

SENATE MEETING

THURSDAY, JUNE 6, 1957

3:30 P.M.

MURPHY HALL AUDITORIUM

Faculty members entitled to vote for Senate members may be present at Senate meetings but shall not be entitled to vote or make motions. Such faculty may, at their request and with the approval of the Senate, be given the privilege to speak on matters under consideration in which they have an interest.

Members of standing committees who are not members of the Senate, including student members, may be present at a meeting of the Senate during such time as a report of their committee is under discussion and may participate in such discussion, but shall not have the privilege of making motions or of voting.

A special section will be provided for the seating of such faculty and such members of standing committees.

ATTENDANCE RECORD

A roll of elected and ex officio members will be circulated during the meeting. Members will please check their names to indicate their presence. If the list misses you please stop afterward to check your name. The roll, after adjournment, will be on the rostrum.

An attendance record for nonmembers will also be circulated and will be on the rostrum after the meeting.

UNIVERSITY OF MINNESOTA

SENATE DOCKET

June 6, 1957

Your Committee on Business and Rules respectfully presents the following matters for consideration.

I. MINUTES OF MAY 2, 1957

Reported for Action

II. SENATE COMMITTEES FOR 1957-58

1. Reported for Action

The following Senate committees have been named by the President, subject to the approval of the University Senate, effective July 1, 1957:

Audio-Visual Aids: Donald R. Torbert, *chairman*, John D. Akerman, Henry B. Clark, Jr., Allen Downs, Otis F. Hall, Ralph H. Hopp, Wilbur Jensen, Clinton T. Johnson, Huntington Miller, Carl L. Nelson, Raymond G. Price, Ralph E. Rapson, Ralph G. Ross, Robert F. Spencer, Tracy F. Tyler, Alfred L. Vaughan.

Business and Rules: Elio D. Monachesi, *chairman*, James L. Hetland, Jr., William P. Martin, Charles V. Netz, True E. Pettengill.

Education: C. Gilbert Wrenn, *chairman*, Cyrus P. Barnum, Jr., John R. Borchert, E. Adamson Hoebel, William B. Lockhart, Will M. Myers, Merrill Rassweiler, William G. Shepherd, Lloyd M. Short, John E. Stecklein, Ben B. Sutton, Gerhard E. Von Glahn (Duluth); *Students:* Wayne W. Anderson, James G. Greeno.

Institutional Relationships: Robert J. Keller, *chairman*, Elmer W. Johnson, *assistant chairman*, Asher N. Christensen, Theda Hagenah, Theodore Kellogg, Keith McFarland, William J. Micheels, Ralph G. Nichols, Mabel K. Powers, Richard O. Sialaff (Duluth), Alfred L. Vaughan, Frank Verbrugge, Stanley J. Wenberg, Herbert E. Wright, Jr.; *Students:* John T. Jacobson, Sandra E. Prieve.

Institutional Research: Dale B. Harris, *chairman*, John R. Borchert, Thomas W. Chamberlin (Duluth), John G. Darley, E. Adamson Hoebel, Cyril J. Hoyt (ex-officio), Robert J. Keller, Wilbur L. Layton, Keith N. McFarland, Paul R. O'Connor, Robert Edward Summers, Maurice B. Visscher, Malcolm M. Willey; *Students:* Barbara J. Barton, William N. Hood, Peter B. Vaill.

Intercollegiate Athletics: Harold S. Diehl, *chairman*, Stanley V. Kinyon, *faculty representative*, Ike Armstrong, Raymond W. Darland (Duluth), Willis E. Dugan, William T. Middlebrook, George J. Schroepfer, Max O. Schultze, Robert Edward Summers, John H. Williams; *Students:* Larry G. Larson (Chairman, All-U Congress Athletic Commission), James L. Osterhus (ex-officio), one to be named; 2 alumni to be named.

Judicial: George B. Vold, *chairman*, Edward S. Bade, Henry E. Hartig, Walter W. Heller, Frank H. Kaufert.

Library: Gaylord W. Anderson, *chairman*, Mitchell V. Charnley, Asher N. Christensen, A. Orville Dahl, E. Fred Koller, Dora V. Smith, Athelstan F. Spilhaus, Edward B. Stanford, Lawrence D. Steefel.

Reserve Officer Training Corps: Rodney C. Loehr, *chairman*, Steve S. Barich, Jan O. M. Broek, John J. Cound, Austin A. Dowell, William T. Harris, Jr., Benjamin E. Lippincott, R. Dale Miller (Duluth), Roger B. Page, Harold P. Strom, Stanley J. Wenberg; *Students:* Robert H. Nath, R. Stephen O'Brien, James L. Osterhus; 2 alumni to be named.

Senate Committees: Horace T. Morse, *chairman*, David K. Berninghausen, Leon M. Liddell, William R. McEwen (Duluth), Charles H. McLaughlin.

Student Affairs: William S. Howell, *chairman*, Robert H. Beck, David K. Berninghausen, Francis M. Boddy, Warren B. Cheston, Norman J. DeWitt, Austin A. Dowell, Lloyd H. Lofquist, Clarence E. Mueller, Mabel Powers, Stewart C. Thomson; *Students:* Wayne W. Anderson, Barbara J. Barton, Virginia S. Chase, Gary L. Filerman, Milton L. Iossi, Lea M. Likarish, Ruth H. Luhman, Bevan T. Marvy, James L. Osterhus, Robert P. Rolle, Steven Schodde, Sheldon W. Simon, Peter B. Vaill, one to be named; 2 alumni to be named.

Student Scholastic Standing: Roger B. Page, *chairman*, Edward S. Bade, Thomas W. Chamberlin (Duluth), Russell M. Cooper, William H. Crawford, John G. Darley, Austin A. Dowell, William H. Edson, N. L. Gault, Jr., Henry E. Hartig, Wilbur L. Layton, Reuel I. Lund, Charles V. Netz, True E. Pettengill, Alfred L. Vaughan, Theodore Kellogg (ex officio secretary); *Students:* Charles B. Andrews, Robert H. Nath.

University Functions: William L. Nunn, *chairman*, Ike Armstrong, John W. Clark, Edwin L. Haislet, James S. Lombard, Gerald R. McKay, Paul M. Oberg, Raymond G. Price, Robert P. Provost, Louise A. Stedman, Stewart C. Thomson, Edmund G. Williamson, E. W. Ziebarth; *Students:* Wayne W. Anderson, Sandra E. Prieve.

University Printing and Publications: Harold B. Swanson, *chairman*, John Ervin, Jr., Ralph H. Hopp, William T. Middlebrook, William L. Nunn, True E. Pettengill, Harold W. Wilson; *Students:* Marjory J. Baucom, Thomas M. Krolak.

2. Reported for Information

The President reports the membership of the Administrative Committee of the Senate for 1957-58 as follows:

Administrative Committee: President J. L. Morrill, Professor Ike J. Armstrong (Athletics), Dean Theodore C. Blegen (Graduate School), Dr. Ruth E. Boynton (Health Service), Dean J. William Buchta (University College), Dean Walter W. Cook (Education), Dean William H. Crawford (Dentistry), Provost Raymond W. Darland (Duluth Branch), Dean Harold S. Diehl (Medical Sciences), Assistant Dean Austin A. Dowell (Agriculture, Forestry, Home Economics), Dean George P. Hager (Pharmacy), Professor Edwin J. Haislet (Alumni Relations), Dean Richard L. Kozelka (Business Administration), Dean William B. Lockhart (Law), Mr. Laurence R. Lunden (Comptroller), Dean Harold Macy (Institute of Agriculture), Colonel Robert D. McCarten (ROTC Units), Dean Errett W. McDiarmid (Science, Literature, and the Arts), Vice President William T. Middlebrook (Business Administration), Dean Horace T. Morse (General College), Dean Julius M. Nolte (Extension), Mr. William L. Nunn (University Relations), Dean Athelstan F. Spilhaus (Institute of Technology), Professor Edward B. Stanford (Library), Dean R. E. Summers (Admissions and Records), Assistant Dean William T. S. Thorp (Veterinary Medicine), Mr. Stanley J. Wenberg (Assistant to the President), Vice President Malcolm M. Willey (Academic Administration), Dean Edmund G. Williamson (Dean of Students), and Dean E. W. Ziebarth (Summer Session).

III. REPORT OF THE ADMINISTRATIVE COMMITTEE

Reported for Information

1. *The Budget for 1957-58.* The President opened the May 3, 1957, meeting by saying that its purpose was to take an approach to the problems of the University budget for 1957-58. The same topic was scheduled for discussion in the Faculty Consultative Committee and then by the Regents.

The Committee was given a summary of new University resources, as against those of the printed budget for 1956-57. Sheets were distributed to indicate the sums of money probably available for 1957-58 as against the necessary commitments and possible allotments of a general budgetary plan.

The President elaborated on supply, expense, and equipment costs and on the means that had been used to estimate how those will change with changes in the wholesale price index and the University enrollment. The deans were cautioned to be certain to reserve all supply monies for the specific purposes for which they were intended.

Discussion was then reopened on matters which had been considered earlier in a general context, prior to final legislative action on University support. Among these were: the magnitude of across-the-board raises, salary floors for instructor and assistant professor ranks, and new rates for teaching and research assistants and similar employees. There was extensive exploration of the related questions.

In introducing consideration of the funds for new positions, the President stated that the deans will be asked to identify the uses of all new position money in their budgetary proposals. He noted that for the first time, through the results of the report on the California and Western Conference Study, the University had useful comparison data by areas of teaching. Thus, after first improving faculty salaries generally, it is possible as a second step in equalization, to allocate money for new teaching loads in relationship to how student class hour loads, numbers of teaching staff, and dollar expenditures in our colleges compare with those of like colleges in similar institutions. A detailed method for allocation of the supplementary instructional funds was given to the Committee and the President asked Dr. John E. Stecklein to discuss it.

Various questions were then raised. One had to do with the proper amount of new money to be retained in the President's discretionary fund. A related issue was that not all new money should be allocated on the basis of added teaching loads, although it was remarked that this part of the legislative appropriation was based on enrollment-related data.

It was moved, seconded, and voted to extend to the President and to his associates in the legislative representations strong commendation for their work in budgetary preparation.

Advisory opinion was obtained on several issues, preliminary to further budgetary consideration to be led by the President. It was moved, seconded, and voted down, that the across-the-board salary increase not exceed five per cent. It was then moved, seconded, and recommended, that endorsement be given to a seven and one-half per cent across-the-board academic salary increase. It was voted to favor raising the compensation of fifty per cent time teaching assistants, and equivalent, to \$1,800 a year. It was moved, seconded, and voted to suggest no change in the existing salary floors of instructors and assistant professors. It was then moved, seconded, and voted that the budgetary pattern as presented be endorsed, with the amendments that had been approved.

R. E. SUMMERS, Secretary

IV. REPORT OF THE COMMITTEE ON AUDIO-VISUAL AIDS

Reported for Information

The Senate Committee on Audio-Visual Aids reports the following for the information of the Senate.

1. Having reviewed the second annual report of the Audio-Visual Service Pre-Paid plan (initiated in 1955-56 and subscribed to by 28 departments in the colleges of Education and Science, Literature, and the Arts), the Committee on Audio-Visual Aids urges that the Senate extend the Audio-Visual Pre-Paid Plan through the next *biennium*—with the voluntarily participating departments making pre-paid commitments, as at present, on a single year basis.
2. The Audio-Visual Education Service has proposed to the proper administrative units that a survey be made of all Audio-Visual equipment on the campus. Over and beyond the general usefulness of the survey to the Audio-Visual Service, the information gathered in such a survey is essential to forecasting all-University needs in the immediate future.

The Committee requests Senate and staff support of the proposal made by the Audio-Visual Education Service.

3. The Audio-Visual Education Service has proposed that (1) an Audio-Visual Teaching Materials Laboratory be established, (2) that the Photographic Laboratory equipment be moved from St. Paul to the Minneapolis campus, and (3) that space for the accommodation of these services be allocated in Wesbrook Hall.

The Committee supports the proposal to establish a Teaching Materials Laboratory that would make it possible for the University staff to take advantage of the consultative and experimental resources such a laboratory would provide.

In view of the fact that the Photographic Laboratory must move from its present quarters (due to the imminent destruction of the building), that a move to Wesbrook Hall would provide a higher degree of integration of visual-education services and greater efficiency in the operation of those services, and that the proposed move to Wesbrook Hall is in accord with the recommendation of the Sub-Committee on Space Allocation of the President's Self-Survey Committee on Internal Services that Wesbrook be made a service building to house central service units—the Senate Committee on Audio-Visual Aids supports these several requests of the Audio-Visual Education Service.

4. The Committee wishes to record its belief that both the interests of the Audio-Visual Education Service and those of the University at large might be better served if the Committee were to be brought into closer and more organic relationship with the Senate Committee on Education, and that our closer relationship to the Committee on Education would by its nature result in greater emphasis being directed to essential educational aspects of Audio-Visual Education rather than to the fiscal problems of the Service.

DONALD TORBERT, Chairman

V. REPORT OF THE FACULTY CONSULTATIVE COMMITTEE

Reported for Information

The Faculty Consultative Committee met on May 10, 1957 and, in accordance with the Constitution of the Senate, elected the following members:

Professor Will M. Myers of Agronomy to fill the unexpired term of Professor O. B. Jesness, from July 1, 1957 through June 30, 1958; Professor William Rosenthal of English (Duluth Campus) as Member from the Duluth Campus for the year 1957-58.

Feeling that some overlap is desirable, the Committee expressed the feeling that Professors Myers and Rosenthal (as well as Professors Jesness and Ehlers), should be invited to attend meetings of the Committee beginning immediately.

FRANCIS M. BODDY, Chairman

(There will be a pause in the proceedings to permit the seating of the non-Senate members of the Committee on Institutional Relationships, the Committee on Institutional Research, and the Committee on Student Affairs for the discussion of the reports of these committees.)

VI. REPORT OF THE COMMITTEE ON INSTITUTIONAL RELATIONSHIPS

1. Reported for Action

Renewal of Accredited Status

In accordance with the procedures and standards for renewing accredited status outlined in the *Criteria for the Accreditation of Private High Schools* (Senate Minutes, November 20, 1952, pp. 24-33), the following schools are recommended for accreditation by the University of Minnesota for the normal five-year period subject to the submission of annual reports which satisfy the above *Criteria*:

Central Catholic High School, Marshall
 Lourdes High School, Rochester
 Loyola High School, Mankato
 Maplewood Academy, Hutchinson
 Minnehaha Academy, Minneapolis
 Mount St. Benedict Academy, Crookston
 Nazareth Hall, St. Paul
 Sacred Heart High School, East Grand Forks
 St. Agnes High School, St. Paul
 St. Benedict's High School, St. Joseph
 St. John's High School, Collegeville
 St. Margaret's Academy, Minneapolis
 St. Mary's High School, Bird Island
 Visitation Convent, St. Paul

The above schools have been recommended for accredited status after review of reports of visiting committees, annual reports, and other supplementary information submitted by each school. In each case the recommendation favoring continued accreditation has the concurrence of visiting committees comprised of from four to eight representatives drawn from the University, public and private colleges, and public and private high schools. Committee chairmen were Earl Ringo (Central Catholic High School, Lourdes High School, and St. John's Preparatory School), Donovan Johnson (Maplewood Academy), Theodore Kellogg (Mount St. Benedict Academy and Sacred Heart High School), Alfred Vaughan (Nazareth Hall), Howard Wakefield (St. Agnes High School), Keith MacFarland (St. Benedict's High School), Willard Lane (St. Margaret's Academy), Robert Keller (Loyola High School and Minnehaha Academy), and Russell Hill (St. Mary's High School and Visitation Convent). A total of 66 different persons participated in this visitation program, each spending at least one day on a visiting committee.

2. Reported for Information

1. *Sub-Committee on Relations with Private High Schools*

Since the adoption of the *Criteria for the Accreditation of Private Secondary Schools* in the fall of 1952, an advisory sub-committee has assisted the Senate Committee in working out procedures for the appointment of visiting committees and the improvement of report forms.

This committee has current membership as follows:

Miss Anna Fellroth, Assistant Principal, Minnehaha Academy
 Mr. Theodore Kellogg, Admissions Officer, University of Minnesota
 Miss Mabel Powers, Assistant Professor and Senior Counsellor, SLA College, University of Minnesota
 Mr. Edward Read, Headmaster, St. Paul Academy
 Mr. Earl Ringo, Assistant to the Director, Bureau of Institutional Research, University of Minnesota
 Rev. John R. Roach, Director of Cadet Affairs, St. Thomas Military Academy, Chairman
 Sister Constance Marie, Principal, Holy Angels Academy

After a careful review of the present accreditation program, the sub-committee recommends: (1) No changes in procedure or interpretation of these *criteria* even though a few schools have had some difficulty meeting the standards set forth in them. (The sub-committee felt that the *Criteria* set certain goals which aid schools in their continued improvement); (2) Continued use of the visiting committee procedure with representation from private and public schools and the University of Minnesota; (3) That sub-committee membership be placed on a rotational basis to insure participation by different schools and to provide a measure of continuity and stability. (The sub-committee suggests that at least one representative be drawn from a school outside the Twin City area). Mr. Edward Read, Headmaster of St. Paul Academy, a member of long standing on this sub-committee, has been appointed chairman for the 1957-1958 school year.

2. Sub-Committee on SLA College Foreign Language Requirements

When the SLA College faculty adopted a single distribution plan for students planning to earn the Bachelor of Arts degree in that college, considerable misunderstanding and confusion was created with respect to the effect of this plan upon high schools, particularly in terms of foreign language instruction. Several letters were received by the University at this time protesting various aspects of the foreign language requirement. The matter was referred to the Senate Committee on Institutional Relationships by Vice President Willey for review of the implications for high school-University relations.

A sub-committee consisting of Leonard Unger (chairman), Alfred Vaughan, and Theodore Kellogg was appointed as a fact-finding agency for preliminary review of the problem. The action of the SLA college in adopting the single distribution plan had followed considerable study and discussion within the college but relatively little interpretation to the high schools. Because this shift in requirements for graduation had been so badly misunderstood and misinterpreted by both high school and college representatives, the sub-committee recommended that a joint meeting be called to discuss the problem.

This recommendation was accepted by the Senate Committee and such a joint meeting was held on December 10, 1956, with representatives from the several foreign language associations, The Minnesota Association of Secondary School Principals, the foreign language and selected other departments of the University, and from the Senate Committee on Institutional Relationships. Many issues and much misunderstanding was clarified and resolved at this meeting but further discussion seemed useful. A joint sub-committee consisting of representatives of the University and The Minnesota Association of Secondary School Principals was established to continue this exploration of mutual problems. Dean Roger Page served as chairman for this committee and has submitted recommendations to The Senate Committee which emphasize the need for improving channels of communication between high schools and the University.

Four major recommendations emerged: (1) That future modifications in college programs which have implications for secondary schools be made after considering the effect of such changes upon the high schools; (2) That both high schools and the colleges explore ways of improving channels of communication between these two levels of public education; (3) That high school-University transition conferences devote time to this problem; and (4) That future conferences sponsored by secondary school groups make conscious efforts to involve more and different staff members from the University. These recommendations seem to have ranged considerably from the immediate problem at hand, foreign languages; but the joint sub-committee agreed that the change to a single-distribution plan by the SLA College was certainly within the rightful domain of a college faculty.

3. High School—University Transition Conference

This year's annual High School-University Transition Conference was held on April 9, 1957, on the Minneapolis Campus. All of the public and private high schools in the Twin Cities were invited to participate. Thirty-one of the schools accepted the invitation and 78 representatives of these schools attended this conference. In addition, 51 University staff members and approximately 175 University students took part in the various sessions.

A planning committee was appointed to make the necessary arrangements. Representatives from the high schools, the University faculty and students, and the State Department of Education assisted Dr. Theda Hagenah, chairman of the conference. Reactions from the conference participants seemed to indicate that the conference is a worthwhile enterprise of the Senate Committee.

4. Committee on Relations with Prospective University Students

The Advisory Committee on Relationships with Prospective Students, a special sub-committee under the chairmanship of Dean R. E. Summers, has continued to consider matters involving ways and means by which communications between the University and prospective students can be improved. Two general meetings have been held so far during this academic year. In addition, much work has been done in small sub-groups of the committee.

General discussion has related to career festivals, career days, visits to schools, and other staff-sponsored activities for high school students. In planning for the interpretation of educational opportunities to the young people of Minnesota, there was a review of the classification of fields of study at the University and of how those might be dealt with in publications for which the Advisory Committee is sponsor. Three new brochures have been promoted and circulated, on Mathematics, Pharmacy, and Nursing. Among the additional such publications now under way is one on Physical Sciences.

ROBERT J. KELLER, Chairman

VII. REPORT OF THE COMMITTEE ON INSTITUTIONAL RESEARCH

Reported for Information

During the year the Faculty Characteristics Study was issued, comparing the progress and contribution of faculty with and without advanced degrees from Minnesota. Copies of the study have been sent to all Deans, Directors, and Department Heads and may be consulted at their offices. In the opinion of the Committee, the study has considerable significance for the years of staff increase which lie immediately ahead.

The staff of the Bureau of Institutional Research contributed significantly to the California-Big Ten Cost and Statistical study and has virtually completed the Summer Session study.

A policy study by a sub-committee established a number of recommendations concerning the use of grant or contract funds for educational research by the Bureau. A copy of this report is available at the Bureau of Institutional Research, 211 Burton Hall.

The Director of the Bureau has announced a program for the ensuing year which will seek to maintain a balance between basic and applied studies and between experimental and descriptive methodologies, looking to work in the following areas: educational outcomes in relation to frequency of class meetings, personal characteristics and qualities of superior research workers and outstanding classroom teachers, faculty recruitment and retention, and further analysis of educational implications of the California-Big Ten Cost Study.

Proposals for research on educational issues of significance to the University's enterprise are welcomed from the faculty.

DALE B. HARRIS, Chairman

VIII. REPORT OF THE COMMITTEE ON STUDENT AFFAIRS

1. Reported for Action

1. Proposed Policy on Student-Faculty Honorary Societies

There are a number of organizations associated with the University of Minnesota existing for the purpose of honoring outstanding achievement and electing both members of the faculty and of the student body to membership. Many of these organizations carry on a minimum of activity. In order to regularize in a systematic fashion the nature of the associations of these organizations with the University, the following recommendations are made:

1. The SCSA should establish a new category of organizations: "Student-Faculty Honorary Societies."
2. Organizations may be assigned to this category by the Senate Committee on Student Affairs action upon application of the group and the recommendation of the Student Activities Bureau if the following general criteria are met:
 - a. University students are elected or selected for membership. They may share this membership with faculty and/or non-university members.
 - b. The organization must exist for the purpose of honoring outstanding achievement in subject-matter fields and its activities must all be clearly related only to this purpose.
 - c. The group must present a certification from a department or college stating that it is a recognized honorary society in its field. Honorary student-faculty societies which are not identified with any particular college or department would also be eligible for this category if its membership and purposes fall within the intent of this statement.
3. Organizations classified by the SCSA as "Student-Faculty Honorary Societies" would have the following privileges:
 - a. Groups so classified by the SCSA would have the privileges of any recognized group including listing in the *Directory of Student Organizations*, use of University services and facilities, and use of the University's name.
 - b. It is recommended that the services of the Student Activities Bureau Finance Division be available to such groups on a voluntary and a no-fee basis. We believe that such a privilege would serve as a real incentive to closer relationships of these groups to the University.
4. The groups in this category would have the following responsibilities:
 - a. The filing of a constitution and by-laws, and annual officer and membership lists.
 - b. Observance of the Senate's policy on off-campus speakers.

COMMENTS ON THIS NEW CATEGORY

The committee is recommending the establishment of this new category in order to recognize the unique characteristics and problems of these groups. We have in mind those groups which recognize achievement, have no activities not related to this objective, have limited financial activity, and an annual banquet. This new kind of relationship would make it possible for these groups to be an official part of the University and to use the facilities and services of the University in a legitimate manner without being responsible for those policies of the Senate Committee on Student Affairs which seem inappropriate for such groups.

2. Student Attendance at Meetings of the University Senate.

The Committee has received the following proposal from the All-University Congress, and forwards it to the Senate with the recommendation that

it be referred to the Committee on Business and Rules for its study and recommendations:

During the last several years, the All-University Congress has recommended student members for committees of the faculty Senate. These students have been afforded an opportunity to contribute their ideas and perspective to the thinking which has served as the basis for statements of expression by the Senate.

The primary value of this student participation lies in the fact that it greatly increases the opportunity for valuable contact and communication between faculty members and students in matters which affect all of us who are members of the University community. We believe that such communication is extremely important and should be extended where it is at all possible.

In the interest of even better communication between these groups, the All-University Congress recommends that the Senate Committee on Student Affairs, present to the Senate as a proposal for study the following:

1. That all student members of committees of the Senate be permitted to attend the entire meeting of the Senate, when their committee is reporting. This would have the added advantage of providing student committee members with a broader view of their own committee's actions, in that they could become aware of the actions of other committees of the Senate.
2. That the President and Vice-President of the All-University Congress should be permitted to attend all meetings of the University Senate, regardless of their committee membership.

The adoption of these proposals by the Senate would serve to affirm the belief of that body that students and faculty members would work in close co-operation in matters concerning the University community expressing their common concerns through as close an inter-relationship as it is possible to achieve.

3. *Relations with the University Boards of Governors.*

In adopting the 1946 "Basic University Policy Concerning Student Organizations and Their Activities," the University Senate assigned to the Senate Committee on Student Affairs "general jurisdiction over all matters of policy, regulation, rules, and program relating to student activities," and in the 1954 Senate By-laws the Senate Committee on Student Affairs was charged with the "supervision of student affairs and student organizations within the jurisdiction of the Senate."

The Senate Committee on Student Affairs interprets these responsibilities to include those activities of the Union Boards of Governors which are conducted by students for students. Any alternative interpretation of such responsibilities would result in an undesirable division of student activities into two categories: those that are under the supervision of the Senate and those that are not.

On the basis of this interpretation the Senate Committee on Student Affairs expects that participants in those student activities that are a part of the program of the Union Board of Governors would comply with all policies and regulations of this Committee. In certain instances, current policies may seem inappropriate for application to the program of the Union Boards of Governors. It is the responsibility of the Union Boards to confer with the Senate Committee in making appropriate modifications.

The Senate Committee recognizes that some difficulties may arise in spelling out procedures to accomplish the desired results and expresses its willingness to work co-operatively with the interested parties in formulating appropriate ways in which the Committee's responsibilities are to be carried out with respect to Union programs.

2. Reported for Information

1. Vice President Willey has requested that the text of his letter of May 6, 1957, responding to the full report of Professor Ralph Kitchell's sub-committee on Relations with the Union Board of Governors, be reported for the information of the Senate. The text of his letter follows.

Dear Professor Clark:

I appreciated the opportunity that was given to me to see in advance the copy of Professor Kitchell's sub-committee report on Union Board relationships.

I do think this marks some advance in thinking and I hope it will serve as a starting point for further discussion. Part of the trouble confronting us is semantic, I believe.

The recommendations are based on certain assumptions or beliefs. I do not myself wish to enter into further discussions of these at this time, but I do think it is important that as Professor Kitchell's report goes before the Senate Committee on Student Affairs I indicate that there is a basis for questioning those "beliefs." I think it is exceedingly important in any discussion of Professor Kitchell's report that it be clear that any conclusions based on it stem from assumptions that can be held in question.

For myself I would say that I think the report still embodies some confusion between what I would regard as jurisdictional questions and operational questions. It does seem to me that Professor Kitchell and his subcommittee have attempted to move along the operational line but still have not freed themselves in the wording of their report, at least, from the jurisdictional concept.

This suggestion stems from my conviction that it is possible to work out on the basis of the present organization good operating relationships. For some sixteen years the Union has had an effective program and I see no reason why this effectiveness through cooperation cannot characterize the future. I believe it is possible to develop operational agreements by discussion within the committee and even within the Senate itself. What I call the jurisdictional question cannot be settled on that such basis, and I quite agree with Professor Kitchell's sub-committee that we should seek to avoid having it established by fiat. That is why I have the deep conviction that the operational approach, pure and simple, is the one next step we should take.

Cordially yours,

Malcolm M. Willey
(signed)
Vice President
Academic Administration

KENNETH E. CLARK, Chairman

(There will be a pause in the proceedings to permit the withdrawal of non-Senate committee members.)

IX. NEW BUSINESS

X. NECROLOGY

WILLIAM P. KIRKWOOD

1867-1957

William P. Kirkwood, professor emeritus of agriculture and journalism died April 9 in the University of Minnesota hospital.

He was one of the nation's first farm reporters for a metropolitan newspaper and in recent years was considered the "elder statesman" of journalism in Minnesota. He was founder of what is now the Information Service on the St. Paul campus of the University of Minnesota.

He was born in Ohio in 1867 and was educated in that state and at Macalester college, St. Paul, where he graduated in 1890. During the following six years, he worked for several business concerns in the Twin Cities and in 1896 worked for six months without pay on the Minneapolis Journal. He later worked for the Minneapolis Tribune, did some free lance writing, and in 1913 he returned to the Minneapolis Journal to write his "Country Life" column which appeared three times weekly on the front page of that paper. This was one of the first interpretative farm columns to appear in a U. S. big city daily.

In 1914, Professor Kirkwood joined the University of Minnesota staff on the St. Paul campus, as director of publications. He was married that same year to Edith Brown Kirkwood, widow of a cousin.

He organized writing classes for county agents in 1915. These were the first courses in practical journalism to be offered by the University. In 1917, he organized the Editor's Short Course, an event which has been conducted annually since then by the School of Journalism and the Institute of Agriculture.

Professor Kirkwood received a Master of Arts degree from the University of Missouri School of Journalism in 1922. From that year until 1925, he was president of the American Society of College News Bureaus.

During those early years, Professor Kirkwood was chairman of the University of Minnesota printing committee and was responsible for starting the University's printing department.

While on a sabbatical leave in 1928, he started a newspaper in Waynesboro, Va. and ran it for a year so that he could gain practical editorial experience.

He was a member of the American Association of Agricultural College Editors, was president of that organization from 1934-35, and received an award from the association in 1949 for his "distinguished journalistic service to farm people for more than a quarter of a century."

Professor Kirkwood retired from the University staff in 1936. In recent years, he wrote his autobiography, "The Memoirs of Homo Sap," which was published in June, 1956.

His wife died in 1954. He is survived by a stepson, Dr. Samuel Kirkwood, Winchester, Mass.; two grandchildren, Douglas, 15, and Diane Kirkwood, 13, Winchester, Mass., and a nephew, William G. Kirkwood, Batavia, New York.

THE UNIVERSITY SENATE
DOCKET SUPPLEMENT - JUNE 6, 1957

IX. REPORT OF THE COMMITTEE ON UNIVERSITY FUNCTIONS
Reported for Action

The following recommendation by the Functions Committee, approved on May 29, 1957, is submitted for consideration and action. This recommendation is the result of a study by a subcommittee of the Functions Committee, E. G. Williamson, Chairman, E. W. Ziebarth, and Raymond Price.

The recommendation in summary is:

The occasions during each school year at which it is desirable that members of the faculty, in relatively large numbers, be present and in academic costume are:

(1) The President's Opening Convocation during the first week of school. (2) The Cap and Gown Day Convocation. (3) The June Commencement.

(There are other University ceremonials such as the December Commencement, the March Commencement, and the July and August Commencements, and the Baccalaureate when deans of the colleges and other staff members with special assignments appear in academic costume.)

The plan now recommended to the Senate calls for the attendance of 150 staff members at each of the 3 functions named above.

The allocation of the 150 staff members to the various colleges at the University, based on the 1956-57 printed budget (assistant professors with tenure and others with higher ranks with none less than 68% time) would indicate attendance from the colleges of the University as follows:

SIA, 41; General College, 3; Institute of Technology, 29;
Dentistry, 3; Law, 3; Pharmacy, 2; Education, 8; Medical Sciences, 20;
Business Administration, 6; Agriculture, 31; Physical Education--Men, 2;
Physical Education--Women, 1; Extension Division, 1.

The subcommittee report contains the following which was approved by the Senate Functions Committee and hence becomes a part of this recommendation to the Senate: "...the expenditure of a sum of money for the rental of a cap, gown, and hood is considered by many faculty members to be not only a source of inconvenience but also a source of undesirable expense. In many cases these criticisms are undoubtedly justified, and your committee believes that the University should accede to the implied request of such faculty members that they should be granted some assistance and some convenience if they are expected to attend these 3 functions. It is, therefore, recommended that the University establish a system whereby members who are selected to represent their college in a particular convocation shall be assisted by the University Bookstores in renting an academic hood of the institution which granted their degree; and, secondly, that they be assisted in securing a cap and gown without cost to them."

A significant part of the report of the subcommittee and approved by the Functions Committee and now submitted to the University Senate deals with

dismissal of classes for the President's Opening Convocation, for Charter Day and the Cap and Gown Day Convocations. This follows:

"In connection with three of the five important University convocations, namely, the President's Opening Convocation, Charter Day and Cap and Gown Day Convocations comments have been made by students to the effect that their professors require them to attend classes at the time of these convocations, despite the fact that the Senate for a number of years has repeated its initial action establishing the policy that no classes will be held during the hours of these convocations. The President of the University has repeatedly called the attention of the faculty to this policy of dismissing classes and has asked for full compliance. He has also requested that the deans of the colleges bring this policy to the attention of the faculty.

"Your committee believes that, in the case of these three convocations, this policy should be observed by all instructors. It is particularly true that in the case of the President's opening convocation, the ceremony itself, as well as the contents and emphases of the President's address, are of sufficient importance to justify adherence to such a policy. Many students in attendance have reported that they are continually impressed with the solemn obligations for sound scholarship and citizenship emphasized by the President and by members of the staff who attend, and upperclassmen report similar reactions. But the absence of faculty members and the persistent holding of classes by some instructors detract considerably from the total effects of this convocation upon the University as a community of scholars. A similar reaction, although less widespread, is reported in the case of the Cap and Gown Day convocation with its centralizing of emphasis and attention upon standards of scholarship. Surely, this is an occasion on which all students and faculty should be in attendance to the limit of the capacity of Northrop Auditorium.

"Your committee, therefore, strongly urges that the faculties of the colleges dismiss classes and urge students to attend the convocation to the limit of the capacity of the auditorium. "

A summary of the complete recommendation is as follows:

1. Adoption of a system of rotating assignments of the indicated quota of faculty members from each academic unit to attend one or more of the following exercises: President's convocation, Cap and Gown Day convocation, and the June commencement.
2. Dismissal of all classes in all academic units at the time of the President's convocation and the Cap and Gown Day convocation and the Charter Day Convocation.
3. Adoption by the administration of a plan for loaning to faculty in attendance at the indicated three exercises, the needed hoods, academic gowns, and mortarboards without cost to those in attendance if they are otherwise unable to secure needed costume.

William L. Nunn, Chairman

X. REPORT OF THE FACULTY CONSULTATIVE COMMITTEE
Reported for Information

The Faculty Consultative Committee functions are specified in Article V, section 3 of the Senate Constitution as follows:

"The Faculty Consultative Committee shall meet with the President at regular times to discuss matters of policy relating to instruction, research, personnel, service functions, and the budget. It shall be empowered to appoint subcommittees or employ other devices which it regards as appropriate in initiating and furthering communication between the faculty and the President. It shall report to the Senate at least once in each academic year."

In addition, in Article II, section 2, consultation with the President on the Budget is spelled out in these terms:

"The President,.....shall consult with and ask for the recommendations of the University Administrative Committee and the Faculty Consultative Committee concerning such budgetary recommendations as materially affect the University as a whole."

As in previous years, the purpose of this Committee's report is not to report matters for action by the Senate, or even to report in detail the considerations of or positions taken by the Committee, but rather to report on the general topics which the Committee has currently under consideration.

It is proper that we should record the friendly courtesy and cooperation which the President has given the Committee. He has met with the Committee a number of times to present for discussion policies and plans which he and his staff had formulated: a common situation has been the presentation for discussion by the Administrative Committee on one day and the Faculty Consultative Committee the next, or vice versa. In this way, your Committee has consulted with the President on the University's presentation to the Legislature and later on the internal budget for 1957-58, as well as on the handling of the United Hospital Fund drive and on the recent policy statement regarding staff appearances before the Legislature.

It should be noted that in many important instances, such as the legislative budget proposals and the internal budget policy and programs, the Committee is given a careful and complete statement of the plans in their final stages as ready to go to the Regents. In such a situation the Faculty Consultative Committee cannot realistically consider the other alternatives which may exist, nor can it recommend a different specific program, since the necessary information and staff work are beyond our reach. It can and does, however, discuss frankly with the President the members' reaction to the specific proposals, and its "approval" of the proposals is by way of being at least a "nihil obstat".

The Committee visited the Duluth Branch and met with the faculty there, in an effort, which we feel met with some success, to understand more fully the special problems of that campus and also to place these in their proper setting against the remarkably similar problems of the Minneapolis and St. Paul campuses, as well as to inform the Duluth faculty of the place and operations of the Committee.

We also met jointly with the Administrative Committee last spring and last fall for a series of presentations of the materials on the projected building needs of the University, prepared for a Legislative Interim Committee.

There are several topics which your Committee is studying at the present time, looking forward to discussions with the President. One is the proposal to appoint faculty members for teaching service beyond age 68 on a part-time basis for an additional year or so, in special cases. Another is the continued development of surveys such as the California-Western Conference cost study and the wisest use of the resulting data in University budget planning. We hope to study the recommendations of the Self-Survey and to discuss the best means of implementing those of major interest to the general faculty. Looking forward, we are preparing to discuss within the Committee the way in which the interests of the faculty can be expressed with respect to many questions that are already arising concerning the planned development of the University on the land to be acquired across the river.

It is quite clear in connection with this last item that individual faculty members and departments should also consider these questions and their peculiar interests in them. We hope that our colleagues will let us have their thoughts and reactions both on the topics here recorded and on others which they find of concern. Only in this way can your Committee function effectively to transmit to the President the view of the Faculty on matters of University policy.

Francis M. Boddy, Chairman

XI REPORT OF THE COMMITTEE ON EDUCATION

Reported for Action (deferred from May 2 meeting)

(See May 2 Minutes for statement preliminary to this recommendation)

Appointment of a sub-committee on the University Curriculum. To this end your Committee on Education proposes that the Senate approve its appointment of a subcommittee on the University Curriculum. In the normal course of events no approval of subcommittee appointments is needed but the task of this subcommittee lies so close to the heart of the University as an educational institution that we seek your approval. This subcommittee would consider its first mission to be the accomplishment of the following tasks:

1. To study existing reports and recommendations regarding curriculum change.
2. To develop a system for recording and classifying the present curriculum structure of the various colleges and a method for supplying curriculum information to any college requesting it.
3. To recognize problems of policy which might emerge from accumulating curriculum modifications, additions, or deletions, and which should be brought to the attention of the Senate Committee on Education for possible Senate action.

It is not the intent that this subcommittee shall at present have other than informative and consultative functions until the total picture of the University.

curriculum emerges more clearly and there is a basis for recommendations regarding more specific review functions. Any such recommended change would be presented to the Senate after study by the Committee on Education.

The proposed subcommittee would find it impossible to accomplish any portion of its tasks without professional staff assistance. It is proposed, therefore, that this subcommittee have appointed as its executive officer a qualified professional man on at least a half-time basis for the first year of operation. It would further need some research and administrative assistance. A report to the Senate of the work of this subcommittee and its staff would be made periodically.

C. Gilbert Wrenn, Chairman