

REPORT OF THE COMMITTEE ON BUSINESS AND RULES

To the University Senate:

Your Committee on Business and Rules respectfully presents the following matters for consideration at the second meeting of the Senate, February 15, 1923.

- I. Approval of the minutes of the meeting of October 26, 1922.
II. Report of the Administrative Committee of the Senate.
III. Report of the Committee on the Relation of the University to Other Institutions of Learning.
IV. Confirmation of Additional Committee Appointment.
V. Report of the Legislative Interim Educational Committee.

I. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 26, 1922

II. REPORT OF THE ADMINISTRATIVE COMMITTEE

I. Actions Reported for Ratification

The following actions have been taken since the last meeting of the Senate, and are reported for ratification:

1. Text-Book approval. Voted to approve the use of the following texts in the University: Chapin: Introduction to the Study of Social Evolution, Chapin: Historical Introduction to Social Economy, and W. L. Hart: Mathematics of Investment.

2. Exemption from Military Drill.—Dean Nicholson, Chairman of the Special Committee appointed as a result of the consideration of this question at the meeting of the Administrative Committee of October 11th, presented the following report which was approved: "Students who enter the University as Juniors shall be exempt from Military Drill. Students entering with credit for one full year of work shall be required to take Drill for one year. Students entering with credit for less than one full year of work shall be required to take two full years of Drill."

3. Industrial Specials.—Voted to approve the recommendation of the Dean of Student Affairs on the request of the Division of Re-Education of the State Department of Education, that persons injured in industry be admitted to the University of Minnesota for rehabilitation on the same basis as War Specials are now admitted.

4. Use of University Buildings.—Voted to approve the following report:

"Your committee appointed to consider the principles that should govern the University in assigning space in University buildings to outside agencies reports as follows:

1. In every case the work to be carried on should have educational, research or public service values sufficient to justify the use of space to be assigned.

2. The probable expansion both of the agency and of related university functions should be carefully considered in advance.

3. As a rule the agency should be able to support all its own expenses, including heat, light and janitor service.

It is the sentiment of the committee that appropriate educational and research activities should be encouraged to locate at the University, and that when the University has no space in its buildings to spare, land might properly be assigned for the erection of buildings by proper outside agencies, under appropriate safeguards.

Such agencies would in general be public, federal, state or municipal. When in rare instances private projects conform to the above conditions in such a way as to have large public significance, they should be considered as special cases and time-limiting contracts should be drawn and the University should be carefully guarded from exploitation in advertising.

G. S. Ford, W. C. Coffey, O. M. Leland, J. B. Johnston, E. P. Lyon, Chairman."

5. University Calendar for 1923-24.—The calendar, as submitted by the Registrar, was approved with minor modifications, the essential dates reading as follows:

UNIVERSITY CALENDAR

1923-24

Table with columns for month, date, day of week, and event. Includes dates from September 15 to August 5, 1923, and January 4 to September 5, 1924. Events include fee payments, examinations, registration periods, holidays, and convocations.

* First hour classes begin at 8:15 at University Farm.

2. Actions Reported for Information

1. Minnesota Daily.—Dean Nicholson, for the Senate Committee on Finance and Audit, presented a report on the present status of the Minnesota Daily Finances; and the plan to suspend publication unless immediate support in the form of paid subscriptions can be obtained from the student body. It was voted to authorize the appointment of a special committee to consider plans for assisting the Minnesota Daily to renew publication next quarter or next year.

2. Impending Monopoly on English Books.—A letter from President Denney of the American Association of University Professors with reference to a bill pending before Congress qualifying the United States for membership in the International Copyright Union, which includes a section making it a penal offense to purchase English books except through that publishing house which has acquired rights of sale in the United States, was discussed. It was voted to instruct the secretary to write a letter of protest to the Honorable Hiram W. Johnson, Chairman of the Senate Committee on Patents.

3. Budget Transfers.—The President called attention to the present lack of the uniformity in procedure in requesting budget transfers, and suggested that hereafter two copies of such requests be forwarded to his office, one copy of which, after being approved, will be forwarded to the Comptroller.

4. Terminating Dates on Employment Memoranda.—Attention was called to the importance of having the date of termination of employment on the employment memoranda coincide with the actual date on which the appointee stops work. For example, employment for the month of March should read March 1st to March 31st and not March 1st to April 1st.

5. Report of the Special Committee on the Official Daily Bulletin.—Voted to approve the recommendation that the notices of the following organizations be accepted for publication in the Bulletin in addition to those previously approved:

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| The Journal Club | Women's Glee Club |
| Minnesota Society for Experimental Biology and Medicine | University Chorus |
| Botany Club | University Orchestra |
| Plant Physiology Seminar | University Bands |
| Plant Science | Recitals—faculty and students |
| History Club | Psychology Seminar |
| Mathematics Club | Agricultural Engineering Society |
| Men's Glee Club | Minnesota Pathological Society. |

Voted to approve the recommendation that notices submitted from the Minnesota Dames be not accepted for publication.

Voted to approve the publication of notices of the Minnesota Chapter of the American Association of University Professors.

6. Report of the Committee on University Functions.—Voted to approve the recommendation of the Committee that Commencement exercises for students graduating at the close of the fall quarter be held Thursday, December 14, at the University Armory, following the plan which obtained last year.

Voted to lay on the table the recommendation of the Committee that at the June Commencement the conferring of diplomas upon individuals be dispensed with, except in the Graduate School, where candidates for the Ph.D. degree are presented in person.

7. Exemption from Late Registration Penalty.—On recommendation from Dean Lyon, voted to exempt special students in Medicine from the penalty fee for late registration.

R. M. WEST, Secretary

III. REPORT OF THE COMMITTEE ON THE RELATION OF THE UNIVERSITY TO OTHER INSTITUTIONS OF LEARNING

Your Committee on the Relation of the University to Other Institutions of Learning desires to report the following actions which have been taken subject to the approval of the Senate:

1. Modification of Entrance Requirements and Forms of Certificates.—Voted that the University Senate be asked to authorize the Committee on Relations of the University to Other Institutions of Learning to confer with the appropriate committee of the Minnesota high school principals with reference to

A. A modification of the entrance requirements which will provide that candidates for admission may be accepted on the special recommendation of the principal or superintendent of an accredited secondary school in lieu of the statement of graduation under the following conditions:

- (1) All other existing requirements for admission must be met.
- (2) The special recommendation from the school must certify that the grades earned by the candidate are such as to rank him in the upper one-half of the class which graduated during his last year of residence.
- (3) The credits presented for admission must have been earned in not less than three years of residence in an accredited secondary school.
- (4) In case a candidate presents credits from more than one accredited school the special recommendation must be presented from each school unless the period of residence in the last school attended was at least one full school year.
- (5) The plan if approved by the high school principals and the University will be effective in September, 1923.

B. A modification of the plan of certifying grades on the high school certificate which will provide for the following:

- (1) Substitution of the marks regularly used by the school from which the candidate comes in place of the present grades of "pass," "pass plus," "pass double plus."
- (2) A statement of the numerical equivalents of the grades used by the school, and
- (3) A statement of the passing grade.

2. Transfer of Students within the University.—It was the sense of the Committee that in cases of transfer from one college to another within the University the student should receive the benefit of such honor points as may have been earned prior to transfer. That is, the actual grade should be transferred together with the symbol "T."

Respectfully submitted,

R. R. SHUMWAY, Chairman

IV. CONFIRMATION OF ADDITIONAL COMMITTEE APPOINTMENTS

Education.—Dr. George W. Dowrie vice Dr. Dunham Jackson, resigned.

V. REPORT OF THE LEGISLATIVE INTERIM EDUCATIONAL COMMITTEE

R. M. WEST, Clerk of the Senate