

Meeting Minutes: February 8, 1999

Present: William Beyer, Josh Borawica, Anne Daly, Matt Dion, Gail Fraser, Mike Galegher, Bill Ganzlin, Francine Garon, Caroline Gilbert, Christine Mack Gordon, Mary Koskan, Michelle Koker, Melva Lacher, Karl Lorenz, Don Meyers, Margo Mueller, Farzaneh Nabauian, Jan Reifsteck, Alice Ross, Cindy Salyers, Jan Schlueter, Judy Swanson, Vickie Roberts, Sue Van Voorhis, Sue Hunter Weir, Amy Winkel

January 11, 1999 minutes approved.

New Terminology for Future Semesters - Sue distributed a copy of page 12 from the Spring Quarter Class Schedule which lists new PSoft terminology that will be used beginning Fall, 1999. This brief glossary will begin to alert students of future changes.

Proposed Billing for Semesters - A draft was distributed of Billing in Semester System. This draft recommends a standard billing and due date each month for ease in student planning. Please notify Sue if you have questions and she will invite Pat Roth to a future meeting to discuss the proposal. RAC members were concerned that the first billing due date was before the 100% refund. This could create additional work for Bursar staff.

Proposed 1999-00 Tuition Plan for Twin Cities Undergraduate Students - This proposal which recommends one tuition rate for all colleges was distributed recently at a CUD meeting. Peter Zetterberg created the proposal along with assistance from the Deans. The proposal will be forwarded to the Regents for their February meeting.

Repeat Grades in APAS - Margo Mueller distributed a copy of the Uniform Grading Policy (implemented Fall, 1997) on Repeating Course Work. Margo reported the APAS system is unable to date-range policies; following the new policy will also affect historical records. The current policy is that the most recent grade counts. Student records that will be effected by following the new policy are ones where the student repeated a course where they had received an A, B, or C, and the college had NOT bracketed either the original or the repeated course. Colleges will be able to correct the students records if need be by bracketing which ever course should not count. Where repeated courses are not bracketed, both courses will count toward total credits and gpa.

Complete Cancel/One Time Drop - The Complete Cancel/One Time Drop Questionnaire Results was distributed. Sue reviewed the responses and all members were in agreement. A new document will be prepared and distributed at the next meeting.

Common Leave of Absence Policy - Ben Sharpe was not in attendance so this issue was postponed until the March meeting.

Queue Communication - OTR and Enterprise Project staff are working together to do a large

publicity campaign for students about upcoming changes. OTR will communicate through ads in the Daily, e-mail messages sent to each student's account, and other means.

U Transfer Deadlines - Josh Borawica voiced concerns on behalf of ICP for the uniform IUT deadlines. The question is whether IUT should have a different deadline. This issue is still under discussion.

PeopleSoft Update - There is a issue with PeopleSoft's course entry permissions. Our current system will allow us to concurrently use several different types of permissions (e.g. late enrollment, class size, student status requirements); an override for one situation will not necessarily allow a student in a course if another type of a block exists. In PSoft an entry override overrides any and all blocks. We are working to modify PSoft to allow for more override types, but this requires a great deal of programming, and anytime PSoft provides an update (which they do often to correct problems or add enhancements) the programming must be checked and sometimes redone. Proposal: to not do the course entry programming until PSoft is more stable.

Course Fee Procedures - How are we going to handle course fee procedures under semesters? OTR will collect the information and Student Financials will set up the fees in the system.