to be kept open for communication on subjects, programs or problems. The MU director will act as an overall supervisor.

MOTION 86-87-87 (Heinzerling/Sullivan)

That the West Bank Union Board endorse the proposal from the Constitution Task Force.

Passed.

VI. COMMITTEE REPORTS

A. Executive Committee: There will be a PICNIC Committee on Monday, April 27 at 3:00 p.m., WBU. Bryce told of the monumental task of planning a picnic (he and others planned last year's

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event), and encouraged members to assist Josh.

President Littlejohn discussed various subjects that were brought up at the Exec meeting.

B. House Committee: The committee met on Monday, 4/20/87. Chair Schlieff informed the board of several ideas the committee had discussed. One was signage, and another was how to keep the student body updated on programs that are going on here at the WBU Program Hall. Capt. Heinzerling thought the ideas on signage was very good and encouraged the committee to work on that. It was something that was discussed in the past but never enacted upon and that it should be utilized.

Bryce also encouraged the committee chair to call the MN DAILY and have something written up on the improvements of the Willey Hall Study Lounge -- let the whole campus know that it is the West Bank Union who is doing the improvements and that it is indeed the WBU STUDY LOUNGE. Bryce also asked that the committee look into having an open house during the beginning of Fall Quarter and serve free coffee to the returning students out on the Upper Concourse. He also stated that we (WBU) needs all the publicity we can get!!!

Liz Andersen talked to John Beckwith just today and the lighting system and the planters will be finished "in a couple of months." This delay is due to a transfer of responsibility -- he (Beckwith) was not responsible for this project from the beginning and therefore with each new problem he must start from the beginning. The study carrels will be put out as soon as possible.

Chair Schlieff explained to the members that MILBURNLAND MALL is to be talked over -- the University has no monies for projects of this kind right now, and the committee needs to discuss this more. Next meeting: Monday, April 27, at 2:00 p.m., WBU.

C. Ad Hoc Committee: Chair Curran thanked the members of that committee for their contributions to the lively discussion at that meeting last week. She discussed the minutes with the Board. She also thanks Doris Johnston for staying late to assist in the production and distribution of those minutes (HAL had a problem with its disks -- kept eating them up).

D. Activities Committee: Chair Neimi discussed the accomplishments of his committee and answered questions from the Board members. He also related changes in the Comm Media figures

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as to the West Bank. Carol Becker brought him up to date on these figures.

VII. OLD BUSINESS

A. Melanie, Keith and Jim will go to the Siggelkow Retreat on May 15 - 17 this year.

B. PPBS Planning Sheets: Revised copy of the Housekeeping was presented to the Board. Capt. Heinzerling saw no improvements in the housekeeping of the men's rest room of Willey Hall. (The graffiti is at least six-months old, and he personally would like to see some new suggestions.) Rufus talked about standards and that we need to do more in that area. Once the schedules for budgets has been arrived at, this Board will receive further information.

VIII. NEW BUSINESS

The West Bank Union Constitution revision is being dealt with.

MOTION 86-87-88 (Heinzerling/Niemi)

The West Bank Union charge the Policy and Rules Committee to evaluate and recommend, if necessary, the restructuring of the governing board and its constitution.

Passed.

IX. ANNOUNCEMENTS

Doris Johnston and Barb Sullivan thanked the Board and Staff for the lovely flowers they received for Secretaries Week.

Volley ball team: Tuesday, 9:00 p.m., at Cooke Field.

Food next week: Capt. Heinzerling.

Don't forget your committee meetings.

Informal meeting at Sgt. Prestons, Friday, starting at 2:30 p.m.

X. ADJOURNMENT

President Littlejohn adjourned the meeting at 7:15 p.m.

Rejoicingly submitted: Barbara Sullivan
BLS:whew

WEST BANK UNION BOARD
W.B.U. Conference Room
Minutes of April 29, 1987 Meeting

PRESENT: Kurt Heinzerling Josh Jacobson Michael Jader
 Melanie Lineburg Lynn Littlejohn Keith Niemi
 Joe Schleif Barb Sullivan Shelly Van Den Elzen
 Joe Wallerius

EXCUSED: Liz Curran

STAFF: Liz Andersen, Rufus Simmons

GUESTS: Scott Chesney, Nancy Clear, Matt Marta, Sue Oatey

I. CALL TO ORDER

President Littlejohn called the meeting to order at 5:37 p.m.

II. APPROVAL OF AGENDA

Agenda approved as submitted.

III. APPROVAL OF MINUTES

Melanie is not an applicant to MU Scholarship, but the WBU Rep to the Committee.

Willey Hall planters are being designed, will not be ready in two months.

Melanie will not be going to the Siggelkow Retreat.

Keith Niemi's and Joe Schleif's names were spelled incorrectly.

Kurt Heinzerling was present at the 4/22/87 meeting.

Minutes were approved as corrected.

IV. PRESIDENT'S REPORT

MUCB meeting 4/30/87 at 5:00 in Coffman Memorial Union.

Keith, Jim, Mike and Joe will be attending the Siggelkow Retreat.

V. DIRECTOR'S REPORT

Budget meetings are continuing apace. Quarterly reports will be issued next week. Willey Hall - the floor will be cleaned and the furniture will be put in next week.

VII. COMMITTEE REPORTS

A. Executive Committee

Recognition Picnic:
Program at 2:00 p.m., Sunday, May 17th.
One guest only.

A lively discussion followed concerning why staff will not be recognized. Some members expressed concern that staff will not be formally recognized.

MOTION 86-87-88 (Jacobson/Jader)

That the Board recognize both staff and volunteers at the Recognition Picnic on May 17th.

Passed.

B. House Committee

Signage was discussed. The Comprehensive plan is being delayed.

MOTION 86-87-89 (House Committee)

That a sign that states "West Bank Union Administrative Offices" be hung in the Skyway in front of the main office door.

Failed.

MOTION 86-87-90 (Niemi/Heinzerling)

That a sign that states "West Bank Union" be hung in the Skyway in front of the main office door.

Failed.

MOTION 86-87-91 (Sullivan/Wallerius)

That a sign that states "West Bank Union Offices" be hung in the Skyway in front of the main office door.

Passed.

The priorities of funding for common areas was discussed. How far can we afford to extend the funds

MOTION 86-87-92 (Jacobson/Heinzerling)

That discussion about funding common areas be tabled.

Passed.

C. Policy and Rules Committee

Asked for interest for help in constitutional changes
- Mike, Joe, Jim, Kurt and Keith volunteered.

VII. OLD BUSINESS

A. MU Governanace Resolution

Much pain and agony was expended in making this resolution acceptable to all parties, and that fact should be considered while considering this resolution.

MOTION 86-87-93 (Heinzerling/Schleif)

That the WBU endorse the "MU Governance Planning for the Future" resolution.

Passed with one major abstention.

MOTION 86-87-94 (Jader/Wallerius)

That the representatives of the West Bank Union vote as the action of the Board designates on the "MU Governance - Planning for the Future" resolution.

Passed.

B. PPBS Planning Sheets

The sheets must be reviewed with more care with regards to West Bank Union aspects.

VIII. NEW BUSINESS

A. Procedures for Constitution Reorganization

The MU Executive Committee will facilitate changes. Look for specifics rather than general example.

MOTION 86-87-95 (Heinzerling/Jacobson)

That the issue of Constitution Reorganization be referred to the Executive Committee with a recommendation forthcoming next week.

Passed.

B. Board Orientation/Development

For the new board members -- think about it!

IX. ANNOUNCEMENTS

Policy and Rules meets on Tuesday, May 6th, at 2:00

Food next week - Josh.

X. ADJOURNMENT

President Littlejohn adjourned the meeting at 7:24 p.m.

Blearily submitted,

Matt Marta, Recording Secy.

MM:dij
4/30/87