

REPORT OF THE COMMITTEE ON BUSINESS AND RULES

TO THE UNIVERSITY SENATE:

Your Committee on Business and Rules respectfully presents the following matters for consideration at the third meeting of the University Senate, Thursday, May 13, 1920:

- I. Approval of the minutes of the meeting of December 18, 1919.
- II. Reports of the Standing Committees of the Senate for the year 1919-20.

II. REPORT OF THE ADMINISTRATIVE COMMITTEE

i. Actions Reported for Ratification

The following actions have been taken since the last meeting of the Senate, and are reported for ratification:

1. **The Glee Club.**—The Dean of Student Affairs pointed out that the Department of Music had entered into a contract with the General Extension Division for the public appearance of the Glee Club, that certain members of this club were not eligible under the present regulations, and that the enforcement of this rule might seriously disrupt the arrangement. He stated that the only thing he could do under the present regulations was to declare these men ineligible. *Voted* that the action of the Dean of Student Affairs be approved.

2. **Commencement Week.**—*Voted* that the following report of the Committee on University Functions be approved, with the understanding that the plan be not operative for the present year:

Your committee notes the following, indicating the general scope of Commencement Week activities up to this time.

- Saturday.—President's reception for the graduating class
- Sunday.—Baccalaureate service
- Monday or Tuesday.—Class Day exercises, supplemented by alumni or other activities
- Wednesday.—Alumni Day and meeting of the Board of Regents
- Thursday.—Graduation exercises

In view of all the facts, the committee makes the following recommendations:

- (a) That Commencement activities begin with the Baccalaureate service on Sunday afternoon.
- (b) That appropriate Class Day exercises be held on Monday, followed by the president's reception in the evening.
- (c) That alumni activities and the meeting of the Board of Regents be scheduled for Tuesday.
- (d) That Commencement be advanced from Thursday to Wednesday.

Your committee further recommends that an earnest effort be made to insure carefully worked-out, appropriate, and worthwhile exercises of an enduring character for Monday and Tuesday, and that the University lend its hearty support towards the success of these occasions.

3. **Policy involved in the proposal of the Cosmopolitan Club.**—A communication from the secretary of that club, requesting permission to hold a University convocation in the Armory, at which a University professor would deliver an address, was read. It was pointed out that the University as such could not announce an official convocation concerning matters which were not under the direction of the University administration, but that here would be no objection to a recognized University organization's using an open convocation hour for its purposes if it so desired.

4. **Report of the Committee on the Calendar for 1920-21.**—*Voted* that in accordance with the recommendations of the special committee the following schedule be approved:

- Fall Quarter:**
Begins September 29; closes December 22
Actual working days, 71
Holiday, November 25, Thanksgiving Day
Christmas recess, 12 days
- Winter Quarter:**
Begins January 4; closes March 24
Actual working days, 67
Holidays, February 12 and 22
Spring recess, 5 days
- Spring Quarter:**
Begins March 30; closed June 14
Actual working days, 65
Holiday, May 30
Commencement, Wednesday, June 15
- Summer Session:**
Begins Monday, June 20
- Fall Quarter, 1921-22:**
Begins Wednesday, September 28

Voted further that, in view of the awkward situation created lowering change be made: The winter quarter shall close March by the printed schedule for the spring recess this year, the following at 5:30 p.m., and the spring quarter shall begin Tuesday, April 6, at 8:00 a.m.

5. **Report of the University Schedule Committee.**—The following report presented by Mr. West's committee was approved.

(a) **Final examination.**—It was recommended that the final examinations for the winter quarter be scheduled through a four-day period similar to that approved for the fall quarter, beginning Wednesday, March 24, and closing Saturday, March 27.

To avoid the innumerable requests by individual instructors to have the dates for their examinations changed in order to bring their examinations earlier in the examination period it was further recommended that the following scheme of rotation be approved: examinations given on the last day of the last examination period to be given on the first day of the succeeding examination period; other examinations to follow in the same order.

The examination schedule for winter quarter final examinations under this plan would then read as follows:

Wednesday, March 24	8:00-10:00	IV	MWF classes
	10:30-12:30	IV	TS classes
	1:30-3:30	V	MWF classes
	4:00-6:00	V	TThS classes
Thursday, March 25	8:00-10:00	I	MWF classes
	10:30-12:30	I	TThS classes
	1:30-3:30	VII	MWF classes
	4:00-6:00	VII	TTh classes
Friday, March 26	8:00-10:00	II	MWF classes
	10:30-12:30	II	TThS classes
	1:30-3:30	VIII	MWF classes
	4:00-6:00	VIII	TTh classes
Saturday, March 27	8:00-10:00	III	MWF classes
	10:30-12:30	III	TThS classes
	1:30-3:30	VI	MWF classes
	4:00-6:00	VI	TTh classes
Examinations in Freshman Rhetoric, Friday, March 26, at 1:30			

It is further recommended that examination in classes not provided for in the above schedule, and such conflicts as may arise, be adjusted by the college officer or committee in charge of program on the general principle that the University schedule has precedence.

(b) **Time of condition examinations.**—Your committee has considered carefully the objections raised to its previous recommendation with respect to the condition examination period, and recommends the adoption of the following regulations:

Condition examinations may be given during the week preceding the opening of the fall quarter, and not earlier than the seventh week or later than two weeks preceding the final examination periods of the winter and spring quarters.

It was the understanding of the committee that the approval of this recommendation should not affect any plans for condition examinations which have already been announced by any of the colleges to be given before the opening of the spring quarter, and, second, that the definite schedule of examinations for each college should be decided upon by the officers or committee in charge of the individual programs. It is expected by the committee that such officers or committees will schedule their condition examinations on Saturday afternoons or at such other time as will not interfere with regularly scheduled classes.

(c) *Dates for closing registration.*—The question of uniformity in registration dates was considered by the committee. In view of the scheme for registration now practiced in the various colleges, and of the necessity of a large college such as Science, Literature, and the Arts using a different registration system from that of the smaller technical colleges, it did not seem practicable to the committee to prescribe a uniform registration period. The committee, however, did see serious objections to the extension of registration dates for any college past the date set for the University quarter to begin, and therefore recommends that the registration for any quarter in all colleges should be closed not later than the day previous to that set for the quarter to open. It was understood that this is not to be interpreted as intended to prevent the usual handling of special cases of late enrollment.

6. *Preparatory work by correspondence.*—*Voted*, upon the recommendation of the Committee on the Relation of the University to Other Institutions of Learning, that the General Extension Division be authorized to offer preparatory work by correspondence which shall be credited towards admission, provided the student who is taking such work is not at the same time enrolled in a secondary school.

7. *Hoods at Commencement for M.D. candidates.*—A letter from Dean Lyon pointed out the awkwardness of the present procedure because of the fact that the M.D. degree is not formally conferred until the candidate has completed his year of internship. *Voted* to recommend that the doctor's hood be not used at Commencement for M.D. candidates.

8. *General Science.*—*Voted*, upon the recommendation of the Committee on the Relation of the University to Other Institutions of Learning, that General Science be accepted under the science group as a unit course towards admission to the University.

9. *Freshman Day.*—*Voted*, upon the recommendation of the Dean of Student Affairs, that freshmen be excused from class work after four o'clock on Wednesday, May 19, for the purpose of cleaning up the campus.

10. *Military inspection.*—*Voted* that class exercises on May 12 be omitted in view of the military inspection on that day.

2. Actions Reported for Information

1. Excusing members of Band from classes after Easter.

It was pointed out that the University Band expected to make a short trip during the Easter recess and would be absent from the University, Thursday afternoon, Friday, and Saturday forenoon. *Voted* that such absence be authorized, with the understanding that the individual members meet the requirements of the eligibility rules for public performance.

2. *Music fees.*—*Voted*, upon the recommendation of Dean Johnston, chairman of the Special Committee on Fees, that the charges for music students be as follows for the next year, beginning July 1, 1920.

Case 1		Case 2	
Tuition fee	\$20.00 a quarter	Tuition fee	\$20.00 a quarter
Music, instrumental work, one lesson a week	25.00 " "	Music, instrumental work, two lessons a week	45.00 " "
Total	\$45.00 " "	Total	\$65.00 " "
Non-resident fee, \$10.00 a quarter additional			

3. *Class reports for Dean of Student Affairs.*—*Voted* that the following recommendations be approved.

(a) That the Registrar's Office shall file with the Dean of Student Affairs not later than August 15 of each year a copy of the record of each student for the preceding session.

(b) That a copy of all petitions with a notation of action taken be filed with the Dean of Student Affairs.

4. *Question of daylight saving.*—*Voted*, upon the recommendation of Dean Lyon, that the University express itself as in favor of the plan of "daylight saving" for the Twin Cities, if such a plan can be brought about.

5. *Publication of the University Code.*—*Voted* that 1,000 copies be printed, of which 150 shall be bound. It was voted further that Mr. Gerould be appointed to supervise the binding and the distribution of copies to other institutions.

6.—*Special session of the legislature requested.*—*Voted* that the following memorandum be presented to the Board of Regents:

(a) The great increase in the cost of supplies needed for the work of the University, and the necessity of procuring additional instructors to care for the normal anticipated growth in the student body, who can be had only at salary rates materially higher than those now prevailing in the University, render it impossible to make a budget for the year 1920-21 with the resources available.

(b) The unprecedented increase in the cost of living has, in effect, reduced the compensation paid to members of the faculty, when measured in purchasing power, to about one half of the amount received in 1914, then admitted to be inadequate. This fact has caused much hardship and real distress among many members of the faculty, caused some to accept calls to other institutions paying higher salaries, induced others to renounce the profession of teaching for which they were specially trained to seek more lucrative employment in the various fields of business, and affected all with a feeling of unrest. The members of the faculty have stood, and yet stand, loyally to their work, but are unquestionably in great need of assurance that relief will be provided. If such relief is not soon found, there must inevitably result a serious impairment of faculty morale and a lowering of institutional efficiency.

(c) The members of the Administrative Committee, both consideration to the problem of maintaining the University on severally and in joint conference, have given long and anxious its present basis and without expansion of its activities during the next fiscal year with resources now available, and are of the opinion that it can not be done. They have maturely considered every suggested measure of possible relief from the serious dangers of lowered morale, weakened organization, and decreased efficiency consequent upon the reduction of faculty pay below a fair living wage, and from inability to retain the services of strong men, and find none adequate or practicable, save an appeal to the legislature for additional funds.

(d) Therefore, the members of the Administrative Committee, respectfully ask that the Board of Regents urgently request the governor to call a special session of the legislature to grant the needed relief of the University.

7. *Report of Committee on Diplomas.*—*Voted* to approve the following recommendations:

(a) That the present form of diploma, which was adopted in 1917, not as a measure of war-time economy, but after a careful investigation of the practice of other institutions, and on account of considerations of good taste and convenience, be retained as the standard form of University diploma.

(b) That diplomas of the standard form, of which a full supply for this year's graduates is now on hand or en route, be delivered to all graduates of the present year.

(c) That announcement shall be made that any graduate desiring to receive a diploma of the size and form used in 1917 may have such a substitute diploma delivered to him upon surrender of the standard diploma received and the payment of \$5.00 to cover the cost of procuring such substitute diploma.

8. **Question of a half holiday prior to Military Inspection Day.**—Colonel Goodwyn announced that the annual inspection is to be held on May 10 and 11. He asked for a half holiday preparatory to that inspection as an offset to loss of time caused during the winter by interruption of military exercises. *Voted* that members of the military corps be excused for this purpose on Tuesday afternoon, May 4.

9. **Memorial Day.**—*Voted* that a University Memorial Day holiday be declared for Monday, May 31.

10. **Recognition of the death of Miss Maria Sanford.**—*Voted* that the President be requested to prepare a statement in this connection on behalf of the University for the *Official Daily Bulletin* and the press of the Twin Cities. *Voted* further that it be the sense of this meeting that memorial services be held Thursday, June 10, and that President Emeritus Cyrus Northrop be asked to speak on that occasion.

11. **Dramatic Club to go to Pipestone.**—*Voted*, on motion of Dean Nicholson, that the Masquers be permitted to be absent from University classes on Monday, May 17, for the purpose of presenting the play at Pipestone, Minnesota, under the direction of the General Extension Division.

12. **Report of the General Faculty meeting, February 16, 1920.**

Approximately three hundred members were present. President Burton presided, and introduced Dr. C. M. Jackson, the chairman of the committee (Jackson, Allin, White, and Wilde) appointed by the local members of the American Association of College Professors to investigate the charges which appeared in the December edition of the *Foolscape* concerning academic freedom.

Dr. Jackson explained the purpose of the meeting and read the article in question. After considerable discussion, it was voted that a committee be appointed by the general faculty to investigate, hear testimony, gather and sift evidence, and sense the feeling of individual faculty members concerning this matter of academic freedom, and to report back to the general faculty. The following persons were nominated for the committee by the members present: Professor David F. Swanson, chairman; Dean Alfred Owre, Professor A. W. Rankin, Professor A. J. McGuire, and Mr. Stanley Ryppins.

Voted that the secretary of the meeting, the registrar, cast a ballot electing the persons named. *Voted*, on motion of Dr. Barron, which was seconded by Professor Thomas, that a secret ballot be taken to ascertain whether or not in the minds of the persons present there were restrictions on academic freedom. Two hundred and twenty-seven ballots were turned in. Of this number, 33 voted "Yes" to indicate that the article in the *Foolscape* had foundation in fact; 182 voted "No" expressing the opinion that there was no foundation for the charges in the article; 5 turned in blank ballots; 5 stated that they did not know; and 2 registered question marks.

Respectfully submitted,

E. B. PIERCE, Secretary

III. REPORT OF THE COMMITTEE ON UNIVERSITY FUNCTIONS

Your Committee on University Functions reports the holding of the following convocations during the year.

October 2: President M. L. Burton, "What Must the Universities Do?"

October 9: President M. L. Burton, "First Things for Freshmen"

October 30: The Reverend Harry Pineo Dewey, "Theodore Roosevelt"

December 4, State Day: The Honorable J. A. A. Burnquist, "The University and the State"

December 11: The Reverend Charles W. Gordon (Ralph Connor)

December 18: President M. L. Burton, "Life's Surprises"

January 8: Dean W. R. Vance, "The Peace Treaty and the Proposed Reservations"

January 22: President M. L. Burton, "The Function of Friendship"

January 29: Lynn H. Hough, President of Northwestern University

February 11, Charter Day: George Edgar Vincent, "The University and Public Health"

April : G. Sherwood Eddy, 8Associate General Secretary, International Committee, Y.M.C.A., "The Present World Situation—A Challenge to America"

April 15: President M. L. Burton, "How to Study"

April 22: George Edward Woodberry, "Shelley"

May 6: Charles W. Farnham, "Theodore Roosevelt, the Man"

May 13, Cap and Gown Day: President M. L. Burton, Announcement of Honors and Prizes.

The convocations ahead are

May 20: J. F. Coar, Alberta, Canada

June 3: The Reverend C. W. Gilkey, "Education and Religion"

June 10: Maria Sanford Memorial Services: President Emeritus Cyrus Northrop

June 13: Baccalaureate Exercises

June 17: Commencement Exercises: President-elect L. D. Coffman.

The convocations of December 4, February 11, and May 13 necessitated especial care and effort on the part of the committee, inasmuch as the formalities of these occasions were somewhat elaborate, involving academic dress, procession, and unusual stage setting.

Two of the convocations still to come, Baccalaureate Service, June 13, and Commencement, June 17, are occasions which depend to a large extent upon the hearty cooperation of the faculty for their success. The committee wishes to express its gratification to the members of the staff for their generous response on these occasions last year, and hopes that even a larger participation may be had this year.

Again attention is called to the woefully inadequate facilities of the Armory for convocations purposes. The maximum seating capacity of the Armory is 2,475, and of these only 2,100 have seats where they can well hear and see the speaker. When it is realized that the College of Liberal Arts alone has an enrollment of over 3,300 and that the total collegiate enrollment in the University this year is 8,120, the committee's despair in attempting to handle the problem adequately may be understood. Less than one-third of the students now in attendance can get into the Armory at one time.

Despite all the other pressing needs of the institution, which your committee fully recognizes, it nevertheless urges most vigorously that steps be taken promptly to insure for the University an auditorium that will seat comfortably at least the major portion of the student body under conditions of esthetic value and inspirational environment in keeping with the size, dignity, and purpose of the foremost character-building institution of the state.

Respectfully submitted,

C. P. FITCH

J. H. FORSYTH

A. G. GOODWYN

R. R. PRICE

CARLYLE SCOTT

E. B. PIERCE, Chairman

IV. REPORT OF THE COMMITTEE ON THE RELATION OF THE UNIVERSITY TO OTHER INSTITUTIONS OF LEARNING

Your Committee on the Relation of the University to Other Institutions of Learning respectfully submits the following recommendations:

1. **Revision of standards.**—That items 3 and 4 of *Standards for Minnesota Schools Offering One or Two Years of College Work* (University of Minnesota, Minneapolis, February, 1916) be revised to read as follows:

3. *Students.* (a) Number. While it is not the policy of the University to insist that a specified number of students be enrolled before a school may be accredited, it recommends that no institution attempt college work unless there are at least fifteen students who will enroll.

(b) Admission. Only graduates of a secondary school accredited to the University may be admitted to junior college classes, except those in elementary languages where properly qualified high-school seniors may be allowed to enter.

4. *Teachers.* (a) Training and experience. All persons giving instruction in such courses shall have done at least one full year of work in a recognized graduate school (ordinarily one year of graduate work in addition to at least two years of undergraduate study in the subject taught) with special attention to the subjects which they teach, and they must also have had at least two years of successful experience as high-school teachers, or acceptable experience as college teachers.

(b) Normally each instructor will be expected to teach one subject in the junior college, and to devote the rest of his teaching time to the same or an allied subject in the high school. No instructor may teach more than two subjects in the junior college.

No instructor shall teach more than a total of four periods a day. If administrative work is handled, the amount of teaching shall be lessened.

Whenever in the opinion of the University the size of the school warrants, instructors may be required to give all their time to junior college instruction.

2. **Preparatory Schools.**—(a) That Red Wing Seminary and Luther Ladies' Seminary of Red Wing be continued on the accredited list.

(b) That Bethel Academy, St. Paul, be continued on the published list of accredited schools, but that its officers be advised that by the beginning of another academic year the matters to which reference has been made should be corrected.

(c) That Bethlehem Academy, Faribault, be continued for one year as an unpublished, conditionally accredited school, and that if all items are remedied by the date of the next inspection, it be placed on the published list of accredited schools.

(d) That Windom Institute, Montevideo, be continued on the accredited list for one more year, and that recognition after that time be conditioned upon remedying certain unsatisfactory conditions.

(e) That Parker College, Winnebago, be omitted from the list of accredited schools until the improvements recommended by the inspector have been made.

(f) That Maplewood Academy, Maple Plain, be refused recognition as an approved school until certain desirable modifications in its educational program have been made.

3. **Junior colleges.**—(a) That the Winona Normal School be recognized as giving one full year of satisfactory collegiate work.

(b) That the junior college at Pipestone be recognized for one year's work of collegiate grade.

4. **Credit for normal school work in other states.**—That graduates of professional courses of normal schools in other states be admitted here under the regulations governing the admission of Minnesota normal school graduates. This would mean that a graduate of a one-year course in another state would receive no advanced standing at Minnesota except upon examination.

V. REPORT OF THE COMMITTEE ON UNIVERSITY EXTENSION.

Since its last report the Committee on University Extension has recommended to the president and regents that the scale of compensation to be paid to members of the University faculty for instructing extension classes be fixed as follows, effective at the beginning of the academic year 1920-1921. The unit is a class meeting one night a week for two hours during the semester of sixteen weeks.

Instructors drawing from \$1,500 to \$1,950, \$175 per course

Instructors drawing from \$2,000 to \$2,450, \$200 per course

Instructors drawing from \$2,500 to \$2,950, \$225 per course

Instructors drawing from \$3,000 to \$3,950, \$250 per course

Instructors drawing from \$4,000 to \$4,950, \$275 per course

Instructors drawing from \$5,000 up, \$300 per course

The committee has also recommended that fees for students of collegiate subjects in the advanced courses be increased from \$5.00 a semester to \$7.50 a semester.

Respectfully submitted,
RICHARD R. PRICE, *Chairman*

VI. REPORT OF THE COMMITTEE ON DEBATE AND ORATORY

The Senate Committee on Debate and Oratory submits the following report for the year 1919-1920:

The debates of the I. M. I. Debating League were resumed this year, Minnesota meeting Illinois at Champaign, and Iowa at Minneapolis, December 12. The proposition debated was: "Resolved, That Congress should enact into law the Cummins Bill for the administration of the railroads." Robert R. Gibson, Claire I. Weikert, and David Lundeen represented Minnesota in the debate with Illinois; and B. A. Gilkinson, Max Shapiro, and Fred Ossanna debated with Iowa's representatives at Minneapolis.

In accordance with an agreement made with Wisconsin in March, 1917, we sent a debating team, consisting of R. R. Gibson, Max Shapiro, and Walter B. Heyler, to Madison for a debate, March 12. Minnesota debaters upheld the negative of the proposition: "Resolved, That in each industrial corporation the employees, as such, should be allowed to elect from their own ranks at least one third of the board of directors, all directors to have equal rights and privileges."

The College of Agriculture held a dual debate on December 13 with the Iowa State College of Agriculture at the University Farm and at Ames, Iowa. The proposition debated was: "Resolved, That the government should control to the extent indicated in the Kenyon Bill, the meat-packing industry." On the home platform, the speakers were Charles Hickson, Herbert Robertson, and Philip Wilson; and at Ames, Vernon Williams, Edgar Jones, and Myron Loomis.

The annual contest of the Northern Oratorical League, which is permanently endowed by the Honorable Frank O. Lowden, was held May 7 at Madison, Wisconsin. The representatives of the University of Minnesota was Mr. Fred A. Ossanna. His subject was "The Challenge to the College Man."

Challenges to debate are more or less frequently received from distant universities such as the University of Washington, the University of Denver, and the University of Southern California. There is considerable sentiment among the student members of the committee in favor of accepting some of these challenges, but it is the opinion of a majority of this committee that such debates are impracticable.

Respectfully submitted,
FRANK M. RARIG, *Chairman*....

VII. COMMITTEE ON INTERCOLLEGIATE ATHLETICS

The Committee on Intercollegiate Athletics submits the following report:

The Intercollegiate Conference at its meeting on December 6, 1919, passed the following resolution:

"Resolved, first, that participation either as player or official in a professional football game shall disqualify for all employment in connection with athletics,

Second, that violators of the rule of December, 1916, and June, 1917, are likewise disqualified."

This resolution, by lapse of time, is binding on the conference colleges and is presented here merely as a matter of record.

JAMES PAIGE, *Chairman*