

# SENATE MEETING

THURSDAY, DECEMBER 7, 1961

3:30 P.M.

## MURPHY HALL AUDITORIUM

The membership of the Senate totals 172 including 132 elected members and 40 ex officio members (32 Administrative Committee and 8 Faculty Consultative Committee). For a quorum, a majority of the membership (87) must be present. Constitution changes require advance publication and 115 affirmative votes. By-Law changes require 87 affirmative votes. Other actions require only a simple majority of members present and voting.

*Faculty members entitled to vote for Senate members may be present at Senate meetings but shall not be entitled to vote or make motions. Such faculty may, at their request and with the approval of the Senate, be given the privilege to speak on matters under consideration in which they have an interest.*

Members of standing committees who are not members of the Senate, including student members, may be present at a meeting of the Senate during such time as a report of their committee is under discussion and may participate in such discussion, but shall not have the privilege of making motions or of voting.

A special section will be provided for the seating of such faculty and such members of standing committees.

### ATTENDANCE RECORD

A roll of elected and ex officio members will be circulated during the meeting. Members will please check their names to indicate their presence. If the list misses you please stop afterward to check your name. The roll, after adjournment, will be on the rostrum.

An attendance record for nonmembers will also be circulated and will be on the rostrum after the meeting.

*As voted by the Senate, a summary of the attendance of members elected for the current academic year will be included in the June minutes.*

Year 1961-62

No. 2

## UNIVERSITY OF MINNESOTA THE SENATE DOCKET

December 7, 1961

Your Committee on Business and Rules respectfully presents the following matters for consideration:

### I. MINUTES OF NOVEMBER 2, 1961

Reported for Action

### II. REPORT OF THE ADMINISTRATIVE COMMITTEE

1. Reported for Action

1. *Report from University Schedule Committee.* The University Schedule Committee had, since recommending a calendar for the 1962-63 year, given attention to the provision of study breaks before final examinations and to the scheduling of classes on certain minor holidays (see the minutes of the Administrative Committee meetings of September 27, 1961, and November 9, 1960). On October 18, 1961, Recorder True E. Pettengill, chairman of the Schedule Committee, provided the Administrative Committee with a memorandum which favored study breaks or short review periods and suggested a means of providing for them. The significant changes recommended would involve the shifting of the examination schedule for all quarters so that examinations would end 1 day later than usual and also the rescheduling of Commencement in fall and winter quarters 1 day later. The deadline for submitting grades to the recorder from the last examination scheduled would be 72 hours instead of the present 90 hours which might continue to apply to examinations given prior to the last day.

There seemed to be a consensus in the Administrative Committee that there would be a possibility of carrying out the recommendations if they were to be adopted. It was noted that faculty and administrative support of the more difficult grade reporting schedule would need to be forthcoming, with facilitation of the reporting provided by departmental offices. The proposed change in the time of Commencement is a matter for discussion in the Senate Committee on University Functions.

The Schedule Committee had further recommended that classes be held as usual, both day and evening, on 4 minor holidays, with some official recognition of the day to be provided and with staffing at a minimum, similar to that of Saturday mornings. The question which remained to be dealt with was how this could be done without incurring serious additional costs. Library service would pose unique problems of staffing, staff adjustment, and budget, it was said. A partial solution suggested for the cost problems in civil service staffing might involve substitution of study-break time or the granting of time off in a scheduled class recess. Director Frank F. Pieper had been asked to gather cost data.

The Schedule Committee also recommended that, beginning in January 1963, winter quarter classes normally be convened on January 3 instead of on January 2, whenever this is now done. The winter and spring term orientation period would be lengthened to 3 days in the new calendar and likewise be extended for winter quarter of the current academic year. Action on the calendar was scheduled for the November meeting.

At the meeting of November 8, 1961, Recorder Pettengill presented a written list of replies and recommendations concerning the 1962-63 University calendar. The President added orally a memorandum from the Student Intermediary Board of the College of Science, Literature, and the Arts which memorandum favored a review period each term and urged approval of the study break. Attention was then turned to the question of holding classes on 4 minor holidays. Speaking to the fiscal implications of conducting instruction on these holidays, Vice President Lunden asked Mr. Frank F. Pieper to present the results of a survey of the expected costs of operating the University on those days. Even with only partial staffing and through mitigation of the costs by giving equivalent time off to certain employees, it was estimated that the minimum operating costs for all 4 holidays would be sizable, not including utility costs. More extensive operation, as of central or service offices, or the occurrence of unanticipated difficulties would, of course, carry the costs to even higher levels.

The President read a letter from the Minnesota Student Association which emphasized the educational uses now being made of out-of-class time on the holidays considered. This student emphasis on use of the holidays to augment the educational processes impressed the Committee, although there was reference to the feasibility of trading early-in-the-term holiday time for later, possibly more useful, study-break days. Library operation was viewed as an important aspect of effective use of holiday time for study by many students in certain disciplines. Taking for granted that necessary better library service would be made available on certain of the holidays, and persuaded that the students had given careful consideration to these days as occasions for study, research, and the preparation of reports, the Committee voted to continue as holidays the 4 days under discussion.

Suggestions on calendar details, for the year 1962-63, from the Duluth Campus, the Morris Campus, and the Senate Committee on Intercollegiate Athletics were approved as reported by Mr. Pettengill.

On the study-break proposal, 2 chief issues arose: to what extent the 72-hour grade reporting deadline could be met for examinations given on the last day of the final examination period, and when Commencement of the fall and winter quarters might be scheduled if not on Friday. Various proposals were made, but it was finally moved, seconded, and voted to approve the proposal of the 1-day study break between the close of both fall and winter quarter classes and the opening of the examination period for that quarter and to approve holding Commencement of fall and winter quarters on Saturday evening. This action was subject to an expression of opinion on the Commencement time from the Committee on University Functions. It was moved, seconded, and voted to accept the recommendations of the Schedule Committee on the orientation-registration dates for December, 1962, and March, 1963, and also the proposal that winter quarter classes begin on January 3, 1963, instead of on January 2. Thus completed and agreed to, the 1962-63 calendar was approved for transmittal to the University Senate for action.

The proposed calendar follows:

UNIVERSITY CALENDAR  
Academic Year, 1962-63

## Fall Quarter

|                      |                  |   |
|----------------------|------------------|---|
| July 30-September 21 |                  | Fall registration. Orientation program for new students. Dates for the various colleges will be announced in mailed instructions. Students are urged to register early. It is expected that all students who can do so will register in August.   |
| September 3          | Monday           | Labor Day, holiday.   |
| September 13         | Thursday         | Fall quarter fees due for students registered through September 7.  |
| September 14         | Friday           | Last day for new undergraduate applicants (freshman and advanced standing) to complete admission for fall quarter. New Students' Camps, September 14-16; New Students' Parents' Day, September 16; Welcome Week, Minneapolis, September 16-22; Orientation and Registration Week, Duluth and Morris, September 17-21. |
| September 21         | Friday           | Last day for registration and payment of fees for the undergraduate colleges.   |
| September 24         | Monday           | Fall quarter classes begin, 8:30 a.m., Minneapolis, Duluth, and Morris; 8 a.m., St. Paul.   |
| September 27         | Thursday         | Opening convocation, 11:30 a.m., IV hour classes excused (except Duluth and Morris).  |
| September 28         | Friday           | Last day for registration and payment of fees for the Graduate School and for teachers in service.  |
| October 12           | Friday           | Columbus Day, holiday.  |
| October              | Saturday         | Homecoming Day (Morris).  |
| October 20           | Saturday         | Homecoming Day (Minneapolis).   |
| October 27           | Saturday         | Homecoming Day (Duluth).  |
| November 1           | Thursday         | Senate meeting, 3:30 p.m.   |
| November 22          | Thursday         | Thanksgiving Day, holiday.  |
| November 23-24       | Friday, Saturday | Classes excused (except Medical School and College of Veterinary Medicine).   |
| December 6           | Thursday         | Senate meeting, 3:30 p.m.; last class day.  |
| December 7           | Friday           | Study day.  |
| December 8-14        |                  | Final examination period.   |
| December 15          | Saturday         | Fall quarter closes. Commencement, 8 p.m.   |
|                      |                  | Winter Quarter  |
| December 25          | Tuesday          | Christmas Day, holiday.   |
| December 26          | Wednesday        | Winter quarter fees due for students in residence fall quarter.   |
| December 26-28       |                  | Orientation program; registration for new students in all undergraduate colleges.   |
| December 31          | Monday           | Registration resumes. Winter quarter fees due for new students in all undergraduate colleges.   |
| January 1            | Tuesday          | New Year's Day, holiday.  |
| January 3            | Thursday         | Winter quarter classes begin.   |
| January 4            | Friday           | Last day for registration and payment of fees for the Graduate School and teachers in service.  |
| January 31           | Thursday         | Senate meeting, 3:30 p.m.   |
| February 10-16       |                  | University of Minnesota Week.   |
| February 12          | Tuesday          | Lincoln's Birthday, holiday.  |
| February 14          | Thursday         | Charter Day Convocation, 11:30 a.m., IV hour classes excused.   |
| February 22          | Friday           | Washington's Birthday, holiday.   |
| March 7              | Thursday         | Senate meeting, 3:30 p.m.   |
| March 8              | Friday           | Study day.  |
| March 9-15           |                  | Final examination period.   |
| March 14             | Thursday         | Spring quarter fees due for students in residence winter quarter in undergraduate colleges.   |
| March 16             | Saturday         | Winter quarter closes. Commencement, 8:30 p.m.  |
|                      |                  | Spring Quarter  |
| March 20-22          |                  | Orientation program; registration and payment of fees for new students in all undergraduate colleges.   |
| March 25             | Monday           | Spring quarter classes begin.   |
| March 29             | Friday           | Last day for registration and payment of fees for the Graduate School and for teachers in service.  |
| April 12             | Friday           | Good Friday, holiday.   |
| April 25             | Thursday         | Senate meeting, 3:30 p.m.   |
| May 23               | Thursday         | Cap and Gown Day Convocation (Minneapolis), 11:30 a.m., IV hour classes excused.  |
| May 29               | Wednesday        | Cap and Gown Day Convocation (Duluth), 2:30 p.m., VII hour classes excused.   |
| May 30               | Thursday         | Memorial Day, holiday.  |
| May 31               | Friday           | Senate meeting, 3:30 p.m.; last class day.  |
| June 1               | Saturday         | Study day.  |
| June 2               | Sunday           | Baccalaureate Service, 3 p.m. (Minneapolis), 8 p.m. (Duluth).   |
| June 3-8             |                  | Final examination period.   |
| June 7               | Friday           | Commencement (Duluth), 8 p.m.   |
| June 8               | Saturday         | Spring quarter closes. Commencement (Minneapolis), 8 p.m.   |

## General Extension Division, 1962-63

## Fall Semester

|              |           |   |
|--------------|-----------|---|
| September 10 | Monday    | Registration for fall semester begins.    |
| September 19 | Wednesday | Last day for registration, fall semester. |
| September 24 | Monday    | Fall semester classes begin.              |
| October 12   | Friday    | Columbus Day, holiday.                    |
| November 22  | Thursday  | Thanksgiving Day, holiday.                |
| December 15  | Saturday  | Christmas recess begins.                  |
| December 25  | Tuesday   | Christmas Day, holiday.                   |
| January 1    | Tuesday   | New Year's Day, holiday.                  |
| January 3    | Thursday  | Classes resume.                           |
| January 28   | Monday    | Spring semester registration begins.      |
| February 2   | Saturday  | Fall semester closes.                     |

## Spring Semester

|             |           |                                      |
|-------------|-----------|--------------------------------------|
| February 6  | Wednesday | Spring semester registration closes. |
| February 11 | Monday    | Spring semester classes begin.       |
| February 12 | Tuesday   | Lincoln's Birthday, holiday.         |
| February 22 | Friday    | Washington's Birthday, holiday.      |
| April 12    | Friday    | Good Friday, holiday.                |
| May 30      | Thursday  | Memorial Day, holiday.               |
| June 8      | Saturday  | Spring semester classes close.       |

A few Extension classes are offered on the quarter basis on the same schedule as day school with registration beginning 2 weeks preceding the opening of classes for the fall quarter and 1 week preceding the opening of classes for the winter and spring quarters.

Correspondence study courses may be started at any time.

## Summer Session, 1963

## First Term

|         |          |   |
|---------|----------|---|
| June 10 | Monday   | Orientation and registration for first term.  |
| June 11 | Tuesday  | First term classes begin 8 a.m. (Minneapolis and Duluth), 7:30 a.m. (St. Paul); fees due. |
| July 4  | Thursday | Independence Day, holiday.  |
| July 11 | Thursday | Commencement, 8 p.m.  |
| July 13 | Saturday | First term closes.  |

## Second Term

|           |          |   |
|-----------|----------|---|
| July 15   | Monday   | Registration and payment of fees for second term. |
| July 16   | Tuesday  | Second term classes begin.                        |
| August 15 | Thursday | Commencement, 8 p.m.                              |
| August 17 | Saturday | Second term closes.                               |

## 2. Reported for Information

1. *Recommendations of Committee on University Honors.* The Committee on University Honors presented data on 4 nominees for the Outstanding Achievement Award and 5 for the Alumni Service Award. It was voted unanimously to approve recommendation of these awards to the Regents for action.

2. *Physical Examinations for Staff Members.* Dean Howard asked what action had been taken or might be called for relative to the proposed periodic examinations for major administrative officers. The secretary was asked to summarize the earlier discussion of physical examinations for faculty members and to make this information available to the committee in the form of a memorandum. The President commented on the memorandum in the November 8, 1961, meeting and said that the question of examinations is receiving further administrative consideration. A member of the committee referred to the paragraph on physical examinations in the new (September 15, 1961) sheet of *General Information Concerning Faculty Appointments* and noted that the form says that the staff member is "required to pass satisfactorily." This phrasing might not be appropriate, it was suggested, since there may be a question concerning what is meant by *passing*. Vice President Willey was asked to give further attention to the question raised.

3. *Report on Room Scheduling for Fall Quarter, 1961.* Mr. Vernon L. Ausen of the Office of Admissions and Records, Room Scheduling, had been asked to discuss the problems of scheduling and building space assignment that occurred in the latter part of the summer of 1961. He indicated that until mid-July it seemed that the demands were as anticipated and that

all could be met without serious difficulty. Later, however, as it suddenly became apparent that the enrollment would be much higher than expected, and as certain construction and repair work on buildings could not be completed on schedule, an emergency developed. This necessitated addition of classes at the less crowded hours or changes from the usual meeting places of classes. Because serious shortages developed in staff offices and research areas, some classrooms were necessarily converted for office and research purposes and the functions of a few rooms were changed drastically.

Mr. Ausen pointed out that the student attendance finally realized at Minneapolis in the fall of 1961, compared to that of 1947, included nearly twice the number of graduate students and some 900 fewer undergraduates, thus establishing a shift in the composition of the student body with a resultant greatly increased demand for building space. The provision of new building areas at the University has lagged far behind the growth of Graduate School enrollment and research activities and is much short of the long-range program set in the middle 1950's. Mr. Ausen commented on the need for restudy of the 1955 building needs report. He hoped for suggestions on better methods for forecasting the space requirements of research—research directly related to instruction and that related to special projects or contracts. He emphasized the need for more precise, far-reaching factual data on the programs of specific departments and indicated his desire to know the concerns and plans of individual departments and colleges so that those can be taken fully into account in all-University co-ordination and planning.

In discussion which followed, several members of the committee praised Mr. Ausen and the work of his office. There was comment on the great need of meeting places for graduate students, as in common rooms. Attention was given to how presently available large rooms might be used to provide for more students, as through television. Discussion of building needs closed with further reference to the serious handicaps being encountered by project-related research and to the rapid increase in instruction at the most advanced level, particularly of postdoctoral students who now come to the campus in large numbers.

4. *Data for a Report on Building Areas.* The Room Scheduling Office has been asked for information on the total assignment and use of building areas at the University, the last such report having been prepared in the year 1959. That office was preparing a questionnaire to determine how all rooms are assigned and how they are used, and to obtain information on the office locations of staff members and the primary laboratory area of each where those are definable. The President asked Mr. Vernon L. Ausen, room assignment and scheduling supervisor, to make further detailed comments in advance of circulation of the questionnaire. Mr. Ausen pointed out that more than 90 per cent of the area of University buildings is assigned to uses other than those of general purpose classroom utilization; consequently, it is important that the University periodically bring up to date its information on building assignments and try to evaluate space use in all areas of activity. He anticipated that there might be some problems of reporting, and wished to discuss the features of the questionnaire with the deans and the department heads in order to make the outcomes most useful.

5. *Revision in Staff Travel Policy.* On travel by University staff covered by certain contracts, as with the Department of Defense, it is urged or required that tourist and economy class air travel be used in lieu of first-class airplane accommodations, whenever those are available. In the interest of University economy, and for the purpose of being consistent, it was proposed that the University adopt such a policy for all air travel purposes. Some departments are already following this practice, in the interest of saving travel funds. The obvious difficulty in administering a policy of the kind suggested is that of determining the "availability" of a particular class of travel without restricting the staff member to undesirable time schedules. The President left to Vice President Lunden responsibility for further discussion and action on this as well as on some exploration of a suggestion that a central travel agency be established at the University.

6. *The University Address Book.* The President had with him, from Director Nunn, examples of college and university address books prepared in the nature of a telephone directory. He said that the University address book for the current year would take some such form for the purpose of making necessary savings. Delays in publication have been encountered, and possibly different plans may have to be followed next year, but he asked that there be patience in awaiting the outcomes, in view of the fiscal considerations.

7. *Jurisdiction and Authority Over Student Discipline.* Dean Williamson said some confusion or possible contradiction existed in action on student discipline, and he introduced Mr. L. F. Snoxell, who presented a written summary of University authority and jurisdiction in the field of discipline. This document, made a part of the minutes, was examined in detail with special attention being given to the steps taken since about 1920 in centralizing disciplinary authority in the Office of the Dean of Students and to the policy statement incorporated in the minutes of the Administrative Committee of January 25, 1939. Discussion followed, in the course of which reference was made to the jurisdiction where students cross over college lines or where it is not entirely clear what constitutes an instance of academic dishonesty.

That problems of definition and interpretation arise was illustrated by reference to cases which have occurred in the General College. Not only is there a problem, according to Dean Morse, as to the initiation of action and the nature and extent of the penalty, but there may be cases in which agencies of different jurisdiction can arrive at different or conflicting decisions, some of these decisions at variance with the expressed interests of the college. It being apparent that unhurried discussion of this complex matter would be profitable, the chairman ruled that this topic should be placed on the agenda for further consideration.

8. *Other Business.* The President called for new or additional business which should come before the committee in the near future. There was brief discussion about the progress in improving the bulletins and similar publications of the colleges while at the same time effecting economies in the University's printing costs. It was remarked that booklets and brochures published outside of the bulletin series should, where applicable, make clear that the funds for publication were not from University sources. The President underscored this comment and added that there seemed to be need for harmonious publications from the University.

It was asked if the Administrative Committee could begin study of the 1962-63 budget at an early date, preferably before January 1, 1962. Vice President Lunden indicated that this material should soon be ready, and there appeared to be agreement on the desirability of starting discussions as early as possible.

The President commented on the college attendance outlook for Minnesota in the years immediately ahead and noted especially the tendency of enrollments to increase from a more or less static potential of population even before the anticipated great increases of the year 1964 and thereafter. He asked what patterns of leadership the University should assume, with special reference to the development of junior colleges in the Twin Cities or other plans for dispersion of the Lower Division college load.

R. E. SUMMERS, Secretary

### III. REPORT OF THE COMMITTEE ON BUSINESS AND RULES

#### 1. Reported for Action

1. *Issue of Information to News Media.* The Senate on November 2, 1961, referred this matter and the proposed fourth section to the committee for reconsideration and drafting as a constitutional amendment.

The committee reviewed the proposed fourth section and reaffirmed its previous judgment that it would be unwise to permit news media to attend Senate meetings.

Attention was then given to the manner in which the original committee recommendation could be implemented. It was voted to propose the following amendment to the Constitution:

The Senate Constitution, Article III, Section 6, first sentence, reads as follows:

- Article III. University Senate
6. The agenda of each Senate meeting shall be distributed in advance to all Senate members and to all faculty members entitled to vote for Senate members.

PROPOSED, That this section, first sentence, be amended to read:

- Article III. University Senate
6. The agenda of each Senate meeting shall be distributed in advance to all Senate members, to all faculty members entitled to vote for Senate members, and to such others as the Senate may direct.

It was voted to resubmit the following to the Senate for consideration:

#### RECOMMENDATION

1. That the Senate *Docket* carry the notation—

CONFIDENTIAL—NOT FOR RELEASE  
PRIOR TO THE MEETING

2. That the docket be sent through the University News Service to the news media in advance of each meeting.
3. That after the close of each meeting there be a news conference available, arranged by the University News Service, with the vice chairman of the Senate, and such others as he may designate, present.

2. *Digest of Senate Discussions.* The committee reviewed the Faculty Consultative Committee proposal and voted to recommend the following for consideration by the Senate:

#### RECOMMENDATION

To give the faculty a sense of the discussions in addition to informing them of actions taken, it is proposed that a detailed reporting of the discussion occurring during Senate deliberations be made and then digested by the vice chairman and reported to the faculty as an appendix to the *Minutes* of the Senate. In cases in which a speaker or the Senate desires comments to be "off the record" such comments shall not be recorded.

#### 2. Reported for Information

*Poll of the Faculty on the Constitution Proposal.* Tables showing the vote by rank and unit and a summary of comments were reviewed. The committee indicated that Tables 1 and 2 should be included in the *Docket* and the summary of comments mimeographed for distribution with the *Docket* as supplementary information. The tables follow:

Proposal for change in the composition of the Senate from elected representatives to membership that would include all professors and associate professors with elected representatives only from the assistant professor and instructor group.

Table 1. Vote by Rank

| Vote                       | Professor<br>Assoc. Professor |     | Asst. Professor<br>Instructor |     | Rank<br>Not Given | Total |     |
|----------------------------|-------------------------------|-----|-------------------------------|-----|-------------------|-------|-----|
|                            | No.                           | %   | No.                           | %   | No.               | No.   | %   |
| Favor Proposal             | 292                           | 48  | 82                            | 24  | 1                 | 375   | 40  |
| Prefer Present Arrangement | 223                           | 37  | 176                           | 53  | 4                 | 403   | 43  |
| Either Plan Acceptable     | 86                            | 14  | 75                            | 22  | 4                 | 165   | 17  |
| Other                      | 3                             | *   | 2                             | *   | 0                 | 5     | *   |
| Total Voting               | 603                           | 100 | 335                           | 100 | 9                 | 948   | 100 |
| Number Eligible to Vote    | 948                           |     | 749                           |     |                   | 1697  |     |
| Per Cent Voting            | 64                            |     | 45                            |     |                   | 56    |     |

\* Less than 1 per cent.

Table 2. Vote by Unit

| Unit                     | Favor<br>Proposal |    | Prefer<br>Present<br>Arrangement |     | Either<br>Plan<br>Acceptable |    | Other |   | Total |
|--------------------------|-------------------|----|----------------------------------|-----|------------------------------|----|-------|---|-------|
|                          | No.               | %  | No.                              | %   | No.                          | %  | No.   | % |       |
| Agriculture              | 70                | 45 | 61                               | 39  | 24                           | 15 | 1     | * | 156   |
| Business                 | 18                | 53 | 11                               | 32  | 4                            | 12 | 1     | * | 34    |
| Veterinary Medicine      | 5                 | 26 | 9                                | 48  | 5                            | 26 |       |   | 19    |
| Dentistry                | 2                 | 25 | 2                                | 25  | 4                            | 50 |       |   | 8     |
| Education                | 28                | 29 | 53                               | 55  | 16                           | 16 |       |   | 97    |
| Extension                | 7                 | 41 | 10                               | 59  |                              |    |       |   | 17    |
| General College          |                   |    | 30                               | 100 |                              |    |       |   | 30    |
| IT                       | 53                | 48 | 38                               | 35  | 19                           | 17 |       |   | 110   |
| Law                      | 3                 | 37 | 5                                | 63  |                              |    |       |   | 8     |
| Medical Sciences         | 37                | 32 | 56                               | 49  | 22                           | 19 |       |   | 115   |
| Pharmacy                 | 2                 | 25 | 5                                | 63  | 1                            | 12 |       |   | 8     |
| Physical Education (men) |                   |    | (figures included in Education)  |     |                              |    |       |   |       |
| SLA                      | 106               | 60 | 47                               | 27  | 21                           | 12 | 3     | 1 | 177   |
| Duluth                   | 13                | 18 | 47                               | 65  | 12                           | 17 |       |   | 72    |
| Mayo                     | 10                | 21 | 11                               | 23  | 26                           | 56 |       |   | 47    |
| Morris                   | 1                 | 10 | 5                                | 50  | 4                            | 40 |       |   | 10    |
| Unit not given           | 20                | 50 | 13                               | 33  | 7                            | 17 |       |   | 40    |
| Total                    | 375               | 40 | 403                              | 43  | 165                          | 17 | 5     | * | 948   |

\* Less than 1 per cent.

**IV. PROPOSALS FOR AMENDMENT OF THE SENATE CONSTITUTION AND BY-LAWS**

Professor J. Edward Gerald, member of the Senate, submits the following proposals:

**1. Reported for Action**

*Proposal 1*

Amend Article III, Section 7, of the Constitution of the University Senate so that, as amended, it shall read as follows:

**7. Senate Meetings—Call—Quorum**

The Senate shall hold regular meetings, at least twice in each quarter of the academic year, at a time and place determined by the President. Special meetings of the Senate may be held upon the call of the President or upon the written request of ten members of the Senate or of twenty voting members of the faculties. At any regular or special meeting of the Senate, a majority of the membership of the Senate shall constitute a quorum. Rules of attendance of nonmembers of the Senate are those fixed in the By-Laws.

*Proposal 2*

Amend the By-Laws of the University Senate, Article I, by adding a new section, Section 9, to read as follows:

9. Faculty members entitled to vote for Senate members may be present at Senate meetings but shall not be entitled to vote or to make motions. Such faculty may, at their request and with the approval of the Senate, be given the privilege to speak on matters under consideration in which they have an interest.

**2. Reported for Information**

*Proposal 3*

In addition to the above two items, which I wish to have placed on the docket for action, I have submitted to the chairman of the Senate Committee on Business and Rules, with a request that a hearing be held in advance of appearance on the *Docket*, the following proposed amendment to the By-Laws:

Amend the By-Laws of the University Senate, Article I, by adding a new section to be appropriately numbered and to read as follows:

Not more than five representatives of the Minnesota print and electronic media, accredited for the purpose by the President, shall be admitted to sessions of the Senate except when the Senate, by a majority vote, decides to exclude nonmembers for part or all of a meeting. Cameras and recording equipment may be used only at such time and in such manner as the Senate, through the President, shall direct.

NOTE: Professor Gerald's Proposal 3 has been received by the Committee on Business and Rules and the committee will hold a faculty hearing on the proposal at a time and place to be announced in the Official Daily Bulletin of the Minnesota Daily. (Elio D. Monachesi, Chairman)

(There will be a pause in the proceedings to permit the seating of the non-Senate members of the Committee on Intercollegiate Athletics and the Committee on University Printing and Publications for the discussion of these reports.)

**V. REPORT OF THE COMMITTEE ON INTERCOLLEGIATE ATHLETICS**

**Reported for Information**

*Approved Schedule*

*Wrestling, "B Squad" 1962*

|                        |                                       |
|------------------------|---------------------------------------|
| January 6              | St. Cloud State College               |
| January 19 (tentative) | Augsburg College                      |
| January 20 (tentative) | Augsburg College, at Augsburg         |
| January 22             | State College of Iowa, "B Squad"      |
| January 30             | Macalester College                    |
| February 3             | Wisconsin State College (River Falls) |
| February 9             | University of North Dakota            |
| February 13            | Macalester College at Macalester      |
| February 16            | St. Cloud State College at St. Cloud  |

The schedule of the A squad was reported November 2, 1961.

Places on the A Squad or B Squad are subject to change depending on the outcome of weekly elimination and challenge matches. No student will be permitted to compete within any week with both the A and the B squads.

M. O. SCHULTZE, chairman

**VI. REPORT OF THE COMMITTEE ON UNIVERSITY PRINTING AND PUBLICATIONS**

**Reported for Information**

During the past year the Senate Committee on University Printing and Publications has taken several steps which are being reported here for information.

The By-Laws of the University Senate define the committee's duties as follows:

... to set standards for all catalogs, bulletins, and other official publications, also the stationery of the University and of the various . . . units; to advise with regard to the admissibility of new publications or printing to the lists of official publications or printing . . . ; and in general to supervise University printing with a view to encouraging and promoting economical and efficient practices.

The following action, of general interest to the faculty, has been taken during the past year:

1. Accepted a new design for University stationery. The new letterhead now being used was designed by Miss Jane McCarthy, University Press, at the request of and with the approval of the committee. As new letterheads are being processed, they are being carefully checked to see that units are being properly designated according to their official University titles.

2. Asked the archives staff of the University Library to be responsible for handling requests for University publications and papers that departments cannot easily trace. Frequently University offices receive requests for such publications and are at a loss as to what to do. To make it possible for the library to do this job, every department has been asked to provide archives a single copy of all its publications, letterpress or near-print, as soon as published.

3. Continued its study of college bulletins to work out suggestions on how to make these bulletins more effective and at the same time hold costs down.

In addition, the committee has acted on many special requests during the year.

HAROLD B. SWANSON, chairman

(There will be a pause in the proceedings to permit the withdrawal of non-Senate committee members.)

**VII. NEW BUSINESS**

**VIII. NECROLOGY**

**JOHN OSCAR CHRISTIANSON**

(1898-1961)

John O. Christianson, director of Agricultural Short Courses, foreign contact officer, and former superintendent of the School of Agriculture, died in St. Paul on August 6, 1961. He was born and reared on a farm near Miranda, South Dakota. He served as an instructor in the Grantsburg, Wisconsin, High School from 1919 until he joined the University of Minnesota School of Agriculture staff in 1920 to take charge of a rehabilitation program in agriculture for disabled World War I veterans. In 1924 he joined the School of Agriculture Department of Social Science and was appointed superintendent in 1931, serving in that capacity until 1960. He was also

named director of Agricultural Short Courses in 1940 and foreign contact officer in 1954.

Professor Christianson received his B.A. degree from the University of Minnesota. He was awarded the D.Sc. degree by the University of North Dakota in 1943 and the L.H.D. by Gustavus Adolphus College in 1950.

Professor Christianson was in demand throughout the United States as a public speaker. He possessed an eloquence, an aptness of phrase, and wit that delighted all audiences whether they were rural, business, youth, or church groups. He knew hundreds of farm families. Seldom did he forget a name or a face.

He was completely devoted to the School of Agriculture. He knew all the students and could tell where they were from, their family background and how the bankers or some other group were giving them a scholarship. He instilled in the students a responsibility of leadership and made course work arrangements for effective training in leadership. As a result many of the former students of the School of Agriculture are in major positions of leadership throughout Minnesota. Each year former students returned to the campus in large numbers to attend the annual School of Agriculture reunions, or some short course, and to visit Professor Christianson. They took great delight in walking into his office to see if Professor Christianson could recall their name. Seldom did he fail to greet them by name but in addition he would recall where they lived and would inquire about individual members of their family.

As director of Agricultural Short Courses, Professor Christianson came into contact with thousands of people because short courses were organized for all phases of agriculture and related fields. He was a capable organizer and motivator.

Many honors came to Professor Christianson. He was a member of innumerable advisory committees and boards of directors—American Country Life Association, Christian Rural Overseas Program, American Swedish Institute, Land Grant College Committee on Short Courses, National Conference on Christians and Jews, and the State Y.M.C.A. Board, to mention just a few. He was honored by the Minnesota Junior Chamber of Commerce in 1949 as one of the state's "100 Living Great."

Professor Christianson was one of the representatives from the United States chosen to travel and study in 1948 as the guest of the Swedish government. While in Sweden he conceived the idea of having Swedish students come to Minnesota to study agriculture. The idea was put into practice in 1949, and has been expanded to include students from Denmark, Norway, Germany, the Netherlands, and Switzerland. King Gustav of Sweden conferred the knighthood of the Royal Vasa-Order on him for organizing the student exchange program.

Professor Christianson's interest in foreign students and other foreign personnel was further expanded when he was appointed foreign contact officer for the Institute of Agriculture. His effective leadership in this area resulted in national and world-wide acclaim for the University of Minnesota.

Professor Christianson is survived by his wife, Iris; a son John N. Christianson of Phoenix, Arizona; and two grandchildren.

#### THOR WILHEIM GULLICKSON

1887-1961

On Saturday, September 30, 1961, T. W. Gullickson passed away. As was his wont over the many years, he was enjoying a sports event when death quickly and quietly overtook him.

Professor Gullickson was born in Cushing, Polk County, Wisconsin, August 26, 1887. He grew up in this farming community and attended public, rural schools from 1894 to 1901. Later, he enrolled at the Academy, St. Olaf College, Northfield, Minnesota (1905-1908). He then took a position as principal of the grade school in his home county, Polk, between 1909 and 1912. Following this, he returned to school at the State Normal School, River Falls, Wisconsin, for 2 years. He then became agriculture instructor in a high school at Richland Center, Wisconsin, between the years of 1913-16. It was in 1916 that he first came to the University of Minnesota. He obtained his B.S. degree in agriculture in 1918. For 2 years he worked as assistant dairy husbandman, Dairy Division, Bureau of Animal Industry, U.S.D.A., and then returned to the University as a research and teaching assistant. From 1920 until his retirement from the Dairy Husbandry Department in 1956, he was at the University of Minnesota. He earned the M.S. in 1922 and his Ph.D. degree in 1934, and moved through the ranks of instructor, assistant professor, associate professor, and professor of dairy husbandry.

Professor Gullickson was well known for his work in dairy cattle nutrition. He was involved in mineral and vitamin metabolism of growing and adult cattle. His pioneering work formed the basis for calcium and phosphorus requirements as are outlined in modern day feeding standards. Further major contributions were made in the requirements of energy for growth of young cattle. He was one of the first to work on fat digestion and metabolism in young calves. He was also concerned about how to store, evaluate, and make best use of farm grown roughages for milk production. For his many contributions through sound and thorough work the American Dairy Science Association honored him with the American Feed Manufacturers Award in 1951. Honorary life membership was awarded him in 1959 in the American Dairy Science Association.

Following his retirement from the University, he was called to India through the International Cooperative Administration as adviser to the Indian government on problems of dairy cattle nutrition. He remained in India for 2 years.

Professor Gullickson was a member of the American Dairy Science Association, American Society of Animal Production, American Association for Advancement of Science, Sigma Xi, Gamma Sigma Delta, Gamma Alpha, Alpha Zeta, Minnesota Academy of Science, as well as a life member of the General Alumni Association of the University of Minnesota.

He married Gladys Martha Brown on August 12, 1914, in Bay City, Wisconsin. They met while both attended State Normal School, River Falls, Wisconsin, of which both are graduates. To complete the family there were two adopted children, twins, Thomas William and G. Elizabeth (Betty).

The Gullicksons loved to travel. The annual American Dairy Science Association meeting was attended each year and this afforded them the opportunity to visit every state in the United States.

Professor Gullickson is survived by Mrs. Gullickson; the 2 children, Mrs. Darrel Vaughn of Minneapolis, and Thomas William Gullickson of Milwaukee, Wisconsin; and 2 brothers, Harold Gullickson of Minneapolis, and Arthur Gullickson who still lives on the home farm in Cushing, Wisconsin.

#### RAY JAMES QUINLIVAN

1894-1961

Ray James Quinlivan, regent and chairman of the Board of Regents, died unexpectedly in St. Cloud on October 12, 1961. He had been chairman of the Board of Regents for 11 of his 26 years of continuous service on that body and had participated in the selection of 4 of the University's presidents.

Mr. Quinlivan lived most of his life in St. Cloud where he was born November 17, 1894. After his early education there, he attended Carleton College, where he received the B.A. degree in 1916. Perhaps prophetically, he served as principal of the Morris, Minnesota, High School from 1916 to 1917 and then taught at St. Paul Central High School while attending the St. Paul College of Law. After admission to the bar in 1922, he opened a law office in St. Cloud where he was still in active practice at the time of his death.

Mr. Quinlivan had a deep sense of the responsibility of the citizen to society as demonstrated by his own unstinting public service as a city attorney, member of the legislature, and regent. As a regent, Mr. Quinlivan earned both the respect and affection of his fellow regents and of the five presidents who had the benefit of his wise counsel. How well he perceived the vision of the pioneers who established schools in the wilderness is expressed by a portion of an address which he delivered as president of the Association of Governing Boards:

"A common purpose brings us and binds us together (as trustees and regents). It is the purpose of the people whom we represent—a people possessing a firm faith in and a determination to maintain and advance higher education. In no place on earth, save in America, are no artificial barriers erected against one who would scale the heights of learning. It is this heritage of equal opportunity which distinguishes the American people from all others, and which has made our nation great. It is this heritage of which we are the trustees—trustees granted the privilege and charged with the duty to preserve this heritage and to contribute to its advancement so that we may give to the future in even greater abundance than we have received from the past."

These convictions as to the goals of higher education and his sensitivity to the importance of faculty partnership in their attainment made Regent Quinlivan anxious to enlist faculty participation in the search for University leadership. As chairman of a subcommittee of the Board of Regents and on their behalf he invited the faculty to be effective partners in the search for a successor to President James Lewis Morrill.

His understanding and warmth very quickly established a rapport between the faculty and the Board of Regents which eased a difficult and demanding task. It was a tribute to him that the regents and the faculty felt at the conclusion of the search that they had truly shared a rewarding experience.

Regent Quinlivan to the end of his career made plain his desire that excellence in education be generously available in the state of Minnesota. The academic community shares in the debt of gratitude which the people of the state of Minnesota owe to Ray James Quinlivan. He will be remembered as a great Regent of the University.