

## GENERAL

### OCLC Institute and MindLeaders Courses Enhanced

The OCLC Institute and MindLeaders announce that new courses are available and that a number of enhancements have been made to the courses offered through the Institute. MindLeaders offers low-cost access to online technical education. MindLeaders' Sept. 2002 release brings them to more than 800 online courses, with over 143 new hours of training covering 45 new courses.

To see the complete offerings of MindLeaders through the OCLC Institute, go to their web site at:

<http://institute.oclc.org/bin/catalog.asp>

For pricing and ordering, please go to the MINITEX site at:

<http://www.minitex.umn.edu/cpers/mindleaders/>

[George Needham, OCLC, *Bits and Pieces*, Oct. 2002]

## COLLECTIONS AND TECHNICAL SERVICES

### Connexion Update (including the Windows Client Interface)

Eventually, Connexion will replace all currently existing cataloging interfaces including CatME. However, OCLC has not yet established a timeframe for the end of support for CatME 2.10 and 2.11 (the Spanish language version). It will be sometime after 2004, when all CatME functionality has been added to Connexion, and when CatME users have had time to migrate to the new interface. OCLC will notify users at least one year in advance of discontinuing CatME support. (Remember, Passport for cataloging will end on Dec. 31, 2003.) For more information about Connexion, please visit the Connexion home page at

<http://www.oclc.org/connexion/>

OCLC has added additional information to the Connexion web site about the upcoming Windows client interface to OCLC Connexion at

<http://www.oclc.org/connexion/features/client/>

You can view the data online, or you can print the PDF version for easier viewing. OCLC will continue to add information to the web site in the coming months.

Here is a summary of the first three releases of the client:

- Release 1 of the client, 2d quarter 2003 (April–June), will include interactive, online functionality along with macros and labels.
- Release 2, 3d quarter 2003 (July–September), will add functionality for cataloging electronic resources and performing NACO activities for authority records.
- Release 3, 4th quarter 2003 (October–December), will add additional offline and batch functionality, including offline local files and other “CatME-like” functionality.

[David Whitehair and Anna Sylvester, OCLC, *Bits and Pieces*, Oct. 2002]

### **Dewey Cutter Program Updated**

Do you use the Cutter Sanborn or the Cutter tables for your cutter numbers? Are you tired of looking them up in the printed tables? Then try the Dewey Cutter Program, which OCLC updated recently and is available for free download from

<http://www.oclc.org/dewey/products/index.htm#cutter>

This program is based on OCLC’s Four-Figure Cutter tables and is a stand-alone application. It allows you to enter text, get the Cutter number, and then paste it back.

The OCLC Four-Figure Cutter tables (Cutter and Cutter Sanborn) are compatible with the earlier tables and reduce the need to extrapolate numbers. New features in this version of the software include automatic pasting of text to be cuttered, copying of the resulting cutter, and a new help topic.

The same cuttering ability is already present in the latest versions of OCLC CatME, OCLC CJK software, and as a macro that can be downloaded for use with Passport.

[Linda Gable, OCLC, *Bits and Pieces*, Oct. 2002]

### **OCLC Web Information Sessions**

OCLC web information sessions include a live presentation, available at no cost, which you access via the web with audio available via a conference call. You are able to ask any questions you have during the session.

### *Registration*

Space for these sessions is limited, so please register early. To register, send the following information via e-mail to [libservices@oclc.org](mailto:libservices@oclc.org): (1) session name, (2) session date & time, (3) your name and title, (4) institution name, and (5) your e-mail and phone number.

Details for logging on to the web information session will be sent after you register. If you have questions about the web information sessions, please contact OCLC at 1-800-848-5878, ext. 6251, or [libservices@oclc.org](mailto:libservices@oclc.org).

### *November Web Information Sessions*

A full description of each session can be found at the new web site for OCLC Web Information Sessions at <http://www.oclc.org/news/announcements/upcoming.shtm>

#### Make Digital Reference a Reality for your Library

- Friday, November 8, 12:00-1:00 p.m. (CST)
- Tuesday, November 26, 1:30-2:30 (CST)

#### Learn how to develop your non-English collections affordably!

- Tuesday, November 26, 3:00-4:00 (CST)

See all the new enhancements to OCLC ILLiad and learn how you can improve your library's ILL efficiency with OCLC ILLiad

- Tuesday, November 19, 3:00-4:00 (CST)

#### Preserve, Manage and Access Your Digital Collections with the OCLC Digital Archive

- Tuesday, November 26, 12:00-1:00 (CST)

#### Managing Your Digital Library

- Friday, November 8, 1:30-2:30 (CST)

#### Learn how collection analysis can help your library

- Friday, November 8, 3:00-4:00 (CST)

#### Enhance Your Collection's Accessibility (OCLC MARC Record Service)

- Tuesday, November 12, 1:30-2:30 (CST)

#### Digitizing your Historic Newspapers

- Tuesday, November 19, 1:30-2:30 (CST)

If you have any questions, please contact Laura Kreis, OCLC Library Services Support for the Americas.

[Laura Kreis, OCLC, *Bits and Pieces*, Oct. 2002; edited]

## RESOURCE SHARING

### **Local Data Record Batchloading Service Offered at No Charge Through June 2003**

Libraries wishing to update their Local Data Records (LDR) can do so through OCLC Batch Processing at no charge for data compliant with the MARC 21 Format for Holdings Data through June 2003.

<http://www.oclc.org/batchprocessing/localdatarecords>

A fee of \$300 is charged for evaluation of patterned data submitted in non-MARC formats. Libraries must request to have their holdings batchloaded before June 30, 2003 to take advantage of the promotion. A library may submit batch files on a regular schedule of their choice or update with one-time batch project and, then, maintain LDRs online through the OCLC Union List service.

<http://www.oclc.org/oclc/menu/union.htm>

[Cathy Kellum, OCLC, *Bits and Pieces*, Oct. 2002; edited]

### **OCLC ILL Enhancement Will Add Lender's Union List Holdings to the ILL Request Form**

OCLC is planning an ILL enhancement that will add the Lender's union list holding information (i.e., the information from the Lender's Local Data Record or LDR) to ILL requests. In response to user requests and feedback, OCLC will add the LDR information to the lender screen of ILL requests in the OCLC ILL service. The lender's local holdings information will appear in ILL requests in the Web interface to the OCLC ILL service, as well as in Passport, ILLME, and ILLiad. This enhancement is scheduled to be installed in November or December 2002. (More information will be distributed as soon as the exact installation date is known.)

This enhancement is designed to allow lending libraries to identify requests that they can decline immediately -- and to highlight LDRs that are out-of-date and need to be updated. This enhancement will support quicker processing of lending requests and to improve turn-around time.

How will it work?

- ILL lenders will see their own institution's union list holding information with all lending requests. (If the lender library does not have union list holding information available, the field will be left blank.)
- When the request is forwarded to the next lender in the string, the holdings shown will be that lender's LDR.
- LDR info for each lender will be added to the Request History.

The enhancement complements the Custom Holdings feature and availability of MULS and other OCLC-based union lists via OCLC ILL, which have provided ILL borrowers with union list holding information for years.

To prepare for the additional displays of Local Data Record information:

OCLC encourages libraries to update their union list holding information. To discuss your union list updating options (which include batchloading holdings from a library catalog, direct input by our library's staff, or input by the MINITEX/MULS staff), contact Cecelia Boone (612-624-6353, 800-462-5348, [c-boon@umn.edu](mailto:c-boon@umn.edu)) or Dave Linton (612-624-3360, 800-462-5348, [linto001@umn.edu](mailto:linto001@umn.edu)) in the MINITEX/MULS Office.

OCLC Union List Strategic Reports, which identify your most-often-requested titles, are available as an aid for your union list updating activity. For more information see:

[http://www.oclc.org/oclc/ill/strategic\\_ul\\_reports.htm](http://www.oclc.org/oclc/ill/strategic_ul_reports.htm)

[Cathy Kellum, OCLC, & Cecelia Boone, MINITEX]

### **Browser Requirements for ILL Web Interface**

The browser requirements for using the ILL Web interface will be changing in the next few months. With the release of the new OCLC Policies Directory in the first quarter of 2003, the ILL Web interface will no longer support the use of Netscape version 4.x or Internet Explorer version 4.x. The functionality needed for the Policies Directory is not supported by these older versions, and, in order to have a smooth interaction between the ILL Web interface and the Policies directory, OCLC will discontinue support of the older browser versions for the ILL Web interface.

If you have not already done so, please upgrade your Windows browsers to:

- Internet Explorer 5.0+
- Netscape 6.1+

On Macintosh operating systems, upgrade to:

- Internet Explorer 5.0+
- Netscape 6.1+

[Judith Carter & Cathy Kellum, OCLC, *Bits and Pieces*, Oct. 2002]

## REFERENCE SERVICES

### **Availability Indicator on FirstSearch WorldCat for netLibrary eBooks**

OCLC has added indicators that designate whether a library has access to the full text from netLibrary eBooks in the brief record and detailed record displays for these items on First Search's WorldCat. Previously, users could link from records in WorldCat for netLibrary eBooks to those eBooks on the netLibrary site, but users do not know whether they will have access to the full text in those eBooks until they arrive at the netLibrary site. Users will now see a link to "Full Text" in the record display for those eBooks to which the library has purchased access, or a link to "Description" where the library has not purchased access. When they click on the "Full Text" link, users will be able to directly access the full text of the eBook and browse through its contents.

When users click on the "Description" link, they will be taken to a page providing a short description and possible summary of the eBook. Public domain books remain available to all accounts, and are flagged with the "Full Text" indicator.

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]

### **netLibrary Tables of Contents Available in WorldCat on the OCLC FirstSearch Service**

Users can now see tables of contents available in netLibrary's collection of eBooks in detailed WorldCat records on the OCLC FirstSearch service. Tables of contents for these items will appear regardless of whether the user's library has purchased these eBooks or not. The tables of contents will help users evaluate the contents of the netLibrary eBooks they retrieve in their searches. The tables of contents will also provide another tool with which book selectors and collection development librarians can evaluate new titles for possible acquisition by their libraries.

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]

## **Thesaurus Now Available in Sociological Abstracts Database**

Users of the Sociological Abstracts database on FirstSearch are now able to search the *Thesaurus of Sociological Indexing Terms*. As in the thesauri and subject heading files available in other FirstSearch databases, users access the *Thesaurus of Sociological Indexing Terms* by clicking the Subjects icon on the basic, advanced, or expert search screen, then typing in a word or concept. The *Thesaurus of Sociological Indexing Terms* supplies preferred terms for the search concept, along with broader and narrower terms that may be expanded. Clicking a hot linked term automatically launches a search.

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]

## **ATLA Religion and ATLA Serials (ATLAS) Databases Reloaded**

The ATLA Religion and ATLA Serials (ATLAS) databases have been reloaded, resulting in the following changes:

- The number of titles indexed in ATLA Religion has increased to 1,553.
- New bibliographic information, such as additional language for multilingual items, variant title, physical details for articles/essays, bibliographic notes, citation information for related works, genre/form subject headings, more information on uniform titles, ATLA classification codes and ATLA record streams and ATLA product codes now appears in the records.
- Several new indexes have been added. The most significant, in Expert search mode, is the Subject All Phrase index (sa=), which allows users to browse and search for a complete string of subject headings and subheadings (ex: sa= war biblical teaching).
- The Scripture Citation field in the full display is now hotlinked.
- A new linking mechanism allows users to quickly find related records from within a retrieved record. ATLA records include vertical links between a component record and its host record, and horizontal links to related records. For example, from an article or review record, users can link to the host issue record and all articles and reviews contained in that issue. From an issue record, users can link to the host serial record and all issues contained in the title. From an essay record, users can link to the host book record and all essays contained in that book. From a review record, users can link to the book reviewed and other reviews on the same book. From a serial record, users can link to the preceding title or succeeding title record. ATLAS subscribers will see links to ATLAS remote full text from within serial and issue records.

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]

## **New Electronic Collections Online Journals**

Forty new journals from 13 publishers were added to OCLC FirstSearch Electronic Collections Online on October 13, bringing the online total to 4,276 journals available. The new titles and their ISSNs are available at:

<http://www2.oclc.org/oclc/fseco/index.asp>

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]

### **FirstSearch Admin Module Tip: Enabling the FirstSearch/ILL Link**

Did you know that you can turn on a link in FirstSearch so your users can submit ILL requests during their search sessions?

Benefits of enabling the FirstSearch/ILL Link:

- Saves users time and effort – placing requests is a matter of clicking a button to bring up an online ILL request form, which is submitted electronically.
- Saves staff time and effort – electronic requests are more accurate, easier to read and quicker to process than paper forms.
- Increases your library's productivity – you can decide, and designate by database, how requests are handled (send to file for staff review; submit to OCLC ILL system\*; send to e-mail address of your choice).

\*Details on the optional link that allows users to generate OCLC Interlibrary Loan service requests for materials cited in FirstSearch databases are here:

<http://www.oclc.org/firstsearch/documentation/fsidlink.htm>

All you need to do is click this link:

<http://firstsearch.oclc.org/admin?firstpg=ILLProcessing>

and enter your FirstSearch administrative authorization and password on the administrative module login screen.

You will be taken directly to the ILL Processing area in your administrative module, where you can enable ILL access. You can also specify, by database, how you want the requests initiated by your users to be processed, and if there are databases for which you want ILL access turned off. (In



WorldCat, you can even enable/turn off access by document type, so that users are not offered the ILL option for things like archival material.)

[Joan Giglierano, OCLC, *Bits and Pieces*, Oct. 2002]