

ONE--7666--SENATE MINUTES
**REPORT OF THE COMMITTEE ON BUSINESS
 AND RULES**

To the University Senate:

Your Committee on Business and Rules respectfully presents the following matters for consideration at the third meeting of the University Senate, Thursday, February 17, 1921:

- I. Approval of the minutes of the meeting of December 16, 1920.
- II. Report of the Committee on Business and Rules.
- III. Report of the Administrative Committee of the Senate.

**II. REPORT OF THE COMMITTEE ON BUSINESS
 AND RULES**

Your Committee on Business and Rules recommends to the Senate the amendment of Article 13 of the Constitution which now reads as follows:

"The Senate shall have the power to enact statutes, not inconsistent with the provisions of Article 9, for the government of the students in their relations with the University including all matters of discipline affecting the University as a whole. Questions of jurisdiction as between the Senate and a College Faculty, shall be determined by the President."

to read—

"The Senate shall have the power to enact statutes, for the government of the students in those relations with the University which affect the University as a whole. Questions of jurisdiction as between the Senate and a College Faculty, shall be determined by the President."

Respectfully submitted,

HENRY J. FLETCHER, Chairman

**III. REPORT OF THE ADMINISTRATIVE
 COMMITTEE**

1. Actions Reported for Ratification

The following actions have been taken since the last meeting of the Senate, and are reported for ratification:

1. **Provision in the Week's Schedule for Student Meetings.** Dean Nicholson presented a request from the Student Council for the setting aside of the fourth hour, Tuesday each week for meetings of student organizations with the understanding that no classes would be scheduled at that hour. It was voted as the sense of the Committee that such action was inadvisable. It was pointed out that such meetings might be held at the Convocation hour when no Convocations are held.

2. **Report of the Senate Committee on Printing.** On motion, it was voted to approve the following recommendations of this committee:

"1. That the calendars of the general information bulletin include only such dates as are of general university interest; that the calendar of each college include in addition such dates as are of interest to that particular college group and that the annual register contain a complete calendar giving date both of general and special college interest.

"A motion was carried authorizing Mr. West and Mr. Kirkwood to submit a specific plan by which the descriptions of departments which are reprinted from the general information bulletin in the annual register, might be replaced possibly by a more condensed statement simply outlining changes occurring during the year, such plan to be submitted to the committee for further consideration later.

"2. That the annual register for 1918-19 and 1919-20 include only faculty and student lists and a statement giving particulars as to the University's activities in connection with the S.A.T.C."

3. **Report of the All-University Curriculum Committee.** Dean Johnston, Chairman of the Committee, presented the following report:

"To the Administrative Committee of the Senate:

"At a meeting of the All-University Curriculum Committee Tuesday, January 18th., the question of academic credits for advanced R.O.T.C. courses as re-referred by the Administrative Committee of the Senate, was discussed at some length in the light of the actions taken by the individual college faculties and the correspondence between Col. Sturtevant and the War Department.

"It was voted as a recommendation to the Administrative Committee of the Senate, that three credits per quarter be allowed for advanced R.O.T.C. work, with a maximum of 18 credits for the two years work. It was understood that the amount of credits so earned which could be applied towards a degree, from any college would be subject to determination by the college concerned. It was further understood that any student enrolling for the advanced R.O.T.C. work would be required to complete the full two years course as a prerequisite to the receipt of his diploma and reserve commission, unless relieved by the proper authorities.

"It was also voted to recommend to the University Committee on Military Affairs that ways and means be devised for the presentation to the students of the various colleges the advantages to be gained by enrolling in the advanced R.O.T.C. courses, particularly from the standpoint of governmental policy, patriotism, and special attractions in the way of remuneration and Reserve Officer's commission offered by the War Department."

On motion voted to approve the report.

4. **Reports of the Special Committee on Penalty for Late Change of Registration.** Dean Johnston, Chairman of the Committee, presented a modified statement of the regulation covering late registration penalties to include a penalty for late change of registration. After discussion and amendment the regulation was finally adopted in the following form:

The penalty fee for late registration, late change of registration, or late payment of fees shall be \$2.00 and \$1.00 additional for each day of delay after classes begin, provided that no student shall pay more than \$12.00 of penalty in any given quarter.

It was further voted to rescind the old regulation, which provided for a fee of \$2.50 for the privilege of changing registration.

It was the understanding of the Committee that the new regulations would become effective beginning with the Spring Quarter 1920-21.

5. **Report of the Senate Committee on Student Affairs.** Dean Nicholson, chairman of the Committee, presented a report, including the following recommendations:

"1. That all Class Scraps, usually held the first quarter, be held on one day (Saturday afternoon) the day to be designated by the All-University Council, they, with a member of the Men's Physical Education Department to have general charge and supervision. College Councils may have direct charge, under supervision of the event put on by their college. The day to be known as University Class Scrap Day; all classes to be dismissed for the fourth hour that day."

"2. That Home Coming Day be set by the All University Council and a committee of the Alumni. The day to be a Saturday on which one of the important football games is to occur. The plans and arrangements for this day to be in the hands of the All University Council and a committee of three from the faculty to be appointed by the President of the University. On Home Coming Day classes are to be dismissed for the third and fourth hours."

6. **University Calendar for 1921-22.** The calendar, as submitted by the Registrar, was approved with minor modifications. The essential dates reading as follows:

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1921			
September	17	Saturday	Payment of fees closes, except for new students
September	20-27	Week	Examinations for removal of conditions and entrance examinations
			Registration period, Colleges of Science, Literature, and the Arts, and Agriculture, Forestry, and Home Economics
			Physical examinations for all new students.
September	26	Monday	First semester evening extension classes begin
September	26-27		Registration days for all colleges not indicated above
September	27	Tuesday	Payment of fees for new students closes
September	28	Wednesday	Fall quarter begins, 8:30 a.m.
October	20	Thursday	Senate meeting, 4:30 p.m.
November	24	Thursday	Thanksgiving Day; a holiday
December	15	Thursday	Senate meeting, 4:30 p.m.
December	21	Wednesday	Fall quarter ends, Christmas vacation begins, 5:20 p.m.
1922			
January	4	Wednesday	Christmas vacation ends, winter quarter begins, 8:30 a.m.
January	20	Friday	First semester evening extension classes close
January	30	Monday	Second semester evening extension classes begin
February	16	Thursday	Senate meeting, 4:30 p.m.
February	22	Wednesday	Washington's Birthday; a holiday
March	23	Thursday	Winter quarter ends, spring vacation begins, 5:20 p.m.
March	29	Wednesday	Spring vacation ends, spring quarter begins, 8:30 a.m.
May	18	Thursday	Senate meeting, 4:30 p.m.
May	19	Friday	Second semester evening extension classes close
May	30	Tuesday	Memorial Day; a holiday
June	11	Sunday	Baccalaureate service
June	13	Tuesday	Spring quarter closes, 5:20 p.m.
June	14	Wednesday	Fiftieth annual commencement
June	17-19		Registration days for summer session
June	20	Tuesday	Summer session begins
July	28	Friday	Summer session closes

2. Actions Reported for Information

The following actions have been taken since the last meeting of the Senate, and are reported for information:

1. **Use of Federal Tax Exemption Certificates for Private Transportation.** The President called attention to serious difficulties which might arise from the use of certificates of exemption from payment of Federal tax on transportation tickets used by members of the staff when traveling at their own expense. It was understood that Mr. Lobb would prepare a statement for publication in the Daily Bulletin covering this point.

2. **Exemption from Summer Session Fees.** The President reported an interpretation from Dean Fraser, to whom the matter had been referred, to the effect that the regulation governing exemption from fees and tuition of fellows, scholars, assistants, and instructors, or other members of the teaching staff regularly enrolled as students in the Graduate School, should be considered as applying during the summer session in the same way as throughout the regular academic year.

3. **Penalty Fees.** The Registrar made an informal report regarding the penalty imposed for late registration and late payment of fees, calling special attention to cases in which checks for less than the amount on the fee statement have been mailed in payment, and cases of students working their way through college, for whom the penalty fee is a real hardship. No formal action was taken, but it was the sense of the Committee that in such cases considerable discretion should be used by the Registrar in the administration of the existing penalty regulation.

4. **Survey of Use of University Buildings.** It was the sense of the Committee that in support of the building program, there should be available data concerning the actual use of the present University buildings. The President appointed a committee consisting of Mr. Pettijohn, chairman; Deans Haggerty, Johnston, Leland, and Thatcher, to prepare forms for such a survey to be made under the direction of the chairman of the committee.

5. **Senate Committee on Education, Change of Personnel.** The President reported the resignation of Professor Young from membership on the Senate Committee on Education. The appointment of a successor to Professor Young was left to the President who subsequently appointed Dr. C. M. Jackson to fill the vacancy.

6. **Report of the Special Committee on Diploma Requirements.** Dean Freeman, Chairman of the Committee, presented a report providing for minor changes in wording and design of the small diploma, as discussed at the meeting of the Administrative Committee of Sept. 23rd. This report also provides for the approval of the modified design by Prof. Forsythe of the Department of Architecture, and for the discharge of the Special Committee. The report was approved.

7. **Special Bulletin Boards for Y.M.C.A. and Chapel Committee.** The President read a letter from Mr. Poucher, pointing out the objections to the establishing of bulletin boards for individual organizations. It was the sense of the Committee that the request for such a bulletin board should be denied.

8. **University Chapel.** On motion voted to deny the request of the chapel committee for a revision of the daily schedule whereby the period from 10:05 to 10:30 daily would be left free for all students to attend chapel exercises.

Memorandum:
The President has appointed the following to serve as the All-University Curriculum Committee for the current year: Messrs. J. B. Johnston, Chairman, E. M. Freeman, W. H. Hunter, F. Bennett, E. H. Comstock, J. C. Litzenberg, E. Fraser, G. W. Dowrie, F. J. Wulling, H. J. Leonard, G. S. Ford, R. M. West, M. E. Haggerty.

R. M. WEST, Secretary