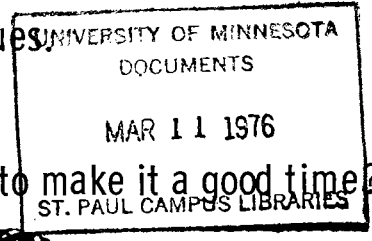


# WHEN YOU PUT IT ALL TOGETHER: *Management*

This celebration is your last self-management meeting. Let's think of how we used all the management ideas -- decision-making, organization, resources, standards, goals and values.



What resources are here at the party to make it a good time?

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How did you organize (plan ahead) for the party?

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What big decisions had to be made? \_\_\_\_\_

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Name the goal for this party? \_\_\_\_\_

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Current information available from University of Minnesota Extension: <http://www.extension.umn.edu>.

List values you have that helped make the party important to you? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What are your standards?

- A. High effort, really care about    C. Low effort, not very important  
B. Medium effort, somewhat important

_____ Food	_____ Start and end on time
_____ Decorations	_____ Games
_____ People having fun	_____ Invitations
_____ Expenses	_____ Music
_____ Name tags	_____ Clean up

All the management ideas can help you discover new things. Let's discover you!

Name one person that would make you feel good if they visited you right now \_\_\_\_\_

Name someone who really listens to you \_\_\_\_\_

When was the last time you laughed so hard it hurt? \_\_\_\_\_

\_\_\_\_\_

What person in their job (police person, teacher, storekeeper, mail person) has given you special help? \_\_\_\_\_

What place outdoors would you like to spend a whole day? \_\_\_\_\_  
\_\_\_\_\_

Where, away from home have you had the nicest meal lately? \_\_\_\_\_  
\_\_\_\_\_

Who has been a good teacher (in or out of school) that you would like to learn more from? \_\_\_\_\_

How do you feel today?

Put an X closest to the word that describes how you feel.

Supported	_____	Rejected
Confused	_____	Clear
Shy	_____	Curious
Involved	_____	Bored
Frustrated	_____	Understanding
Superior (10 feet tall)	_____	Inferior (2 feet tall)
Hurt	_____	Relieved
Loving	_____	Hating
Friendly	_____	Lonely
Strong	_____	Weak
Hopeful	_____	Fearful
Angry	_____	Affectionate



Match the management idea with these reminders:

- Decision Making {
  - Plan ahead!
  - First thing first!
  - Put things away!
  - Finish what you start!
  
- Organization {
  - What is the problem?
  - Brainstorm for solutions!
  - Consequences?
  - Try one!
  - Evaluate
  
- Resources {
  - How hard do I want to try?
  - How much effort?
  
- Standards {
  - What is important to me?
  
- Values {
  - Long - term
  - Short - term
  
- Goals {
  - Skills, Talent, Money, Tools, Knowledge
  - Energy, Community, People, Time

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