

SENATE MEETING

Thursday
December 8, 1955
3:30 P.M.

MURPHY HALL AUDITORIUM

Faculty members entitled to vote for Senate members may be present at Senate meetings but shall not be entitled to vote or make motions. Such faculty may, at their request and with the approval of the Senate, be given the privilege to speak on matters under consideration in which they have an interest.

Members of standing committees who are not members of the Senate, including student members, may be present at a meeting of the Senate during such time as a report of their committee is under discussion and may participate in such discussion, but shall not have the privilege of making motions or of voting.

A special section will be provided for the seating of such faculty and such members of standing committees.

UNIVERSITY OF MINNESOTA

SENATE DOCKET

Your Committee on Business and Rules respectfully presents the following matters for your consideration at the meeting of the Senate, December 8, 1955, Murphy Auditorium, 3:30 p.m.

- I. Minutes of November 10, 1955
- II. Student Organization Staff Representatives or Advisers for 1955-56
- III. Report of the Administrative Committee
- IV. Report of the Committee on Student Affairs
- V. New Business

I. MINUTES OF NOVEMBER 10, 1955

Reported for Action

II. STUDENT ORGANIZATION STAFF REPRESENTATIVES OR ADVISERS FOR 1955-56

Reported for Information

The President reports additional appointments as follows:
Union Board of Governors: John Richter to replace Robert Snow (alumni representative)
Union Board of Governors, St. Paul Campus: Owen K. Hallberg (alumni representative)

III. REPORT OF THE ADMINISTRATIVE COMMITTEE

1. Reported for Action

University Calendar for 1956-57. There was before the Committee a proposed calendar for the academic year 1956-57, amended in view of suggestions received from various campus sources. Particularly, it was asked that for the Duluth Branch the June 1957 commencement should be set for Friday, June 14, and Cap and Gown Day on the Thursday of the week before commencement week, except where there is a conflict with the Memorial Day holiday. Then, the Duluth Cap and Gown Day would be on a Tuesday. It was taken by common consent that these and other written suggestions would be incorporated in the proposed calendar.

It was said that Summer Session commencement exercises might possibly be on the last Friday night of each summer term, rather than on Thursday evenings as now scheduled, although advice of the Committee on Functions was desired on this possible change in practices.

Student attendance at the three convocations (the opening convocation, Charter Day convocation, and Cap and Gown Day convocation) for which classes are excused, has been observed to be interfered with by instruction which is continued into the hours. The Committee asked that the deans and directors be reminded to promote student assembly at the times indicated and to work out with their faculties an arrangement for avoiding the conflict of class activity or other scheduled work with the three special functions referred to.

The Committee had also received from the Recorder a proposal of definitive dates for the calendar over the period of about the next ten years. Agreement on those dates would provide a starting point for each year-calendar and would greatly facilitate long-range scheduling, as of some athletic events. There was considerable discussion which dealt with holidays, the length of the Christmas vacation period, and particularly with earlier fall opening dates. Since arguments were heard against an earlier opening, it was suggested that the Committee should be provided with a list of those considerations, pro and con, which ought to be before it as any final decision is made. Dean Summers will canvass these, in the All-University Schedule Committee and elsewhere, and will provide such a report. The Committee voted approval of the 1956-57 calendar as proposed and revised, with acceptance of any suitable change of Summer Session commencement dates and subject to Senate approval. The proposed calendar follows:

UNIVERSITY CALENDAR, 1956-57

Academic Year

1956		Fall Quarter	
August 6-September 28			Fall registration. ¹ Orientation program for new students. Dates for the various colleges will be announced in mailed instructions. Students are urged to register early. It is expected that all students who can do so will register in August.
September 3	Monday		Labor Day, holiday
September 20	Thursday		Fall quarter fees due for students registered through September 14
September 21-29			New Students' Camps, September 21-23; New Students' Parents' Day, September 23; Welcome Week September 23-29. Details announced in instructions issued at orientation.
September 28	Friday		Last day for registration ¹ and payment of fees for the undergraduate colleges
October 1	Monday		Fall quarter classes begin 8:30 a.m. ²
October 4	Thursday		Opening convocation, 11:30 a.m., IV hour classes excused
October 5	Friday		Last day for registration and payment of fees for the Graduate School and for teachers in service
October 12	Friday		Columbus Day, holiday
October	Saturday		Homecoming Day
November 8	Thursday		Senate meeting, 3:30 p.m.
November 12	Monday		(Sunday, November 11, Veterans' Day), holiday
November	Saturday		Dads Football Game
November 22	Thursday		Thanksgiving Day, holiday
November 23, 24	Friday, Saturday		Classes excused (except Medical and Veterinary)
December 13	Thursday		Senate meeting, 3:30 p.m.
December 14, 15, and 17-20			Final examination
December 20	Thursday		Commencement, 8:00 p.m.
December 22	Saturday		Fall quarter closes
Winter Quarter			
December 25	Tuesday		Christmas Day, holiday
December 27	Thursday		Winter quarter fees due for students in residence fall quarter

1957

January	1	Tuesday	New Year's Day, holiday
January	3, 4	Thursday, Friday	Orientation program; registration ¹ and payment of fees for new students in all undergraduate colleges
January	7	Monday	Winter classes begin 8:30 a.m. ²
January	11	Friday	Last day for registration and payment of fees for the Graduate School and for teachers in service
February	7	Thursday	Senate meeting, 3:30 p.m.
February	12	Tuesday	Lincoln's Birthday, holiday
February	22	Friday	Washington's Birthday, holiday
February 25-March 3			University of Minnesota Week
February	28	Thursday	Charter Day convocation, 11:30 a.m., IV hour classes excused
March	14	Thursday	Senate meeting, 3:30 p.m.
March 15, 16 and 18-21			Final examination period
March	21	Thursday	Spring quarter fees due for students in residence winter quarter in undergraduate colleges. Commencement, 8:00 p.m.
March	23	Saturday	Winter quarter closes
<i>Spring Quarter</i>			
March	28, 29	Thursday, Friday	Orientation program; registration ¹ and payment of fees for new students in all undergraduate colleges
April	1	Monday	Spring quarter classes begin 8:30 a.m.
April	5	Friday	Last day for registration and payment of fees for the Graduate School, and for teachers in service
April	19	Friday	Good Friday, holiday
May	2	Thursday	Senate meeting, 3:30 p.m.
May	23	Thursday	Cap and Gown Day Convocation (Minneapolis), 11:30 a.m., IV hour classes excused
May	30	Thursday	Memorial Day, holiday
June	6	Thursday	Cap and Gown Day Convocation (Duluth), 11:30 a.m., IV hour classes excused; Senate meeting, 3:30 p.m.
June 8 and 10-14			Final examination period
June	9	Sunday	Baccalaureate service, 3:00 p.m.
June	14	Friday	Commencement (Duluth), 8:00 p.m.
June	15	Saturday	Spring quarter closes; Commencement (Minneapolis), 8:00 p.m.

Summer Session

1956		<i>First Term</i>	
June	17	Monday	Orientation and registration for first term
June	18	Tuesday	First term classes begin 8:00 a.m. ² ; fees due for students in all colleges
July	4	Thursday	Independence Day, holiday
July	18	Thursday	Commencement, 8:00 p.m.
July	20	Saturday	First term closes
		<i>Second Term</i>	
July	22	Monday	Registration and payment of fees for second term
July	23	Tuesday	Second term classes begin 8:00 a.m. ²
August	22	Thursday	Commencement, 8:00 p.m.
August	24	Saturday	Second term closes

General Extension Division

1957		<i>Fall Semester</i>	
September	17	Monday	Registration, fall semester, ⁴ begins
September	29	Saturday	Last day for registration, fall semester
October	1	Monday	Fall semester classes begin ³
November	22	Thursday	Thanksgiving Day, holiday
December	22	Saturday	Christmas recess begins
1957			
January	7	Monday	Classes resume ⁴
February	4	Monday	Spring semester registration begins
February	9	Saturday	Fall semester classes close
		<i>Spring Semester</i>	
February	16	Saturday	Spring semester registration closes
February	18	Monday	Spring semester classes begin ³
June	15	Saturday	Spring semester classes close

¹ Registration subsequent to the date specified will necessitate the approval of the college concerned. See privilege fees for late registration or late payment of fees, *Bulletin of General Information and Bulletin of the Summer Session*.

² First hour classes on the St. Paul Campus begin at 8:00 a.m. fall, winter, and spring quarter and at 7:30 a.m. during the Summer Session.

³ This date does not refer to correspondence study courses, which may be started at any time during the year.

⁴ A few Extension classes are offered on the quarter basis on same schedule as day school with registration beginning two weeks preceding the opening of classes.

2. Reported for Information

1. *Report on Certain Aspects of Present Scheduling.* Dean Summers indicated the sources of class schedules at the University and reported the various groups which are presently engaged in an attempt to improve scheduling practices. He referred particularly to the direction which experimentation is taking in the interest of better use of facilities and the provision of more student places at the University as enrollments rise. Subcommittees of the Senate Committee on Education and the All-University Committee on Scheduling are working on schedule problems, as is the Bureau of Institutional Research. It was suggested that no single college can change the schedule pattern for better utilization of classrooms during a higher percentage of all hours in the instructional week. Cooperative effort is called for and both faculty and students must understand the need and strive to improve the situation.

2. *Policy on Staff Appearances Before Legislative Committees.* At the October 5, 1955, meeting, there was discussion of a first draft statement on University policy with respect to staff appearances before legislative committees. The Administrative Committee believed that such a statement would be useful and suggested modifications of the proposed one. Vice President Willey redrafted the statement according to suggestions and it was returned for study. After directing minor further changes in wording, the Committee voted approval. The President indicated he would place the statement before the Faculty Consultative Committee.

3. *Orientation for New Academic Staff Members.* October 5, 1955, it was voted to appoint a small subcommittee to explore the advantages in having some kind of orientation meetings designed primarily for new department heads and other administrative officers. The President reported appointment of Deans Macy, McDiarmid, and Morse, Dean Macy to serve as chairman.

4. *University of Minnesota Memorial Fund.* From time to time the Committee had discussed an improved means of applying the funds which are received in many relatively small amounts to honor and perpetuate the memory of deceased faculty and staff members, or members of their families. To carry out the purpose of donors, without setting up separate memorials under the Greater University Fund, has long presented a problem. A plan has now been evolved to operate as a special project of the Greater University Fund and to be known as the University of Minnesota Memorial Fund. The objectives shall be: to honor the memory of University staff and faculty members, their families and friends; to give collective and continuing recognition to all gifts regardless of size or purpose; to avoid the difficulties so often experienced in separate memorials; to provide a continuous source of funds toward the effective accomplishment of the intention of individual memorials; and to provide proper and courteous acknowledgment and personal identification of all memorial gifts. Further details of the plan are described in a leaflet issued by the office of the Greater University Fund. Administration of this special fund is vested in a committee of five members to be named by the President of the University, three named directly from the academic staff and two as representatives from the Faculty Women's Club nominated by that organization. The President announced the appointment of the first such administrative committee.

5. *Recommendations of the Honors Committee.* In the November 2, 1955, meeting the President discussed work of the Committee on University Honors and reported the names of five persons who had been nominated by that Committee. It was moved, seconded, and voted to approve the recommendations and to pass those to the Regents.

R. E. SUMMERS, Secretary

(There will be a pause in the proceedings to permit the seating of the non-Senate members of the Committee on Student Affairs during the discussion of this report.)

IV. REPORT OF THE COMMITTEE ON STUDENT AFFAIRS

Reported for Information

The Senate Committee on Student Affairs in the fall of 1954 appointed a subcommittee to review the current policy for the approval of off-campus speakers. Dean William Maloney was appointed as chairman. During the course of the year this committee met with various members of the University administration, faculty, and students to obtain a wide range of opinions and suggestions.

The report of this committee, as accepted by the Senate Committee on Student Affairs on June 10, 1955, is as follows:

"The Senate Committee on Student Affairs reaffirms the action of the Senate Committee on Student Affairs taken on January 9, 1936, in which the procedure of approval of outside speakers sponsored by student groups was enunciated. (The minutes of the January 9, 1936, meeting contain the following statement: 'In regard to speakers at student meetings, many of the organizations are desirous of bringing speakers to the campus at various times—sometimes local speakers, sometimes speakers from outside of the Cities. There is at present an understanding in the President's Office that the names of all local speakers are to be approved in the Office of the Dean of Student Affairs before arrangements are completed for bringing them here and that all speakers brought from outside [probably outside the state] should be approved by the President and invited by him as guests of the University.') Further, that the Senate Committee on Student Affairs affirms that portion of the Basic University Policy Concerning Student Organizations and Their Activities as established in 1946, and which sets forth the principle that actions of the Office of the Dean of Students are reviewable by the Senate Committee on Student Affairs as follows:

"The Senate Committee on Student Affairs has general jurisdiction over all matters of policy, regulations, rules, and programs relating to student activities. The students at all times have free access to this Committee for review and discussion of such matters. The responsibility for administering such policies, rules and regulations and for general supervision over student activities has been assigned by the administration of the University to the Student Activities Bureau in the Office of the Dean of Students.

"Appeals from decisions of the staff of the Activities Bureau affecting student organizations and activities may be made to the Dean of Students, the Senate Committee on Student Affairs, the Senate, the President, and finally, the Board of Regents."

KENNETH E. CLARK, Chairman

(There will be a pause in the proceedings to permit the withdrawal of non-Senate committee members.)

V. NEW BUSINESS

THE UNIVERSITY SENATE

DOCKET SUPPLEMENT - DECEMBER 8, 1955

I. UNIVERSITY CALENDAR, 1956-57

Reported for Action

The following recommendations have been received subsequent to the Administrative Committee consideration of the calendar:

1. The Senate Committee on Intercollegiate Athletics recommends:

Homecoming Day, November 3
Dad's Football Game, November 17

2. The General Extension Division recommends Extension Spring Semester holidays to include:

Washington's Birthday, February 22, Friday
Memorial Day, May 30, Thursday

The calendar with these amendments is recommended for adoption.

II. NEW BUSINESS

Discussion of the academic implications of the suggestion that the Department of Physics be transferred from the College of Science, Literature, and the Arts to the Institute of Technology. This topic was placed on the agenda at the request of Professor Dwight E. Minnich on behalf of a group of Senate members who desire an opportunity to discuss this matter.