

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 pm April 2, 1969

Members Present

Joe Haubehofer, President, Otte Boersma; Jo Gustafson; George Hoff;
Erik Erickson; Fredrick Dresser; Tom Gilsinan (MSA); John Kofski; Chris Pink;
Craig Saline; Paul Schmidt; Edwin Siggelkow; Mildred Smalls; Cindy Wagner;
Sherry Wagner

Members Absent

Howard Williams; Roger Martin; Berton Atkinson

Guests Present

Denise Edwards, UBOG Secretary; Dan Lundy, Tom Stark, Mimi Sands, Program Staff;
Keith Jensen; Mark Ellis; Patti Bush; Avis Julien; Colleen Morgan, Daily
Reporter.

I. President's Report - Joe Haubehofer

- A. Liberation Week Coalition. \$600 has been requested from the Board to support Coalition programming. A breakdown of expenses and sharing between UBOG, MSA and WBU over and above income from button, poster, armband sales and event admissions will be furnished.
- B. Task Force on UBC. Mr. Haubehofer announced the appointment of a task force to study the role of the Union Board Council: Cindy Wagner, chairman; Mark Ellis; George Hoff; Craig Saline; Cornell Anderson.

II. Election of Officers

A. President

Miss Gustafson, chairman of the Selection Committee, presented two names in nomination for President: Joseph Haubehofer and Otte Boersma.

Vice President Schmidt assumed the chair and invited additional nominations. There were none. Each candidate was given 3 to 5 minutes for formal presentations, 15 minutes were allotted for questions and answers. Mr. Haubehofer spoke first, followed by Mr. Boersma.

Mr. Haubehofer was elected by paper ballot.

B. Vice President

The Selection Committee's nominees were George Hoff and Sherry Wagner. There were no other nominations. After presentations and question periods paper ballots were distributed.

Mr. Hoff was elected.

C. Treasurer

Miss Cindy Wagner was the only nominee.

MOTION 42-69 (Hoff) (S. Wagner) To elect Cindy Wagner as Treasurer on a white ballot.

Passed unanimously. Miss Wagner is to submit her platform in written form later.

D. Public Relations, Personnel and Area Governors.

The Selection Committee had no further nominations for officers at this time. Miss Gustafson indicated that additional nominations would be forthcoming and appointments for area Governors would be submitted at the next Board meeting.

III. Announcements

A. MLK Scholarship Benefit Dance. Board members were reminded of the benefit dance scheduled for 10:30 - 1:00 pm the next day, preceding the rally and march by the Liberation Week Coalition.

B. Program Council Meeting. 6:30 pm next Wednesday, April 9.

The meeting adjourned at 8:30 pm.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
4/10/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 pm April 16, 1969

Members Present

Joe Haubehofer, John Welch, Rod Saline, George Hoff, Cindy Wagner,
Alen Margoles, Tom Gilsean, Mildred Smalls, Edwin Siggelkow, Roger Martin,
Howard Williams, Berton Atkinson, Chris Pink, Craig Saline, Paul Schmidt,
Jo Gustafson

Members Absent

Otte Boersma, John Kofski, Fredrick Dresser, Erik Erickson, Steve Mann,
Dick Olmsted, Sherry Wagner

Guests Present

Sylvia Marx, Marcia Meyer, Avis Julien, Patti Bush, Suzanne Coillard;
Dan Lundy, Program Consultant

I. Minutes

The minutes of the previous meeting, April 2, 1969, were approved with correction of the spelling of Gilsean.

II. Reports

A. President - Mr. Haubehofer

1. Class Schedule Cards. Mr. Haubehofer requested that all members fill out their class schedules on cards furnished.
2. Joint Meeting with Kirby Student Center Program Board. May 9, 10 and 11 were set for their coming to Minneapolis for an exchange. Mr. Haubehofer invited suggestions for the structure and content of the joint meeting between the two boards.

B. Vice President - Mr. Schmidt

No report.

C. Treasurer - Miss S. Wagner

No report.

D. Personnel - Miss Gustafson

1. Governor Appointments. The following were named by the Selection Committee to fill Governor appointments:

Personnel - Steve Mann
Public Relations - Rod Saline
Special Events - Alan Margoles
Recreation - John Welch
Cultural Arts - Mildred Smalls
Social - Dick Olmsted
The Whole - Otte Boersma

2. Recognition Dinner. 6:00 pm, Wednesday, May 7, in the Junior Ballroom.
3. Retreat. The all-day retreat of new and old Board members was rescheduled for this Saturday, April 19, 9:00 am to 3:00 pm.

E. Public Relations - Mr. C. Saline

No report.

III. Old Business

The new Board members were sworn into office by Paul Schmidt, Vice President. Messrs. Mann and Olmsted were absent due to a failure to notify them of the meeting.

IV. New Business

A. CMU Planning Committee.

Comments and reactions to the two Task Force reports were invited. Mr. Hoff questioned assumption #2 of the Task Force on Future Role on page 3 under the heading Programs and Services. It was agreed that by the time it finished equivocating, nothing was said. It was recommended that it be eliminated.

Other clarifications were asked for and given by Mr. Siggelkow.

Mr. Martin urged the Board to develop more studied, concrete recommendations flowing from the Planning Committee reports. This will be very important for the next phase, when a committee is named to work with an architect. Mr. Haubenhofner will name a committee to undertake this.

B. Task Force to Study the Union Board Council - Miss C. Wagner

A written group of recommendations was presented. Mr. Siggelkow asked what basic purpose UBC served that warranted the Board's support and its perpetuation. Why should the Board maintain a selective, exclusive freshmen club?

Miss Wagner felt that the Board did such a poor job in its approach, follow-up and use of freshmen in its committee structure that UBC was warranted.

A lengthy discussion pro and con ensued ending in a decision to table action on the recommendations.

Mr. Craig Saline volunteered to work with new Personnel Governor, Mr. Siggelkow, and others to develop a comprehensive scheme for the recruitment and effective employment of students in the committee structure so that the issue of UBC could be taken up in that context.

The meeting adjourned at 8:20 pm.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
4/30/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. April 30, 1969

Members Present

Joe Haubenhofner, John Welch, Otte Boersma, Cindy Wagner, Rod Saline, George Hoff, Steve Mann, Dick Olmsted, Alan Margoles, Mildred Smalls, Edwin Siggelkow, Roger Martin, Berton Atkinson, Erik Erickson

Members Absent

Tom Gilsenan, Howard Williams, Fredrick Dresser

Guests Present

Mimi Sands, Gene Briggs, Dan Lundy, Program Staff; Nolan Madson, Patti Bush, Marcia Bilinski, Monica Bilinski, Steve Cusulos

I. MINUTES

The minutes of the previous meeting, April 16, 1969, were approved as presented.

II. REPORTS

A. President - Mr. Haubenhofner

1. Executive Committee. Mr. Haubenhofner reviewed the contents of the April 21 and April 28 meetings. The Executive Committee members are seeking to clarify their roles and relationships.
2. Liaison Governor. Although the application deadline for filings closed last Wednesday, several others applied late, apparently because they thought all deadlines were extended with that made for senate positions. Only one candidate is officially on the ballot.

B. Treasurer - Miss Wagner

The Finance Committee allocated \$100.00 to Human Dignity Awareness Week; \$100.00 to CLA Week for the Shakespeare in the Streets production of "Romeo and Juliet" and up to \$50.00 additional for the staging of it.

C. Public Relations - Mr. Saline

1. WMMR. A memo on the use of WMMR for public relations announcements was put in each Governor's mailbox.
2. Survey. Questionnaires have been sent to 200 other college unions seeking descriptions of what they do in the area of PR.

3. All-School Calendar. Dates for major events scheduled for next year are needed soon in order to be considered at the calendaring session called by SAB.
4. Intra Board Communications. Copies of all memos and releases should be placed in the PR box so selections of pertinent items for Board sharing can be made.

D. Personnel - Mr. Mann

1. Role. He reported that he was researching to find out specific duties for the Personnel Governor position. Records are largely non-existent. More and better orientation of new Board members is needed.
2. Records. Much improvement in personnel records as a resource is needed as well as more use of them for recruitment and appointments. New Governors feel as though they're starting from nothing, whereas some resources do exist.
3. Retreat. The one-day retreat to orient new Board members was good but we need to go further to provide more specific information and help of a how-to-do-it character.
4. Recruitment. This is the most important job for next year. The use of a computer to keep track of interests and participation is being considered, with rank ordering of interests. Possibly he will use the 3rd choice to place persons, in an effort to help persons develop in areas where they have the most to learn and gain. He hopes to understand why individuals leave the union organization so that personnel practices can be changed to maximize satisfactions.
5. Recognition. Mr. Mann expressed favor toward quarterly programs rather than once-a-year. It is too easy to forget what individuals have done with the long time lapse of a year.
6. Research. He intends to look at what others do, even business and industry, to find new ideas for an enlightened personnel program.
7. UBC. Mr. Mann and Craig Saline are meeting soon to review UBC in the context of an overall approach to involving Freshmen students in union activities.

E. Vice President - Mr. Hoff

1. House Committee Members. George Hoff, chairman, Cindy Wagner, Steve Mann, John Welch, Tom Gilseman, Bert Atkinson. The committee will meet each Thursday at 10:00 a.m.

III. OLD BUSINESS

- A. Current Events Governor. This position is still vacant. Mr. Haubehofer asked the will of the Board, should we wait until next fall, perhaps looking for a strong person to emerge from the summer program committee? Consensus was that we should seek to fill it now. The Governor needs the spring quarter to get oriented and to develop programs for the fall.
- B. Summer Program Committee. There was discussion about the concept behind such a committee. Mr. Siggelkow said the intent was to form this in late winter or early spring of students planning to go to summer school. Ideally it would be a tryout, proving-ground experience for persons not already on the Board, possibly using committee chairmen and members who aspired to Board positions. Timing will not permit a recruiting effort this year. Also, many current Board members are going to summer school and are interested in the experience themselves. Mr. Haubehofer will receive applications of interested persons.

IV. NEW BUSINESS

- A. Recognition Dinner. It has been rescheduled for Thursday, May 15th.

The meeting adjourned at 7:45 pm for a tour of the non-public areas of the union conducted by Mr. Atkinson.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
5/14/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 pm May 14, 1969

Members Present

Joe Haubenhofner, Otte Boersma, Cindy Wagner, Rod Saline, George Hoff, Carrie Juntunen, Steve Mann, Dick Olmsted, Alan Margoles, Mildred Smalls, Edwin Siggelkow, Howard Williams, Berton Atkinson, Erik Erickson

Members Absent

John Welch, Tom Gilseman, Roger Martin, Fredrick Dresser

Guests Present

Nolan Madson, Patti Bush, Jewel Bush, Avis Johen, Monica Bilinski, Dan Lundy.

I. MINUTES

The minutes of the previous meeting, April 30, 1969, were approved as presented.

II. REPORTS

A. President - Mr. Haubenhofner

1. Executive Committee. Minutes of the May 7 meeting were distributed.
2. Advisory Committee, University Student Unions. An idea to merge the monies collected for foreign student and honors programming with additional funds to establish a unified grant fund for student group applications was discussed. The idea will be tried out on the two committees administering the existing funds.
3. Mankato-CMU Exchange. Saturday, May 17, has been proposed for a visit by UBOG. Leave, 8:00 am, tours of campus until 2:00 pm, information exchange 2-5 pm. Housing arrangements can be made to stay over, otherwise cars will return Saturday evening. Approximately 10 students indicated they could go.

B. Vice President - Mr. Hoff

1. Contact Tables. The House Committee considered a request to extend contact table set-ups into the Whole. It was decided instead to permit literature distribution in the Whole and the North Star Room.
2. WMMR Studio Remodeling. WMMR requested modification of its studios. They had \$3,000 to contribute to the project. Estimates received indicate the project would total \$11,000. In view of the 3-year trial period, of which we are only completing the first year, it was decided to deny the request.
3. Key Policy. All other student members of organizations housed in the union must pay a \$2.50 key deposit and accept personal responsibility for the key issued. If lost or stolen, the replacement key is \$5.00. The House Committee recommended that UBOG members come under the same policy.

Discussion emphasized (1) the benefit of the Board submitting itself to policies bearing upon other occupants, (2) the history of past key security problems and the expenditure of \$7,000 to effect the re-keying of CMU and the importance of maintaining security, (3) the strengthening of individual personal responsibility through financial outlay, and (4) the probable reduction in requests of committee and project chairmen wishing keys as status symbols.

MOTION 1-70: (Wagner) (Mann) To require each student member of the Union Board of Governors to pay a deposit of \$2.50 for an office key, consistent with the policy in effect for all other student groups housed in the union.

Motion passed, 5 yes, 2 no, 1 abstention.

4. House Committee Meeting. The committee will meet Thursday, May 15, 10:00 am. Agenda items are dance policies and criteria for assigning office space.

C. Personnel - Mr. Mann

The Personnel Committee discussed his 7-page memorandum on personnel area hopes and aspirations. New Student Orientation and Welcome Week programs were identified as prime opportunities. A new brochure will be necessary. They hope to present new students with a more profound awareness of the union building's meaning to them, the programs of the Board and the opportunities to participate.

Mr. Mann hopes to begin with summer school students, especially those high school graduates who use summer to get a head start. They might even help with Welcome Week Events.

UBC was discussed in a meeting held today. Mr. Mann will write up a summary of the discussion and send it to Board members.

D. Public Relations - Mr. Saline

Three replies have been received to his questionnaire about public relations programs at other schools.

E. Treasurer - Miss Wagner

1. Checks. She asked for 3 days' lead time when checks need to be issued. Too many requests come to her hours before they're needed.
2. Training. Mr. Helgeson, Finance Division, SAB, will explain in detail the procedures for handling deposits, check writing, vouchers, receipt and bookkeeping, 9:15 am, Wednesday, May 2.
3. Phone bills. Another group of long distance call bills (totaling \$135.00) arrived. Although these are still those of the old Board, she emphasized the importance of completing report forms whenever a call is made. Long distance calls which cannot be affixed to an area will be pro-rated against all.

III. OLD BUSINESS

1. 1969-70 Budget. Mr. Siggelkow presented the budget prepared for the coming year explaining the following:
 - a. Regular salaries are based upon current projections by University Civil Service which still require Legislative approval and appropriations.
 - b. Miscellaneous payroll figures are based upon this year's experience, projections by operating department managers and the changes in Civil Service pay scales by class of employees.
 - c. Supplies and expense are based on this year's projected actual experience plus 6% for the anticipated inflationary rise.
 - d. Repair and renovations were explained by review of a separate schedule for these projects.
 - e. Equipment replacement and new equipment purchases were explained by a separate schedule.

MOTION 2-70: (Hoff) (Williams) To approve the proposed budget submitted for 1969-70 for the maintenance, operation and programs of Coffman Memorial Union.

Motion passed.

IV. NEW BUSINESS

- A. Student Liaison Governor. Miss Carrie Juntunen was introduced as the elected Governor. Mr. Haubehofer administered the oath of office.
- B. Vice President Cashman's Study Committee on Student Affairs. One of the sub-committees of the overall study committee appointed by Vice President Cashman has requested Mr. Haubehofer to appear and present answers to a series of questions (copies distributed). Mr. Haubehofer invited reactions and suggestions for answers. Board members were invited to submit suggested responses by tomorrow so that the Executive Committee could review them and advise Mr. Haubehofer.

V. ANNOUNCEMENTS

- A. Advance Information. Mr. Boersma reminded the Board that previous policy requires materials to be presented at Board meetings to be distributed 3 days in advance. It was agreed to implement this by putting these into Board folders and in each Governor's box. Each Governor is then responsible to bring his folder to the meeting.
- B. High School Tour. Miss Juntunen asked everyone's cooperation in hosting high school students scheduled to meet in the Whole at 1:00 pm, Wednesday, May 21, for tours before attending a performance of "Oh, What a Lovely War."
- C. Recognition Dinner. Everyone must RSVP immediately.

The meeting adjourned at 8:15 pm.

Respectfully submitted,

Edwin O. Siggelkow
Secretary
EOS:vj 5/26/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 pm May 28, 1969

Members Present

Joe Haubehofer, Otte Boersma, Cindy Wagner, Rod Saline, George Hoff, Carrie Juntunen, Steve Mann, Dick Olmsted, Alan Margoles, Edwin Siggelkow, Berton Atkinson, Erik Erickson

Members Absent

John Welch, Tom Gilseman, Mildred Smalls, Roger Martin, Howard Williams, Fredrick Dresser

Guests Present

Nolan Madson, Sylvia Marx, Jenel Bush, Barb Mansfield, UBOG Committees; Dan Lundy, Program staff; Mark Schwartz, MSA.

I. MINUTES

The minutes of the previous meeting, May 14 were approved with the following corrections to the spelling of names under Guests Present: Jenel Bush, Avis Julien, Monica Bielinski.

II. REPORTS

A. President - Mr. Haubehofer

1. Study Committee on Student Affairs. A written statement was prepared for the sub-committee which met May 20th. A copy of the statement will be sent to all Board members. All unions were present. The meeting was hampered by a lack of clarity of purpose and because the unions had no awareness each was to be present so they might have developed a more unified statement.
2. Grant to MSA. Mr. Boersma stated that he understood that the St. Paul Campus Student Center Board had taken action advising Dr. Zander that they disapproved of the action by the Advisory Committee of the Department of University Student Unions which would grant \$14,000 to MSA to meet next year's budget expenses. He wondered why this Board was unaware of the action? It was explained that the President, Mr. Haubehofer, had to leave the Advisory Committee meeting before the issue came to a vote; Mr. Hoff arrived toward the end of the discussion and abstained from voting because of that. Mr. Siggelkow indicated that the action was advisory to Dr. Zander because the committee is still only advisory. The intention of MSA to seek financial support for this next year, after which they would seek an incidental fee increase, was made known at the Advisory Committee previous to the last, although the dollar amount was unknown then. Unfortunately no Board considered the idea of assisting MSA in principle and the Advisory Committee acted under pressure to give MSA an answer before their Student Forum met to approve a budget for 1969-70.

Mr. Saline requested that the President include in his regular reports the actions and business appearing before the Minnesota Union Coordinating Board.

MOTION 3-70: (Boersma) () To advise the Director of University Student Unions that the Coffman Memorial Union Board of Governors is opposed to the action of the Advisory Committee granting \$14,000 to MSA at this time. Motion passed: 5-yes, 1-no, 2 abstentions.

B. Vice President - Mr. Hoff

1. Student Organization Office Space. The House Committee endorsed existing house rules governing office space allocations. They also approved a statement concerned with student services.
2. Dance Policy. A variety of ideas to govern the allocation of dance dates to student organizations, including UBOG, were considered. To provide time to study and formalize new policies, the House Committee recommends that no reservations for dance dates for 1970-71 be accepted until after November of 1969. Any suggestions for policy in the area should be submitted to the Vice President through his Post office box in the Board office.
3. Key Policy. Mr. Hoff, on reflection, felt that the idea of a pass list of persons for whom the night managers and custodians might open offices was unworkable. This prompted questions about committee chairmen and other responsible students who need access to the Board office when locked. After discussion about broadening the issuance keys to all who need them, it was agreed to refer the matter back to the House Committee.
4. Liaison With Food Service. Miss Wagner and Messrs. Haubenhofer, Boersma and Atkinson will form a committee this summer to explore with Food Service the extension of hours and services for next school year.

C. Treasurer - Miss Wagner

1. Budget for 1969-70. All areas are to submit requests by the end of final examinations.
2. Check Books. All check books are to be turned in personally to Mr. Erickson, Assistant Director-Programs, for closing and audit. Summer programming expenses will be handled by the Treasurer from the Board's account. All area accounts will be closed to the Board account.

D. Personnel - Mr. Mann

1. Union Board Council Study. A questionnaire was sent to 40

members of UBC. Twenty-three returns have been received. He sought information about what they are doing now in activities and what contribution UBC made.

Most are active in something but all were negative to UBC's value as contributing to themselves: "too disorganized" was a common complaint. Social contacts was the main value cited. The Personnel Committee has decided to drop UBC for next year. Instead, the committee proposes to work to effectively incorporate all freshmen applicants into the union structure directly. Those who do not know what area or committee they would like to work in will be grouped in a way not structurally defined as yet. It will be imperative that each Governor and committee specify their needs and define how new students can be used by them.

2. Brochure. Mr. Mann hopes to produce a first class, out-of-the-ordinary brochure to tell the union's story: What it is, what it does for students, how students contribute to it.
3. Activities Mart. Manpower and help will be essential to make the Board's presence effectively known in the Welcome Week Activities Mart. Mr. Siggelkow also reminded the Board that we have manned a booth each day through the 5 weeks of 2-Day Orientation-Registration Programs. This prompted circularization of a summer address list for Board members.
4. Board Office. Mr. Mann suggested reinstitution of a 1967 Board policy on office use. Essential order for work is necessary. Mr. Hoff recommended appointment of a committee this summer to develop policies governing office use. Other Board members agreed that present conduct in the office is a problem and frequently embarrassing.

E. Public Relations - Mr. Saline

1. Image and Organization. Mr. Saline felt we are unclear about; What is UBOG? What we are doing? How do we work together? Who does what?

Job descriptions are needed. There is a need for a better organizational structure. A better image is necessary.

This prompted additional ideas: The need to spend an evening or a weekend together to probe who we are, where are we going, how we get where we want to be.

The problem of Daily coverage was cited: a small ad telling about Eugene McCarthy's appearance was buried in the back pages; the follow-up story completely ignored the fact of UBOG's sponsorship.

Mr. Erickson suggested the biggest "image" problem existed among Board members themselves. We need to talk more together about what we can do rather than what others ought to do.

Mr. Atkinson urged more study of files. The 30 Boards preceeding this one developed some good ideas and structures. There is a wealth of information and help from which to select useful ideas.

Mr. Haubenhofner suggested that the Board stop looking down on themselves and talking themselves down. This Board has the potential to really go.

Mr. Lundy felt that the Board should recognize that any organization doing something will have bad public relations with some people--chronic bitches abound.

Mrs. Juntunen volunteered the use of her family's cabin just north of Duluth for a weekend retreat. June 20-22 was determined to be a good date. Messrs. Saline and Mann will plan it.

III. OLD BUSINESS

A. ACU-I Task Force on Human Relations

The report of the Task Force and their recommendations was briefly discussed. The request that member union boards and staff contribute to the fund to combat racism was considered to be the recommendation most easily dealt with at this time.

The principle of contributing more than the average amount of \$100 was accepted but there was concern about current resources to make an immediate contribution.

It was urged that the matter be postponed until it could be put into context with the total budget. Mr. Siggelkow asked for action which would permit this Board to give impetus to the idea, i.e., the success of the overall effort will be enhanced by early responses by the "band wagon" effect. The amount, he urged, was not sufficient to significantly effect budgeting.

An initial motion to allocate \$100.00 immediately with further consideration next fall in the context of fuller budgetary consideration was amended to this result:

MOTION 4-70: (Hoff) (Boersma) to pledge \$400.00 to the Human Resources, Association of College Unions-International as the Coffman Memorial Union Board of Governors' contribution to off-campus human relations efforts. This pledge is in no way intended to reduce the Board's commitment to on-campus efforts. \$100.00 will be sent from the Spring 1969 program fund balance if possible, the balance to be remitted no latter than the end of Spring 1970. The motion passed with one abstention.

B. Summer Program Committee. Mr. Haubenhofner will appoint members and notify the Board of the membership.

C. Summer Board Meetings. July 24 and September 11 were established as the dates for summer meetings.

IV. NEW BUSINESS

1. Food Service Renovation Plans. Mr. Siggelkow apologized for not having secured the renovation and interior decoration plans for the Cafeteria and Gopherette. He will arrange for Mr. Ledder to present them later, perhaps at the July or September meeting.

V. ANNOUNCEMENTS

1. Office Policies. Mr. Hoff will notify members of the meetings to review office policies.
2. NY Coffeehouse Circuit. Mr. Erickson reported that Otte Boersma has been invited to be a panel member for the Circuit meeting in New York on June 15. Artists who have appeared in the Whole this past year recommended that he speak to the conference.
3. Arts Festival Budget. Mr. Madson asked Board members to study the Arts Festival budget requests. Questions should be directed to Monica or Marcia Bielinski or himself.
4. Jim White. Jim, a West Bank Union Board member, is in the hospital as a result of a motorcycle accident.

The meeting adjourned at 8:40 pm.

Respectfully submitted,

Edwin O. Siggelkow
EOS:lh
6/9/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. July 24, 1969

Members Present

Joe Haubenhofner, Cindy Wagner, Carrie Juntunen, Dick Olmsted, Alan Margoles, Edwin Siggelkow, Erik Erickson

Members Absent

Otte Boersma, Rod Saline, George Hoff, Steve Mann, Tom Gilsenan, Roger Martin, Howard Williams, Fredrick Dresser, Berton Atkinson

Guests Present

Nolan Madson, Monica Bielinski, Marcia Bielinski, Avis Julien

I. Fall Quarter Board Budget

Mr. Erickson reviewed the budget as roughed out by the Finance Committee and explained the amendments made to various area requests.

Creative Arts Festival (of Media) presented a revised budget request. Miss Juntunen questioned the size of the request (\$9,720) for a program of a single area. Mr. Margoles made a number of suggestions to raise more income (for example, collection of a percentage on all sales made by artists). There were questions about other Cultural Arts Area programs but they were unanswerable without a Governor heading the area at present.

Miss Wagner, Treasurer, asked that the revised Creative Arts Area budget be submitted to the Finance Committee next Tuesday for closer study in relation to the total budget.

II. Promotional Brochure

Mr. Erickson explained the nature of the brochure developed by Mr. Mann and program staff members. The paste-up is completed and in to the printer. The cost will be under \$750.00.

III. Two-Day Orientation-Registration Coke Hours

The daily coke hours for new students will begin next Thursday. Help is needed to set up the C-UBOG booth and to staff the booth each day, 4:00 p.m.-5:30 p.m.

IV. Homecoming

Alpha Phi Omega has taken responsibility for Homecoming Week. MSA has dropped their role and responsibility for it. House decorations are being dropped by the Greeks--at least IFC and Panhel will not urge house participation. The emphasis this year will be on group participation in the week's activities, whether Greek or non-Greek.

Miss Julien, C-UBOG Homecoming Events Chairman, has 13 chairmen selected and appointed for the concert and dance. Her committee will seek to involve many freshmen students. Johnny Winter, blues guitarist, and Bob Seeger are booked for the Northrop concert.

It was noted that Alpha Phi Omega is a small organization (24 members) and the Board might render some help.

There was concern about efforts to breathe life into a dying tradition, although Miss Juntunen felt that many students expect a big deal from Homecoming and have been disappointed with the poor efforts in recent years.

V. New Faculty Board Members

Both Dr. Martin and Dr. Williams have served two years. Somehow the Board erred in not staggering their terms. We are now faced with having to replace both at once. The President's office wants our recommendations.

Faculty members suggested were:

Grover Maxwell, Political Science
Roger Jones, Physics
Smitty Schuneman, Journalism
James Hayes, Biology
Ronald Williams, Speech
Ralph Berdie, Student Life Studies

Mr. Haubenhofner will contact the President's office offering the above names with some rank order. One will be appointed to a one-year term, the other for two years.

He will also contact the Alumni Association for a new representative.

The next Board meeting will be September 11, 1969, in the Campus Club.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
8/27/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. September 11, 1969

Members Present: Joe Haubenhofner, Otte Boersma, Cindy Wagner, Rod Saline, George Hoff, Carrie Juntunen, Steve Mann, Allan Margoles, Edwin Siggelkow, Ralph Berdie, Ernest Bormann, Berton Atkinson, Erik Erickson

Members Absent: Dick Olmsted

Guests Present: Bernie Molitor, Dan Lundy, Mimi Sands, Tom Stark, Program Consultants; Sylvia Marx, Marcia Bielinski, Jenel Bush, Patti Bush, Nancy Ferrell, Mary Dew, Debbie Dedon.

Following a dinner in the Campus Club the Board convened in the Board Room. New faculty members, Professors Ernest Bormann and Ralph Berdie, were introduced.

I. MINUTES

The minutes of the previous meetings, May 28 and July 24, were approved as submitted.

II. REPORTS

A. President - Mr. Joe Haubenhofner

1. Region 10 ACU-I Conference set for Augsburg College, October 29-31.
2. Student Organization Parking spaces are available in the Union Ramp at the cost of approximately \$120/year. MSA negotiated to reserve 100 spaces. Mr. Haubenhofner spoke for 5-6 contract spaces for the Board; interested members are to contact him soon.

Mr. Margoles asked about the Board's purchasing two contracts for use of workers on events and guests. Miss Wagner questioned the Board's ability to administer this changing use, if the Board felt it could afford to do it. Mr. Lundy commented on the extreme difficulty guests and visitors have in finding parking access to the Union.

B. Vice President - Mr. George Hoff

1. Student Organization Room Assignments. A roster of assignments was distributed. He also reported that room 231 is available for Board activities on a scheduled basis. Reservations are through room 228 for two-week periods, which are renewable.
2. Work, Study, Travel Information Center. This is to be in the former coat-checkroom area. The CLA Student Ombudsman service will not share the space; they are located in Johnston Hall.
3. Dance Policy. He reminded the Board of action last spring which forestalls dance reservations until after January 1, 1970 to enable the Board to develop a more equitable basis for assigning all-campus dance reservations in the Ballroom.

4. Key Deposits. He reminded the Board that each person having or needing a key to the Board office was obligated to pay the \$2.50 deposit. A memorandum detailing this will be out soon.
5. Retreat. It is scheduled for the St. Olaf College Center this coming Sunday. Board members in the area of the University are to meet in the parking area at the west end (near Comstock) for 9:30 a.m. departure. A hand-count indicated 15 participants.

C. Treasurer - Miss Cindy Wagner

1. Checking Accounts. She emphasized that all checks written must have supporting documents, i.e., invoice copy, voucher, or receipt.
2. Finance Committee. Meeting at 10:30 a.m., Wednesday, September 17, to spell out all procedures for handling area accounts: necessary controls, report forms, etc. All Governors need to attend.
3. Program Budget. It is essentially that which was reviewed at the last Board meeting.

D. Public Relations - Mr. Rod Saline

The design and construction of the Welcome Week Activities Mart booth is the immediate concern. Ideas and manpower are needed.

E. Personnel - Mr. Steve Mann

1. Activities Mart. A sign-up sheet was distributed to staff the booth during its scheduled hours.
2. Interviews. These will be scheduled to assist new union volunteers find their niche, not to screen out volunteers.
3. Board Vacancies. Governorships for Cultural Arts, Recreation and Current Events are open and need to be filled.

He also asked advice on handling new union volunteers without an identifiable area of concern - should they be grouped in a new area? Consensus was no. All volunteers should be recruited to serve specific tasks for the whole range of planned programs and events needing their skills or general manpower. It was emphasized how important, then, it becomes to know what specifically is planned, for when, and what manpower needs exist, to start all volunteers off with an active assignment.

F. Welcome Week - Miss Patti Bush

1. Union Night. Events are all lined up. A pre-week brochure is done but a brochure to spell out what's happening, where, and when, for hand-out is needed. Some 70-75 Union volunteers will be required to staff the myriad events. The help of Board members to identify and recruit workers is essential. A workshop to orient workers to their specific jobs will be held next week.
Miss Juntunen will host a post-Union night party for the volunteer/workers.

2. The Tuesday Thing. The Board will have an opportunity to tell its story to new students on Tuesday, September 23, 1:00 p.m.-3:00 p.m., 110 Anderson Hall. All Governors are to be present. A multi-media show will be part of the presentation.

G. Homecoming - Mr. Tom Stark

Mr. Stark reported for Miss Julien. The concert and dance have had to be split. The dance is now planned for Friday night. Danny's Reasons will be one of the groups playing.

Alpha Phi Omega, Homecoming Week sponsor, also has a rock group booked for a Residence Hall dance Friday. More, the Tiajuana Brass are appearing at the Sports Arena the Saturday night of our concert.

H. Liberation Week Coalition - Mr. George Hoff

A preliminary reorganization meeting was held the previous evening. The Coalition is reforming because the trial of the three black students is now scheduled for October 20th. There will be a march to Loring Park.

He urged the Board to ready itself by thinking about how it can effectively become involved, or whether it should.

Mr. Boersma expressed the hope that any financial contributions would be used to expose the issues rather than to support any protest action as such.

I. The Whole - Mr. Otte Boersma

1. N.Y. Coffeehouse Circuit. He attended the meeting in New York City last June. Like everything else, it's becoming more expensive. A new development is taking place in relation to campus radio stations.
2. Brochure. A new promotional brochure, in color, is being printed.
3. Facilities. A new semi-circular bar now graces the Whole, courtesy of Keith Heller. Also, new lighting is being installed. Presentations should be more professional now.
4. Admission. Admission prices will probably have to be raised to one dollar. This is established now for Welcome Week.
5. Entertainers. He is negotiating to get the use of a car through a dealer, to be at the disposal of our Circuit talent when visiting the Whole. He also hopes to get a reduced rate for their lodging at the Sheraton-Ritz.

J. Special Events - Mr. Al Margoles

1. Nickel Wednesday. The series of Wednesday events will feature a variety of program topics and formats: poetry, soapbox sound-off, pollution control, Montessori method of teaching, etc., etc.
2. Drug Symposium. Largely planned, in cooperation with Pharmacy, except for publicity.
3. Sex and Sexuality. Will be less clinical than in previous years, more effort to expose and understand the human issues.
4. American Indian. This projected program is dropped for now for want of a chairman.

K. OF MEDIA - Miss Marcia Bielinski

The brochure is designed to be a fund raiser to support the competitions. The graphics are the work of a teacher in the Institute of Arts. Workers are needed, especially in the area of promotions work.

L. Announcements.

Mr. Erickson distributed copies of the new recruiting brochure developed over the summer for distribution to new students.

Mr. Haubenhofner announced that the Board had a new office secretary, Nancy Chabot.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
9/19/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. October 1, 1969

Members Present: Joe Haubenhofner, Cindy Wagner, George Hoff, Carrie Juntunen, Steve Mann, Allan Margoles, Edwin Siggelkow, Berton Atkinson, Erik Erickson, Becky Ross, Dick Olmsted

Members Absent: Otte Boersma, Rod Saline, Ralph Berdie, Ernest Bormann

Guests Present: Marcia and Monica Bielineski, Nolan Madson, OF Media; Patti Bush, Janel Bush, Debbie Dedon, Mary Dew; Chris Stoddard, Ad Fellow; Bill Titton, Liberation Coalition; Mimi Sands, Program Consultant

I. MINUTES

The minutes of the previous meeting, September 11, 1969, were approved with the following corrections: the spelling of the names Carrie Juntanen and Jenel Bush were corrected to read Carrie Juntunen and Janel Bush.

II. REPORTS

A. President - Mr. Joe Haubenhofner

1. Business for Future Meetings. Mr. Haubenhofner asked that anyone with items for action or consideration bring them to him at least two full days prior to the Board's meeting so that he may publish the Agenda in advance.
2. Appointment of Becky Ross as Cultural Arts Governor was approved without objection. The oath of office was taken and a bouquet of flowers was presented to her.
3. The Liberation Coalition will be sponsoring a number of programs beginning Wednesday, October 15, and culminating in a rally and possible march on Monday, October 20. Mr. Haubenhofner asked that the Board affirm their active support for the Coalition, both as a group and as individuals. Mr. Siggelkow referred the Board to their MOTION 40-69 which pledged the Board's support to the President as representing UBOG on the Liberation Coalition. Mr. Haubenhofner asked that each Governor lend the support of his area to the Coalition. A brainstorming meeting was set for 11:00 a.m., October 2.
4. Region X ACU-I Conference. Registration will be at 6:00 p.m., October 29, at the Nicollet Hotel. The fee is \$22 per delegate and the Board will pay for this. The number of our delegates is yet to be determined. Mr. Hoff volunteered to assume the responsibility for preparing a discussion paper for the conference.

5. Resignation of Public Relation Governor. Rod Saline has been forced to resign because of personal reasons. Mr. Haubehofer expressed the Board's sense of loss and wished Mr. Saline well.
6. Key Deposits. Mr. Haubehofer asked Mr. Atkinson to detail the procedure for key procurement. He said key deposits will be required from student organization members and non-Union staff using the building. The deposit will be \$2.50 for the first key and \$5.00 per replacement key. Signature cards will be obtained from the Room Reservations Office and keys will be obtained from the University Police Department.

B. Treasurer - Miss Cindy Wagner

1. Finance Procedures Handbooks were distributed to the Board members. The booklet is to be used as a reference manual in all of our financial operations.
2. Three-signature Checks were proposed by Miss Wagner for the Board accounts with the Student Activities Bureau. She said in the past there had too often been a lack of documentation for the checks written by the area Governors. Miss Wagner proposed that the signature of a program consultant be necessarily included on each check. She hoped this would solve the problem and would help SAB look favorably on a permanent extension of our checking procedures.

MOTION 5-70 (Juntunen) (Hoff) To adopt the proposed system of requiring a Consultant's signature as a third signature on each check written by the area Governors.

Motion passed.

3. Finance Meetings will be held regularly each Tuesday at 11:15 a.m.

C. Personnel - Mr. Steve Mann

1. New Members. Mr. Mann gave each Board member lists of newly recruited members. He said each Governor should personally contact every new member who has expressed an interest in his area. Each person should be interviewed to determine how best to fulfill his interests and to let the new members feel they have a friend in the organization; the interviews should not be screening procedures. Where prospective members have indicated multiple areas of interest, the Personnel Governor will arrange interviews.
2. The Welcome Dinner will be held on Wednesday, October 8, at 6:30 p.m. All members of CUBOG will be invited. The dinner is expected to be an opportunity to make friends within the organization and to learn about the up-coming plans and needs of each area so that the members may decide where they want to begin their activities.

3. The problems of bringing new members into the organization without recruiting them for specific areas were discussed. We may have difficulties in maintaining the ongoing participation of people recruited to work on programs of their interest not in specific areas. Mr. Erickson suggested that people must be involved in more than just work tasks - they should be involved in program planning and execution. Creating a feeling of belonging to the whole organization will be necessary before a new member can feel comfortable in changing areas.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS/PCS:vj
10/6/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6 30 p.m. October 22, 1969

Members Present: Joe Haubehofer, Otte Boersma, Cindy Wagner,
George Hoff, Carrie Juntunen, Steve Mann,
Ed Siggelkow, Ernest Bormann, Richard Hyllested.

Members Absent: Dick Olmsted, Alan Margoles, Becky Ross, Ralph Berdie
Berton Atkinson, Erik Erickson.

Guests Present: Tom Stark, Program Staff: Patti Bush, Janel Bush, Monica
Bielinski, Jaci Kramer, Janie Dresser, Tom Michelson.

I. Plans for the Renovation of Food Service Areas - Mr. Ledder

Mr. Ledder presented the background of consultation with the Union, staff and students, which preceded the floor plan and interior design scheme for the total renovation of the Cafeteria and Gopherette areas. He presented renderings showing how each area will look, as well as presentation panels showing actual materials to be used.

The specifications are nearly complete and will go out for bids at mid-year, with work to start in late spring and completion scheduled for September 1, 1970.

He requested the Board's assistance in arriving at names for each dining area. The name IN for the enlarged Gopherette seemed to be accepted but the Oak Room, Garden Room and Gallery Room need more thought. Mr. Ledder suggested Brown Jug for the tavern-like area defined as Oak Room in the renderings.

It was reported that Mr. Haubehofer and Mr. Hoff had initiated meetings with Mr. Ledder to establish better communications between the Board and Food Services. Currently they are exploring the break in services from 4:30 to 4:45 p.m.

Mr. Boersma commented on his experiences with noon luncheons as a Sponsor in the two-day New Student Orientation Registration Program. He felt the price in relation to the menu was a very poor introduction to Union Food Service for the thousands who went through the program. Mr. Ledder acknowledged that this had negative public relations values and that it was under study. It may be necessary to produce the luncheons at a loss to assure a positive first contact.

II. REPORTS

A. Vice President - Mr. Hoff

1. Dance Policies. The House Committee has been reviewing dance policies in the light of Police Department complaints about a Welcome Week dance and also the deferred matter of Board policy on scheduling dances.

MOTION 6-70 (Hoff) (Wagner) To amend existing dance and reservation policies as follows

1. Scheduling. All student groups except the Union Board of Governors will be allowed to schedule two dances per quarter on a "first come - first serve" basis.
2. Attendance Capacity. A limit to be enforced of 1500 in the Main Ballroom at any one time.
3. Re-Admittance. No one can re-enter the Main Ballroom after leaving unless he buys another ticket. This will be well publicized at dances.
4. Band Guests. A band may have only one free admission guest for each member of the band.
5. Board Pass Policy. All Governors and the Board's dance committee chairman will be entitled to free entrance to all dances in the union, without a guest, for the purpose of observation.

Motion passed.

2. International Lounge. The provision of magazines and flags for the International Lounge had been discussed and recommendations were presented.

MOTION 7-70 (Hoff) (Boersma) To approve \$107.20 from Program Funds to finance traveling exhibits and displays and insurance and from the union's departmental budgets the amounts necessary to install national flags and brackets and to subscribe to magazines, using the funds previously budgeted for Main Lounge magazine subscriptions.

Motion passed.

3. House Committee Members George Hoff, chairman; Cindy Wagner (by virtue of office), Steve Mann, Otte Boersma, Dick Olmsted.

B. Treasurer - Miss Wagner

1. Homecoming Dance and Concert. Miss Wagner reported that at this point it looked as though the Board would break even between the two events.
2. Financial Procedures. Miss Wagner said another review of procedures would be scheduled - hardly any Governor seems to be fulfilling his financial control responsibilities.

C. President - Mr. Haubehofer

1. Region 10 ACU-I Conference. Mr. Haubehofer reminded Board members of the up-coming conference at Augsburg College.
2. Liberation Coalition. Fund raising efforts to raise up to \$30,000 for the trial expenses of the three indicted students is the major current concern. He asked the Board members to consider events which could be sponsored, with the proceeds going to the legal defense fund. The \$1,600+ raised last spring is already used up. A great part of the \$30,000 expense would go for trial transcripts and is based on the expectation that the trial may go on for three months.
3. MSA Human Relations. Dan Jackson, MSA Vice President for Human Relations, wants to speak to the Program Council. He will be placed first on the agenda for the meeting next Wednesday.

Mr. Stark asked what the Board's policy was with reference to Board pass privileges for Governors no longer active. It was agreed that this could be a problem and the Board should seek to make clear that privileges exist only so long as a Governor is actively filling his position.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS:vj
11/7/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6 30 p.m. November 19, 1969

Members Present: Joe Haubenhofner, Otte Boersma, Cindy Wagner,
George Hoff, Carrie Juntunen, Becky Ross,
Dick Olmsted, Alan Margoles, Ernest Bormann,
Richard Hyllested, Ralph Berdie, Erik Erickson,
Ed Siggelkow

Members Absent: Berton Atkinson

Guests Present: Jean Elwell, Debbie Dedon, Patti Bush; Chris
Stoddard, Administrative Fellow.

I. REPORTS

A. House Committee Report - Mr. Hoff

Mr. Hoff presented the following actions by the House Committee to the Board for their approval:

Poster Policy. The problems with our current poster policy were discussed and although no formal action was taken by the House Committee, suggestions were made to increase our control over poster placement in CMU. It was also noted that the ground floor display case has been freed to exhibit posters for CUBOG activities.

Key Policy. The House Committee decided not to extend the number of key holders to the Board office beyond the members of the Board.

Ride Service. The ride service has been reactivated and is currently being operated out of the Board office because of the increased need due to the current bus strike. The ride service map and associated facilities will be moved to the Commuter Service Center after the strike situation abates as its permanent location and the Board office secretary will police it to keep it current.

Christmas Decorations will again adorn the building. A decoration committee will be formed to design and plan for the placement of the decorations by December 1.

MOTION 8-70 (Hoff (Ross) To accept the November 6 report and recommendations of the House Committee.

Motion passed.

B. Finance Committee - Miss Wagner

Miss Wagner presented the following actions by the Finance Committee to the Board for approval:

Gallery Losses. We have again had items stolen from the International Gallery. The Finance Committee recommends paying for the stolen items (\$72.50) and increasing our security procedures. Payment is to preclude loss of insurance coverage by frequent claims for small losses.

Young Americans for Freedom asked for money to pay for the "other side of the Viet Nam issue." The Finance Committee recommended allocation of \$100.00.

Liberation Coalition. The Finance Committee recommends no allocation for a film series and ballroom costs for the Liberation Coalition since admittance donations were charged for these events.

The Finance Committee does recommend payment of the publicity costs (\$16.30) for the Liberation Coalition dance on November 11. No charges for the Main Ballroom will be levied since this event was cosponsored by CUBOG.

MOTION 9-70 (Ross) (Wagner) To accept the report and recommendations of the Finance Committee.

Motion passed.

II. CURRENT CONSIDERATIONS

- A. Board Vacancies. Mr. Haubehofer announced the resignation of Personnel Governor Steve Mann. The problems created by the four Board vacancies were discussed. It was decided that a great effort must be initiated to fill these vacancies and get new members throughout the whole CUBOG structure. Mr. Erickson, Assistant Director, Programs, volunteered to coordinate the efforts.
- B. The next meeting of the Board was set for 6:00 p.m., December 3, 1969.
- C. Retreat. It was decided that a retreat for Board members and Union volunteers will be held the night of January 5, 1970.

- D. Financial Reports for 1968-69. Mr. Siggelkow presented a report on last year's financial operations to the Board for their information and discussion. Action on this item was postponed until all the members had had a chance to study it.
- E. Student Liaison Governor's Role. Miss Juntunen outlined her request to change the definition of responsibilities for the Student Liaison Governor. She feels the position of Public Relations Governor should be combined with Student Liaison Governor to coordinate the efforts to publicize our activities and to gain information about how to better meet the needs of the campus. Miss Juntunen presented goals for the area if her structural changes are implemented. She expressed dissatisfaction with the unwillingness of the people to commit themselves to the Committee of Visitors.

Mr. Siggelkow felt that the Committee of Visitors hadn't really been tried yet and deserved a chance to prove its effectiveness.

Mr. Erickson felt that Miss Juntunen's proposed role changes would create a job bigger than one Governor could effectively handle. He expressed the need to get effective individuals doing good creative jobs rather than structural changes.

The proposed by-Law changes for the role of the Student Liaison Governor were tabled for further discussion and action at the next meeting.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS/PCS/vj
11/24/69

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:15 p.m. December 3, 1969

Members Present: Joe Haubehofer, George Hoff, Otte Boersma, Carrie Juntunen, Dick Olmsted, Bill Tilton, Becky Ross, Alan Margoles, Janel Bush, Patti Bush, Jean Elwell, Ernest Borman, Edwin Siggelkow, Berton Atkinson, Erik Erickson

Members Absent: Richard Hyllested, Ralph Berdie

Guests Present: Betty Kenney, Mary Dew; Bernie Molitor, Program Staff; Carole Widick, Chris Stoddard, Administrative Fellows

I. REPORTS

A. Finance Committee Report

Miss Wagner presented the following actions by the Finance Committee to the Board for their consideration:

Winter Quarter Program Budget. The budget for the coming quarter's programming was presented and explained to the Board. A total of \$23,364 has been requested by the Governors to meet their programming expenses. The Finance Committee recommended approval of the winter quarter budget.

MOTION 10-70 (Boersma) (Hoff) To accept the winter quarter program budget as presented, with further clarification of the estimated Social Area budget left to the Finance Committee.

Motion passed.

Student Activities Bureau Audit. Miss Wagner presented the SAB audit to the Board for their information. The recommendation of the SAB auditors to change our fiscal year to coincide with our terms of office was mentioned but discussion was postponed pending Finance Committee evaluation.

B. House Committee Report

Mr. Hoff presented the following actions by the House Committee to the Board for consideration:

Pop Inn. Mr. Hoff indicated that Mike Hopkins, University Color and Design Consultant, had met with the House Committee to discuss changes in the Pop Inn. The changes are listed in the House Committee minutes.

Alpha Phi Omega and Gamma Sigma Sigma. Mr. Hoff said APO and GSS have requested more space for their organizations due to expansion in their membership and activities. The House Committee recommends giving them one-half of 347 which the Board of Residence Halls is willing to relinquish.

MOTION 11-70 (Boersma) (Wagner) To accept the House Committee recommendations as proposed in the minutes of the November 25, 1969 meeting.

Motion passed.

II. CURRENT CONSIDERATIONS

A. Liaison Proposal. The By-Law changes for the Liaison Governor which had been tabled at the last meeting were presented for a vote without further discussion.

MOTION 12-70 (Juntunen) (Hoff) To accept the redefinition of the Student Liaison Governor's role as outlined by Miss Juntunen's proposal.

Motion failed.

B. ACU-I Region 10 District Meetings. Miss Juntunen announced that the University of Minnesota Twin Cities Campus has been invited to be the host school for the southern Minnesota district of Region 10 this year. She asked the Board to accept this invitation and fulfill the obligations which it entails.

MOTION 13-70 (Juntunen) (Hoff) That the Board request that the University of Minnesota Twin Cities Campus be this year's host for the southern Minnesota district of Region 10 ACU-I as proposed by the Region's chairman, Jeanie Keller.

Motion passed.

- C. By-Law Change. Mr. Haubenhofner announced that currently our By-Laws preclude the employment of Board members by any budgeted operation controlled by the Board. Since two qualified candidates for Board positions are employed as student employees, perhaps the Board should reconsider the rationale and consequences of current policy.

MOTION 14-70 (Boersma) (Wagner) That the Board make an exception to the By-Laws for Miss Janel Bush and Miss Jean Elwell so that they may continue as student employees and serve as Board members. This exception is made pending reexamination of the policy by the Board.

Motion passed.

- D. Election of New Members. Mr. Haubenhofner presented three candidates for Governor positions as recommended by the Personnel Selection Committee. Miss Patti Bush, candidate for Public Relations Governor; Miss Jean Elwell, candidate for Current Events Area Governor; Miss Janel Bush, candidate for Personnel Governor.

MOTION 15-70 (Wagner) (Juntunen) To accept the aforementioned candidates to membership on the Coffman Union Board of Governors in the offices designated.

Motion passed.

- E. Big 10 Conference. Mr. Haubenhofner announced that the Big 10 Student Union Association Conference will be held at Michigan State University, February 20, 21, 22, 1970. We will send a delegation, as yet undetermined.
- F. Annual Financial Report. Mr. Siggelkow presented the Annual Financial Report for 1968-69 to the Board. There were no comments nor questions.
- G. User Survey. Carole Widick, Administrative Fellow, presented the Questionnaire Survey of Coffman Union Users to the Board. A digest of that report is attached to the minutes.
- H. Christmas Decorating Party, to decorate the union, will begin at 8:00 p.m. tonight. All are welcome.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS/PCS/vj
12/8/69

A Digest of the Results
of the Coffman Union User Survey

by Carole Widick ,
Administrative Fellow, CMU

During February 1969, a questionnaire survey was conducted in Coffman Memorial Union. The purpose of the survey was to provide information which would assist in the planning of facilities and programs responsive to current needs. To accomplish this goal, the questionnaire assessed current usage and user expectations of union operations.

Two general types of data were obtained. The first dealt with the characteristics of the people using union facilities. The second described usage (actual and anticipated) of the various facilities and programs of the union.

From the results a picture of the characteristics of union users was obtained. Those who use the union do so frequently; 80% use the union at least two or three times per week. Younger students, freshmen and sophomores, patronize the union to a greater extent than other classes of students or the faculty. College of Liberal Arts (CLA) is over-represented in terms of union usage; 56% of the people taking the questionnaire were in CLA while in the actual university composition, CLA makes up only 42%. Commuters use the union to a much greater extent than residential students. The union is most extensively used by a specific type of commuter--the one who lives at home with his parents. The majority of students surveyed (66%), work part time.

The results describing facilities and program usage served to substantiate past impressions. On the facilities usage aspect of the question, diverse use of the facilities was apparent. However, four dominant uses of facilities were listed: eating, lounging, meeting friends, and studying. Eating, of course, was the most frequently reported use of all classes and faculty.

Both program attendance and program interest were assessed. Results were similar for the two aspects. Films consistently rank as first choice in programs; music, concerts, and the coffee house fall in somewhere around third choice. Social dances were more popular with freshmen and sophomores, while lectures ranked higher with the upper classes.

Proposed CVBOG Budget
Winter Quarter, 1980

Est. CVBOG cash balance		9600 -	
Cash for deposit		500 -	
		<u>10100 -</u>	
Est A/P		2000 -	
Clear Cash Balance		8100 -	
Revenues from Fall Qtr.:			
ACU-I	100 -		
SS Reserve	400 -		
Long Term Cont.	1000 -		
	<u>1800 -</u>	1800 -	
Balance for Winter Qtr Use from Fall Qtr		6300 -	
Allocation from Fees		12200 -	
		<u>19500 -</u>	
Winter Quarter Reserve Allocation			
ACU-I	100		
SS Reserve	400		
Long Term Cont.	1000		
Winter Qtr Prog Reserve	5000		
	<u>6800</u>	6800 -	
		12700 -	
Income fr. areas			
Social	6128		
Whole	4240		
	<u>10368</u>	10368	
		<u>23068</u>	
Area Expenditure			
Special (less 900)	2980 -		
Of Media	3000 -		
Cultural (less play)	2390 -		
Social	6404 -		
Whole	3610 -		
Current est	(1500) -		
Rec (net) est	(1000)		
Exec est	(1500)		
	<u>27364</u>	<u>23364</u>	
		<u>296</u>	

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
PROGRAM OFFICE

November 26, 1969

TO: Members of Coffman Union Board of Governors

FROM: Erik Erickson

RE: Student Liaison Proposal

At the last meeting of the Board of Governors, I suggested that I did not believe the proposal was feasible that called for the combining of Public Relations and Student Liaison because I saw the two roles as embracing essentially different functions in regard to organization-environment relations. I also saw both functions maintaining environmental relationships through communication with and to the environment (PR) and adapting to environmental demands through communication from the environment (Liaison or research data collection) as important to the "Board" and as difficult or impossible to be effectively combined in a singular subsystem. The elimination of the "Committee of Visitors" was discussed as a primary consideration while obvious only be its exclusion from the proposed goals of the Student Liaison position. I feel this committee can be of a great value in assisting the "Board" to adapt to campus needs.

A. Proposal

To speak against these aspects of the motion without offering suggestions of a positive nature would be amiss. I would, therefore, like to address the five parts of the motion asking for resolution.

- 1A Be it resolved that the position of Public Relations Governor and Student Liaison Governor be maintained as two specific positions in charge of coordinating two distinct functions of the Board.
- 1B Reasons as stated above and at last meeting of the "Board"
- 2A Be it resolved that the (two) positions retain the title(s) Student Liaison Governor (and Public Relations Governor) because (these are relatively) accurate and descriptive title(s).
- 2B Public Relations offers a generally (commonly) understood (or misunderstood) designation for a specific function which in general follows the function of public relations as commonly practiced by numerous organizations.

Student Liaison or simply liaison appears to most appropriately describe the general functions I have stated under "Functions" in the following section of "Suggestions for Discussion".

- 3A Be it resolved that the position (be) on the Executive Committee.
- 3B As liaison would serve the entire union structure in a "staff office" position and is not a "line function" of the union and as the Executive Committee presently represents such "staff" functions, I recommend (as per the proposal) this office be considered executive.
- 4A Furthermore, be it resolved that a job description and applicable by-laws be incorporated to make the position viable.
- 4B The job description (at least minimal necessary functions) for all governor roles, including liaison, should be drafted as a guide line for governors presently working and as an aid in future recruiting.
- 5A Lastly, be it resolved that the position (of Student Liaison Governor) be elected all-campus, subject to the MSA all-campus election rules and any additional stipulations which the CUBOG Personnel Standing Committee sees fit.
- 5B In light of the functions recommended in the following section for the Liaison Governor and "Committee of Visitors", I believe the position can perhaps best be served by an elected person and that this would tend to preserve a certain openness about the position, the committee, and their relationship with the "Board" and the campus organizations with which they are involved.

B. Functions

The following suggestions are in part based upon the excellent ideas expressed by Miss Juntunen's proposal, Dr. Bormann, Mr. Hyllestad, and other members of the Board. Any misplacement of functions under improper role headings is strictly of my own doing. I hope it is possible to "live with" the combination of specific tasks and generalized functions -- a problem I hope could be ironed out through discussion of purpose and goals.

i. Personnel

- a. Recruitment and placement of personnel at all levels of involvement not as the sole center of recruitment responsibility but as a coordinating role. This involves recruiting from both within and outside the organization. To perform this function it is necessary (at least helpful) for "personnel" to have as a resource the following information:

- (1) Purpose of union.
 - (2) Understanding of general "area" and "exec" roles and functions (minimal at least).
 - (3) Knowledge of organizational needs.
 - (4) Means of matching organizational and individual needs.
- b. Orientation of new personnel in procedures of union as well as training for new skills which people may require. This should also include orientation of offices, facilities and services.
 - c. Maintaining personnel within organization. Basically a continuance of item "a.", but not necessarily of placing people into "higher" levels of organizational responsibility, but finding new matchings of needs and interests after given projects are terminated and new ones are begun.
 - d. Maintaining personnel communications - possibly through a newsletter - to keep information flowing through organization concerning performance, needs, opportunities and improving constancy of information as well as consistency of information.
 - e. Maintaining concept of informal recognition and being responsible for initiating formal recognition.
 - f. Evaluation of organization's personnel needs and organization's actual and potential ability to meet individuals personal needs.
2. Public Relations
- a. Work with various "program areas" and executive committees on presentation of material through publicity as to effect on campus population and other important areas of environment.
 - b. Consider program and policy decisions as to effect on environment and organization.
 - c. Relate to "public" the work and planned work (effects) of the union.
 - (1) Calendars on a daily/weekly/monthly and/or quarterly basis.
 - (2) Newsletters to other campuses, other campus organizations and within organization.
 - (3) "State of the Union" page in Minnesota Daily.
 - (4) Meet (at least annually) with other campus organizations selected as of primary importance to "Board" to explain purpose and goals of Board, etc. This may well be partially delegated.
 - d. Responsibility to initiate quarterly and/or annual reports to environment of a formal nature.

3. Student Liaison

- a. Convene "Committee of Visitors" and presents Committee's findings and recommendations to CUBOG and secure such discussion and report from the CUBOG as to report back to the Committee and Public Relations the action and/or consideration taken on the report and the reasons for such action and/or consideration.
- b. Serve as general coordinator and liaison between "Board" and "Committee".
- c. Serve as general liaison between environmental groups and CUBOG where environment seeks influence and/or assistance to locate source of such assistance within CUBOG.
- d. Undertake such "research" as necessary to provide information to CUBOG which might best assist the "Board" in adapting to environmental needs, etc.

Obviously, there is the necessity for close cooperation as well as some joint undertakings by Personnel-Public Relations-Liaison.

4. Committee of Visitors

There shall be convened by the Student Liaison Governor a Committee of Visitors, composed of students, faculty and others not to exceed twenty (20) in number.

Composition and membership shall be recommended by the Student Liaison Governor to the Board for approval. The committee shall be as broadly representative of the University community as possible. They shall be free to explore such phases of the Coffman Memorial Union operations as they choose, shall meet as a body at least once a quarter, and shall make recommendations to the Board at least once annually.

C. A Workable Solution to the Committee of Visitors

1. Submission of names of both student, faculty and staff names to either Vice President for Student Affairs or the University President for appointment by either office to the committee.

(It may be desirable to have several student positions available through all-campus election although this seems less feasible at this time.)

2. Committee to submit report to CUBOG for action and copy of report and CUBOG response to appointing office (VP or President).

I suggest the entire Board and staff consider resolving the task of the committee (specifically where possible) and how this task is to be presented to the committee as to offer a constructive basis for the committee (not a wide potential which could leave them grasping) to begin with and yet not restrict the committee's developing questions or recommendations in areas it deems significant.

D. Conclusion

Perhaps the entire purpose of this presentation can be summarized as a hope that the three positions and the committee indicated will be further considered as part of a necessary, functioning entity and that this presentation will be discussed as one basis of consideration, hopefully among many others, and not as a solution to be immediately applied.

EE/11

cc: Program Staff, Coffman Union
Ad Fellows, Coffman Union

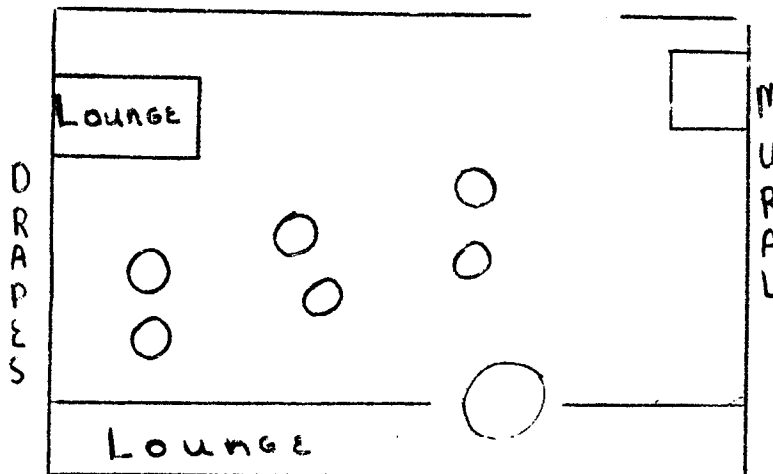
HOUSE COMMITTEE MINUTES

November 25, 1969

Pop Inn

Mike Hopkins met with the House Committee to discuss proposals for changes in the Pop Inn. Basic proposals were:

1. Two areas of lounge type furniture on area rugs.
2. Decorative type drapes.
3. Mural (Afro-American) for wall.
4. Display cases.
5. Center of room to remain table and chair type arrangement.
6. Music from P.A. control on request--require a desk set in corner.
7. Fabric change on wall.



Alpha Phi Omega and Gamma Sigma Sigma

APO and GSS have been requesting more office space for their organization due to expansion and membership and activities. It was decided to give them half of ~~247~~ which the Board of Residence Halls is willing to relinquish. It is hoped that APO will be in one office and GSS in the other.

347

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. January 7, 1970

Members Present: Joe Haubehofer, George Hoff, Carrie Juntunen, Cindy Wagner, Patti Bush, Ernest Borman, Bill Tilton, Becky Ross, Janel Bush, Ralph Berdie, Alan Margoles, Jean Elwell, Dick Olmsted, Otte Boersma, Erik Erickson, Edwin Siggelkow, Richard Hyllested

Members Absent: Berton Atkinson

Guests Present: Deb Dedon, Michael Sweet, Mary Dew, Dan Lundy, Majel Anderson, Steve Gustafson, Chris Stoddard

I. MINUTES

The minutes of the previous meeting, December 3, 1969, were approved with the following correction; Cindy Wagner's name was added to the list of Members Present.

II. CURRENT CONSIDERATIONS

A. ACU-I Region 10 Southern Minnesota District Meeting - Joe Haubehofer

Information about the Southern Minnesota District meeting on January 24, 1970, at the West Bank Union was distributed to the Board members. Many members indicated a desire to attend the meeting but wished for more communication between the member Boards during the planning stages of the meetings.

B. Board Retreat - Joe Haubehofer

There will be a retreat for all UBOG personnel on Friday evening through Saturday noon in the Women's Lounge. The topics of conversation will center around why the Board meets as a group and what types of communication, leadership, and commitment are needed.

C. Environmental Defense Week - George Hoff

Mr. Hoff said that the House Committee sought Board approval for its tentative action of assigning Students for Environmental Defense Room 110 for the period January 15 - February 17.

MOTION 16-70 (Hoff) (P. Bush) To assign Room 110 to Students for Environmental Defense for the period January 15 - February 17, 1970.

Motion passed.

III. AREA REPORTS

A. House Committee - George Hoff

Mr. Hoff said the House Committee will seek to align food prices at CMU with those on the St. Paul campus. Negotiations with Robert Ledder, Director of Food Services, will be initiated soon.

Office space for reservations by the quarter is being looked into. The House Committee is pressing to find some convenient location for groups with campus-wide projects, such as the Liberation Coalition, Moratorium, etc., without impinging on the two two-week reservation rooms which we now have and which are constantly being used.

Plans for the redecoration of the Board office and the Pop Inn are being formulated.

Implementation of recommendations presented in the 1969 Building Use Survey are anticipated for winter quarter.

B. Finance Committee - Cindy Wagner

The treasurer for the Board, Miss Wagner, needs each Governor's financial report's for fall quarter.

Complaints have been received by Executive Committee members about a lack of cooperation with outside groups, particularly those requesting financial assistance. Miss Wagner suggested that Governors who receive requests for funds above their budgeted capacity to forward the requests to the Finance Committee for action since there may be unallocated funds or special project funds available.

MOTION 17-70 (Juntunen) (Margoles) To accept the Finance Committee recommendation to allocate \$100.00 to International Emphasis Week for programming and room charges.

Motion passed.

C. Special Events Area - Al Margoles

Mr. Margoles expressed concern over the lack of trust and cooperation on the part of local Indian leaders for his efforts to develop a series of programs dealing with American Indians and their problems. Unless their fears can be allayed the program will be canceled.

A Supernatural Week is planned for later in the quarter with elements of Oriental philosophy to be included.

The Every Wednesday programmers are looking for other groups who want to program in the Union during the Wednesday noontime period. They want to make this time available to anyone with ideas, and they'll provide some help.

D. Student Liaison Governor - Carrie Juntunen

Miss Juntunen has distributed a suggestion sheet asking for ideas to help her implement the Committee of Visitors. All Board members are asked to return their suggestion sheets by January 9.

Miss Juntunen asked for further ideas for the ACU-I district meeting which she is helping Jean Keller of the WBU set up.

An information booklet for member Boards of Region 10 ACU-I is being compiled; information questionnaires will be circulated soon.

E. Public Relations - Patti Bush

Ideas and people are being gathered together to issue a newsletter about UBOG people and events. It will be sent soon to our people, other campus groups, and other Union organizations.

A program check sheet and information form will be ready soon. The governors and chairmen are asked to use this form, both to help them in their program planning and to give the Public Relations Area advance notice of up-coming events so that a calendar can be prepared and publicity can be facilitated.

F. Personnel Area - Janel Bush

Personnel Area will cooperate with Public Relations Area in printing the newsletter.

Miss Janel Bush emphasized the need to get new committee members integrated into the organization. A committee is being formed in the Personnel Area to represent Personnel to each area and to help the governors in their personnel functions.

New recognition programs are being designed and will be implemented soon.

G. Social Area - Dick Olmsted

Mr. Olmsted announced plans for several big shows to be sponsored during winter quarter. Plans are for three name groups, with ticket prices held at under \$3.50.

Probably the Social Area will sponsor only four dances during winter quarter with a shift in advertising emphasis from posters to radio spot announcements.

H. Cultural Arts - Becky Ross

Cultural Arts Area is looking to the West Bank development company of Heller-Siegel to donate the use of an old house to be renovated for a theater. If the house can be secured, several plays are planned.

Several music workshops are being planned for later in the year.

Miss Ross announced plans to substitute a variety of music for Muzak which we pipe throughout the building during the lunch hours.

Gallery renovations are still being studied to determine the most suitable adaptations from the choices available.

I. Current Events - Jean Elwell

Projected programs include:

a program on hunger,
environmental defense,
astrology,
women's liberation,
academic reform.

J. The Whole - Otte Boersma

As usual, the Whole will be open every weekend during winter quarter. The Coffeehouse Extempore has just burned down and the Scholar Coffeehouse is closing after this month, leaving the Whole as the only major coffeehouse serving the Minneapolis campus.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS/PCS/vj
1/12/70

UNIVERSITY OF MINNESOTA
UNIVERSITY STUDENT UNIONS
WEST BANK UNION

January 2, 1970

TO: ACU-I Southern Minnesota District Schools

FROM: University of Minnesota Unions

CONCERNING: First District Meeting

The three unions at the U of M Twin Cities Campus were appointed district school by Dick Mayer and Mary Texer. We plan to hold the first meeting at West Bank Union Saturday, January 24. The theme of the meeting will be "New Frontiers in Union Work." It will be mainly a fact-giving meeting. A tentative schedule has been set up:

8:30 - 10:00 Registration
coffee and donuts served

10:00 - 11:30 Community involvement

11:45 - 1:15 Lunch

1:30 - 2:45 Co-op stores

3:00 - 4:30 Union degree programs and Academic Credit for Board and Committee work.

After the meeting there will be an informal session to evaluate the meeting.

There will be a fee for the meeting. It will be \$2.50/person.

We realize that it would be hard for some of you to get here early enough to be on time. Therefore we are offering two types of accommodations. First, you may bring sleeping bags and sleep on the floor of board member's apartments. This will be on a first come, first serve basis. Second, you may stay in a hotel. You will have to make these arrangements yourselves however.

It is imperative for us to know how many will be attending so we can make final arrangements for food. Please return the enclosed form by January 15 to:

Jeanne Keller
West Bank Union
University of Minnesota
Minneapolis, Minn. 55455

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

BOARD AND PROGRAM COUNCIL SCHEDULE

Board Meetings

January 7

January 28

February 18

March 4

Program Council Minutes

January 14

January 21

February 4

February 11

February 25

***Retreat--is set for January 9 and January 10.
Leave that Friday night and Saturday morning open.

***Merry Christmas and Happy New Year

Joe

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. January 28, 1970

Members Present: Richard Hyllested, Ralph Berdie, Otte Boersma, Erik Erickson, Patti Bush, Carrie Juntunen, Janel Bush, George Hoff, Jean Elwell, Dick Olmsted, Cindy Wagner, Joe Haubehofer, Ed Siggelkow

Members Absent: Ernest Borman, Bill Tilton, Becky Ross, Alan Margoles, Berton Atkinson

Guests Present: Mike Sweet, Chris Stoddard

I. MINUTES

The minutes of the previous meeting, January 7, 1970, were approved as submitted.

II. CURRENT CONSIDERATIONS

A. Standing Committee Appointments

President Joe Haubehofer announced the following appointments to the Finance Committee:

Cindy Wagner, Chairman
Dick Olmsted
George Hoff
Alan Margoles
Carrie Juntunen

The Personnel Committee will be composed of:

Janel Bush, Chairman
Becky Ross
Patti Bush
Alan Margoles
Jean Elwell

The House Committee will be composed of:

George Hoff, Chairman
Jean Elwell
Cindy Wagner
Otte Boersma
Alan Margoles

The following regular meeting times were established for the standing committees:

Finance Committee - Wednesday, 4:15 p.m.
House Committee - Tuesday, 1:15 p.m.
Executive Committee - Monday, 3:15 p.m.

B. Coffman Memorial Union Operating Statement

Mr. Siggelkow distributed and explained the operating statement for the period 7/1/69 through 9/30/69. He pointed out the deficits which occur but explained that these are normal since our income is considerably smaller in the summer than during the regular school year and by the end of the fiscal year our books are balanced.

A new method of budgeting is being used this year which next year will allow for comparisons with this year. This change has been adopted to present more meaningful kinds of data to the Board and to the operating staff.

C. Amendments to the By-Laws

1. Program Council. Mr. Haubehofer proposed that the Board strike Section 6.1.1 from the current By-Laws and add a new Article 6 dealing entirely with the Program Council. After some discussion it was agreed that further clarifications of the proposed By-Law change for the Program Council was necessary.

2. Eligibility for Participation. Miss Janel Bush submitted a proposal to redraft the By-Laws to allow student members of the Board to work in Coffman Union after receiving explicit approval from the Board. Presently the By-Laws read that no Board member, other than the President and Vice President, can receive compensation from any budget under the control of the Board. No action was taken on this proposal since after discussion it was felt that a re-draft was necessary. It was urged that any changes be in By-Law Section 5.5, as a policy on compensation.

D. Honorary Board Member. Mr. Siggelkow suggested that the Board consider Mr. Robert Christine for Honorary UBOG Membership. He is retiring January 30 after working for the Minnesota Union and Coffman Union since it opened, a total of 46 years. Mr. Christine is Supervisor of the Billiard Room and the Newsstands.

MOTION 18-70 (Hoff) (J. Bush) To confer Honorary Membership on the Coffman Union Board of Governors to Robert E. Christine.

Motion passed.

III. STANDING COMMITTEE REPORTS

A. House Committee

Mr. Hoff presented the actions of the House Committee's two previous meetings, January 20 and January 27, for consideration. The following actions were taken:

1. Approval of the "Evolution of Rock" program series in specified areas over the public address system.
2. Approval of transfer of \$110.92 from Operating Expense account to Special Events Area to reimburse the area for the purchase of black lights
3. Approval of Gamma Sigma Sigma's use of the Main Lounge on February 13 for a noon program.
4. The rooms to be created with the Cafeteria's renovations were named In, The Keep, Atrium, Colonnade. Substitute serving areas were designated for the period of cafeteria remodeling, including use of the Pop Inn as a major dining area from spring quarter through both summer sessions.
5. Designating Room 108 as a quarterly office space and moving the lockers in that room to new locations.
6. Approval of Environmental Defense using Room 110 for the remainder of the quarter, if other groups who had reservations there can be offered alternative facilities.

MOTION 19-70 (P. Bush) (Elwell) To adopt the House Committee recommendations and accept the minutes of the meetings of January 20, 27, 1970.

Motion passed.

B. Finance Committee

Miss Wagner asked each program governor to submit his financial reports on Monday, February 2, 1970. The Executive officers should submit their estimated budgets so that arrangements for these funds can be made.

Miss Wagner noted that the Finance Committee had approved the special request from the Sex and Family Education group for \$92 to cover their program publicity costs for a recent program.

UBOG Minutes
January 28, 1970
page 4

MOTION 20-70 (Hoff) (Olmsted) To adopt the recommendations of the House Committee and approve a transfer of \$92 to SAFE.

Motion passed.

C. Personnel Committee

Miss Janel Bush explained that the Personnel Area will make a renewed effort to contact those people who have previously indicated an interest in committees. A recruiting event is planned to be held in the Main Lounge in mid-February.

Respectfully submitted,

Edwin O. Siggelkow
Secretary

EOS/PCS/vj
2/2/70

To the Union Board of Governors:

I would like to submit the following ideas for consideration, and possible action at the next meeting. I hope in this time interval there will be a great amount of discussion as to these vital topics.

I. I believe the present system of stipend to be unfair and unequal. At this moment I want to make it clear that no offense to anyone is meant. But, the stipend as it is, is given not according to need or amount of work done, but, simply to the position. There are many arguments that I could give but I trust that you are perceptive enough to have already realised them and my repetition would therefore be useless. I have thus made a few alternatives to the present system, some ridiculous and some sane.

- A. Divide the \$1,000.00 into five equal parts and give according to need (each governor would submit a financial statement:).
- B. Program consultants vote on need, time spent, work accomplished, etc. of governors and divide accordingly at some specified time with the approval of the Board.
- C. Simple Lottery by chance. (Lotterys seem to be getting more popular these days.)
- D. Equal distribution to each governor.
- E. Stipend simply done away with and money put into programming.

II. Another issue that seems to have many faults is that of the election of a governor through all-campus elections. It seems that most people do not know what the governorship is about nor who is running, know whether they themselves could run. (Vote count of past elections in this issue matter little, for as far as I know of there has only been one candidate running. And people have fun marking X's on paper.) One last point on this question is whether we need a governorship to be elected all-campus or should we open up our elections as much as possible and encourage more participation from the student association seeing as they are on the Board and popularly elected.

Poor people can't even get rid of my presence when I'm gone,

Alan Margolis

HOUSE COMMITTEE MEETING MINUTES

January 20, 1970

1. The House Committee approved the use of the P.A. system for an "Evolution of Rock" series between 11:00 a.m. and 1:00 p.m. beginning next Monday. The series will be broadcasted in the Main Lounge, Pop Inn and International Lounge. Muzak will be off for about a two or three week period to see what the reaction is and decide whether further use is warranted.
2. The question of why the Faculty Women's Club has such a large space in CMU was brought up. Feeling of the House Committee was that they should be asked to find space elsewhere.
3. The House Committee wants the lockers moved out of the first floor area so that it could be used as a quarterly office space.
4. The House Committee approved the transfer of funds from the operating expense budget to the Special Events area to reimburse them for their purchase of black lights last quarter. Cost of the black lights is \$110.92. These lights could then be used by all programming areas.

HOUSE MEETING MINUTES

January 27, 1970

1. The House Committee approved the request of Gamma Sigma Sigma for the use of the Main Lounge on Friday, February 13 at noon for a "sweetheart" auction.
2. The new cafeteria room names were discussed again. Mr. Ledder and Mrs. Fein of Food Service were present for more information. The names decided upon by the group with the new inputs were:
 - a. In
 - b. The Keep
 - c. Atrium
 - d. Collonade

3. The cafeteria will be closing at the end of this quarter for remodeling. This means that there will be additional pressure put on CMU's other food facilities. To help alleviate the problem it was decided that the Pop Inn would be used as a food service area. This means setting it with more tables on a permanent basis for the quarter, thus eliminating a program area. Mr. Ledder, however, said that the Junior Ballroom could help to take up some of our programming needs.

Also, the possibility of placing tables outside of the Gopherette for more service was endorsed.

Another measure for more food service will be additional hot service in the Ski-U-Mah room.

4. The lockers that are presently on the first floor will be moved to the basement and Northstar areas to allow this space to become a Quarterly Office Space. The lockers will be moved out during the Quarter break after notification of the renters.
5. To allow the Environmental group to continue to function in Room 110 Campus Chest will be asked to move to Room 231 for the week of February 14-21. Environmental group will remain in Room 110 for the balance of the Quarter or until they can move into the Quarterly office space.

4.3 Eligibility for Active Participation

- 4.3.1 A member who wishes to become active on a committee or on the Board of Governors must be scholastically eligible for activity participation as defined by the Senate Committee of Student Affairs.
- 4.3.2 All students receiving compensation from any budget under the Board and seeking a position on the Board must get explicit approval by the Board.
- 4.3.3 No student member of the Board will receive compensation from any budget under the Board without explicit approval by the Board.
- 4.3.4 No student member of the Board will receive compensation including employment in the Union by virtue of his Board position
- 4.3.5 Approval by the Board must be on the grounds of conflict of interests only.

By-Law Change

Article 6 Program Council

6.1 Composition

The Program Council shall consist of the officers of the Board, the Liaison Governor, the Program Governors and the chairman of established programming committees. The Assistant Director for Programs shall serve ex-officio, without vote.

6.2 Definition

The Program Council is the major vehicle of the Board to promote, facilitate, augment, review and support program development. As such, its functions are: to consider new programs, to make recommendations to the Board, to initiate and consider co-sponsorship of other programs (with special emphasis on program content), to discuss policies and budgets related to programs, [to carry on discussion based on broadest possible participation.]

6.3 Meetings

The Program Council shall meet at least five (5) times during each quarter. These meetings to occur between scheduled Board Meetings.

Article 8 BOARD MEETINGS

8.1 Regular Meetings

The Board shall meet at least three (3) times during each quarter and at least two (2) times during summer sessions.

DEPARTMENT OF THE MINNESOTA UNION
COFFMAN MEMORIAL UNION
OPERATING STATEMENT
7/1/69 - 9/30/69

	7104 General Adminis	7105 Program Adminis	7106 CMU Custodial	7107 P.A. Control	7278 02-04 Old Acct	7108 Artcraft Studio	7109 Bowling Lanes	7110 Billiard Room	7111 Mdse for Resale	7112 Lease Operations	7113 CMU Undistrib	Total
INCOME												
Encumbered Funds 68-69	19,119.14	147.80	6,915.18	1,080.72	8,123.03	275.94	1,831.48	33.60	(162.47)		433.35	37,797.77
MU Fee Appropriation												121,579.00 *
Room Use & Serv Chg	1,754.48											1,754.48
Program		4.50										4.50
Custodial			1,245.88									1,245.88
P.A. Control Rm				1,792.96								1,792.96
Artcraft Studio						2,428.29						2,428.29
Bowling Lanes							832.90					832.90
Billiard Room								1,154.27				1,154.27
Mdse for Resale									9,937.38			9,937.38
Lease Operations										267.55		267.55
Undistributed Income											61.00	61.00
TOTAL INCOME	20,873.62	152.30	8,161.06	2,873.68	8,123.03	2,704.23	2,664.38	1,187.87	9,774.91	267.55	494.35	178,855.98
EXPENSE												
Encumbered Funds 69-70	38,352.45	731.49	22,508.13	5,017.47		-0-	6,551.42	710.75	-0-		433.35	74,305.06
Salaries, Regular	18,416.35	13,809.18	35,375.97	1,776.00		3,466.50	4,014.00	1,083.00	1,083.00			79,024.00
Salaries, Miscellaneous	2,442.93	396.03	303.25	108.05		1,221.23	1,285.12	680.46	1,113.02			7,550.09
Employee Benefits (CMU)	2,020.60	1,434.34	3,940.65	190.42		375.38	424.76	113.13	113.17			8,612.45
Postage	65.70	61.66										72.36
Telephone & Telegraph	395.15	332.37	19.10	15.18		61.20		40.35				863.35
Office Supplies, Misc	383.77	(360.59)	471.46			453.20	2,956.68	1.79	40.31			3,946.62
Prof Development	5.50	501.98										507.48
Insurance		33.34										33.34
Mdse for Resale				39.20		1,058.03			4,786.04			5,883.27
Utilities			6,011.52				63.84					6,075.36
Overhead							260.00	99.00	480.00			839.00
Maintenance Supplies			1,043.41				2.91					1,046.32
Undistributed Expense											1,227.22	1,227.22
Printing & Xerox	356.77											356.77
Repair & Renovation-06	63.11		7,367.75	(386.99)		394.24	226.51	15.71	8.07			7,688.40
Equip Replac Fund-08	84.50		747.34	6,784.38		94.50						7,710.72
Vending Machines									(659.00)			(659.00)
TOTAL EXPENSES	62,586.83	16,884.80	77,788.58	13,543.71		7,124.28	15,785.24	2,744.19	6,964.61		1,660.57	205,082.81
NET GAIN OR (LOSS)	(41,713.21)	(16,732.50)	(69,627.52)	(10,670.03)	8,123.02	(4,420.05)	(13,120.86)	(1,556.32)	2,810.30	267.55	(1,166.22)	(26,226.83)

* 25 % OF TOTAL

DEPARTMENT OF THE MINNESOTA UNION
 COFFMAN MEMORIAL UNION
 INCOME AND EXPENSE: COMPARISON TO BUDGET
 7/1/69 - 9/30/69

<u>INCOME</u>	<u>Actual</u>	<u>Annual Budgeted</u>	<u>Difference</u>
Encumbered Funds 68-69	37,797.77	-0-	(37,797.77)
MU Fee Appropriation (1/4)	121,579.00	486,316.00	364,737.00
Room Use and Serv Chg Program	1,754.48	8,800.00	7,045.52
Custodial	4.50	1,150.00	1,145.50
P.A. Control Room	1,245.88	4,500.00	3,254.12
Artcraft Studio	1,792.96	3,600.00	1,807.04
Bowling Lanes	2,428.29	11,000.00	8,571.71
Billiard Room	832.90	50,000.00	49,167.10
Mdse for Resale	1,154.27	20,000.00	18,845.73
Lease Operations	9,937.38	82,500.00	72,562.62
Undistributed Income	267.55	12,400.00	12,132.45
Appropriation-Equipment Replacement	61.00	1,000.00	939.00
	-0-	17,514.00	17,514.00
<u>TOTAL INCOME</u>	<u>178,855.98</u>	<u>698,780.00</u>	<u>519,924.02</u>
<u>EXPENSE</u>			
Encumbered Funds 69-70	74,305.06	-0-	(74,305.06)
General Administration			
Regular Salaries	18,416.35	82,860.00	64,443.65
Miscellaneous Salaries	2,442.93	9,350.00	6,907.07
02 Supplies and Expense	3,227.49	16,984.00	13,756.51
06 Repair & Renovation	63.11	29,677.00	29,613.89
08 New Equipment	84.50	2,400.00	2,315.50
Program			
Regular Salaries	13,809.18	62,364.00	48,554.82
Miscellaneous Salaries	396.03	2,044.00	1,647.97
02 Supplies & Expense	1,948.10	11,576.00	9,627.90
06 Repair & Renovation	-0-	200.00	200.00
Custodial			
Regular Salaries	35,375.97	144,564.00	109,188.03
Miscellaneous Salaries	303.25	17,000.00	16,696.75
02 Supplies and Expense	11,486.14	51,564.00	40,077.86
06 Repairs & Renovation	7,367.75	52,975.00	45,607.25
08 Equipment Replacement	747.34	10,264.00	9,516.66
P.A. Control Room			
Regular Salaries	1,776.00	7,104.00	5,328.00
Miscellaneous Salaries	108.05	3,500.00	3,391.95
02 Supplies & Expense	244.80	1,332.00	1,087.20
06 Repair & Renovation	(386.99)	2,400.00	2,786.99
08 Equipment Replacement	5,075.51	6,100.00	1,024.49
08 New Equipment	1,708.87	2,354.00	645.13

<u>EXPENSE</u>	<u>Actual</u>	<u>Annual Budgeted</u>	<u>Difference</u>
Artcraft Studio			
Regular Salaries	3,466.50	13,116.00	9,649.50
Miscellaneous Salaries	1,221.23	7,671.00	6,449.77
02 Supplies & Expense	889.78	3,735.00	2,845.22
04 Mdse for Resale	1,058.03	7,320.00	6,261.97
06 Repair & Renovation	394.24	350.00	(44.24)
08 Equipment Replacement	-0-	500.00	500.00
08 New Equipment	94.50	95.00	.50
Bowling Lanes			
Regular Salaries	4,014.00	16,056.00	12,042.00
Miscellaneous Salaries	1,285.12	15,112.00	13,826.88
02 Supplies & Expense	3,708.19	9,436.00	5,727.81
06 Repair & Renovation	226.51	14,000.00	13,773.49
08 Equipment Replacement	-0-	650.00	650.00
Billiard Room			
Regular Salaries	1,083.00	4,332.00	3,249.00
Miscellaneous Salaries	680.46	7,238.00	6,557.54
02 Supplies & Expense	254.27	1,474.00	1,219.73
02 Repair & Renovation	15.71	2,400.00	2,384.29
Merchandise			
Regular Salaries	1,083.00	4,332.00	3,249.00
Miscellaneous Salaries	1,113.02	9,399.00	8,285.98
02 Supplies & Expense	(25.52)	2,652.00	2,677.52
04 Merchandise Expense	4,786.04	61,000.00	56,213.96
06 Repair & Renovation	8.07	300.00	291.93
Undistributed Expense	1,227.22	1,000.00	(227.22)
<u>TOTAL EXPENSE</u>	<u>205,082.81</u>	<u>698,780.00</u>	<u>493,697.19</u>

12/16/69

DEPARTMENT OF THE MINNESOTA UNION
 COFFMAN MEMORIAL UNION
 REPAIR AND RENOVATION EXPENSE ACCOUNT
 7/1/69 - 9/30/69

EXPENSE	7104 General Adminis	7105 Program Adminis	7106 CMU Maint	7107 P.A. Control	7108 Artcraft Studio	7109 Bowling Lanes	7110 Billiards Room	7111 Mdse for Resale	7112 Lease Operations	7113 CMU Undistrib	Total
310 Repair and Maint Bldg	62.57		2,335.59	17.60	35.03	117.36	15.71				2,583.86
320 Repair and Maint Mov Equip			320.11	3.52	23.95	107.61		8.07			463.26
330 Grounds			2,331.26	4.53	3.09						2,338.88
Repair of Equip (G.C. Peterson Mach)					332.17						332.17
Elevator Maint			1,917.00								1,917.00
Clean and Repair Hot Water Heaters			158.47								158.47
Filters - Weather Rite Primary Air Intake Media			269.28								269.28
WMMR											
Electrical Supplies				242.63							242.63
Repair Tape Recorder				101.00							101.00
Rek-O-Kut Tone Arm				85.40							85.40
Repair Microphone				64.96							64.96
Cash Received - WMMR				(1,000.00)							(1,000.00)
P.A. Control											
Electrical Supplies				30.51							30.51
Speakers				13.85							13.85
Connectors				12.84							12.84
Adapters				10.69							10.69
Headphone - Nortronic Record Head				25.48							25.48
Employee Benefits - Plant Services	.54		36.04			1.54					38.12
TOTAL EXPENSES	63.11	-0-	7,367.75	(386.99)	394.24	226.51	15.71	8.07	-0-	-0-	7,688.40

DEPARTMENT OF THE MINNESOTA UNION
 COFFMAN MEMORIAL UNION
 EQUIPMENT REPLACEMENT AND NEW EQUIPMENT EXPENSE
 7/1/69 - 9/30/69

EXPENSE	7104 General Adminis	7105 Program Adminis	7106 CMU Maint	7107 P.A. Control	7108 Aircraft Studio	7109 Bowling Lanes	7110 Billiards Room	7111 Mdse for Resale	Total
Equipment Replacement									
Umbrellas			391.61						391.61
Window Washer			135.00						135.00
Super Sweeper			182.00						182.00
Jackson Card Holders			38.73						38.73
Bogen Amplifier Complete				252.66					252.66
Color Television Set				463.15					463.15
Tape Recorders				2,636.20					2,636.20
Speaker Electro-voice				175.32					175.32
Speaker System				777.50					777.50
Lens and Transformers				118.03					118.03
RCA PreAmplifiers				345.00					345.00
2RK Manual Operated Record Turntables				307.65					307.65
New Equipment									
New Olivetti Prima "20" Adder	84.50								84.50
2X2 Automatic Carousel Slide Projector				271.24					271.24
16MM Sound Film Projectors				1,000.00					1,000.00
Portable Projection Screens				150.00					150.00
Portable Tape Recorders Complete				287.63					287.63
New Commodore "201" Adder					94.50				94.50
<u>TOTAL EXPENSE</u>	<u>84.50</u>	<u>-0-</u>	<u>747.34</u>	<u>6,784.38</u>	<u>94.50</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>7,710.72</u>

PROGRAM COUNCIL MEETING ACENDA

Wednesday, February 11, 1970

6:30 - 9:00

Room 346

I. Spotlight

A. Executive

BOARD MEETING ACENDA

Wednesday, February 11, 1970

6:00 - 6:30

Room 346

I. Big Ten Conference representatives

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:00 p.m. February 11, 1970

SPECIAL MEETING

Members Present: Richard Hyllested, Alan Margoles, Dick Olmsted, Cindy Wagner, Carrie Juntunen, Becky Ross, Otte Boersma, Janel Bush, Joe Haubehofer, Erik Erickson, Ed Siggelkow

Members Absent: George Hoff, Bill Tilton, Berton Atkinson, Ralph Berdie, Ernest Borman

Guests Present: Betty Kenney, Tom Mickelson, Carole Widick, Chris Stoddard

I. CURRENT CONSIDERATIONS

- A. Big 10 Union Conference Representatives. Mr. Haubehofer presented the Program Council's recommendations for our representatives to the Big 10 Conference in East Lansing, Michigan, February 20-22. They are Alan Margoles, Janel Bush, Dick Olmsted, and Jean Elwell.

Miss Wagner suggested sending three delegates rather than the proposed four because only three can vote on the business of the conference and the fourth person creates an additional strain on our budget. Many of the other Board members expressed the desire to follow the wishes of the Program Council and felt that the additional cost of a fourth delegate would be less than the possible benefits to the person and the Board. Too, the delegates will meet their own housing expenses, if any.

MOTION 21-70 (Margoles) (Boersma) To adopt the recommendation of the Program Council to send Janel Bush, Jean Elwell, Alan Margoles, and Dick Olmsted as the Board's representatives to the Big 10 Union Conference. Their authorized expenditures are not to exceed sixty-nine dollars each.

Motion passed.

MOTION 22-70 (Elwell) (Juntunen) To designate Miss Janel Bush as chairman of the Board's delegation to the 1970 Big 10 Union Conference.

Motion passed.

AMENDMENT 22 A-70 (Boersma) (Ross) To choose by lot the three voting representatives from among the Board's delegates to the 1970 Big 10 Union Conference.

Amendment failed.

Respectfully submitted,

Edwin O. Siggelkow
EOS/PCS/vj

AGENDA - BIG TEN CONFERENCE

Friday

6:00

registration
introductory speakers
films

Saturday

speakers:

Dr. Moris - College of Communication

Dr. Green - Urban Affairs

Dr. Nonanacher - V.P. of Student Affairs

banquet 7:00 - 10:00

Speaker - The new president of the University

Sunday:

business

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 p.m. February 18, 1970

Members Present: Janel Bush, Jeanne Elwell, Alan Margoles, George Hoff, Dick Olmsted, Cindy Wagner, Joe Haubehofer, Edwin Siggelkow, Richard Hyllested, Otte Boersma, Ralph Berdie, Patti Bush, Bill Tilton

Members Absent: Carrie Juntunen, Becky Ross, Berton Atkinson, Ernest Bormann, Erik Erickson

Guests Present: Carole Widick

I. MINUTES

The minutes of the two previous meetings were approved with corrections as follows:

Otte Boersma was added to the list of Finance Committee members in the minutes of January 28, 1970. Patti Bush was listed as present at the Special Meeting, February 11, 1970.

II. CURRENT CONSIDERATIONS

A. Policy of Admitting Press to UBOG Dances

Freedom from Repression of Erotic Expression (FREE), a homophile student group, is planning to attend the UBOG-sponsored dance on February 27, 1970, for the purpose of "integrating" the dance. They want to publicize their attendance at this event and may invite the press to observe and photograph their participation.

The Board's discussion ranged around the basic rights of individuals to participate in a dance without publicity which might possibly label them as members of FREE. The question of the rights of the FREE members to publicity was raised as was the question of the rights of the news media to cover events here in the Union. It was also pointed out that negative publicity could mean reduced dance attendance.

The outcome of the discussion was to continue the present policy regarding press coverage. The news media may attend any Board-sponsored activity by invitation from the Board. The only restrictions which the Board should impose on this dance Friday, February 27, 1970, should be on technical grounds such as access to electrical power or prolonged interruption of the dance. The press should be allowed to interview and photograph people outside the dance area.

MOTION 23-70 (Wagner) (P. Bush) If the press attends a UBOG-sponsored dance they will not be allowed in the dance area proper to photograph or interview participants. The restrictions will be on the basis of interruption of the dance.

Motion failed.

MOTION 24-70 (Margoles) (Tilton) To permit the visual news media to enter all UBOG dances.

Motion failed.

MOTION 25-70 (Boersma) (Hyllested) That the visual news media be excluded from the ground floor of Coffman Union during the UBOG dance February 27, 1970.

Roll call vote;

Voting for - Wagner, Boersma, Berdie

Voting against - Hoff, Tilton, Margoles, Elwell,
P. Bush, J. Bush, Hyllested

Abstaining - Olmsted

Motion failed.

B. By-Law Change

MOTION 26-70 (Boersma) (J. Bush) To amend Article 5.5 Compensation to read: "No other student member of the Board will receive payment for services as a member of the Board nor will he receive employment in the Union by virtue of his Board position."

Motion passed.

MOTION 27-70 (Boersma) (Elwell) To strike Section 6.1.2 Program Committee from the By-Laws and to create a new Article 6 which reads as follows:

"Article 6 Program Council

6.1 Purpose

The Program Council is the major vehicle of the Board to promote, facilitate, augment, review and support program development. As such, its functions are: to consider new programs, to make recommendations to the Board, to initiate and consider co-sponsorship of programs with other organizations, to discuss policies and budgets related to programs, to carry on discussion based on broadest possible participation and to make recommendations to the Board.

6.2 Composition

The Program Council shall consist of the officers of the Board, the Liaison Governor, the Program Governors and the chairmen of current programming committees. The Assistant Director for Programs shall serve ex-officio, without vote.

6.3 Meetings

The Program Council shall meet at least five (5) times during each quarter. These meetings to occur between scheduled Board meetings."

To re-number the existing By-Laws to include the inserted article.

To amend Article 8.1 Regular Meetings (former Article 7.1) to read:

"The Board shall meet at least three (3) times during each quarter and at least two (2) times during summer months. Wednesday evening shall be the normal time for meetings."

Motion passed.

III. STANDING COMMITTEE REPORTS

A. Finance Report

Miss Wagner reported that the Finance Committee recommended the following actions to the Board:

1. That the Finance Committee and the Social Area work together to solve that area's budgeting problems and that the Finance Committee be designated to act upon their request for additional funds for the February 27th dance.
2. That the Board give \$150 to MSA for Tasha Dillenger's speaking engagement.

She also reported that there has been a request to consider giving financial assistance to a group of students to bring Dr. Albert Cohen to speak on campus and that an Indian student group has requested Board participation in helping bring two Indian musicians for a concert. The program will require \$5,000. They hope UBOG will aid to the extent of \$1,000.

MOTION 28-70 (Boersma) (Hoff) To approve the recommendations of the Finance Committee and accept their report.

Motion carried.

B. House Report

Mr. Hoff reported that the House Committee recommended the following actions to the Board:

1. That Room 231A be designated for the use for Newsletter preparation and the Gallery Assistants.
2. That a security lock be installed on the Board office doors.
3. That programming policies for the Main Lounge are being examined and evaluated.
4. That the theft and security problem in the Union be examined and that more adequate protective and reporting measures be developed. We don't yet know really how serious this problem is but several incidents have been reported.

UBOG Minutes
February 18, 1970
page 5

MOTION 29-70 (Boersma) (Hyllested) To accept the recommendations and report
of the House Committee.

Motion carried.

The meeting was adjourned at 8:30 p.m.

After the meeting, Mr. Haubehofer read a letter of resignation from Becky Ross,
Cultural Arts Governor.

Respectfully submitted,

Edwin O. Siggelkow

EOS/PCS/vj

FINANCE COMMITTEE MINUTES

February 18, 1970

1. Request for \$150.00 from Bill Tilton, MSA, to help pay plane fare and publicity expenses for Tasha Delenger to speak here on Friday, February 20, 1970.

Recommendation: O.K.'d request.

2. Freshman Honors Colloquium Spring Break study - requested financial support for a seminar to be held in Cuernavaca, Mexico.

Recommendation: That CUBOG could not give any funds for a trip for so small a group of students since CUBOG is mainly a programming organization and tries to reach as many students as possible.

3. A request for funds to bring Dr. Allan Cohen to the "U" as a speaker on April 10-12 was submitted by a student. No information on the amount of the request was available.

Recommendation: That the request be tabled until further information can be gotten from the interested student.

4. A request was received from the Indian students that CUBOG help finance an Indian Music Concert to be held during spring quarter. The two performers are considered among the top performers from India, and they will be appearing together for the first time. The request was for a maximum of \$1,000.00 (program budget is about \$5,000.00).

Recommendation: That any subsidizing of this program be done through the Cultural Arts area which has \$500.00 it might be willing to use on such a program.

Cindy Wagner/nc

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MINUTES OF THE UNION BOARD OF GOVERNORS
6:30 pm April 22, 1970

Members Present: Joe Haubehofer, George Hoff, Cindy Wagner, Janel Bush, Patti Bush, Alan Margoles, Dick Olmsted, Jeanne Elwell, Carrie Juntunen, Richard Hyllested, Otte Boersma, Ralph Berdie, Ernest Bormann, Erik Erickson, Berton Atkinson, Edwin Siggelkow, Mary O'Hara, MSA Representative.

Guests Present: Kris Bartholow, Dan Lundy, R. Michael Sweet, Tom Stark, Brian Caron, Deb Dedon, Norman Gullixson, Carole Widick, Leanne Plessel, Bernie Molitor, Tom Michelson, John Paul Mayerle, Greg May, Bruce Garamella, Barb Silesky, Bob Copeland, John Gintner, Chris Stoddard.

I. MINUTES

The minutes of the February 18, 1970 meeting were approved without correction.

II. FINANCIAL REPORTS

Mr. Erickson informed the Board members that all financial statements, receipts, and records for the last fiscal year ending March 31, 1970, must be submitted this week so the Student Activities Bureau can audit the books.

III. ELECTIONS

A. Election of Program Area Governors

After interviewing all the candidates for Program Governor positions the Selection Committee presented a slate of nominees to the Board for their approval. No other nominations.

MOTION 30-70 (J. Bush) (Juntunen) To accept and appoint the Selection Committee's nominations of Mike Sweet for Current Events Area Governor, John Paul Mayerly for Recreation Area Governor, Greg May for Social Area Governor, Leanne Plessel for Special Events Area Governor, and Brian Caron for the Whole Area Governor for 1970-71.

Motion passed.

B. Election of Public Relations Governor

The Selection Committee nominated Bob Copeland for Public Relations Governor. No other nominations. Mr. Copeland made a short speech and answered questions raised by Board members.

MOTION 31-70 (Haubenhofner) (Boersma) To clear the room of visitors to allow the Board members to discuss the nominee.

Motion failed.

MOTION 32-70 (Hoff) (Juntunen) To appoint Bob Copeland Public Relations Governor for 1970-71.

Motion passed.

C. Election of Treasurer

The Selection Committee nominated Tom Michelson for Treasurer. No other nominations. Mr. Michelson made a brief speech and answered questions.

MOTION 33-70 (Hoff) (Elwell) To appoint the Selection Committee's nominee, Tom Michelson, Treasurer of CUBOG for 1970-71.

Motion passed.

D. Election of Vice President

The Selection Committee nominated Kris Bartholow and Barb Silesky for Vice President. No other nominations. Miss Silesky left the room as Miss Bartholow gave a short speech and answered questions. Miss Silesky came in and Miss Bartholow left as Miss Silesky gave a speech and answered questions.

MOTION 34-70 (Boersma) (Hoff) To clear the room of candidates and visitors to allow the members to discuss and elect a vice president and later a president.

Motion passed.

Miss Barb Silesky was elected Vice President for 1970-71.

E. Election of President

The Selection Committee nominated Miss Carrie Juntunen and Mr. Alan Margoles for President. No other nominations. Miss Juntunen gave a speech and answered questions after Mr. Margoles left the room. Mr. Margoles returned and gave a speech and answered questions after Miss Juntunen left. The room was cleared of candidates and visitors so the Board members could discuss the two candidates.

Alan Margoles was elected President of the Coffman Memorial Union Board of Governors for 1970-71.

IV. ALL CAMPUS ELECTIONS

MSA has asked CUBOG to be responsible for staffing the polling booth on the ground floor of CMU during the elections. President Margoles asked each Board member to staff the booth for at least one hour per day for each day.

The meeting was adjourned at 11:15 pm.

Respectfully submitted ,

Edwin O. Siggelkow
Secretary

EOS/PCS/vj
4/27/70

Platform for CU BOY Pres.
Carie Tuutunen
1970

A college union should be "a bridge over troubled water", to use Janel's bit of genius. It should be a place belonging to the campus community providing those services which are deemed necessary by its constituents in a humanistic, educational, meaningful atmosphere.

That all boils down to "a good place to be."

The concept, as defined above, is idealistic, but how to be that place or thing, or idea is a difficult problem. The following proposal, and the substance of my platform, encompasses the areas, the people, the faculties,--in general a humanistic concept of the union--in a pragmatic way.

Spring, while being housecleaning time, should be urban renewal time for us not just governors but anyone involved. A series of events will provide the necessary research and background into both what a campus union is and what is important to the people.

- 1) New board retreat--just to get to know each other.
- 2) Human relationship and communications session--either a day or 2 nights, with the staff, Bob Flint, leading-group work.
- 3) Concept of a union-brain storming.
- 4) Nuts and Bolts-barnstorming-how to do a purchase order, run off a poster, do a budget, and what's available and how to use it.
- 5) Individual projects for program development--through the summer,
 - (a) subscriptions to magazines for each area concerning issues, projects, etc.
 - (b) Talks with people involved with students, with the area (i.e. recreational, social) and related things (rec-travel, current-politicians, field men, academic reformists).
 - (c) Possibly attending spring and summer workshops offered by other schools and professional groups (counseling groups, travel associates, and PR organizations)

The object of these steps is to become aware of interests, issues, and opportunities for the union to pursue. I would hope we would go beyond traditional resources and ideas of "programs" and would be able to adapt new concepts to our "inventiveness" of new programs. *good*

The staff will also be doing research and we can work together to really build a beautiful awareness background of people's ideas.

The next major step would take place primarily the week before Welcome Week or a couple of 3-day sessions in late August or early September. This--for lack of a better term--would be regurgitation and reform. These sessions would center around:

- 1) News ideas for all areas--from data and information collected.
- 2) How to adapt and/or adopt these ideas to unions in the way of "programs", work projects, and ways of presenting them for public consumption.
- 3) Reform our organization to inventively, ingeniously, and efficiently (or sufficiently) do some, all, or both of these things. We should set our committee structure and organization to best handle these projects--committees, task force groups.

We must keep in mind our previous group work, as to how people work together, and why and for what. We must keep in mind our humanistic concept for programming. We should set some priorities and a basic year long agenda for all our new ideas. We must also look at jobs and people and what kind of budgets and manpower we will need.

I would like to see each governor have a schedule of basic plans set and job openings available by the beginning of Welcome Week. All the ideas should go beyond one quarter. If, for example, Social Area is going to have a shaving cream fight in the Main Lounge the third week of winter quarter, the governor might be able to get a chairman from the new people, who would like to take fall quarter easy but would be interested in accepting the responsibility for winter quarter.

All of this does not mean we have to have winter and spring completely set, but the major happenings could easily be planned for so that we have enough time to get out contracts, arrange for large rooms, get the jump on what will be happening when, and in time to get good people resources before there are no openings in their personal calendars.

Also, with some things thought out, new ideas and breaking issues can be accommodated. A background in how to do things can help us do last minute programs, and to do them well.

It's now Welcome Week, 1970. The job of recruitment becomes easy. Jobs and people and lots of things to offer. Our year has begun. We must also train our people and help them provide our ideals to the public.

The immediate effects of our planning begin to become our "rendition" of what a union should be.

With our background of important and exciting things for the campus population to participate in, presented in a palatable, interesting way, and with trained, involved people doing the planning, we should be a living ideal.

What does this mean to each governor, and his "power" or individuality? As I see it, each governor has the final decision over the efforts and goals of his area as he does this year--his autonomy in the areas will still exist. The major difference will be that each governor will be a part of the concept of a union and will be working to consciously formulate and reach the ideal of a campus union. Through formulating the processes and procedures

involved, hopefully each member will be committed to something beyond his area and himself--possibly to the grand ideal of serving and leading the campus community.

Where does the presidency fit in? I see the president as the instigator of the whole proposal. He is the accumulator and disburser of new and old ideas---a clearing house. He is the person to talk to when there seems to be an inanswerable question, an impossible hurdle, a small peeve, or a new idea, and he is there to help in any way possible. He is the scapegoat--or the final resource.

And a president must be willing to be around, even if he isn't needed. He must be open to try an idea, ask a question, answer a crisis with calm and logical solutions. Above all he must be human. A president need NOT be loved by all, but must be able to work with and have other people willing to work with him---more mutual respect than personal popularity. Board elections are not popularity contests.

And lastly, as a present Board member once said of governors said, "he must have a guilty conscience"--i.e. when all else fails to motivate a person, he must get a necessary job done because everyone must do his job. He has taken on a responsibility and all of the aspects of that responsibility, once they are outlined.

I would like to see all of our Union ideas, background and doings become a short-course, given for undergraduate credit during the summer of 1971. This would parallel the University's short-course for staff, and possibly could be fun at the same time to provide for inter-action sessions. It would be open to anyone in unions in the nation and would be a mixture of organization workings, communications, and programming on both conceptual and pragmatic levels.

This course could be piloted with a series of workshops for anyone involved in organizations on this campus this fall.

It would also be an all union project, built out of our year's activities and a legacy for others to build on.

THINGS TO THINK ABOUT

IN THE AREAS

VICE*PRESIDENT

---Look at the union survey of Craig Saline, 1969, and think about those suggestions

---Form a committee to work with conferences and conventions on their plans as consultants on programming and the building.

---Get a good series of direction signs for use at programs, (especially for third floors)

---Get third floor for program or lounge space if it is useful and necessary.

---Look into organization space renovations

- a) talk to architects
- b) visit other schools with good organization space set-ups
- c) talk to our organizations as to what they would like and what they need
- d) get ACU-I material on effective use of space

---Do something permanently with Muzak.

---Look into a services area for main floor and a good information center, ride service, message board, free phones, and aspirins.

-----Look into sleeping space for one night in the dorms, or special rates (say \$2 or \$3 per night) after 9:30 in the Gopher and Imperial 400 motels.

TREASURER

---Re-look over budget, accounting and other bookkeeping procedures

= ---Look into short-term loans for Board people for funds (personal)

---Try to cut down on audit costs, study the possibilities

---Work with the procedural workshops (referred to earlier)

PUBLIC RELATIONS

---Confirm goals and procedures for BroadSides

---Help VP with services center

---Run some p.r. sessions, check with Art Craft Studio for ideas

-----Look into use of electronic media--slides, CCTV, radio, tapes

-----What is the best way to discover and promote an image of ~~the~~ union. Check with professional p.r. people, other unions, etc.

---Should we consider continuing the ACU*1 Regional directory as a service to other schools, as well as ourselves

---Should we try to get rid of the SAB poster check regulation

---Try to use brochures, matches, pensils, buttons for major programs for publicity

---Check into getting a printing contract for all our materials at a cheaper over all cost. Try it for a quarter or all year.

---Get some help from professionals as volunteer consultants to publicity (from the studio art Dept., journalism school, etc.)

PERSONNEL

---UBOG informals (a squirt gun fight between areas,) for people to get to know each other and to have fun.

---Communications and human relations workshops, and even how to put one on, for campus general or other organizations, as well as for us

---Do some counseling research into group processes

---Do a UBOG camp, the second or third weekend of school, like the Freshman camps, but for all UBOG applicants

---Help to make sure the areas have jobs and projects ready for fall recruitment

---Recruit during orientation for winter and spring quarter

Cultural

- Get Northrop's acts for an informed program the day of their appearance as promotion.
- Art Sale on bridge.
- Art lessons - all arts.
- Artists weekends or retreats.
- Monthly art shows - each month on a different art, open showing in Ballroom, including a folk music festival, crafts, poetry, etc.
- Combine an art opening and a composer/singer show in Gallery.
- Arrange theater parties and tours to Chicago, Guthrie, etc.

Recreation

- Free first aide lessons.
- Sewing lessons, knitting, cooking?, and others more common.
- Get a joint project of Research with all rec groups on campus to set-up a total comprehensive program.
- Talk to travel agents for how to cut costs for ski train, bus trips, mass transportation.
- Sponsor a hike for raising money - walk for development, funds to Southern Christian Leadership Conference.
- Publicize the co-rec facilities available.
- Have a health-foods-tasting party.
- Program on the river flats.
- Provide a transportation service, "ride service" for ski session, smelting, spring break, fishing-hunting season.
- Arrange for a car sale and trade on one floor of the ramp some Saturday.
- Hold a road rally or bicycle rally around campus.
- Have a spring housecleaning sale - clothes, etc. - on the bridge.

Social

- Go informal - picnics.
- Attend some entertainment workshops.
- Get to know booking agents by visiting offices without a booking purpose.
- Program in the bridge - take part in Carnival for getting our kids to work together.
- Conduct a friendship week centered on friends - what friends are - informal communication.
- Festival in the stadium with a zillion things happening - even in the stands.

Special

- Parents orientation to aid scared parents.
- Legislators live-in, they live like us.
- Help any group who needs any help on programs--especially in this area--as well as in all areas.
- Hold a "peace" graduation.
- Documentary film series.
- Check out a book exchange with current area.
- World development series--maybe by country or continents.
- Career days, summer work days.

Many of these programs aren't exclusive to one area, or just to our organization. We must look to new ideas, other people, and to our own potential.

We might look at a twice-a-week noon series involving all the areas, with background, research, and ideas of the best ways to do things . It will be a matter of applying and carrying out our plans.

FORWARD

UBOG has to expand to reach more students. Why?

- a. We are using student funds; we must therefore be more responsible to them.
- b. We are unconsciously becoming an "elite" group.

GOALS

In what way should UBOG money be spent?

- a. To express the general interests of students that are not readily available in classes.
- b. To be a creative outlet for student involvement.
- c. To make the University "smaller" and more personalized; it should give the student a place with "real people" and a place to which he can belong, not simply attend.

INTRODUCTION

In what ways can we achieve our goals?

- a. Restructure and alter some of the functions of the Board and its members.
- b. Create a new image of the organization, with a new name.

** bring in new
people who
shave our
tree.*

PLATFORM

There are five categories to which my proposed changes could fall:

1. Physical
 - a. Work with Food Service to obtain more space (on 3rd floor, east wing perhaps).
 - b. See about the removal of the Women's Faculty Room.
 - c. Have a Welcome Week paint-in in the North Star Room. Perhaps in this small way, we could make the room, if not the food, palatable.
 - d. Revamping of building to bring the Board Office and the consultants together.

- e. Graffiti Board in the Main Lounge would help maintain a more personal and interesting area.
- f. I realize that this may be very difficult to do, but I would like to see a room in this building open 24 hours per day for students.
- g. What I am attempting to do with these minor changes is have a Union that vibrates with excitement and action. I would like to see all of the second floor made into student offices (with the exception of the lounges) and the east wing of third floor also made into student offices. I would like to see the major student organizations all have their offices in Coffman. Without this the building is not relevant.

2. Public Relations

- a. I would like to see the role of the Public Relations "advisor" enlarged, to almost a programming area. My estimation is that the PR advisor would be in charge of creating new, and again "relevant" images to the Union. This would mean more than a person who places Daily ads. This person could program, appear on TV, erect graffiti boards, or other structures; in other words, he would attempt to create a new image for the Board that is aligned to their temper.
- b. I would like to see at the Information Center an "all-University calendar" that would list all events -- not just our own or Coffman's.
- c. People who are affiliated with us should, ideally to some extent, also be involved with all the major organizations on campus (like the Liberation Coalition, the New Mobe, Festival of Life, etc.)
- d. Every three weeks, we should send out a news packet to every newspaper, radio station, news agency, library, etc.--wherever we can get publicity and haven't.
- e. We should have, as part of our noon programming, a public examination of what we have done and what needs to be done. This would make it possible for students to have a more direct voice in what happens around here.
- f. We need a symbol for the concept of a revitalized Union and it should be displayed everywhere.

3. Structural

- a. Change the status of the Alumni member to ex-officio.
- b. Review the role of the faculty members.
- c. Change the name of the organization (to perhaps Union Advisors "UAd" or Union Volunteers).
- d. Add in the By-Laws (Article 2) that the "Union should be more atuned to the academic and socio-political happenings of the University".
- e. Change the name of "governors" to "advisors".
- f. Change the student composition of the Board to:

- 10 Student Board Advisorships (including Executive positions)
- 1 MSA Representative
- 3 Students elected All-Campus (Student liaison and two at-large members)

14 Total

Two at-large members should be added to make the Board more representative.

- g. Change our meetings to a rotating structure of:

- 1. President
Vice-President
Treasurer

This would be the Executive meeting of our Wednesday meetings, and would also serve as the official Board meeting since most of the things that these three members bring up have to be acted upon anyway. This particular meeting would be three times a quarter.

- 2. Social
Cultural
Recreation

This section would meet twice a quarter.

- 3. Personnel
Student Liaison
Public Relations

This meeting would meet twice a quarter.

- 4. Special Events
Current
Whole Coffeehouse

This division would allow an in-depth discussion of each area twice a quarter, and three Board meetings as well.

I would also like to see each member make a weekly area report (short and in simple outline form) on ditto sheets and present it at each meeting, whether it is his area report night or not. In this way, the members of the Board could more easily keep in touch with the others.

Only, as in the past, with the Board meeting shall voting be restricted to Board members.

- h. I would like to see it placed in Article Six of the By-Laws that any committee decisions are subject to reversal by the Board as a whole.
- i. I think the governorships should be altered in some ways. A governor should be more of an "advisor" who would help students get "their" things done.
- j. As the times change - so should the Board. I believe that the By-Laws should be reviewed and/or changed each year with the coming of a new Board.

4. Programming

- a. Send letters to every student association and invite them to use the Board and Union for programming.
- b. Invite controversial speakers and personalities on both sides of a given question to the Union.
- c. Have a continual series of speakers -- not necessarily big names -- but at least twice a week have a professor, mayor, representative, etc. come to speak openly and directly with, not to, the students.

5. Personnel

- a. Have two party nights per month for the entire Board structure (governors, chairmen, etc.).
- b. We need an all-out campaign in the Fall to get people into the Union. This cannot be a one-week affair; it must be intensive in the Fall and it must continue throughout the year.
- c. There should be a sense of comradeship or its equivalent put into this organization. People must have a feel for this place to keep it alive, and that's what we want -- a living Union.

5. Continued

- d. When freshmen come into this organization, they should not be hit with giant programs, but with small, comparatively easy ones which will build up their confidence. The advisor's job (or governor as it is now) would be to get a number of these programs ready (maybe half worked out) so that the new people have something to grab-hold of, but yet something that is not too structural.
- e. I think that the advisor or governor should not push the people to get a program done -- they should want to. If the program flops -- we must remember that the individual is more important. The advisor should encourage individual creativity and productivity. He should facilitate and accomodate the student energies.

Platform of:

BARB SILESKY
VICE PRESIDENTIAL CANDIDATE
UBOG

My goal: To make Coffman Union truly the students' union. The union is presently just a place for the students to go because they have no where else to go. I would like to see the union be a place where the students want to go because it is alive, because it is theirs, because they are the union. Today the union and the students are two separate entities. I would like to see them become one. I would like to get the students involved in the union, i.e., make it a part of them by making them a part of it.

How I plan to achieve this goal:

1. Make more office space available in the Union in order that more student organizations may establish themselves here, where the students are. Also, make more lounge space for the students.

This can be done by the removal of the Alumni Association on second floor and by obtaining rights to the space on third floor which is presently under the jurisdiction of Food Service.

2. Add color and life to the Union by displaying student arts and crafts--drawings, paintings, sculpture, etc.--in places other than just in the art gallery.

3. Encourage student organizations to use the Union for programs, speakers, discussions, or whatever. Encourage participation in programming outside of UBOG.

4. I plan on keeping in close contact with the students who inhabit the Union by spending time here and rapping with them. In this way, I can find out what they want their "student union" to be. I will then do what I can to effect the changes that the students want.

5. I would like to see an area in Coffman set aside that would be open 24 hours. The men's and women's lounge in the basement could be rennovated for this purpose.

6. I would like to have free coffee available to the students in the Main Lounge and in the UBOG office.

7. I will work closely with the Design Coordinating Committee to effect those changes which I feel will be beneficial to the students. (I will not rely entirely on my own opinions, but rather I will find out from the students themselves what they would like to see done with the Union's physical structure.

Some of my ideas are as follows:

- (a) Bring all of UBOG's offices together. Have one large office for the students. Other UBOG personnel would have private or joint offices, which would be part of this one large area.
- (b) Extend the second floor out over the main lounge. This space would be valuable as another lounging area . . . perhaps divide it in some way in order that the students can "get away from the crowd."
- (c) Carpet the third floor as the second floor is now. Make it into a lounging area.
- (d) Decrease the "massive" atmosphere which prevails presently in the Union.
- (e) Have walls of lounging areas painted or decorated in some other way by the students.
- (f) Extend Coffman beyond its closed doors and its cement walls.

PLATFORM SUPPLEMENT
FOR
BARB SILESKY
UBOG VICE PRESIDENTIAL CANDIDATE

The purpose of this supplement is to give you more specific information with regard to those tasks which I plan to carry out if elected to the position of Vice President. My basic platform along with this supplement should provide you with a general overview of what I would like to see accomplished here at Coffman Memorial Union during the coming year.

1. Have an open meeting at which designation of space in CMU to groups, organizations, etc. takes place. Perhaps the inclusion of 1 or 2 representatives from each group desiring space would be adequate and valuable in determining which groups should occupy what space. I feel that a personal encounter such as this would give groups a better opportunity to express their needs and desires for a given space.

2. Be certain that all (if it is feasible) student groups and organizations are informed about the Union's facilities that are available for their use. Also, publicize those facilities which are available to individual students.

3. Carefully review the Survey of February, 1969, with the House Committee. Investigate and then recommend those changes in the Union which will be valuable to the students and which have been mentioned numerous times by the students.

4. Work on placing the Faculty Women's Club in another space in CMU in order to obtain maximum use from the Faculty Women's Lounge.

5. Expand the use of the present ticket office by enlarging the volume and variety of tickets sold there (on the order of the Dayton's Ticket Office). Have regular hours for operation, e.g. 8 a. m. - 5 p. m., M-F. Employ the necessary help to make this an efficient and effective student service.

6. Expand the Information Booth into an information area which serves the students. Have it well organized. Have informed Public Relation people working there and have additional information readily available to the students. Do not limit information just to the Union. Make it campus-wide. Put ads in the Daily at the beginning of each quarter about this. Student Information Center in order to inform the students about it. Let them know it's there.

7. Set up a committee to investigate prices of food in CMU. (There seems to be a discrepancy between campuses.) Take action if need be to eliminate this discrepancy, i.e., ultimately, lower food prices.

8. Work on the possibility of students selling their "wares" in CMU, especially during the winter months. (Something is already being investigated regarding a so-called "Browse Shop").

9. I will emphasize the importance of a cohesive group that can work together in order to effect the needed changes in CMU. This cooperative effort must be emphasized regarding groups such as House Committee, the Building (or Design Coordinating) Committee, the Union Board itself, and related personnel.

10. Effective COMMUNICATION lines must be established between students, staff, faculty, administrators, and any other personnel affected by any particular changes in CMU.

Also, an exchange of ideas among the 3 Twin Cities Campus Unions (St. Paul, West Bank, and Coffman) could prove beneficial for all the Unions.

I cannot take credit for being the initiator of all of the afore mentioned plans; however, I would work hard to put all of these into effect during the year if I am elected Vice President.

PLATFORM FOR VICE PRESIDENT OF CUBOG
KRIS BARTHOLOW

The problem facing the 1970-71 Coffman Board of Governors are extremely challenging and will require a great deal of cooperative effort directed towards problem solving, development of new and effective programs, and projected idea implementation; all of which I believe, are necessary to make the union a concept that is vital and responsive to the University students and faculty.

"Effectiveness" should be a key word in helping us solve the challenges we face. We need to learn to work even more effectively as a board to hash out the problems which invariably arise when working out programs and implementing ideas. Only when CUBOG provides opportunities for constant communication and responsiveness to student needs can it be seeking out new peoples' ideas, resources, and constructive criticism--can we be a vital part of the University body. And finally, we must provide an atmosphere among members which permits us to admit mistakes, find out what went wrong and why, and what can be done to correct or improve the situation the next time.

To accept constructive criticism from others, inside the board and from without, we must foster an atmosphere of acceptance of each other as human beings, capable of errors and accuracy. The past endeavors are helpful as examples of what has been done and where programs or plans have failed or fallen short. We are capable of finding out what can be done to improve, completely revamp, or develop new ones next year and in years to come, in order to make the union more effective.

Toward this end, the following ideas are offered as some things that can be done to improve the physical plant and its effectiveness in relation to the total student body. I don't claim all of these ideas as original, many of them have been suggested by the Task Force Report and are only awaiting implementation; others of them are things which have occurred to me while reading over information on the union and its' activities, and still others have come from simply talking with people.

I. Within the building itself there are many changes and improvements planned for the next few years. Here are a few additional ones which might be considered and hopefully will spark more ideas.

A) The third floor has many rooms which are used a small percentage of the time and are usually kept locked. Major changes are planned for this third floor area, but they will take some time. Meanwhile, why not make those third floor rooms available to students, in small groups of ten or fifteen, who want to have some place to gather and rap for awhile on some particular subject? For example, if some kids decided to hold an informal gab session on birth control or ecology and environmental preservation, they could go to the combined (hopefully)CUBOG-Program Office and check with a secretary about which rooms were open on 3rd. floor, get the key, and use the room. An informal, What's Doing type

of board could be maintained in a central location on the main floor so that the students holding the rap session could leave an open invitation to others to come up and join them in room such and such on the third floor. These informal programs can be just as enriching some times as programs which have weeks of advance preparation.

B) By exploring the possibility of opening the union up more at night, We could make it a center of activities (social, intellectual, or otherwise) for students living on campus in dorms. For example, students could take advantage of recreation facilities, food services, and the lounge and possible study areas. This would require mainly advertising these programs, those already available and those yet to be developed. This would seem desirable, during the early weeks of school, especially Welcome Week, before student social and recreational habits become set.

Greater accesability to the building on weekend nights would also improve the business and patronage of The Whole Coffee Huse which suffers after 11:00 p.m. due to people having trouble getting into the building.

C) Improved and enlarged Information Desk facilities need to be developed and implemented with the possible need for a public address system extension which would enable those working at the desk to give urgent or emergency messages to those throughout the building.

D) Maximizing the use of such rooms as the Pop-Inn by implementing ideas like the one suggested for turning it into an Afro-oriented environment ith appropriate decor and music.

E) Uniting the CUBOG office with the program office would help to alleviate the mental as well as the physical distance between the two.

F) Many things could be done to improve the Ski-U-Mah and the North Star rooms. I suggest the implementation of the redecoration of the Ground Floor as soon as possible.

G) Finally, some type of 24 hour area needs to be developed such as overnight facilities in the union or nearby dorms for students who need a place to spend the night on campus.

These are only a few of the changes that I would work for. There are many others which are known to most people which are being worked through, ideawise. At the present time, I would suggest the implementation of these past ideas, and I will work for future implementation of such possibilities as banking services, food service changes, air conditioning and I will provide the leadership in our collective effort to make them realistic.

II. As to the vice presidency and the board itself, there are several changes which could make, in my opinion, a more effective board. Here are just three ideas:

A) Some kind of contact should be established with the Administration and President Moos so that there is full understanding of changes going on in the Union that would make it more relevant to the University body. Then, if the administration should get some static

from an outside source on something controversial we are doing, or some positive feedback, the administration will know what's going on at our end of the line.

- B) Establishment of some contact with the St. Paul Union and West Bank Union could provide fruitful exchange of ideas and maybe the prevention of some costly errors. In some cases we might look at pooling our resources on some of the programs which we both duplicate and run at the same time, saving expense, and hopefully, enriching the programs.
- C) Finally, since there is a pressing need for more people to be aware of what's going on, to get involved with and work with the CUBOG, I could establish an hour and hopefully two hours a day, when I would be in the CUBOG office for students to come in and talk over ideas or just rap. These would establish a definite time when I would be there. Hopefully, others on the board would consider that a similar situation would work out for them.

Lastly, the union as a building, an idea, an organization, a program, whatever concept you have of it, the measure of its success, in the final analysis, is in how effectively it meets the needs of the total university body which it represents and works for.

UNIVERSITY OF MINNESOTA
COFFMAN MEMORIAL UNION
UNION BOARD OF GOVERNORS

MOTIONS 1969-70

MOTION 1-70 (Wagner) (Mann) To require each student member of the
5/14/69 Union Board of Governors to pay a deposit of \$2.50 for an
office key, consistent with the policy in effect for all other
student groups housed in the union.

Motion passed, 5 yes, 2 no, 1 abstention

MOTION 2-70 (Hoff) (Williams) To approve the proposed budget submitted
5/14/69 for 1969-70 for the maintenance, operation and programs of
Coffman Memorial Union.

Motion passed

MOTION 3-70 (Boersma) () To advise the Director of University
5/28/69 Student Unions that the Coffman Memorial Union Board of
Governors is opposed to the action of the Advisory Committee
granting \$14,000 to MSA at this time.

Motion passed, 5 yes, 1 no, 2 abstention

MOTION 4-70 (Hoff) (Boersma) To pledge \$400.00 to the Human Resources,
5/28/69 Association of College Unions-International as the Coffman
Memorial Union Board of Governors' contribution to off-campus
human relations efforts. This pledge is in no way intended to
reduce the Board's commitment to on-campus efforts. \$100.00
will be sent from the spring 1969 program fund balance if
possible, the balance to be remitted no later than the end of
spring 1970.

Motion passed, 1 abstention

MOTION 5-70 (Juntunen) (Hoff) To adopt the proposed system of requiring a
10/1/69 consultant's signature as a third signature on each check written
by the area Governors.

Motion passed.

MOTION 6-70 (Hoff) (Wagner) To amend existing dance and reservation
10/22/69 policies as follows:

1. Scheduling. All student groups except the Union Board of Governors will be allowed to schedule two dances per quarter on a "first come - first serve" basis.
2. Attendance Capacity. A limit to be enforced of 1500 in the Main Ballroom at any one time.
3. Re-Admittance. No one can re-enter the Main Ballroom after leaving unless he buys another ticket. This will be well publicized at dances.
4. Band Guests. A band may have only one free admission guest for each member of the band.
5. Board Pass Policy. All Governors and Board's dance committee chairman will be entitled to free entrance to all dances in the union, without a guest, for the purpose of observation.

Motion passed

MOTION 7-70 (Hoff) (Boersma) To approve \$207.20 from Program Funds to
10/11/69 finance traveling exhibits and displays and insurance and from the Union's departmental budgets the amounts necessary to install national flags and brackets and to subscribe to magazines, using the funds previously budgeted for Main Lounge magazine subscriptions.

Motion passed

MOTION 8-70 (Hoff) (Ross) To accept the November 6 report and
11/19/69 recommendations of the House Committee.

Motion passed

MOTION 9-70 (Ross) (Wagner) To accept the report and recommendations
11/19/69 of the Finance Committee.

Motion passed

MOTION 10-70 (Boersma) (Hoff) To accept the winter quarter program budget
12/3/69 as presented, with further clarification of the estimated Social Area budget left to the Finance Committee.

Motion passed

MOTION 11-70 (Boersma) (Wagner) To accept the House Committee
12/3/69 recommendations as proposed in the minutes of the
November 25, 1969 meeting.

Motion passed

MOTION 12-70 (Juntunen) (Hoff) To accept the redefinition of the
12/3/69 Student Liaison Governor's role as outlined by
Miss Juntunen's proposal.

Motion failed

MOTION 13-70 (Juntunen) (Hoff) That the Board request that the University
12/3/69 of Minnesota Twin Cities Campus be this year's host for the
southern Minnesota district of Region 10 ACU-I as proposed
by the Region's chairman, Jeanie Keller.

Motion passed

MOTION 14-70 (Boersma) (Wagner) That the Board make an exception to
12/3/69 the By-Laws for Miss Janel Bush and Miss Jean Elwell so that
they may continue as student employees and serve as Board
members. This exception is made pending re-examination of
the policy by the Board.

Motion passed

MOTION 15-70 (Wagner) (Juntunen) To accept the aforementioned candidates
12/3/69 to membership on the Coffman Union Board of Governors in the
offices designated.

Motion passed

MOTION 16-70 (Hoff) (P. Bush) To assign Room 110 to Students for Environmental
1/7/70 Defense for the period January 15 - February 17, 1970.

Motion passed

MOTION 17-70 (Juntunen) (Margoles) To accept the Finance Committee
1/7/70 recommendation to allocate \$100.00 to International Emphasis
Week for programming and room charges.

Motion passed

MOTION 18-70 (Hoff) (J. Bush) To confer Honorary Membership on the Coffman
1/28/70 Union Board of Governors to Robert E. Christine.

Motion passed

MOTION 19-70 (P. Bush) (Elwell) To adopt the House Committee
1/28/70 recommendations and accept the minutes of the meetings of
January 20, 27, 2970.

Motion passed

MOTION 20-70 (Hoff) (Olmsted) To adopt the recommendations of the
1/28/70 House Committee and approve a transfer of \$92.00 to SAFE.

Motion passed

MOTION 21-70 (Margoles) (Boersma) To adopt the recommendation of the
Special Mtg Program Council to send Janel Bush, Jean Elwell, Alan Margoles,
2/11/70 and Dick Olmsted as the Board's representatives to the Big 10
Union Conference. Their authorized expenditures are not to
exceed sixty-nine dollars each.

Motion passed

MOTION 22-70 (Elwell) (Juntunen) To designate Miss Janel Bush as chairman
Special Mtg of the Board's delegation to the 1970 Big 10 Union conference.
2/11/70

Motion Passed

AMENDMENT 22A-70 (Boersma) (Ross) To choose by lot the three voting
Special Mtg representatives from among the Board's delegates to
2/11/70 the 2970 Big 10 Union Conference.

Amendment failed

MOTION 23-70 (Wagner) (P. Bush) If the press attends a UBOG-sponsored
2/18/70 dance they will not be allowed in the dance area proper to
photograph or interview participants. The restrictions will
be on the basis of interruption of the dance.

Motion failed

MOTION 24-70 (Margoles) (Tilton) To permit the visual news media to enter
2/18/70 all UBOG dances.

Motion failed

MOTION 25-70 (Boersma) (Hyllested) That the visual news media be excluded
2/18/70 from the ground floor of Coffman Union during the UBOG dance
February 27, 1970.

Roll call vote:

Voting for - Wagner, Boersma, Berdie

Voting against - Hoff, Tilton, Margoles, Elwell,
P. Bush, J. Bush, Hyllested

Abstaining - Olmsted

Motion failed

MOTION 26-70 (Boersma) (J. Bush) To amend Article 5.5 Compensation
2/18/70 to read: "No other student member of the Board will receive
payment for services as a member of the Board nor will he
receive employment in the Union by virtue of his Board
position."

Motion passed

MOTION 27-70 (Boersma) (Elwell) To strike Section 6.1.2 Program Committee
2/18/70 from the By-Laws and to create a new Article 6 which reads as follows:

"Article 6 Program Council

6.1 Purpose

The Program Council is the major vehicle of the Board to promote, facilitate, augment, review and support program development. As such, its functions are: to consider new programs, to make recommendations to the Board, to initiate and consider co-sponsorship of programs with other organizations, to discuss policies and budgets related to programs, to carry on discussion based on broadest possible participation and to make recommendations to the Board.

6.2 Composition

The Program Council shall consist of the officers of the Board, the Liaison Governor, the Program Governors and the chairmen of current programming committees. The Assistant Director for Programs shall serve *ex-officio*, without vote.

6.3 Meetings

The Program Council shall meet at least five (5) times during each quarter. These meetings to occur between scheduled Board meetings."

To re-number the existing By-Laws to include the inserted article.

To amend Article 8.1 Regular Meetings (former Article 7.1) to read:

"The Board shall meet at least three (3) times during each quarter and at least two (2) times during summer months. Wednesday evening shall be the normal time for meetings."

Motion passed.

UBOG

MOTIONS 1969-70

page 7

MOTION 28-70 (Boersma) (Hoff) To approve the recommendations of the
2/18/70 Finance Committee and accept their report.

Motion carried

MOTION 29-70 (Boersma) (Hyllested) To accept the recommendations
2/18/70 and report of the House Committee.

Motion carried

MOTION 30-70 (J. Bush) (Juntunen) To accept and appoint the Selection
4/22/70 Committee's nominations of Mike Sweet for Current Events Area
Governor, John Paul Mayerly for Recreation Area Governor,
Greg May for Social Area Governor, Leanne Plessel for Special
Events Area Governor, and Brian Caron for the Whole Area
Governor for 1970-71.

Motion passed

MOTION 31-70 (Haubenhofer) (Boersma) To clear the room of visitors to
4/22/70 allow the Board members to discuss the nominee.

Motion failed

MOTION 32-70 (Hoff) (Juntunen) To appoint Bob Copeland Public Relations
4/22/70 Governor for 1970-71.

Motion passed

MOTION 33-70 (Hoff) (Elwell) To appoint the Selection Committee's nominee,
4/22/70 Tom Michelson, Treasurer of CUBOG for 1970-71.

Motion passed

MOTION 34-70 (Boersma) (Hoff) To clear the room of candidates and visitors
4/22/70 to allow the members to discuss and elect a vice president and
later a president.

Motion passed