

## Meeting Minutes: January 1997

Present: Theresa Baultrippe, Bill Beyer, Steve Carnes, Chuck Dahl, Caroline Gilbert, Nancy Gonzalez, Chris Gordon, Elizabeth Grundner, Michael Handberg, Aileen Lively, Sam Lewis, Karl Lorenz, Marni Lucas, Don Meyers, Katherine Murphy, Katy Olson, Lonna Riedinger, Vickie Roberts, Alice Ross, Kim Swanson Linner, Sue Van Voorhis, Phil Wagner, Richard Wassen, Doris Wiehe, Amy Winkel

December 2, 1996 minutes approved.

### Announcements :

The Academic Vice President sent a notice to teaching departments requesting the mandatory first day attendance policy not be enforced for students coming from blizzard hit areas.

The Health Care Administration program has moved from Public Health to Carlson School of Management.

OTR will be working with the last few departments who submit paper overrides. All paper overrides to be eliminated by the start of spring registration.

OTR staff reassignments include Sue Van Voorhis spending most of her time on Student 2000, Don Chamberlain managing the System Control area, and Don Meyers and Aileen Lively spending more time on student 2000.

**Meeting Date Change** - The RAC members voted to change the meeting dates next year to the second Monday of the month. This change will start next fall.

**Student 2000 Update** - Several implementation teams have been formed. These teams review software drafts and report back to PeopleSoft about problems and/or omissions. Teams cover the areas of records, admissions, financial aid, campus community, and financial.

Another set of teams, called charters, is being developed. The charter groups will relate U policies and procedures to software functions and recommend modifications to software or policies. Charters are being developed for APAS, web, UMD pilot one-stop shopping project, human resources, student services, enterprise integration, U College, and U policies.

**Web Update** - The Twin City web site has drastically changed. The new concept is to approach the site structure from student use perspective rather than from the U's organizational structure. The changed structure should make it easier for students to use. Other improvements include having the section status display built into the *Class Schedule*, and updating the *Class Schedule* nightly. Work is progressing on a database of deadlines and calendar events.

The web site suffers from the same kinds of accuracy and timeliness maladies that strike print publications. The web, however is easier to correct/update. But the formal check-off procedures used for print are not in place. The Web group recommends that problems be forwarded via e-mail. On the bottom or each web page is an e-mail contact button/address. Units may also want to assign people to check the accuracy of information pertaining to their offices.

The Academic Advising Network has a group looking at building a new web page. This group also is

looking at how advising can change because of technology. Karl Lorenz ([klorenz@tc.umn.edu](mailto:klorenz@tc.umn.edu)) is a contact person.