



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee
N307 Elliott Hall
75 East River Road
Minneapolis, Minnesota 55455

MEMBERSHIP
SENATE CONSULTATIVE COMMITTEE
1986-1987

FACULTY

Ellen Berscheid, Chair
Psychology
N309 Elliott

Mark Brenner
Horticultural Science and
Landscape Architecture
324 Alderman Hall
St. Paul Campus

Charles Campbell
(ex officio, voting, as
Vice Chair of the Senate)
Physics
148 Physics

Shirley Clark, Associate
Chair
Educational Policy and
Administration
275 Peik

Richard Goldstein
Mechanical Engineering
125 Mechanical Engineering

Joseph Latterell
Science and Mathematics
Morris Campus

Cleon Melsa
Arts and Sciences
Crookston Campus

Paul Murphy
History
723 Social Sciences

Ronald Phillips
Agronomy and Plant Genetics
411 Borlaug Hall
St. Paul Campus

W. Phillips Shively
Political Science
1414 Social Sciences

STUDENTS

Tim Allison¹
Duluth Campus

Brenda Ellingboe
Twin Cities Campus

Jill Gaudette²
Twin Cities Campus

Kim Carlson³
Waseca Campus

Ron Kubik
Morris Campus

Don Peterson⁴
Crookston Campus

Roy St. Laurent, Student Chair
Twin Cities Campus

Andy Seitel, Student Vice Chair
Twin Cities Campus

Bruce Vandal
Twin Cities Campus

1: Allison replaced Jon Grahek
after Fall Quarter

2: Gaudette replaced Patrick Durbin
after Fall Quarter

3: Carlson replaced Jon Bremer
after Fall Quarter

4: Peterson replaced Sarah O'Clair
after Fall Quarter

SENATE CONSULTATIVE COMMITTEE
Meeting Schedule, 1986-87

<u>DATE</u>	<u>LOCATION</u>	<u>GROUP</u>	<u>TIME</u>
Sept. 18	405 Campus Club	SCC	10:00-11:45
Sept. 18	East Wing of Campus Club	Senate leadership orientation	11:30-4:00
Sept. 25	Regents Room	SCC and SCC with President	12:15-3:15
Oct. 23	Regents Room	SCC and SCC with President	12:15-3:15
Nov. 20	Regents Room	SCC and SCC with President	12:15-3:15
Dec. 4	Regents Room	SCC	12:15-3:00
Jan. 15	Regents Room	SCC and SCC with President	12:30-3:00
Feb. 5	Regents Room	SCC and SCC with President	12:30-3:00
March 5	Regents Room	SCC and SCC with President	12:30-3:00
April 2	Regents Room	SCC and SCC with President	12:30-3:00
April 30	Regents Room	SCC and SCC with President	12:30-3:00
May 14	Regents Room	SCC and SCC with President	11:15-12:00 1:30-3:00
June 4	Regents Room	SCC and SCC with President	12:30-3:00

UNIVERSITY OF MINNESOTA
SENATE CONSULTATIVE COMMITTEE
1986-87
Minutes and Support Materials

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ACADEMIC FREEDOM

- Sept. 25, 1986 Resolution for an SDI open hearing referred by Senate to SCC (minutes pp. 2-3).
- Oct. 23, 1986 SCC position on resolution introduced to Senate (p. 2).
DOC: 6/5/86, resolution introduced to Senate, with 6/16/86 cover memorandum, M. Ward to D. Stuthman.
CORR: 10/6/86, E. Berscheid to Miguel Carter.
CORR: 10/23/86, M. Carter to E. Berscheid.
CORR: 9/26/86, B. Ellingboe to E. Berscheid with attachments.
DOC: 11/24/86, Minnesota Daily clipping.
- Jan. 15, 1987 Short report on SDI forum planning (p. 3).
MEMO: 12/30/86, B. Ellingboe to ad hoc planning committee.
- Feb. 5, 1987 Forum plans report (p. 6).

ACADEMIC PROFESSIONAL AND ADMINISTRATIVE PERSONNEL CLASS

- Feb. 5, 1987 Membership charge to special subcommittee to study AP&A representation in the Senate system (p. 7).
MEMOS: 2/17, 2/28, E. Berscheid charge to Phillips Committee members.
- June 4, 1987 Brief interim report from Phillips Committee (p. 2).

ACCREDITATION

- Sept. 25, 1986 Discussion with President Keller of the completed decennial

reaccreditation review (p. 7).

ADMINISTRATION, CENTRAL: REORGANIZATION

Jan. 15, 1987 Extended discussion with President of the Peat Marwick report and the President's intentions (pp. 5-8).

MEMO: 1/7/87, R. Benjamin to Deans & Directors, with excerpts from Peat Marwick report.

Feb. 15, 1987 Discussion with President (p. 1).

DOC: Jan., 1987: Proposed Senior Management Organization Chart.

APPOINTMENTS, NOMINATIONS, AND ELECTIONS

Sept. 25, 1986 Naming SCC's nominations subcommittee (p. 4).

Apr. 2, 1987 Shifting several tasks from SCC to Committee on Committees (p. 3).

DOC: 3/26/87, Draft motions for Senate and Assembly dockets.

CORR: 4/13/87, Pres. Keller to C. A. Williams re President's Student Behavior Review Panel.

CORR: 3/11/87, E. Berscheid to Pres. Keller.

SCC's nomination of Charles Campbell to be 1987-88 vice chair of Senate and Assembly (pp. 3-4).

Apr. 30, 1987 Approval of assorted faculty committee nominations (p. 1).

1987-88 SCC-FCC officer election results announced (p. 1).

June 4, 1987 Approval of student and further faculty nominations to several committees.

DOC: June, 1987, Student nominations.

AIDS TASK FORCE

Mar. 5, 1987 Proposal for governance system to establish a task force on AIDS and the University (pp. 1-2).

DOCS: Description of University Health Services Committee from Twin Cities Campus Assembly Rules; background readings provided by Professor Irwin Rubenstein.

- Apr. 2, 1987 Discussion of AIDS task force membership (p. 3).
- Apr. 30, 1987 Task Force chair secured (p. 2).
- June 4, 1987 (p. 2).

CORR. AND DOC: 5/7, 6/2, E. Berscheid charge letter to task force membership; membership list.

ASSEMBLY COMMITTEES, TWIN CITIES CAMPUS

- Oct. 23, 1986 Bookstores Committee: Discussion with President of Twin Cities Campus bookstores' profits and their use (pp. 6-8).

MEMO: 10/23/86, "Bookstores Profits."

- Dec. 4, 1986 Extended discussion with James Duffy, Director, University Bookstores, and Marty Roth, Chair, University Bookstores Committee (pp. 4-8).

CORR: 12/30/86, E. Berscheid to M. Roth.

CORR: 11/21/86, E. Berscheid to J. Duffy.

DOC: (n.d.) "Comparison of the Ten Largest College Bookstore Operations."

CORR: 11/10/86, Prof. Hancher to E. Berscheid.

CORR: 10/31/86, Prof. Hancher to M. Roth.

MEMO: 11/3/86, E. Berscheid to M. Roth.

MEMO: 10/24/86, M. Roth to E. Berscheid.

DOCS: 1985-86 Bookstores Committee annual report; minutes of Bookstores Comm. meetings of 5/29/86, 1/10/86, and 11/19/85, with attachments.

- Apr. 30, 1987 Bookstores Committee: proposal for distribution of profits (p. 4).

CORR: 5/4/87, E. Berscheid to L. Ellinger, Chair, Student Affairs Committee.

MEMO: 4/9/87, E. Berscheid to M. Roth (Bookstores Comm.).

MEMO: 4/1/87, M. Roth to E. Berscheid.

CORR: 12/30/86, E. Berscheid to M. Roth.

DOC: 3/5/87, Minutes of Feb. 24 and March 16 Bookstores

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Sept. 25, 1987 Calendar Committee. Correcting the calendar for Winter Quarter 1989 (p. 10).

CORR: 10/1/86, E. Berscheid to D. H. Olson, Chr., Calendar Comm.

CORR: 11/24/86, D. Olson to E. Berscheid.

CORR: 12/2/86, Berscheid to Olson.

DOC: 11/24/86, Minutes of 11/20 Calendar Comm. mtg.

Apr. 2, 1987 Educational Policy Committee. Proposal to establish an Assembly Committee on Undergraduate Education (p. 1).

CORR: 3/24/87, A. Collins to E. Berscheid, with attached motion of 3/5/87).

CORR: 2/13/87, Collins to Berscheid.

Apr. 30, 1987 Motion to establish Undergraduate Education Comm. (p. 3).

DOC: Text of motions for Assembly and Senate agenda.

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Feb. 2, 1987 ACIA procedures (p. 5).

Apr. 30, 1987 Postponing consideration of the ACIA-proposed amendment of procedures regarding faculty representatives (p. 3).

DOC: 3/12/87, Revision of "ACIA Policy on the Selection and Responsibilities of the Faculty Representatives for the Department of Intercollegiate Athletics."

Apr. 30, 1987 Student Affairs. Committee on Committees' motion to reduce the size of ACSA membership (p. 3).

DOC: text of motion for Assembly.

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Apr. 2, 1987 Discussion with Assistant Vice President Neil Bakkenist

of governance oversight for auxiliary services on Twin Cities Campus (p. 2).

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Oct. 23, 1986 Discussion with President of move from incremental budgeting to zero-based budgeting (pp. 5-6).

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Sept. 25, 1986 Discussion with President of (a) child care costs in assessing financial aid need and (b) creating position of Child Care Coordinator (pp. 6-7).

DOC: 6/5/86, Excerpt from Campus Assembly minutes.

Oct. 23, 1986 SCC discussion with President of coordinating Twin Cities Campus child care (pp. 4-5).

Nov. 20, 1986 Discussion with President on creating position of Child Care Coordinator (p. 7).

MEMO: 11/3/86, Patty Finstad to Pres. Keller on budget and functions for coordinator office.

Jan. 15, 1987 Discussion with Pres. Keller: Coordinator named (p. 5).

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Sept. 25, 1986 Discussion with President on clarifying the goal of becoming one of the nation's top five public universities (pp. 7-8).

Mar. 5, 1987 Report of Special Committee to Study the Feasibility of a Centralized University Research Center on Undergraduate Education (pp. 3-4).

CORR: 6/5/86, Pres. Keller and D. Stuthman, charging special committee.

DOC: 2/25/87, Report of the Special Committee.

Oct. 23, 1986 Special Committee on Minority Programs in Support of Commitment to Focus: Reporting dates and recommendations for review (p. 1).

CORR: 10/9/86, E. Berscheid to J. Taborn, Chair.

- Feb. 5, 1987 Discussion of draft report with Prof. John Taborn, Chair, and Dr. Sallye McKee (pp. 4-5).
- Apr. 30, 1987 Senate action scheduled to precede Regents' action (p. 4).
DOC: SCEP motion to Senate endorsing Taborn Report recommendations.
- May 14, 1987 Discussion with Prof. Taborn and Dr. McKee (p. 2).
DOC: 5/1/87, Final Report of the Special Committee (bound separately).
- Oct. 23, 1986 Implementation Task Force on Undergraduate Education. Discussion with Ass't. Vice Pres. John Wallace, Chair (p. 10).
MEMO: 10/8/86, G. Kreuter to task force.
MEMO: 9/30/86, Kreuter to task force.
- Nov. 20, 1986 G. Kreuter reporting (pp. 2-3).
DOC: 11/86, "Checklist: Measures of Departmental Attention to the Quality of Undergraduate Education."
- Dec. 4, 1986 Discussion with J. Wallace of student evaluation of teaching (pp. 2-4).
- Feb. 5, 1987 Discussion with J. Wallace (pp. 2-4).
- Mar. 5, 1987 Discussion with J. Wallace of the preliminary report (pp. 2-3).
CORR: 3/9/87, J. Wallace to Pres. Keller and E. Berscheid.
DOC: 2/26/87, Preliminary Report of the Implementation Task Force on Undergraduate Education on the Twin Cities Campus..."

(NOTE: Final report is included in 1987-88 materials).

COMPUTERS AND OTHER INFORMATION SYSTEMS, PROPOSED COMMITTEE ON

- Apr. 2, 1987 Short discussion of delay in creation (pp. 1-2).
MEMO: 6/5/86, Lael Gatewood to SCEP.
- Apr. 30, 1987 Information item: Time constraints requiring postponing action on SCEP and Committee on Committee's motion to establish such a committee (p. 2).
DOC: 4/87, Motion for submission to Senate.

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- Jan. 15, 1987 Discussion with President; tenure code and equal opportunity

rules prevail (pp. 4-5).

DOC: (for Regents' action) "Policy on College Department, or Program Constitutions, Bylaws, or Policies."

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Dec. 4, 1986 Discussion (pp. 1-2).

CORR: 12/1/86, R. Goldstein to E. Berscheid.

Jan. 15, 1987 Discussion (p. 4).

CORR: 1/20/87, E. Berscheid to A. Collins, Chr., ACEP.

CORR: 12/23/86, Vice Pres. Benjamin to E. Berscheid.

CORR: 12/1/86, R. Goldstein to E. Berscheid.

Apr. 30, 1987 Discussion: lengthening the class hour; changing the basic credit module (p. 5)

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Oct. 23, 1986 Discussion with Ass't. Vice Pres. Wallace about merit as a criterion (p. 10).

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Apr. 30, 1987 Discussion with President of the disruption of Vice President George Bush's on-campus lecture; President requests Senate action (p. 4).

May 14, 1987 Motion to Senate (pp. 1-2).

DOC: 5/14/87, SCC motion to Senate.

CORR: 5/5/87, Pres. Keller and V.P. Benjamin to E. Berscheid and SCC, with attachment.

May 14, 1987 Discussion with President of responsibilities of administration, Student Behavior Committee, and police (p. 3).

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- Oct. 23, 1986 Invited reviewers' agreement to come (p. 1).
CORR: 11/17/86, E. Berscheid to reviewers M. Trow, K. Mortimer, and M. Filip: charge letter.
DOC: review team members.
- Dec. 4, 1986 Planning the external reviewers' visit (p. 2).
- Jan. 15, 1987 Upcoming visit of external reviewers (pp. 3-4).
DOC: Tentative list of meetings for outside reviewers.
MEMO: 1/26/87, E. Berscheid to past SCC chairs.
MEMO: 1/21/87, M. Poppele to reviewers.
- Feb. 5, 1987 Brief report on the upcoming meetings with external reviewers.
DOC: Schedule of reviewers' meetings (p. 6).
DOC: 1/14/87 essay from Chronicle of Higher Education.
- June 4, 1987 Discussion of FCC and SSCC views on steps Consultative Committee should take, and short discussion with President (pp. 2-3).
CORR (Reports from reviewers): 3/19/87 Martin Trow to Berscheid & St. Laurent; 4/14/87, Kenneth Mortimer to same; 4/20/87, Mark Filip to same.
CORR: 5/11/87, E. Berscheid to Mortimer, to Filip, and to Trow.
CORR: 5/6/87, E. Berscheid to Charles McGuiggan, Chair, Board of Regents.

GRADING POLICIES

- Apr. 30, 1987 Proposal from Assembly Committee on Student Academic Support Services regarding +/- and I (Incomplete) grades (pp. 4-5).
CORR: 5/1/87, E. Berscheid to A. Collins (ACEP).
MEMO: 4/15/87, R. Jones (SASS Chr.) to E. Berscheid.

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- Sept. 25, 1986 Report; applicability to students? (p. 1).
Jan. 15, 1987 Student concerns (p. 3).

Feb. 5, 1987 (p. 6).

Mar. 5, 1987 Grievance procedures for students: preliminary study report (p. 4).

MEMO: 4/23/87, V.P. Wilderson to Berscheid and St. Laurent.

CORR: 3/24/87, Berscheid to Wilderson.

DOC: 2/25/87, Report on Student Grievances with 2/87 sample: "Grievance Procedures in Composition and Communication Program."

LEGISLATURE (SEE also COMMITMENT TO FOCUS).

Feb. 5, 1987 Discussion with President of the pending legislative request (p. 2).

Apr. 30, 1987 Short report from President (p. 3).

June 4, 1987 Discussion with President of outcome of the legislative session (p. 4).

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Nov. 20, 1986 Extended discussion with Pres. Keller and V.P. Benjamin (pp. 3-7).

MEMO: 11/18/86, R. Benjamin to E. Berscheid.

Feb. 5, 1987 Report on membership of Provost's Advisory Task Force on Planning (pp. 5-6).

MEMO: 1/28/87, Acting Assoc. V.P. Foster to E. Berscheid, with attachments re academic review of service units.

Apr. 30, 1987 SCEP advocacy of funds reallocation to large enrollment introductory courses (p. 2).

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Nov. 20, 1986 Discussion with President of visit by Minneapolis police during anti-CIA demonstration (pp. 7-8).

Dec. 4, 1986 Steering proposed a resolution re on-campus CIA recruiting (pp. 8-9).

DOC: 11/86, text of resolution before Senate.

CORR: 3/9/87, E. Berscheid to T. Knopp (Chr., Social

Concerns Comm.).

CORR: 1/9/87, Berscheid to Knopp.

CORR: 3/9/87, Berscheid to L. Stauffer (Chr., Placement Services Comm.).

CORR: 1/7/87, Berscheid to Stauffer.

Mar. 5, 1987 Schedule for other committees to complete their assignments (p. 3).

DOC: 2/19/87 Minnesota Daily clipping.

Apr. 30, 1987 Placement Services Committee motion for a campus recruitment policy (p. 3).

MEMO: 4/23/87 and DOC, L. Stauffer to E. Berscheid: "Proposed Policy on Placement Services to Bring Before the Assembly."

SDI: SEE ACADEMIC FREEDOM.

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Feb. 5, 1987 Discussion with President of guidelines (p. 2).

DOC: 4/17/80, Senate Guidelines.

Apr. 30, 1987 Vote to submit motion to the Senate (pp.1-2), and discussion with President (pp. 3-4).
Briefing on current searches underway to fill major administrative positions (p. 3).

DOC: 4/30/87, Draft of motion: "The Selection and Review of Persons Holding Middle Management Administrative Positions."

May 14, 1987 Discussion of revised draft motion (pp. 2-3).

DOC: 5/14/87, Final text of motion, from Senate minutes.

DOC: 5/14/87, penultimate draft.

MEMO: 5/13/87, C. Olien, Chair, EEOWC, to E. Berscheid, with comments and requests for changes.

SECURITY ON CAMPUS (SEE also AUXILIARY SERVICES)

Jan. 15, 1987 Discussion with President: computer thefts.

MEMO: 1/30/87, R. Goldstein to E. Berscheid, with attachments.

SENATE COMMITTEES

Oct. 23, 1986 Animal Care Committee: External request (Animal Rights Coalition) for minutes of a Senate committee (pp. 3-4).

DOC: Excerpt from Senate bylaws.

CORR: 11/6/86, E. Berscheid to Jeff Dorson (ARC).

CORR: 10/28/86, E. Berscheid to Geo. Ruth, Chr., Animal Care Comm.

CORR: 10/24/86, G. Ruth to E. Berscheid.

Jan. 15, 1987 Attendance allowed for closed and open portions of meetings (pp. 2-3).

Mar. 5, 1987 Telephone hotline for complaints of animal abuse (p. 5).

Sept. 25, 1986 Finance Committee report: synopsis of biennial request (p. 2).

Mar. 5, 1987 Report of SFC Chair (p. 2).

DOCS: "Increase of Adjusted O&M Budget;" "0100 Funds in Printed Budget;" "Shortfalls in Direct Instructional Expenditures 1984-85."

Apr. 2, 1987 Human Subjects in Research, Use of, Committee: Approval of Senate and Assembly agenda for April 16 including Human Subjects policy and procedures revision (p. 4).

CORR: 3/5/87, C. A. Williams, Chr., Comm. on Comms., to E. Berscheid.

Information Systems Committee: SEE COMPUTERS AND OTHER INFORMATION SYSTEMS.

STUDENT SCC MEMBERSHIP, ETC.

Sept. 25, 1986 SSCC officers, reps. to Finance Comm. (pp. 1-2).

Apr. 30, 1987 Twin Cities 1987-88 SSCC membership reported (p. 2).

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Oct. 23, 1986 Draft Report of the Task Force on Student Services Fees (p. 3).

CORR: 3/10/87, E. Berscheid to V.P. Wilderson.

MEMO: 3/3/87, Wilderson to Berscheid.

DOC: 2/87, Task Force on Student Services Fees: Final Report.

CORR: 11/11/86, Wilderson to Berscheid.

CORR: 11/10/86, Berscheid to coordinate campus Chancellors and student body presidents.

CORR: 10/27/86, Berscheid to Wilderson.

CORR: 10/14/86, Wilderson to Berscheid.

Nov. 20, 1986 Consultation, schedule for Regents' consideration (p. 2).

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Oct. 23, 1986 Discussion with Ass't. V.P. Wallace of English language skills and teaching skills among TA's (pp. 8-9).

MEMO: 10/22/86, Wallace to SCC, with attachments, "English Language and Teaching Skills of Foreign-born Teaching Assistants: Background Material."

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Apr. 2, 1987 Discussion of proposed change of refund schedule for students canceling classes, with Acting Assoc. V.P. Jeanne Lupton and MSA President Tim Pratt (p. 2).

MEMO: 10/30/86, J. Lupton to Management Committee, recommending change.

MEMO: 10/3/86, Sam Lewis to Drs. Wilderson and Lupton, "Tuition Refund Policies at Selected Institutions."

May 14, 1987 Discussion with President (pp. 3-4).

SENATE CONSULTATIVE COMMITTEE
ANNUAL REPORT, 1986-1987

Faculty membership: Ellen Berscheid (CLA), Chair; Mark Brenner (Agric.); Charles Campbell (IT), ex officio as vice chair of the Senate; Shirley Clark (Educ. and CLA), Associate Chair; Richard Goldstein (IT); Joseph Latterell (Morris Campus); Cleon Melsa (Crookston Campus); Paul Murphy (CLA); Ronald Phillips (Agric.); W. Phillips Shively (CLA).

Student members: John Bremer, succeeded in January by Kim Carlson (Waseca Campus); Patrick Durbin, succeeded in January by Jill Gaudette (Twin Cities); Brenda Ellingboe (Twin Cities); Jon Grahek, succeeded in January by Tim Allison (Duluth Campus); Ron Kubik (Morris Campus); Sarah O'Clair, succeeded in January by Don Peterson (Crookston Campus); Roy St. Laurent (Twin Cities), Chair, Student SCC; Andy Seitel (Twin Cities), Associate Chair, Student SCC; Bruce Vandal (Twin Cities).

(Note: Readers are advised to see also the annual reports of the Faculty Consultative Committee, the Student Senate Consultative Committee, and the Assembly Steering Committee because much of our major business was, as appropriate, conducted by one of these component parts of the SCC.)

The full Senate Consultative Committee (SCC), students and faculty from the coordinate campuses and the Twin Cities Campus, will, by early June, have met eleven times this year; nine of those meetings included discussions with President Keller. The SCC Chair and Associate Chair met with the president once a month, ten days ahead of the committee meeting.

Senate and Assembly Orientation. At the beginning of the new academic year, the Consultative Committee conducted a half-day orientation for the chairs of all Senate and Assembly committees and for all SCC members. Participants from central administration were President Kenneth Keller, Vice President Roger Benjamin, senior presidential assistant Richard Heydinger, and Clerk of the Senate Marilee Ward. In addition to presentations on the role and structure of the faculty-student governance system, its internal workings and its relationship with the administration, the chairs of the most central committees described their agenda for the year.

Facilitative Committee. The Facilitative Committee consists of those committee chairs the SCC Chair elects to convene periodically to facilitate the business of the Senate. The Orientation served the purpose of a Fall Quarter meeting; the SCC Chair convened the chairs of fifteen Senate committees for a Winter Quarter meeting to help co-ordinate the work of the committees.

Academic Planning: Strategy for Focus was the most important business with which SCC was involved this year. In November, the SCC and President Keller and Provost Benjamin extensively discussed the overall planning process and the nature of the assignment of the Provost's Advisory Task Force on Planning. Previously, the FCC and the SSCC had had separate discussions with the Provost about the planning and evaluation processes. SCC's faculty and student members separately worked very closely with Dr. Benjamin and Acting Associate Provost Ed Foster to identify the task force membership. The Consultative Committee maintains a close liaison with the task force through its Chair, Charles Campbell, who, as vice chair of the Senate, is a voting ex officio SCC member. The link is enhanced by the service of two more faculty SCC members, Ellen Berscheid, Chair, and Phil Shively, who is also Finance Committee Chair, as ex officio members. Although the task force is advisory, the members carry a serious responsibility and we appreciate the contributions they are making to the University's future.

The Consultative Committee was seriously concerned that departments and colleges would not have, under the Provost's schedule, adequate time to prepare their plans and to obtain consultation; the Committee prevailed upon the Provost to postpone the deadline for college reporting from the end of February to the end of March. The Provost was forthcoming with responses to the Committee's numerous other questions and cooperative in solving problems raised by the SCC.

Governance structure and review. The SCC carried out the second stage of an earlier SCC decision to evaluate the University's faculty-student governance structure. Following completion of an internal self-study of the governance system in the spring of 1986, the SCC decided to

invite a small external team of experts to review the governance structure. Thus this past fall the SCC invited three reviewers to visit campus on February 9 and 10: Mark Filip, student body president at the University of Illinois and then a vice president (now president) of the American Association of University Students; Kenneth Mortimer, Vice President and Vice Provost of Pennsylvania State University, scholar and author in the field; and Martin Trow, Director of the Center for Studies in Higher Education at the University of California, Berkeley. Our letter of invitation to the reviewers recounted to them the recent history of our governance structure issue and asked them to address in particular two questions: a) the return of faculty and student time invested in governance; b) whether a clear faculty voice reaches the administration and Board of Regents. Their February visit included meetings with faculty, students, central administrators, two Regents, staff closely involved with governance, and an open forum. We asked each reviewer to report separately. After receiving the reports in mid-April, FCC and SSCC have discussed them separately and will discuss them jointly; FCC and the full SCC also will have discussed them with President Keller. It is anticipated that some proposals with respect to governance will come before the Senate in Fall, 1987.

Anticipated reorganization of the central administration. The Committee discussed at length with President Keller his model for a reorganized central administration. The President explained his reasons for rejecting the system structure recommended by the consulting firm of Peat Marwick. The Committee acknowledges that the President is free to design his administrative structure. However, faculty members expressed their apprehension about the substantial non-academic, operational burdens on the Provost. The President told the Committee that movement to

the new model, which differs significantly from the current structure, would be gradual.

Selection and review procedures for persons holding middle-management administrative positions. The FCC developed, and the full SCC proposed to the Senate for action on May 14, clarifications to the policy of administrative terms of appointments, modifications to the Senate's search guidelines, and modifications of the University's policy of periodic review. (See the motion in these minutes). The changes are intended to make middle management officers more accountable, both to those whom they serve and to the officials under whom they work. It is also intended to allow administrators to participate more actively in the choice of those working under them, for whose work they are responsible, so that they can therefore be held more accountable for the performance of their offices.

Special Committee on Minority Programs in Support of Commitment to Focus. SCC enjoyed a constructive discussion with John Taborn following the publication of his committee's interim report. A Senate forum on the interim report took place on February 19. SCC strongly supported SCEP in bringing to the Senate for action in May a resolution in support of the principles and proposals outlined in the Taborn Committee report.

Establishing a University Task Force on AIDS. In early spring, Professor Irwin Rubenstein (1983-86 SCC member and 1985-86 Associate Chair), visited SCC to urge the governance system to create a special committee, which would include health care and health education experts, to serve as an AIDS task force for the University. He underscored the magnitude of the AIDS threat, the relatively high risk to a large

university campus population, and the serious consequences for the nation of the spread of AIDS. SCC was persuaded of the need for a task force, and by late April had identified the membership. The SCC thanks Dr. Robert Kane, Dean of the School of Public Health, for agreeing to chair the task force, which is to consider first the question of whether the University's current response to the AIDS epidemic is sufficient and, if it concludes it is not, to recommend steps the University should take. SCC has asked the task force to submit its report to the Senate at its Fall Quarter meeting, October 29.

CIA recruitment on campus. At the Fall Quarter Senate meeting, Brenda Ellingboe, a student SCC member, introduced a resolution calling for an end to the University's providing the CIA with facilities in which to conduct interviews. The Senate referred the resolution to SCC for steering. SCC asked both the Committee on Social Concerns and the Assembly Placement Services Committee to consider the resolution, asked Placement Services to develop a proposal for a campus recruiting policy which the Assembly would consider, and asked both committees to keep one another informed, as well as the CLA Career Development Office and to report their progress in May. The SCC/Assembly Steering Committee considered the matter of constructing for the first time a campus-wide recruiting policy to be sufficiently complex as to require a good deal of study and preparation.

The Social Concerns Committee worked expeditiously and submitted to the April 16 Senate meeting a resolution, which the Senate approved (see Senate minutes). The Placement Services Committee was prepared to present its recommendation on a recruiting policy to the Assembly for the May 14 meeting. The Ellingboe resolution was due to return

to the Senate floor on May 14.

Creating a Senate committee on information systems. SCC continued this year to press the Educational Policy Committee and its Interim Extended Subcommittee on Information Systems to submit a proposal for a regular Senate committee on information systems which would concern itself particularly with the availability of computers and other information systems to the students and faculty. At year's end, SCEP had completed the proposal and submitted it to SCC, awaiting early fall action by the SCC and then the Senate.

Representation in the Senate and Assembly system for University personnel in the Academic Professional and Administrative class. In late winter, SCC established a special committee, chaired by SCC member Ronald Phillips, to consider whether eligibility of AP&A staff for Senate and Assembly governance participation should be increased. The Chair of the AP&A Advisory Council requested this attention following the Senate and Assembly votes one year ago to extend to civil service staff eligibility for membership on an increased number of Senate and Assembly committees. At present, only a small fraction of Academic Professional Staff (those with continuing, probationary, or fixed terms of two years or more in length) are eligible; those, however, are eligible to share in the faculty slots of both the Senate and Assembly bodies themselves, and on the committees. The Phillips committee will continue its work into next year.

University's grievance procedures. The prolonged effort to arrive at a workable comprehensive revision of the grievance procedures continued with SCC faculty member Paul Murphy serving as our liaison to the drafters of the revision (Carol Pazandak and Phyllis Freier), the Academic Staff

Assistance Officer (Charlotte Striebel), and the most directly interested committees: Judicial, Tenure, Equal Employment Opportunity for Women, and Academic Freedom and Responsibility Appeals. The complexity of the procedures in the current draft revision has provoked a new effort towards some streamlining. Work will continue into 1987-88. Because student procedures are not encompassed in this revision, the Senate Consultative/Assembly Steering Committee has requested Vice President Wilderson to assign staff to gather information on the spectrum of student grievance procedures.

Issues of academic freedom and research relating to the Strategic Defense Initiative (SDI). When, last fall, a student senator introduced a resolution for the Senate to take some initiative in assuring that there would be an on-campus forum concerned with SDI, the SCC expressed itself firmly that there must be no subversion of the clear Senate vote in Spring, 1986, against prohibiting the University from accepting funding from SDI-related sources. SCC recommended the Senate defeat the resolution which called for the Senate to take an initiative in arranging a forum. However, the SCC welcomed the idea of a significant campus forum on the subject, provided it had the cooperation or sponsorship of an academic unit. With staff support from the Humphrey Institute, and financial support from central administration, plans are apparently now well underway for such a forum to be held late in 1987. Student SCC member Brenda Ellingboe has been an enthusiastic and indefatigable worker in that effort and has made a series of brief progress reports to the SCC.

Student services fees. SCC steered to the Student SCC and the Assembly Committee on Student Affairs governance consideration of the

Report of the Task Force on Student Services Fees. ACSA was augmented by coordinate campus representation for this business. SCC was subsequently assured by its student members that adequate consultation did occur.

Tuition refund schedule for students cancelling classes. The Committee discussed with Jeanne Lupton, Acting Associate Vice President for Student Affairs, a proposal which reportedly has been years in the making but was revealed for governance consultation only this spring. The Committee appreciated that both the financial and educational policy aspects were significant; however, it was not convinced that immediate action was needed, given the lack of research into the reasons why students drop classes and given the lack of consultation.

Animal Care issues. In response to an appeal from the advisor to the University branch of the Animal Rights Coalition for clarification on what parts of Animal Care Committee (ACC) meetings could be attended by non-members and on what basis ACC could discriminate among non-members in determining who could attend closed portions of the meetings, SCC recommended that the ACC consider seeking ex officio committee membership for the technical advisers it frequently calls on to attend. The ACC, however, responded that it did not wish to obligate those experts to attend all meetings; it only wishes them to be available when needed.

The ACC requested, and the SCC and the Clerk of the Senate agreed, to try a telephone hotline to the Senate office through which on-campus callers could report any observed instances of animal abuse.

Making nominations and appointments. The SCC fulfilled its responsibilities in terms of identifying members for several regular committees, as required by the bylaws and rules. However, SCC and Committee on Committees

have jointly brought for Senate action on May 14, motions to shift responsibilities for naming several of those committees to the Committee on Committees. While a demanding agenda has stimulated this change, the Consultative Committee will retain nomination and appointment responsibility for the faculty and student membership of two Senate committees with which its work is closely linked: Finance and Planning. The SCC will also continue its practice of nominating to the Senate a vice chair for the Senate; that individual becomes an ex officio voting member of the Consultative Committee. This year we nominated Charles Campbell for re-election.

Other information and discussion items. The Committee received regular reports from the Chair of the Senate Finance Committee, Phil Shively. The bylaws require that the SCC's faculty representative to the Finance Committee chair SFC. Topics on which President Keller reported to the SCC, or which we discussed with him to a lesser extent than governance, academic planning, and central administrative reorganization, included the legislative session, University bookstores profits, campus security, the fact that college constitutions are not part of any employee's contractual agreement with the University, and various aspects of the goal and means of making the University one of the nation's top five public universities.

Ellen Berscheid

Chair

TWIN CITIES CAMPUS ASSEMBLY
STEERING COMMITTEE
ANNUAL REPORT, 1986-1987

Student membership: Patrick Durbin, succeeded in January by Jill Gaudette; Brenda Ellingboe; Roy St. Laurent (Student Chair); Andy Seitel (Associate Student Chair); Bruce Vandal.

Faculty members: Ellen Berscheid (CLA), Chair; Mark Brenner (Agric.); Charles Campbell (IT), ex officio as Vice Chair of the Assembly; Shirley Clark (Educ. and CLA), Associate Chair; Richard Goldstein (IT); Paul Murphy (CLA); Ronald Phillips (Agric.); W. Phillips Shively (CLA).

(Note: We encourage readers to examine also the annual reports in the Senate minutes of the Senate Consultative Committee, of which Assembly Steering is a part, and of SCC's other components, the Student Senate Consultative Committee and the Faculty Consultative Committee. As a matter of convenience, Steering Committee business was often conducted within the meeting of the SCC, which includes also six coordinate campus members.)

Commitment to Focus Implementation Task Force on Undergraduate Education. The Committee discussed the task force's progress and interim report with John Wallace, Assistant Vice President for Academic Affairs and task force Chair, and Gretchen Kreuter, Assistant to the Vice President for Academic Affairs. Discussion of student evaluation of teaching was particularly intense. The Steering Committee urged Vice President Wallace to go, in the report, beyond the hortatory and make recommendations with specificity and some detail about costs and resources. Faculty members voiced their concern that professors not be asked to make changes and submit to routine teaching evaluations until professors have an opportunity

to make evaluations of the support they receive for teaching undergraduate classes and, given the University's high student-to-faculty ratio, until they are provided the resources to make the changes. All involved in these meetings urged that these proposals be meshed with the forthcoming Strategy for Focus recommendations at both the college and the central levels.

Other educational policy issues.

A. Class contact time and student credit hours. The Committee took up two complaints raised by Professor Goldstein: (1) Since the opening of Minneapolis' West Bank Campus, students have been deprived of five minutes of class time per class meeting that they formerly had; (2) Although the standard three-credit module was converted to a four-credit module in response to the prevailing argument favoring students having fewer courses per quarter and studying each in greater depth, in fact many departments changed neither the number of class meeting times nor the amount of work expected of students. The result has been a loss of faculty-student contact time and a diminution of class time per credit hour. The Committee steered the issue to the Educational Policy Committee, which has indicated it agrees that both conditions are educational shortcomings and should be corrected; ACEP is developing a formal proposal expected to go before the Assembly in the fall.

B. Committee on Undergraduate Education. The Committee received and approved, with recommendations for slight modifications, the proposal of the Educational Policy Committee to establish a Committee on Undergraduate Education. With the approval also of the Committee on Committees, the Assembly was to vote on this motion on May 14.

C. Grading policies. At its April 30 meeting, the Committee considered

the proposal developed by the Committee on Student Academic Support Services to change from a 4-point to an 11-point letter grading system. Because grading policy is a matter of educational policy, the Committee steered the proposal to the Educational Policy Committee with the expectation that any motion for a change in the grading system would probably go to the Assembly in Fall, 1987.

D. English language skills of teaching assistants whose first language is other than English. The Committee several times pressed Vice President Wallace to modify procedures so that TA's who are not native speakers of English would not teach until they have passed the standard English language test. Dr. Wallace has reported to us that he and the deans have now made that requirement University policy.

E. Report of the Special Committee to Study the Feasibility of a Centralized University Research Center on Undergraduate Education. The Committee strongly recommended that the Special Committee strengthen the language in the report that defines the center as being run by and for the faculty.

Campus recruiting policy. (See also the SCC's annual report.) In December we asked the Placement Services Committee to develop a proposal for a campus recruiting policy and to exchange information with the Senate Committee on Social Concerns and the CLA Career Development Office, which were both working on closely related questions; we requested at least a progress report by May 14. The Steering Committee on April 30 addressed the motion submitted by Placement Services and anticipated its being included in the May 14 Assembly agenda.

Governance oversight of the campus's several auxiliary services, including the campus police. Growing from its concern about personal

and property security on campus, and its recognition that there is no governance system link to the Police Department, the Steering Committee explored with Neil Bakkenist, recently appointed Assistant Vice President for Finance and Operations and for many earlier years an ex officio member of the Student Affairs Committee, the need for a more comprehensive and flexible governance involvement with all the auxiliary services. ASC will develop a proposal for consideration by governance and administrative bodies.

University Bookstores pricing and profits policies. At the ASC's invitation, James Duffy, director of the University Bookstores, responded in detail to a list of questions the Committee had submitted concerning particularly pricing policy and cost structure. The Steering Committee wanted to encourage policies that give students and faculty an incentive to build their own libraries and that also pass savings on to the customer. Following an energetic discussion, which also included Professor Marty Roth, Chair of the University Bookstores Committee, ASC asked Professor Roth's committee to recommend to the Bookstores' director that: "The price and profit structure of the bookstores should be based on a clear, general philosophy which informs more specific decisions. A philosophy which seems to us most appropriate for a university is one that encourages students and staff to develop personal libraries." ASC suggested some options that might be considered in relation to such a policy. The Bookstores Committee reported its recommendation in early April, and after both the Steering Committee and the Student Affairs Committee have addressed it, we expect it to be submitted to the Assembly for information or, if called for, for action.

Grievance procedures available to students. The student component

of the Steering Committee concluded on the basis of a preliminary study that students bringing a variety of kinds of complaints frequently are not granted due process. The Steering Committee has submitted a request to Frank Wilderson, Vice President for Student Affairs, to gather information on the array of grievance procedures available to students, and to designate a person on his staff to report them to the Steering Committee. Dr. Wilderson has replied that his office will undertake the project; he hopes the report will be ready in December, 1987.

Creation of the position of Child Care Coordinator. Following upon the unanimous Assembly approval in June, 1986, of a motion affirming Assembly desire "for the University to give more attention to child care needs...", including the recommendation that central administration assign someone "to assume the responsibilities outlined for a child care coordinator in the April 1986 report, 'Child Care at the Twin Cities Campus of the University of Minnesota'...", the Steering Committee was gratified that such an appointment became official in January of 1987. The Coordinator reports to the Associate Vice President for Student Affairs.

Nominations and appointments. At the Assembly's Spring Quarter meeting, the Steering Committee proposed the Assembly re-elect Charles Campbell for a second year as Vice Chair and voting ex officio member of the Steering Committee, which the Assembly unanimously did.

Jointly with the Committee on Committees, ASC brought to the Assembly on May 14 a motion to shift appointment responsibility for faculty and student members of the Intercollegiate Athletics Committee to the Committee on Committees. Earlier, the ASC had carried out this year's appointment and nomination responsibilities, including proposing for the Assembly's approval the special nominating committee charged with identifying a

double slate from which the Assembly would elect Committee on Committees members.

Ellen Berscheid

Chair