

Board of Regents Policy: Tuition & Fees

Student Fee Study-Administrative Fees

Academic & Student Affairs
May 9, 2013

What is the Student Fee Study?

What:

- Beginning in Fall of 2009
- A comprehensive look at all fees charged to students University-wide (rates, revenues, rationale, etc.)

Why:

- Verify policy definitions
- Review for efficiency and consistency
- Uncover policy questions
- Identify process improvements

Subject:

Academic Fees – campus or college level for student services (updated 2011)

Course Fees – transportation, consumable materials, special services, miscellaneous course expenses (updated June 2012)

Administrative Fees – miscellaneous goods, services, benefits & penalties (proposed updates for June 2013)

Administrative Fees– Policy Change

- Most varied group of fees – truly “miscellaneous”
 - Not specific to a course or registration
 - Primarily for services, use of equipment/facilities, campus benefits and penalties
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Three Proposed Changes:

- 1) Revised title for this group of fees – “Miscellaneous Term Fees”
- 2) Re-ordering of the fee categories within the policy – Miscellaneous last
- 3) Revised definition of this category for clarification – no change in intended purpose or allowable items

*Proposed language -
next page*



Administrative Guidelines: developed to aid in implementation

Miscellaneous Fees – Policy Change

Existing Definition

“Administrative Fees. Administrative fees affect large classes of students directly benefitting from the services for which the fees are assessed.”

Proposed Definition

“Miscellaneous Term Fees. Miscellaneous term fees may be assessed to an individual student (or to students in a defined group) for goods, services and benefits received, or for implementing a penalty. Allowable items covered in this subdivision are those that do not fall under course, distance delivery or academic fee categories (subdivisions 1-3) and include, but are not limited to: transcript fees, application fees, specific program fees, damage deposits, confirmation fees, and special exam fees.”