

COLLECTIONS AND TECHNICAL SERVICES

Custom Cataloging

Libraries in the MINITEX region are fortunate to have access to two high-quality custom cataloging service options: the MINITEX Contract Cataloging Program and OCLC's Custom Cataloging Services. Services offered by both of these providers can supplement your institution's cataloging resources, allowing you to optimize access to your collection, manage your resources and provide improved service to your patrons.

The MINITEX Contract Catalogers have helped libraries by cataloging items in a format or language they didn't feel capable of handling; stepping in to keep cataloging going while staff were involved with a system migration; tackling and eliminating long-standing backlogs; creating MARC records for library-selected websites; cataloging previously uncataloged collections, such as serials or pamphlet files; and much more. For more information about the MINITEX Contract Cataloging Program or to discuss a possible project, contact Edward Swanson (612-624-6390, 800-462-5348 or swans152@umn.edu) or visit our Web page (<http://www.minitex.umn.edu/concat/>).

OCLC's Custom Cataloging services (formerly known as TechPro and RetroCON) can also help you solve your toughest cataloging, conversion and authority control challenges. OCLC recently released an online presentation called *Getting to Know OCLC Custom Cataloging Services*, which gives you a tour of the OCLC custom cataloging facility in Dublin, Ohio, and shows you the breadth of the service offerings. For more information and to view the presentation, go to:

<http://www.oclc.org/customcataloging/>

[Carla Dewey Urban, MINITEX; *OCLC ABSTRACTS*, Nov. 17, 2003 (Vol. 6, No. 46); edited]

Cataloging Partners Program

The Cataloging Partners program is OCLC's newest collaborative effort with materials vendors to reduce the cost of high-quality cataloging for libraries. The Program is part of OCLC's ongoing effort to build relationships with distributors, importers, booksellers and publishers to get bibliographic information sooner and to provide full MARC cataloging and shelf-ready materials at an overall lower cost, especially for non-English and non-book materials.

Through the Cataloging Partners Program, libraries place an order with a participating vendor to receive full MARC records from OCLC. OCLC's Contract Services division works closely with partners (i.e. the participating vendors) to ensure that 100% of the titles ordered from those partners have high-quality records in WorldCat. OCLC staff does any original cataloging the might be

needed; libraries never pay for original cataloging. Libraries receive the MARC records directly from OCLC when a cataloging partner fills the order.

Although the Cataloging Partners Program features streamlined billing for both materials and cataloging through the vendor-partners, the cataloging portion can be billed through MINITEX.

Features:

- Manually edited full MARC records by OCLC staff
- Expert cataloging for non-English and non-book formats
- Specialty vendors that provide non-English books, videos and DVDs
- eBook & database providers
- Optional physical processing for books and AV materials
- Card sets available upon request

List of Participating vendors:

- Books on Tape, Inc.
- Downtown Book Center
- Ediciones Universal
- ILeón
- Indigo Media
- Junior Library Guild
- Knovel Corporation
- Libros sin Fronteras
- Midwest Tape
- Multicultural Books & Videos
- OverDrive, Inc.
- Russian Publishing House
- Varda Books

More vendors will be ready to offer OCLC MARC cataloging in the coming months.

Interested libraries should contact an OCLC Cataloging Partner to get started. They will provide the necessary forms.

For more information, please visit the OCLC Cataloging Partners Program web site at

<http://www.oclc.org/catalogingpartners/>

[Lydia Kegler, Bob Murphy, OCLC; edited]

OCLC Connexion Browser Enhancements

Check out the new OCLC Connexion Browser enhancements that were installed on Nov. 23. They include both user requested enhancements and problem fixes.

Workflow Enhancements:

- New Command Shortcuts box displays all commands in Edit, Action and View lists in one alphabetic list, and allows you to execute all commands with new keystroke shortcuts.
- More search and browse keystrokes implemented, and new record navigation and Active Records shortcuts added.
- Default setting for number of records displaying in a WorldCat brief list changed from 10 to 99 records.
- In MARC Template view, you can hide the Functions List for a larger editing area.
- Disable OK/Cancel messages for final actions and editing actions to avoid responding to pop-up prompts.

Authority File Moved to Oracle:

- Authority File search results now sorted by main entry regardless of the number of records retrieved.
- Character masking (wildcard characters, # and ?, respectively) allowed in the second character position, no longer requiring a minimum of 3 characters (e.g., b#nd and b?nd).
- Moving the Authority File to Oracle is the next step in OCLC's continuing progress toward a single platform for all cataloging functionality and provides a basis for future enhancements.

Import Reimplementation:

- Import revised and enhanced to make importing authority and bibliographic records easier, including addition of OCLC-derived records.
- Ability to import from a hard disk or network drive, as well as from a URL.
- Ability to import non-OCLC records in order to create new OCLC records.
- Ability to import and process records from OCLC offline products (Bibliographic Record Notification, PromptCat, etc.).
- Lets you add constant data and My Status to records as they are imported to your save file, allowing easy retrieval with save file search options.
- To prevent timeout problems when importing large files, the system imports 100 records, and prompts you to continue until file is completed.

New Ready Status:

- Save records to the bibliographic save file with new "Ready" status for export and label printing.
- Then retrieve from save file by searching for the action statuses "Export-Ready" and "Label-Ready".

Flagged Record and Export Enhancements:

- To prevent timeout problems, flagged record actions for export, delete, and label file creation now processes a maximum of 100 per action.
- Flagged record actions now available for Pathfinders.
- New option to export bibliographic records without validation.

Constant Data Enhancements:

- New "Apply CD by Name" command provides a window that lets you type the name of the constant data record to apply and to select whether to apply fixed field, variable fields, or both.
- "Select Constant Data" command renamed "Apply CD from List".
- You can now flag constant data records and delete multiple records in a single action to save your time.

Report Record Errors:

- Report errors on both bibliographic records and authority records using the new Report Error command.
- Sends your error reports via email to OCLC's Quality Control Section.

More:

- Contact Support enhancement allows you to copy yourself when requesting information or sending suggestions via the Contact Support feature.
- Hot linking of OCLC control numbers expanded to include 936 field, to allow quick retrieval of parallel records.
- Search results, and Next and Previous buttons have been restored when deleting records from the Save file.

For details about these enhancements, as well as information about previous Connexion enhancements, log on to Connexion and search Connexion News. A link to News appears on the right-hand side of the Welcome screen, under Topics. To list enhancements, choose the category "System Updates" on the News search screen. The enhancements described above are found in "2003-11 Connexion Browser Enhancements."

[Linda Gabel, OCLC; edited]

WebDewey Enhancement and Keyboard Shortcuts

WebDewey Work Area Enhancement:

Introduced in Oct. 2003, the Work Area is a free text input line in the Dewey Services interface that lets you input your base number and add to that number as you read number-building instructions. Unlike the quick search/quick browse feature, the work area does not persist at the top of your screen as you scroll through long records. For this reason, we have implemented a work area dialog box, which you can open with the keyboard shortcut, <Alt><Shift><. > [period] .

Enter number building data in the dialog box, press <Enter>, and that information will be retained in the work area throughout the interface.

WebDewey Keyboard Shortcuts

- <Alt><1> Search (WebDewey or Abridged WebDewey)
- <Alt><2> Browse (WebDewey or Abridged WebDewey)
- <Alt><3> Create (blank User Note)
- <Alt><4> Show (Active Records screen)
- <Alt><=> Search History (History will vary depending on your active screen)
- <Alt><W> Work Area toggle on/off
- <Alt><.> [period] Focus cursor on the Work Area
- <Alt><Shift><.> [period] Work area dialog

Note: If you are somewhere else in OCLC Connexion, you can get to the Dewey Services tab with the shortcut, <Alt>< D >.

[*Connexion News*; edited]

OCLC Connexion Client Enhancements

The Nov. 23 Connexion Browser enhancements pertaining to the authority file are also available in the Connexion Client.

Authority File Moved to Oracle:

- Authority File search results now sorted by main entry regardless of the number of records retrieved.
- Character masking (wildcard characters, # and ?, respectively) allowed in the second character position, no longer requiring a minimum of 3 characters (e.g., b#nd and b?nd).
- Moving the Authority File to Oracle is the next step in OCLC's continuing progress toward a single platform for all cataloging functionality and provides a basis for future enhancements.

These changes for the Authority File were made at the host and do not require changes in the client software, so they are available to you without needing to upgrade your client software.

OCLC is working on version 1.10 of the Connexion client which will be released in March/April 2004. More information about the enhancements coming in version 1.10 will be announced at a later time.

[David Whitehair, OCLC]

RESOURCE SHARING

ILL Policies Directory Enhancements

On Dec. 3, you should see two enhancements to the OCLC ILL Policies Directory. (These enhancements were originally scheduled to be installed on Nov. 23.)

The enhancements include:

- the ability to set a cookie in your browser to remember your authorization and password for faster direct logon
- a "Change Supplier Status" functionality that allows you to designate your own supplier/non-supplier status

[Cathy Kellum, Christa Starck, OCLC; edited]

Creating ILL Requests from FirstSearch

A new feature of FirstSearch allows library staff to create Interlibrary Loan requests directly within FirstSearch. This functionality lets staff search for materials and complete ILL requests without having to leave the FirstSearch interface. You save mouse clicks and time and improve your workflow and productivity.

The resource sharing staff view lets you:

- Use FirstSearch to find materials for Interlibrary Loan
- Display holdings and enter lender strings
- Enter shipping information, billing information and borrowing notes
- Send requests for those materials to the OCLC ILL service

The resource sharing staff view of FirstSearch is the initial phase of expanding the resource sharing capabilities in FirstSearch. ILL options in FirstSearch will continue to grow in the future, providing your library staff and end users a single place to go for all of their fulfillment needs.

To activate the resource sharing staff view of FirstSearch, your ILL staff and FirstSearch administrator will need to work together to provide access to FirstSearch using your OCLC ILL authorization and password through the FirstSearch administrative module.

If you have questions, or need help setting this up, please contact the MINITEX Bibliographic and Technical Services unit (612-624-4002, 800-462-5348, mino@othello.minitex.umn.edu).

[OCLC Website, Nov. 26, 2003]

REFERENCE SERVICES

Link to WorldCat from ProMotion's BookPage

New links to the WorldCat database on FirstSearch are now in place from ProMotion's BookPage.com service. These links allow BookPage.com users to go directly from that site to WorldCat to check for library ownership information for any book review in the BookPage archive.

BookPage is a monthly book review publication for the book industry, publishers and libraries. The links appear automatically on the BookPage site for all English language books reviewed there that are cataloged in the WorldCat database. The link to WorldCat on the BookPage review screen is labeled "Find it at a local library" and appears in a box titled "Buy or Borrow This Book!," which also includes links to booksellers and price information.

For more information about BookPage, see their site:

www.bookpage.com

[OCLC's *Bits and Pieces*, Nov. 2003]

WilsonSelectPlus—Enhancements to FirstSearch Z39.50 Access

OCLC recently implemented several enhancements to the WilsonSelectPlus (WSPL) database on the OCLC FirstSearch service.

The following changes went into effect the end of Aug. 2003:

Full Text Format added

Multiple formats options for HTML and PDF will be available from MARC and SUTRS display for Wilson full text. These options will appear in the 856 field in MARC and with the label "Access:" in SUTRS.

Reviewed Journal added as a limiter.

use attribute 5949—structure attribute 1—tag 773/m
value: "peer-reviewed journal"

Index Attribute Change

Keyword (kw)

(formerly worked with both use attribute 1016 and 5110; will now only work with use attribute 5110—structure attribute 2—no tag changes)

New Indexes

- 1) Keyword Plus Author use attribute: 1016—structure attribute: 2
Indexes all tags from the kw: index and additionally indexes tags from these indexes:
 - a) Author (au:) 100/abcde,q; 110/abcd,n; 700/abcde,q; 710/abcdg,n; 773/a; 790/a-e,q
 - b) Publication Date (pd:) 949/eg
 - c) Standard Number (sn:) 440/x; 710/x; 773/x
 - d) Year (yr:) 008
- 2) Subject All Phrase (sa=)use attribute 5090—structure attribute 1 indexes entire field beginning 600/a, 610/a, 630/a, 650/a, 651/a, 653/a, 655/a.
- 3) Notes (nt) These tags were removed from the Abstract (ab:) index and placed into a Notes (nt) index:use attribute: 63—structure attribute 2—tags 500/a, 505/a, 516/a, 580/a
- 4) Intended Audience Phrase (ia=)use attribute 5046—structure attribute 1—tag 521/a

Other Changes

008 in MARC display will now display the full 008 data.

Access Method Index—adds tag 971/s (URL for Related Resources)

Updated specifications are now available at:

http://www.oclc.org/support/documentation/firstsearch/z3950/z3950_databases/specs/wilson_select_plus.htm

If you have questions about the OCLC FirstSearch service, please contact Karen Docherty at MINITEX (800-462-5348, 612-624-2924, kdochert@umn.edu).

[OCLC's *Bits & Pieces*, Nov. 2003; edited]

FirstSearch Base Package Enhanced with CLASE/PERIÓDICA

OCLC has added the CLASE/PERIÓDICA database to the FirstSearch Base Package. This database is available to all existing subscribers of the OCLC Base Package, and it will also be available as a standalone database on FirstSearch that libraries can access on a per-search or subscription basis.

CLASE indexes documents published in Latin American and Caribbean journals specializing in the social sciences and humanities, while PERIÓDICA covers journals specializing in science and technology. Both databases are considered significant sources of reference for those interested in what is published in or about Latin America and the Caribbean. They offer access to more than 300,000 bibliographic citations complete with assigned subject headings (no abstracts) from

documents published in over 2,600 scholarly journals in the Spanish, Portuguese, French and English languages. CLASE and PERIÓDICA offer information from articles, essays, book reviews, monographs, conference proceedings, technical reports, interviews and brief notes published in journals edited in 24 different countries of Latin America and the Caribbean, as well as from publications that focus on Pan-American issues.

The inclusion of CLASE/PERIÓDICA broadens OCLC's offerings of Spanish and Portuguese materials, particularly for Latin American items of interest, and will build on the more than 2.5 million Spanish and Portuguese records already available in WorldCat.

[OCLC's *Bits & Pieces*, Nov. 2003]

RIPM Database Now Available on FirstSearch

OCLC has recently (Nov. 2, 2003) added the Retrospective Index to Music Periodicals, 1800–1950 (Repertoire International de la Presse Musicale) database to the FirstSearch service.

The *Retrospective Index to Music Periodicals, 1800-1950 (RIPM)* database provides international coverage of the music periodical literature published from the late 18th to the early 20th centuries in Austria, Belgium, Denmark, France, Great Britain, Germany, Hungary, Italy, The Netherlands, Norway, Poland, Portugal, Romania, Russia, Spain, Sweden and the United States. The *RIPM* database is an excellent complement to the *RILM Abstracts of Music Literature* database, currently one of the most popular databases available through FirstSearch. While the *RILM* database covers writings on music from 1967 to the present, *RIPM* covers music periodical literature published from the late 18th to the early 20th centuries. Both *RILM* and *RIPM* are also beginning a new initiative to expand the coverage of music literature chronologically, with the goal of covering over 200 years of music scholarship.

[OCLC's *Bits & Pieces*, Nov. 2003]

CINAHL Database To Be Discontinued

This is a reminder that per-search access to the CINAHL database in OCLC FirstSearch will be discontinued, effective Wednesday, Dec. 10, 2003. All current subscriptions will be honored until their expiration date and will not be renewed.

EBSCO Information Services recently acquired CINAHL and decided to terminate the contract to distribute the CINAHL database on OCLC FirstSearch.

Users of the CINAHL database can consider MEDLINE, HealthInfo, and MDXHealth Digest as possible alternatives for health, nursing and wellness information.

If you have questions, please contact Karen Docherty at MINITEX (800-462-5348, 612-624-2924, kdochert@umn.edu).

[OCLC's *Bits & Pieces*, Nov. 2003; edited]

Upcoming Changes to H.W. Wilson Databases on FirstSearch

As announced earlier, the H.W. Wilson Company has withdrawn its permission to OCLC to offer all but one of its databases on a per-search basis via FirstSearch.

This change will be made on Dec. 17, 2003 and will affect all the Wilson databases currently on FirstSearch, except for Wilson Select Plus, which will remain available via per-search, with its full text.

Per-search libraries that switch to subscriptions for the above Wilson databases will receive a 20% discount from the list price through Jan. 31, 2004. Libraries that take advantage of the 20% discount will have a price increase of only 10% for their next renewal.

If you have questions, please contact Karen Docherty at MINITEX (800-462-5348, 612-624-2924, kdochert@umn.edu).

[OCLC's *Bits & Pieces*, Nov. 2003]

FirstSearch To Provide Additional JSTOR Links

OCLC continues to pursue initiatives to maximize the investments libraries make in information resources from OCLC and partner information services.

FirstSearch users will soon be able to link from citations in FirstSearch databases to full text in three additional collections provided by JSTOR—Arts & Sciences III, Mathematics & Statistics, and Music. Librarians at these institutions can implement these links by turning on access to the additional JSTOR collections in the FirstSearch administrative module. For additional information on titles in these collections, please go to their Web site:

<http://www.jstor.org/about/collection.list.html>

[OCLC's *Bits & Pieces*, Nov. 2003]

Creating ILL Requests from FirstSearch

Please see the article, “Creating ILL Requests from FirstSearch” in the RESOURCE SHARING section of this mailing.

QuestionPoint Builds a Community

With the Nov. 2 install, QuestionPoint members can see who their peers are.

Various Participant Lists display the names of libraries and other institutions that subscribe to QuestionPoint as standard chat users, enhanced chat users, or global-only users. Other lists provide the names of institutions in the various cooperative coverage groups. These lists only include members that have given permission to have this information shared with others. Perhaps most important, the Global Reference Network list displays the names of all libraries that participate in the network.

[OCLC’s *Bits & Pieces*, Nov. 2003]

A New Look for questionpoint.org

Visit the new questionpoint.org site at:

<http://www.questionpoint.org/>

The redesigned site includes improved site navigation, a Google search engine to search the entire site, and content specifically reorganized around known reasons for visiting the site. The new site will also highlight various libraries and what they are doing with virtual reference. OCLC will provide and monitor discussion boards—forums for members to share resources such as implementation and marketing plans and experiences such as customizing QuestionPoint for more localized and effective use.

[OCLC’s *Bits & Pieces*, Nov. 2003]

What's New in QuestionPoint?

Subscribers to QuestionPoint now have access to a News page, enhanced reports, and the ability to profile collection strengths:

NEWS page. A *NEWS* page for QuestionPoint subscribers only. Important information available only to the QuestionPoint community of users will appear in the Home module, after logging into QuestionPoint. We'll post announcements regarding system performance and availability, upcoming enhancements or changes to QuestionPoint, and status updates on any known open issues. We'll also welcome new members in the Global Reference Network here and recognize outstanding member service to the QuestionPoint community.

Reports. All librarians logged into QuestionPoint can now see reports on the most important service activity. They will be available from the *Home* module.

Profiled Specialties. Administrators now have the ability to further describe their library's collection or the expertise of librarians on the staff, by adding keyword descriptions in the *Collections Strengths* portion of the profile.

[OCLC's *Bits & Pieces*, Nov. 2003]

QuestionPoint Mentoring Program Coming Soon

What better way to advise and guide a new QuestionPoint subscriber toward an effective implementation than to share lessons already learned and insights already gained?

The QuestionPoint team is currently planning a program to match new subscribers with mentors of whom they can ask questions and voice new ideas. We hope this program will benefit the mentor as much as the "mentoree."

[OCLC's *Bits & Pieces*, Nov. 2003]