

1953-1954

UNION BOARD MEETING

May 13, 1953

Members present: Jim Bell, Conrad Coen, Roy Dean, Dale Epland, George Glotzbach, Cokey Kiebert, Bob Lawrence, Bob McCollum, Ralph Peterson, Elly Schilling, Barry Schuler, Bill Sergeant, Robert Snow, Jeri Stade, Dr. Woods, Dr. Thomsen, Pete von Eschen, Margaret Zuehlke, Bud Abfahansen, Saralou Mather, Gordon Starr.

The meeting was called to order from the recess of May 5, 1953, at 7:05. Herb explained the information on sheets passed to board members regarding chairmanship areas and union setup.

Elections:

Herb reviewed the duties of the officers who were to be elected. In the case of the secretary, Mr. Starr's position has been specified by the constitution by-laws.

^{M-1}
Motion K-1: It was moved that an executive session be called. The motion was seconded and carried.

Nominations for president: Dale Epland, Roy Dean, Bob McCollum. Dale Epland was elected president of the Union Board.

Nominations for vice-president: Conrad Coen, Roy Dean, Bob McCollum. Roy Dean was elected vice-president of the Union Board.

Nominations for Executive Committee members-at-large: Conrad Coen, Jeri Stade, Margaret Zuehlke, Elly Schilling, Cokey Kiebert. Conrad and Margaret were elected.

^{M-2}
Motion K-2: A motion was made to adjourn the meeting of May 5th. The motion was seconded and carried.

Dale asked for corrections or additions to last week's minutes. Roy stated that the motion regarding the Toastmaster's constitution should have this phrase added to it: "That the constitution be approved with the area directors' reviewing of Article Nine of the charter."

Jim Bell requested that his name be added to the list of those present at last week's meeting.

Director's Report: Mr. Starr commended the old board on the tradition of a very high level of achievement during the past year, and expressed his hope that the old board and new board together could match their record.

The new budget for next year's custodial and staff appropriations is being worked on, and will be ready to present to the Finance Committee next week, and to the board following that.

Mr. Starr mentioned the need to cooperate more extensively with the St. Paul Campus Union Board in the following year. He suggested attending their Thursday noon meetings to learn more of their problems and accomplishments. He added an invitation for any of the board members to stop in at his office to discuss questions they might have about their new duties.

M-3
Motion K-3: It was moved that a tentative date be set for a joint meeting with the Village Union Board. The motion was seconded and carried.

Amendment to Motion K-3: It was moved that the motion be amended to postpone the meeting to sometime next school year. The amendment was seconded and carried.

A suggestion was made by Bob Lawrence that one of our members be designated to sit in on the Thursday noon meetings of the St. Paul Campus Union Board regularly. Dr. Thomsen suggested that this should be an invitation from their board to ours, rather than any direct action on our part.

Program Director's Report: The Spring Outing plans are coming along very well under Bob McCollum's direction. Bud reported that the WDR staff has made arrangements to broadcast for the Campus Carnival this weekend and commended their initiative in this activity.

President's Report: Dale announced that there would be an Executive Committee meeting directly after the board meeting. Preference sheets should be turned in so that the committee can act on chairmanship designations.

Vice-President's Report: Herb announced that there have been two title changes in committee names: The Dance Area has been changed to Social Dancing, and the Miscellaneous Area to Informal Activities. Open Houses has been changed to Informal Activities from the Vice President's Area because so many other large-scale events are scheduled for the Vice-President's direction. There were several changes that were not discussed in the executive committee, it was found.

M-4
Motion K-4: It was moved that the committee changes be returned to committee for rearrangements. The motion was seconded and carried.

M-5
Motion K-5: It was moved that the Vice President's report be accepted. The Motion was seconded and carried.

Program Coordinating & Finance Committee: Roy presented the attendance figures for the past week. Significant among them were a decrease in attendance at the Variety Dance and a very good turnout for the Noon Varieties program.

The request at the last two meetings for area directors to turn in their reports has been answered by two reports thus far. Roy urged that all the others be returned as soon as possible.

Dates for next year's use of the Main Ballroom have been discussed in the Program Coordinating Committee, as it is very important that they be reserved far in advance. Roy read a list of the dates that the committee has reserved for the big dances of the year.

M-6
Motion K-6: It was moved that the Program Coordinating & Finance Committee's report be accepted. The motion was seconded and carried.

Merit Committee: Barry announced that the following chairmanships are open: Goffman Musicals, Charm, Inc., Bridge Instruction and Let's Dance. He asked that if members know any students who are interested in filing for those chairmanships, would they please let him know.

House Committee: The Gopher Sailing Club has requested office space and filing space in the Union. The committee recommends they be given space in Room 349.

The club has 53 members. Mr. Starr added that our program has been lacking in some of the outing areas.

^{M-7}
Motion K-7: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Bob reviewed the plans for Spring Camp on Sunday, May 24th. The members of the committee, Jeri, Pete, and Bill, will be meeting tomorrow at 3:30. The theme for the program is "Pledge Now for Spring Camp" and Bob closed with a reminder that all of the board members should make it their responsibility to attend.

Because of conflicts in arrangements for members to accept Bob Lawrence's invitation for a picnic at his home this weekend, Mr. Starr suggested that this summer's board meeting combine his invitation with the regular meeting at Mr. Starr's cabin.

New Business: It was suggested that next week's meeting be a dinner meeting for the purpose of acquainting the new members with the old.

^{M-8}
Motion K-8: It was moved that next week's meeting be a dinner meeting.

Amendment to Motion K-8: It was moved that the motion be amended to postpone the dinner meeting until the last meeting of the quarter. The motion was seconded and carried.

^{M-9}
Motion K-9: It was moved that the board members as well as the executive committee remain after the meeting until assignments for area chairmanships and membership were made. The motion was seconded and defeated.

^{M-10}
Motion K-10: It was moved that the meeting be adjourned, at 9:25 p.m. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr,
Secretary

The next meeting of the Union Board will be at 7:00 p.m. in Room 315 on Wednesday, May 20th.

COMMITTEE APPOINTMENTS

House and Public Relations

Ralph Peterson, chmn.
Jim Bell
Barry Schuler
Dr. Thomsen

Finance & Prog. Coordinating

Bill Sergeant, chmn.
George Glotzbach
Conrad Coen
Margaret Zuehlke
Clifford Plank
Dr. Woods

Executive

Dale Spland, chmn.
Roy Dean
Conrad Coen
Margaret Zuehlke
Gordon Starr

Merit

Bob McCollum, chmn.
Cokey Kiebert - Music and Arts
Jeri Stade - Social Dance
Pete von Eschen - Sports and Recreation
Elly Schilling - Social Skills
Bob Lawrence - Informal Activities
Chuck Lewis

UNION BOARD MEETING

May 20, 1953

Members present: Jim Bell, Conrad Coen, Roy Dean, Dale Epland, George Glotzbach, Cokey Kiebert, Bob Lawrence, Chuck Lewis, Bob McCollum, Ralph Peterson, Clifford Plank, Elly Schilling, Barry Schuler, Bill Sergeant, Jeri Stade, Dr. Thomsen, Dr. Woods, Pete von Eschen, Margaret Zuehlke, Genevieve Dankroger, Mr. Starr.

Members absent: Robert Snow.

The meeting was called to order at 7:05. There were no additions or corrections to the minutes of the last meeting.

Director's Report: Mr. Starr advised the Board to start thinking in terms of goals for next year. We must review our attendance program and set up a priority of things we feel essential to get accomplished, such as changing the Craft Shop to another location, improvement in the Commuters' Lunch Room, etc.

The University of Houston is holding a fund-raising campaign for a new Union building. The students' week-long carnival is expected to net \$50,000.00.

We are definitely in need of the appointment of a person to the St. Paul Campus Union building committee. The position is now filled by Herb Stade, who will be graduating this quarter. There will be a meeting of this committee on Monday concerning development on the union.

The large number of Union Board members representing the Board at the recent Recognition Day dinner was an encouraging sign of activity of our members.

The Play Center has been a major part in the program of the Village Union. Its continuance has been requested as part of next year's program.

The regional meeting of Unions in our area will be held next fall at the University of Manitoba in Winnipeg. The problem of realignment of our regional area will be considered. As Minnesota is the only large Union in the present conference, consideration of the Big Ten Conference deserves emphasis.

M-11
Motion K-11: It was moved that the director's report be accepted. The Motion was seconded and carried.

Amendment to Motion K-11: It was moved that the motion be amended to include that Bob Lawrence be appointed to fill the position of representative to the Building Committee of the St. Paul Campus Union. The amendment was seconded and carried.

Program Consultants Report: The main concern of the Program Office is the Spring Camp which will be this coming Sunday. Attendance of all the committee members and chairmen is encouraged, with next year's program in mind.

President's Report: The Social Service Council, which met yesterday, discussed next year's Campus Chest drive. The Union Board, which sponsors the auction during this drive, should start thinking about a possible chairman for the auction so that planning for it can get underway as soon as possible.

Executive Committee: Roy reviewed the changes made in the titles of the various areas and their chairmanships. The Noon Movies program has been changed to the Music and Arts area, because under Informal Activities is a number of programs which require quite a lot of time.

M-12
Motion K-12

It was moved that the schedule of sponsorship areas be accepted, with the exception of Noon Movies. The motion was seconded and carried.

Roy called on Margaret to announce the plans for the Big Ten Conclave next fall. Tentative plans were for October 3 at Michigan State, but the presidents of several of the Big Ten Colleges met last week and discussed the idea of combining the conference of congresses with the conference of union boards. It would involve a tremendous task of integrating the two, and arranging for housing and transportation, but it offers an excellent opportunity for working toward better relations between these two governing boards. Letters will be sent to the schools, asking for their opinion on the suggestion. The business would be taken up separately following a joint breakfast get-together.

M-13
Motion K-13

It was moved that the Executive Committee send an invitation to the Big Ten schools explaining the suggestion. The motion was seconded and carried.

Coffman Capers, a freshman orientation show, will require advance planning during the summer. Those who will be available during the summer for working with the chairman are the following: Jim Bell, Roy Dean, Dale Epland, George Glotzbach, Bob McCollum, Elly Schilling, Jeri Stade, Pete von Eschen.

Nominations for chairman of Coffman Capers were George Glotzbach and Pete von Eschen. George was elected chairman of Coffman Capers.

Roy reviewed the Board committee members who were named last week. He also gave a list of the vacant areas that will require chairmen.

M-14
Motion K-14

It was moved that elections be opened for the vacancies on the area sponsorship schedule. The motion was seconded and carried.

Orientation Commission:

M-15
Motion K-15

It was moved that an unanimous ballot be cast for Bob McCollum. The motion was seconded and carried.

Liaison Committee: There are three positions open on this committee. The following people were nominated: Bob Lawrence, Jim Bell, Cokey Kiebert, Barry Schuler.

Along with this vote goes a vote of confidence for Mr. Snow's position on the committee as a representative of the Alumni group. Bob Lawrence, Jim Bell and Barry Schuler were elected to the Liaison committee.

Convocation Committee: Roy Dean, Conrad Coen, Ralph Peterson, Bob Lawrence, Elly Schilling and Jeri Stade were nominated. Conrad Coen was elected to the committee.

University Camp: Bob McCollum and Dale Epland were nominated to fill the position of membership on the camp committee. Bob McCollum was elected.

Finance Committee: Lack of area organization probably accounted for some of the decrease in this week's attendance figures. The new directors should pay particular attention to the attendance of their particular area.

The committee recommends that the Union contract with the American Linen Company to supply table cloths for the summer session at a rental of \$50.

Purchase of the same supply would cost approximately \$120, not counting laundry, and would last, at the longest, only two years. The summer session will be a trial session for the possibility of continuing rental of the tablecloths for next year.

Jim Bell has been recommended as chairman of the Fall Open House on October 3.

The committee recommends that a \$50 settlement be arranged with Mr. Stensvad, who lost his coat in the checking service at the recent Peik Hall banquet held in the Union. A discussion followed as to the advisability of setting up such a precedent but the committee will arrange to discuss the question of responsibility with Mr. O'Hearn, the University lawyer, to settle future problems.

^{M-16}
Motion K-16: It was moved that the Finance Committee's report, thus far, be accepted. The motion was seconded and carried.

Bill presented the budget for next year and reviewed its contents. The total figure is \$272,998.00, an increase of \$17,158.00 over last year's budget. This has been gone over by the finance committee and the staff members. Mr. Starr explained the proposed staff additions; because at present there is no one person who is responsible for the program office and for the administration, the new budget includes an allowance for these two positions. Mr. Plank clarified the Civil Service increases, which is an automatic increase, totaling 2% of the salary, and also pointed out that an estimated 3% rise in enrolment figures will bring in that much more in incidental fees to the income of the Union, on which basis the change in staff has been made.

^{M-17}
Motion K-17: It was moved that the budget be accepted. The motion was seconded and carried.

Merit Committee: Bob emphasized the drastic need for more filings for the vacant chairmanships in the Union committees. So far, Coffman Musicale, Charm, Splash Party, Let's Dance, Square Dance, Variety Dance and Homecoming Dance are without chairmen. A successful program is interrelated with every other aspect of the Union facilities, and should be considered a real problem to each of the members. Other points to be considered are these:

Each area director will meet with his chairmen at least once a month, and attend those functions once a month.

Chairmen will be brought to a board meeting at least once a year, so that the members may become acquainted with the problems and achievements of the Union committees.

Readjustment of the appointment schedule will be considered.

Revision of the merit forms will be one of the problems for next year.

Bob introduced an idea from Congress, which is the prospect of opening up another channel of communicating the need for chairmen of the various committees. The idea is to set up a commission to contact the activities chairmen of the various dormitory and residence groups who can advertise the openings to their groups. We would be working jointly with Congress, so that the single commission could take care of all the openings and channel interested applicants to the appropriate area. There was differing opinion on the merit of having the commission operate jointly with Congress; some felt that it would tie up our operations with red tape and possibly competition, when we could do the same sort of channeling on our own. Mr. Starr added that in some colleges there are waiting lists of students applying for committee membership as well as chairmanship, and that there is definitely room for improvement in our present system.

^{M-18}
Motion K-18: It was moved that Bob be empowered to contact the social chairmen of the various organizations to see about the prospects of advertising through the dorms immediately. The motion was seconded and carried.

Amendment to Motion K-18: It was moved that the motion be amended to provide that All-U Congress be formally notified that the Union Board is in favor of a joint program of contacting organizations. The amendment was seconded and carried.

^{M-19}
Motion K-19: It was moved that the motion be separated from its amendment. The motion was seconded and carried.

The original motion, providing for immediate action, was declared out of order because of the superseding amendment which cancelled the motion.

HOUSE Committee: News releases, regarding the new chairmanships and memberships have been sent to all the hometown newspapers.

The board must have the Union booklet in the orientation packet by July 15th. The committee is trying to revamp the booklet into a more concise form, and would appreciate any suggestions from the members of the board.

The committee recommended the following requests:

The Inter-Residence Council has applied for a room in the Union. The committee recommends that they be moved into Room 348 with RCP; and that the Tip Toppers be moved from Room 228 to Room 347 with the Young Republican Club.

^{M-20}
Motion K-20: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Bob reviewed the plans for the Spring Camp, which is scheduled as follows:

1:15, - a light snack, followed by games and relays until 4:30, when the Treasure Hunt begins. At 5:45 a steak fry will begin, and from 6:30 to 8:00 or 8:30 the leadership planning will be held. A brief resume' of the Union Board proceedings will initiate the discussion by Dale Epland, president, and Roy Dean, vice president. This is to be followed by division into six groups, at which time the separate areas will review the accomplishments of the past year, and offer suggestions for the coming year. Mr. Starr was asked to relate the operation and working of staff with the board. The groups will join together again to share their suggestions, at the close of which the president of All-U Congress will speak briefly on the possibilities for cooperation between the two governing bodies. Dr. Caplow's report will follow, and after a casual songfest, busses will leave for the University.

Barry brought out the matter of the method of counting election votes which was contested at last elections. He recommended that the Union Board go along with Congress for a change to a simple ballot to eliminate the confusion in counting ballots.

^{M-21}
Motion K-21: It was moved that the board recommend that the simple ballot counting method be used, as opposed to the Hare system. The motion was seconded and carried.

^{M-22}
Motion K-22: It was moved that next week's meeting be the last meeting of the quarter and that it be a dinner meeting. The motion was seconded and carried.

M-23
Motion K-23

It was moved that the secretary and the Daily reporter be invited to the dinner meeting. The motion was seconded and carried.

The merit committee will meet after this meeting.

New Business: Roy announced that committee attendance and absence excuses should be turned in between the time of the absence and the next executive meeting.

M-24
Motion K-24

It was moved that the meeting be adjourned at 9:20. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be a dinner meeting at 6:00 p.m., on Wednesday, May 27th in Room 353.

UNION BOARD MEETING

May 27, 1953

Members present: Jim Pell, Conrad Coen, Roy Dean, Dale Epland, Cokey Kiebert, Bob Lawrence, Chuck Lewis, Bob McCollum, Ralph Peterson, Clifford Plank, Elly Schilling, Barry Schuler, Bill Sergeant, Robert Snow, Jeri Stade, Dr. Thomsen, Dr. Woods, Pete von Eschen, Margaret Zuehlke, Bud Abrahamsen, Saralou Mather, Mr. Starr.

Members absent: George Glotzbach

The meeting was called to order at 6:50 p.m. in Room 353, following a dinner. There were no corrections or additions to last week's minutes.

Director's Report: Mr. Starr reported that a new possibility for a University Camp site has been suggested, and will be examined.

The Village Union Board sponsored a Kiddie Carnival last Sunday, which was partly televised. The profits from the carnival went to their program budget, which is a fund that is almost entirely self-supporting, although the Coffman Union subsidizes their maintenance and administration.

According to the constitution, we are allowed to appoint one person to represent our board at the Village Union meetings. Mrs. Helen Rieff has been suggested, and is willing to fill the position.

December 4th and 5th have been suggested as tentative dates for the regional meeting of unions. A representative from Manitoba will be meeting with representatives in other colleges this summer, at which time the decision on the proposed date, or other suggestions may be made.

The College Unions Handbook, which describes the development of unions in this country, will be sent to members of the board this summer.

Big Ten Union Staff and Directors meeting will be held at the University of Illinois this July. Last year Paul Larson and Mr. Starr attended the convention. Each college is allowed two representatives, and Mr. Starr recommended that the decision of whom to send be indicated tonight.

^{M-25}
Motion K-25: It was moved that Mrs. Helen Rieff be appointed to the Village Union Board as representative from our campus. The motion was seconded and carried.

^{M-26}
Motion K-25: It was moved that two delegates be appointed to attend the Big Ten Directors meeting, delegates to be chosen at Mr. Starr's discretion. The motion was seconded and carried.

Amendment to Motion K-26: It was moved that the above motion be amended to read that Mr. Starr be one of the delegates, the other to be chosen at his discretion. The amendment was carried.

^{M-27}
Motion K-27: It was moved that the motion and the amendment be separated. The motion was carried.

^{M-28}
Motion K-28: It was moved that the Director's report be accepted. The motion was seconded and carried.

Program Consultant's Report: A descriptive plan of Welcome Week, September 23rd, will be included in a brochure which will be distributed to new students during Welcome Week. In the past the Union has done a splendid job of acquainting students with the facilities offered by the Union, and considerable effort will be needed in planning the program for this fall to equal past programs.

Information for the card index of the Student Activities Bureau was revised for next fall. Some of the material was rather sketchy in its coverage, so it has been elaborated on for a more condensed outline. Student interest indication lists will be sent from the SAR office this fall.

Miss Mather reported that a comparison of total figures of single programs planned by the Union showed 600 single events this year as compared to 538 last year. Total attendance for this year's programs was 67,443; last year it was 62,693. The Talent Bureau is one of the areas that has made tremendous strides within the last year, despite a change in chairmen each quarter. Chuck Lewis added the suggestion that some of these carefully worked-up programs might be taken outside of the University to groups who would appreciate the effort, such as hospitals, so that preparation would not end with ~~one~~ performance.

President's Report: Dale introduced Larry Smith, president of All-U Congress, and Dick Hancock, chairman of Homecoming and Harry Casten, business manager.

They presented a proposal to the board, which consisted of the suggestion that, to further the scope of Homecoming activities by setting up a reserve fund from Homecoming events' profits, that the Union Board and All-U Congress might jointly share the risks and profits of the Homecoming Dance, which is at present sponsored solely by the Union Board.

Dick outlined some of the areas that the committee hopes to improve on this fall. One of them was the idea of building up more interest in the five QUEEN candidates who are finalists, by postponing the announcement of the Queen until Thursday at the Varsity Show, rather than at the Wednesday night Variety Dance, and following the Varsity Show with a Coronation Ball, so that it is made more of an event.

Joint sponsorship of the Homecoming Dance, Dick assured the Board, would not be a step toward eventual control, but rather an additional source of revenue for next year's function which is student-wide in its extent; and the Congress' share of the profits, after making up deficits in the rest of the Homecoming activities, would be used, not for other Congress activity, but expressly for a reserve fund for future Homecoming programs. The present Homecoming revenue is from the following main sources: Buttons - \$4500, Balloons - \$1300, Cokes - \$50. In addition to this, the Athletic Department pays \$3000. under contract for the program rights for Homecoming.

Chuck Lewis mentioned the public relations aspect that is involved in the impression held by some, that the Union collects the profits from the most lucrative of the Homecoming events. Actually, much of the calculated profits does not include the hidden expenses of maintenance and help that is not part of the surface outlay.

^{M-29}
Motion K-20: An executive session was moved and seconded. Motion defeated.

Several members of the board raised comments about the actual practicality of the proposal. "Would the shared profits be used to more advantage in future reserve funds for Homecoming or for future programming plans?" was a question

that was raised; another was the actual necessity for joint sponsoring in order to establish the reserve fund.

M-30
Motion K-30: It was moved that the board retain control of the Homecoming Dance and the earnings therefrom. The motion was carried.

M-31
Motion K-31: A motion was made to move the question. The motion was carried.

M-32
Motion K-32: It was moved that a reconsideration of this motion be made next year, keeping in mind that if Congress balances their budget, we go on record as in favor of investigating the possibility of setting aside a certain percentage of the profits from the Homecoming Dance, to be used to improve Homecoming in general. The motion was defeated.

M-33
Motion K-33: A motion was made to move the question. The motion was seconded and carried.

M-34
Motion K-34: It was moved that the problem be referred to the Finance and Program Coordinating Committee for further study. The motion was carried.

Bud Abrehamson added that more integration between our Homecoming Dance chairman and the rest of the Homecoming Committee, would result in more unified publicity and promotion, and a better all-around program. The board thanked the three for presenting their proposal, and expressed a hope for close cooperation in future planning.

Dale presented board membership pass cards to the new members: Jim, George, Cokey, Jeri, Elly and Pete. Mr. Starr added to his presentation a reminder that the passes represented not only free entrance to Union activities, but an obligation to use them with an eye to the responsibility they entail.

A letter received from Congress concerns the voting system which was brought up in the last board meeting. Larry Smith expressed his appreciation of the action taken by the board, and said that it will be considered by Congress next fall. He also invited the board to appoint two members to be part of a Liaison Committee, whose purpose will be to work with Service Enterprises in solving some of the problems of which many students and groups have an insufficient understanding. Larry stressed the significance of this action, which could be an important step in the solution of some of the issues on campus that directly affect Union Board jurisdiction. It would go beyond Food Service in the Union.

M-35
Motion K-35: It was moved that the invitation of Congress to appoint two members to a Liaison Committee to work with Service Enterprises in solving some of the present problems, be accepted. The motion was defeated.

M-36
Motion K-36: A motion was made to move the question. The motion was carried.

A roll-call vote was taken on the motion, totaling six affirmative and twelve negative.

YES: Coen, McCollum, Schuler, Sergeant, Stade, Zuehlke.

NO: Bell, Dean, Glotzbach, Kiebert, Lawrence, Mr. Lewis, Peterson, Mr. Plank, Schilling, Mr. Snow, Dr. Woods, von Eschen.

Executive Committee: Roy asked that all committee attendance reports be turned in, next fall, by 1:00 on Wednesdays, when the Executive Committee meets.

Finance and Program Coordinating Committee: Bill called the attention of the board to the attendance figures, which indicated a substantial increase in Noon Varieties, and a drop in the Variety Dance.

Bill recommended the following points: Coffee hours could be combined with panel or forum discussions next year, to provide a more stimulating event. Saralou added that a noticeable decrease in enthusiasm has shown up in coffee hours lately. The departments are evidently finding more desirable ways and places to hold their coffee hours than the Union offers, so the plan is to provide fellowship along with some stimulating topic for discussion, with student, faculty, or community citizens as leaders for the panels. Margaret added that she will be receiving information and ideas from other colleges about other suggestions for working toward closer relations between faculty and students.

Bill also recommended that the proposed summer program be accepted. One of the items on the program included closing the craft shop for the summer. A visitor to the board expressed the wish, on behalf of several students, that the shop remain open, on a part time, or perhaps student-supervised basis. Mr. Starr pointed out, however, that because of economy measures, and because of the expense of the equipment involved, such proposals would not be possible.

^{M-37}
Motion K-37: It was moved that the parts of the report be divided. The motion was carried.

^{M-38}
Motion K-38: It was moved that the first part of the report be accepted, introducing combined coffee hours and panel discussions. The motion was seconded and carried.

^{M-39}
Motion K-39: It was moved that the second part of the report be accepted, recommending approval of the summer program. The motion was seconded and carried.

Merit Committee: The committee recommended the following appointments:

- Marilyn Schulz - Variety Dance
- Karen Lindholm - Splash Parties
- Vern Seiling - Bridge Instruction
- Jane Irish - Let's Dance
- Mary Forte - Charm, Inc.

^{M-40}
Motion K-40: It was moved that the merit committee report be accepted. The motion was seconded and carried.

Bob announced that the Merit Committee has two other major openings which they are trying to fill. Applicants will be interviewed, and the candidates brought up at the summer meeting.

House Committee: Ralph announced that, with the advice of the University lawyer, checkroom signs are being prepared, announcing that the Union is not responsible for losses due to theft or damage by fire.

New lights for the art exhibitions have been installed in the Main Lobby corridor and the balcony gallery. New signs on the second floor for student offices have also been prepared. The craft shop will be closed after tonight, and the bowling alleys on Friday.

^{M-41}
Motion K-41: The committee moved approval of the following:

That the Union be closed on Memorial Day, May 30th.

That Sportsmen, Unltd., be allowed to set up a display on the front lawn from May 27-28th.

That the Union administration be given permission to move the Art Craft Shop to a new position if such a position were favorable.

That, if the Union administration can get time and funds, it be given permission to move the Record Lending Library from Room 315 to the Terrace Reading Room.

That the Union administration be given permission to redecorate offices in their maintenance and upkeep program this summer.

The advantages of moving the Record Lending Library to the Terrace Reading Room are: it would mean records could be available at all times instead of two hours twice a week, with no student employment to pay. A librarian is on duty during the day and evening in the TRR. Because the reading room is in need of extensive repairs anyway, installation of listening booths would be more manageable than later.

Amendment to K-41: The motion was amended to refer the recommendation concerning the Record Lending Library to the Finance Committee.

^{M-42}
Motion K-42: A motion was made to move the question. The motion was seconded and carried.

^{M-43}
Motion K-43: It was moved that the recommendations of the committee, as modified by the amendment, be accepted. The motion was carried.

WFR would like to remain on the air for the first summer session on Monday through Friday from 7:00 - 11:00.

^{M-44}
Motion K-44: It was moved that WFR's proposal to stay on the air be accepted.

Mr. Starr announced the fact that at present, arrangements, the building closes at 8:00 during the summer. There is a possibility that a janitor's hours could be shifted to handle the station's operating hours.

^{M-45}
Motion K-45: A motion was made to table Motion K-44. The motion was seconded and carried.

Old Business: Mr. Snow reported that the Alumni Association, of which he is a member, has been carrying on activities which may be of interest to the Board.

In Public Relations area, the Association is working on improving relations with the Minnesota Legislature. Through the Alumni magazine, "Voice of the Alumni", the tentative plans have been made for a format which would each month feature a different department of the University, to acquaint alumni with the areas and advances of the departments. In the selection of regents, which has become something of a political football, the Alumni Association is working toward making their influence count toward representative selections.

Mr. Snow added that the Alumni Association is very much interested in the activities of the Union Board and enjoys hearing about their achievements. Bob Lawrence suggested that they might be interested in sitting in on a board meeting next fall.

M-46
Motion K-46: It was moved that the president be asked to extend an invitation to members of the Alumni Association to attend some of the board meetings. The motion was carried.

Bob McCollum reported on the activities of the Spring Outing. It was generally successful in acquainting committee members with others working on Union committees. An attraction like the Caplow Report, Bob said, was a good drawing card and climax for an outing camp.

Chuck Lewis added a comment to the report concerning the real purpose of such a camp. Although it undoubtedly achieved its purpose of acquainting co-workers, he pointed out a lack of emphasis on the real groundwork of committee planning and preparation for future leadership -- functions, rules, ideas, etc. Margaret suggested that having the leadership session in the afternoon might insure enough time to cover completely all the necessary fields of discussion.

Margaret reported that six out of the ten colleges in the recently organized Big Ten College Unions were highly in favor of holding the convention next fall with Congresses. Michigan State, she believed, would consent to the change in plans which would make Minnesota the host next October 10th and 11th. A letter has been sent to each of the colleges with more detailed information, and an executive meeting of the Big Ten is planned for the summer.

Bob Lawrence reported on the events of the Building Committee of the St. Paul Campus Union. Economy measures will make it necessary to drop the idea of the bowling alleys. A study is being made of the floor space in the Main Ballroom so that it might be divided for multiple use.

New Business: A proposed motion to give the vice-president power to vote on questions in his area in Merit Committee meetings was withdrawn as permission from the chairman was granted without such a motion.

M-47
Motion K-47: It was moved that a standing vote of thanks be given to the Daily reporter, Dale Jensen, for an outstanding job of reporting Union activities this quarter.

Jim Bell asked for acceptance of his resignation from the position of Snow-Week chairman of 1954.

M-48
Motion K-48: It was moved that Jim Bell's resignation be accepted. The motion was seconded and carried.

Conrad added that long-range chairmanships in advance be made on a temporary basis.

M-49
Motion K-49: A motion was made for adjournment at 10:10 p.m. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

1953 UNION BOARD OF GOVERNORS SUMMER ADDRESSES

BELL, JIM	1950 Bayard Ave., St. Paul <i>330 Oak Grove - Se 2547</i> Pine Island, Minn. (tent.)
COEN, CONNIE	
DEAN, ROY	317 - 18th Ave. S. E., Mpls.
EPLAND, DALE	3925 Standish Ave. S., Mpls.
GLOTZBACH, GEORGE	1707 Ford Parkway, St. Paul
KIEPERT, COKEY	4915 Knox Ave. S., Mpls.
LAWRENCE, BOB	Pine Grove Farm, Litchfield, Minn.
LEWIS, CHUCK	114 TSMa, U of Minn.
MC COLLUM, "R.C."	Fort Lee, Va. (to August, then)- 1438 - W. Iowa, St. Paul
PETERSON, RALPH	somewhere in Europe
PLANK, CLIFFORD	321 Administration Bldg, U of Minn.
SCHILLING, ELLY	5521 Pillsbury Ave. S., Mpls.
SCHULER, PARRY	503 E. 4th St., Northfield, Minn.
SERGEANT, BILL	5204 Crestlane, Edina, Minn.
SNOW, BOB	5040 Chicago, Mpls.
STADE, JERI	1000 - 5th St. S. E., Mpls.
STARR, GORDY	Cokato, Minn. (cabin - all welcome)
THOMSEN, STEWART C.	121 Millard Hall, U of Minn. (to July 19, then) - Byron, Illinois
WOODS, DONALD	2130 Como Ave., St. Paul
VON ESCHEN, PETE	5205 Stevens Ave. S., Mpls.
ZUEHLKE, MARGARET	Sanford Hall, U of Minn. or 603 - S. W. 3rd St., Faribault, Minn. <i>Box 135, Hayata, Minn.</i> <i>9. R. H. Herlich</i>

UNION BOARD OF GOVERNORS STANDING COMMITTEES

1953 - 54

HOUSE AND PUBLIC RELATIONS

Ralph Peterson, chairman
Jim Bell
Barry Schuler
Dr. Thomsen

FINANCE AND PROG. COORDINATING

Bill Sergeant, chairman
George Glotzbach
Connie Coen
Margaret Zuehlke
Clifford Plank
Donald Woods

MERIT

Bob McCollum, chairman

(Area directors)

Cokey Kiebert - Music and Arts
Jeri Stade - Social Dance
Pete von Euchen - Sports and Recreation
Elly Schilling - Social Skills
Bob Lawrence - Informal Activities
Chuck Lewis

LIAISON

Bob Lawrence
Jim Bell
Barry Schuler

OFFICERS

Dale Epland, president
Roy Dean, vice president

EXECUTIVE COMMITTEE

Dale Epland, chairman
Roy Dean
Connie Coen
Margaret Zuehlke
Gordon L. Starr

CONVOGATION COMMITTEE

Connie Coen

SENATE COMMITTEE STUDENT AFFAIRS

Dale Epland

ORIENTATION COMMISSION

Bob McCollum

UNION BOARD MEETING

July 8, 1953

Members present: Gen Dankroger, Roy Dean, George Glotzbach, Hans Hopf, Dale Spland, Eily Schilling, Barry Schuler, Bill Sergeant, Jeri Stade, Gordon Starr, Stewart Thomsen, Pete Von Eschen, Margaret Zuehlke.

Members Absent: Jim Bell, Conrad Coen, Cokey Kiebert, Chuck Lewis, Bob McCollum, Ralph Peterson, Clifford Plank, Bob Snow, Donald Wood.

The meeting was called to order at 8:05. A correction was made in the minutes of the last meeting. Nancy Forte is the chairman of Charm, Inc. rather than Mary Forte.

Director's Report: Now that Hans Hopf has assumed added responsibilities it is necessary that he be given additional office space. The Jazz Society and YDFL now occupy Room 228 but they could be moved elsewhere in the Union so this room could be made available to Hans.

M-50
Motion K-50: It was moved that we make the Assistant Director's office Room 228 and 228A. The motion was seconded and carried.

Amendment to Motion K-50: It was moved that the motion be amended to include that it be referred to the House Committee as to how the organizations now in 228 be allocated. The amendment was passed.

Mr. Starr reported that Hans Hopf will be remaining with us this coming year but Saralou Mather is still being considered for a position at Washington State. Several persons have been interviewed for the position of Senior Program Consultant but as yet no one has been hired. Terry Smith and Frank Verrall have resigned from the Union staff.

There are several possibilities as to what can be done with the Craft Shop and Mr. Starr suggested that he, Hans and the students that are on campus this summer study the proposition so they will be able to recommend further action to the board. Prior to the opening of the meeting there was considerable discussion regarding the needs of a Rumpus Room in place of the Craft area. A good number of board members felt it would be desirable to move the Game Room activities to the Craft area and the Craft Shop to the bowling storage area.

M-51
Motion K-51: It was moved that the Director's Report be accepted. The motion was seconded and carried.

Program Consultant's Report: The summer school enrollment is less this year than last and this has slightly affected the program aspect. Square Dances and Newsreel Theatre are very successful. Since the Schiek Sextette appeared at the intermission show of the Friday Nite Dance and caused considerable interest, the Talent Bureau has been supplying talent for these shows. The tickets for the Donna Mae have been going very well and we hope to have a capacity crowd of 200. So far considerable interest has been shown in the North Shore Excursion which will

be July 18-19. Mr. Starr added that the Summer Session office pays for all events with the exception of the Donna Mae trip and the North Shore Excursion.

Ralph Martarie is a possibility for the Homecoming Dance for \$1,750. Chuck Holmquist, committee chairman, is out of town just now but would like to recommend that the board consider hiring him.

^{M-52}
Motion K-52: A motion was made to accept this offer for Ralph Martarie at \$1,750. The motion was seconded and carried.

Gen passed out copies of the Spring Quarter Report.

Several of the Union committees have had meetings or plan to get together soon to discuss their fall program. The Fine Arts Committee has booked several outstanding art displays and more Splash Parties have been planned for fall quarter.

President's Report: Dale read a letter from Dr. Donald Wood's stating his resignation from the Union Board. This will mean that a replacement must be appointed.

^{M-53}
Motion K-53: A motion was made that the resignation of Dr. Woods be accepted. The motion was seconded and carried.

Hosts and Hostesses will be needed for the President's Reception which is held on the Union Terrace at the end of both summer sessions. The first Reception will be July 15 and the second on August 20. Elly Schilling, Pete Von Eschen, Roy Dean, Margaret Zuehlke and Dale Epland will be in town and volunteered to help.

Committee Reports

Jim Bell has been working on the New Student Brochure and has it pretty well mapped out. The deadline has been set for July 31.

George Glotzbach asked for suggestions for Coffman Capers. There was a discussion as to whether we should use Board members for the show or if we should get talent from the Talent Bureau. It was decided that we could use people from the Talent Bureau and that John Canel would be a good person to ask for recommendations. It was suggested that a committee get together and write a script so that it would be well planned ahead of time. Elly Schilling was appointed as George's assistant since he will be out of town the last part of August.

The date for Open House has been set for October 3. Dale suggested that we appoint a helper for Jim Bell since his summer job often conflicts. Pete Von Eschen was appointed and all board members are expected to work on it.

Margaret reported that the Big Ten Conference is going to be held at the University of Indiana on October 23 and 24 rather than Minnesota because Indiana is more centrally located. Besides the Big Ten -Iowa

Iowa State and the University of Chicago were asked to attend the conference. Margaret asked the board to think about workshop sessions and also anyone who would like to be a discussion leader. Accommodations will be made available for all attending the conference at the Indiana Union and since Indiana is not too far there is a possibility that a carload could attend from the University.

The recent change in Regions did not effect Minnesota. One of the reasons that no change was made probably was due to the fact that this region had already started planning their yearly conference. The conference will be held at the University of Manitoba this year and December 4 has been suggested as a possible date. Because this date is quite close to finals and because of the uncertain weather it is felt that this date should be set up if this is at all possible.

House Committee: Phi Delta Epsilon and Alpha Kappa Alpha requested a permanent room in the Union. It was recommended that we delay action until the beginning of the school year so the House Committee could investigate how much these groups will use the rooms. It was recommended that the following reservations be approved: Faculty Dancing Club would like the Main Ballroom on October 9, November 13, December 12, January 8, February 13, March 13, April 9, May 15, and June 5; The Twin City Chapter of National Association of Cost Accountants requested room 320 for September 29, and October 6, 13, 20, 27; James Ford Bell dinner to be held in the Main Ballroom on October 30; and the Homecoming Committee would like to move in 131 as soon as possible and reserve the Main Ballroom November 5 for the Coronation Ball. The E-Day Committee has requested the MBR for April 23 which is the night before the Stardust Dance. It was decided to offer April 30 for the Black Book Dance so that we will have no conflict with Stardust.

^{M-54}
Motion K-54 It was moved that the above requests for reservations be granted. The motion was seconded and carried.

The Fire Marshall has made a tour of Coffman Union and recommended that a few corrections be made. Since anyone in the East or West Wing of the building on the third floor would be trapped, a fire escape should be provided through one of the rooms on each side. Another possibility would be to have lighted signs indicating where the stairs are.

The painters have started work in Coffman Union on Thursday, July 9 and must be finished by August 1 as we will need all the facilities for freshmen orientation.

We would like to install a paging system in Coffman Union in the hall on the main floor and one in the ground floor near the post office. The cost of installing the system would be \$514.

^{M-55}
Motion K-55 It was moved that installation of the paging system be referred to the finance committee. The motion was seconded and carried.

Finance Committee: Bill Sergeant outlined a plan of Dick Tousley concerning the expansion of WEMR at the estimated cost of \$1441.00.

^{M-56}
Motion K-56: It was moved that Dick Tousley's report on the expansion of WEMR be accepted. The motion was seconded and carried.

Bill also went through a 15 year study on Union financial needs. This report pointed out that there will have to be considerable renovation in Coffman Union during the next 15 years and that we will have to prepare for it by putting money away each year. It was proposed that we should put 25,000 in a renovation fund for Coffman Union and transfer the balance to the St. Paul Campus Union for their new building. The St. Paul Campus Union now has \$350,000 set aside but they need at least \$200,000 more. There was considerable discussion as to how much should be set aside for Coffman Union and how much should be transferred to the St. Paul Campus Union. It was decided that the whole board should be present before a decision should be reached.

^{M-57}
Motion K-57: It was moved that the Finance Committee's report be accepted. The motion was seconded and carried.

Old Business: The Main Ballroom floor has been causing trouble again and four dehumidifiers were added. This has helped some but major work will have to be done soon to correct this situation.

Al Freedman is the only one who has filed for chairman of Sno Week. Action will be held off on this until a Merit Committee meeting is held.

^{M-58}
Motion K-58: It was moved that Chuck Holmquist be accepted as Homecoming chairman, Mary McDermitt be accepted as chairman of Coffman Musicales, and Pat Hood as chairman of Square Dance. The motion was seconded and carried.

New Business: The Harrison family left money designated as a gift to the Union. A state flag was purchased and has now arrived.

President Emeritus Coffey has accepted the chairmanship of the Fund Drive for the St. Paul Campus Union.

Margaret recommended that something be done to keep the Union Board office more orderly. It does not present a very good example to other student organizations which have offices in Coffman Union. The House Committee will take up this problem at the beginning of school.

Mr. Starr invited the board to meet August 8 at his cabin in Cokato.

^{M-59}
Motion K-59: It was moved that the next meeting of the Union Board be held August 8 at Mr. Starr's cabin in Cokato. The motion was seconded and carried.

^{M-60}
Motion K-60: It was moved at 10:33 that the meeting be adjourned. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MEETING

COKATO, MINNESOTA

August 8, 1953

Members Present: Jim Bell, Conrad Eoen, Genevieve Damkroger, Dale Epland, George Glotzback, Cokey Kiebert, Bob McCollum, Elly Schilling, Jeri Stade, Gordon Starr, Pete Von Eschen.

Guests: John Alquist, Alden Galbraith, Paul Larson, Mr. and Mrs. Cliff French

Members Absent: Roy Dean, Bob Lawrence, Chuck Lewis, Ralph Peterson, Clifford Plank, Barry Schuler, Bill Sergeant, Bob Snow, Stewart Thomsen, Margaret Zuehlke

President's Report: The meeting was called to order at 9:05. The minutes of the last meeting were approved. Dale introduced two representatives from Engineers Day, John Alquist and Alden Galbraith. He read a letter to the Board from Saralou Mather who has resigned her position as Assistant Program Consultant.

Director's Report: Considerable work remains to be done in the WMMR studio. The project to connect rooms 321-322 with a door and double windows has not been completed. Pete Fenney is trying to secure the services of an engineer to finish some of the radio work and it is expected that Building and Grounds will complete their work before fall quarter.

The Women's and Men's Lounges have been painted. Some of the designated meeting rooms have been painted.

We will definitely need to re-lay the Main Ballroom floor because of the extreme buckling which has taken place this summer. It is expected that this work will be done next summer.

Dr. Robert Shoffner was appointed by Mr. Willy to replace Dr. Donald Woods and Miss Mary Kelly to replace Church Lewis, Dean Williamson's representative.

Prospective Program Staff members are being interviewed.

Program Consultant's Report: Attendance at programs second session is relatively proportioned to first session enrollment. Square dancing continues to draw enthusiastic crowds, newsreels are popular, and the private dance class has an excell of girls for the first time in years. Al Wiklund, dance instructor, has helped to enroll people with some fine promotion.

A promising addition to the fine arts program for fall will be two events conducted on Tuesday and Thursday afternoons during the quarter by the Humanities Department. The Tuesday afternoon programs from 2:00 to 4:30 will consist of recorded plays, music, poetry, live play readings, theatre slides, and panel discussions. Informal Thursday afternoon sessions will be conducted by different instructors for the benefit of their classes.

Dale asked for suggestions of topics which Margaret Zuehlke could use when she attends the planning session for the Big Ten Conference. One topic suggested for a workshop session was the relationship between the Union Board and Congress on the various campuses. Board members are asked to submit topics soon.

Coffman Caper Report: George Glotzback outlined plans for the Coffman Caper program. It is to be based on the program Let's Pretend. Different Union committees will be featured in skits. Activities selected are Charm, WMMR, Union Board, Sat. Nite Dance and Variety, Splash Parties, and Coffman Musicales.

St. Paul Campus Union: Mr. Larson reported that plans for the fund drive are coming along exceptionally well. The St. Paul Union is fortunate in having former president W. C. Coffey head the drive. A 12 page printed brochure to be sent to all St. Paul campus alumni for the purpose of soliciting money is being developed. The amount to be raised has not fully been decided. The St. Paul Union is also putting out a booklet featuring a calendar for the school year. All Union events for the year are listed on this calendar.

House Committee: Jim Bell presented a request from Alpha Phi Alpha for the use of the Main Ballroom from 8:30 to 12:00 PM or 9:00 to 1:00 AM on October 16 to sponsor a dance.

The Minnesota Home Economics Association and Dietetics Association wish to sponsor a workshop for high school students on April 2 in the Main Ballroom.

M-61

Motion K-61: It was moved that the request from the Minnesota Home Economics Association and Dietetics Association be granted. The motion was seconded and carried.

Action on the request for October 16 was delayed until further information could be secured. It is believed that SLA Day had put in a request for the same date. The matter was referred to Jim Bell and Dale Epland; they are empowered to act after investigating the facts.

Alumni Band request: the use of the Main Ballroom from 9:00 to 7:30 PM on October 24 for a program and banquet.

M-62

Motion K-62: It was moved that the Alumni Band request for the use of the Main Ballroom on October 24 be accepted without the usual rental. The motion was seconded and carried.

Black Book Dance: Mr. Galbraith explained the purpose of the Black Book Dance. E Day is scheduled for May 7-8, April 30 which the board approved for the Black Book Dance falls on the Campus Carnival dates of April 30-1. April 23, the night before Stardust, would present conflicts in Daily publicity and general promotion.

M-63

Motion K-63: It was moved to refer the problem of a date for the Black Book Dance to a committee consisting of a representative from the Union Board and from Engineers' Day committee.

Sam and Seymour Booklet: Jim Bell distributed copies of the new booklet. It is felt that this is the best one the Union has ever published. Comments from Board members indicated that the unusual composition and clever copy of the booklet made it particularly noteworthy.

Folwell Commons Room: Mr. Starr outlined the background on the room reserved for the general use of graduate students and faculty in Folwell Hall. The room was given to them for one year to be used for seminars, coffee hours and informal get togethers. Mr. Starr feels that this is the type of program the Union Board should be interested in assisting with. This offers an excellent potential for programming. The Union could take it over on a trial basis for one year. The administration of the room would be up to the Union and could be operated by a Board sponsor and graduate student committee similar to the WMMR committee.

M-64
Motion 64: It was moved that the Union Board accept responsibility for the Folwell Commons Room on a one year basis and that the Union's responsibility lie with the program. The motion was seconded and carried.

Amendment to Motion 63: The motion was amended to read: Room to be open to all graduate students in the University.

Homecoming Dance: Bob McCollum has discussed plans for the dance with the chairman Chuck Holmquist. Ralph Marterie is not available. There is a possibility of Thornhill, Kerton, and Flanagan. The chairman is keeping in touch with the booking agencies.

Date Digest: Dale explained the purpose of this publication. Copy is being drawn up for it now.

Old Business: George Glotzback asked what progress has been made on the signs for the checkrooms stating "Not responsible for property." Also building directory lists have not been posted on the elevators. This matter was referred to Mr. Hopf Assist to Director.

Bob McCollum reminded the Board that a Snow Week chairman has not yet been appointed. He expressed the opinion that more candidates should be available before a choice is made.

New Business: Mr. Starr presented a recommendation for an increased charge for checking services. To date an exact charge has been made which covers just the actual service of the person doing the checking. There is considerable hidden expense in this operation. A rate of \$1.20 per hour would cover the incidental expenses.

M-65
Motion 65: It was moved that all checking be charged for at the rate of \$1.20 per hour. The motion was seconded and carried.

Open House Report: Jim Bell presented two plans for the fall open house. A big dance in the evening following the football game on October 3, together with all facilities free, and an entertainment show or a special day during the school week with all facilities free were the two plans presented. It was felt that the former was the better idea. The open house is to be followed up with informal coffee hours on Union activities.

^{M-66}
Motion 66 It was moved that Jim Bell and his committee be granted \$200.00 of the \$400.00 already budgeted for open houses, to cover expenses for the Fall Open House. The motion was seconded and carried.

Mr. Starr discussed possible changes in the use of rooms in the Union building. One plan is to move the Craft Shop out of its present location and put the Bookstore there, move Lost and Found and Post Office to Gopherette and the Gopherette to Post Office area. The Gopherette and Commuters Lunch Room would then be together. The Post Office boxes would be moved from the building altogether.

In the basement the Craft Shop could be moved to the Commuters Lunch Room. These proposed changes are suggestions which should be studied and discussed by the Board and their friends. The plans are to be posted in the Union Board office.

Mr. Larson thanked Mr. Starr on behalf of the Board for his hospitality in having the meeting at Mr. Starr's cabin in Cokato.

^{M-67}
Motion K 67 It was moved at 11:07 that the meeting be adjourned. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MINUTES
September 30, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Clifton French, George Gletzbach, Bob Lawrence, Bob McCollum, Ralph Peterson, Harry Schuler, Bill Sergeant, Jeri Stade, Ellie Schilling, Bob Snow, Robert Stoenfer, Gordon Starr, Margaret Zuehlke, Pete Vonschen, Clifford Plank, Mary Kelly.

Members Absent: Conrad Coen, Cokie Kiebert, Dr. Stewart Tompson.

The meeting was called to order at 7:15 p.m. in Room 315. There were no corrections or additions to the last minutes.

Director's Report: Mr. Starr commended the Union Board on its past work, and emphasized the need for cooperation in carrying out the program for this coming year.

Mr. Starr introduced Dr. Robert Stoenfer, from the St. Paul Campus, and Miss Mary Kelly, representing the Dean of Students Office, as new members on the Union Board. He also introduced Mr. Clifton French, one of the new Program Consultants. The bookkeeper has resigned and vacancy notices have been placed.

Program Consultant's Report: Clif French gave a few of his first impressions of work that is being done in the Union. He said that the programs are underway, and that regular programs are taking place with or without chairmen. Improvement can and should be made, but generally, things are in good condition. Cooperation will get bigger and better jobs done.

President's Report: Dale introduced Judie Gettelman, who will be taking the Board Minutes, and Jean Anderson, of the Daily staff.

Dale congratulated Ellie Schilling and George Gletzbach for their job on Coffman Capers, and Bob McCollum, director of the Little Coffman Capers.

Dale passed out class schedule blanks which the members filled out and turned in. He also asked for volunteer board members to help stuff P.O. boxes October 1 with "Haul It in Your Wallet" folders.

Dale appointed Bob Lawrence and Pete Von Eschen to be on a committee with the "E" Day Committee to talk over a discrepancy in the scheduling of the Stardust Dance.

Vice-President's Report: Chuck Homquist, who is in charge of the Homecoming Dance, talked about the possibility of getting a big-name band for the Homecoming Dance. He has been working on this since June, and has been unable to sign a contract up to this time. There are still some possibilities, but if he is unable to sign a band in a few weeks, Chuck has some local bands lined up. Both the Union and Armory will be used to accommodate more people with some transportation system between the two buildings. Chuck said the committee plans to offer a trophy for advance sales to outside groups if we get a good attraction. The present plan is to charge \$1.50 per person for tickets. The budget is about \$3,000 for attractions alone. If a big attraction is obtained, with tickets selling for \$1.50, expenses and good entertainment should easily be covered.

Mr. Starr told of calling on the Big Three Booking Companies which control the bands while in Chicago and that it was too early to obtain a band. They were neither encouraging nor discouraging. The Committee has been working on the possibility of getting Tony Pasteur and Joni James.

Standing Committee Reports:

Executive Committee: Margaret reported on the preliminary plans for the Big 10 Conference to be held at Bloomington, Indiana on October 23 and 24. In a previous meeting, which she attended, final arrangements were made for the program and discussion groups. All effort will be concentrated on areas of universal interest. Students and staff will participate in discussions in Inter-Union and Intra-Union programs. There is a limit of ten delegates from each school. For staff interested in programming, etc., four of five discussions will have students and staff working together under student leaders. The registration fee is \$7.50. Registration on Friday, October 23 from four o'clock to six. Margaret read the various topics on the agenda. It will cost approximately \$275 to send seven people. The staff is on a separate budget. The plan is to stop over in Madison to visit the Wisconsin Union for one day before proceeding to Bloomington. Roy and Dale may possibly be driving.

Mr. Starr told of the plans for the Regional Conference on November 13 and 14. Dale, Mr. Larson, and Mr. Starr met with Mr. Youmans from Manitoba to discuss details of the conference, not completely settled as yet. This is the Sixth Regional meeting, the last being held in 1952 at Macalester College. Registration will be out from \$2.75 to \$2.50. Arrangements are being held about housing. The estimated cost of the conference is \$318.50 with eight people going. The St. Paul Union Board is taking this matter up at their meeting October 1. There is an emphasis on attending the Regional meeting because of interest by small campuses in Union development. The North Dakota Ag. College at Fargo has a new Union with gym facilities. The Duluth Branch was given a gift of \$400.00 toward the Duluth Union. The possibility of organizing transportation up to Winnipeg is being looked into.

Dale urged members to sign up for conferences and not to underestimate the importance of the Regional Conference.

M-68
Motion: K58: Roy moved that \$40 per person be allotted as the budget for the trips to Winnipeg and Indiana. The motion was seconded and carried.

M-69
Motion: K69: Roy moved that the Executive Committee be given power to look over the list of members signed to go to the Conferences and direct students to the convention discussion.

It is necessary to send a list of delegates to Indiana so that facilities can be provided.

The motion was seconded and carried.

Merit Reports: Bob McCollum said his committee met on September 29. There will be a sign-up day for Union Activities on October 8 to recruit new members. Invitations are being sent out from interest lists obtained by S.A.E. Program is still in the planning stage. Special emphasis is being placed on areas of activities. Bob would like all Union Board members to be there. Sponsor assignment to be completed is job analysis of committees needed in the Union.

A Merit Form revision will be accomplished as present forms are inadequate. Plans are being made to expand contacts to other outside organizations. Starting next week, chairmen of various areas will come to Board Meetings to become acquainted with how the Board runs.

^{M-70}
Motion K70: It was moved that the Merit Report be accepted.
The motion was seconded and carried.

House Committee & Public Relations: The Committee had the following recommendations:

1. The Bowling Alleys will not be open until 4:30 on football afternoons.
2. During the de Vinci Exhibit, the Union will be open on Sunday afternoons, provided the University assumes the cost.
3. The request by All U-Congress to have the building open on October 11 be accepted.
4. Inter-Fraternity Purchasing will take over the two offices in TSM.
5. The request for blanket reservation of 346 by All U-Congress be accepted.
6. The Alumni Band may occupy the Terrace on October 24 at time of the dance.
7. The National Association of Inter-Group Relations may have the Ballroom on November 10, provided they pay for moving the Square Dance to the Cafeteria.
8. The Women's Symphony Group may have the Ballroom on November 29.
9. That the Ski Club be denied blanket reservations on the grounds of setting unnecessary precedent. They may arrange for meetings weekly.

The House Committee is working on two request, one from Phi Delta Epsilon, and one from Alpha Kappa Alpha. Ralph told of the work that has been done throughout the building to renovate the rooms and corridors.

^{M-71}
Motion: K71: A motion was made and seconded for the acceptance of the House Committee report.
There was some discussion on accepting financial responsibility for the de Vinci Exhibit and others similar to it. The arrangement for giving I.F. the two offices in TSM seems to be satisfactory.

Amendment to Motion K70: An amendment that the Board assume no financial liability was voted on and passed.

The Motion was passed and carried.

Old Business: Roy asked about extending WEMA into Fraternities and Sororities. Bob said a meeting was coming up. Dale asked him to act on it and see committee members are notified.

New Business: Jim told of the Open this Saturday, October 3. Dick Finch's Orchestra will play. There will be free bowling from 8-10, and billiards from 9-11. Charlie Peterson will demonstrate his skill. Committee members will not be sought out at that time. Dales mentioned that this is under the new merit plan which Bob McCollum is instigating. There was some discussion of limiting attendance strictly to University students, but the plan was considered impractical.

George brought up the matter of free parking on Wednesday nights. Bob McCollum will check into this. Board membership cards will also be taken care of.

Margaret mentioned the possibility of a photographer coming to take pictures of Board members to help acquaint students with Union activities and leaders. Ralph and the Financial Committee are to help on setting up a display.

Jim brought up the matter of the Art Craft Shop Hours, which are presently 5-10 on Tuesday-Friday, and 10-6 on Saturday. Hans has suggested the possibility of scheduling it perhaps from 1-5 one afternoon and from 6-10 the next evening. Mr. Starr spoke of the budget and personnel limitation. This was referred to the House Committee.

Cliff French invited Board Members to attend a meeting on Monday afternoon, October 5, to tour the Union with the Dormitory Counselors and meet for coffee and cookies in the Men's Lounge afterwards. He would like Dale to explain the objectives of the Union to help make the counselors aware of the need for committee members and the work they achieve. This will be from 3 until 5. George, Ellie, Margaret, Dale, Pete, and Bob Lawrence said they would attend.

Mr. Starr spoke of the meeting on review of the site of the St. Paul Campus Union. Dr. Coffey, former University President, has agreed to head the fund drive. Dale is on the University Building Committee.

There was more discussion on whether to limit attendance at Wednesday night Dances to just students. Mary Kelly mentioned that the girls working at the University would like to attend the dances. Dale stated that there had previously been too many girls working downtown coming to the dances.

Margaret asked members coming to the Open House on Saturday to stop at the Board Office to greet any Michigan State Union Board Members who might drop in. She has written a letter inviting them to visit the Union and stop in the Board Office.

Dale asked the Executive Committee and the three committee heads to stay for a short meeting after adjournment.

M-72
Motion K92: It was moved the meeting be adjourned at 8:50 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon Starr
Secretary

UNION BOARD MINUTES
October 7, 1953

Members present: Jim Bell, Dale Epland, Clifton French, George Gletzbach, Bob Lawrence, Bob McCollum, Barry Schuler, Bill Sergeant, Jeri Stade, Ellie Schilling, Robert Shoffner, Gordon Starr, Pete Von Eschen, Stewart Thomson, Donald Woods.

Members absent: Conrad Coen, Roy Dean, Cokie Kiebert, Ralph Peterson, Bob Snow, Margaret Zuehlke, Clifford Plank, Mary Kelly.

The meeting was called to order at 7:10 p.m. in Room 315. The misspelling of Robert Shoffner's name in last week's minutes was corrected.

Director's Report: Mr. Starr introduced Fran Siftar as the new program consultant filling the vacancy left by Saralou Mather.

Mr. Starr stated that the Bulletin of the Association should be passed on to each board member. The Board could use to advantage many of the ideas and suggestions in the Bulletin.

The Executive Committee will give a report on the Regional Conference at a later date. Mr. Starr asked for help in making general arrangements for the conference. Jeri Stade, Bob Lawrence, and George Gletzbach volunteered to help on such a committee.

The University Camp Committee will be meeting in two weeks to make a progress report.

Invitations were received from the St. Paul Campus and Village Unions to have joint meetings in the fall. Mr. Starr requested Dale to appoint a board member or committee to work on combining meetings with the Village and St. Paul Unions. Jeri Stade will make arrangements.

Mr. Starr mentioned that no attendance reports had been received up to this time. Such reports are of interest to all members on the board, especially the faculty and staff members who would like to know how the Union is progressing in comparison to past years.

Program Consultant's Report: Clif quoted some attendance figures for recent Union sponsored events

Let's Dance - 150

Bridge - 80

Quarterback Session dropped from 679 to 99 (Probably because of the competition of television)

Noon Varieties - 1300 with Felicia Sanders as the main attraction. WJMR taped an interview with her which will be broadcast tonight.

Coffee Hour for German Department - 30-40

Variety Dance - 619

Square Dance - 145

The Folk Dance program creates a problem, however, because the greater percentage of participants are from the Twin City Folk Dance Federation and do not compose a part of the under-graduate student body. The Open House program needs review, in terms of an open house activity. As a dance, it was quite successful. Pete Von Eschen and Clif French conducted a small sample poll of different students to get new ideas and criticisms at the Open House.

President's Report: Dale read a letter of resignation from Conrad Coen. He is unable to continue his Union Board position because of conflict with school and part-time work. Dale commended Conrad on the fine work that he has done while a member of the Union Board of Governors.

M-73

Motion K-73: It was moved to accept Conrad's resignation. The motion was seconded and carried.

Because of the vacancy left by Conrad on the Executive Committee, nominations were made for a new committee member. Bob McCollum and Bob Lawrence were nominated for the position. Bob Lawrence was elected as a new Executive Committee member.

Dale appointed Ellie Schilling to be his assistant to represent the Board on the Social Service Council.

Bill Sergeant requested relief of his chairmanship of the Finance and Program Coordinating Committee because of the pressure of outside work. He would like to remain as a regular committee member. Since no definite conclusions were drawn at the Executive meeting, Dale felt the appointment of a new chairman should be thrown open to the Board. Mr. Starr spoke of the possibility of separating the two combined committees because they are so important and so large. He felt the Board should decide whether they should move ahead on the same plan of combining the committees, or whether they should separate the committees. The Executive Committee had considered and put up for nomination George Gletzbach and Bob Lawrence. Following discussion and voting, Bob Lawrence was elected as the new chairman of the Finance and Program Coordinating Committees.

A Liaison Committee meeting will be arranged. Bob Lawrence, Barry, and Dale will have several problems to discuss, one of which is the food odor from Food Service on the ground floor. A meeting will take place within the next week or so.

Dale made the announcement that plans will go ahead to publicize the Union activities and acquaint students with Board members. There will be a photographer to take member's pictures at 6:30, October 14, before the next Board meeting. The cost will be about \$30. Margaret and Ralph have been working on this project.

M-74

Motion K-74: Bob Lawrence moved that under the supposition that this matter has been discussed previously and approved, the Board should approve an allocation of funds to pay for having the pictures taken. The motion was seconded and passed.

Ellie Schilling, Bob Lawrence, Pete Von Eschen and Jeri Stade will be at the Union at 6:35 so that less time will be taken from the Board meeting. The members were advised to come well-dressed.

Elections were held for a representative to be on the Convocation Committee to select different kinds of entertainment for the Convocation programs at Northrup.

M-75

Motion K-75: It was moved that a unanimous ballot be cast for Pete Von Eschen to serve as Board representative on the Convocation Committee. The motion was seconded and passed.

Dale brought up the matter of punctuality to Board meetings, reminding members that tardiness or more than 15 minutes requires an excuse. Excuses for six committee meetings and three Board meetings are allowed per year.

Vice-President's Report: The vice president requested each chairman to turn in his reports after every meeting.

Executive Committee Report: Cokie Kiebert's absence for September 30 was excused, but her absence for tonight, October 7, was unexcused.

The delegates to the Big Ten Conference are Roy Dean, George Gletzbach, Margaret Zuehlke, Barry Schuler, Ellie Schilling, Pete Von Eschen, Bob McCollum and Dale Epland. Margaret will be placing a list of discussion groups on the bulletin board in the office. All delegates going to the conference are requested to please sign up for discussions. Margaret would like to talk to each about housing facilities at the conference.

Dale mentioned that the Board is running out of Union Board letterhead stationery. He suggested that on the next order, the letterhead be changed. The present letterhead is really incorrect as Coffman Memorial Union is printed in larger type than the University of Minnesota. Dale requested the feeling of the Board as to whether to wait until after the Big Ten Conference when some different ideas as to stationery may be gained, or if an order should be placed immediately. Clif mentioned that there was enough stationery to last almost the quarter if there isn't a heavy mailing.

^{M-76}
Motion K-76r A motion was made to hold off on the ordering of new stationery until after the Big Ten Conference. The motion was seconded and carried.

Merit Committee Report: Bob McCollum asked approval on an appointment for the Sno Week Chairman. Al Freeman was the only person who filed, but he was strongly recommended by last year's chairman.

^{M-77}
Motion K-77r It was moved that Al Freeman be accepted as Chairman for Sno Week. The motion was seconded and carried.

Tomorrow, October 8, is the Sign-Up Day Program with Ellie Schilling in charge. It is planned to recruit new personnel for Union Committees. The program will be from 2:30 p.m. to 4:30 p.m. in the Terrace Reading Room. Students have been invited to drop in at any time during that period. Tables will be set up around the room for the different area directors and committee chairmen. Board members are requested to attend the program to conduct recruits to the various tables. Bob stressed the importance of attendance for everyone. Members should be at the Union at 2:15 for briefing.

Ellie requested discussion on the idea of mandatory attendance to functions for which the Union Board is responsible. There was some feeling that a ruling should be made on this. Dale emphasized the fact that attendance at these programs is one of the Board's most important functions.

^{M-78}
Motion K-78 Bob McCollum moved that on special events, such as Open House, the question of whether attendance will be mandatory would be passed on a week before the event by the Board, and that only six excuses during the year would be acceptable. The motion was tabled for further discussion and will be brought up in a later meeting.

Bob McCollum will take care of the matter of an opening for Union Board membership.

House - Public Relations Committee: Jim Bell brought up three recommendations from the committee:

1. That the Main Ballroom will be reserved for Schoolmen's Week, April 13, 1954 and that the Square Dance will be moved to a different area in the building.
2. That the requests by Phi Delta Epsilon and Alpha Kappa Alpha for office space be turned down, but requests left open for filing space.
3. That the Union will be closed on October 12 unless the University will assume the cost because of the Da Vinci exhibit.

^{M-79}
Motion K-79 It was moved that the House-Public Relations Committee recommendations be accepted. The motion was seconded and passed.

Old Business: Bob Lawrence told of his meeting with the "E" Day Committee to discuss scheduling of the Blackbook Dance and the Stardust Dance. The only opening for the Blackbook Dance seems to be April 23, the night before the Stardust Dance. Some members felt that such close scheduling will hurt the Stardust attendance. Other members felt that there would be a conflict in publicity. Some were of the opinion that the publicity wouldn't be conflicting because of the differences in advertising.

^{M-80}
Motion K-80 It was moved that the Blackbook Dance be scheduled April 23. The motion was seconded and carried.

Mr. Thompson suggested that the room directories in the elevators be placed more conveniently. Several new suggestions were made, one of which was to place the directory above the punch buttons so that it would be more accessible to everyone in the car. Dale asked the Public Relations Committee to look into the matter.

New Business:

^{M-81}
Motion K-81 George Glotzbach moved that the meeting on October 21 be a dinner meeting. The motion was seconded and carried.

The meeting will begin at 6 O'clock. Since this is not a regular meeting, members will be notified.

Mr. Starr stated that Coffman Union has no insurance responsibility on the Da Vinci exhibit.

The Religion and Life Week Committee has requested the Board to provide refreshments during its program. The feeling of the Executive Committee was that this would be setting a precedent which would flood the Board with too many requests from other organizations.

^{M-82}
Motion K-82 It was moved that the request of the Religion and Life Group be denied and that a letter of regret be sent to them. The motion was seconded and passed.

Jim brought up the topic of the Open House and the lack of responsibility by members in turning out for the activities. This should be remedied at the Winter Open House. The question was raised as to what an Open House should accomplish. Jim felt the Board should investigate and evaluate what the program should try to achieve.

A thank you letter will be sent by October 8 to the Musician's Union for providing the band at the Open House.

Mr. Starr suggested that the Board carefully consider the matter of making events mandatory for Board members to attend because attending under compulsion does not always produce good spirit and tone for the event and that recognition should be given to the fact that sometimes Board members are involved in affairs off campus and that consideration should be given to this matter. At the same time, it is through sharing of responsibilities that make the Board activities fun and the responsibilities and the obligations are best carried out.

^{M-83}
Motion K-83 It was moved that the meeting be adjourned at 9:00 p.m. The motion was seconded and passed.

Respectfully submitted

Gordon L. Starr, Secretary

UNION BOARD MINUTES
October 14, 1953

Members Present: Jim Bell, Roy Dean, Bud Abrahamsen, Cokie Kiebert, Bob Lawrence, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Bill Sergeant, Jeri Stade, Ellie Schilling, Robert Shoffner, Gordon Starr, Pete Von Eschen, Bob Snow, Mary Kelly, Margaret Zuehlke

Members Absent: Dale Epland, George Glotzbach, Stewart Thomson

The meeting was called to order at 7:15 p.m. in Room 314 following taking the individual board pictures. Last week's minutes were corrected to include Mr. Clifford Plank's name among those present, not absent.

Director's Report: Mr. Starr made an apology to the board for the conflict which arose over the accidental double booking of two band dances for Friday night, October 16. Because of the omission in the reservation book of Alpha Phi Alpha fraternity dance, the program committee had gone ahead and planned its first Friday Night Dance for October 16. This matter has been referred to the appropriate committees.

A questionnaire for suggestions for the regional conference coming up was passed around to each member. Mr. Starr received a telegram from Mr. Yeomans of Winnipeg saying that there would be an informal dance on either the 13th or 14th of the conference. In Canada, the girls usually wear long dresses and the boys wear more informal suits to their informal dances. A folder with pictures of the new Colorado Union was also passed around.

Program Consultant's Report: During this past summer, Bud Abrahamsen was able to gather some statistical data on program attendance of last year. These, and other observations, were included in a report which was distributed to each member. A graph depicting the Variety Dance attendance shows a parallel with all of the dance programs. Bud stressed the importance of the fact that one-half of the students who come to Union activities, come to dance. He advised the Board to be aware of this and to move in the direction of providing more facilities for those who want dances.

Bud told of the continued difficulty of the Homecoming Dance Committee in obtaining a name band. At present there is the possibility of getting Freddy Martin's band, with a single by Tony Bennett or the Ames Brothers. There has been a strong effort made since June to get a band, but it is hard since many bands have found it rough going and cannot make college engagements.

President's Report: Roy Dean reported the transfer of some committee chairmen. The Executive Committee has regretfully accepted the resignation of Bob McCollum as chairman of the Merit Committee. Jim Bell was named the new chairman, while Bob has moved to the House Committee. Ralph Peterson will take over chairmanship of the Graduate School Committee. This committee, which has its club room in Folwell Hall, is now under Union sponsorship for a trial period of one year.

Vice President's Report: Roy Dean asked that all committee chairmen hand in their attendance reports and the time of their committee meetings. He also stressed the importance of getting in Board excuses by 12:30 Wednesday noon so that the Executive Committee can review them. There are only three unexcused absences allowed during the year.

Margaret asked all people planning to attend the Big Ten Conference to meet after adjournment of the Board meeting for a short time to go over some details of the conference.

Barry Schuler brought up the question of renewal of Union Board passes for present members and life-time passes for old members to allow them access to such events as Homecoming. Mr. Starr pointed out that the Board has always considered them as identification cards to be used for admittance to Union events to which the Board member is directly responsible. He mentioned that the policy might be reviewed. The president has the responsibility for getting cards to those eligible.

Bob Lawrence, the St. Paul Campus representative, told about the brochure which Dr. Walter Coffey, head of the fund drive, has arranged to send out. The brochure explains the function and need of the Union on the St. Paul Campus.

Standing Committee Reports:

House and Public Relations Committee:

^{M-84}
Motion K-84: Ralph moved acceptance of the following recommendations by the committee:

1. That the Homecoming Committee be granted space in front of the Main Lounge for display cases from October 19 to October 27 for publicity purposes.
2. That the SLA Day Committee have the Special Activities Room 131 until October 23.
3. That the Friday Night Dance for October 16 be permitted to hold its dance in the Cafeteria.

It was pointed out that the dance could be held in the Main Lounge and extend out to the Terrace if the weather was nice enough. It was also suggested that since the committee had already been dispersed and no publicity has been given out, the dance be dropped from the program. There will be dances the next three weekends.

^{M-85}
Motion K-85: It was moved to separate Item 3 from the previous motion to be taken up as a separate item. The motion was seconded and carried.

Motion K-84 was seconded and carried.

^{M-86}
Motion K-86: It was moved that the Friday Night Dance for October 16 be moved to the Cafeteria. The motion was seconded, but defeated.

Finance and Program Coordinating Committee: Bob Lawrence mentioned that there was no place in the Union to pick up the broadcast from its own station WMMR. It will require an outlay of \$5 to remedy the situation. The station goes through the 110 volt circuit. It would not be piped through the lounges.

^{M-87}
Motion K-87: It was moved that the Union Board arrange to have a WMMR hookup in the Union. The motion was seconded and carried.

The matter of assisting with the Graduate Commons Room in Folwell Hall was discussed. It was estimated that a cost of approximately \$50 per quarter be applied for paying a graduate member for supervising and to pay for occasional coffee hours. This money would be used for program expenditures.

M-88

Motion K-88: It was moved that the Board approve \$50 per quarter for the graduate student group.

Roy Dean mentioned that it had been brought out in the Executive Meeting that now that we have agreed to help, the graduate students may seek to get a position on the Board.

The motion was seconded and carried.

Merit Committee Report: Bob McCollum reported that there are two areas which need chairmen. The committee recommends that John Hawkins be appointed the Fine Arts Chairman, and that Jerry Rubin be appointed chairman of the Quarterback Session. Both these persons have worked on their respective committees.

M-89

Motion K-89: It was moved that the Board accept these two people as committee chairmen. The motion was seconded and carried.

Filings are still open for the male position on the Union Board. They will close next week on Monday, October 19.

Old Business: Jeri Stade talked with the St. Paul Campus and Village Union presidents. Ken Gillette of the St. Paul Campus Union suggested that the two Boards hold a joint meeting on October 28th. Jeri suggested the possibility of either postponing the dinner meeting scheduled for next week until the 28th or of having the St. Paul Campus Board over for dessert prior to the meeting on the 28th.

M-90

Motion K-90: It was moved that the St. Paul Union Board be invited over for dessert prior to the meeting on October 28. The motion was seconded and defeated.

M-91

Motion K-91: It was moved that the St. Paul Union Board be invited to a dinner meeting on October 28 and that the dinner scheduled for October 19 be postponed. The motion was seconded and carried.

Jeri Stade told of Howard Reese's suggestion that the Village Union Board and Coffman Union Board meet over in the Village on either a Monday, Tuesday, or Thursday night.

M-92

Motion K-92: It was moved that the Coffman and Village Union Boards plan a joint meeting on Tuesday, November 3. The motion was seconded and carried.

Barry Schuler brought up the problem of reorganizing the Commuter's Lunchroom. He felt that there should be some answer to give people asking about plans to revamp the area. Mr. Starr said that nothing has been done as yet, but that a thorough study should be made. The proposed plans for changes should be brought before all groups concerned. Since this project would involve a major revamping, it was suggested that the House Committee take over the problem immediately for consideration and action. It was also suggested that All-U Congress be enlisted to aid in making a survey of the Post Office area. Part of this has been referred to in the Caplow report.

^{M-93}
Motion K-93:

It was moved that a request be sent to Mr. Caplow to present his report to the Board upon its completion. The motion was seconded and carried.

Bob McCollum suggested that the Board initiate some joint action with All-U Congress in order to get valuable help in the over-all planning and survey. Roy Dean suggested that the House Committee lay the ground work for the next two weeks.

Bob Lawrence reported on the WDMR meeting. He mentioned that WDMR is a little short on engineers and a bit behind on building their new transmitter, but they hope to have it built by the beginning of winter quarter. Their expansion program will follow after circuits have been built into the dorms.

Margaret Zuehlke requested having a different sponsor report presented in meetings from week to week. Jim Bell will check on this matter.

New Business: Mr. Starr advised looking into the matter of getting the Inter-Campus line to stop by the Union after converting from streetcars to busses, since there is the possibility that they will be making several collection stops on campus. If the Union Board shows interest in bringing the line down to the Union, it may be given more consideration.

^{M-94}
Motion K-94:

It was moved that the Board send a letter to the proper authorities pointing out the advantages of having the bus stop by the Union. The motion was seconded and carried.

Mary Kelly suggested sending additional letters to different organizations on campus to get aid in this move. This would come under the Public Relations Committee or be taken care of by the president.

Mary Kelly also brought up the question of blanket reservations and making reservations for Union rooms. There has been some misunderstanding of the rule that no reservations can be made before eight days prior to the date of the reservation. This was discussed and the rule was clarified to state that holidays and weekends have not been considered as included in the eight day period. It was suggested that this be made more public and perhaps a notice of this ruling could be included in the Officer's packets which SAB makes up. Mary said that SAB would be happy to pass this information on to different student organizations.

^{M-95}
Motion K-95:

It was moved that the meeting be adjourned at 8:33 p.m. The motion was seconded and carried.

Respectfully submitted,

Gordon Starr, Secretary

UNION BOARD MINUTES
October 28, 1953

Members Present: Jim Pell, Roy Dean, Dale Epland, Gen Dankroger, George Glotzbach, Cokie Kiebert, Bob Lawrence, Ralph Peterson, Clifford Plank, Clifton French, Barry Schuler, Bill Sergeant, Jeri Stade, Ellie Schilling, Gordon Starr, Pete Von Eschen, Mary Kelly, Margaret Zuehlke, Stewart Thomsen, Warren Stellmacher

Members Absent: Robert Shoffner, Robert Snow, Bob McCollum

The meeting was called to order at 7:10 p.m. in Room 305, following a joint dinner meeting with the St. Paul Campus Union Board. During that time, Ken Gillett, of the St. Paul Board commented on the drive for the St. Paul Union Building Fund. Dale Epland reported briefly on the Big Ten Union Conference held last week at Indiana.

The minutes of October 21, 1953 were approved after correction of the time excuses for absences were to be submitted to Roy. They are to be in prior to the time of Executive Committee Meeting, which is held every Wednesday at 12:30, noon.

Director's Report: Mr. Starr reported to the Board his recent action of writing to Mr. Lund, head of Physical Plant, requesting information on the feasibility of building an addition to Coffman Union. He feels strongly that some concrete planning is necessary in the very near future.

Coffman Union will have a new cashier, starting next week, to replace Delores Wallen. There will be some delay in the completion of the financial report of last year because of the extra volume of Homecoming and other events coming up.

Program Consultant's Report: Clif and Gen added to Dale's report of the Big Ten Convention and told of the evaluation being done in the program areas. Many of the ideas received at the conference will be assimilated into the Coffman Union programs.

President's Report: Dale passed out the board passes to those members who had signed up in the office. Those still wishing passes must sign up.

There will be a meeting with the Village Union Board next Tuesday, November 3.

Dale received a letter about the chances of obtaining the Dixie Combo for Union programs latter in the year. If arrangements can be made satisfactorily, this group may be scheduled. A letter from Larry Smith, President of All-U Congress, was also received explaining the objectives of the Congress for the coming year.

Executive Committee Report:

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Motion K-109:

It was moved for acceptance of the following:

1. That the St. Paul Union Board passes be honored for the Homecoming Dance.
2. That thank-you notes be sent to Wisconsin, Purdue, Illinois, and Indiana for the hospitality extended to the Board delegates to the Big Ten Conference.

The motion was seconded and carried.

M-97
Motion K-110: It was moved that the Union Board meeting of November 11, 1953 be changed to Tuesday evening, November 10.

The motion was seconded and carried.

Roy requested a show of hands for those going to the Winnipeg convention. There is a \$40 allotment for each delegate. Jeri Stade, Ralph Peterson, Bob Lawrence, Roy Dean, George Glotzbach, Cokie Kiebert, Mr. Starr, Fran Siftar, and Bud Abrahamson will definitely be attending. Bud is going to be the General Summarizer Chairman for the Convention.

Vice President's Report: Roy emphasized the need for turning in committee reports. Committee members are reported as absent if the committee reports are not turned in.

M-98
Motion K-111: It was moved that the committee chairmen who do not turn in reports of their committee meetings are to be charged with an unexcused absence for each failure to turn in a meeting report.

The motion was seconded and carried.

Finance and Program Coordinating Report: The University Band will give a concert program of Christmas music in the Main Ballroom on December 2.

WNR has requested permission to reserve records from the Record Lending Library for an entire week in order to carry out their programs during the week.

The Board policy of refunding money to Union program participants was discussed and referred again to the Finance Committee.

3600 persons participated in Union programs during the past week.

The delegates who went to the Big Ten Convention in staff cars traveled 1453 miles in one car, and 1427½ miles in the other, which is below the estimate of 1532 miles approved by the administration.

The Square Dance Committee is reluctant to take charge of the Minnesota Square Dance Federation Festival which will be held on December 5. It has been felt that the Square Dance Program has been waning, and that the student participation is only a small percent of the total program. A survey conducted at the last Square Dance showed that non-students were there for every student. The committee is of the opinion that such a sponsorship would not add to the student union program.

M-99
Motion K-112: It was moved and seconded that the Finance and Program Coordinating Report be accepted.

Amendments to Motion K-112: It was amended that the matter of the Record Lending Library releasing records to WNR be put back in committee for further discussion.

The amendment was carried.

M-100
Motion K-113: It was moved and seconded to separate the Square Dance Item for further consideration from the rest of the Finance and Program Coordinating Report.

The motion was seconded and carried.

^M
Motion L-112 was carried as amended.

^{M-101}
~~Motion K-114~~ It was moved that the Union Board not accept sponsorship of the Minnesota Square Dance Federation Festival since the Square Dance committee felt it was not in a position to take over the sponsorship.

The motion was seconded and carried.

The House and Public Relations Committee Report:

^{M-102}
~~Motion K-115~~ It was moved to accept the following report:

1. Building Requests:
 - a. Alpha Phi Omega may be given use of six card tables on the ground floor of the Basement for their license plate sale, November 2 through 6, and November 9 through 14.
 - b. That the Homecoming request for the ticket booth from Friday, October 30 to November 7 be accepted, and that the request for selling tickets in front of the Main Lounge be refused.
 - c. That Charm be given the use of a show case in the front hall Monday through Friday of next week.
 - d. That the request of the Homecoming Committee to put posters over the fountains on the walls with masking tape to be turned down because it is against house policy.
 - e. That the Campus Chest be given the use of the Main Lounge this Friday from 12:30 p.m. on, and that the cost would be assumed by the Board as its donation to the Chest drive.
 - f. That exclusive use of the Art Craft Shop be given to the Homecoming Committee to work on posters, on October 29, 30, November 2, and 3, from 1:30 p.m. until 3 p.m.
2. Room requests:
 - a. That Alpha Kappa Alpha be given filing space in Room 349.
 - b. That the Gopher Progressive Party be given the use of Room 347 until after Homecoming and then be moved to Room 131 until November 20.
 - c. That the Minnesota Christian Fellowship be given a blanket reservation for Room 315 Monday through Friday, 7:50 a.m. to 8:20 a.m. during the school year.
 - d. That the Greek Week Committee be given the Main Ballroom on Monday, March 1 at 4:30, for the Greek Week Banquet. Because of a conflict, the date for the Greek Week Song Fest could not be accepted but it was suggested that another date might be scheduled.

- e. It was felt that the Board was obligated to give Hillel Foundation another date since they had relinquished their previously scheduled date to the Medical Education Group for their dedication banquet. The Hillel Foundation preferred February 2, but it is in conflict with a Union Dance.
 - f. That the Religion and Life Week Committee be given Rooms 345-46 November 17-19 from 3:30 - 5:30 p.m.
3. That the Proposed House by Law be approved as follows:
"Reservations for any conference room will not be accepted more than eight days, weekend days and holidays not included, in advance of the meeting day. Blanket reservations will not be accepted for any student group without the approval of the board.

The motion was seconded.

Amendment to Motion K-115: It was moved to strike approval of opening the Art Craft Shop to the Homecoming Committee from report.

The amendment was seconded and carried.

Motion K-115 was carried as amended.

The meeting was adjourned at 8:25 p.m. because of loss of a quorum.

Respectfully submitted,

Gordon Starr, Secretary

UNION BOARD MINUTES
October 21, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Bud Abrahamsen, George Gletzbach, Cokie Kiebert, Bob Lawrence, Bob McCollum, Ralph Peterson, Clifford Plank, Clifford French, Barry Schuler, Bill Sergeant, Jeri Stode, Ellie Schilling, Robert Snow, Gordon Starr, Pete Von Eschen, Mary Kelly, Margaret Zuehlke, Stewart Thomsen

Members Absent: Robert Shoffner

The meeting was called to order at 7:10 p.m. in Room 315. The minutes of the last meeting were accepted after correction of the omission of the Executive Committee Report as separated from the Vice President's Report. Notification of each following meeting will be placed at the end each set of minutes.

Director's Report: The St. Paul Campus Union will be starting a program of student solicitation with a preliminary planning meeting October 22. An invitation has been issued to any board members who can attend their board meetings on the St. Paul Campus any Thursday noon, from 12 o'clock until one.

Program Consultant's Report: Clif French pointed out the effectiveness of Daily publicity in getting people out to last Friday's Splash Party. As a result, this was the largest Splash Party that can be recalled. There were 148 participants, with about 30 to 40 spectators. This has given this part of the Union program a very good start. The arrangements were worked through the Athletic Department, which had previously been dubious about continuing such a program. A mutually satisfactory agreement has been worked out provided the program is well-attended and well-managed.

Cliff also asked the area directors to include time to get around to program functions that fall in their area. Even if a member is not in charge of a particular area, it would be a fine thing to get around to different functions and let the chairmen know of the board interest in the work that they are doing.

The matter was brought up of the final disposal of Larry Elliott's orchestra. There was the possibility of the group playing at an Iowa pep dance on Friday, November 14 before the game, but it was hooked that night. It was suggested and discussed that the orchestra play for the Variety Dance for a Halloween party theme. The Variety Dance would be held Wednesday, October 29. This type of Variety Dance was the big event as far as attendance. This dance also seems to be an opportune time to use Larry Elliott's orchestra, which has already been hired for one event this fall quarter. An increase in admission would swing the dance financially.

^{M-10 3}
Motion K-96: It was moved that Larry Elliott's Orchestra be hired for the Variety Dance on October 28, 1953.

Motion K-96 was seconded.

The band will cost about \$125. Normal expenses for the Variety Dance run to approximately \$15, for the instructor's and record player's time. An increase in admission would cover the additional charge.

Amendment to Motion K-96: It was moved to amend Motion K-96 by increasing the hours of the Variety Dance on October 28 by 1/2 hour.

The amendment was carried.

The motion was carried.

^{M-107}
Motion K-97: It was moved that the board accept a special order of business to take care of some of the Homecoming matters.

The motion was seconded and carried.

Chuck Holmquist reported that the last Homecoming Dance attraction was booked today. This event promises to be one of the best shows in recent years. The Dance will have greater publicity and a profit motive will not be stressed. The following arrangement for placing the attractions was given:

Tony Bennett	-	Single
Freddy Martin	-	Main Ball Room
Doc Evans	-	Main Lounge
Dick Maroni	-	Cafeteria
Dick Finch	-	Armory

Chuck said that it was estimated that minimum attendance would be about 4,000. Tickets will be \$1.50 so that ticket sales should be \$6,000.00. Ticket sales will be judged the week before the dance, and if there they are going too high, they will be cut off. The Twin City Rapid Transit Company has been hired to care of the shuttle transportation between the Union and the Armory. They are adequately insured to cover University regulations. The Armory has been cleared, also. Chuck also mentioned that there will be a Ticket Sale Trophy because of the desire to get as many advance sales as possible. Each group will be given 25 tickets a piece at one time, which must be paid for in advance. It is possible to sell over that amount. There will be a deadline for getting money back from unsold tickets.

^{M-105}
Motion K-98: It was moved that the Board accept the Homecoming Dance Budget as given.

The motion was seconded and carried.

^{M-106}
Motion K-99: It was moved that the special order of business be closed.

The motion was seconded and carried.

President's report: Dale has posed a sign in the Board Office asking members with outdated passes to sign up. Passes for old board members have been issued.

Dale read a letter from the Minnesota Daily concerning public relations between The Daily and board during the past year. The letter included an apology for the omission of the Union's Fall Open House publicity which had been scheduled to run in the Daily.

A Liason Committee meeting has been scheduled for next Tuesday, October 27. Dale requested Perry to assist in drawing up the agenda and to help arrange the luncheon meeting.

^{M-107}
Motion K-100: It was moved that the board accept a special order of business to consider the Merit Committee Report.

The motion was seconded and carried.

The Merit Committee Report: The committee met October 20 to interview candidates for Sportsmen Unlimited and candidates for the male position on Union Board. Candidates for the Union Board position attended the meeting tonight for interviews by the board.

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Motion K-101: It was moved that Jim Johnson be appointed as chairman of Sportsmen Unlimited.

The motion was seconded and carried.

^{M-109}
Motion K-102: It was moved that the board go into Executive Session to consider the candidates for the male position on Union Board.

The motion was seconded and carried.

^{M-110}
Motion K-103: It was moved that Mr. Starr be allowed to remain in Executive Session.

The motion was seconded and carried.

The Board went into Executive Session at 8:00 p.m.

The regular order of business was resumed at 8:50 p.m.

Warren Stellmacher was named as new board member.

Vice-President's Report: Roy gave the following people as not excused from committee meetings: Jeri Stade, Cokie Kiebert, George Glotzbach, and Margaret Zuelke. No excuses had been turned in for these people. If any board member is absent from a meeting with a legitimate excuse, the excuse should be placed in the vice-president's box before 12:30, Wednesday noon, or before the Executive meeting. Dale was excused from last week's meetings, George Glotzbach was not excused.

Executive Committee Report:

^{M-111}
Motion K-104: It was moved for acceptance by the board of \$.075 per mile charge for the use of University cars going to the Indiana conference.

The motion was seconded.

Pete mentioned that there would be a cost of \$120 for five people per car. The train fare would run over \$200 so that by taking staff cars, the cost would be less and all conference participants would be fully covered by insurance.

The motion was carried.

Roy asked that each member who signs to go to a conference be definitely sure

he is able to go before committing himself. Not only is it necessary that the University know in advance what individuals are going, but it is necessary for each person to go through the process of turning in conference evaluation data to the administration.

^{M-112}
Motion K-105 It was moved that the new member of Union Board be a delegate to the Big Ten Conference if he so desires.

The motion was seconded and carried.

Dale asked the delegates to meet in the back of the room after adjournment.

Jim Bell reported that area reports will be ready in a few weeks to present at the regular board meetings.

Roy reported on the Caplow Report. He mentioned that the letter included with the report stated that this report is intended for circulation to student leaders and release to the Daily. The contents show a good deal of evidence that the Union program as a whole is in sound condition. The main dissatisfaction has been with the eating facilities. Most of the complaints have arisen concerning the Commuter's Lunchroom. Service Enterprises has been working on this problem through survey, and this report includes a basic plan for betterment of facilities through revision of the ground floor in the Union. This work would entail a great deal of money. The major changes would be to remove the Commuter's Lunchroom from its present location and dispose of the Mail boxes in the Post Office on ground floor. The Book Store would be moved across the hall to the Art Craft Shop's present location, which would leave the site of the Post Office and Book Store for the Commuter's Lunchroom. This would be a 48% increase in space. The U.S. part of the present Post Office could be moved into the ground floor Gopherette. The Art Craft Shop would be moved to the present location of the Commuter's Lunchroom. There has been a proposal to replace the Gopherette facilities with a special lunch counter which would be open during the day in the new location of the Commuter's Lunchroom.

The purpose in presenting the report was to give one of the plans submitted to change the Commuter's Lunchroom. The report will be posed in the Board Office.

All members are urged to read this report. The House and Public Relations Committee will take over the report and begin work on it. There was a suggestion that a certain number of P.O. boxes be located at some place in the Union for those who are interested in applying for one. This was referred to the Liason and House Committees.

There was some feeling that a deadline should be set for presentation of some definite plan. Bob Lawrence suggested that outside reaction from former board members and others be considered before acting upon the report.

^{M-113}
Motion K-106 It was moved that the Executive Committee Report be accepted.

The motion was seconded and carried.

Standing Committee Reports:

House and Public Relations:

- ^{M-114}
Motion K-107: It was moved to accept the following recommendations by the House and Public Relations Committee:
1. That Alpha Phi Omega be given the use of the basement ticket window from November 9 to November 14 during the hours of 9:30-3:30 for their license plate sale.
 2. That the Homecoming Committee be given the use of the trophy case in front of the Main Lounge
 3. That house policy on reservation of conference rooms be changed in By-Laws
 4. That Hillel foundation be granted the use of the Main Ballroom on February 11. A discussion followed regarding the reservations coming in from the Medical Department and Hillel foundation for this particular date. A discussion followed in regard to this conflict.

Motion for acceptance of these recommendations with the exception of item 4 was seconded.

Item for was referred to the House Committee with the provision that they call for a meeting of Dr. Howard of the Medical Department and Rabbi Wilgrom.

The By-Laws now read "Reservations for any conference rooms will not be accepted more than eight days in advance of the meeting day. Blanket reservations will not be accepted for any student group without approval of the Board." The house rules are very vague about the procedure to follow, also on blanket reservations.

The change in by-laws must be posted.

The Motion for acceptance of House and Public Relations recommendations was carried.

Old Business: The results of the pictures taken of the board members last week were unsatisfactory. Bud Abrahamson will make new arrangements to handle this matter. Possibly pictures can be retaken in the afternoon of October 28.

Jeri reminded the board of the dinner meeting scheduled for next week with the St. Paul Campus Union. She also stated that the Village Union Board would like the Coffman Union Board to meet with them at the Village Union at 8:30, November 3.

The program topics for the Regional Conference will be posted for topic leaders.

Ellie suggested a policy of writing "follow-up" letters after notifying applicants to the Union Board of its selection. The letters would include a note of appreciation for their interest in filing and a request to file in the future.

^{M-115}
Motion K-108: It was moved that the meeting be adjourned at 9:30 p.m.

Respectfully submitted

Gordon L. Starr, Secretary

The meeting for next week will be Wednesday, October 28, 1953, for dinner and will start at six o'clock. It will be in Coffman Memorial Union with the St. Paul Campus Union Board as guests. Members will receive special notification.

UNION BOARD MINUTES
November 3, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Bud Abrahamsen, George Glotzbach, Bob Lawrence, Bob McCollum, Ralph Peterson, Clifford Plank, Clifton French, Jeri Stade, Ellie Schilling, Gordon Starr, Pete Von Eschen, Margaret Zuehlke, Robert Snow.

Members Absent: Barry Schuler, Cokie Kiebert, Bill Sergeant, Mary Kelly, Stewart Thomsen, Warren Stellmacher, Robert Shoffner

The meeting was called to order at 7:15 p.m. at the Village Union.

The minutes of the last meeting were approved as read.

There were no Director's or Program Consultant's Reports

President's Report: Dale Epland received a letter from Mike Levistad about the leadership training program sponsored by All U Congress on Thursday, November 5 at 3:30. Roy Dean, Dale Epland, and Warren Stellmacher will be asked to participate.

✓ Larry Smith sent a letter in regard to the Presidents Cabinet to be made up of presidents of various governing bodies on campus. It will probably be composed of six presidents of different organizations, with Dale Epland representing the Union Board.

A letter was also received from the GOPHER stating the new charges on pages. Ralph Peterson will bring up the report as to the number of pages the Board should have in the GOPHER.

Another letter from Larry Smith regarding the University of California's new student union was brought up. It concerns a request for facts about the Coffman Union Board and committee set-up. Ralph Peterson and Margaret Zuehlke will take care of the matter.

Board passes were handed out and Dale has arranged for members not present or former members to receive their passes.

The president mentioned that some of the members left last week's meeting without notifying Dale beforehand. As a matter of common courtesy, it is requested that anyone who has to leave a meeting before adjournment speak to the president or some member of the Executive Committee before the meeting.

Standing Committee Reports:

Executive Committee Report: Barry Schuler, George Glotzbach and Bob McCollum were not excused from committee meetings. Bob McCollum was not excused from the Board meeting last week. Cokie Kiebert was excused for tonight's meeting.

Roy Dean asked all staff members to call the Information Desk if they are unable to attend regularly scheduled meetings so that the Board knows who cannot make it to the meeting. This procedure would facilitate handling of meetings because of the fact that the staff does have voting power.

Roy also added that a member leaving from a board meeting without knowledge of the chair might be counted as having an unexcused absence.

The Executive Committee discussed the possibility of limiting the number of delegates to the Regional Conference because it was felt that the same accomplishment would be made with less representation. The decision of the number of delegates to be sent was felt to be up to the Board's discretion. The reasons for the suggested change were financial.

The Executive Committee also recommended that the following criteria for the selection of delegates for this conference and any future delegations be considered:

1. What responsibilities should the delegate have? Could the delegate present a comprehensive report which would be of benefit to the Board? Who will be on the conference program?
2. What could the delegate contribute to the Board with information from the conference?
3. What has the person contributed to the Board so far?
4. Delegates will have to submit written reports upon return from each convention.

A discussion followed regarding this matter.

^{M-116}
Motion Kelle: It was moved that the personnel attending the Regional Conference remain as it now stands for this year. The motion was seconded and carried.

The problem of apathy on the part of Board members as far as interest in Union activities and Board meetings is concerned was discussed. The main topic was related to how this situation could be corrected. One suggestion was to make the requirements for Board membership more difficult. Another was to promote a better program of Board orientation to those running for a position or filing. Clifton French pointed out that the problem seemed to be a matter of developing real spirit and attitude which could stem from a vital interest in seeing the student Union program really work. Bob McCollum pointed out that the lack of any specific goal toward which the Board could strive may also be a cause of some of the indifference. Dale Epland requested that each of the committees draw up suggestions on what should be done and what their objectives are for the coming year. It was also suggested that appearances at different union functions would also indicate more interest by Board members.

The excuses for Liaison Committee meetings will be considered regular committee meetings from now on. Reports must be turned in on each meeting and members will have to turn in excuses.

A thought was expressed that members be given an opportunity to attend or withdraw from the Winnipeg conference after evaluating themselves as delegates according to the criteria suggested by the Executive Committee. The suggested criteria will be referred back to committee for further appraisal.

The meeting was temporarily adjourned at 8:15 p.m. for an informal meeting with the Village Union Board.

The meeting was resumed at 9:00 p.m.

Finance and Program Coordinating Report: Plans for Sno Week are progressing with the Ice Show planned for Wednesday night, the field events for Thursday, and the dance on Friday night. There has been an offer from Russ Morgan to play at the dance for \$1200. The committee recommended acceptance of this offer. The Ski Train will be on Friday and Saturday.

M-117
Motion K-117: It was moved that the Board accept the offer of Russ Morgan to play at the Sno Week Dance for \$1200. The motion was seconded and carried.

The committee recommended that WMMR be allowed to withdraw enough records from the Record Lending Library to facilitate one full program of events per week.

M-118
Motion K-118: It was moved that WMMR be allowed to withdraw enough records from the Record Lending Library to facilitate one full program of events per week. The motion was seconded and carried.

House and Public Relations Report: The following recommendations were made:

1. That Greek Week be allowed the use of the Main Ballroom on Tuesday, February 3 for the Song Fest, and the Square Dance be moved to the Cafeteria. The Greek Week Committee has agreed to pay the \$15 cost of moving the Square Dance program.
2. That the Horticulture group be allowed to sell Homecoming corsages in the Union before the game next Saturday.
3. That Hillel Foundation be given the Ballroom on February 6 for its formal.
4. That the Minnesota State High School Council Association be granted the use of the Main Ballroom on Thursday, November 4 and Friday, November 5, 1955 provided there is no conflict with the University calander, namely, Homecoming.

The committee will send out in the near future the "How To Do It" sheets to the various campus organizations to give information on how they can place reservations and make use of the Union facilities.

M-119
Motion K-119: It was moved that the House and Public Relations Report be accepted. The motion was seconded and carried.

Merit Committee Report: Filings are now open for the Christmas Semi-Formal on December 5. The filings close next Monday, November 9. There had been no filings up to date.

Area Director's Report by Jeri Stade: The attendance at the Square Dance has been averaging about 150, but more of those people constitute a non-University group. The Variety Dance has been averaging about 750 people, but that figure was partially the result of the Halloween Dance attendance. The Let's Dance program has had from 80 to 100 persons, with the boys outnumbering the girls. The attendance for the only Saturday night dance was 864 people. The dance was very successful, as was the Halloween Dance.

Jim Bell reported that the Merit Committee has outlined some goals to achieve for this quarter.

1. A personal plan which will encourage more students to be active in Union activities.
2. Some method for promoting programs and recruiting committee members. There are about 400 positions on various committees. The entire committee is going to work on this and submit a tentative draft for Board approval.
3. Revision of merit evaluation forms is being handled by Ellie Schilling and Pete Von Eschen and a tentative form will be presented to the Board at the end of the quarter.
4. A personnel chart outlining organization of board and members of the board and its committees is being taken care of by Jim Bell and will be ready for rough draft by next week. It will be posted with house approval in the board office or the program consultants' office.

Jim Bell urged all committee chairmen and area directors to see that the files are kept up to date, especially the names of those holding positions from area directors to chairmen, to committee members. There has been some lack of responsibility in turning this information in to the program consultant's office.

5. That the leadership training plan for Union Board be evaluated.

Dale Epland expressed the hope that the other committee chairmen also will draw up lists of objectives they wish to accomplish this year. Many of the suggestions from the Big Ten Conference could be utilized.

Old Business: Margaret Zuehlke requested that delegates present a short, concise report on the Big Ten Union Conference. Members are to write reports on the discussions they personally attended and give their general comments on the conference itself, keeping in mind that these reports should be of benefit to future delegates and the Board itself. These reports are to be put in Margaret's box so that they can be turned in to the Administration by Friday at the latest. The reports will be passed on to the St. Paul and Village Union Boards as well as to other Coffman Union Board members.

Bob Lawrence stated that there have been three filings for a Craft Shop committee. The formation of a new committee is up to the Program Coordination Committee. This new Craft Shop Committee could take over the responsibility of the Craft Shop during the day, and will allow people to work in the shop during that time a member of the committee is on duty.

Bud Abrahamsen gave a brief resume' of the Homecoming Dance progress. Advance ticket sales are well ahead of last year. The ticket sales have been going smoothly. Decorations are all planned, and room arrangements have been made. The chairman and about 80 committee members have been very enthusiastic. The chairman's proposed service list was also presented. Jimmy Delmonte, the disk jockey, will be on campus this week to make announcements for Homecoming. He will use his own convertible and stop at various campus corners for the announcements.

Bud pointed out that it would be to the advantage of the Board to follow up these active 80 committee members immediately after Homecoming with letters of thanks and invitations to continue in Union activities.

There was brief discussion on the proposed service list.

^{Am-120}
Motion K-120— It was moved that approval be given for the people listed on the service list. The motion was seconded and carried.

Mr. Starr mentioned that an antique automobile would be on display in front of the Union for Homecoming publicity purposes and asked members to see that it was not tampered with.

Bob Lawrence will review the Square Dance Program which has been placed on a trial basis for this quarter.

It was recommended that committee chairmen turn in immediately after an event, the names of all those who actively worked on the committee so that a list can be compiled every quarter. This would aid in planning for the merit reception.

There was discussion on the matter of accommodating everyone at the Homecoming Dance and how tickets should be allocated. The question was raised as to whether sales should be limited to a specific number, or whether so many tickets should be released for advance sale and the remainder for sale at the door. Also the possibility

of using the Men's and Women's Lounges for space was discussed. Fairness to both the student body and alumni in accommodating people was stressed.

^{M-121}
✓ Motion K-121: It was moved to limit the advance sale of Homecoming Tickets to 4,000 and to sell no more than 500 tickets at the door. The motion was seconded.

A suggestion was made to discuss this matter with the dance chairman. Someone from the Board could present the problem to the chairman and come to a decision with the chairman since he is in a better position to handle the mechanics. It was suggested that Roy Dean take the matter up with Chuck Holmquist.

^M
Motion K-121 was defeated.

^{M-122}
Motion K-122: It was moved that the Union Board empower the chairman of the Homecoming Dance to take over additional areas in the Union as needed to handle the crowd as he so desires. The motion was seconded and carried.

^{M-123}
Motion K-123: It was moved that Roy Dean and Chuck Holmquist use their discretion in limiting the number of people allowed to come to the Homecoming Dance and inform the DAILY. The motion was seconded and carried.

New Business: The Liaison Committee meeting was held today. Minutes of the meeting will be in the boxes tomorrow. Complaints about odors in the building coming from Food Service were discussed. There is the possibility of the exhaust which is carrying the odors being unhooked from the general building exhaust, but it might prove costly. There is a need for a warning sign to pedestrians and cars at the Comstock side entrance to the garage. Mr. Felber is looking into the possibility of setting up a sliding rate for refreshments to groups numbering over 50 or 75 people. Rates will be made in depreciation value. In the case of reservations for the Junior Ballroom for dances or non-food reservations, Mr. Felber will check with Mr. Hopf everytime a reservation is made. A problem has arisen previously in regard to getting people out of the building. This same problem has arisen with Campus Club groups. Campus Club will cooperate by having the people leave by the emergency exit and are to notify the Union office of events to be held on days when the building is officially closed. Mr. Felber would appreciate Board cooperation in helping him to keep bag lunches out of the Food Service facilities. This is a public relations problem.

It was suggested that a letter of appreciation be sent to the Village Union for their hospitality.

^{M-124}
Motion K-124: It was moved that the meeting adjourn at 10:00 p.m. The motion was seconded and carried.

Respectfully Submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be held Tuesday, November 10 in Room 325

UNION BOARD MINUTES
November 18, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Clif French, George Glotzbach, Cokie Kiebert, Bob Lawrence, Ralph Peterson, Clifford Plank, Parry Schuler, Bill Sergeant, Jeri Stade, Robert Shoffner, Warren Stellmacher, Pete Von Eschen

Members Absent: Ellie Schilling, Robert Snow, Bob McCollum, Gordon Starr, Mary Kelly, Stewart Thomsen

The meeting was called to order at 7:20 p.m. in Room 315.

The minutes were approved as read for the meeting of November 10, 1953.

President's Report: Dale Epland reported that the Board passes will be issued as soon as possible.

Standing Committee Reports:

Executive Committee Reports: Bob McCollum was unexcused from a committee meeting, Ellie Schilling was excused from a committee meeting, and Pete Von Eschen was unexcused from Board meeting last week.

The matter of the Office Executive duties was postponed until next week.

The different delegates to the Winnipeg Conference expressed their opinions of the conference. A general feeling that Minnesota need not send such a large representation to such a conference in the future was brought out. It was emphasized that Coffman Union Board plays more of an advisory position. A few of the delegates mentioned the Social Calendar they saw in the North Dakota Union and felt that such an idea of a centrally placed calendar recording all the years events of all campus organizations would add much to Coffman Union. Cokie Kiebert will take charge of organizing the report which is due to be sent to the Administration before ten days have passed since the Conference. It was suggested that the different delegates look at the special report form before organizing their individual reports.

^{MM-125}
Motion K-131: It was moved that the Union Board send only three student members in the future to regional conferences.

The motion was seconded.

^{MM-126}
Motion K-132: A motion to table the Motion K-131 was made.

The motion was seconded and carried.

^{MM-127}
Motion K-131 was put in the form of a recommendation.

Roy Dean presented the list of objectives to be accomplished by the Board which has been arranged according to preference.

- I. A. Action of the Caplow Report to be given to a special committee.
- B. Board and Committee Revision.
 1. Personnel Revision
 2. Increase Programming
 3. Leadership Training
 4. Housing Units Representative.

- C. Charge for Office Space (to be referred to House Committee.)
- D. Renaming Rooms (Also to be referred to House Committee.)
- E. Review addition to Campus Club (House Committee).
- F. Extension of WTR (Special Committee).

- II. A. Aid for St. Paul Union Drive (Special Committee).
- B. Building improvement and long-range renovation plans (Finance)
- C. Strengthening Big Ten Public Relations (Corresponding Secretary and under new Board revision).

- III. A. Automatic pinsetters for the Bowling Alley (House)
- F. Review summer programming (Program Coordinating)
- C. Action on Inter-Campus Busses (Special Committee).

Warren Stellmacher, Pete Von Eschen, Barry Schuler, Bill Sergeant, and George Clotzbach were named as a committee to study the Caplow Report and to bring back recommendations to the Board within the next two weeks. Warren Stellmacher was appointed as Chairman.

Bob Lawrence was appointed as chairman of a special committee to study the possibility of extending WTR broadcasting to fraternities and sororities. Roy Dean and Dale Spland will also be on the committee.

Jim Bell, Robert Shoffner, and Bob Lawrence were appointed to a special committee to aid the St. Paul Union Fund Drive.

^{Am-128}
Motion K-133 It was moved that the Board accept the resignation of Robert McCollum.

The motion was seconded.

Bob McCollum has found it necessary to resign because other commitments make it impossible for him to devote enough time to Union Board activities.

The motion was carried.

Jim Bell was instructed to see that filings are opened immediately to fill the vacancy left by Bob McCollum.

Finance and Program Coordinating Report: New stationery will be ordered after investigation by the committee. The situation concerning pictures of the Board members was discussed and the matter referred back to committee for further consideration.

House and Public Relations Report:

1. The Craft Shop has requested the use of the left-hand glass enclosed bulletin board across from the Information Desk for a display to interest students in using the Craft Shop for making Christmas presents until December 5. This area has been formerly reserved for exclusive use, there may be a possibility of opening it for other groups.
2. The Navy Aviation Society is requesting the use of a table on Ground Floor this coming Monday from 9:00 a.m. to 1:00 p.m.
3. The House Committee feels that three desks and filing space for the outer Board Office would be sufficient at the present time. If it is demonstrated that these desks are given full use, the possibility of further expansion would be considered. Arrangements will be made to

- move a desk from the Special Activities Office, and one from the Record Lending Library to the Board office. The table in the Board office will replace the desk in the Record Lending Library.

Ralph Peterson read a letter from Dean Fenske, a member of the route committee for inter-campus transportation, which was written in reply to the Board's request for consideration in the routing of inter-campus busses when conversion from streetcars takes place next spring. The request will be called to the attention of the University Service Department. Dean Fenske indicated that a change involving crossing Washington Avenue would result in an added eight to ten minute delay to the schedule, and would possibly mean refusing stops at the Union. This situation was discussed and the feeling of the board indicated that support should be solicited from other student organizations.

- 4. The Newman Club has submitted a request for use of the Ticket Booth to sell tickets to their fall dance on November 19 and November 20, from 10:00 a.m. to 4:00 p.m.

The Board discussed the Newman Club request and indicated that it has been the policy to separate the Union Ticket Booth from special interest groups outside the Union area.

M-129
Motion K-134 It was moved that the request for the Ticket Booth by the Newman Club be denied.

The motion was seconded and carried.

M-130
Motion K-135 It was moved to accept the House and Public Relations Committee Report.

The motion was seconded and carried.

Merit Committee Report:

Area Director Kiebert's Report:

The two committee chairmen were unable to attend, but would like to come to next week's meeting.

I. Programs which have been presented;

A. Fine Arts:

1. The deVinci Exhibit
2. Display of Architecture
3. The Greek Sculpture Show in the Gallery. - a very poor attendance.

B. Coffman Musical:

1. A piano concert by a noted musician was given with a very good attendance of approximately 75 people.

II. Future Programs:

A. Fall Quarter:

1. A live show by a Choral group

B. Winter Quarter:

1. Violin Concert by Sabina
2. Program under the direction of Dr. Oberg of the Music Department
3. Another choral group
4. Another piano concert
5. A Jazz Concert

III. Thursday Listening Program:

- A. The chairman has dropped out of school, but someone has indicated interest in the position.
- B. Publicity on the Program has been very good.

IV. Record Lending Library:

- A. Present location is a hinderance to the program.
- B. Crowded space and inadequate listening facilities are keeping programs from offering more to the students.
- C. The committee, headed by Mary McDernott, would like to make a survey of the possibility of moving the Record Lending Library to the Terrace Reading Room and providing listening booths through expansion to an adjacent unused kitchen.

^{M-131}
Motion K-136: It was moved that the Board recommend an investigation by the Record Lending Library Committee of the possibility of expanding the library's facilities.

The motion was seconded and carried.

The committee will work through the House Committee which will report its findings to the Board.

Personel Chart: A typed copy of the organization of the Board will be posted on the bulletin board in the Board office sometime within the next week. This has been one of the objectives of the Merit Committee.

Ellie Schilling will present her area report next week.

There have been no filings as yet for the chairmanship of the Christmas Sing. It was brought up in meeting that one individual has shown interest in the chairmanship and perhaps has filed prior to the Board meeting. In case there are no filings, the area director for the Christmas Sing will take over the chairmanship.

^{M-132}
Motion K-137: It was moved that due to lack of time the merit committee be given final decision on the chairmanship so that it would not have to be submitted again to the Board.

The motion was seconded and carried.

New Business:

^{M-133}
Motion K-138: It was moved that next week's meeting be held on Tuesday night, November 24.

The motion was seconded.

Amendment: It was moved to amend the motion to the effect that the Board meeting next week be a dinner meeting.

The amendment was seconded, but defeated.

Amendment: It was moved to amend the motion to the effect that next week's meeting being at 6:30 p.m.

The amendment was seconded, but defeated.

Amendment: It was moved to amend the motion to have the meeting Tuesday night at 6:00 p.m.

The amendment was seconded and carried.

Motion K-138 was carried and amended.

^{m-134}
Motion K-139 It was moved to have coffee and doughnuts served during the next meeting.

The motion was seconded.

Amendment: It was moved to amend the motion to include milk for those who prefer it.

The amendment was seconded and carried.

Motion K-139 was carried as amended.

The corresponding secretary was instructed to send a letter of thanks to Bob McCollum for his service to the Union Board.

Warren Stellmacher suggested that the Board take it upon itself to notify all students that the outer office has been made available for their use, and to encourage students to use the office as a nucleus of their Union activities.

The Public Relations Committee will take care of the matter of sending out Christmas Cards from the Board. Ralph Peterson will be in charge.

Clif French reminded the Board of the Square Dance Fox Social next Tuesday night. There is an excellent opportunity for Board members to look in on the program following next week's meeting.

^{m-135}
Motion K-140 It was moved to adjourn at 8:40 p.m.

The motion was seconded and carried.

Respectfully submitted,

Clifton French
Acting Secretary

The next meeting will be held Tuesday, November 24, at 6:00 p.m. in the Commuters Lunchroom.

UNION BOARD MINUTES
November 10, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Fran Siftar, George Glotzbach, Cokie Kiebert, Bob Lawrence, Bob McCollum, Ralph Peterson, Clifton French, Parry Schuler, Bill Sergeant, Robert Shoffner, Ellie Schilling, Gordon Starr, Margaret Zuehlke Warren, Stellmacher.

Members Absent: Clifford Plank, Jeri Stade, Pete Von Eschen, Mary Kelly, Stewart Thomsen, Robert Snow.

The meeting was called to order at 7:10 p.m. in Room 325.

The minutes of November 3, 1953 were approved after correction of an omission of Warren Stellmacher's name from those listed as excused from last week's meeting, and a correction stating that Jeri Stade is in charge of the Personnel Chart, and not Jim Bell.

Director's Report: Mr. Starr read a broad outline of the nature and function of the proposed University Camp. The camp is to run year-round social, educational, and recreational facilities for University students, groups and individuals. This camp should be under the jurisdiction of a designated University governing body. The camp would not be the sole interest of one particular group or organization. There is a plan to outline a brochure as to the needs of such a camp. This program is in committee at the present time. Some funds have been marked for the camp. There are still many problems to be worked out, such as location and types of buildings.

Executive Committee Report: Margaret Zuehlke was excused from committee meetings last week. Parry Schuler and Bob McCollum were not excused from House Meeting. Unexcused from last week's Board meeting were Parry Schuler and Bill Sergeant. Jeri Stade excused from this meeting.

Roy presented a tentative list of proposed projects that the Board could use as goals to be accomplished during a particular quarter or over the year.

1. Action on the Caplow Report
2. Personnel revision.
3. Union Board and Committee Revision
4. Aid for the St. Paul Union Drive.
5. Action on getting the inter-Campus Buses to stop near the Union after the change from the streetcars.
6. Renaming Coffman Union rooms and attempting to give the rooms more atmosphere.
7. Investigation of the possibility of charge for office space.
8. Increased programing in the Union.
9. Investigation of the possibility of getting automatic pinsetters for the Bowling Alley.
10. Improvements around the building and long-range renovation planning.
11. Review addition to Campus Club.
12. Review summer plans for programing in the Union.

These suggestions were discussed and other suggestions were made. It was recommended that the Board take action on the proposed University Camp; strengthening Big Ten public relations; leadership training within the Union Board and its committees; a revision of the Union Handbook; extension of WTR and completion of its project; the possibility of arranging a Social Calendar for the Campus; and the possibility of appointing Union representatives from the various housing units to act as public relations agents.

These suggestions will be worked on by the Executive Committee and will be briefly outlined for further study. It was emphasized that these projects should be arranged in order of their preference and present need.

Roy Dean told of the plan to get Dr. Coffey to attend a Board meeting.

The Executive Committee requested approval to grant Mr. Starr a temporary leave of absence until January 10. He will be helping Dr. Coffey on the St. Paul Union Fund Drive. He will miss the Board and Standing Committee Meetings, but will arrange to send a representative in his place.

^{AM-136}
Motion K-125 It was moved that the Board grant approval of Mr. Starr's temporary leave of absence from Union Board and Standing Committee Meetings until January 10.

The motion was seconded and carried.

Roy Dean congratulated the Merit Committee and Jim Bell for having perfect attendance at its meeting last week.

The Executive Committee appointed Margaret Zuehlke as the Board's Corresponding Secretary, and Ellie Schilling, as the Office Manager. They will give out information on Union events, the Corresponding Secretary handling such matters as Big Ten Newsletters, and the Office Manager to keep the Board office in order.

Roy Dean and Warren Stellmacher attended a meeting with All-U Congress members concerning Union Board holding four open meetings sometime next quarter.

The purpose is to have All U Congress, Union Board, Board of Publications, and the Social Service Council have individual open meetings to which freshmen will be invited so they may get some idea of how the different governing bodies on campus are working and to encourage them to participate. This program will be worked through Freshman Cabinet. Various committee members will also be sent invitations.

^{m-139}
Motion K-126 It was moved that the Board approve the Congress plan to have four open meetings of the Board at such time to be designated in future meeting with All U Congress.

The motion was seconded and carried.

Financial and Program Coordinating Report: The committee is working on a plan to reorganize the outer Union Board office to give the sponsorship area chairmen a place to meet with their chairmen and members.

The Square Dance Committee is having a box-lunch social on November 24, the Tuesday prior to Thanksgiving. The dance will have a band and at intermission the committee will raffle off a turkey. The Committee chairman, Pat Hood, has extended an invitation to all board members to attend the event.

Dale Spland suggested that the committee talk to Ellie Schilling, the new office manager, about plans for the office reorganization.

^{m-138}
Motion K-127 It was moved that the Square Dance Committee be allowed to charge 50 cents for men and girls without box lunches, and 25 cents to those with lunches, and to extend the hours of the dance until eleven o'clock.

The motion was seconded and carried.

House and Public Relations Report:

^{Am-139}
Motion K-128: It was moved acceptance of the following:

1. That the Union be closed November 11 because of Armistice Day and also closed on Thanksgiving Day and the Saturday of the weekend.
2. That the College of Education be given a reservation for the Main Ballroom April 13, 1954 from six to ten o'clock p.m.
3. That the Minneapolis Symphony Orchestra be given the Main Ballroom on Monday, December 21, and Wednesday, December 23 for private concerts.
4. That the Board turn down a request for conference rooms from the Big Ten Dormitory Council Conference for May 7, 8, and 9, 1954 because of previous commitments to the Minnesota High School Music League.
5. In regard to the request by the Square Dance Committee to keep a live turkey in a cage on the Main Floor, the committee recommends that the Square Dance group be given facilities on the ground floor provided that there is an adequate cage and sanitary conditions.
6. In regard to the 1954 GOPHER, the committee recommends that the Board purchase nine pages. The only change would be devoting more pages to committees and cutting the allowance for the Board. The Board will purchase two pages for the St. Paul Union and one for the Village Union and one for Homecoming Dance, with two pages for Sno Week. St. Paul Union will be saving more money by purchasing through the Coffman Board. There will be no increase in charges over last year.

Amendment to Motion K-128: It was proposed that no action on the request by the Big Ten Dormitory Council be taken until the Committee has worked with the Minnesota Music League to alleviate the conflict.

The amendment was seconded and carried.

Motion K-128 was carried.

The Merit Committee Report: Filings are now open for the Christmas Sing. The name of David Brian was submitted as chairman of the Christmas Semi-Formal.

^{Am-140}
Motion K-125: It was moved that David Brian be appointed as chairman of the Christmas Semi-Formal.

The motion was seconded and carried.

The Personnel Chart was not submitted due to Jeri Stade's absence. She has outlined the various positions in order of rank and will post the chart on a bulletin board.

Next week, Cokie Kiebert's committee chairmen will be invited to sit in on the Board meeting. It was suggested that Cokie give her report during the same meeting to coordinate the program, and that Ellie Schilling give her report the following meeting. Cokie will give her report at the November 18 meeting.

Old Business: Roy Dean requested those going to Regional Conferences remain after adjournment for a short meeting.

There was some discussion on the possibility of minutes of each committee meeting being printed to give to other members so that they would have a better idea of what the committees are accomplishing in their particular meetings. There was some feeling that such a procedure would only be repeating what is placed in the Board minutes. Dale Epland emphasized the need for the Program Consultants to have some printed form of committee meetings so that they can follow up on the committee work. Some record would also be helpful for new members. It was decided to leave the matter of printed minutes up to the discretion of the individual committees.

New Business: Jim Bell brought up a plan sponsored by the National Student Association to exchange talent from different campuses. He suggested that the idea be worked out with the Talent Bureau. There are many problems, such as transportation, but some programs have been worked out in the past between schools in the immediate area. The Board felt that the suggestion would be discussed with the proper chairman.

^{M-141}
Motion K-130 It was moved that the meeting adjourn at 8:25 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr, Secretary

UNION BOARD MINUTES
November 24, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Clif French, George Glotzbach, Mary Kelly, Bob Lawrence, Ralph Peterson, Barry Schuler, Gordon Starr, Bill Sergeant, Jeri Stade, Robert Shoffner, Robert Snow, Ellie Schilling, Warren Stellmacher, Pete Von Eschen, Margaret Zuehlke

Members Absent: Cokie Kiebert, Clifford Plank, Stewart Thomsen.

The meeting was called to order at 6:25 p.m. in the Commuter's Lunchroom.

The minutes for the meeting of November 18, 1953, were approved as corrected. Margaret Zuehlke's name had been omitted from the list of members present.

President's Report: Dale Epland presented Mary Kelly and Robert Shoffner with Union Board passes.

Dale read a carbon copy of a letter sent to Dr. Caplow by Larry Smith regarding action taken by All "U" Congress in the proposed revision of Union facilities.

Dale reported attending the Congress meeting last week to present the Union Board's position and its action in setting up a committee to study the Caplow Report. During that meeting, All "U" Congress approved plans to aid in the study of the proposed revision.

A meeting for the Leadership Orientation Program was held today. A planning session will take place during the first two weeks of Winter Quarter. The idea of the program is to acquaint new students on campus with the various Governing bodies. The Board meeting will be open to the public about the second week of Winter quarter. A definite date is pending the decision of the committee. Dale Epland spoke of the Union Board's interest in cooperating with the program at the meeting today.

Standing Committees:

Executive Committee: Jeri Stade was excused, and Bill Sergeant was unexcused from Committee meetings last week. Ellie Schilling was unexcused from Board meeting last week, and Cokie Kiebert was excused from tonight's meeting.

Roy Dean reminded the Winnipeg conference delegates to turn in their reports which are due tomorrow, November 25.

Roy reported that according to the By-Laws, any person with three unexcused Board absences is automatically off the Board; six unexcused Committee meetings means automatic dismissal; and anyone who misses three committee meetings per quarter without excuse is automatically off the board. George Glotzbach has missed three committee meetings this quarter. Roy pointed out that his policy had not been made clear heretofore.

^{m-142}
Motion K-141: It was moved that the Executive Committee investigate this matter of George Glotzbach's absences and refer the matter to the Board in two weeks.

The motion was seconded and carried.

Bill Sergeant was unable to turn in his excuse for committee meeting because of conflict with the scheduling of the Executive Committee Meeting.

^{M-143}
Motion K-142: It was moved to cancel Bill Sergeant's absence from committee meeting.

The motion was seconded and carried.

Finance and Program Coordinating Report:

^{M-144}
Motion K-143: Approval was moved for the following:
\$217.10, less 30%, for the buying of records for the Record Lending Library for the coming year.
March 3 and May 5 for Varsity Band Concerts in the Main Ballroom.

Establishment of an Art Craft Shop Committee. It would keep instruction periods, prepare publicity and display for sale articles made in the Shop, conduct a survey of the Craft Shop and make its recommendations to the Board.

The committee is checking on the Board stationery.

Motion K-143 was seconded and carried.

House and Public Relations Report:

^{M-145}
Motion K-144: It was moved to accept the following:

Ordering for Christmas trees for the Main Lounge and the Main Ballroom. Last year, a tree was given to the Board to be placed in front of the Union. The response was so favorable, that the House Committee feels that the Board should spend \$50 to \$60 for purchase of another tree to be placed in front of the Union.

Next week, pictures for the Gopher will be taken in the Main Lounge at 7:00 p.m. before the Board Meeting. That picture will also be used for the Christmas Card.

Motion K-144 was seconded and carried.

Merit Committee Report:

Area Director Schilling's Report:

Ben Dunn. Chairman of Coffee Hours, was present.

Toastmistress Club:

1. Much effort is being put into this program.
2. Attendance averages about nine for the meetings.
3. The group is set up to give each girl particular responsibilities such as planning meetings, food, getting programs outside the Union.

Charm:

1. Has presented two style shows this fall. One for Welcome Week, and another for Homecoming.
2. A Christmas program of displaying presents and wrappings is planned.

Three people have filed for the Art Craft Shop Committee.

Motion K-145 was carried.

Old Business: George Glotzbach reported on the decision of the committee concerning the Board pictures. There are four of those taken which are not suitable and seven or eight more have to be taken. It was the committee's decision to have George talk to the photographer and ask him to take the remaining pictures on the condition that he assume the cost of retaking the four unsuitable pictures.

It was requested that a report be given on the Graduate Club in Fowell Hall at the next meeting. Ralph Peterson had been appointed as a committee member and will contact a committee members. The first meeting was held today.

New Business: Mr. Starr emphasized the need for turning in the conference reports at the risk of jeopardising future delegations if they are not in by tomorrow.

The Finance Committee will meet at 4:30 Monday, at which time they will be informed of the financial report and the report will be given at the following Board meeting.

Mr. Starr gave a brief report on the progress on the St. Paul Union Fund Drive.

It was suggested by a former Board member, that there be a Christmas reunion for former and present Board Members. Ten members indicated that they would be in the city during Christmas Vacation. Ellie Schilling and Bob Lawrence were appointed as a committee to work on the possibility of a party and to make recommendations to the Board at the next meeting.

Warren Stellmacher requested those on the Caplow committee to remain after the meeting was adjourned.

The Social Service Council appointed a person to the committee for setting up plans for student solicitation for the St. Paul Union. All "U" Congress and the various governing bodies will to appointing representative to plan where the drive should be, what type of things should it look forward to, etc. The Committee would be primarily for planning. Jeri Stade indicated interest in representing the Union Board.

^{M-147}
Motion K-146 It was moved that the meeting be adjourned at 7:30 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon Starr
Secretary

The meeting for next week to be held Wednesday, room 320, usual time.

Coffee Hours:

1. Need committee members.
2. Chairman has many ideas but needs help.
3. Average attendance at coffee hours is about 50.

Christmas Sing:

Byron Warmee has been selected as Chairman.

Variety Dance:

1. Very active committee;
2. Attendance is approximately 38 to 40.

Bridge:

1. Very active Chairman and committee members.
2. Attendance is about 74 each session.

Proposals:

Ellie Schilling would like to add a new area next quarter which would consist of a program centered around the teaching of etiquette. The program should probably be held weekly. In the past, similar programs have been attended very well. Discussions on manners, dating, etc. would be included in such a program.

Bev Dunn, the Coffee Hour Chairman, reported on her committee. She needs committee members badly. She wants to work on publicity for posters which could be placed outside lounges and in the main entry-way in the Union, also small posters to be placed in the different departments. She felt that telephone contact between the departments having the Coffee Hours was barely adequate.

Jim Bell reported Byron Warmee's appointment as Chairman of Christmas Sing.

There has been one filing for the Board position. Jim Bell encouraged the Board members to urge qualified people to file for the position.

Pete Von Eschen will give his area report next week. His area chairmen have been invited.

A new desk was moved into the outer Board office to increase facilities for committee chairmen. Committee chairmen and members are to be urged to use the facilities.

Committee chairmen are not turning in the lists of their members to the Program Consultants office. About 80 people are on record in the office as serving on committees. It is essential that committee membership be filed on the appropriate form.

M-146
Motion K-145: It was moved to accept the Merit Committee Report.

The motion was seconded.

It was suggested that the arrangement in the outer Board office be changed to accommodate the new furniture to better advantage. It was also suggested that the person who had formerly filed for Board positions be contacted as to the new opening. There was discussion on the feasibility of pre-appointing people to known-future openings to facilitate training and interviewing of Board applicants. Better methods of informing students of openings were discussed. It was suggested that ideas could be expanded in the Public Relations committee. The matter was referred to Merit Committee.

UNION BOARD MINUTES
December 2, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Clif French, George Glotzbach, Cokie Kiebert, Bob Lawrence, Clifford Plank, Parry Schuler, Bill Sergeant, Jeri Stade, Ellie Schilling, Robert Shoffner, Robert Snow, Warren Stellmacher, Gordon Starr, Mary Kelly, Stewart Thomsen, Pete Von Eschen, Margaret Zuehlke, Bob McCollum

Members Absent: Ralph Peterson was excused to attend another meeting.

Guests Present: Roger Applesgaard, David Haith, David Brian, Byron Warmee.

The meeting was called to order at 7:48 p.m. in Room 315.

The minutes were approved after correction of the omission from last week's minutes of a suggestion to include facilities for the new game of Scrabble in programming. It was referred to the Program Committee.

^{M-148}
Motion K-147: It was moved to include the following items in the Agenda:

President's Report - Letters
Vice-President's Report - Christmas Formal
Executive Committee - Excuses
Winnipeg Conference
Tree Trimming Party

The motion was seconded and carried.

President's Report: Dale Epland reported receiving letters from Jim Eorrason, concerning a meeting on the Caplow Report and Ted Crabb of Wisconsin, thanking Coffman Union Board for its wishes on the Wisconsin Board anniversary. Dale also read a letter from Dr. Walter Coffey to the Board regarding the formation of a student committee to plan and promote a drive on the student level for the proposed St. Paul Union. He specified a desire to have a representative from the Coffman Board on the committee. Dale suggested that the Board could afford to send two members to such a committee if deemed necessary, and that the Board be behind the formation of such a committee 100 per cent. A letter was also received from the Michigan Union as part of the exchange newsletter program set up at the Big Ten Conference. The letter inquired particularly about the possibility of conducting a Big Ten Union Photography contest. President Epland asked Margaret Zuehlke to check into the possibility of a Fine Art contest since Coffman does not have an active Photography Committee. The University Band Alumni Association sent a letter thanking the board for its cooperation and generosity in allowing the University Alumni Band the use of the Main Ballroom for an entire day.

Vice-President's Report: Roy Dean asked Pete Von Eschen to introduce David Haith, the chairman of Quarterback Session, which is under his area.

David Brian, chairman of the Christmas Semi-Formal, was also introduced. He presented the proposed program for the Christmas Semi-Formal. The program includes favors, a Santa Claus, a Grand March, ~~a Grand March~~, buffet lunch, and dancing. Tickets are selling at \$2.50 per couple. Dick Finch's Orchestra will play at the dance. A budget of \$535.00 was presented.

^{M 149}
Motion K-148: It was moved to approve the budget of \$535 for the Christmas Semi-Formal.

The motion was seconded and carried.

Roy Dean called on Chuch Holmquist, chairman of the Homecoming Dance, to give his report.

Chuch Holmquist gave his evaluation of the dance, making a recommendation that attendance be limited to no more than 4200. He felt that the dance had been very successful, and that the policy should be to get the best possible attraction and limit publicity to the campus alone. The expenses occurred were \$4,845.38 and a balance of \$1,448.22 with a complete sell out of tickets. Mr. Starr added that he had sent a letter to President Morrill to tell him of the well-behaved, predominantly student attendance at the Homecoming Dance. He also mentioned that the Dance was one of the best organized activities, from chairman through committee members, that the Union has had.

Executive Committee Report:

Excuses: Jeri Stade and Cokie Kiebert were excused from the Merit Committee meeting last week.

Winnipeg Conference: The Winnipeg Conference reports of Cokie Kiebert and Ralph Peterson have not been turned in. The importance of getting reports in on time was stressed.

The Executive Committee proposed that the annual Tree-trimming Party in the Main Lounge be held either Friday evening, December 4, at 7:00 p.m., or Sunday afternoon, December 6, at 4:30 p.m. These dates were preferable because the tree should be ready from the Christmas Singing held Tuesday, Wednesday, and Thursday of next week.

M-150
Motion K-149: It was moved that the Tree-Trimming party be held at 4:40, Sunday aftertoon.

The motion was seconded and carried.

Bob Lawrence and Gordon Starr will take care of the arrangements. All Area directors are to notify their chairmen so that the chairmen, in turn, may call their committee members.

The Executive Committee reported that clarification of the action taken at last week's meeting to refer action of George Gltzbach's expulsion from the Board was necessary.

M-151
Motion K-150: It was moved that George Gltzback be expelled from the Board.

The motion was seconded.

M-152
Motion K-151: The indefinite postponement of Motion K-150 was moved.

The motion was seconded and carried.

M-153
Motion K-152: A special order of business was moved to consider the Merit Committee Report.

The motion was seconded and carried.

Merit Committee Report:

Roger Applesgaard, the president of Toastmasters was introduced to the Board. He commented briefly on his committee work. One activity was completed this quarter was that of the auctioneering at the Campus Chest Auction. The group has a membership of about 10, but the chairman felt the group should be larger to make a more effective audience.

Byron Warner, Chairman of the Christmas Sing, reported on the program. It is basically that of former years, except that the possibility of having a caroling program on Monday night starting at the dormitories and proceeding to the sororities and fraternities is being developed.

The Merit Committee recommended that Chuck Holmquist be appointed to the vacant male position on the Board.

^{M-154}
Motion K-153 It was moved that Chuck Holmquist be appointed to fill the vacant male position on the Board.

The motion was seconded and carried.

Area Director Von Eschen's Report:

Three Committees under this area:

1. Quarterback Session has had total attendance of about 4500 people, averaging between 500 and 600 at each session.
2. Sportsmen Unlimited had one program consisting of a Gun Clinic with attendance of 250.
3. Toastmasters - the report was given previously by Roger Applesgaard.

Special Committee Report:

The Constitutional Revision Committee, appointed by the Executive Committee, and consisting of Warren Stellmacher, Clifton French, and Jim Bell presented the proposed revision of the By-Laws. The main objectives of the revision are to create 15 major program areas and delegate definite responsibility to each member.

There was discussion about the legality of passing on the revision at the meeting because such action would constitute a modification of Robert's Rules. Some members indicated that they would like to have more time to consider the revision.

^{M-155}
Motion K-154 It was moved that the voting on the By-Laws Revision be postponed until the first week of winter quarter, and, if passed, will take effect that week.

The motion was seconded.

^{M-156}
Motion K-155 It was moved that Motion K-k54 be tabled.

The Motion was seconded, but defeated.

Motion K-154: was defeated.

^{M-157}
Motion K-154: It was moved that a special meeting be held next Wednesday evening, the hour to be set by the President according to his discretion in view of the availability of the Board members.

The motion was carried.

Finance and Program Coordinating Report:

^{M-158}
Motion K-157: It was moved that the Board appropriate \$25,000 from the Union's general fund to be transferred to the St. Paul Union Fund Drive.

The motion was seconded.

It was the recommendation of the Finance Committee to take this step at the present time when it would be most helpful to the Fund Drive.

The motion was carried.

^{M-159}
Motion K-158: It was moved that the continuation of the Square Dance Committee's work be approved for the Winter Quarter.

The motion was seconded and carried.

^{M-160}
Motion K-159: It was moved to table the remainder of the Finance Report until the first meeting of Winter Quarter.

The motion was seconded and carried.

House and Public Relations Report:

^{M-161}
Motion K-160: It was moved to accept the following:

1. The hours of Coffman Union from December 18 to January 3:
Information Desk 8:00 - 5:00
Billiard Room 7:30 - 4:00
Craft Shop 12:00 - 5:00
Terrace Reading Room 8:00 - 8:00
The building will be closed at 6:00 p.m. December 24, and on Saturdays, Sundays, and Holidays.
2. The Campus Nurses Club has been given filing space in Room 349.
3. Greek Week will be granted the use of Room 320 on January 23 and January 27 from 4:00 p.m. and on January 28 from 4:10 p.m. to conduct auditions for the Variety Show.

The motion was seconded and carried.

Old Business:

Warren Stellmacher reported that the Committee on Student Affairs has requested some action on the Caplow Report by the Board in order to expedite a thorough

investigation of the proposed Union Revision. The Committee feels it cannot develop the plans unless it has the support of the student organizations.

^{M-162}
Motion K-161 It was moved to accept the information as given in the Caplow Report and the recommendations which the Caplow Committee deems necessary with the following reservations:

1. Food Service will remain open when the Union is open.
2. There shall be a token number of Post Office Boxes open to students and organizations that want them.
3. Entire approval is subject to later financial approval.

The motion was seconded and carried.

New Business:

Ellie Schilling reported on the plans for a Board Alumni Reunion. Lis Hall has been appointed as chairman. The Reunion will be held on December 27, Sunday afternoon, at 3:30 in the Campus Club. It was stipulated that those attending would contribute to the cost.

^{M-163}
Motion K-162 It was moved that the Board underwrite the Alumni Reunion to be held on December 27.

The motion was seconded.

Amendment to Motion K-162: It was moved to amend the motion to read that the Board underwrite the cost of the Alumni Reunion for an amount which it considers reasonable and discrete.

The amendment was seconded and carried.

The motion was carried as amended.

^{M-164}
Motion K-163 It was moved to adjourn at 1:00 a.m. December 3.

The motion was seconded and carried. Mr. Starr remarked that this Board had just made history because of the length of the meeting.

Respectfully submitted,

Gordon Starr
Recording Secretary

Board members will receive notification of the special meeting to be held next week Wednesday, December 9.

UNION BOARD MINUTES
December 9, 1953

Members Present: Jim Bell, Roy Dean, Dale Epland, Clif French, George Glotzbach, Cokie Kiebert, Bob Lawrence, Clifford Plank, Ralph Peterson, Barry Schuler, Chuch Holmquist, Jeri Stade, Ellie Schilling, Robert Shoffner, Warren Stellmacher, Gordon Starr, Mary Kelly, Pete Von Eschen, Margaret Zuehlke.

Members Absent: Bill Sergeant, Robert Snow, Stewart Thomsen.

Guest Present: Liz Hall

The special meeting of the Union Board of Governors was called to order at 6:38 p.m. in Room 315.

^{M-165}
Motion K-134: It was moved that the Board adopt the revision of the By-Laws of the University Union Board of Governors.

The motion was seconded.

The addition of point c, section 5, on page No. 8 was pointed out for Board consideration. The point deals with the duty of the Program Committee to have the foresight to plan in advance for adequate publicity on Union events.

The Motion was carried.

^{M-166}
Motion K-135: It was moved that a special order of business be adopted.

The motion was seconded and carried.

Bob Lawrence reported the necessity that WETR be given funds to purchase an amplifier, amounting to \$225, so that WETR can make efficient use of the equipment it has bought on a grant from the President. The amplifier was not included on the list of items under the grant, but it is essential to the operation of the station.

^{M-167}
Motion K-136: It was moved to appropriate \$225 for the purchase of an amplifier for WETR.

The motion was seconded.

The present financial condition of WETR was discussed. It was pointed out that WETR has practically gone through its budget of \$425 for this year. An accurate report of WETR's operations will be drawn up. Installation of equipment is scheduled to be finished during Christmas vacation.

The motion was carried.

^{M-168}
Motion K-137: It was moved that election of Vice-President and Corresponding Secretary be held.

The motion was seconded.

Elections were necessary in order to have the Executive Committee at full strength so that it will be able to appoint people to chairmanships and new areas for Winter Quarter.

The motion was carried.

Margaret Zuehlke was nominated for Corresponding Secretary.

The Board went into Executive Session at 7:05 p.m.

The order of business resumed at 7:10 p.m.

Margaret Zuehlke was elected Corresponding Secretary.
Jim Bell was elected Vice-President.

Dale Epland passed out preference lists for the Board members to sign to aid the Executive Committee in appointing committee members, Standing Committee Chairman, and Area Directors. The Executive Committee will meet next week to decide appointments so that the Board reorganization can be carried out next quarter.

Ralph Peterson reported that the Christmas Cards were at the printers and would be ready for mailing in a few days. He requested that each Board member be responsible for addressing 20 to 25 envelopes which will be in the Program Consultants office. The cards are to be sent to committee members and other schools. Dale Epland requested each member to check in the office on Thursday or Friday to address envelopes. Margaret Zuehlke and Ralph Peterson are in charge of the project. Mr. Starr suggested that the cards be signed personally to those committee members whom the Board members know.

George Glotzbach asked about the procedure of abbreviating the room scheduling notices on the Bulletin Board across from the Information Desk. Mr. Starr will look into the matter. The condition of the tables in the meeting rooms was also brought up. It was suggested that the Board look into the possibility of getting a regular Union Board conference room.

^{M-169}
Motion K-168: It was moved that nominations be open for a non-student member to be on the Executive Committee.

The motion was seconded and carried.

Dr. Stewart Thomsen was nominated.

^{M-170}
Motion K-169: It was moved that the Board move into Executive Session at 7:20 p.m.

The motion was seconded and carried.

The order of business was resumed at 7:24 p.m.

Dr. Thomsen was elected as the non-student member to the Executive Committee.

The matter of the construction in the free parking area behind the Union was brought before the Board. It was pointed out that the Board had not been consulted about the matter and that Service Enterprises was not aware of the situation. It was also noted that any construction would have an effect on future Union expansion plans and also the proposed plan to try to get the Inter-campus busses rerouted behind the Union.

^{M-171}
Motion K-170: It was moved that the Board resolve to disapprove the construction in progress in the area behind the Union, and that the Union Board request an explanation for why it was not consulted.

The motion was seconded.

It was suggested that a committee be set up to take action on the motion. Mr. Starr offered to report on the matter to the Executive Committee..

The motion was carried.

Mr. French commended Jim Bell and Warren Stellmacher for their strenuous efforts in working on the By-Laws Revision.

Mr. Starr presented George Glotzbach with an Alumni Card and Service Key, and thanked him for his service and contributions to the Board. Mr. Starr also presented Roy Dean with his Alumni Card and commended him for his service as Vice-President and member of the Board. Since Roy had received a Service Key last year, a numeral has been ordered from Balfours for him.

^{M-172}
Motion K-171 It was moved to end the special order of business.

The motion was seconded and carried.

Liz Hall, a former Board member, issued an invitation to all members to attend the Alumni Christmas Vacation party.

^{M-173}
Motion K-172 It was moved to adjourn the meeting at 7:45 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon Starr
Recording Secretary

UNION BOARD MINUTES
January 6, 1954

Members present: Jim Bell, Dale Epland, Clif French, Bud Abrahamson, Chuch Holmquist, Cokie Kiebert, Bob Lawrence, Clifford Plank, Barry Schuler, Bill Sergeant, Ellie Schilling, Robert Shoffner, Jeri Stade, Warren Stellmacher, Gordon Starr, Pete von Eschen, Stewart Thomsen, Margaret Zuehlko, Roy Dean

Members Absent: Ralph Peterson, Robert Snow, Mary Kelly.

Guests Present: John Taylor, Hal Rindal, George Glotzbach, and Lis Hall.

The meeting was called to order in Room 315 at 7:10 p.m.

The minutes of the last meeting was approved as read.

President's Report: Dale Epland welcomed the Board back after vacation, and expressed the hope that everyone was set to work. Dale remarked that the first week's program has gone very poorly. He felt that the Board members should be taking more initiative in starting this quarter's work. He requested that there be no loitering around the Board office, and stressed the fact that the Board office is to be an example to the rest of the offices in the building and should be used solely to conduct Union work.

The President read a letter of resignation from Ralph Peterson, who feels he cannot continue the additional load of Union Board with his present program of activities, work, and school. Dale Epland expressed the Board's regret in losing Ralph as a valuable Board member.

^{M-174}
Motion K-175 It was moved that the resignation of Ralph Peterson from the Board of Governors be accepted.

The motion was seconded and carried.

The following members will serve this committee under the new set-up:

Executive Committee

Dr. Thomsen
Margaret Zuehlke
Jim Bell
Bob Lawrence
Dale Epland
Mr. Starr

Finance

Bob Lawrence, Ch.
Bill Sergeant
Clif Plank
Mr. Starr

House & Public Relations

Pete von Eschen, Ch.
Margaret Zuehlke
Cokie Kiebert
Robert Snow
Hans Hopf

Personnel

Warren Stellmacher, Ch.
Barry Schuler

Clif French

Program Coordinating

Jim Bell, Ch.
Bob Lawrence
Jeri Stade
Mary Kelly
Mr. French
Chuck Holmquist

Areas

Jeri Stade - Dance
Cokie Kiebert - Fine Arts
Barry Schuler - Music
Bill Sergeant - Radio and
Chuck Holmquist - Special
Events
Ellie Schilling - Social
Skills

Areas director opening are: Art Craft Shop, Games, and Outings.

Board filings are now open and will remain open until January 11, Votings on prospective members will be next Wednesday.

Executive Committee Report: The Executive Committee met at 4:30 p.m. today, and, therefore, did not have time to include its report on the Agenda. Special arrangements will be made to have its business included on the Agenda hereafter. Several members indicated that they did not receive notice of the specially arranged meeting.

The Committee met with the Chairman, Gian L. Berchielli, of the Graduate Common Room in Fowell Hall. The Chairman submitted his report of the Fall Quarter activities. The use of the room was satisfactory. The attendance has averaged out to nine, with fifteen during the peak lunch time, and four during the late afternoon. A temporary coffee service was tried out, and was quite popular, though not adequate. During fall quarter, two successful coffee hours were held, one sponsored by the Union Board, with attendance of 65, and one by the Committee with 50 attending. The group has a \$60 budget granted by the Union Board which will go toward two coffee hours and a small remunerations off one student who would be responsible for the maintenance and services of the room.

Dale Epland instructed the Corresponding Secretary to write a letter of congratulations to the Graduate Group on the work they have done in the past quarter.

Margaret Zuehlke called attention to the Bulletin of the National Association Of College Unions. She read an article on the Wisconsin 25th Anniversary. She also pointed out the article on the Minnesota Ice Show written by Bud Abrahamson.

Dale Epland introduced and welcomed John Taylor, former Board President, Hal Rindal, Liz Hall, and George Glotzbach, former Board members. He also thanked Liz on behalf of the Board to the work he did in making the Alumni Reunion such a success.

Finance Report: Bob Lawrence passed out the copies of the Financial Report of 1952 and also the Budget Allotment and Quarterly Expense and Balances Figures for 1953-54. The committee is trying a new system of quarterly enumeration of program subsidies so that the program committees are aware of how much they have used up and how much they have left for following quarters. The total income and expenditure for last year was given. Bob Lawrence commented that the Area figures circled in red should not be regarded as deficits but should be considered as services rendered. He also added that \$25,000 assigned to the St. Paul Union Fund had not been deducted from the total.

Mr. Starr pointed out that the Board should normally be setting aside \$30,000 a year to use on eventual replacement and renovation in Coffman Union which would mean we ended with a \$2,240.00 deficient.

He referred to a present bill for damage done to a pipe starting in the Campus Club. As yet, there is no policy regarding that type of policy. It is a matter which should be referred to the Liason Committee.

^{M-175}
Motion K-174: It was moved that the Financial Report be accepted. The motion was seconded.

Margaret Zuelke mentioned investigating the matter of the Village Union Soda Fountain to see if expenses cannot be cut down in some way. Copies of the Financial Report will be kept in the Finance Committee Drawer in the Board Office. Mr. Starr remarked that there had been a \$5,000 saving in programming and an increase in participation in the programs over the last year.

Motion K-174 was carried.

House and Public Relations Report: A request was submitted by Mr. Westerhof who is in charge of Schoolmen's Week to be granted an option on either April 13 or April 14 to secure the Main Ballroom. Secretary General of the United Nations, Dr. Hammerschold, has been invited to attend the banquet and the group needs a week or ten days to hold the reservation until they hear definitely when Dr. Hammerschold will be able to attend. April 13 has already been granted to the group at the cost of moving the Square Dance to the Cafeteria.

M-176
Motion K-175: It was moved that the Schoolmen's Week group be given either Wednesday, April 14 at the cost of \$60, and Tuesday night for the cost of moving the square dance and that a request be sent to them for definite notification in two weeks.
Motion was seconded and defeated.

M-177
Motion K-176: It was moved that the Board grant the Schoolmen's Week group the Main Ballroom Wednesday night, for \$60, and Tuesday night for the cost of moving the Square Dance and that a reply be requested by February 1.
The motion was seconded and carried.

M-178
Motion K-177: It was moved that A.W.S. be allowed to sell calendars on the Main Floor from 9:30 to 3:30 on January 7 and 8.
The motion was seconded and defeated.

Old Business: Ellie Schilling reported that she and Pete vonEschen have finished working on the Merit Revision and will have copies in the boxes by Monday. She requested that every member look the revision over before the next meeting so they may ask questions.

New Business: Liz Hall reported on the Alumni Reunion, which was very successful. She expressed the hope that such a reunion would become a tradition. 72 people attended, included staff, through the evening. 32 cards were received with regrets but those people sent greetings and current addresses. The cost of the affair was \$45.50.

George Lotzbach presented the idea that this Board might look to the future for such a 25th Anniversary as that celebrated by the Wisconsin Union. The Minnesota Coffman Union 25th Anniversary will be sometime during 1965.

M-179
Motion K-178: It was moved that John Taylor be appointed Chairman of the 25th Anniversary.

The motion was seconded.

M-180
Motion K-179 It was moved that the motion K-177 be tabled for a period of nine years.

The motion was seconded and carried.

Liz Hall requested all Board members to keep Coffman office informed of any change in address.

Jeri Stade gave her report on the St. Paul Campus Union Drive. She attended a meeting last night which had an attendance of 12 persons. The committee decided that there should be no set goal on the student drive, but that wished to procure as much as possible from the students. Approximately \$300,000 remains to be collected before the goal is reached. The Drive will begin on February 1 and will run through June 30. The committee decided to have personal solicitation and one fund event. The event may be either a kick-off or climax to the personal solicitation. The St. Paul Campus will be given the right to go beyond this and carry on their campus what is felt necessary for the Drive.

George Blotzsch remarked on the condition of the draperies in the main lounge. Hans Hopf has made an appointment with an interior decorator to check into this during the week.

Chuch Holmquist reported on the Open House. It has been changed on a trial basis this quarter from a free night to the "Divident Night." It was felt that there would not be as much interest in an open house as during Fall Quarter. Dick Finch's orchestra will play after the Basketball Game. Free coffee and donuts will be served. The price of admission is 35 cents. There is more concentration on publicity and announcements will be made at the game.

Clif French reminded the Board members that the budgets have been drawn up for their use in planning programs and events and so that committees are aware of their financial standing.

Warren Stellmacher brought up the matter of securing one-page in the Ivory Tower for Union use in each issue. The Daily Reporter, Jean Anderson suggested that it would be a good idea to contact Betty Serg, the Editor. It was also suggested that the Board might present some samples to the publication.

M-181
Motion K-180 It was moved that the Public Relations Committee contact whom they deem necessary to see about the possibility of procuring one full page in the Ivory Tower.

The motion was seconded and carried.

Pete von Eschen will check on the matter of car passes.

Mr. Starr suggested that the House Committee study the charges for rentals when the University has extensive use of the building.

M-182
Motion K-186 It was moved that the meeting be adjourned at 8:45 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Recording Secretary

The next meeting will be held.

UNION BOARD MINUTES

January 13, 1954

Members Present: Jim Bell, Dale Epland, Clif French, Chuck Holmquist, Cokie Kiebert, Bob Lawrence, Harry Schuler, Bill Sergeant, Ellie Schiling, Jori Stade, Warren Stellmacher, Gordon Starr, Pete von Eschen, Stewart Thomsen, Margaret Zuehlke.

Members Absent: Mary Kelly, Clifford Plank, Robert Snow.

Guests Present: Glen Reed, Al Freeman.

The meeting was called to order at 7:35 p.m. in Room 315.

The minutes of the last meeting were approved after the correction of the figure representing the money to be set aside for depreciation from \$30,000 to \$50,000.

Standing Committee Reports:

Executive Committee Report: Margaret Zuehlke reported on several letters which had been received recently. A letter from the Illinois Union concerning a Jazz Society was turned over to Harry Schuler to answer. A newsletter from Wisconsin was passed among the Board members. The National Photography Conference is one of the aims of the Big Tens. Margaret requested that one of the members investigate the situation. A resolution which was drawn up at the Big Ten Conference last fall recommending that the Big Ten Conference be put on an annual basis because of its success was read. Action was requested so that the matter could be brought before the National Association of Union Directors.

M-183
Motion K-181: It was moved that the resolution be accepted by the Coffman Union Board.

The motion was seconded and carried.

The question of state regionals was discussed. The general feeling was that such an arrangement was not suitable for an area like Minnesota where there is just one large school. Margaret Zuehlke will present a proposal at the next meeting on this matter.

Board members were requested to keep coats outside and books in the outer office. Signs will be made for the different standing committees on the Bulletin board and all notices should be put under the proper committee title. It was suggested that standing committee members be called on meetings the first time. Committee chairmen were reminded to turn in their attendance list immediately after each meeting to Jim Bell's box. Excuses should be handed in by noon on Wednesday unless the meeting is after that time. The Executive Committee meets at 4:30 p.m.

M-184
Motion K-182: It was moved that the Executive Committee Report be accepted with the exception that the action on Bill Sergeant's absence from the Dec. 9 meeting be delayed.

The motion was seconded and carried.

M-185
Motion K-183: It was moved that Bill Sergeant's excuse for absence on December 9 be accepted.

The motion was seconded, but defeated.

^{m186}
Motion K-184: It was moved that Bill Sergeant be unexcused from the board meeting of December 9.

The motion was seconded and defeated.

Finance Report:

^{m-187}
Motion K-185: It was moved that the following be accepted:
An increase of the Record Lending Library loan rate from the present rate of \$.10 per loan for records to the rate of \$.10 for the first record and \$.05 for each additional record, and an extension of the hours from the present 2:30 p.m. to 5 p.m. on Fridays to 2:30 to 5 p.m.

The motion was seconded.

It was brought out in the discussion that the rates are necessary in order to aid in replacement. Many new and valuable records have been added. There has been a change in policy from buying only classical to adding semi-classical and popular show tunes which should bring in more people. The music committee is looking into the possibility of getting listening booths. Mr. Starr spoke of the excellent Ohio State set up for a record lending library and suggested the proper committee to write for more details so that a complete report can be drawn of that area.

Amendment to Motion K-185: It was moved to amend that portion of the motion on price changes so that it is deleted and that action only be taken on the extension of hours.

The amendment was seconded and carried.

Motion K-185 was carried.

Dale Epland introduced Glen Reed, a guest at the meeting, to the board.

House and Public Relations Report:

^{m-188}
Motion K-185: It was moved for acceptance of the following report:

1. Room requests:
 - a. Sno Train Committee be given use of a blackboard in front of the Main Ballroom from January 18 through January 26 to advertise the weather conditions on the ski slopes.
 - b. That All-University Congress be given Room 320 on February 3, 10, 17, and 24 in order to hold joint open meetings with the Union Board for the purpose of acquainting students with these organizations.
 - c. The Tuberculosis Association be given the use of the Main Ballroom Monday evening, October 11, 1954, and that it be charged rental as it is not a University organization.
 - d. The Folk Dance Federation be given Friday, May 28, in the evening,

and all day Saturday and Sunday, May 29 and May 30. A charge should be made for any expenses incurred by keeping the Union open after its regular hours.

- e. Sno Week be given use of the trophy display table in front of the Main Lounge but that precaution to guard against theft be taken.
2. Board stationery: It was decided to use the same stationery at the present time in order to save cost and get it as fast as necessary. More time is needed to draft a new design for board stationery.
3. Board pictures: Each standing committee was requested to make a poster and place the pictures of its members on it and any other pertinent information so that the posters can be displayed across from the Information Desk. Each committee is to be responsible for its own design. The project will start after Sno Week and the committees should go in the following order: Executive, Personnel, Finance, Program, and House and Public Relations.
4. Conference Tables: The committee recommends that the Board should purchase some type of conference tables for its use and the use of other organizations. Food Service has been providing conference tables.
5. Parking Permits: Pete von Eschen went to see Mr. Hanscomb about the parking permits which will be available for Wednesday nights. All those who will be driving are requested to turn in their names for passes.

Motion K-186 was seconded and carried.

Sno Week Report: Al Freeman, the chairman of Sno Week, was introduced to the board. He passed out a copy of the estimated budget to each member, and gave the following run-down of events:

- Monday: Ticket Sales for the Sno Ball and button sales begin.
First queen judging. (The king judging has been eliminated).
- Tuesday: Nothing planned.
- Wednesday: Competitive Events at 3:30 p.m.
Ice Capers
Polar Party
Final Queen Judging
- Thursday: More competitive events
House decoration judging at 1:30 p.m. and 8:00 p.m.
Finish competitive events with speedskating relays.
- Friday: Hockey Game in Williams Arena.
Crowning of queen between periods. The King will be a hockey alumnus.
Sno Ball with Rany Anthon's orchestra
- Saturday: Sno Train with overnight trip to Spooner, Wisconsin.

The theme of Sno Week is a hockey celebration with "Spank the Spartans" the slogan since the game is with Michigan State on Friday night. Publicity is following the usual lines with some mention in the Minneapolis and St. Paul papers. Two more trophies are being awarded this year -- One for button sales and the other for ticket sales. Rules are being improved upon for the competitive events. It was emphasized that Sno Week was almost wholly student participated.

Dale Epland thanked Al Freeman on behalf of the Board for the splendid job he has done on Sno Week and wished him luck on Sno Week.

Personnel Report:

^{m-189}
Motion K-187: It was moved that the Board move into Executive Session at 8:45 p.m.

The motion was seconded.

Amendment to motion K-187: It was moved to include Mr. Gordon Starr in the session.

The amendment was seconded and carried.

The motion was carried.

Executive Session ended at 9:45 p.m.

Byron Karmes was elected to the Board to fill the position left by George Glotzbach. This is a two-year term. Al Freeman was elected to fill the vacancy left by Roy Dean.

No Chairman filings have been received as yet for the Mardi Gras. There have been two filings for the Let's Dance Program, and possibly a third. The problem of publicity for these vacant and other Union positions is being given consideration.

^{m-190}
Motion K-188: It was moved, that the Personnel Report be accepted.

The motion was seconded and carried.

Program Report: Jim Bell gave the following list of objectives for the Program Committee:

1. To put into operation the Art Craft Work Shop Committee.
2. To evaluate and support the Graduate Common Room.
3. To meet the need for a portable phonograph.
4. To make a total evaluation of the program in regard to quality and quantity.
5. To interview area directors.
6. To take every possible means to give an adequate and thorough report of the Record Lending Library.
7. To provide calendar of Union programs for the rest of the quarter, Spring, and summer sessions.

^{QA-191}
Motion K-189: It was moved to accept the Program Report.

The motion was seconded and carried.

Old Business: The area behind the Union has been designated by the University for the use of medical men on the University staff. This is the only area that is available for these men who are making a definite contribution to the University. The Board is asked to cooperate in this matter.

The Personnel Rating charts were placed in each box last week and were brought up for review at the meeting.

^{M-192}
Motion K-190: It was moved to accept the new personnel rating sheet.

The motion was seconded.

It was requested that a committee look into the possibility for a quarterly recognition program. This matter was turned over to the Personnel Committee for consideration.

The motion was carried.

The St. Paul Campus Fund Drive's Executive Committee submitted a list of four candidates for the position as Chairman of the St. Paul Campus Drive. Andy Boss and T. P. Anderson were recommended by the Social Service Council as Chairman and assistant chairman, respectively.

Bob Lawrence had the data on the progress of the St. Paul Fund Drive and it may be secured through him.

^{M-193}
Motion K-191: It was moved that Wednesday night, January 20, be a dinner meeting at 5:30 p.m. with the idea that the Board might attend the Ice Capers.

The motion was seconded.

Amendment to motion K-191: It was moved to amend the motion to include the Daily Reporter and Judy Gettleman.

The amendment was seconded and carried.

The motion was carried.

^{M-194}
Motion K-192: It was moved that the Board send the Carousel Committee a letter of appreciation for the fine show it put on.

The motion was seconded.

It was suggested that the area director take care of such matters as thanking committee members and chairman for their work.

The motion was carried.

Barry Schuler submitted his resignation to the Board because he is unable to devote enough time due to taking exams for graduate school.

^{M-195}
Motion K-193: It was moved that the board accept the resignation of Barry Schuler.

The motion was seconded and carried.

Mr. Starr explained the staff personnel situation to the Board. Mr. Hopf has been working on the possibility of a part-time replacement for Mrs. Florence Stewart who resigned after Christmas vacation. The Game Room function was also reviewed.

^{M-196}
Motion K-194: It was moved to adjourn at 10:05 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon Starr, Recording Secretary

The next meeting will be a dinner meeting at 6:30 p.m., Wednesday, January 20, 1954.

UNION BOARD MINUTES
January 20, 1954

Members Present: Jim Fell, Dale Epland, Cliff French, Cokie Kiebert, Bob Lawrence, Clifford Plank, Bill Sergeant, Ellie Schilling, Jeri Stade, Fran Siftar, Robert Snow, Warren Stellmacher, Gordon Starr, Pete von Eschen, Stewart Thomson, Margaret Zuehlke, Byron Harnee, Robert Schooner.

Members Present: Mary Kelly, Chuck Holmquist, Al Freeman.

The meeting was called to order at 6:40 p.m. following dinner in Room 351.

The minutes of last week were corrected to include the names of T. P. Anderson, Andrew Ross, Dutch Craggen, Carl Zietlow. These people were recommended for committee chairmen for the St. Paul Campus Union Fund Drive.

President's Report: Dale Epland told of receiving a letter from Ted Crabb of Wisconsin in response to one from Minnesota telling about the Board reorganization. A letter was also received from Indiana concerning the Big Ten Photography Contest. The contest should occur sometime in February or March. Each Big Ten Union is requested to sponsor a contest and submit photographs to Indiana for impartial judging. Dale Epland requested the Program Committee to consider the possibility of entering.

Standing Committee Reports:

Executive Committee Report: Committee chairmen have still been delinquent in turning in attendance lists of committee meetings. Board members who are absent from Board meetings and committee meetings are responsible for turning in an excuse by twelve o'clock noon on Wednesday.

Dale Epland submitted the question of the Board sponsoring another State Basketball Tournament dance again this year. Last year was the first time this was sponsored by the Board, and it was very successful. The Executive Committee recommended that this program be continued as established last year, and that the plans be turned over to the Program Committee.

¹¹⁻¹⁹⁷
Motion K-196: It was moved that the Board sponsor a basketball dance for the high school tournament, and that the responsibility be placed with the program committee.

The motion was seconded.

Mr. Starr pointed out that it is necessary for all the board to be present to carry out such a program. This program has been cleared with the University and other groups concerned with University and high school relations.

The motion was carried.

Dale Epland asked the Personnel Committee to consider the possibility of using a new recognition system for new Board members and particularly the faculty. It was suggested that perhaps the Indiana policy of giving paper weights with the Union Board insignia on it so that it could be used in future years as a reminder of service on the Union Board of Governors.

The Program Committee was also requested to set up a new pass list policy. The present policy has brought unnecessary confusion. A definite policy should be established so that the various chairmen know whom to include automatically.

A recommendation for a definite pass list policy should be brought to the Board and submitted for approval.

Beginning with the next meeting, the Executive Committee, with the assistance of Jim Bell, the parliamentarian, will begin a series of five minute educational programs on parliamentary procedure. Only necessary points of confusion will be gone over.

Bob Lawrence gave a summary of the St. Paul Campus Fund Drive efforts to date and gave the names of some of the people and organization which have been connected with the drive. The Drives organized under a General Committee, and a Steering Committee. Two student co-chairmen have been selected to head the student drive. They are Donald Disselkamp of the St. Paul Campus, and Andy Poss of the Minneapolis Campus.

The Executive Committee made some changes in committee assignments and in area directorships. Jeri Stade was named as the area director for the Art Craft Workshop, Byron Warmee to the Dance Area, Ellie Schilling to the House and Public Relations Committee, Cokie Kiebert to the Personnel Committee. Byron Warmee was also placed on the Personnel Committee. Al Freeman will be contacted about his assignment.

^{M-198}
Motion K-198 It was moved to accept the Executive Committee Report.

The motion was seconded and carried.

^{M-199}
Motion K-199 It was moved to adopt a special order of business to consider the Alumni Report of Robert Snow..

The motion was seconded and carried.

Alumni Report: Robert Snow attended a meeting of the Alumni Association Board of Directors last Monday evening and reported on the high points of that meeting. He mentioned a few of the reports, such as that of the Senate Committee of Collegiate Athletics. The Board was also told of the colored film made by the University for the Legislator called "From the President's Desk" which outlined the way Alumni Association some of the events that were being undertaken or that had been completed by the Union Board of Governors.

^{M-200}
Motion K-200 It was moved that the Board proceed with the regular order of business.

The motion was seconded and carried.

House and Public Relations Report: The Engineer's Day Committee has requested the use of Room 131 from March 29 to May 8 for its activities. The committee is willing to share the use of the room.

It is necessary to paint the loading dock area behind the Union. The Board is to assume 22.5% of the total cost of \$111. The elevator repair has already been taken care of because of the emergency of the situation. The Board is to assume 55% of the cost of \$350.

Pete von Eschen was asked to report back to the Board how our share of 55% was arrived at.

Every committee chairman is requested to meet with Bud Abrahamson to work out a design for the posters. These are to be turned in to Hans Hoof for the bulletin board on Main floor.

^{M-201}
Motion K-199 It was moved to accept the House and Public Relations Report.

The motion was seconded.

It was mentioned that Food Service, the Bookstore, and Campus Club share the expenses for repairs to the building.

The motion was carried.

The Personnel Committee Report: Warren Stellmacher requested each board member to aid in enlisting people to work on Union committees and programs. Chairmanships are also open for the Saturday Night Dance Committee, for the Mardi Gras, which is February 27, and also the Talent Bureau is without a chairman. Let's Dance, and the Craft Shop have openings for chairmen, as well as Moon Movies. Bev Dunn will act temporarily as Coffee Hour Chairman until a permanent one is secured.

^{M-202}
Motion K-200 It was moved to accept the Personnel Report.

The motion was seconded and carried.

Old Business: Dale Epland explained the error made over the telephone in connection with calling Board members to work on the Ice Capers. The Executive Committee has created a calling committee to take care of future situations. Board passes to the Ice Capers will be honored.

New Business: The possibility of establishing a check-cashing service was brought up to the Board. In the past, the Administration has felt that such a service should be rendered by a bank and that it would necessitate carrying a considerable amount of money on hand. It was suggested that the Finance Committee look into this matter, and that it was also a Public Relations measure.

The inadequate condition of the stage in the Main Ballroom was discussed. It was suggested that the possibility of having arc-shaped risers made to fill out the stage be investigated. This could be considered by the House Committee along with the matter of renovation of the Main Ballroom.

Pete von Dshoen will meet on Friday with a committee to look over pictures of the past year's events with the possibility of including them in the Gopher. He will meet with Fran Flitten of the Gopher to decide further which pictures would be best suited for the Union Board and the Union committee.

^{M-203}
Motion K-201 It was moved that the meeting be adjourned at 7:45 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr, Recording Secretary

The next meeting will be held in Room 315, January 27, at 7 p.m.

UNION BOARD MINUTES
January 27, 1954

Members Present: Jim Bell, Dale Epland, Clif French, Bud Abrahamson, Cokie Kiebert, Al Freeman, Bob Lawrence, Bill Sergeant, Chuck Holmquist, Ellie Schilling, Warren Stellmacher, Gordon Starr, Pete von Eschen, Stewart Thomson, Margaret Zuehlke, Byron Warmee.

Members Absent: Mary Kelly, Clifford Plank, Robert Snow, Jeri Stade, Robert Shoffner.

The meeting was called to order at 7:08 p.m. in Room 315.

The minutes of last week's meeting were approved as read.

President's Report: Dale Epland reported that it is now possible for the board members to park in the area behind the Union during the evenings, and Saturdays and Sundays all day. It is necessary to use a key to enter the area. The request will be made of P and I to leave the key with the attendant of the garage. For an event for which a member wishes to park his car, he must drive into the garage area to pick up the key, sign for it, and turn it right in after he has parked his car. Since the arrangement is using only one key, it must be brought back immediately. If arrangements can be made this system will be on a trial basis.

Standing Committee Reports:

Executive Committee Report: The following list was given to check the present status of the committees and areas:

AREA DIRECTORS

Aircraft Workshop - Jeri Stade
Dance - Byron Warmee
Fine Arts - Cokie Kiebert
Games - Al Freeman
Music -
Outings -
Radio & Theater Arts - Bill Sergeant
Social Skills - Ellie Schilling
Special Events - Chuck Holmquist
Graduate Student Activities -

STANDING COMMITTEES

Finance

Bob Lawrence - Chairman
Bill Sergeant
Clif Plank
Mr. Starr

Executive

Dale Epland - President
Jim Bell - V. President
Margaret Zuehlke - C. Secretary
Bob Lawrence
Dr. Thomson
Mr. Starr

Program

Jim Bell - Chairman
Bob Lawrence
Al Freeman
Chuck Holmquist
Jeri Stade
Clif French
Mary Kelly

Personnel

Mike Stellmacher - Ch.
Cokie Kiebert
Byron Warmee
Clif French
Robert Shoffner

House & Public Relations

Pete von Eschen - Chr.
Ellie Schilling
Marg Zuehlke
Bob Snow
Hans Hopf

Lisson
Dale Epland
Bob Lawrence
Jim Bell

Convocation
Pete von Eschen

Orientation
Pete von Eschen

Social Service Council
Ellie Schilling

It was pointed out that if a chairman of a standing committee is elected to the Executive Committee, there is another position open. It was recommended that the suggestion that this extra person be placed on the Personnel Committee, with a vote, be taken up by the By-Law Revision Committee and that further recommendations be made next week.

Another letter was received from Indiana concerning the Big Ten Photography contest. Each union is requested to enter at least 5 pictures to the Big Ten Association. Winners will be taken to the National Conference. It was suggested that the board contact the Photography Department in the Art Department. Cokie Kiebert offered to work on this project.

^{M-204}
Motion K-202r It was moved that the Union Board enter the Big 10 Photography Contest.

The motion was seconded and carried.

Excuses: Al Freeman and Chuck Holmquist were excused from last week's board meeting. Cokie Kiebert and Margaret Zuehlke were excused from committee meetings during the past week. There has been no attendance report from the House and Public Relations Committee this quarter. From now on, each attendance report not turned in, will cause the chairman of the committee to be charged off with the number of absences.

Executive Committee meeting is held at 4:30 p.m. on Wednesday, Program Committee at 8:30 a.m. on Friday, Finance at 11:30 on Tuesday, Personnel Committee at 3:30 p.m. on Monday, and the House and Public Relations Committee at 3:30 on Wednesday.

Leadership Program: The past practices of such a program and its objectives were discussed. The purpose of such a program is to acquaint committee people and chairman in the different phases of publicity, committee work, etc. which will help them carry out their responsibilities more effectively. Jeri Stade has offered to take people into the Art Craft Shop and instruct them on how to make more effective posters. The Personnel Committee will take charge of the program.

Area Director Reports:

Social Skills: There has been one filling for the vacant Coffee Hour chairman post. That committee will be revamped as soon as possible. The departments which do put on coffee hours have been urged to put on programs. Toastmistresses has a new chairman. It was suggested that Ellie Schilling, the director, contact Michigan, Wisconsin, and other schools which do have excellent coffee hours. It was also suggested that the committee might review the whole problem of student faculty relationships, and whether coffee hours are the best way to promote better relations.

Fine Arts: John Hawkins has been in charge of the art program, and is doing a satisfactory job. There is something on schedule all the time. He is planning on opening a student show, and hopes to have area around the Terrace Room or T.V. Balcony. It was suggested to separate the humanities division from the

art area, and such action would require another chairman. If the area of Book Reports is to be developed, it is necessary to have a chairman there.

Dance: At present there are chairmen for the Variety Dance and the Square Dance. Saturday Night Dance Chairman position is still open. The area director is thinking of merging the recreational dance instruction programs to get more unity. Chairman is also needed for the Wednesday night dance instruction.

Radio and Theatre Arts: WMR has not yet completed the installation of its new equipment, but it is under way. The extension cannot be effected until the installation is completed. The Talent Bureau policy is getting more intergrated. There is a lack of varied talent. The area director is considering whether Noon Varieties should be kept on its current basis, or whether it should be limited to once a week, or month, etc. It was recommended that the committee on the extension of WMR be reactivated.

Special Events: Sno Week was just finished. Certain things must be corrected. The publicity was good. There was some confusion on whether tickets to the dance would be sold at the door. The dance was considered excellent. In regard to the Mardi Gras dance, Chuck Holmquist, the area director, told of going to the files to see if some former dance committee members might be willing to work on the Mardi Gras. It was brought to the attention of the board that there was an opening for some event this coming Saturday night. It was suggested that this opening might be used by an organization on campus which is sponsoring the March of Dimes Drive.

^{M-205}
Motion K-203: It was moved that the board given the use of the Main Ballroom to the organization in charge of the March of Dimes Drive, and waive all charges as its donation to the drive.

The motion was seconded.

Amendment to Motion K-203: It was moved to amend the motion to allow for the fund for the dance to be taken from the Open House Fund.

The amendment was seconded and carried.

The motion was carried.

Finance Report: The Finance Committee is investigating the possibility of a progressive, graduated charge for records. It is also looking into the possibility of a check-cashing service. The committee is writing to several Big Ten schools and making a survey of merchants around the Union area to see if they cash checks, and for how much.

^{M-206}
Motion K-204: It was moved that the Union Board appropriate \$300 for the purchase of a record player for exclusive Union program use.

The motion was seconded.

A cart would be included in the \$300 to transport the player about the building.

The motion was carried.

House and Public Relations Report:

^{m-207}
Motion K-206: Acceptance of the following report was moved.

The Marine Corps has requested the use of a table on the ground floor on February 3 to recruit World War II and Korean veterans for the Marine Air Corps reserve.

All U Congress has requested the use of the Main Ballroom on June 1 beginning at 5:00 p.m. for its Recognition Banquet.

The Greek Week Committee has requested the use of Room 131 from February 1 to 23.

The motion was seconded.

Pete von Eschen reported back on the cost involved in the elevator repair. Since it was estimated that 55% of elevator use was by students, it was felt that the Union Board be assessed for 55% of the repair.

The motion was carried.

Personnel Committee:

^{m-208}
Motion K-207: It was moved to accept Carl Stokes as chairman of the Billiard Room Committee.

The motion was seconded and carried.

The committee is still trying to fill the open positions. Some interviews are being held, but as yet the committee feels unable to make further recommendations for openings.

Warren Stellmacher reported on the feasibility of awarding paper weights in place of the merit keys for recognition. This type of paperweight can be purchased in two sizes and shapes. The initial engraving charge is \$15 when placing the order. The rectangular and hemispheric are sold in progressive lots. For one dozen of the rectangular, it would cost \$3.86 each along with \$1.20 for the actual insertion. A dozen would cost about \$60.

The committee also brought forth a tentative plan for a recognition party to be held at more frequent intervals for all those people who have been active on Union committees this year. Different ideas for recognition were discussed and also the feasibility of spending a bit more money than the estimated \$50-\$60 to get a better program and band.

^{m-209}
Motion K-207: It was moved to have the Personnel Committee go further with the idea of sponsoring a recognition party to all those who took part in union programs. Such a program would be worked in conjunction with the Finance Committee.

The motion was seconded and carried.

Program Committee: A meeting was held last Friday at which the committee discussed three main problems. 1. whether or not it would be feasible to have a dance on Saturday night of the hockey games. 2. if it would be possible to have Food Service facilities open to students, perhaps until 10 p.m.; and 3. the development of some program report which would be an evaluation to be filled out by the committee chairmen.

It was brought up that a temporary set-up of serving food in the Grill at night was tried out last year and did not succeed. It was also stated that it may be profitable in the future for the union to have some eating facilities open and that much could be accomplished by better advertising and building around events.

Old Business: The Caplow Report is now in the hands of Dr. Willey and Mr. Middlebrook who are in the process of checking on the financial aspect of the proposed changes.

New Business: The posters for the display case across from the information desk are being made up. Arrangement will be made to take pictures of the new members.

Mike Stellmacher offered to be a committee of one to check into the possibility of controlling the heat in the Union Board Office.

It was suggested that the House Committee check into the regulations concerning smoking in the Terrace Reading Room, along with all rules and regulations of that room.

The parliamentary procedure instruction will be postponed until next week.

M-210

Motion K-206: It was moved to adjourn at 8:50 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr,
Recording Secretary

The next meeting will be held Wednesday, February 3, at 7:00 p.m. in Room 315.

COFFMAN UNION BOARD MINUTES
February 3, 1954

Members Present: Jim Bell, Dale Epland, Clif French, Gen Dankroger, Cokie Kiebert, Al Freeman, Bob Lawrence, Bill Sergeant, Chuck Holmquist, Ellie Schilling, Warren Stellmacher, Gordon Starr, Pete von Eschen, Byron Warmes, Jeri Stade, Clifford Plank.

Members Absent: Mary Kelly, Robert Snow, Robert Shoffner, Margaret Zuehlke, Stewart Thomson.

Guest Present: Mr. Harold D. Smith.

The meeting was called to order at 7:15 p.m. in Room 315.

The minutes of last week's meeting were approved as read.

President's Report: Dale Epland read a letter to the board from Jim Ramsberg, of WFR, concerning his Nightbeat Program and the complaints made about the playing of a certain record called "Monotony." This letter seemed to clarify the use of the record.

Dale Epland introduced Mr. Harold D. Smith, Director of the University Bookstores, to the board. Mr. Smith told the board about the materials handled in the Union Bookstore and gift section, and also asked the board for some method of communication between the board and the bookstore. He stated that the Bookstore stocked things which were intended to be recreational and pleasant in nature and suited to the students' needs. Some of the merchandise handled by the store consist of books, magazines, greeting cards, school supplies, lamps, and a gift section which handles some art objects. Mr. Smith also mentioned that the Bookstore has a general policy of cashing checks without a purchase in the amount is not over \$10, and the cash on hand permit, and that larger checks must be accompanied by a purchase when cashed.

^{m-211}
Motion K-209 It was moved that the Bookstore send a delegate to the Liaison Committee as a full voting member of that committee.

The motion was seconded.

^{m-212}
Motion K-210 It was moved to refer motion K-209 to the Executive Committee for further study.

The motion was seconded and carried.

Vice-President's Report: Jim Bell gave instruction on parliamentary procedure concerned with main motions. The purpose of main and principle motions is to bring before the board, for its consideration, particular and new subjects. Main motions are debatable and subject to amendment. They can have any subsidiary motion applied to them, such as tableing, referring to another committee, etc. If referred to a committee, the motion carries with it all amendments and all pending questions which may have been raised during discussion. The majority is the rule for carrying a main motion. Revision to the By-Laws or main Constitution takes a 2/3 vote for adoption. No motion is in order that conflicts with the By-Laws or constitution, or conflicts with resolutions which have been passed by previous meeting of the board, or previous motions pertaining to a particular situation which have been tabled, unless that previous motion has been brought up again and rescinded.

Executive Committee Report: Al Freeman was unexcused from Program Committee, and Jim Bell unexcused from Board meeting last week. Personnel and House Public Relations Committee had perfect attendance.

Chuck Holmquist, Jeri Stade, and Warren Stellmacher were nominated to fill the vacancy left by Barry Schuler on the Liason Committee.

Executive Session was declared at 7:45 p.m. and ended at 7:53 p.m.

Warren Stellmacher was elected as the new member on the Liason Committee.

The Executive Committee recommended that Alpha Phi Omega not be granted the use of a table and chair in front of the Main Lounge for purposes of selling convocation tickets to the Charles Loughton program tomorrow. This was discussed along with the need for a definite ticket policy for organizations wishing to sell tickets in the Union.

^{M-213}
Motion K-211r It was moved that Alpha Phi Omega be granted the use of a card table and anything necessary to sell tickets in front of the Main Lounge for tomorrow's convocation.

The motion was seconded, and defeated.

House and Public Relations Report:

1. The Schoolmen's Week program will have the Main Ballroom on Wednesday evening, April 14.
2. Saturday, February 13, the Union building and cafeteria will be open, but the Information Desk, Billiard, Art Craft Shop will be closed. If there are pin setters available, the Bowling Alley will be open from 9 p.m. to 10 p.m. The building will be closed on February 12.
3. February 20, a Saturday, the building will be open as usual.

^{M-214}
Motion K-212r It was moved to adopt the report of the House and Public Relations Committee.

The motion was seconded and carried.

Personnel Committee Report:

^{M-215}
Motion K-213: It was moved to go into Executive Session, with the inclusion of Mr. Starr, at 8:05 p.m.

The motion was seconded and carried.

Executive Session ended at 8:30 p.m.

Larry Sanford was elected as a new Board member, Don Swanson was elected as chairman of the Coffee Hours, and Jerry Kylo as chairman of the Mardi Gra.

The following proposals for an amendment to the By-Laws were recommended to the Board for consideration for a period of one week. The amendment would apply to Article 3, Section E, §1 of the By-Laws.

The Student member on the Executive Committee shall also serve as an area director and shall not be a member of any other standing committee.

Alternate:

In the event that the member at large on the Executive Committee is appointed to another standing committee, the Executive Committee shall appoint the remaining area director to a standing committee of their discretion.

Alternate:

In the event the member at large of the Executive Committee is appointed to another standing committee there shall be an additional member on the personnel committee who will be an area director.

Program Committee Report: There is an open date in the Main Ballroom on Saturday evening, February 20. It was suggested that either a Square Dance or a record dance be held that evening. The Square Dance Committee decided that it would not be feasible to promote a dance that evening. It was decided that a program would be left to the discretion of the Dance Area director and a recommendation be made at the next meeting.

The pass list policy is being considered and receiving very careful attention. Jim Bell invited any board members to the Program Committee meetings at 8:30 a.m. on Mondays, and asked that any suggestions be submitted in handwriting.

A meeting is scheduled with the members of All U Congress, Social Service Council, Alpha Phi Omega, I. F., Panhellenic, and the Engineer's Day Committee on Wednesday, 2:30 p.m., in room 325 to discuss the possibility of making a satisfactory arrangement of scheduling of Greek Week, Sno Week, Campus Carnival, and Engineer's Day so that no organization would suffer.

Old Business: Al Freeman gave a brief financial summary of Sno Week and several comments on the various events. It is expected that there will be a loss of approximately \$400.00. It was stressed that Sno Week not be considered as a loss because of the definite service being rendered to students. It was felt that it was pertinent for a name-band dance, but that it was necessary to increase expenses in order to come out financially better. The problem of ticket sale competition was referred to the House and Public Relations Committee for recommendations of a definite ticket policy. This year there was a participation of 5,004 all events as compared with 3,496 which did not include field events. The Executive Committee will meet on Tuesday at 3:30 p.m. All excuses for meetings should be in at that time.

The Committee on Heat Control in the Union Board Office recently completed its action. Mr. Hans Hopf was contacted and a janitor was called to turn down the temperature. There is a further possibility of getting an agreement for control over a longer period of time. The committee conducted a survey in the board office, and was pleased to report that 100% of those contacted were completely happy with the outcome.

New Business: Ookie Kiebert presented a report of the St. Paul Campus Union Fund Drive to date. The drive is based on low-pressure promotion, publicity, and individual contact. The drive will be climaxed by a dance in the Main Ballroom at Coffman Union on March 5, and also a fund fair to be held on the St. Paul Campus. The various sororities, fraternities, and other campus organizations will be requested to send representative to orientation meetings so that they can learn the purpose of the drive. These representative will be contacted either the previous week or early in the week of the drive. The committees established for the Fund Drive are Publicity, Finance, Dance Promotion, Solicitation, and Orientation. The tentative schedule of the Fund Drive week was read.

Jim Bell requested that Warren Stellmacher contact new members that they can meet with the Program Committee on Friday for some orientation of their responsibilities.

Al Freeman gave the following report of the Game Area:

The following possibilities are being considered for development of the Game Area:

1. A Game Lending Library.
2. The problem of pinsetters. If more could be obtained, more people would be able to bowl.
3. The Equipment in the Union Bowling Alley is only fair. There is a need for a greater variety of bowling balls.
4. Instruction of table games.
5. Demonstration of games to various social chairmen of different organizations around campus.
6. Billiard Tournament to be held, with the possibility of a handicap tournament.
7. Perhaps a closed bridge tournament for those in the bridge instruction classes.
8. Definite need for increased facilities for table tennis.
9. Game area and Dance area to sponsor party connected with games- possibly with a gambling theme using fake money.

The matter of noise on the 3rd floor on Wednesday nights during meetings has been referred to House and Public Relations Committee.

Filings will be opened immediately for the Star Dust Dance.

m-216
Motion K-214: It was moved to adjourn at 9:00 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr, Recording Secretary

The next meeting of the Union Board will be Wednesday, February 10, in room 315 at 7:00 p.m.

UNION BOARD MINUTES
February 10, 1964

Members Present: Jim Bell, Dale Spland, Clif French, Fran Sifter, Cokie Kiebert, Mary Kelly, Al Freeman, Bob Lawrence, Robert Shoffner, Ellie Schilling, Warren Stellmacher, Larry Sanford, Pete von Eschen, Byron Warmee, Jeri Stade, Clifford Plank, Stewart Thomson, Margaret Zuehlke.

Members Absent: Robert Snow, Gordon Starr, Bill Sergeant, Chuck Holmquist.

The meeting was called to order at 7:15 p.m. in Room 315.

The minutes of last week's meeting were approved as read.

Dale Spland introduced Larry Sanford, a new board member.

President's Report: Dale Spland received a letter from Ted Storlie, chairman of the Social Service Council, reminding the board of the Campus Chest Drive. Ellie Schilling is the board representative on the council. A letter was sent to Mrs. Betty Russell of Indiana concerning the feasibility of \$5 for the entry fees of the Photography Contest. Information was also sent to A.W.S. concerning the recognition dinner it is sponsoring.

Vice President's Report: Jim Bell reported on the parliament procedure of subsidiary and incidental motions. Subsidiary motions are those applied to main motions or other motions that best dispose of those motions. By use of such a motion, the actions of the original motion can be modified or action postponed or referred to committee for investigation. A subsidiary motion may be applied to any motion, and when moved. Motions asked limits of debate may be applied to any debatable question regardless of rank if there has been a 2/3 majority by vote. Incidental motions are those which arise out of another question which is pending, therefore they take precedence and must be decided before that question can be voted upon. An incidental motion is undebatable except when appealed under certain circumstances. No subsidiary motion except to amend can be applied to any incidental motion except by debatable appeal. An incidental motion may be used for question of order and appeal, explanation of the rules, division of the assembly, relating to methods of voting, etc.

Executive Committee Report: Margaret Zuehlke reported that the remaining board pictures will be taken tonight. All picture set-ups have been okay, with the exception of Personnel and Finance. Places have been arranged on the bulletin board in the Union Board office for committees to place notices of their meetings. Margaret reminded the area directors to send thank-you notes to people who have worked on the various programs under their sponsorship. Margaret is in the process of writing a letter to the Big Ten Schools about kitchenette services.

Pete Von Eschen reported that an estimate on the cost of sound proofing the Terrace Reading Room was sent in today. Dale Spland requested a survey of the people using the Terrace Reading Room in view on the question of allowing smoking, and asked that some report be brought back next week.

The Liason meeting has not been set. The committee is waiting for answers on the kitchenette idea. Work on the possibility of a check cashing service is under way.

The Executive committee felt that a house public relations newsletter, other

than the present letter in use right now would be more appropriate. It was suggested that an attractive letter be sent out to the dorms, fraternities and sororities that will be read by the people in these organizations. The House Committee was also asked to check into the possibility of charging for room space in the union.

Dale Epland has been trying to contact Gian Berchielli to ask him to attend the meeting next week and report on the progress of the graduate commons room in Folwell Hall. Dale also encouraged the board members to attend the All University Congress meeting tonight as the Congress will be discussing the question of holding a different type of general election. The new proposal under consideration is that of electing the Congress president at large. If passed, this may affect the Union Board president eventually. Several schools now elect the board president at large. If a new system is installed, the Union Board constitution might also be affected.

Margaret Zuehlke was unexcused from board meeting last week. Chuch Holmquist was unexcused from a committee meeting last week.

m-217
Motion K-215: Acceptance of the Executive Committee Report was moved.

The motion was seconded and carried.

House and Public Relations Committee Report:

m-218
Motion K-216: Acceptance of the following report was moved.

The Cosmopolitan Clu' has requested the Union be left open until one o'clock a.m. on February 13. They will cover the cost of maintenance by paying \$20.

The Campus Carnival Committee has requested to share the Special Activities Room with the E Day Committee from March 22 to May 8.

Brotherhood Week requests permission to sell tickets on the basement from February 11 to 13, and at the east entrance, poster for three days on the main floor.

E Day has requested the Main Ballroom on Friday, May 7, 1954, for both the afternoon and evening.

WTR requests permission to broadcast a "live" show in the main lounge on Saturday afternoons from February 13 to March 6.

Motion K-216 was seconded and carried.

Personel Committee Report:

m-219
Motion K-217: Acceptance was moved for the following report:

The committee reviewed three persons for the opening on the board, but felt that these people did not have enough experience behind them. It was suggested that they be contacted to work in other activities and at a later date to again file.

The committee has been unable to handle the leadership training program because of the shortness of its meetings, but is planning to have the meetings scheduled at another time. All U Congress is not planning a leadership program for this quarter.

The Personnel Committee requested that a complete list of all those active on Union activities be turned in not later than Wednesday morning. At that time a general board will be made of the total personnel active in the Union. The plans for the merit part have progressed. It was decided to hold the party on February 20 in the Junion Ballroom. People listed on the new personnel roster will be invited to attend the party. It will be either "stag", or with dates. The following people are designated to help with arrangements:

Securing a combo:	Dale Epland
Lighting and "slippery floors"	Larry Sanford
Arrangements:	Bill Sergeant
Invitations:	Marg Zuehlke and Pete von Eschen
Decorations:	Byron Warmee
Caller for Square Dance:	Bob Lawrence
Publicity:	Chuck Holmquist
Refreshments:	Jim Bell
Entertainment	Warren Stellnacher
Personalities	Al Freeman
Accordian Player	Cokie Kiebert
I. D. cards	Jim Bell

It was urged that the area directors get their lists of personnel in as soon as possible so that the invitations may be sent out.

The motion was seconded and carried.

Program Committee Report:

^{M-220}
Motion K-218: Adoption of the following pass policy was moved:

1. Union Board members receive double passes.
2. A General chairmen of an event receive double passes to all his events.
3. Chairmen of sub-committee under the general chairman receive a single pass to all general events and a double pass to his particular events.
4. Chairmen and sub-chairmen of individual events to receive one pass to their event.
5. Any personnel essential to an event to receive one pass.
6. Board of regents to receive double passes.
7. St. Paul Union Board members double passes.
8. Staff personnel to receive double passes.
9. Queens receive single passes to all events except those which require an escort, which will permit double passes.
10. Eight passes to the press. (one to the Gopher, two to the Daily, and five to radio stations and newspapers in the Twin Cities.

The motion was seconded and carried.

The Program Committee recommended that the Basketball Dance, as planned by the Union Board, be cancelled because of the objections by the administrator and the association which maintains and directs this tournament. Many problems are involved because some of the participants are under 16 and a dance would necessitate them being out after curfew. The University cannot assume any responsibility for those not in school. The administration recommended that an afternoon dance and buffet supper be held. This was discussed but it was brought out that there was not enough time to hold such a program between the afternoon and evening games.

^{M 221}
Motion K-219: It was moved that the board accept the recommendation made by the Program Committee to cancel the Basketball Dance, but that in the event the administration would like to

see an evening dance in the future, the Union Board be notified.

The motion was seconded and carried.

It was recommended by the Program Committee that since the change of elections on campus from April 30 to April 21 would affect the scheduled dance on April 30, the election propaganda be put on during the variety dance on April 21.

^{M-228}
Motion K-220: It was moved to accept the above recommendation of the Program Committee.

The motion was seconded and carried.

Dyron Wamsee gave a report of the Dance Area. It was decided to leave the date of February 20 vacant for the Main Ballroom because of the long weekend. A meeting was held last week to discuss problems in the Dance Area. The private dance program seems to be effective. The Let's Dance program is missing a chairman. Most of the problems center about the lack of the chairman. The Board members were requested to suggest people for that position. The Variety Dance poses the biggest problem.

^{M-222}
Motion K-221: Acceptance of the following recommendation was moved:

The Variety Dance be free to all University students on presentation on their fee statements. A \$.35 fee be placed on those outside of the University for admission to the dance.

The motion was seconded.

The recommendation was made because too many people outside of the University have been coming to the Dance. It was felt that free admission might encourage some of the University students and that the 35 cent charge might discourage some of those attending from outside the University. This would be an experimental policy.

Amendment to Motion K-221: It was moved to amend the motion to include this recommendation would be in effect for the remainder of Winter Quarter and reviewed at the end of that time.

The amendment was seconded and carried.

The motion was carried.

Old Business: Bob Lawrence read a letter from the Steering Committee on the St. Paul Campus Union Fund Drive requesting sponsorship of the Variety Dance and proceeds from the Bowling Alleys during the week of the Campus Drive. It was suggested that since profits from the Bowling Alleys might be negligible, the Steering Committee be given sponsorship of the Variety Dance on March 3.

^{M-224}
Motion K-222: It was moved that sponsorship of the March 3 Variety Dance be turned over to the Steering Committee of the St. Paul Campus Union Fund Drive.

The motion was seconded and carried.

Bob Lawrence will check further on the progress being made on securing a phonograph. Audio Visual is letting contracts on it.

M-225
Motion K-225 It was moved to accept the following proposal as an amendment to Article 3, section 3 #1 of the By-Laws.

In the event the member at large of the Executive Committee is appointed to another standing committee. There shall be an additional member on the Personnel Committee who will be an Area Director.

The motion was seconded, but defeated.

m-226
Motion K-226 It was moved to accept the following proposal as an amendment to Article 3, Section 1, #1 of the By-Laws:

The student member on the Executive Committee shall also serve as an area director and shall not be a member of any other standing committee.

The motion was seconded and carried.

m-227
Motion K-227 It was moved that the By-Law Revision would go into effect following elections.

The motion was seconded and carried.

The Mardi Gras Committee had a meeting this afternoon and is trying to secure a band for the event. The Creolians and Percy Hughes Orchestra have been suggested.

Games Area Report: Mixed bowling tournament for students and staff was held with 17th couples participating. An elimination bowling tournament will be held February 26, 27, and March 3 to decide who will represent the University at Madison, Wisconsin in the Big Ten meet. \$130 is needed to send the bowling team to the Big Ten meet. An inter-collegiate bridge tournament will be held March 16 and 17. The Filliard Tournament started the 8th of this month and will continue through February 9, 10 and 11.

Art Craft Work Shop: Committee meeting is scheduled for tomorrow noon. Bob Fauman, in charge of the workshop, is graduating at the end of this quarter. Jeri Stade, the area director, suggested the possibility of having exhibits and demonstrations of ceramics, posters, and how to use the equipment.

No progress was reported on the Big Ten Photography Contest. The date has been moved back to March 21.

Dale Epland welcomed Mary Kelly back to the board after her illness.

m-228
Motion K-228 It was moved to approve the Square Dance Committee's request to hold dances every other Tuesday during Spring Quarter.

The motion was seconded and carried.

New Business: The policy of approval by S.A.B. and the Union Board for material and space for organizations wishing the use of card tables in the post office and ground floor was reviewed.

Dale Epland requested each area director to be prepared to have attendance report for next week's meeting. Attendance reports should include any event during the previous month. Members are to check records and report conclusions from past committee functions.

The board members were encouraged to attend a special movie to be given in Room 320 at 7:30, February 11. This movie is an exclusive showing concerning automatic pinsetters. The feasibility of getting automatic pinsetters for the Union is being investigated. It was reported that automatic pinsetters are in use at the Melody Lanes Bowling Alleys at 54th Street and Lyndale S., Minneapolis, Minnesota and could be seen in operation.

Warren Stellmacher invited the board to come to the Personnel Committee meeting at 3:30 p.m. on Monday to discuss the merit party.

^{m-229}
Motion K-227 It was moved to adjourn at 9:05p.m.

The motion was seconded and carried.

Respectfully submitted,

Clifton French
Acting Recording Secretary

The next meeting will be held in Room 315, Wednesday, February 17, at 7:00 p.m.

UNION BOARD MINUTES
February 17, 1964

Members Present: Gen Dankroger, Margaret Zuehlke, Bill Sergeant, Jeri Stade, Robert Shoffner, Clif French, Elie Schilling, Chuch Holmquist, Gordon Starr

Members Late: Jim Bell, Dale Epland, Cokie Kiebert, Bob Lawrence, Larry Sanford, Pete von Eschen, Byron Warmee, Clif Plank, Robert Snow

Members Absent: Mary Kelly, Al Freeman, Warren Stellacher, Stewart Thomson

Guests Present: Gian Berchielli, Matt Stark

The meeting was called to order at 7:15 p.m. in Room 315.

Corrections to last week's minutes included Jeri Stade as chairman of refreshments under the Merit Committee Report, and the striking of the mention that Wisconsin's Union Board President was an elected position.

President's Report:

Dale Epland reported on the President's Cabinet meeting held February 16. The President's Cabinet is composed of presidents of various governing bodies on campus. The Cabinet discussed the possibility of having a series of television shows which would enlighten the public about university activities. The program is set to go, except that it needs a director. Among topics for the proposed program will be a discussion of Union Board activities. The Cabinet also passed a resolution whereby the President's Cabinet would support the University in the present controversy with the Dinky Town Merchants.

Dale Epland introduced Gian Berchielli, of the Graduate Students Common Room in Folwell Hall. Gian outlined a brief history of the Commons Room and its present system. The Coffee Hours in which visiting celebrities have spoken have been paid for by donations from faculty members and from the Union Assistance. The Commons Room is open to all graduate students. The Union board suggested that wider publication of coming events be out to graduate students.

Dale Epland reported that he had checked with Dr. Willey on the Caplow Report. The Physical Plant has been authorized to estimate the cost of such changes as advocated in the Caplow study.

Vice President's Report:

Jim Bell continued with his instruction on parliamentary procedure and presented the subject of privilege motions. A privilege motion is one which does not relate directly to the pending motion on the floor of an assembly. The motion is of importance to take precedence over any other questions of main motions being discussed. It is undebatable because of privilege. No subsidiary motions can be applied except privilege motions which fix time to adjourn and recess. Both of these can be amended.

After the assembly has taken up the order of the day, or has considered a question of privilege, such as calling for suspension of orders of the day, then that privilege motion is open to the floor and can be amended, but it is the only time when such action is permitted. Privilege motion range in order of rank the following way: fix the time to adjourn, adjournment, taking recess, raising a question of privilege, and calling for orders of the day.

Executive Committee Report:

^{m-230}
Motion K-228 It was moved that the Board go into Executive Session with the inclusion of Mr. Starr at 7:45 p.m.

The motion was seconded and carried.

Executive Session ended at 8:15 p.m.

A proposed By-law revision will be posted for a week.

A Union Board member may be excused from a Board meeting if his attendance is specifically required at a Union function, and provided he submits an excuse to the Executive Committee prior to the meeting he will miss.

Dale Epland passed around a get-well card for the members to sign to be sent to President Merrill who is ill.

Finance Committee Report:

^{m-231}
Motion K-229 Acceptance of the following report was moved.

- (1) Purchase of four conference tables at \$80 each.
- (2) Construction of two charts showing the Board structure and the Board members.
- (3) The raising of fees in the Record Lending Library to 15 cents for six 78 rpm records, and 10 cents for the long playing, and five cents for each additional record.

The motion was seconded and carried.

House and Public Relations Report:

^{m-232}
Motion K-230 Acceptance was moved for the following:

- (1) Yoon Varieties be allowed to practice on Monday, February 22, from six to ten o'clock p.m. provided a staff member accompanies the group.
- (2) Greek Week be given a table on the ground floor for signing of the "Freedom Scroll" on February 19.
- (3) Gopher Progressive Party be given the use of Room 349 jointly with the Flying Club from March 29 to April 23.
- (4) Wardi Gras be allowed to have a poster in front of the Main Lounge.
- (5) Spring Vacation Hours: Beginning March 19 to March 28.
Craft Shop - Monday through Friday - 12 o'clock to 4 p.m.
Building closed Saturday, March 20.
Building hours - Monday through Friday - 7 a.m. to 8 p.m.
closed on Saturdays and Sundays.
Bowling - closed throughout.
Billiards - 7:30 a.m. to 4 p.m. - Monday through Friday.
Newsstand - closed throughout.
Checkrooms closed throughout.
Information Desk - open 8 a.m. to 5 p.m. - Monday through Friday.

The motion was seconded and carried.

The House and Public Relations Committee recommended that during the 1964-65 school year, organizations would not be allowed to compete in ticket sales for major dances.

Personnel Report:

^{M-233}
Motion K-231 Acceptance was moved for the following report:

The committee interviewed Bill Dean, now acting chairman for the Talent Bureau, and recommended that he be given the chairmanship as he has been doing an excellent job. The Committee is also making up some questionnaires to be sent out to Union committee members to find out what kind of meetings or get-togethers the committee members would like to have.

The motion was seconded.

Chuck Holmquist suggested that the Board set up a speakers bureau to go out to the various organizations to explain the Union activities and the positions that are open at the time. It was also suggested that a committee be formed to set up this program and get an agenda arranged to bring back to the board.

The Personnel Committee's questionnaire was explained as part of a plan to create an exclusive card carrying committee member set-up to entice more members to become card carriers for admittance to the Coffee Klatches.

The motion was carried.

Program Committee Report:

The Humanities Department requested the use of the Men's Lounge beginning at 12 noon on February 18, in order to stage a reading of Ibsen's Wild Duck. The time is needed to set up elaborate props and to practice for the program.

^{M-234}
Motion K-232 It was moved that the Board allow the Humanities Department the use of the Men's Lounge on February 18, beginning at 12 o'clock noon until the end of its reservation.

The motion was seconded and carried.

The Program Committee is developing a calendar for the 1964-65 year, and requests any suggestions for scheduling of particular activities. The committee would like to have the information so as not to schedule conflicting programs with other campus organization.

Old Business:

The House Committee is conducting a survey about smoking in the Terrace Reading Room. Margaret Zuehlke read the questionnaire to the Board.

New Business:

Chuck Holmquist reported that negotiations have begun for a bank to play at the Star Dust Dance. Jerry Gray's Orchestra was suggested as a possibility, and it was mentioned that he might possibly be obtained for \$1500.

^{M-235}
Motion K-233 It was moved that an offer be made to Jerry Gray by the Special Events area director.

The motion was seconded and carried.

Art Craft Shop Report:

Jeri Stade reported that the Art Craft Shop's organization is much better than last year. Each unit is now a unit in itself. The tools for carpentry are in a better location. The Embosograph unit was in general use last year, but is now kept under lock except for special permission. There has been a definite check on the number of people working in the shop or entering as "tourists". The part-time employee, Bob Bowman, will graduate at the end of this quarter, but will continue on part-time until he finds a full-time position. This is one of the biggest problems facing the committee. There is also a problem of giving more room to the wood-work area. The possibility of charging a nominal fee to non-students and staff is also being investigated. It was also brought up that there is no program budget for the craft shop except the money allotted for equipment and the instructor's salary. The question of keeping the Craft Shop open this summer is also being considered. The committee wants to increase the facilities, and also to enlarge the present library which is inadequate. The Art Craft Shop Committee now consists of three very enthusiastic members. On February 23, a combined coffee hour and exhibition on metal work, ceramics, and jewelry will be held.

The possibility of retaining Bob Bowman as a full-time worker was referred to the Finance Committee.

Chuck Holmquist gave the attendance figures for his area-

Winter Quarter Open House	1152
Snow Ball	2114
Ice Show	1541
Polar Party	313
Ski Train	135

Chuck also reported on the progress of the Mardi Gras Program. The theme for this year will be Moulin Rouge. Bill Johnson will draw characters at the dance. The Creolians will play. Posters are being prepared now and tickets will go on sale this Friday.

The Star Dust Chairmen fillings will be closed a week from this Friday.

Jeri Stade reported the attendance figures available for the Art Craft Shop.

From October 28 through November 28	grand total of 1654
From November 30 through January 27	grand total of 1886

^{Mr-236}
Motion K-254: It was moved to place the responsibility of securing a blackboard and placing attendance figures for each week's events on it with the Program Committee. The attendance figures posted should be given with figures of comparable events held the previous year.

The motion was seconded and carried.

Mr. Starr appealed to the Board for help in getting out approximately 10,000 letters to alumni for the St. Paul Campus Union Drive. Members are requested to help stuff letters in the Game Room.

Mr. Starr suggested that the prize offered to bands for the Union dances be kept within the Union Board. It was suggested that publicity be kept to a minimum on information concerning the cost of bands for the Union, but that information could be available to those who request it.

The Photography Contest entries will be accepted up to March 5. The committee hope to have a display in the Union.

Cokie Kiebert reported that the St. Paul Union Fund Drive Committee hoped to get the Union facilities on March 5. At the present time, the committee would like to charge admission at the door which would include admittance to the various dances and activities being held that night.

^{M-237}
Motion K-234: It was moved that the Board grant the St. Paul Fund Drive Steering Committee the use of the Union on March 5.

The motion was seconded.

It was suggested that Cokie Kiebert prepare a report in the form of a motion and bring it up at the next meeting.

The motion was carried.

Larry Sanford brought up a complaint by some of the league bowlers in inter-fraternity athletics about the prices for bowling. It was suggested that the entire bowling situation be taken up as a special report.

^{M-238}
Motion K-235: It was moved to adjourn at 9:35 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr
Recording Secretary

The next meeting will be at 7:00 p.m. in Room 315, Wednesday, February 24.

UNION BOARD MINUTES
February 24, 1954

Members Present: Jim Bell, Dale Epland, Bob Lawrence, Cokie Kiebert, Clif French, Bud Abrahamson, Al Freeman, Pete von Eschen, Jeri Stade, Warren Stellmacher, Larry Sanford, Bill Sergeant, Margaret Zuehlke, Doctor Thomson, Chuck Holmquist, Gordon Starr, Robert Shoffner.

Members Absent: Clifford Plank, Ellie Schilling, Robert Snow, Mary Kelly, Byron Warmee.

Guest Present: Andy Boss

The meeting was called to order at 7:00 p.m. in Room 315.

The minutes of last week's meeting were approved after a correction of a typographical error under New Business which stated that negotiations were under way for a band to play for the Star Dust Dance, instead of a "bank."

President's Report:

Dale Epland reported receiving a letter from SPAN which invited different organizations to take the opportunity to participate in the SPAN program.

Vice-President's Report:

Jim Bell distributed pamphlets named "Call to Order" to the board members. The pamphlets were put out by the National Student Association on parliamentary procedure. The main points on motions which were discussed in the past few meetings were reviewed.

Standing Committee Reports:

Executive Committee Report:

Al Freeman was excused from board meeting last week. Those people listed as late in last week's minutes were also excused for their tardiness. They are: Jim Bell, Dale Epland, Cokie Kiebert, Bob Lawrence, Larry Sanford, Pete von Eschen, Byron Warmee, Clif Plank, Robert Snow. Bob Lawrence and Coeleen T.V. Kiebert were unexcused from committee meetings last week, and Mike Stellmacher was unexcused from board meeting.

^{m-239}
Motion K-234: It was moved that the above portions of the Executive Committee be accepted.

The motion was seconded and carried.

The feasibility of holding either a one-day or two-day Spring Camp was discussed. This camp is sponsored by the Union Board each year for new board members and program committee people. It consists of a leadership program and a "get-together" recreation program. It was suggested that the leadership training be handled by the Personnel Committee and arrangements be made in conjunction with the Outings Committee.

^{m-240}
Motion K-237: It was moved that the Union Board Spring Camp be a two-day affair, beginning on a Friday and continuing through Saturday with the arrangements taken care of by the Outings Committee and the Leadership Training Program under the supervision of the Personnel Committee.

The motion was seconded and carried.

Dale Spland announced that the By-Laws concerning elections and carry-overs on the board will be discussed at next week's meeting. The Executive Committee proposed that the board meeting be a dinner meeting at which time the changes in the By-Laws would be discussed and the Area Director reports will be given.

^{m-241}
Motion K-238: It was moved that next week's meeting be held as a dinner meeting, and that it be the last meeting of the quarter.

The motion was seconded.

Amendment to Motion K-238: It was moved to amend the motion that the meeting begin at 5:30 p.m.

The amendment was seconded and carried.

The motion was carried.

Finance Report:

Bob Lawrence reported that WSR has spent \$379.30 of its \$425.00 budget, leaving a balance of \$45.70 for the year to run its program. WSR presented its spring quarter budget to the Finance Committee which will require an additional \$200.00.

^{m-242}
Motion K-239: It was moved that \$200.00 be appropriated for WSR's spring quarter budget.

The motion was seconded.

It was brought out in discussion that such a budget should be coordinated with the Program Committee.

^{m-243}
Motion K-240: It was moved to recommit Motion K-239 to Finance Committee in conjunction with the Program Committee.

The motion was seconded and carried.

House and Public Relations Report:

1. Results from the survey of smoking in the Terrace Reading Room indicated that out of 200 persons surveyed, 150 were against smoking, with 50 expressing the desire to smoke in the room.
2. The St. Paul Union Fund Drive has requested two booths in the Union from March 1 through March 5. One booth would be on the main floor and the other on the ground floor.
3. Greek Week has requested the installation of a Trophy case across from the information desk February 25, 26, 27, and March 1.
4. The Union Hours over the Easter holidays:
April 16 - Closed because of Good Friday
April 17 - Saturday, building open 7 a.m. to 5 p.m.
5. The Student Educations Conference has requested a table for registration across from the Main Checkroom on Friday, February 26, from 9-12 a.m.
6. SLA Week has requested the Union Main Ballroom on Friday, October 22, for the SLA Week Dance.

^{M-244}
Motion K-241: It was moved that the House and Public Relations Report be accepted.

The motion was seconded and carried.

Personnel Committee Report:

Warren Stellmacher called attention to the assignments given members of the board regarding the merit party scheduled for March 6.

The committee took a survey regarding the proposed Kaffee Klatch and found that the committee people would like to meet once a week or less often. It is the recommendation of the Personnel Committee that programming and necessary activity for the Kaffee Klatch be done either by the entire board or by the Program Committee, and with the discretion of the chair be turned over to a committee for activation of the program.

^{M-245}
Motion K-242: It was moved that the Kaffee Klatch be carried out and activated by the entire board or Program Committee as chosen at the discretion of the President.

The motion was seconded and carried.

Dale Spland requested the Program Committee to take over the Kaffee Klatch Program and requested a report with recommendations for the next meeting.

Warren Stellmacher reported the Personnel Committee's recommendation that the Association of Chairmen be reactivated to create a greater report and enthusiasm among the committee chairman and to carry out function which could be delegated to them. This committee, if activated, could work in cooperation with the Personnel Committee and Program Committee to further its goals.

^{M-246}
Motion K-243: It was moved that the Association of Chairmen be reactivated, and that the Program Committee and Personnel Committee take it upon themselves to carry this program through.

The motion was seconded and carried.

The Personnel Committee had no further recommendations at this time to fill the vacant Union Board position. Area Directors are requested to get the list of the active committee members in their areas in so that Margaret Zuehlke can get invitations out for the merit party. It was again stressed that each board member should work to bring more people into committee work in the Union. Star Dust chairmanship filings will close as of Friday. Each member was requested to get one candidate for the chairmanship to the Union for an interview and filing. The Let's Dance and Saturday Night Dance chairmen position have not been filled as yet.

Program Committee Report:

^{M-247}
Motion K-244: It was moved that the Union Board allow the University Folk Dance group to sponsor jointly with the Union Square Dance Committee a folk dance on the two free Tuesdays as scheduled now during Spring Quarter.

The motion was seconded.

It was pointed out that there would be difficulty in arranging supervision and division of the proceeds with an organization outside the Union area.

The University Folk Dance group would hire the caller and pay for other expenses except for the Ballroom. The reservation was made that included special invitations to the foreign students on campus to enter in the program.

^{m-248}
Motion K-245r It was moved that the problem of the Folk Dances be turned back to the Program Committee and Square Dance Committee to check further on the sponsorship.

The motion was seconded and carried.

The Program Committee recommended that the possibility of purchasing four bikes for the outing program be taken up during the next week and be reported by at the next meeting. Interest has been expressed by the outing group to become affiliated with different groups such as the hosteling program. This matter was referred to Finance Committee.

Outings Area Report:

^{m-249}
Motion K-245r It was moved that the Outings Committee of four students, including one member of the Union Board and a program consultant as chaperon be subsidized for transportation and meals to go to the University of Wisconsin on March 5, 6, and 7 to study the Hooper Club, Mountaineering Trip, and Sailing Program as a means of starting the development of a similar program at Minnesota, and that a flexible budget with a maximum of \$100 be allotted, provided the Finance Committee finds funds.

The motion was seconded.

It was suggested that the \$100 be taken out of the present allotment for the Outings Committee, which would leave a zero balance for Spring Quarter.

^{m-250}
Motion K-246: Roll Call Vote was called, seconded and passed.
Affirmative: Jer Stade, Warren Stellmacher, Margaret Zuehlke, Cokie Kiebert, Jim Bell, Al Freeman, Stewart Thomson, Larry Sanford, Chuck Holmquist
Negative: Bob Lawrence, Bill Sergeant
Abstaining: Pete von Eschen

Andy Poss, Chairman of the Minneapolis Campus Drive for the St. Paul Campus Union, appealed to the board members for help in going out to the various campus sororities, fraternities, and dormitories to orient the groups with the purpose of the Drive. An orientation program will be held tomorrow at 3:15 at the St. Paul Campus Union. Streetcars will leave at 3:00 p.m. from the Minneapolis Campus. Dale Epland, Bob Lawrence, Mike Stellmacher, Cokie Kiebert, and Larry Sanford, Jeri Stade volunteered to help with the Drive.

Old Business:

Members of the board are requested to initial the list of duties for the March 6 merit party after checking their responsibilities. The Personnel Committee was requested to look into the matter of a conflict on March 6 with the Saturday Night Dance featuring Percy Hughes.

Dale Epland requested the Sno Week report for the next meeting with the inclusion of approximate charges from Williams Arena. The Duluth Branch Sno Week Bulletin was passed around to the members.

The Executive Committee gave approval to the St. Paul Campus Fund Drive to allow it to charge a half-rate for the bowling and billiards on March 6, for its open house. No definite gain or loss will result, and this action would enable the committee to advertise the half rate and allow people to get into the building for 50 cents.

The Art Craft Workshop will hold an exhibition on March 2 at 3:30 p.m.

New Business:

The St. Paul Campus Fund Drive has requested the use of the Special Activities Room 131 from March 1 to March 5.

^{M-251}
Motion K-247: It was moved that is upon further investigation it was found that Room 131 was not being used from March 1 through March 5, approval be given to the St. Paul Campus Fund Drive for use of the room.

The motion was seconded.

^{M-252}
Motion K-248: It was moved that his matter of approval for the use of Room 131 be referred to the House Committee.

The motion was seconded, but defeated.

Motion K-247 was carried.

Chuck Holmquist suggested that a policy be formed to limit the terms of elected and appointed members to one year, and that those who wish to continue may run again in election or refile for appointment.

The University Administration has requested tentative approval of the use of the Main Ballroom to use during final week in order to take care of the extra load.

^{M-253}
Motion K-249: It was moved that the Administration be given the use of the Main Ballroom for the purpose of giving final exams during the final exam period.

The motion was seconded.

Amendment to Motion K-249: It was moved that the motion be amended to add that such approval would be given if the Administration will take care of the expenses incurred.

The amendment was seconded and carried.

The motion was carried.

The matter of two \$5.08 Food Service Pills for breakfasts for the St. Paul Union Fund Committee was referred to Finance Committee.

Dale Epland reported that Larry Sanford has been given the area directorship of Outing's and a position on the Finance Committee, as provided in the By-Laws.

The matter of the program with the Humanities Department was discussed.

A questionnaire was passed at the last Forum and there was a considerable amount of student interest in such a program.

^{m-254}
Motion K-250 It was moved that the board create a Humanities Forum Committee operating under the area directorship of Fine Arts to promogate the activities of a forum.

The motion was seconded.

Ryrom Warmee and Jim Bell will meet with all the people who have expressed interest in the Humanities Forum and explain what would have to be done. The Personnel Committee will select a chairman to work in close cooperation with the Humanities Department.

The motion was carried.

The Executive Committee expressed its thanks to Mr. Hans Hopf for the fine pictures in the display case.

Three newsletters have been returned regarding the request for information on kitchenetts. The schools replying had no facilities.

Chuck Holmquist requested the information on--

WHAT HAS BEEN DONE ABOUT THE SPEAKERS BUREAU?

^{m-255}
Motion K-251 It was moved to adjourn at 9:23 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon Starr, Recording Secretary

The next meeting will be a dinner meeting at 5:30 p.m. March 3, in Room 355.

UNION BOARD MINUTES

March 3, 1954

Members Present: Jim Bell, Bud Abrahamson, Dale Epland, Bob Lawrence, Cokey Kiebert, Cliff French, Fran Siftar, Al Freeman, Pete von Eschen, Jeri Stade, Warren Stellmacher, Larry Sanford, Bill Sergeant, Margaret Zuehlke, Dr. Thomson, Chuck Holmquist, Gordon Starr, Robert Shoffner, Clifford Plank, Ellie Schilling, Robert Snow, Mary Kelly, Byron Warmee.

Guest Present: Professor Naturuma from the University of Tokyo, Japan.

The meeting was called to order at 6:15 p.m. in Room 355.

The minutes of the last meeting were approved as read.

President's Report:

Dale Epland reported receiving a letter from Dr. Thomson of the Public Health Department, thanking the board for sponsoring a coffee hour for the Public Health Department on Wednesday, February 24. A letter was also received from Dave Smith, chairman of the House Committee at the University of Michigan inquiring about new ideas for open houses. Dale referred this letter to Chuck Holmquist for action. Chuck Johnson, coordinator for the freshman camp, sent a letter requesting interested board members to file for counselor positions before filings close on March 5.

Dale Epland extended a note of congratulations to Jeri Stade for the fine program which the Art Craft Work Shop Committee presented yesterday.

Director's Report:

Mr. Starr introduced Professor Naturuma from the University of Tokyo in Japan. Mr. Starr also reported attending a meeting at the St. Paul campus where alumni discussed ways and means for gathering funds toward construction of the St. Paul Union.

Executive Committee Report:

1. Excuses: Byron Warmee and Ellie Schilling were unexcused from last week's board meeting. Ellie Schilling was unexcused from the House and Public Relations meeting; Pete von Eschen and Bob Lawrence were unexcused from committee meetings for failure to turn in attendance reports.

M-254
Motion K-252: Acceptance of the Executive Committee report was moved.

The motion was seconded and carried.

2. Area Director's Reports:

M-254
Motion K-253: Acceptance was moved for the following report.

1. Square Dance attendance has fallen off slightly from last quarter.
2. Beginning dance and intermediate private dance are the same in attendance.
3. It was recommended that the Let's Dance program be discontinued for Spring Quarter, and in its place a foreign students dance class be held. It is felt that there has not been sufficient interest and that it would be a better opportunity to promote a foreign student program.

4. The attendance for last week's Variety Dance was 399. This is the first attendance report since the new plan of charging 35¢ admission to non-University students and no fees to students was inaugurated.

The motion was seconded and carried.

P. Art Craft Workshop Area Report:

1. An exhibition was held yesterday which was attended by 30 people.
2. The committee is very well organized and enthusiastic.
3. Jeri Stade requested that \$141.50 be allotted to the Art Craft Workshop for some badly needed tools. (This matter was referred to the Finance Committee.)

M-258

Motion K-254: Exception was moved for the Art Craft Workshop Area Report.

The motion was seconded and carried.

C. Outings Area:

M-259

Motion K-255: Acceptance was moved for the following report:

1. Arrangements are under way for the Wisconsin trip. The delegates will leave on Friday and will return on Sunday.
2. The Outings Committee has enthusiastic members, but needs more personnel to work with committee heads.
3. Plans for Spring Quarter will begin after the study plan at Wisconsin is submitted.
4. The Outings Area is making arrangements for a two-day leadership camp.

The motion was seconded.

Larry Sanford, the area director of Outings, will not be going on the trip to Wisconsin. A committee member will go in his place.

The motion was carried.

D. Games Area:

M-260

Motion K-259: Acceptance was moved for the following report:

1. The Pig Ten Bowling Tournament is still in progress, as is the Intercollegiate Billiards Tournament.
2. The Intercollegiate Bridge Tournament has been completed at Minnesota.
3. Attendance:

Bowling:	33
Bridge:	52
Mixed Doubles:	172
Billiards:	36
4. The Games Committee is planning to send out a questionnaire to the Social chairmen of various campus organizations asking if the organizations would be favorable to the idea of a social work shop which would be sponsored by the Union. This program would include such things as a game demonstration, tips on planning a good party, etc.

The motion was seconded and carried.

E. Special Events:

^{M-261}
Motion K-247 Acceptance was moved for the following report:

1. Mardi Gras:
 - a. The dance went off quite well.
 - b. There was some slight difficulty with the band arriving late, etc.
 - c. Attendance was approximately 397 people, including 2 board members.
 - d. The entertainment was good, especially Bill Johnson and his caricatures.

2. Star Dust:
 - a. The big dance is April 24.
 - b. There is a very good possibility of getting Louis Armstrong for that date.
 - c. The board members are requested to get anyone interested in working on committees to sign up in the Program Office.

The motion was seconded.

The policy of scheduling events for income or with more emphasis on program was discussed. This matter was turned over to the Finance Committee to prepare a policy concerning profits in Special Events. A recommendation was requested by the next meetings

It was also suggested that the Committee representing the University report to the Musicians Union the conduct of the band which played at the Mardi Gras.

The motion was carried.

F. Radio and Theatre Arts:

^{M-262}
Motion K-250 Acceptance was moved for the following report:

1. WMMR
 - a. Completion of installation of equipment is expected by the end of Spring Quarter.
 - b. The possibility of stringing lines to the sororities and fraternities or placing a transmitter on top of the building to blanket the entire area is being investigated.

2. Talent Bureau:
 - a. The Talent Bureau is in the process of classifying its personnel to cover the variety of talent.
 - b. The Bureau is trying to make up a statement of its relations to the board.

3. Noon Varieties:
 - a. Three programs will be held Spring Quarter in contrast to only one during Winter Quarter.

The motion was seconded and carried.

G. Social Skills:

^{M-263}
Motion K-259 Acceptance was moved for the following report:

1. Charm:
 - a. The program is going quite smoothly.
 - b. There has not been as much emphasis on style shows.
 - c. Three "Click with Charm" programs covering formals, knitting, and hair were held.
 - d. There is a strong chairman in that area.
2. Toastmistresses:
 - a. The nucleus of the group is improving.
 - b. Attendance last week was 17 people.
 - c. A program to be held March 4 will include a demonstration on silver from Jacobs Co.
 - d. Program chairman is Eloise Schlekau.
3. Toastmasters:
 - a. The program has disbanded this quarter.
 - b. It is felt that perhaps a rebuilding program can be accomplished Spring Quarter.
4. Student Faculty Relations:
 - a. Don Swanson is chairman and is planning on putting some work on this area during Spring Vacation.
5. Etiquette Program:
 - a. Ellie Schilling is working on this program for Spring Quarter.

The motion was seconded and carried.

II. Fine Arts:

^{m-264}
Motion K-260:

Acceptance was moved for the following report:

1. A coffee hour was held with attendance of 16 people to show slides.
2. The Student Art Show had 49 student entries. It included a coffee hour and judging.
3. The lighting has been very good in the gallery area, but the equipment for hanging pictures is inadequate.
4. The screens in the gallery area should not be moved by students and it was suggested that each board member see that they are not moved.

The motion was seconded.

The possibility of improving the equipment in the gallery for hanging pictures was turned over to House Committee for investigation. It was also suggested that the balcony curtain be drawn and the lights turned out in the gallery during the Noon Movies.

The motion was carried.

As there is no director for the Music Area, Clif French reported that Mary McDermott is serving as chairman. A new program of folk singing was tried out and was quite well attended.

It was also mentioned that the pottery wheel in the Art Craft Shop is on loan from Mrs. Lawrence of Northrup Galleries.

Finance Committee Report:

^{M-265}
Motion K-291: Acceptance was moved for the following report:

1. Appropriation of \$200 for VETR.
2. \$10.18 to cover the bill of the St. Paul Campus Union Fund Drive Committee's breakfast meetings.
3. Appropriation of \$314 for light fixtures in the foyer of the Billiard Room.

The motion was seconded and carried.

House and Public Relations Committee Report:

^{M-266}
Motion K-292: Acceptance for following report:

1. Requests from "E" Day for Room 320 on April 20, Rooms 315 and 320 on April 23, 27, 29, and 30.
2. Three new light fixtures to be placed in Billiard Room foyer.
3. Temporary House Rules:
 - a. No card playing anywhere in the Union other than the Game Room.
 - b. Each participant in the Game Room should show his or her fee statements.
4. Mike Stellmacher, Jim Bell, and Chuck Holmquist have been appointed to take charge of the Speaker's Bureau. Dale Epland and Pete von Eschen will work on an agenda.
5. A newsletter will be put out as soon as the calander has been made up by the Program Committee for Spring Quarter.

The motion was seconded and carried.

Personnel Committee Report:

^{M-267}
Motion K-293: Acceptance was moved for the following:

1. The Personnel Committee recommends that Roy Talno be approved as chairman of the Star Dust Dance.

^{M-268}
Motion K-294: It was moved that the Personnel Committee Report items be separated.

The motion was seconded and carried.

^{M-269}
Motion K-295: was seconded and carried.

2. The Personnel Committee recommended that Roger Ellingson be approved as chairman of the Big Ten Bowling Tournament. (Section 2)

Motion K-293 Section 2 was seconded and carried.

Program Committee Report:

1. The activities report, which was handed out to each member, pertains to the various events held last week. An over-all quarterly analysis will be submitted at the first meeting of Spring Quarter.
2. Area Reports are due March 18.
3. The committee recommends that the Humanities Classes be dropped from Union Board sponsorship during Spring Quarter. This is not to be confused with the Humanities Forum.

4. A meeting will be held tomorrow for all those people interested in the Humanities area.

^{m-269}
Motion K-264: It was moved to accept the Program Committee Report.

The motion was seconded.

Margaret Auehlke was appointed to investigate the possibility of obtaining special ditto forms for the activities sheet, and also obtaining special notebooks for each board member to keep his or her materials pertaining to Union Board.

Old Business:

Cokey Kiebert gave a brief resume of the St. Paul Campus Fund Drive. The big Jamboree will be held in the Union on March 5. All board members are expected to come. There is no past list.

Constitutional Revision:

The proposed revision of the Union Board Constitution was read to the Board by Jim Bell. The purpose of having the Constitution revised is to free it from many amendments. The revision will have to be approved by the board at its first spring meeting and then presented at spring elections for approval by the students. After election, the revision must be approved by the Board or Regents before it can be effective.

Dale Epland appointed Byron Warmee as an additional member of the Constitutional Revision Committee. It was suggested that the proposed revision be mailed to each member so they can be familiar with them by the next meeting.

Sno Week Report:

Al Freeman gave a complete account of the Sno Week. Participation was over 5900 which exceeded last year. Any member with recommendations or suggestions for Sno Week was requested to speak to Al Freeman. The finale subsidy figures for Sno Week was \$279. His report will be on file in the Program Office.

Board Expirations:

Al Freeman, Bob Lawrence, Larry Sanford, and Chuck Holmquist are occupying positions that will be filled this spring. Graduating members who will also terminate their positions are Cokie Kiebert, Warren Stellmacher, Margaret Zuehlke, Jim Bell, and Dale Epland.

New Business:

^{m-270}
Motion K-265: It was moved that \$2,000 be offered to Louis Armstrong to play at the Star Dust Dance on April 24.

The motion was seconded and carried.

Larry Sanford requested members with ideas for the two-day Spring Camps to see him about it.

^{m-271}
Motion K-266: It was moved to adjourn at 10:00 p.m.

The motion was seconded and carried.

Respectfully submitted,
Gordon Starr, Recording Secretary

The next meeting will be held Spring Quarter.

UNION BOARD MINUTES
March 31, 1954

Members Present: Chuck Holmquist, Bill Sergeant, Margaret Zuehlke, Dale Epland, Mike Stellmacher, Jim Pell, Pete von Eschen, Ellie Schilling, Larry Sanford, Dr. Thomson, Cliff French, Gordon Starr, Cliff Plank, Byron Warmee, Al Freeman, Bob Lawrence, Cokie Kiebert.

Members Absent: Jeri Stade, Robert Shoffner, Robert Snow, Mary Kelly.

Guests Present: Matt Stark

The meeting was called to order at 7:10 p.m. in Room 315.

The minutes of the last meeting were approved as read.

Directors Report:

Gordon Starr reported on the work of the past quarter. He commented on a successful winter quarter, showing great strides since fall quarter. He recommended wise action on the Constitution now, for benefits in the future. During the past quarter a good job was done by the people on the program staff. It was also pointed out that last years reduction in the custodial staff had not affected the upkeep of the building, which is now in better shape than before. The changes in the clerical department have also produced good results.

It has been recommended that a re-examination of the Craft Shop facilities be made to determine there is merit for putting a full-time person on the job. The facilities have not always been as available as would be liked. It was mentioned that there are staff and faculty members who would like to make contributions for their use of Union facilities, as students do automatically. A voluntary plan is in use some places, which was suggested as a possible solution.

Mr. Starr mentioned in preparing the budget for next year, to consider the present expenditures, enrollments, living within the income, all with a look towards the future. He also brought up the fact that the National Convention is going to be in Chicago, and suggested sending Cliff French and Hans Hopf.

Next, Mr. Starr reported on the Village Union Board's proposed change in its by-laws.

m-272
Motion K-297: It was moved to post the amendments for one week to be acted on at the next meeting.

The motion was seconded and carried.

Mr. Starr introduced Matt Stark and reported on the work he had done in finding out what the Union Board is doing for student organizations. This information was obtained by questionnaires sent out to the student organizations, to which there was a 99% response. The highlights of this report were:

- Forsolving room problems: (1) Have small rooms in lounge style for smaller organizations.
(2) Have special rooms for storage.

(3) Have better room scheduling plans.

There are 33 organizations that want space here at the present time. One-third of the present organizations which occupy space said their offices were not satisfactory.

The largest number of student organizations with offices in the building use the office daily. They rated afternoon use the highest.

Some of the organizations thanked the Board for being concerned with their needs, for past services, and concern with their welfare. The information was helpful in clarifying obligations which the Board has to student organizations.

Things which the organizations found objectionable were:

Some of them wanted a permanent room where they could provide their own food.

The rooms were too small.

Many of them need typewriters, telephones, and filing space.

The complete report of this investigation with all details will be on file.

Mr. Starr reported on the progress of the St. Paul Campus Union Fund Drive. The fund is a little bit over one-sixth of the way to the goal. Right now the concentration for contributions is on alumni, but soon Dr. Coffee will begin handling the Minneapolis, St. Paul, and out-of-state business friends. Mr. Starr brought up the problem of adding on to the present building and possible methods of doing this, which included adding on to the two top wings, excavating under the cafeteria, and finally adding a separate wing or building.

Mr. Starr then reported on the Union Serving Committee which both Dale Spland and he attended. Because of the cost involved we are changing the present site of the Commuters Lunch Room to the present site of the post office boxes and because the committee felt they should look over the matter of other possible changes. No action was taken. Consideration is now being given to the possibilities of turning the present Art Craft shop into a Rumpus Room with a soda fountain for light refreshments. The committee is also studying the possibility of making these moves on an earlier basis along with studying the cost involved, it is expected that the committee will meet again next week when the new proposed changes will be on hand. The committee wholeheartedly felt that the number 1 problem was moving the present Commuters Lunch Room and that this should certainly be done this summer.

President's Report:

Dale Spland reported the arrangements for the spring outing which is to be May 14 & 15 at Camp Iduhapi. The price per person is \$4.35, and as yet no transportation has been arranged. He inquired concerning the All-University recognition for staff members. He reported on a letter from the Student Activities Bureau on Student Activities regarding the responsibility of student organizations for the conduct of their members in Group-Sponsored Activities.

Dale Spland reported on a letter received from the University of Illinois inquiring how our Dad's Day is handled. This was referred to All-University Congress. He reported that Board members are to provide workers for the elections on April 21, 22. There will be meetings concerning this event which workers will be required to attend. Margaret Zuehlke is to take charge of this matter.

Executive Committee Report:

The report was mostly given by the president.

Finance Committee Report:

This report is in the hands of the Public Relation Committee.

House and Public Relations Committee:

^{M-273}
Motion K-258 Acceptance was moved for the following report:

Havery Kline is the chairman of the House and Public Relations ~~Board~~. *Business*
Work has begun on the newsletter. Area Directors are to turn in their report for next week. The newsletter will be turned out to dormitories, residences, and fraternal organizations.

The AMS would like a table April 9, in front of the Main Lounge, for the Red Cross. The committee for Ed Day would like to use the bulletin board across from the checkroom on April 21-29. There are new light fixtures in the foyer. Through the survey made by Bob Lawrence, it was recommended that a change be made in check cashing from the present \$3.00 to \$5.00, with a charge of \$.50 for any check that bounces.

The motion was seconded and carried.

Old Business:

Margaret Zuehlke passed out schedule sheets for everyone to fill out.

After much discussion, it was recommended these revisions in the Constitution be presented to the Board of Regents by Gordon Starr and Dale Spland.

Under Article III, Section 1, alternative b was accepted:

Fifteen student members, the ratio of men to women shall be the same as the ratio of men to women regularly enrolled in the University during the quarter in which the appointments or elections are scheduled. In determining the ratio, the Board shall use the enrollment figures released by the Recorder at the end of the second week of the quarter. In filling board vacancies that occur between annual elections and appointments, the existing ratio may be exceeded by three. However, the ratio of men to women on the Board shall never exceed twelve to three.

Section 2,

Non-student members shall not be eligible for more than three years in succession. Nine of the student members of the Board shall be elected from the University at large under the prevailing electoral system designated by the appropriate University governing body. Six of the student members shall be

appointed by the Union Board, one appointed by the All-University Congress, one by the Dean of Student's office and one by the Vice-President of the Academic Administration. (The rest of the section is unchanged).

The following represents the provision to change the length of term.

The term of office for student members of the Board shall be one year. Any student board member, if otherwise eligible may be re-elected or re-appointed to a succeeding term. The expiration date of any student member's term shall be when the new Board takes office after the Spring elections.

Article IV, Section 1, alternate a

The newly formed Board shall meet with the outgoing Board for two meetings for orientation purposes but without vote and shall take office on the third meeting following appointments.

Dale Epland reported on his visit to the Board of Regents in which Mr. Quinlivan, the chairman, was made a life-long member of the Board. It was suggested that he be asked to a Board meeting this spring.

New Business:

It was requested by Dr. Thomson that there be a check on the Merit Recognition Dinner.

The Speakers Bureau is to meet after adjournment.

^{M-274}
Motion K-269 It was moved to adjourn at 9:20 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr
Recording Secretary

The next meeting will at 7:00 p.m. in Room 315, Wednesday, April 7.

UNION BOARD MINUTES
April 7, 1954

Members Present: Ellie Schilling, Jim Bell, Dale Epland, Bob Lawrence, Cliff French, Byron Warmee, Cokie Kiebert, Pete von Eschen, Margaret Zuehlke, Larry Sanford, Gordon Starr, Bill Sergeant, Chuck Holmquist, Fran Sifter, Jeri Stade, Dr. Thomson, Mike Stellmacher.

Members Absent: Cliff Plank, Al Freeman, Robert Shoffner, Robert Snow, Mary Kelly.

Guests Present: Pat Hood, Sandy Logan, Roy Johnson, Ralph Tyler, Don Brown, Bruce Dale.

The meeting was called to order at 7:10 p.m. in Room 315.

The minutes of the last meeting were approved as read.

President's Report:

Dale Epland reported that filings are now open for Senate Committees. Applications can be made in 213 from April 1-9. Anyone interested should file for the Student Committee on Student Affairs and the Student Committee on Recreation. The instruction meetings for election judges on April 13 at 6 p.m. in 343 and April 14 at 4 p.m. in 325.

There is to be a dinner meeting next Wednesday, April 14 at the Campus Club and the time will be notified later.

Nominations were made for election of two representatives to the Union Board Appointments Committee. Those nominated were: Chuck Holmquist, Pete von Eschen, Margaret Zuehlke, and Bob Lawrence. Pete von Eschen and Margaret Zuehlke were elected.

^{m-275}
Motion K-270: It was moved to have the Outings report before the further order of business.

Motion was seconded and carried.

Pat Hood gave a comprehensive report of the Outing Committee's trip to the University of Wisconsin. She told of the organization of the Hooper Club at the Wisconsin University which is one of the sixteen committees of the Union Board. Suggestions made to the Board by the committee are:

1. A room be planned in remodeling project of the present Commuters Lunchroom for Outing Club.
2. A small scale of experimental activities be set up.
3. There be a program of skiing, water sports, camping and equipment service.
4. Six bicycles to be rented under auspices of Outing Club.

The plan of organization would be to invite present clubs to use the space provided by the Outing Club and gradually get them to join. A council of people from each of the existing clubs and the Outing club members would be set up. Plans are under way for a contest to "Name Our Baby" to find a name for the new group and to stimulate interest among the students. The tentative calendar for Outings is:

Hostals are planning an Outing April 25 for which they would like to have the bicycles.

A cinerama theatre party May 2.

A mountaineers trip May 9.

Camp at Induhape May 14 & 15.

Canoe trip May 29 & 30.

The comprehensive report is on file in the Program Consultants office.

It was recommended by Larry Sanford that the Board help the Outing Club by providing them with space and an appropriation in the budget.

^{M-276}
Motion K-271 It was moved to resume the regular order of business.

The motion was seconded and carried.

Vice-President's Report:

Jim Bell reported that Cokie Kiebert was unexcused from a committee meeting Tuesday afternoon.

Finance Report: 3

Bob Lawrence recommended approval of \$300 to buy six bicycles for the Outing Club, \$200 of this to come from the recreation equipment fund and \$100 for the Variety dance fund.

^{M-277}
Motion K-272 Acceptance of this recommendation was moved.

Motion seconded and carried.

Fran Siftar said that the bicycles should be rented by students from the Program Office. The question of storing them was brought up and a suggestion was made to the effect that a rack could be set up in the Union garage. The committee is also to consider the idea of getting a tandem bicycle.

House and Public Relations Report:

Pete von Eschen reported that FPA requests space in 225 and 227, that All-University Congress wants 325 and 327 on April 12-15, and that the Outings Club wants room 110 after elections with a long-range view to the present Commuter's Lunch Room.

^{M-278}
Motion K-273 It was moved to approve the request of All-University Congress and refer the request of FPA and the Outings Club each to the Committee.

The motion was seconded and carried.

^{M-279}
Motion K-274 It was moved to leave executive session.

The motion was seconded and carried.

^{M-280}
Motion K-275 It was moved that Mr. Starr be allowed to remain.

The Motion was seconded and carried.

Personnel Report:

Mike Stellmacher recommended that two chairmen for the Saturday night dances and bowling be appointed, they are Paul E. Luring and Roger Ellingson respectively.

^{m-281}
Motion K-279 Acceptance of these appointments was moved.

Motion seconded and carried.

He then brought up the matter of Board vacancies. According to the constitution an appointed person fills the remainder of the time vacated and does not fill the term for two years from the time he or she takes office. Such is the case of Margaret Zuehlke, Bill Sergeant and himself. It was recommended that the Board immediately open filing for these three one-year positions.

There must be a minimum ratio of 4 women to 11 men students on the Board.

The expiration dates of the tenure of office of the present members are:

Jim Bell	Spring '55	Ellie Schilling	Spring '55
Dale Epland	'54	Barry Schuler	'54
Al Freeman	'54	Bill Sergeant	'54
Chuck Holmquist	'54	Mike Stellmacher	'55
Cokie Kiebert	'55	Jeri Spade	'55
Bob Lawrence	'54	Pete von Eschen	'55
Larry Sanford	'54	Byron Warmee	'55
		Margaret Zuehlke	'54

By the spring of '55 all present position will have been terminated. Graduation this spring leaves a problem of vacancies. There are five members to be elected for two years; by appointment there are three positions open for two years. The new board members will have a process of indoctrination at the Spring camp.

The merits of plain and gopher paperweights awards were discussed and referred to Personnel and Finance Committees.

^{m-282}
Motion K-279 Acceptance of the remainder of this report was moved.

The motion was seconded and carried.

Program Report:

Fran Siftar reported that invitations had been sent out to all foreign Students for the Foreign Student Program which replaced the Let's Dance program. The Koffee Klatch, which was to be held for interested and active committee members is to be delayed due to a great deal of business this quarter. Also the Association of chairmen is to be delayed.

Variety dances are to be continued during April with a fee charged for persons not presenting fee statements. After that time a comprehensive report will be given to the Board on the success of this type of procedure.

All the area director's reports have not been turned in yet.

Spring Outing: The spring camp will be held from 3:30 p.m. Friday till 4p.m. Saturday, with work camps and recreation scheduled. There will be a general session on Saturday afternoon after dinner. Also the problem of transportation was brought up.

^{m-283}
Motion K-278: It was moved that the Outing Committee make arrangements for bus transportaion to spring camp.

Motion was seconded and carried.

^{m-284}
Motion K-279: It was moved that the Board subsidize an amount for the camp to be agreed on by the program and finance committees.

Amendment to this motion: Not to exceed \$5000.

The motion, as amended, was seconded and carried.

^{m-285}
Motion K-280: It was moved to reserd the previous amendment to the motion.

The motion was seconded and carried.

The admendment was made because of the loophole of the previous motion. It was generally agreed to try and reduce the total cost in order to make it possible for more committee members to attend.

Old Business:

Jim Bell passed out a sample ballot of the constitutional revision. Copies of the revised constitution will be available at the information desk and the balloting places. It is to be checked on that both parties accept the revision and do not make a political issue of it.

Jeri Stade brought up the fact that more instructors are needed for bridge lessons. This was referred to the Program Committee.

Mr. Starr made the reminder that action was to be taken on the by-law change of the University Village Union.

^{m-286}
Motion K-281: Approval of the by-law changes was moved.

Motion was seconded and carried.

New Business: Dale Epland stated that there is to be closer work on the part of the House Public Relations Committee with SAE.

Action was recommended on sending Hans Hopf and Cliff French to the National Convention.

^{m-287}
Motion K-282: It was moved that the Finance Committee found funds to send these two staff members to the Conference.

The motion was seconded and carried.

^{m-288}
Motion K-283: It was moved to adjourn at 9:30 p.m.

The motion was seconded and carried.

The next meeting will be April 14,
at the Campus Club

Respectively submitted, -
Gordon Starr, Recording Secretary

UNION BOARD MINUTES
April 14, 1954

Members Present: Dale Epland, Jeri Stade, Cokie Kiebert, Cliff Plank, Bill Sergeant, Mike Stellmacher, Byron Warmee, Ellie Schilling, Bob Lawrence, Larry Sanford, Bob Snow, Margaret Zuehlke, Cliff French, Gordon Starr, Pete von Eschen, Chuck Holmquist.

Guest Present: Bill Dean.

Members Absent: Jim Bell, Dr. Thomson, Al Freeman, Mary Kelly

The meeting was called to order at 7:30 p.m. in the Campus Club.

The minutes of the last meeting were corrected as follows:

In the President's report it should have read the Senate Committee on Student Affairs instead of the Student Committee on Student Affairs. Also in this report, it was stated that the time of the next meeting would be notified. This should have been that the members would be notified as to the time.

In Motion K-273 it should have been stated to move that the request of the Outings Club be referred back to the committee instead of each.

In Motion K-274 it should have read that it was moved to have executive session rather than to leave executive session.

Motion K-282 moved that the Finance Committee find funds. This should have read find funds.

The minutes were approved as corrected.

President's Report:

Dale Epland mentioned that he hoped everyone had attended the meetings for instruction of the judges for the coming elections. He referred anyone who missed the meetings or who has questions to Bill Sorem.

Dale Epland brought up a letter received from Mr. Willey concerning the revision of the Constitution. He said that the next meeting of the Board of Regents is to be May 14. As it stands now, the Constitution is to be voted on by the students at the elections in April and if approved by them to be taken before the Board of Regents and approved before it goes into effect. There was discussion whether the Constitution, if approved by the students, could be made retroactive right after elections rather than wait until May 14 before it can go into effect. The only difference such action would make would be in the term of office of board members. No action was taken on this matter.

Vice-President's Report:

Margaret Zuehlke, in the absence of Jim Bell, reported receiving a letter from Ted Crabe, president of the Wisconsin Union, saying that he would be in Minneapolis from next Sunday to Tuesday.

Finance and Program Report:

Bob Lawrence recommended a \$20 appropriation from the budget of the Outing Club for a \$25 gift certificate.

^{M-289}
Motion K-284: It was moved to approve this recommendation.

Motion was seconded and carried.

It was reported that the Outings Club is planning to set up a booth for three main purposes. They are:

1. A place where students are to enter their contest ideas to name the club.
2. To find out just what activities would be of interest.
3. To promote their general program.

Bob Lawrence recommended that the cost of the spring camp be \$2.00 for each participant and the rest to be provided from the Union Board funds.

^{M-290}
Motion K-285: It was moved to accept this recommendation.

Motion was seconded and carried.

House Public Relations Report:

Pete von Eschen reported the following requests:

Outing committee wants a ground floor booth on April 19-23.
Stardust committee wants a display on the main floor, April 19-24.
GP and RCP are to hold a debate on the Terrace on Monday and Tuesday April 19 and 20 from 12:30 to 1:30 or if the weather is bad in room 320, same time.

^{M-291}
Motion K-286: Acceptance of this report was moved.

Motion seconded and carried

Mr. Starr and Dale Epland reported on the detail discussion of the last two Caplow Committee meetings. It was apparent that neither the University Administration, University Service or the Union Board had the money necessary to do the job as estimated by the Physical Plant. The House Committee reviewed the problem and made recommendations to the Union Board.

^{M-292}
Motion K-286: It was moved to call the question.

Motion seconded and carried.

^{M-293}
Motion K-288: It was moved to accept the following report:

The House Committee approved the expenditure of the following:

The reconditioning of the post office box area to be used as the Commuters' Lunchroom at the cost of approximately \$8,000.00

with the provision that the University will provide \$6,848.00 to place the present post office box area in the same condition as it was prior to the placing of the post office boxes in this area.

The moving of the present Arts Craft Shop to the present Commuters' Lunchroom in the basement at the cost of \$5,500.00.

The reconditioning of the Arts Craft Shop, so it may also be used as a combined Commuters' Lunchroom and rumpus room at the cost of \$3,490.00.

These moves are subject to the following conditions:

1. Aside from the hours of operation of the Commuters' Lunchroom, which is 10:30 to 2:00, this area be at the disposal of the Union Board.
2. The temporary milk coolers which are now located in the Commuters' Lunchroom be moved to the two areas indicated.
3. Milk, bottled beverages, and boxed lunches are to be served in the two Commuters' Lunchroom areas.
4. Details of hours, equipment, interior decorations and other matters which may arise from time to time be worked out by the Union Liason Committee.
5. The present Lost and Found be transferred to the Main Information Desk and this office be extended to the present Men's Check as originally designed or be at the disposal of the Union Board.
6. This is one step towards better facilities for the Commuters and when it is feasible the Bookstore should be moved to the Arts Craft Shop.
7. That some provision be made for students and organizations wanting post office boxes.
8. That the entire change be reviewed after a years trial.

This motion was seconded and carried

This report is to be presented to the Administration directly.

^{M-294}
Motion K-289 It was moved that the Union Board be responsible for an amount not to exceed \$17,000.00 for the proposed revisions with the excess to be absorbed by the University.

Amendment to Motion K-289: That the report first go to the Administration of the University of Minnesota

Amendment seconded and carried. Motion seconded and carried

The newsletter will be out tomorrow.

Personnel Report:

Mike Stellmacher reported that the date of the Merit dinner had been changed from April 25 to May 9.

Margaret Zuehlke brought up the fact that there was no report on the paperweights.

^{m-295}
Motion K-290: It was moved that the Program and Finance committees bring back definite information on the paperweights by next meeting.

Amendment: That the paperweights be ordered by the next meeting.

Amendment seconded and carried. Motion seconded and carried.

Old Business:

Larry Sanford reported on the progress of the Outings committee. At their meeting this week the Ski Club, Canoe Club, and Sailing Club showed enthusiasm toward affiliating with the Union Board through the Outing Club. Jeri Stade mentioned that the Arts Crafts will have a leather demonstration on April 21 and everyone is urged to attend.

New Business:

Chuck Holmquist reported on the Stardust Dance.

1. Letters have gone out on the Queen contest, which is going to be bigger and more spectacular this year. TV and other engagements have been arranged for the finalists.
2. Ticket sales start Monday with a 2500 limit of tickets. They are \$1.50 a ticket.
3. The theme for decoration is star and dust, using angel hair.
4. The terrace is going to be decorated in a moon-light garden theme.

Publicity is being arranged through radio and TV, Minneapolis and St. Paul newspapers and posters are being prepared for the campus.

It was brought up by Mike Stellmacher that there are interviews tomorrow for people for the Board by the personnel committee.

^{m-296}
Motion K-291: It was moved that the corresponding secretary send a letter of thanks to Dale Sheppard and his staff for the dinner this evening.

Motion was seconded and carried.

It was suggested that the corresponding secretary write to the St. Paul Campus Board in regards to a joint meeting.

^{m-297}
Motion K-292: It was moved to adjourn at 9:35 p.m.

Motion was seconded and carried.

The next meeting will be on April 21 at 7 p.m. in room 315.

Respectively submitted,
Gordon Starr, Recording Secretary

UNION BOARD MINUTES
April 21, 1954

Members Present: Dale Epland, Bob Lawrence, Chuck Holmquist, Jim Bell, Bill Sergeant, Larry Sanford, Dr. Thomson, Gordon Starr, Jeri Stade, Mike Stellmacher, Pete von Eschen, Ellis Schilling, Cokie Kiebert.

Others: Bud Abrahamsen, Cliff French

Members Absent: Al Freeman, Margaret Zuehlke, Robert Shoffner, Cliff Plank, Robert Snow, Mary Kelly, Byron Warmee.

The meeting was called to order at 7:15 in Room 315

The minutes of the last meeting were approved as read.

President's Report:

Dale Epland reported that filings are now open for chairman positions for Homecoming, which is to be October 25-30 next year. People may file in 213 Union. Later there will be a discussion on how to select the homecoming dance chairman.

Vice-President's Report:

Jim Bell was excused from last week's meeting. Margaret Zuehlke is excused from this meeting.

A letter was received from Ted Crabb saying he will be here on May 1.

There will be a Foreign Student Reception next Tuesday night in the Men's Lounge. Anyone who is interested is welcome to act as a host or hostess.

House Public Relations Report:

Pete von Eschen gave the following report:

There will be a tennis demonstration May 8 at the Minneapolis Auditorium. Student rates will be a discount of \$1.20 on all tickets except those which originally sell at \$1.20. These will have a \$.30 discount for students.

The Campus Carnival committee wants the display case across from the Information desk from April 26-30 for trophy display.

There will be a Coffman Musicale Jazz concert April 22 and another May 12, both at 3:30.

m-298

Motion K-293: It was moved to accept this report.

Motion was seconded and carried.

Credit was given to Ellie Schilling and Pete von Eschen for the fine newsletter which came out the first of this week.

Personnel Report:

Mike Stellmacher reported that there has been great progress on the selection of awards for board members. He also reported on the progress of the merit reception on May 9 at 3 o'clock in the Campus Club.

m-299

Motion K-294: It was moved to go into Executive session.

Motion seconded and carried

m-300

Motion K-295: It was moved that Mr. Starr be allowed to remain.

Motion was seconded and carried.

The board then considered the positions of Jeri Stade, Cokie Kiebert and Warren Stellmacher, graduating seniors, whose terms expire spring 1955. Those appointed to fill these terms were: Chuck Holmquist, Mary McDermott, and Marilyn Schultz.

Program Committee Report:

Chuck Holmquist presented the budget for the Stardust Dance. The total estimated expense is \$2,361.50. The limit of tickets is 2,500 at \$1.50 each and the total estimated profit is \$1,388.50. At the present there have been 1,025 tickets sold.

Chuck Holmquist mentioned that the Stardust dance committee was planning a party for after the dance. Mr Starr brought up the fact that profits from activities, such as the Stardust dance and Snow Week, could be earmarked for use in some specified event next year. As it is now, all profits go into the general fund. The finance committee is to look into this.

m-301

Motion K-296: It was moved to approve the Stardust budget and the idea of a party afterward.

m-302

Motion K-297: The motion was made to separate the former motion into two separate motions.

The motion was seconded and carried.

m-303

Motion K-298: It was moved to approve the Stardust budget.

The motion was seconded and carried.

^{m-304}
Motion K-299 It was moved to table motion K-296.

The motion was seconded and carried.

There was further discussion regarding parties following all Union events for all committee members. The setting up of a special fund for Personnel Promotion was discussed.

^{m-305}
Motion K-300 It was moved to approve a maximum of \$50 for a party for the Stardust committee immediately and that a committee be set up to study the possibilities for rewarding workers in the future.

The motion was seconded and carried.

Old business:

Mike Stellmacher asked if there had been any action on proposed joint meeting with the St. Paul Board. Dale Epland reported that a letter had been sent but, as yet, no answer has been received.

New Business:

Mr. Starr mentioned that the new Board members should be contacted so that they understand that they are to come to next week's meeting. President Dale Epland took the responsibility of inviting the new members. It was discussed if attendance of new members at orientation meetings was compulsory. It was decided that it is not compulsory but they are asked to come voluntarily.

Mr. Starr reported that the National Association of College Union Boards will meet in Chicago. The topics that are to be discussed will be posted in the Union Board office and any questions and comments which the members wish to present may be written on the sheet with the topics. The report on the conference will be delayed until the new board meets with the old board.

Mr. Starr met with representatives from the University's Duluth branch to discuss their new Union.

There was discussion as to the merits of students going to the National conference or the Big Ten conference. Having attended both meetings, Dale Epland stated that he regarded the Big Ten as the most beneficial. Schools in the Big Ten are more alike and therefore have the same problems.

^{M-306}
Motion K-301: It was moved that the next meeting be a dinner meeting without the new members and that May 5 be the first combined meeting of the new and old board.

Motion was seconded and carried.

^{M-307}
Motion K-302: It was moved to adjourn at 8:40 p.m.

The motion was seconded and carried.

Respectively submitted,
Gordon Starr, Recording Secretary

UNION BOARD MINUTES
April 28, 1954

Members Present: Robert Snow, Dr. Thomsen, Chuck Holmquist, Larry Sanford, Pete von Eschen, Byron Warmee, Mike Stellmacher, Margaret Zuehlke, Dale Epland, Jim Fell, Ellie Schilling, Cokie Kiebert, Bob Lawrence, Jeri Stade, Bill Sargeant, Gordon Starr, Bob Shoffner.

Guest Present: Bud Abrahansen

The meeting was called to order at 6:30.

The minutes of the last meeting were approved as read.

President's Report:

Dale Epland read a letter received by Dr. Caplow from Mr. Willey thanking the committee on the Caplow Project for their hard work.

Dale Epland also reported the receipt of a letter informing the Board of the meeting of the Welcome Week Committee. A representative should attend from the Board so that the request for the desired night will be acted upon. It was decided that Monday night would be most favorable.

Vice-President's Report:

Byron Warmee was excused from last week's meeting.

House Committee Report:

Motion ^{M-308} ~~K-305~~ Acceptance was moved for the following report:

Alpha Phi Omega requests a banner in front of the Union for publicity for Campus Carnival.
Outings Committee be allowed 110 for office space.
Outings Committee be given use of the spare room next to the bowling alleys for storing their bicycles.

Motion was seconded and carried.

There was considerable discussion concerning a possible better place for the storing of the bicycles. The following recommendation was made:

The room by the bowling alleys be used the rest of this quarter and the House Committee investigate possibilities that were suggested for the near future.

Finance Committee:

The paperweights have been ordered and will be here in about four weeks.

Program Committee:

The Foreign Student Reception was very successful and Fran Sifter is to be congratulated for her fine work.

M-309
Motion K-304 It was moved that the 35% charge for Variety dances be extended for the rest of this quarter.

Motion K-304 was seconded and carried.

There will be a complete report on the Foreign Student Reception next week.

Personnel Report:

M-310
Motion K-305: Byron Warmee moved acceptance of the following report:

\$84.98 was approved from the budget for the purchase of 18 paperweights.

Filings are now open for Union Board appointed positions. Everyone is urged to send possible delegates to the Program Office.

A proposed list of people to receive merit certificates and merit keys at the Merit Reception which is to be May 9, from 3 o'clock to 5 o'clock p.m. was presented.

Motion was seconded and carried.

The motion was amended as follows:

M-311
Motion K-306: The Personnel Committee to have power to add or subtract names from the merit lists upon further consideration and recommendation.

Amendment was seconded and carried.

Old Business:

The newsletter will come out the last of this week of the first of next. The Union has purchased a new A B Dick machine which can be used at any time.

New Business:

Tuesday night the Outings group met and discussed setting up a schedule of events for this spring.

Byron Warmee volunteered to attend a meeting of the Outings Committee and other clubs to discuss ways and means of working out a suitable plan for all concerned.

M-312
Motion K-307: It was moved that none of the new members that have been elected to be seated until election discrepancies are cleared up.

Motion was seconded and carried.

M-313
Motion K-308: The motion was made to have a dessert meeting next week for the new members, and that the bill be divided by the present Board members.

Motion was seconded and carried.

It was suggested that it would be a nice gesture to invite the night manager and his wife to a dance here.

It was brought up that there are an unusual number of merit keys being awarded this year. This will be investigated further after the meeting by the Personnel Committee.

Motion ^{M-314} ~~K-309~~ It was moved to adjourn at 7:30 p.m.

The motion was seconded and carried.

Respectively submitted,

Gordon Starr, Recording Secretary

Union Board Minutes

May 5, 1954

Members Present: Jim Bell, Margaret Zuehlke, Mike Stellmacher, Pete von Eschen, Ellie Schilling, Gordon Starr, Fran Siftar, Dale Epland, Cliff Plank, Bob Shoffner, Mary Kelly, Bob Lawrence, Byron Warmee, Bill Sergeant,

Others Present: Cliff French, Gen Dankroger

New Members Present: Con Nordquist, Harvey Klein, Bill Dean, Mary McDermott, Nancy Forte, Marilyn Schulz, Len Nelson, Roy Talmo, Allen Galbraith.

Members Absent: Cokie Kiebert, Jeri Stade, Larry Sanford, Chuck Holmquist, Robert Snow, Dave Giese.

The meeting was called to order at 7:10 in room 315 of Coffman Union.

The minutes were approved as read.

President's Report:

Mr. Starr reported on the National Conference of the Association of College Unions which was held at Chicago last week. Approximately 200 representatives from various colleges and Universities were there. Prior to the opening of the conference, he met with the other regional advisors concerning matters pertaining to the regions. For the benefit of the new Board members, he explained that we are a member of region 7 composing of South Dakota, North Dakota, Minnesota, and Central Canada. The regional advisors reported on the conferences held in their regions. A study is now being made of regional conference fees. It was recommended that each region make up a manual on regional conferences, but do not develop separate constitutions for the regions because this may tend to weaken the national Association of College Unions.

One of the speakers, Mr. Harold Herman, Editor, College and University Business, questioned the name of the Union, because this word has been taken over so strongly by labor organizations. Mr. Starr brought with the fact that this name started with the first organization in England in 1815 and that the word Union means the organization of students, faculty, and alumni on campus and not merely a building with Union on it. Mr. Herman emphasized the fact that adequate staff are needed to carry out the responsibility that College Unions have.

The secretary of the Association, Mr. Edgar Whiting, reported that 27 new Colleges joined the Association of College Union.

A paper presented by Mr. Starr on the subject "How Well Does the Union Serve Your Campus" was rated as one of the top five papers presented. In the conference on Food Service, the trend is away from leasing Food Service to private industry and for Colleges and Universities to maintain their own Food Service operations.

A complete printed report on the regional Games Committee, which Mr. Starr is a member, will be turned over to our Tournament Committee for our next year's program. Mr. Hopf attended one session which dealt with Club Services and Union policies. It was evident that many of the policies at other Colleges and Universities are formulated by staff rather than by students. It is evident at Minnesota that our policies are determined by both students

and staff which is evident by our House Committee rules. Mr. Hopf also attended a session on ideal hours and has listed some new services of other institutions which will be referred to our House Committee for consideration. Ohio State Union has now installed automatic pinsetters. Mr. Hopf is in the process of gathering information concerning installation of automatic pinsetters in our bowling alleys.

A considerable amount of material, such as brochures, pamphlets, and other material, was gathered at the conference and will be available for all Board members to see. Mr. Starr had the opportunity to talk with other staff members concerning Union problems and also had the opportunity to interview candidates for positions here at the University of Minnesota.

Mr. Clifton French, program director, will give his report on the regional conference at the next meeting.

Presently, the Coffman Union is under-staffed because Mr. Bob Christine, Billiard Supervisor, is on jury duty; Mrs. Estelle "Lambie" Lamberton was in an auto accident and has a broken leg; Mrs. Pille Young has moved into a new house and is, therefore, no longer at our Information Desk; and Miss Marjorie Anderson is now working downtown. It was recommended that the corresponding secretary send a get-well card to Mrs. Lamberton.

Vice-President's Report:

Chuck Holmquist is excused from tonight's meeting.

Jim Pell reported on the Foreign Student Reception, which was held in cooperation with the International Center for Students and Visitors and the University Foreign Student's Committee. Invitations were sent to all foreign students and community leaders who have shown interest in this type of work. The attendance was 250, and the reception was considered a great success by all attending. A letter of congratulations was received from Dr. Morrill. This proved to be one of the most important programs sponsored by the Board this year.

Dale Epland introduced Dr. Mork, who is the new faculty member, replacing Dr. Tomsen.

House and Public Relations Report:

Motion K-310: It was moved to accept the following report:

E-Day wants the display case across from the Information Desk on May 6 and 7. RCP wants permission to sell "Oh Ish" on the ground floor May 10-15 and also use of room 131.

Approval of the National Scholastic Press Association's request for use of the Ballroom for a banquet on August 26.

There was a discussion as to whether the National Scholastic Press Association is a campus organization and would be allowed free use of the Ballroom, according to usual requirements. The problem arises that last year they were recognized as a campus organization.

The motion was seconded and carried.

Personnel Report:

There was a Board orientation meeting last night to acquaint new members with procedures of regular meetings. There is to be a short meeting for new members with Mike Stellmacher after tonight's meeting to arrange a time for another such meeting next week.

The Merit Reception is to be this Sunday at three o'clock. The invitations are sent out. Pete von Eschen, Byron Warmee, and Jeri Stade are to act as a welcome committee and meet people as they arrive. Margaret Zuehlke and Ellie Schilling will pour.

If any of the Board members wish to know the few changes that were made in the list of people to receive awards at the Reception, they may find out after the meeting. Husbands and wives of Board members are cordially invited.

Program Report:

Jim Bell gave a summary of the activities to take place at Spring Camp, which is May 14 and 15. The area directors are to be sure and personally contact their committee members to see if they are coming. There is going to be a prize to the director with the highest percent of his people there. Invitations have been sent out. Each person attending pays \$2.

The group leaves Friday, at four o'clock, by bus. Friday evening there will be a discussion on the evaluation of the past year's work. The Saturday morning discussions will take up the problem of shifting around of space in the Union (this concerns the Caplow report). Separate discussion groups will go over the topic, "What the Union is trying to do for students".

Bob Lawrence mentioned that the St. Paul Union is having their camp on the same Saturday and that they invited any campers from our camp who wish to come to their camp on Lake Minnewashta Saturday night.

The list of people who are planning on coming to the camp will be posted in room 230.

Motion K-311: It was moved to approve action on the following report:

1. Move Miss Dankroger to a place with telephone and equipment for being part-time librarian during the times that records are loaned out. In this way she will be in a good position to determine whether students spend more time in this area as a reading room or as a cultural center. A survey of this type would be very beneficial.
2. Move the phonographs and records down from 315 and have the record lending library there.
3. Have music listening hours Tuesday and Thursday at 12:30 in the Terrace Reading Room.
4. Use of the room for more extensive art displays in conjunction with the gallery display area.
5. Schedule some of the smaller Humanities programs in the room to determine its capacity and usefulness as a lecture and program area.

With these changes the Terrace Reading Room would be a complete cultural center in one place.

Motion K-312: It was moved to move the question.

Motion seconded and carried.

Previous motion carried.

Old Business:

All-University Congress is having Welcome Week committee meetings Thursday. Pete von Eschen is our representative.

Roy Talmo gave a report on the Stardust Dance. From an attendance of 2283, the total income was \$3,424. The total expenses were \$2,328, therefore, giving an approximate profit of \$1,092. This is the highest profit ever made by this dance.

New Business:

There is a sheet to be filled out by new members listing their preferences for areas for next quarter.

Margaret Zuehlke recommended that election of new officers be held tonight. There was discussion as to whether it should be delayed until next week. Legally, the old constitution calls for election the first time the new Board convenes.

Motion K-313: It was moved that nominations be open for officers for next year.

Motion seconded and carried.

Nominations for president are Jim Bell and Pete von Eschen.

Motion K-314: It was moved to close nominations for president.

Motion seconded and carried.

Executive session was called.

① Jim Bell was elected the new president.

Nominations for Vice-President were Pete von Eschen and Byron Warmee.

Motion K-315: It was moved nominations for vice-president be closed.

Motion seconded and carried.

Byron Warmee was elected the new vice-president.

Nominations for corresponding secretary were Mary McDermott, Elly Schilling, and Nancy Forte.

Motion K-316: It was moved that nominations for secretary be closed.

Motion seconded and carried.

Mary McDermott was elected new corresponding secretary.

Nominations for representative at large to the Executive Committee were Bill Dean and Harvey Klein.

Motion K-317: It was moved to close nominations for executive representative at large.

Motion seconded and carried.

Harvey Klein was elected representative at large to the Executive Committee.

Jim Bell reported that the new name for the Outings Program is Ski-U-Revers.

Motion K-318: It was moved that Motion K-307 be deleted from the last minutes.

Motion was seconded and carried.

Union Board members are urged to attend the National Students Association meetings this Friday and Saturday. And also, not to forget the All-U Congress leadership training program on Thursday at 3:30.

Motion Y-319: It was moved that the meeting be adjourned.

Motion was seconded and carried.

The meeting was adjourned at 10:00

Respectfully submitted,

Gordon Starr, Recording Secretary

Union Board Minutes
May 12, 1954

Members Present: Jim Bell, Marilyn Schultz, Bill Dean, Harvey Klein, Fran Sifter, Len Nelson, Mary McDermott, Byron Warmee, Con Nordquist, Alden Galbraith, Chuck Homquist, Pete von Eschen, Nancy Forte, Roy Talmo, Bob Snow, Gordon Starr, Dave Giese.

Guest and Others Present: Glen Reed, Cliff French, Bud Abrahamson, Fran Siftar, Gen Damkroger.

The meeting was called to order in Room 315 at 7:10 p.m.

The minutes of the last meeting were approved.

President's Report:

Jim Bell presented a summary of the pattern for next year. There should be a realization that the Board is responsible to the University, the staff, faculty, and student body. There is also a need for strengthening the committee system, possibly a closer relationship between area directors and their personnel. Equalizing of the burden will be the over-all objective.

Fran Siftar showed the excellent color slides she had taken at the Foreign Student Reception.

Class schedules were passed out for all members to complete and return.

Jim Bell read a letter of resignation from Elly Schilling.

^{M-315}
Motion K-320: It was moved to accept the resignation of Elly Schilling with regret.

Motion was seconded and carried.

Executive Committee Report:

^{M-316}
Motion K-321: It was moved to accept the following report:

Standing Committee Chairman:

Roy Talmo - Finance
Len Nelson - House and Public Relations
Nancy Forte - Personnel
Byron warmee - Program

Area Directors:

Pete von Eschen - Artcraft Workshop
Marilyn Schultz - Dance
Harvey Klein - Fine Arts
Alden Galbraith - Music
Con Nordquist - Outings
Bill Dean - Radio and Theater Arts
Chuck Holmquist - Special Events
Elly Schilling - Social Skills ✓

Standing Committees:

Executive: Jim Bell, Chairman; Byron Warmee, Mary McDermott, Harvey Klein, Gordon Starr, and Dr. Mork.

Finance: Roy Talmo, Chairman; Pete von Eschen, Dave Geise, Cliff Plank, Gordon Starr, and Hans Hopf.

House and Public Relations: Len Nelson, Chairman; Mary McDermott, Alden Calbraith, Bob Snow, Hans Hopf.

Personnel: Nancy Forte, Chairman; Chuck Holmquist, Bill Dean, Mary Kelley, and Cliff French.

Program: Byron Warmee, Chairman; Roy Talmo, Marilyn Schulz, Con Nordquist, Robert Shoffner, Cliff French.

Motion was seconded and carried.

Byron Warmee requested a list of all absentees from committee meetings.

Filings are now open for the position of the resigned Board member.

^{M-317}
Motion K-322: It was moved that bag lunches be prohibited in the Union Board office.

Motion was seconded and carried.

Chuck Holmquist brought up the fact that the front office of the Board should be kept in neater condition and be used more for the purpose of getting work done efficiently.

The files in the office are in poor shape at present. Each area director should sort out and organize the material they wish to keep, so the files can be reorganized.

Finance: No report.

House and Public Relations:

Next Wednesday night, at 6:30 p.m., members are to meet to have pictures taken of standing committees.

Cliff French brought up that Board members should support their own activities better, such as the excellent Noon Varieties. There has been great improvement in the Talent Bureau since its reorganizing.

Personnel:

Committees, at present, are very much lacking. Chairmen are needed for many committees, some of which are: Bridge, Music, Coffee Hour, Variety Dance, Square Dance, Homecoming Dance, Talent Bureau, Fine Arts, Recreation, Sportsmen, and Quarter-Back.

Program:

Everyone is to be sure and contact their committee personnel and urge them to attend the Spring Camp. There are now 25 signed up and the total should be about double that. Anyone who wants to, can come. They will be back between 3 and 3:30 Saturday afternoon.

^{M-318}
Motion K-323: The motion was made that the Union Board Fine Arts Committee and Delta Phi Delta act as co-sponsors for an art show to be held from June 1 through 5 in the Fine Arts Gallery, the expense of the Committee not to exceed \$50.

The profits of any sales are to go for scholarships for art students. The program will be good promotion and assists a campus organization.

^{M-319}
Motion K-324: It was moved to move the question.

Motion seconded and carried.

Motion K-323 seconded and carried.

Old Business:

A very well-documented report on Sno Week was turned in by Al Freeman.

^{M-320}
Motion K-325: It was moved that the last meeting be held May 26 as a dinner meeting honoring the old members.

If the executive committee and chairmen find it is important, another meeting will be called for June 3.

Motion was seconded and carried.

It was suggested that there be a luncheon with Betty Berg and other members of the Daily staff and some Board members to discuss the possibilities for better relations with the Daily next year. Chuck Holmquist, Bill Dean, Nancy Forte, Harvey Klein, and Len Nelson expressed the desire to attend such a luncheon to be held next Wednesday noon.

If anyone has any reports, put them in the Daily reporter's box in Mr. French's office.

New Business:

Roy Talmo brought up the plan that UNESCO is carrying out for

obtaining funds for rehabilitation of Korea. Letters will go out Friday requesting organizations to contribute. The Union, as a department of the University, cannot contribute. They can lend to the support of the project by providing space. Members can contribute as individuals. Everyone can buy stamps on the Main Floor at the booth which will be set up, and contribute then.

Chairmanships are open for the Homecoming Dance for both the general Chairman and the four sub-chairmanships. It was suggested that it might be wise to open filings now for Sno Week Chairmen, but it was mentioned that better-qualified people might file more readily in the early fall.

It was requested that each chairman set up the schedule for his committees for next year and get this into the Program committee.

Gordon Starr mentioned that the staff help is now almost back to normal with the addition of two new clerical members. He also mentioned that Mr. Minton Anderson, who is a former Union director, is to be honored as one of the outing Minnesota graduates at the Alumae dinner this Friday.

^{M-321}
Motion K-326: It was moved to adjourn.

Motion was seconded and carried.

Respectfully submitted,

Gordon Starr, Recording Secretary

Next weeks meeting in Room 320 at 7 p.m.

Union Board Minutes
May 19, 1954

Members Present: Jim Bell, Con Nordquist, Dave Giese, Byron Warmee, Pete VonEschen, Harvey Klein, Bill Dean, Marilyn Schulz, Nancy Forte, Alden Galbraith, Chuck Holmquist, Mary McDermott, Roy Talmo, Gordon Starr, Cliff Flank.

Guests and others: Cliff French and Dr. Grant from the University of Wales.

The meeting was called to order at 7:15 p.m. in Room 320.

The minutes of the last meeting were approved.

President's Report:

Mr. Bell requested Board members to cooperate in reporting for meetings as promptly as possible in order that delays in beginning the meeting may be avoided.

Attention was called to the fact that more than three unexcused absences from either membership committee meetings or Board meetings are justification for dismissal from membership on the Board.

The appointments made by the executive committee are:

Welcome Week Committee - Harvey Klein
Convocation Committee - Bill Dean
Social Service Council - Jim Bell
Orientation - Mary McDermott

This noon a meeting was held which was attended by Daily staff members and staff and students from the Board, at which publicity problems were discussed. Steps to alleviate the problem will be taken in the future. This project will require the full cooperation of the Board members.

Vice-President's Report:

Mary McDermott was excused from the last executive meeting.

Standing committee chairmen are required to turn attendance records in to Byron Warmee.

Mr. Bell read a letter from the Senate Committee on Student Affairs extending an invitation to Board members to attend its meeting next Tuesday night at 7:30 in Nicholson Hall. A notice concerning this meeting will be posted in the Board office. Mr. Bell stated it will be beneficial for all to attend.

An invitation to Elizabeth Hall's wedding has also been received. Miss Hall was last year's alumni reunion chairman. The invitation will also be posted in the Board office.

Jim Bell asked to be excused early to attend an informal meeting at Pres. Morrill's home. One of the matters he will present at this

meeting is the Board's views concerning the St. Paul Union fund drive and the Outing Center Camp.

Byron Warmee, Vice President, informed the Board that the Regents at a meeting of May 14 has approved the revisions in our Constitution which had been ratified by the students at the recent election.

Executive Report:

The files are now clear in the outer office and are for the use of area directors exclusively. Also a reminder was given that no bag lunches are to be brought into the Board office.

Finance Report:

Roy Talmo gave a summary of the forthcoming budget and its preparation. A comparison of the last three years' expenditures has been reviewed by the Finance Committee. They also reviewed our budget as compared with other budgets in the Big Ten. Anyone wishing to review the financial records may do so.

There was formerly a \$400,000 bond which has now been paid off, so the Union is debt free. Four dollars of each student's fee statement go to the Union, but based on the value of a dollar in 1939, this is only about 2/3 of what should be received. Forty per cent of our income comes from sources other than the students' fees.

The books will be closed on June 30. The method for using the unexpended balance for this year will be discussed at a later date. The question was raised as to what portion of this amount should be used for the 15-year expansion program which includes the new St. Paul Union and the Outing Center and how much should be placed in reserve for CMU. It was the general consensus that the Finance Committee consider this matter and make a proposal for next meeting.

It was suggested that fees for materials for use in the Craft Shop by students be raised slightly in order that the deficit now resulting from sale of these materials may be reduced somewhat. As presented the aim is to have the craft shop self-supporting for next year.

The matter of automatic pinsetters was briefly discussed by various members of the Board. Mr. Hans Hopf is making a complete study of our bowling alley operations which Mr. Starr said would be presented at the summer meeting.

The budget included additional miscellaneous help and the placement of Fran Siftar's position from a 9 to a 12 months basis as it originally had been set up.

^{M-322}
Motion K-327: It was moved to accept the report and the proposed budget, as corrected, in the light of what a budget means.

Motion was seconded and carried.

House and Public Relations:

It was recommended that:

Effective May 29 and until the first day of Welcome Week, the bowling alleys be closed.

Starting June 14, the building hours be 7 a.m. to 8 p.m. and closed on Saturdays.

Separate areas as follows: Billiard room, 8 a.m. to 4 p.m.; Newstand, 7:30 to 1 p.m. and closed after first summer session; Terrace Reading Room, 8 a.m. to 8 p.m.; Information Desk, 7:45 to 4:20 p.m.; and the Arts Craft Shop, Game Room and Check Room to be closed.

The request from the Daily to place discount cards for students for the "Living Desert" at the information desk was approved.

Motion K-322^{M-323} It was moved to accept this report.

Motion was seconded and carried.

Personnel:

Filings for Committee Chairmen will close Friday. There are to be interviews Monday, Tuesday, and Wednesday from 3:30 to 5:00. The schedule is in the office and area directors are urged to attend.

Motion K-323^{M-324} It was moved to accept the recommendation that Pat Hood, who is the present chairman of the Outings Committee, continue in this position through the fall quarter.

Motion was seconded and carried.

Nancy Forte recommended that the opening on the Board be filled by a woman. It was then brought up, that under the new constitution either a man or woman may fill this position. Selection is to be left to the Personnel Committee.

There will be a notice in the office of committees that have not been filed for yet.

Program:

Our proposed calendar of main activities has to be submitted to All-University Congress by tomorrow for their calendar. Request was made that anyone who has any dates that are not on the calendar which is being circulated, insert the event and date when it reaches them.

It was recommended that Mr. Abrahamson be authorized to prepare the little leaflet called, "Haul it in your wallet," which outlines the Union activities for the coming year.

Motion K-330^{M-325} It was moved to accept this report.

Motion was seconded and carried.

New Business:

Gordon Starr recommended that the Personnel Committee handle the giving out of awards at the meeting next time. Jim Bell has already sent invitations to the old members. Mr. Starr will assist this Committee in any way he can.

Gordon Starr introduced Miss Koubale, who is the new secretary in his office.

As a special guest of tonight's meeting, Mr. Starr presented Dr. Grant from the University of Wales who is in charge of their Health Service as well as a member of their Union Board. Dr. Grant said that they are confronted with some of the same problems as our Board and are in the process of rebuilding a building hit by bombs. He conveyed the good wishes of the students of Wales and said that he was very impressed by this meeting and the facilities of this Union.

Bill Dean extended an invitation to Board members to attend the next noon varieties which has a high cast and is to be the best of the year.

Some question was brought up concerning the use of the parking lot for Board members so Mr. Starr will investigate and report on the exact provisions.

Cliff French brought up the fact that last December Outings was brought in with Square Dance, but now it has grown to such an extent that it is unrealistic for one committee to handle both activities.

^{M-326}
Motion K-331 It was moved to separate Square Dance from the Outings area and a separate Outings Committee established.

Motion was seconded and carried.

Mr. French also mentioned the meetings of the standing committees have been held the day the Board meets, thus sometimes making it difficult to get all the business done. These meetings were held, too, at times when non-students often could not attend. Chairmen should take these points into consideration when setting up their schedules.

It was decided that Room 320 is a much better meeting place and unless this room is required for a large group, meetings will be scheduled here in the future.

Next Wednesday the pictures of the Board members will be taken at 5:15 p.m. unless a notice is posted.

The meeting next week will be a dinner meeting at 5:30.

^{M-327}
Motion K-332: It was moved to adjourn at 8:35 p.m.

Motion was seconded and carried.

Respectfully submitted,

Gordon Starr, Recording Secretary

UNION BOARD MINUTES
May 26, 1954

Members Present: Jim Bell (Presiding), Bill Dean, Nancy Forte, Alden Galbraith, Dave Giese, Chuck Holmquist, Harvey Klein, Mary McDermott, Len Nelson, Con Nordquist, Marilyn Schulz, Roy Talmo, Pete von Eschen, Byron Warmee and Gordon L. Starr

Others Present: Gen Dankroger, Cliff French, and Bud Abrahamsen

The meeting was called to order at 8:20 p.m. in Room 320.

The minutes of the last meeting were approved.

A dinner honoring outgoing Board members preceded the regular business meeting, at which time new members were presented with their Union Board passes and the retiring board members with their alumni passes. The following members who have served on the Board during the past year will be presented Board keys after their names have been engraved thereon: Bill Sergeant, Jeri Stade, Cokie Kiebert, Pete von Eschen, Mike Stellmacher, Jim Bell, Chuck Holmquist, Elly Schilling, and Byron Warmee. Bob Lawrence and Margaret Zuehlke were recognized for the two year award which will be paperweights. Dr. Steward Thomson was presented with a Gopher paperweight and Dale Spland, the outgoing President, with a gavel.

President's Report:

Mr. Bell reported on the President's Reception he attended last week. He stated a great deal of interest was expressed in the Outing Center Camp for the University. Dr. Fitzgerald, who is Chairman of the University Camp Committee (Outing Center), is endeavoring to locate a suitable size for this project.

The Senate Committee on Student Affairs studied human relations on the Campus but since no concrete solution to this problem could be drawn from the information at hand, a Committee has been organized to look into human relations problems here on campus. Those wishing to help the Committee may do so.

Vice President's Report:

Mary McDermott has been excused from attendance at the next House and Public Relations Committee and Len Nelson is excused from the next Board meeting.

Executive Report:

A meeting will be held tomorrow afternoon to discuss Welcome Week activities. Monday has been designated as Coffman Memorial Union Day, the evening of which has been designated for the Annual Coffman Capers. It is felt that Union Board and Staff members should do everything possible to call attention to Union activities. The services of the Talent Bureau will be sought for presenting a program either that evening or at noon. Bill Dean stated the Talent Bureau would do all possible to make this event a success but that the cooperation of all would be necessary since many hours of work

must be dedicated to the preparation of a suitable program. Suggestion was also made that tours of the Union be conducted on that day by Board and staff members.

Secondly, if enough foreign students report during Welcome Week, a foreign students reception can be planned. Also, on Activities Day the Board would like to set up several booths with all Union Committees taking part, thereby, creating interest in Union activities.

Mr. Abrahamsen raised the question regarding the distribution of "Date Digest" in view of the fact that the use of student post office boxes will be discontinued next fall. Consideration should be given to determining the most effective method of reaching the student through general student distribution.

Finance Report:

Roy Talmo outlined the matters concerning the distribution of the current operating balances for 1953-1954. He stated the Board should decide whether we should build up our depreciation fund beginning this year and limit the amount to be made available for the St. Paul Campus Union. After considerable discussion it was decided to be in the best interest of both the Coffman Memorial Union and the St. Paul Campus Union to contribute as generously as possible to the building fund of the latter in order that the St. Paul Campus Union may be completed in the near future.

^{M-328}
Motion K-333 Motion was made to place \$1,000 of General University funds aside for the development of the University Camp.

Motion was seconded and carried.

^{M-329}
Motion K-334 Motion was made that \$8,800.70 be added to the Union Reserve Fund which is set aside for emergency use, to bring the total to \$40,000.

Motion was seconded and carried.

^{M-330}
Motion K-335 Motion was made that \$25,000 be appropriated for the St. Paul Union Fund Drive and the remainder (\$22,399.30) appropriated for the Depreciation Fund for CMU.

Motion was seconded and carried.

Mr. Starr stated an article in a recent number of the Wall Street Journal indicated the Brunswick Balke Collender Company is negotiating with another company for the manufacture of automatic pinsetting machines and when they manufacture the machines they will sell them outright rather than place them in bowling alleys on a lease basis as has been the custom of companies who now handle them. If this plan is successful the outlook for CMU acquiring the machines is much brighter than expected. All aspects of this matter will be thoroughly investigated.

The action of the Board on the budget will be released to the Daily by Mr. Talmo.

House and Public Relations:

It was recommended that the following report be accepted:

1. Union should be closed May 31, Memorial Day.
2. Craft Shop closed at end of business Thursday, June 10.
3. Main Ballroom be set aside on Friday, October 15 for dinner of the Alumni of Aeronautical Engineering.

M-331
Motion K-331 Motion was made to accept the above report.

Motion was seconded and carried.

Personnel:

The names of Carol Chader and Priscilla Pierce were submitted as candidates for filling the Social Skills Area Director position on the Board vacated by the resignation of Elly Schilling. Executive session was called.

Priscilla Pierce was elected to the Board.

Recommendations for chairmanships for Union Committees by the Personnel Committee were submitted as follows:

1. Coffman Musicale - Barbara Swenson
2. Folk and Square Dance - Gail Grewe
3. Homecoming Dance - Roger Johnson
4. Bridge - Mike McKora
5. Foreign Students - Peg Robertson
6. Classical Music Listening Hour - Jim Gainsley
7. WFR - Charles Imm
8. Let's Dance - Jim Herberg
9. Variety Dance - Carol Stiles
10. Union Gallery (Fine Arts) - Nancy Brown
11. Coffee Hours - Pat McCulloch
12. Talent Bureau - Pat Lalim
13. Noon Varieties - Bill Ottmann
14. Charm - Carol Chader
15. Saturday night dance - Paul Luhring
(recommended and accepted previously)

Chairmanships still to be filled are: 1. Quarterback Sessions,
2. Splash Parties, 3. Arts and Crafts, and 4. Recreational Demonstrations

M-332
Motion K-332 Motion was made to accept the recommendations of the Personnel Committee.

Motion was seconded and carried.

Bill Dean requested that the Talent Bureau and the Noon Varieties be placed on an equal plane so far as committees are concerned. They will work together but be on different budgets. Pat Lalim and Bill Ottman were recommended to serve on the Talent Bureau and Noon Varieties Committees respectively.

M-333
Motion K-333 Motion was made to accept the Personnel Committee's recommendation that the Noon Varieties and Talent Bureau be placed on equal plane.

Motion was seconded and carried.

Nancy Forte was commended for the very fine job she did on the Personnel Committee.

Program:

Ryron Warmee stated area directors are supposed to submit reports on activities for the past year and he stated that in the interest of evaluating their area accurately, each area director prepare and submit his report to him as soon as possible.

Peg Robertson will continue to serve as Chairman of the Foreign Students Committee and any suggestions for program for this committee will be welcome.

New Business:

Suggestion was made that the Board make request as soon as possible for a representative of the Daily to attend meetings in order that a reliable representative may be appointed and proper coverage of Union activities be given in the Daily.

^{M-334}
Motion K-339: Motion was made to appropriate \$50 of House Funds for moldings to be placed in the main hall of the Union for the purpose of hanging pictures or any fine arts the Board approves. The motion was amended to the effect that the House Committee decide where the money for this expenditure will come from.

Motion as amended was seconded and carried.

The summer meeting of the Board will be called by the Executive Committee when it is convenient for as many people as the Board can notify to attend; emergency meetings will be called if necessary.

^{M-335}
Motion K-340: It was moved to adjourn.

Motion was seconded and carried.

Respectively submitted,

Gordon L. Starr,
Recording Secretary

UNION BOARD MINUTES
June 9, 1954

Members Present: Jim Bell, Nancy Forte, Mary McDermott, Byron Warme,
Frisilla Pierce, Alden Galbraith, Dr. Schoffner, Harvey
Klein, Dr. Mork and Gordon L. Starr

Others Present: Fran Siftar

Those voting in absentia: Chuck Holmquist, Roy Talmo, Dave Giese and
Cliff Plank

Personnel Committee:

Nancy Forte recommended the appointment of Jeanne Teske for
the Arts and Crafts Chairman and Judy Roykoff as Chairman for the Splash
Parties.

^{M-336}
Motion K-341: Motion was made to accept the above recommendations.

Motion was seconded and carried.

New Business:

Fran Siftar explained that Peg Robertson had been selected to
attend a conference at the University of Harvard to be held the latter
part of the summer. Insofar as she is the Chairman for the Union Board
Foreign Student Program, consideration was given to the matter of covering
her expenses for this conference. Jim Bell has been selected by the
National Student Association to attend this conference as a delegate with
expenses paid. It would be possible for Miss Robertson to see the Inter-
national House at the United Nations and bring back new ideas for the
Foreign Student Program.

^{M-337}
Motion K-342: It was moved and seconded to grant \$175 to Peg Robertson
for transportation, food and lodging for this eight week con-
ference. Further consideration was given to this matter and it
was explained part of her lodging and food cost would be taken
care of by herself or relatives who are living in the vicinity.

It was moved and seconded to amend the motion to stipulate
\$200 allowance. The amended motion was defeated.

The original motion was voted upon and passed.

The date of Sunday, October 3 was recommended for the Foreign
Student Reception to be held in the Union Main Ballroom to be sponsored
by the Union Board.

^{M-338}
Motion K-343: It was moved to accept the above recommendation.

The motion was voted upon and approved.

Mr. Starr reported on the following items:

Miss Genevieve Damkroger has accepted the position as Recreation Supervisor with the Army Special Services in Europe and will be leaving immediately.

Mrs. Siftar has accepted a position as Executive Secretary of the International Center for Students and Visitors whose headquarters will be located on Campus.

So far no action has been taken on the Post Office boxes removal, painting of the ballroom, refurbishing of the main lounge, or other projects expected to be worked upon during the summer.

The St. Paul Campus Union Fund Drive has received during the last week a \$5,000 gift, as well as \$11,000 in gifts from some Minneapolis business firms which now gives a total of approximately \$120,000 or slightly over one-third of the goal.

Alden Galbraith suggested that the plan of the proposed St. Paul Campus Union be hung on the wall on the outside office together with a thermometer showing the level of the funds received.

Jim Bell stated that Mr. Starr had been asked to serve as a Chairman on a committee for the National Recreation Association Congress to be held in St. Louis, Missouri, the latter part of this fall.

^{M-339}
Motion K-3411 It was moved and seconded to grant Mr. Starr funds for this conference with the stipulation that the expenses be in accord with those normally granted for this type of conference as stipulated by University regulations.

Motion was carried.

No date has been set for the summer board meeting.

The meeting was adjourned at 5 p.m.

Respectfully submitted,

Gordon L. Starr
Recording Secretary