

## Meeting Minutes: February 1998

Present: Theresa Baultrippe, William Beyer, Don Chamberlain, Chuck Dahl, Carol Francis, Gail Fraser, Caroline Gilbert, Chris Gordon, Susan Hunter Weir, Andrew LaChapelle, Sam Lewis, Karl Lorenz, Marni Lucas, Debbie Nelson, Katy Olson, Cindy Pavlowski, Kelly Pearson, Steven Pearthree, Terry Petek, Craig Petersen, Valerie Purdale, Jan Reifsteck, Lonna Riedinger, Vickie Roberts, Alice Ross, Jim Rowan, Jan Schlueter, Kim Swanson Linner, Sue Van Voorhis, Phil Wagner, Doris Wiehe, Amy Winkel

December 1, 1997 minutes approved.

### Announcements :

NEXT MEETING IS MARCH 2, 1998, in NOLTE LIBRARY

Announcements:

- A list of PeopleSoft course component types was distributed.
- A list of Hold and Tracking flag codes was distributed.
- Human Ecology will admit to the Design Communication major only for fall quarter 1998. This major to be re-named graphic design when semesters starts.

**S.E. Asia international student concerns** - Craig Peterson from International Student and Scholar Services spoke of the financial problems facing many SE Asian students. If these students drop out of school they may have visa problems. He suggests all international students contact his office prior to withdrawing from school. Phone: 626-2537.

**Queue policy** - Sam Lewis distributed a draft of Twin City semester queue recommendations. The queue group recommended that grad, professional, and advanced undergrads (75 or more semester credits - completed and in progress) have priority. Non-degree/program students would register in the open period following the queue. Deans have recommended that within the two priority groups, preference be given to full time students (e.g. registered for 15+cr). Thus a five tier grouping..

**PeopleSoft update** - The academic policy group forwarded recommendations ("Zetterberg" document) to SCEP for discussion. Business process redesigns have been completed on: transfer within, third party billing, degree clearance, and non-degree admission and processes have been set up. Tables are being populated. More information can be found at <http://www.umn.edu/s2000/>, or sign up for the list serve at [stu-2000-qa@tc.umn.edu](mailto:stu-2000-qa@tc.umn.edu).

**Web update** - The web development team has two goals; to make what we currently have on the web work with PeopleSoft, and to broaden web server capability. The "Whistler Manifesto" is a goal statement for the project. In short the statement calls for a user friendly functional interface. More information on the web project can be found at [web.umn.edu](http://web.umn.edu).

**Inter-U transfer processing** - IMG adds a new dimension to the perennial problem of transfer students inadvertently registering in the old college. UC is piloting a temporary solution of accessing the registration system to insure accurate registration. PeopleSoft may have some help for us. PeopleSoft IUT processing will be discussed next meeting.

**Computer fee** - The name is causing problems. Because the name can't be changed in the current system, RAC recommended that language be put in the Class Schedule and the web site explaining that the

"computer fee" is really a technology fee used to fund many different kinds of student friendly technology projects.

**A+/D- problem** - Instructors and departments are turning in invalid grades (A+ and D-). The A+ is not an issue; a standard A is recorded. With SCEP's approval OTR is now recording the D- as a standard D.

**Transcript runs** - Please let Don Chamberlain know if your college wants to stop getting batch end of term transcripts. The timing of these transcript runs is important; some units want them as early as possible and some want as complete a transcript as possible. There will be further discussion of this next month.

**Fall registration during summer** - Group consensus was to officially have registration open during the summer (except for the few days it will be down for system updates) and that this information be published in the Class Schedule.