

REPORT OF THE COMMITTEE ON BUSINESS AND RULES

To the University Senate:

Your Committee on Business and Rules respectfully presents the following matters for consideration at the first meeting of the Senate, October 16, 1919.

- I. Approval of the minutes of the meeting of May 15, 1919.
II. Appointment of the following Senate Committees for 1919-20, as nominated by the President.
III. Senate Roster for the year 1919-20.
IV. Report of the Administrative Committee of the Senate.
V. Report of the Library Committee.

II. APPOINTMENT OF THE STANDING COMMITTEES FOR 1919-20 AS NOMINATED BY THE PRESIDENT

- I. Athletics
1. Intramural Sports and Physical Education
Messrs. Sundwall, Cooke, Harding, Litzenberg, Paige, Boyd, Dr. Norris.
2. Intercollegiate Athletics
Messrs. Paige, Harding, Litzenberg, Boyd, Sundwall.
II. Finance and Audit
Messrs. Nicholson, Rotzel. Students: Messrs. Hathaway, Upham, Olson.
III. Student Publications
Messrs. Nicholson, Holman, Kirkwood. Students: Messrs. Anderson, Hanley, Wagensteen, Miss Norby.
IV. Student Affairs
Messrs. Nicholson, Lansing, Mrs. Ladd. Students: Misses Forsell, Herz; Messrs. Mitchell, Lockwood.
V. Debate and Oratory
Messrs. Rarig, Lindsley, Glick, Mrs. Phelan, Miss McNaughton. Students: Messrs. Bessessen, Heyler, Loomis, Lundeen, Morse.
VI. University Extension
Messrs. Price, Brooke, Rankin, Savage, Wilson, A. D.
VII. University Functions
Messrs. Pierce, Fitch, Forsythe, Price, Scott, C., Colonel Goodwyn.
VIII. University Printing
Messrs. Kirkwood, Bruce, Gerould, Notestein, Pierce.
IX. Education
Messrs. Searles, Allin, Jackson, D., Fraser, Kirchner, Riley, Scammon, Stakman, Swenson.
X. Business and Rules
Messrs. Fletcher, Freeman, Pierce, Scott, F. H., Sheppardson, White, A. B.
XI. Relation of University to Other Institutions of Learning
Messrs. Shumway, Holman, Coffman, Koos, Ford, Pierce, West.
XII. Library
Messrs. Ford, Alway, Comstock, Gerould, Hunter, Jackson, C. M., Kirchner, Thomas, Dowling.

III. SENATE ROSTER 1919-20

Voting List

- *Alderman, William H.
Allin, Cephas D.
Allison, John H.
Alway, Frederick J.
Appleby, William R.
*Arnal, Leon
Army, Albert C.
Bachman, Gustav
Bailey, Clyde H.
Baldwin, Louis B.
†Balmer, Frank E.
Bass, Frederic H.
†Bassett, Louis B.
¶Bauer, George N.
Beach, Joseph W.
Beard, Richard O.
Bell, Elexious T.
Bernard, Luther L.
†Biester, Alice
Black, John D.
Blakey, Roy G.
Boss, Andrew
Boss, William
Bothne, Gisle
Boyd, Willard L.
Brekhus, Peter J.
Brierley, Wilfrid G.
Brooke, William E.
†Brown, Carleton
†Brown, Edgar D.
Bruce, Andrew A.
||Bruno, Frank J.
Burton, M. L. (President)
§Burton, Richard
Bussey, William H.
†Butters, Frederic K.
Cady, Le Roy
Cherry, Wilbur
Cheyney, Edward G.
Christianson, Peter
Coffman, Lotus D.
Comstock, Elting H.
Cooke, Louis J.
Corbett, J. Frank
¶Cumberland, William W.
†Cushman, Robert E.
†Cutler, Alvin S.
Davis, William S.
Dorsey, Maxwell J.
*Dowling, Noel T.
Downey, Hal
Dowrie, George W.
†Durand, E. Dana
Durand, Elias J.
†Dutcher, R. Adams
Eckles, Clarence H.
*Elliott, Richard M.
*Elmer, Manuel C.
Emmons, William H.
Frdmann, Charles A.
†Erickson, Theodore A.
Erikson, Henry A.
†Ernst, Max E.
†Firkins, Oscar W.
Fitch, Clifford P.
Flather, John J.
Fletcher, Henry J.
Ford, Guy Stanton
*Foster, William S.
†Frankforter, George B.
Fraser, Everett
Freeman, Edward M.
*Garver, Frederick B.
Gay, Carl W.
Gerould, James T.
†Goldstein, Harriet I.
*Goodwyn, A. G.
Gortner, Ross A.
¶Granrud, John E.
Gras, N. S. B.
¶Gray, John H.
Grout, Frank F.
Haggerty, Melvin E.
*Hansen, Alvin H.
*Harder, Oscar E.
Harding, Everhart P.
Hartzell, Thomas B.
Hayes, Herbert K.
Hirschfelder, Arthur D.
†Holman, William F.
House, Ralph E.
Hunter, William H.
Jackson, Clarence M.
*Jackson, Dunham
Jager, Francis
Jenks, Albert E.
Johnston, John B.
Jones, Lauder W.
Kirchner, William H.
Kirkwood, William P.
Klaeber, Frederick
Knight, Lee I.
*Koos, Leonard V.
Krey, August C.
*Ladd, Jessie S.
Lambert, Edwin M.
Larson, Winford P.
Lasby, William F.
Law, Arthur A.
Lawton, Harry C.
Leavenworth, Francis P.
LeCompte, Irville C.
Lee, Thomas G.
Litzenberg, Jennings C.
†Lund, Elmer J.
Lyon, Elias P.
McClendon, J. F.
†MacDougall, Frank H.
†McKerrow, William A.
*Mann, Charles A.
Mann, Frederick M.
†Martenis, John V.
Mayne, Dexter D.
Miller, Paul E. (Morris)
†Miller, Wilford S.
†*Moley, Raymond
†Moore, Cecil A.
Moore, William
*Mudgett, Bruce D.
Nachtrieb, Henry F.
Newcomb, Edwin L.
Nicholson, Edward E.
Norris, J. Anna
Notestein, Wallace
Olmsted, Everett W.
Owre, Alfred
Paige, James
*Palmer, LeRoy S.
Parcel, John I.
*Parker, Walter H.
Pease, Levi B.
†Peck, Francis W.
Peters, Walter H.
†Phelps, Ruth S.
Pike, Joseph B.
Price, Richard R.
Rankin, Albert W.
Rarig, Frank M.
Reynolds, Myron H.
Riley, William A.
Roberts, Thomas S.
†Robe, Harry B.
Robertson, Harold E.
†Rogers, Charles H.
Rosendahl, C. Otto
Rotzel, Clare L.
†Rowley, Frank B.
Rowntree, Leonard G.
Ruggles, Arthur G.
†Ryan, William T.
Savage, Charles A.
Scammon, Richard E.
Schlenker, Carl
Scott, Carlyle
Scott, Frederick H.
Searles, Colbert
†Secrest, May
Sedgwick, Julius P.
Selvig, Conrad G. (Crookston)
†Shellman, Joseph E.
Shepardson, George D.
†Shiple, S. Carl
†Shoop, Charles F.
Shumway, Royal R.
Sidener, Charles F.
Sies, Raymond

* New appointment.
† Promotion.
‡ Absent on leave 1919-20.
|| Acting Professor.
¶ Absent on leave until January 1, 1920.
§ Absent on leave after January 1, 1920.

Sigerfoos, Charles P.
 Smith, Arthur C.
 Sneed, M. Cannon
 Springer, Frank W.
 Stakman, Elvin C.
 Stauffer, Clinton R.
 Stewart, John T.
 Stoll, Elmer E.
 Stomberg, Andrew A.
 Storm, Ashley V.
 Strachauer, Arthur C.
 Sundwall, John
 Swann, W. F. G.
 Swenson, David F.
 Swift, Fletcher H.

Tate, John T.
 Thatcher, Roscoe W.
 Thomas, Joseph M.
 Tilden, Josephine E.

†Todd, Arthur J.
 Vance, William R.
 *Vaughan, Henry W.
 Washburn, Frederic L.
 Washburn, Robert M.
 Weigley, Mildred
 †Weller, Marion
 Wentling, John P.
 West, Rodney M.
 White, Albert A.
 White, S. Marx
 Wilde, Norman
 Wilson, Archie D.
 Woodrow, Herbert
 Wulling, Frederick J.
 Young, Jeremiah S.
 Zeleny, Anthony

Non-Voting List

Northrop, Cyrus, President
 Emeritus
 Folwell, William W., Professor of Political Science, Emeritus
 Abbott, Amos W., Professor of Gynecology, Emeritus
 Adair, Fred L.
 Bell, John W., Professor of Clinical Medicine and Physical Diagnosis, Emeritus
 Buck, Solon J.
 Christison, James T.
 Colvin, Alexander R.
 Damon, George M.
 Downey, John F., Dean of the College of S., L., and A., Emeritus
 Eddy, Henry T., Professor of Mathematics and Mechanics, Emeritus
 Gilfillan, James S.
 Gillette, Arthur J.
 Godfrey, Henry S.
 Green, Robert O.
 Griffith, Charles A.
 Haecker, Theophilus L., Professor of Dairy Husbandry, Emeritus

†Hamilton, Arthur S.
 Hutchinson, John C., Professor of Greek, Emeritus
 Knight, Ray R.
 MacLaren, Archibald
 Mann, Arthur T.
 Maves, Hermann A.
 Murray, William R.
 Orton, Forrest H.
 Pagenkopf, Alfred A.
 Pattridge, Mark O.
 Preston, Charles H.
 †Ramsey, Walter R.
 Reynolds, George W.
 Riggs, Charles E., Professor of Nervous and Mental Diseases, Emeritus
 Ritchie, Harry P.
 Rogers, John T.
 Rothrock, John L.
 Sanford, Maria L., Professor of Rhetoric, Emeritus
 Sweitzer, Samuel E.
 Ulrich, Henry L.
 Walls, James M.
 Weiss, Oscar A.
 Wells, Amos A.
 Wiethoff, Charles A.

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IV. REPORT OF THE ADMINISTRATIVE COMMITTEE

The following actions have been taken since the last meeting of the Senate, and are reported for ratification.

1. *Disabled Soldiers:* The following report of the special committee appointed to consider the request of the District Vocational Officer for special instruction, in the University, of disabled soldiers was approved:

"We believe that it is inexpedient for the University to accept students for individual instruction outside of regularly organized classes of instruction. The admission of students who have not had required prerequisites to regularly organized classes of either collegiate or subcollegiate grade is already provided for by existing regulations with reference to 'special' students in the Colleges of Science, Literature, and the Arts; Education; Engineering and Architecture; Agriculture; and Law; and in the secondary schools of Agriculture and in Extension classes.

"In order to handle individual cases of disabled soldiers, which are not covered by the above statements, we recommend that there be appointed a special representative of the University who shall make the necessary arrangements for the instruction of these men who are receiving instruction under the supervision of the Board for Vocational Education. We recommend further that all such students be designated as 'war specials' to differentiate them from other 'special' students and from regular students of the University.

"It should be understood that it is impossible in most cases to offer at the University vocational training of a narrowly specialized character, and that when such instruction is desired it should be sought at other institutions whenever possible, and that no obligation is assumed by the University to waive its requirements for graduation in order to grant degrees to 'war specials' who have taken work here.

"It should be definitely understood that any instruction offered by the University to 'war specials' is a specific war emergency enterprise, comparable with the special vocational work offered by Section B of the Students' Army Training Corps, and not a part of the regular instructional work of the University.

(Signed) R. W. THATCHER,
 L. D. COFFMAN,
 E. E. NICHOLSON."

2. *Admission of service men:* It was voted that graduates of accredited preparatory schools who have been in service be admitted to the University as regular students, candidates for degrees, without condition. This means that for this group of students the technical requirements, such as Elementary Algebra, Plane Geometry, English, standard units, etc., are waived.

E. B. PIERCE, *Secretary*

V. REPORT OF THE LIBRARY COMMITTEE

1. *The Library Building:*

No event of the past year is of greater importance to the educational work of the University than the determination to erect out of the building fund granted by the last Legislature, an adequate Library Building. The existing structure hampers our educational policy and discourages or makes impossible many phases of work which are essential to the proper development of the institution. The large enrollment during the current year has but accentuated a situation which was intolerable before.

The Library Committee working with the Architectural Advisor has drafted sketch plans for the new building which will shortly be submitted to a meeting of the general faculty for discussion and advice.

2. *The Purchase of Books:*

Expenditures for books, periodicals, and binding during the last fiscal year amounted to \$31,126.71. Owing to the necessity for increasing the salaries of the University staff, the Administration found it impossible to increase the book budget allowed for the current year. The amounts included in the budget are as follows:

General University	\$25,705
Agriculture	4,500
Law	5,000

In view of the necessity for the expansion of library facilities, it would be fortunate if we were able to take advantage to a greater degree of the present phenomenally low rate of foreign exchange.

If we are to develop a library at all commensurate with the work which the University is called upon to do, some means must be found for increasing, by a considerable amount, the resources for book purchase, and for a trained and permanent staff.

3. *The Library Staff:*

The increasing work of the Library demands a library staff more adequate in numbers and in training than we have at present. The service at the loan desk, in particular, should be considerably strengthened. The salaries paid are much too small. We are employing, on the reading-room staff, young women, graduates of the University, to whom we are paying a salary of \$60 per month.

The current rate for skilled catalogers is \$1,200 and up. For the same class of assistants, we are able to pay but \$1,000. As a result of constant losses from the staff, the present library catalog, begun in 1907, is still without a proper record of over 20,000 books belonging to the University.

The Library Committee feels that the time has come when the University must, if it is to attain and hold a place in the front rank of American educational institutions, make a larger provision for the University Library.

Respectfully submitted,

GUY STANTON FORD, *Chairman*