

STUDENTS

Blodgett, Jerry	1725 Univ. Ave. SE	Gl 1417
Booth, Jim	314 10th Ave. SE	Fi 3730
Canfield, Beverly	2025 Second Ave. S	Fi 4102
Coen, Conrad T.	9503 Centennial	Ma 8158
Dean, Roy E	317-18th Ave. SE	Gl 2291
Epland, Dale	3925 Standish Ave. S.	Dr 9291
Gustafson, Dale	Minnetonka Beach, c/o Dr. H. Mikkelsen	Beech 418
	1129 University Ave.	Ge 8661
Lawrence, Bob	925 SE Essex	Gl 3300
Lindberg, Gloria	1998 James Ave. St. Paul	Em 9258
Matzoll, Shirley	4853 Clinton Ave. S.	Co 5298
McCollum, Bob	1438 W. Iowa, St. Paul	Mi 4607
	1515 Univ. Ave. SE	Gl 1455
Peterson, Ralph E.	1813 Univ. Ave. SE	Gl 5011
Schuler, Barry	2319 Centennial Hall	Ma 8158
Stade, Herb	317-18th Ave. SE	Gl 1272
Winslow, Norma	326 E. Comstock	Ma 8158
	Sunfish Lake, St. Paul	La 6777

NON-STUDENT MEMBERS

Garrison, Sterling	410 Admin. Bldg. Mpls. Campus	Ext. 6513
Snow, Bob	6040 Chicago Ave.	Re 5035
Snyder, Dorothy	217 TSM - a	Ext. 6943-4
Thomson, Dr. Stewart	121 Millard Hall, Mpls. Campus	Ext. 6613
Woods, Donald	En 12, St. Paul Campus	Ne 4616

UNION STAFF

Gordon Starr	106 Coffman Union	Ext. 121
Genevieve Damkroger	5106 Lyndale Ave. S.	Re 5928
Bud Abrahamsen	2429 Emerson Ave. S.	Ke 8102
Saralou Mather	4657 Bryant Ave. S.	Co 4127
Louise DeValois	607 12th Ave. SE	Li 1078

SPONSORSHIP AREAS

Afternoon Dances-Ralph Peterson
 Evening Dances-Bob McCollum
 Informal Parties-Conrad Coen
 Movies and Men's Activities-Jerry Blodgett
 Music and Arts-Barry Schuler
 Social Skills-Norma Winslow
 Special Activity-Dale Gustafson
 Special Recreation-Roy Dean

STANDING COMMITTEES

<u>Public Relations</u>	<u>Merit</u>	<u>Program Coordinating</u>
Dale Epland, Chm.	Beverly Canfield, Chm.	Gloria Lindberg, Chm.
Ralph Peterson	Dale Gustafson	Barry Schuler
Norma Winslow	Barry Schuler	Jerry Blodgett
Roy Dean	Bob McCollum	Conrad Coen
<u>Finance-Thurs. 3:30</u>	<u>House-Tues. 3:30</u>	<u>Executive</u>
Jim Booth, Chm.	Bob Lawrence, Chm.	Herb Stade, Chm.
Norma Winslow	Ralph Peterson	Shirley Matzoll
Dale Gustafson	Conrad Coen	Beverly Canfield
Bob McCollum	Roy Dean	Jim Booth
Jerry Blodgett		<u>Liaison Committee</u>
		Dale Epland
		Bob Lawrence
		Jim Booth

COFFMAN MEMORIAL UNION BOARD MINUTES

May 7, 1952

The meeting was called to order at 7:10 p.m.

Members Present: Jim Booth, Beverly Canfield, Gen Damkroger, Dale Epland, Shirley Matzoll, Gordon Starr, Stewart Thomson, Donald Woods, Robert Lawrence, Herb Stade, Robert Snow, Gloria Lindberg, Barry Schuler, Jerry Blodgett, Conrad Coen, Roy Dean, Dale Gustafson, Bob McCollum, Ralph Peterson, Norma Winslow.

Members Absent: Sterling Garrison, Dorothy Snyder.

Director's Report: During the Parent's Day activities and in other situations the question "Exactly what is the Union?" has been asked. Mr. Starr gave a brief resume on the Union history, where it got its name, etc. The "Union" idea originated in England at Cambridge and Oxford when a need arose for a meeting place for the debating society. The word "union" means "a bringing together". The first contribution for a Union was made in 1815 by the Prince of Wales. The first American Union was at Harvard. Minnesota today has one of the largest and best-equipped Unions in the country.

The Anthropology Department wrote a letter to the Union wherein they thanked us for our cordiality during their coffee hour. They further stated that the Union should be complimented for its sponsoring of these coffee hours.

Mr. Starr then proceeded with his report of the National Convention at Oklahoma A & M that he attended. The first meeting he attended was that of the Regional Advisors. Our Region, No. 16 gave an excellent report of last year's regional meeting. Region 16 is one of the first to hold regional meetings, and the fifth will be held at Macalester next fall.

One of the work shops consisted of members from Universities of 8,000 or more and two major items were discussed. One was "Student Attitude Toward the Union", and the second was "The Union's Relationship to Other Agencies". A complete detailed report is being prepared and will be available in our office before too long.

Another workshop dealt with the problem of "How Best to Meet Rising Costs". Minnesota is one of the few Universities that have had a cutting back on maintenance and reducing staff appointments from a year to nine months.

A special meeting was called for those Unions that had camps or outing centers. Brown University has a very large and extensive program that they call a reservation. We will receive additional information from them in the near future.

Another main topic was that of the basic designs for college Union buildings, and concerned those that contained a core program.

Minnesota measured up very well in this type of core program with

the craft shop, photography, and other activities.

Stewart Harral, Director of Public Relation at the University of Oklahoma stated at the convention banquet that "people came first, ideas came second". Mr. Starr suggested that we keep this in mind in working on programs.

A number of college exhibits, display activities, pictures of other Unions, etc. were shown. It may be possible that in the future we may be able to send for this type of exhibit showing Unions.

Since the Coffman Memorial Union has plans for expanding in the future, the trip to Norman, Oklahoma, preceding the conference was very informative. The Union there is an excellent example of a combination of the old and new structure. This Union subsidizes programs with approximately the same amount of money as we do.

Following the conference a stop was made at Tulsa University. The Union itself was beautiful, but the reception received was very poor. In contrast, another stop was made at Kansas State Teachers College where the Minnesota group was shown throughout the Union. Mr. Starr suggested that before the construction of the St. Paul Union the Kansas State College be inspected for ideas and suggestions. The enrollment there is approximately the same as that of the Ag Campus, also.

The convention as a whole was extremely beneficial. Minnesota ranks very high in the field of college Union work. The conference will be held in California next year. Possibly, hereafter, the National Conference will be only for staff and the Regional Conference for students and staff.

Program Consultant's Report: As to past events, the net loss of Stardust was \$861.00 which shows a need for more careful planning and thinking. Comments made on the dance, however, indicated that everyone attending was very pleased. Several commented on the low admission price, and others on the poorly air-conditioned ballroom. Chairman Bob McCullom stressed conservatism as a recommendation for future Stardust dances.

The Varsity band gave a very successful concert which officially opened the terrace. The crowd attending, however, was fairly small.

The first Splash party was held last Friday with an attendance of over 100 persons.

The showing of Norwegian paintings opened today with a gallery talk and coffee hour.

The first Coffman Musicale of the quarter took place after a series of misfortunes; the Daily story was completely omitted, four of the major performers had sore throats, and a rifle team was using the Ballroom at the same time.

The second Splash party will be held Friday, and next Tuesday will be opening a student art display.

Charm, Inc. is holding a job-getting etiquette program this coming week, with a personnel manager from Dayton's giving tips and various "do's" and "don'ts".

President's Report: Union passes (a double pass for all Union activities) were given to the new Board members.

The two newly appointed members, Conrad Coen and Roy Dean, were introduced to the Board.

Mr. Stade and Mr. Starr attended a planning committee meeting for the new Farm Union. The plans have been accepted as they are now drawn, and construction is expected to begin in 1953-54. One-half the cost of the Union has been received, and further donations, loans, and gifts are hoped for covering the other half of the expense.

Vice-President's Report: The Committee of Sponsors has been chosen, and meetings of this group will be held at 6:30 p.m. on Wednesday nights. The assignment for this week is to call all your chairman, and introduce yourself, and try to arrange a meeting date with them.

Executive Committee Report: During the past week, standing committees, new Chairman and sponsorship areas were determined. They are as follows:

Program Coordinating
Chairman: Gloria Lindberg
Barry Schuler
Jerry Blodgett
Conrad Coen

House
Chairman: Bob Lawrence
Ralph Peterson
Conrad Coen
Roy Dean

Merit
Chairman: Beverly Canfield
Dale Gustafson
Barry Schuler
Bob McCollum

Public Relations
Chairman: Dale Epland
Ralph Peterson
Norma Winslow
Roy Dean

Sponsorship Areas
Evening Dance - Bob McCollum
Afternoon Dance - Ralph Peterson
Movies and Men's Activities - Jerry Blodgett
Social Skills - Norma Winslow
Music and Arts - Barry Schuler
Special Activities - Dale Gustafson
Special Recreation - Roy Dean
Informal Parties - Conrad Coen

Because immediate action was necessary, the Executive Committee acted and allowed the "E" Day committee to float balloons advertising "Il Cuspidore" and to sell tickets outside in front of the Union.

L-1
Motion 3-1: A motion was moved, seconded, and passed for acceptance of

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the Executive Committee report.

Finance Committee Report:

The 1952-53 budget was again presented for voting by Mr. Taves. The total subsidy of the budget is \$6100.00. Totals for the operation of the individual departments are as follows: General-\$37892; Program-\$27455; Art Craft-\$4740; Billiards-\$36448; Bowling-\$23044; Maintenance-\$98430; and Village-\$21794, for a grand total of \$249803. A \$25,955 reduction has been made in this year's budget in comparison to this past year's budget.

Several persons commented on the \$200 increase in WMMR's subsidy budget, and it was explained that this would be spent for general operations and not for major overhaul needs.

L-2
Motion J-2:

A motion was carried accepting the proposed budget.

Finance committee meetings will be held from 3:30 to 4:30 p.m. on Thursdays.

Special Committee Report:

Miss Matzoll recommended that the date of spring camp be moved to May 24th so that it will not conflict with Armed Forces Day. Objections were raised against the May 24th date as that was the weekend of the Junior-Senior Prom, and also the weekend of the Educational retreat.

L-3
Motion J-3:

It was moved that the spring camp be held on May 17th as was previously planned. The motion carried.

A trip will be made to Taylors' Falls next Tuesday for an investigation to see which site has the most available facilities.

Miss Matzoll announced the sub-chairmen who will work with her in planning for the spring camp. They are:

Food - Beverly Canfield
Games - Dale Epland
Arrangement of Transportation - Bob Lawrence
Invitations and Advertising - Jim Booth

Old Business:

Mr. Epland, the Board's student representative to the National Conference, then gave his report. He suggested also that we study the new addition to the Norman, Oklahoma, Union as we hope to make a similar addition to Coffman Memorial Union.

Several new ideas were received for interesting incoming Freshmen in union activities, which could be done during Freshman Week and Orientation.

In promoting new programs, provide new programs only when they aren't

sponsored by other groups on campus. Also, introduce a new program only when it is absolutely necessary. Several suggestions for new programs were: Old time movies, informal discussions promoting student-faculty and between-group relationships, archery, ceramics, photography clubs, job clinics, exhibition of faculty art, travel bureau, and faculty-student game competition.

In Public Relations discussions, the slogan was "Get the most good for the most people".

While attending a Big Ten Union conclave, Mr. Epland found how other Union Boards were set up, with a combining of committees, etc.

Mr. Epland stated that in many instances he acted in an advisory position as Minnesota is one of the most progressive Unions. Many Unions are just setting up their Merit programs, and few have student control of the budget as we do at Minnesota.

In conclusion Mr. Epland voiced the opinion that the greatest good derived from the convention was finding out just how high our Coffman Memorial Union ranks in the nation. He suggested also that the Public Relations Committee put out a new booklet with a picture of the Union Board and containing the Union Board structure.

Mr. Starr introduced Frank Verrall, one of the Union's full-time workers, to the Board. He is the Aircraft Shop Supervisor.

Miss Canfield read to the Board several offers made from bands for the Homecoming Dance next fall. Ray Anthony is available for November 1st for \$2500, Pee Wee Hunt for \$500, Russ Morgan for \$1750, and Vaughn Monroe for \$3000.

^{L-4-}
Motion 5-4 A motion was made and passed that an offer be made to Mr. Anthony to appear at the Union on November 1 for \$2000.

New Business: Mr. Booth attended the National Student Association meeting held at Macalester College. N.S.A. originated in 1946 to create a unified student voice in national affairs, but has slightly departed from that objective today. The present head in our district is Bob Brunsell, Daily Editor. Meetings are held once a year. The N.S.A. has done a great deal in combating antagonistic feelings between South American countries and the United States. Relationships have been extremely bad in the past. Unfortunately, Russia has developed an N.S.A. of its own which they use as a device for spreading propaganda. Mr. Booth urged that as student leaders the Union Board be vitally concerned with the progress of N.S.A. and participate whenever possible. It is an organization that represents us to the world.

The election of three members for the Liaison Committee proceeded. Nominations were opened, and closed with Jim Booth, Dale Gustafson, Bob Lawrence, and Dale Epland as nominees.

^{L-5}
Motion J-5: An executive session was moved and passed at 8:40 p.m.

^{L-6}
Motion J-6: It was moved, seconded, and passed that Mr. Starr be allowed to remain.

The new members of the Liaison Committee are Bob Lawrence, Dale Epland and Jim Booth.

^{L-7}
Motion J-7: It was moved, seconded, and passed, for adjournment at 8:55 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 14, 1952

The meeting was called to order at 7:05 p.m.

Members Present: Jim Booth, Beverly Canfield, Gen Damkroger, Dale Spland, Shirley Matsoll, Gordon Starr, Donald Woods, Robert Lawrence, Herb Stade, Robert Snow, Gloria Lindberg, Barry Schuler, Jerry Blodgett, Conrad Coen, Roy Dean, Dale Gustafson, Bob McCollum, Ralph Peterson, Norma Winslow.

Members Absent: Sterling Garrison, Stewart Thomson. Dorothy Snyder arrived later.

Director's Report: Change in address and the name spelling of the new Union Board members were corrected at the beginning of this meeting.

During the past, at Board meetings, staff members have been brought before the Board so that the Board and staff could become better acquainted. Three staff members attended this meeting. They were: Pauline Haning, Cashier; Pat Barton, Receptionist; and Hans Hopf, Assistant Director. Mr. Hopf has just returned from Korea.

Program Consultant's Report: Mr. Abrahamsen brought to light the balance of the week's programs. This week has been a particularly active one, with twelve more programs to complete this week, some of these being the School of Public Health Coffee Hour, Campus Canteen, and the Splash Party. The spotlight is turned on Saturday, the biggest event of the week, the date of the Union Outing. A site at Taylors Falls has been chosen with swimming, dancing, and picnicing for all.

Vice President's Report: The sponsors have been very cooperative in turning in their first sponsor's assignment. One of the sponsor's jobs is to solicit chairmen for the various activities. These people are to file in Room 229 with one of the Program Consultants.

A reorganization, if felt necessary, of sponsor areas will take place next fall; sponsors will have the opportunity to voice any grievances, etc.

Executive Committee Report: The date for a joint meeting with the Ag Campus and Village Boards has been set for next fall. One such meeting was to have been held late this quarter but was felt unnecessary.

L-8

Motion 5-8: A motion was made and passed for the acceptance of the Executive Committee report.

Finance Committee Report: There was no Finance Committee report except a reminder that meetings of this committee take place on Thursday from 3:30-4:30 p.m. Area assignments will be designated at the next meeting.

Program Coordinating Report: Bee Johnson presented a new idea to this committee during the past week and it was brought before the Board for approval. She would like to take charge of a coffee hour and

book review next Wednesday. A professional book reviewer is to be contacted and the Pulitzer prize winner will be reviewed. There was some discussion as to whether the coffee hour should be held in the Women's Lounge or the Terrace Reading Room. This could become a Public Relations activity, since if it were held in the Terrace Reading Room it would promote interest in the room itself.

^{L-9}
Motion J-9: A motion was moved and passed to allow a book review and coffee hour to take place in the Terrace Reading Room next Wednesday, and that Miss Johnson work with the Union Relations Committee on this project.

Merit Committee Report: Letters have been mailed to all chairmen asking that if they are dropping their Union activities that suggestions for a new chairman be made.

The Merit Committee recommended that Mary Ann Turner be appointed chairman of coffee hours and Dick Towsley chairman of WMMR. Four people filed for the WMMR chairmanship, and Mr. Towsley was appointed for his organizational abilities.

^{L-10}
Motion J-10: This motion was passed appointing Mary Ann Turner and Dick Towsley as chairmen of coffee hours and WMMR.

House Committee Report: Coffman Musicale has requested the use of the television room for Wednesday at 3:30 p.m.

The Kitchi Gashig Committee wishes permission to sell catalogs and dance tickets in front of the Union from 9 a.m. to 3 p.m. tomorrow.

^{L-11}
Motion J-11: A motion was carried for the acceptance of the House Committee Report.

Public Relations Report: The new booklet to be published for the purpose of identifying the Board to the campus may contain advertisements from the Dinkytown businessmen. This would pay the expenses for the booklet. The possibility of placing these advertisements in the booklet is being further investigated.

A letter to the Board of Publications, written by the former Public Relations Chairman, Miss Nancie Erickson, was read to the Board. Dissatisfaction with the Gopher was stated. Poor arrangements for picture taking, misrepresentation, etc. contributed to very uncoordinated service.

^{L-12}
Motion J-12: A motion permitting this letter to be mailed to the Board of Publications was seconded and passed.

Special Committee Report: The Spring Camp this year will be held on the Wisconsin side at Taylor's Falls, at Interstate Park. Accommodations there are excellent, with swimming, a large diving board, place to play games and hold the treasure hunt, etc. Private cars will be driven to the site, leaving the Union at 9:30 a.m. Saturday. All Board

members that are driving are to contact Bob Lawrence.

New Business: All sponsors are to submit the names of those members attending their committee meetings to the Executive Committee. Executive meetings are held at 2:00 p.m. on Tuesday's.

Mr. Starr presented several items to the Board for further consideration. One item was that there are no indicators on the elevators which causes much unnecessary wear and tear on the elevators. Installation of these indicators will cost approximately \$3,000 or more. A larger emergency bell is felt necessary also. The present bell is practically inaudible.

Due to an error, a picture of the new University High School was placed in the Daily and entitled as a picture of the new Ag campus Union.

Motion J-13^{L-13}: A motion was made, seconded, and passed for adjournment at 7:50 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

~~April~~^{May} 21, 1952

The meeting was called to order at 7:08 p.m.

Members Present: Bud Abrahamsen, Jim Booth, Beverly Canfield, Dale Epland, Sterling Garrison, Gordon Starr, Donald Woods, Robert Lawrence, Robert Snow, Gloria Lindberg, Barry Schuler, Jerry Blodgett, Conrad Coen, Roy Dean, Dale Gustafson, Bob McCollum, Ralph Peterson, Norma Winslow.

Members Absent: Shirley Matzoll, Dorothy Snyder, Tom Salmen, Stewart Thomson, Herb Stade.

Director's Report: The Thirty-first Airborne Divisional Band will be here on Thursday preceding Memorial Day. An ROTCH Major has inquired as to whether the Union would be interested in either a concert or dance band. Opposition arose to holding a dance on that Thursday since many of the University students would be going home for the holiday weekend. A suggestion was made that a concert be given on the terrace.

Motion J-14: ^{L-14} A motion was made that a band concert be given on Thursday April 20, on the terrace, and that this is to be sponsored by the evening dance committee.

Amendment to Motion J-14: It was amended that a dance be given in the evening inviting the graduating Seniors from Minneapolis High Schools. Both the main motion and the amendment were seconded and passed.

Mr. Stade, President, and Miss Matzoll, Vice President, did not attend this evening's meeting as they are both attending a meeting with the Senate Committee at President Morrill's home. Mr. Booth presided over the Board meeting.

The budget has been sent to the Administration. We have been requested to reconsider several of the items and try to do further cutting of the budget.

There is a position open for the Manager at the Village Union, which must be filled for this summer and next year. One inquiry from the University of West Virginia has been received.

The Farm Union Board has accepted the proposal for a joint meeting next fall, and the exact date will be set in the near future.

A staff member, Mr. Otto Ketterling, was introduced to the Board. Mr. Ketterling is in charge of maintaining the bowling alleys. The alleys will be closed this summer while sanding and refinishing of the alleys takes place.

A Bulletin of the Association of College Unions will be posted in the Union Board office, and Mr. Starr urged that all Board members read this publication thoroughly as it contains many items on what other colleges and Unions are doing.

Mr. Starr suggested that nominations be opened this evening for the selection of two persons to serve on the planning committee for the Regional conference. This conference is held once a year, and is attended by colleges in Minnesota, North Dakota, South Dakota, and Central Canada. It will be held in the Twin Cities either the first part of December or the last of November.

Jim Booth, Beverly Canfield, Dale Epland, and Bob McCollum were nominated for this position. The two members for the planning committee meeting will be Jim Booth and Dale Epland.

L-15

Motion J-15: A motion was made and passed for the acceptance of the Director's report.

Program Consultant's Report: Two programs were held today in the cultural area, and Mr. Abrahamsen stated that they were two of the finest he has seen in the past four years. The two committees are to be complimented. An outstanding book review was given by Miss. Businger, and at the same time, in the rear balcony lounge, eight student artists from Scott Hall performed.

Next Tuesday, "Around the United States", a travel-tourist program will be given. Mr. Paine from one of the Prominent travel agencies will speak on travel expenses, etc. Films will be shown on various scenic spots, including Canada, Yellowstone National Park, and so forth.

L-16

Motion J-16: A motion was made and carried for acceptance of the Program Consultant's report.

Executive Committee Report: The excuses of Conrad Coen and Ralph Peterson were accepted. Mr. Booth declared that all Board members should stop into the Union Board office at least once a day to check their boxes and the official bulletin board in the back of the Union Board office for notification of committee meetings, etc.

A letter was received concerning Senior Week. Tomorrow is Cap and Gown day. Permission was granted to the Senior Week committee to sell tickets in the Union today and Thursday for the Junior-Senior Ball.

Several plans for the Union Board re-organization have been presented, and a meeting will be held next Tuesday evening at 7:30 p.m. at 314-10th Ave. S.E. for a discussion of these plans. All Board members are invited to attend.

Mr. Booth suggested that the new Board members make an appointment for a short talk with Mr. Starr to familiarize them with

the Union and the Union Board.

L-17

Motion J-17: A motion was carried for the acceptance of the Executive Committee Report.

Finance Committee Report: The Food Service has paid the expenses for the painting and redecorating done in the past weeks on the third floor.

Of the original \$50,000 renovation fund, there is now approximately \$15,000 remaining. Summer repairs this year will include the replacing of cracking flexwoods, new keys and locks, and possibly a movie screen. Some of the rooms are to be painted also.

The Finance Committee recommended that an additional ping pong table be placed in the Union and that two shuffle boards be removed. One of the shuffle boards will be given to the St. Paul Campus Union, and the other will be sold if possible, and if not, it will be stored.

A \$20 sum was given to the committee sponsoring the book review that took place this afternoon.

L-18

Motion J-18: A motion was passed for the acceptance of the Finance Report to this point.

After quite a bit of correspondence back and forth, Ray Anthony has agreed to a \$2,000 price or 70% of the net ticket whichever was greater. This would mean that if there was an approximate gross income of \$4,000 and \$800 for miscellaneous items was spent, the band would receive \$2200. A rider is also attached to the contract stating that if the band were to receive a 13-week or more contract in either the movies or TV, they could break this contract within four weeks of the dance. Mr. Abrahamsen stated that such a contract is unlikely, that many of the other bands we have engaged have had similar riders, and if they were to receive such a contract they would be getting it now or in the near future for next fall or winter. Mr. Garrison pointed out the fact that hiring on a percentage basis without limit is a Federal taxable event.

L-19

Motion J-19: It was passed that Mr. Anthony's contract be accepted with the stipulation that a limit of \$2500 be set because of the Federal tax.

Program Coordinating Report: Bev Monahan, chairman of the Variety Dance, requested that the time of the dance be extended for this evening until 11:30 p.m. It was granted.

Bee Johnson was appointed chairman of the travel program.

L-20

Motion J-20: Acceptance of the report was moved and passed.

^{L-21}
Motion J-21: A motion was made and passed for executive session at 8:10.

^{L-22}
Motion J-22: This motion was passed allowing Mr. Starr to remain.

^{L-23}
Motion J-23: Mr. Abrahamsen was allowed to remain also since a discussion of the candidates for the Homecoming chairman was to take place.

^{L-24}
Motion J-24: The meeting was resumed at 8:40 PM.

^{L-25}
Motion J-25: By vote of ballot, Roger Wales was appointed 1952 Homecoming Dance Chairman.

Bob McCullom is going to talk to the Homecoming Chairman in regard to having Woody Cater serve as assistant chairman and an understudy for the chairman.

House Committee Report: The bowling alleys will be closed the Wednesday before the holiday weekend (May 28th).

^{L-26}
Motion J-26: The bowling alleys are to be closed on May 28th.

Mr. Lawrence suggested that we consider the opening of the Terrace Reading Room in the evening starting next fall. The lights are the only added expense.

^{L-27}
Motion J-27: A motion was made opening the Terrace Reading Room next fall from 5:00 PM to 9:00 PM with the provision that the Night Assistant would supervise. A stipulation was added that this be a sliding time schedule so that it can be changed at a future date. The motion was carried.

The possibility of closing the Union over the holiday was discussed. Mr. Starr stated that there were no reservations for either Saturday or Sunday, but that the Campus Club would be open for lunch on Saturday.

^{L-28}
Motion J-28: It was moved and passed that the Union close over the holiday.

Public Relations Report: A script will be submitted to that committee for the planning of orientation week by the Union Board. The short skit will be very similar to the one given last year and a Monday date will be requested. All Board members should attend the Alumni reunion to be held at the Women's Lounge from 3-5 PM on May 23rd.

^{L-29}
Motion J-29: A motion was passed for the acceptance of the Public Relations Report.

Special Committee Report: Mr. Epland gave a short resume of the Spring Camp. The site was excellent, but the main thing lacking in the day was planning and unity. The students were not kept

in a group. Miss Canfield voiced the opinion that this one-day camp could in no way compare to the past weekend affairs. Forty-six attended. WMMR won the baseball game played against the Union Board.

New Business: Excuse blanks for any absent or tardy excuses are to be found in the wire basket over the filing cabinet in the Union Board office.

A \$11.00 additional appropriation was given to the Variety Dance committee for door prizes, talent show, and contests, since this was the last event for the year. Mr. Abrahamson stated that the Variety Dance Committee this year has been an exceptional one and has added from \$30 to \$40 revenue to the Union.

^{L-30}
Motion J-30: Variety Dance Committee was given the additional \$11.00 by this motion.

^{L-31}
Motion J-31: It was moved and passed that the last meeting of this quarter be a dinner meeting.

Amendment to Motion J-31: This amendment was passed that this meeting be held on June 4th. Most of the board members felt that with appointment of chairmanships, etc. two additional meetings were necessary.

An amendment to the amendment that the meeting be held on May 28th was defeated.

Mr. Starr closed the meeting by saying that speaking freely at Board meetings gives the Board strength and growth. It is team work that makes us grow, but we must each think individually. We are one family working for a social recreation program for all students.

^{L-32}
Motion J-32: A motion was made, seconded, and passed for adjournment at 9:06PM.

After the meeting, slides were shown by Mr. Starr on the Stardust Dance and several of the Spring Camps.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 28, 1952

Members Present: Jim Booth, Beverly Canfield, Gen Damkroger, Shirley Matzoll, Dorothy Snyder, Tom Salmen, Gordon Starr, Stewart Thomson, Robert Lawrence, Herb Stade, Gloria Lindberg, Barry Schuler, Jerry Blodgett, Conrad Coen, Roy Dean, Dale Gustafson, Bob McCollum, Ralph Peterson, Norma Winslow.

Members Absent: Dale Epland, Sterling Garrison, Donald Woods.

Director's Report: Concerning the Paul Robeson issue, and for the benefit of the new Board members, Mr. Starr stated that the facilities of the Coffman Union are to be used by University groups and those groups that are associated with the Union. They are not to be used by private groups for their benefit. Originally a group downtown wrote in and asked if Robeson could appear in the Union; the reply was that he could not. A further measure was taken, and an okay was received from S.A.B. After this action, Dean Williamson issued a statement prohibiting him to appear.

Dr. Woods has asked that he be excused from this meeting as he must attend an extension class he is conducting.

The Greater University Fund is exploring the possibility of the building of an outing center. Many of the members of this group are very influential and action may be taken.

Program Consultant's Report: A band concert will be given tomorrow by the 31st Airborne Division band on the Union terrace. If it rains, the concert will be given in the Main Ballroom. The band will attend a luncheon as guests in Room 307 following this concert.

Yesterday, a new idea in programs was presented, the travel talk and discussion. There was a small attendance of 15 to 20 people, but there is excellent potential in the development of such a program to be given in a series next fall.

A list of programs for the first summer session has been put out which includes items such as contract bridge classes, dance instruction, folk and square dancing, the Friday night dances, an excursion on the Donna Mae, and possibly an excursion to Duluth and the North Shore.

President's Report: The next and last meeting of the Union Board will be a dinner meeting, and because there will be many banquets in the Union that evening, Mr. Felber has requested that this

meeting start promptly at 5:30 p.m. in Room 353. Members that will not be able to attend this meeting should report to Miss Saralou Mather.

Vice President's Report: The next sponsors' assignment will be to complete the event reports for the quarter and the rating sheet for the chairman. These are to be turned in by next Wednesday. If any of the sponsors have any difficulty in filling out these reports, they are to make an appointment with Miss Mather for help.

L-33

Motion J-34: A special order of business was called and passed to discuss the reorganization of the Union Board.

It was felt that the present organization loads people with many different types of duties so that they are likely to excel in one of them and neglect the other. The new organization will have an internal concentration. Major changes are: The Vice President will be the sponsor for the major events of the year, as Open House, Homecoming, Sno Week, Mardi Gras, Stardust, and Spring Camp. The House and Public Relations committees will be combined as most of our public relations is handled in the work with the House Committee. The Finance Committee and the Program Coordinating Committees are also combined since programing must always be referred to the Finance Committee at a later date. The chairman of both of these combinations will be a member of the other group. These sponsorship areas plus the chairmen would make up the Merit Committee. A major weakness in this plan was corrected by a member of the Program Coordinating Group to be ~~Assistant Chairman of Merit~~ ^{Chairman of Merit Comm.}. This plan should be put on a quarter trial basis.

L-34

Motion J-35: A motion was passed for the acceptance of the reorganization plan. This will be posted for a week for voting next week.

Executive Committee Report: In a meeting with the All U. Congress President, ~~it was suggested that the Union Board elect a representative to serve on the President's Cabinet.~~ ^{Union Board President will automatically} This group is composed of the Presidents of various organizations together with the President of the University for the purpose of discussing matters of all University nature.

The excuse of Beverly Canfield from the Executive Committee meeting was not accepted.

Miss Matzoll offered several alternatives for a type of training program to be established next year because of the lack of coordination in the committee system.. Many of the chairmen don't

know where materials are available, how to get publicity, etc. A training program similar to one which was held in the Union several years ago could be held wherein a professional speaker on group dynamics could give instruction. This would be of a workshop nature. Mr. McCullom stated that possibly this could be worked out with the All-University Congress. Others suggested that a camp weekend be held twice a year with a business meeting in the fall and a recreation meeting in the Spring. Dr. Thomson related a plan similar to this that was set up in Illinois a number of years ago, and it was discovered that holding a business meeting in the Spring was very ineffective. Miss Snyder told the group about a study being done on an experimental leaders conference. Mr. C. Lewis is not compiling the results of the effectiveness of this session and they will be available.

L-35

Motion J-36: A motion was made for the establishing of a committee to investigate the matter of some type of training program and to make recommendations to the Board. The committee is to be composed of the President, Beverly Canfield, and Barry Sculer. The motion was carried.

Mr. Salmen added a comment by saying that he felt a three evening conference a quarter or something equivalent would be more effective than an all-year training program as interest dwindles during the year.

L-36

Motion J-37: A motion was made and passed accepting the Executive Committee report.

L-37

Motion J-38: This motion moved forward the interviewing of the two Snow Week chairman candidates.

The two candidates were Peter Lundberg and Barry Prichard. Mr. Lundberg wished an all-week affair with varied activities each week, whereas Mr. Prichard believed that a concentration of events near the end of the week would be more successful.

L-38

Motion J-39: An Executive Session was moved and passed at 8:45 p.m.

Motion J-40: This motion allowed Mr. Starr to remain in session, and also Mr. BeVier and Mr. Rinzel, two former officers of the Union Board.

Mr. Peter Lundberg was chosen as chairman of Snow Week for the coming year.

Finance Committee Report: A summary of expenses up to March 31, 1952 was compared with that up to March 31, 1951. Total expenditures for 1952 were \$182,342.15 whereas they were \$211,952.10 in 1951.

Because of the illness of Dale Epland several items were omitted from the report.

Mr. Starr was appointed to attend the Big Ten Conference of all Union Directors.

^{L-40}
Motion J-41: Acceptance of the report was moved and passed.

Program Coordinating Report: The Minnesota Folk Dance group has asked to be permitted to hold their annual festival in the Union in the Main Ballroom on December 7th. This event is completely financed by the group. It was the opinion of several of the Board members that another program, if possible, be held for the children during this time so that they will not be wandering aimlessly about the building and possibly be doing damage.

Dates have been tentatively set for Friday Night dances for next quarter for October 4, 11, 18, and November 8.

^{L-41}
Motion J-42: This motion moved and accepted the Program Coordinating Report.

Merit Committee Report: Miss Pat McAndrews was recommended as chairman of Charm, Inc. She has the benefits of working up through the system, and has held several sub-chairmanships.

^{L-42}
Motion J-43: The Merit Committee Report was accepted by this motion.

House Committee Report: The Cosmo Club has requested that two bulletin boards be placed in their office, and this is being done.

The Flying Club Nation Inter-Collegiate meet will be held here in May, 1953, and they would like a private office. Room 218 TSMc will be given them.

The Men's Elementary Education Association will be moved into Room 217 TSMc, and the RCP organization will be given a room elsewhere, possibly part of Room 213, until they become re-activated. The use of TSMc is subject to approval by the Room Scheduling Office.

Public Relations Report: If a Union Booklet is to be published, it should be out by August 2 so that it can be placed in the orientation group folders. ~~S.A.B. has not decided as yet whether the booklet should be similar to last year's or whether something completely new will be put out.~~ Miss Matzoll spoke against publishing this booklet, stating that the \$300 could be better spent by publishing officer's packets which give information on where one should go for getting approval of various items, how to get publicity, about the University printing service, and items such as these.

The Minneapolis and St. Paul newspapers have been contacted, and they will be very willing to publish any news items once a week.

^{L-43}
Motion J-45: A motion was made, seconded, and passed for the acceptance of the Public Relations report.

Liaison Committee Report: Groundwork for the University outing center is being started. At present there is a \$1000 fund set aside for this purpose. The Alumni Greater University Fund will discuss this matter, but they feel that some sort of plan should be composed. An alumnus may possibly be able to donate a section of land where such a center and lodge could be started. A letter was sent to President Morrill suggesting that a committee be set up and an answer was received that such a committee could very well be established and has been proposed in the past. All-University Congress is drawing up a plan for this camp, but they do not think that it should be administered by the Union. One plan devised by the two groups would be better than two, but Congress and Union Board do not seem to agree on many of the major items of the plan. Mr. Starr remarked that we, the Union Board, are representing all students in recreation, and we should keep this in mind, when working on the camp and other activities.

Old Business: The appointing of a representative for the President's Cabinet was postponed until next week.

New Business: Bob McCollum suggested that possibly the Board could issue a public statement backing Dean Williamson's decision on Paul Robeson. The suggestion was dropped as it was felt inadvisable. Miss Snyder stated that the Senate Committee has rejected the YPA appeal, but another appeal will be made.

Mr. Booth proposed an addition to the constitution to Article 4, Section 2, which reads: The outgoing president, shall call a meeting of the new Board members the day following elections, excluding Sunday, for the purpose of acquainting the new members with one another and the function of the Board. Section two is to remain in force. (Previously this requested the President to call a meeting of this sort within a week) If the meeting was called immediately, the new members would not be completely foreign at the first regular meeting of the Union Board. It was explained to the new Board members that it takes a vote of the student body to change the constitution and it was felt that this would avoid that. Mr. BeVier stated that this motion actually does nothing since the President has the power to call a special meeting at any time.

^{L-44}
Motion J-46: This motion was passed for making the proposed addition as an amendment to the By-Laws, and was posted for a week.

^{L-45}
Motion J-47: A motion was made, seconded, and passed for adjournment at 9:42 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES
June 4, 1952

The meeting was called to order at 6:35 p.m.

Members Present: Bud Abrahamsen, Jim Booth, Beverly Canfield, Dale Epland, Sterling Garrison, Shirley Matzoll, Dorothy Snyder, Tom Salmen, Gordon Starr, Stewart Thomson, Donald Woods, Robert Lawrence, Herb Stade, Robert Snow, Gloria Lindberg, Barry Schuler, Jerry Blodgett, Conrad Coen, Roy Dean, Dale Gustafson, Bob McCollum, Ralph Peterson, Norma Winslow.

Director's Report: There is no centralized location at the present time where information may be obtained concerning where meetings and events are being held, either in the Union or elsewhere on campus. A letter has been written to Mr. Nunn in hopes that at some time in the near future a discussion of this can take place and a solution to this problem be found.

Mr. Starr suggested that during the summer all Board members be aware of camps and location sites that may be possibilities in the development of a University outing camp.

Mr. Starr concluded this report with comments on the Union Board, stating that the genuine interest of all the Board members during the past year has gotten this new board off to a good start. He thanked the members for their cooperation and expressed that it has been a privilege to be their Director.

Program Consultant's Report: Mr. Abrahamsen announced the final program, which will be the University Varsity Band Concert on the Terrace at 12:40 tomorrow. A special attraction will be the baton twirling twins from Sanford.

He wished the Board a happy summer on behalf of the Program office, and stated that during the summer from time to time they will be sending out reports of program activities for this summer and fall.

President's Report: All Board members were requested to turn in their summer addresses.

A formal letter will be sent to committee members and chairmen thanking them for the year's work. The letter is to be mailed before the quarter terminates, and any suggestions and comments should be given to Mr. Stade.

At this point Dr. Thomson was given the floor, and he honored and gave tokens of the Board's appreciation to two outgoing members, Mr. Tom Salmen, Alumni representative, and Mr. Sterling Garrison. Dr. Thomson gave an entertaining speech, making humorous comments on old age and long service, and reciting a poem about the wise old owl. Mr. Salmen and Mr. Garrison have been with the Board since 1948, and have given much thought and loyalty to the board.

Vice President's Report: Miss Matzoll thanked the sponsors for their excellent cooperation.

Executive Committee Report: The excuses of Dale Epland, Dr. Donald Woods, and Sterling Garrison were accepted. Bob McCollum submitted no excuse for missing a scheduled committee meeting and this will be considered an unexcused absence.

L-46
Motion J-48: A motion was made seconded and passed for the acceptance of the Executive Committee Report.

Minute Correction: Concerning the Reorganization Plan, on page 2 of the minutes of May 28, a member of the Program Coordinating Group is to be a member of Merit, not Assistant Chairman.

Members are not elected as representatives to serve on the President's Cabinet. The President is automatically a member and others are specified.

The sentence concerning S.A.B. in the Public Relations Report is to be deleted.

Finance Committee Report: The Committee recommended the publication of the Date Digest and Coffman Caper booklets. Another booklet which would be placed at the Information Desk was not approved because the cost of publication was not known. The booklet will not be published until fall, if at all, so that action was not taken on this matter.

Mr. Booth recommended that IFC, Panhell, YM-YWCA and other special interest groups be charged a rental fee for use of the Union during Welcome Week. A decision was made to forego discussion until later in the evening when Bud Williamson, Welcome Week's representative would attend the meeting.

L-47
Motion J-49: A motion was made and passed to table discussion on Welcome Week.

Program Coordinating Report: An attempt was made to have newsreels shown in the Union instead of Northrup next fall, but there will be no further appropriations for newsreels so they will be discontinued unless the Union pays for them.

L-48
Motion J-50: A motion was made and passed for the acceptance of the Program Coordinating Report.

Program Coordinating Report: The Merit Committee recommended the following people as committee chairmen: Let's Dance program, Marilyn Schulz; Pat Ransier, Splash Party; Allen Beutler, Talent Bureau; and Nikki Chafos, Union Relations. Fine Arts and Union Service program chairman positions have not been filled.

L-49
Motion J-51: This motion accepted the Merit Committee report.

House Committee Report: The folk dance committee will meet on Tuesday evenings this summer in front of the Union, when the weather permits, until 11:00 p.m. It was suggested that the ground floor on the West end be open for their use of the lounges and the main ball room.

The Flying Club has expressed disappointment in Room 218 TSMC. They have stated that they would rather continue to share an office in

the Union with the Republican Club. Opposition to this was voiced in that both organizations will be very busy next fall, the Flying Club with a National meet, and the Republican Club with the National Presidential election.

The American Dietetic group wishes to hold its 35th annual meeting here in the Union with a dinner on Friday evening, October 24th. There would be from 500 to 600 guests. The Square Dance group will have to be moved to another location other than the main ballroom for that evening.

The Union will close at 8:00 p.m. beginning the first day of summer session, except on Wednesday evenings when it will be open until 8:30 p.m. because of the U folk dance being held in the game room. The Craft Shop will be closed all summer.

Next fall, it is suggested that the Union Board take a tour of the entire Union at one of the early meetings.

A letter was received by the House Committee requesting that some form of ventilation be installed in the Union Board office. A fan was suggested.

^{L-50}
Motion J-52: A motion was made and passed for acceptance of the House Report with the stipulation that the Square Dance group be moved on the nights specified to the Union cafeteria.

Amendment to Motion J-52: This amendment was passed which does not allow the Flying Club to return to the Republican Club office until the Presidential election is over in November.

^{L-51}
Motion J-53: A motion was made and passed for a special order of business and a continuance of the Finance Committee Report.

Dud Williamson presented a request for a reduced rental charge for the special interest groups during Welcome week. The cost for the use of the ball room for special interest groups was reviewed along with past experiences of those groups using it. Mr. Garrison pointed out that the present rates are based upon a cost study that was previously made. As there was some question as to the direct cost, Mr. Starr felt that if all direct costs were to be completely charged that it might be possible that the direct costs would be higher than the present cost rental fee.

^{L-52}
Motion J-54: It was moved that Welcome week be charged the direct, immediate costs of what it costs the Union. The motion was passed.

Amendment to motion J-54: This amendment stated that we base costs on the established rate that cover costs. This amendment was passed.

^{L-53}
Motion J-55: Acceptance of the Finance Committee Report was moved and passed.

Public Relations Report: The Minneapolis and St. Paul papers have been contacted in regard to news articles. News material is to be submitted by the Program Consultant's Office in the middle of the week for the summer Union program. It was suggested that we have a chairman workshop which will consist of four afternoon meetings next fall.

The Union Board program for Welcome Week will be similar to what was held last week with a few small changes in the script. All members who will be at the University one and one half weeks before fall quarter begins should participate.

L-54

Motion J-56: A motion was made, seconded, and passed for the acceptance of the Public Relations Report.

Special Committee Report: A letter will be printed and mailed to all committee people this summer reminding them that a new year is starting and that if they wish to serve on new committees, etc. they are to report next fall.

Old Business:

L-55

Motion J-57: This motion accepted the new reorganization plan of the Union Board.

L-56

Motion J-58: A motion was made and passed approving the amendment to the By-Laws which was posted until this week.

A discussion then took place on whether the Union Board should again have dinner meetings each meeting. The cost of such dinners is approximately \$700.00, and they were considered inadvisable with the new cut in the budget.

L-57

Motion J-59: It was moved that the Union Board have a dinner once a month. The motion was seconded and defeated.

L-58

Motion J-60: Concerning the publication of the new booklet, it was moved and passed that discussion of this be postponed until the second meeting next fall.

New Business:

L-59

Motion J-61: A motion was made and passed for a short recess so that members of the new committees may be appointed by the Executive Committee.

The meeting resumed at 9:15 p.m.

Dale Gustafson raised a question as to what should we look for in regard to an Outing Center Camp. It was pointed out that we should look for a site within a 50-to 100-mile radius. It should be a site that will have year-round facilities, such as a north slope for skiing, and a beach for swimming.

L-60

Motion J-62: A motion was made, seconded, and passed for adjournment at 9:21 p.m.

Respectfully submitted,

Gordon L. Starr,
Secretary

The following people were chosen to serve on committees:

EXECUTIVE COMMITTEE

Herb Stade
Jim Booth
Beverly Canfield
Shirley Matzoll

LAIISON

Bob Lawrence
Jim Booth
Dale Epland

HOUSE & PUBLIC RELATIONS

Bob Lawrence
Ralph Peterson
Dale Epland-chairman

MERIT

Beverly Canfield
Norma Winslow
Conrad Coen
Bob McCollum
Dale Gustafson
Barry Schuler

FINANCE & PROGRAM COORDINATION

Jim Booth-chairman
Roy Dean
Gloria Lindberg
Jerry Blodgett

SUB-CHAIRMEN

SOCIAL SKILLS-COFFEE HOURS

Norma Winslow

SPECIAL RECREATION

Dale Gustafson

EVENING DANCE AND
CHRISTMAS SEMI-FORMAL

Bob McCollum

INFORMAL PARTIES

Conrad Coen

MUSIC AND ARTS

Barry Schuler

Summer Addresses
Union Board Members

Blodgett, Jerry	1725 University Avenue "Igloo #4", Anchorage, Alaska "Iceberg 1812"
Booth, James	2501 4th Avenue East, Hibbing, Minn. 2-2217 (Wh 1884 on weekends)
Canfield, Beverly	2025 2nd Avenue South, Minneapolis. Fi 4102
Coen, Conrad	Pine Island, Minnesota 150-3
Dean, Roy	317 18th Avenue S.E., Minneapolis G1 2291 <i>yl 1106</i>
Epland, Dale	3925 Standish Avenue S.E., Minneapolis Dr 9291
Gustafson, Dale	Montgomery, Minnesota Green Giant Canning Company
Lawrence, Robert	Pine Grove Farm, Litchfield, Minn. 8-F-110
Lindberg, Gloria	Tahoe Tavern, Lake Tahoe, California
<i>rk</i> Matzoll, Shirley	4853 Clinton Avenue South, Minneapolis Co 5298 <i>at 2224</i>
McCallum, Robert	1438 West Iowa, St. Paul Mi 4607
Peterson, Ralph <i>Blank, Clifford</i>	Box 139, Moose Lake, Minnesota 49-W <i>321 Administration</i>
Schuler, Barry	503 East 4th Street, Northfield, Minn. 378-J
Snow, Robert	6040 Chicago Avenue, Minneapolis Re 5035
Snyder, Dorothy	217 TSM-a ext. 6943
Stade, Herb	Bellevue Heights, Fairmont, Minnesota 966-L
Thomson, Stewart	U. of Minn. until July 26 August - September 15: Scotland

Winslow, Norma .

Sunfish Lake, St. Paul, Minnesota
La 6777

Woods, Donald

2130 Como Avenue, St. Paul 8, Minn.
Ne 6977

COFFMAN MEMORIAL UNION BOARD MINUTES
July 11, 1952

The meeting was called to order at 7:05 p.m.

Members Present: Jerry Blodgett, Beverly Canfield, Conrad Coen, Roy Dean, Dale Epland, Gen Damkroger, Hans Hopf, Bob Lawrence, Bob McCollum, Shirley Matzoll, Dorothy Snyder, Herbert Stade, Gordon Starr, Stewart Thomson, Donald Woods, Norma Winslow, and guests Norma Kemin, Tom Newman, and Don Zander.

Members Absent: Jim Booth, Dale Gustafson, Gloria Lindberg, Ralph Peterson, Clifford Plank, Barry Shuler, and Robert Snow.

Program Consultant's Report: Miss Damkroger read a list of summer activities which have been going on during the last few weeks. First she spoke of the Friday evening Social Dance which got off to a slow start but has had good and consistent attendance ever since; the new Tuesday and Thursday program, a recorded music listening hour, which Summer School students seem to appreciate; the very popular newsreel program offered Wednesday noons; the one Donna Mae trip which made a profit of \$.60; the Charm, Inc., program which had a turn-out of 65 at the first session and for which a second session meeting has been scheduled; the private dance class which has a full enrollment of twenty men and twenty women. Next Gen mentioned the fact that the Six Fat Dutchmen were arriving to play the same evening of July 11th at the Friday Social Dance. A canoe trip and a two day North Shore trip are both planned for weekends during the first session of Summer School.

Public Relations Report: During the school year 1952-53 the Daily will appear on its usual schedule, except that there will be a Monday issue, but none on Saturday.

The format of the Welcome Week magazine has been decided upon as a brochure-type booklet. In the front of this magazine there will be a picture of the Board, but as yet no proofs have been obtained from the photographer. The booklet, which will be called the Coffman Caper, will have inside it programs and different acts, some of which are still unnamed. There will be advertisements on the back of the magazine for Sno Week and lists of the various programs open to students, to acquaint the freshmen with Union activities.

Mr. Epland proposed a special planning get-together, and added that he would like to have a hamburger fry at his home on this occasion.

Director's Report: Mr. Starr felt that as compared to this time last year, planning for Sno Week had advanced distinctly further. He said that there was, however, still a sizable schedule of things which have to be done. Ike Armstrong is out of town and will be for the next week, but when he returns it will be necessary to contact the Athletic Department again about the use of the arena.

Last week Mr. Starr received a call about some land on a river bluff near Hastings which might possibly be available for a camp outing center. Upon rushing out there as soon as it was possible, he discovered that all accessible property was either swampland or else under water. Mr. Starr expressed his disappointment.

A Village Union manager is still needed, and it will be necessary in the near future to fill the positions of senior secretary and cashier in the Director's office.

During the summer, lack of traffic in Coffman keeps the building in good shape. Some lounge chairs are being re-covered, but so far nothing has been done about the flexwood along the corridors, all of which must be replaced. Another urgent need is a sidewalk to take the place of the path along the west side of the Union. This path causes muddy floors in the Union on wet days and dust when it is dry.

Finance Committee Report: The Committee announced that its complete report for the period through June 1952 was not yet finished and will probably not be done until about the middle of August.

The question of the Board's charging itself for its own activities was brought up. Some Board members felt that this process would merely be taking money out of one pocket and putting it in the other; others felt that the sum of money thus assessed could be set aside for renovation purposes and would also help public relations. It was also felt that knowing that rental charges were to be made might increase the incentive of committee chairmen to work harder at making their events financially successful. They would have a more realistic picture of what must be done to "carry the campaign over the top."

Mr. Dean commented that charging Union committees for rental would only reduce profits on big dances without really adding any money to the Union's funds. Mr. McCollum proposed that a line be drawn so that smaller scope activities should not be penalized because they have to pay rental fees. He recommended that the charge apply experimentally only for the time being, and to no other events but the five big dances of the year - Homecoming, the Christmas semi-formal, Sno Week, Mardi Gras, and Stardust. It was agreed that this question could be settled at a later meeting.

Motion J-65 ^{L-61} A motion was made and passed for the acceptance of the Finance Committee Report.

House Committee Report: The Faculty Women's Club modern dance group wishes to book Rooms 325, 326, and 327 on the second and fourth Monday of each month, October through May. Since Monday night is always a quiet evening in the Union during the regular school year, this blanket reservation would not be likely to interfere with the meetings of other organizations.

The Protestant Elements of the University Religious Council wants to hold a meeting in the Main Ballroom on the evening of September 30th to consider a new addition of the Bible. However, such a meeting would conflict with the Square Dance Instruction group which is scheduled to have that room on that date. The Protestant Elements group has decided that Northrup would be too big for such a meeting as theirs, and the Natural History Museum auditorium too small. Miss Matzoll objected that to allow them to make the reservation would be to break a rule, and if a rule is continually broken, there is no use in having it.

The Engineers' Club of Minneapolis would like to book the Main Ballroom for either December 14th or December 21st.

L-62
Motion J-64: It was moved and seconded that the Faculty Women's Club modern dance group be allowed to make a blanket reservation of Rooms 325, 326, and 327 twice a month, October through May. This motion was passed.

L-63
Motion J-65: It was moved, seconded, and passed that a letter be sent to the Protestant Elements, regretting that due to a conflict we will not be able to reserve the Main Ballroom for them on September 30th, but suggesting that they try the Armory which is about the same size as the Main Ballroom.

L-64
Motion J-66: This motion, which was carried, was to accept the Engineers' Club reservation.

New Business: Copies of Mr. Higgins' outline of possibilities for the future of the Union were passed out to members present, and Mr. Starr informed the Board that additional copies would be mailed from his office to absent members.

Mr. Stade looked over this report and mentioned things which he felt should be added to the expansion plan - air-conditioning in the Main Ballroom, an additional wing to the Union, and the possibility of excavating under the cafeteria.

Mr. Starr invited members of the Board to hold their next meeting at his cabin at Cokato. The invitation was enthusiastically received.

L-65

Motion J-67: It was moved, seconded, and passed that Mr. Starr's invitation be accepted on a weekend after July 26th, preferably that of August 2nd.

Mr. Epland recommended that there be a Welcome Week Committee meeting previous to this occasion so that the Board would have an important subject for discussion at the meeting at Mr. Starr's.

Copies of a report showing the attendance figures for 1951-52 programs were passed out to all Board members present and additional copies will be sent to those absent. Mr. Stade commented that members should take their copies of this report home for study.

Miss Matzoll informed the Board that the Campus Chest committee wants a Union chairman. Roy Dean volunteered to be the Coordinating Committee between the Campus Chest and the Union. ~~Rooms 345 and 346 were tentatively assigned to the organization for use as offices during their campaign.~~

Mr. Tom Newman of the Welcome Week committee then spoke. He feels that a rental charge on certain of the Welcome Week activities is unfair. Those activities sponsored jointly by the YMCA, the YWCA, Pan-Hellenic Council, and Interfraternity Council on the Sunday and the Wednesday nights of Welcome Week are, he specified, for charity and have the interests of the freshman class at heart. Mr. Newman observed that all these organizations are more than willing to pay custodial, visual education, special opening charges, etc. He added that the Welcome Week Whirl which charges admission is in a different category from these service organizations. Thus, it was requested that the rental charge be waived on these two occasions although the organizations be charged all other regular fees.

Mr. Hopf explained that the rental charge includes most custodial costs, and that sometimes the rental is really less than the total of these former costs would be. There was some discussion about this matter, since charging rental for the Main Ballroom on all occasions has been a long-standing policy for the Union.

L-66

Motion J-68: It was moved and passed to charge custodial rather than rental fees for these two occasions.

Amendment to Motion J-68: This amendment was passed to apply the lesser charges, whether custodial or rental, for these two occasions.

L-67

Motion J-69: A motion was made, seconded, and passed for adjournment at 8:26 p.m.

Respectfully submitted,

Gordon L. Starr,
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES
August 2, 1952

An informal meeting of the Union Board of Governors was called together by the President, Herb Stade, at Brooks Lake, Cokato, Minnesota. The minutes from the previous meeting were dispensed with.

Members Present: Bud Abrahamsen, Beverly Canfield, Roy Dean, Dale Epiand, Dale Gustafson, Bob Lawrence, Shirley Matzoll, Bob McCollum, Robert Snow, Herb Stade, and Gordon Starr.

Members Not Present: Jerry Blodgett, James Booth, Conrad Coen, Gloria Lindberg, Ralph Peterson, Clifford Plank, Barry Schuler, Dorothy Snyder, Stewart Thomson, Norma Winslow, and Donald Woods.

Guests: Mrs. Bud Abrahamsen, Mrs. Robert Snow, Mrs. Gordon Starr, and Ellie Schilling.

President's Report: The President read the letters received from Gloria Lindberg, who is working at Lake Tahoe, California, and Ralph Peterson, who is working with the recreational therapy department at the State Hospital, as these members could not be present at the meeting.

There was a discussion as to whether or not the Union Board members should serve as hosts and hostesses for Dr. Morrill's reception for graduating seniors on Thursday, August 28.

L-68

Motion J-70: A motion was made, seconded, and passed that all Union Board members in the Twin City area will again serve as hosts and hostesses for this reception, as they did for the reception on Thursday, July 24, at the end of first summer session.

Director's Report: Mr. Starr gave the following summary of the Big Ten Union Directors' meeting which was held at Allerton Park, University of Illinois:

Financial Report: Minnesota was the only institution present at this Big Ten Directors' meeting which did not have a complete comparative financial report. After a conference with Mr. Sterling Garrison, field auditor, a revision is now being made in the Union's departmental bookkeeping whereby financial reports can be completed within one week following the end of the fiscal year or the cutting off period.

Policies: Each Union gave its institutional policies in regard to use of facilities by outside groups. There was considerable variation in these policies. Minnesota has taken a middle-of-the-road course whereby we have a better public relations situation with surrounding merchants and other groups than do some of the other Big Ten members.

Big Ten Union Bowling: It was agreed that, as recommended by the Big Ten Union Bowling committee, Minnesota should hold the permanent records and files of Big Ten Bowling. A number of recommendations were made and are in the process of being approved by the various Big Ten schools. There was a general understanding that the emphasis on Big Ten Union Bowling should be on the social-recreational aspect and that the competitive aspect should be secondary.

Food Management: Most of the Big Ten Unions are hard pressed in the foods area because of the decreased enrollment and the increased cost of operation.

Membership Fees: The University of Michigan and University of Wisconsin explained their life membership fees plans. Consideration should be given to these plans by our Union Board.

Billiard Instruction Program: Minnesota agreed to share in the cost of securing Mr. Charles Peterson for a billiards exhibition and instruction. The cost will be at the rate of \$150 per week. We are fortunate to secure this service, which would be considerably higher if done on an individual Union basis.

Movies: There is considerable variation in the types of movies shown at the Big Ten Unions. Minnesota is one of the few Unions that is showing any movies free of charge.

Program Activity Study Comparison: A study is being made by a committee of the Big Ten Union Directors to consider the possibility of having a form which could be used for comparing the budget, costs, and other program expenses of various Big Ten Unions.

In addition to attending the Big Ten Union Directors' conference, Mr. Starr and Mr. Larson visited several camps while returning from this conference. One was the Upham Woods Project, which is the University of Wisconsin's outing center camp. They were also able to meet with Mr. Elmer Ott at Camp Manitowish and confer with him on camp construction and general camp layout. Mr. Ott is the supervisor of 59 camps in a 5-state area for the Y.M.C.A. A detailed report is on file covering the entire Big Ten Union Directors' meeting and the visits to the camps.

Vice President's Report: Shirley Matzoll reported that Ray Anthony has completed a contract for the Homecoming Dance, and that progress is being made in this area.

As Miss Matzoll is chairman of Campus Chest for this coming year, she indicated that it would be difficult for her to give adequate time to Sno Week. After some discussion, it was felt by the Board that as some of the preliminary work has been done on Sno Week, it would be better for all members of the Board to help along with the project rather than to appoint one person as temporary chairman from now until November 30, at which time the Campus Chest is over.

Finance Committee Report: A complete Finance Committee Report will be given at an early fall meeting.

House and Public Relations Committee Report: There was a general discussion of the use of the Union Board offices, but the final decision on changes was tabled until a future meeting.

^{L-69}
Motion J-71: The Republican Club request for the use of the Main Ballroom on Tuesday, October 14, for a Republican Club rally was approved. The Square Dance group that ordinarily meets in the Main Ballroom at this time is to be moved to the Cafeteria.

L-70

Motion J-72: It was moved, seconded, and passed to approve the request of the Y.W.C.A. to add a bulletin board strip similar to that which leads to the Terrace Reading Room to their office.

The request of the Y.D.F.L. student group for office space was tabled until a future meeting.

L-71

Motion J-73: It was moved, seconded, and passed that the Union Board take one page in the special freshamn edition of the Welcome Week magazine. It was recommended that this page include advertisements for the income producing areas of the Union, such as Billiards and Bowling, and also a notice of the presentation of Coffman Capers.

Dale Epland reported that the next meeting of the Coffman Capers committee would be held at his home on Saturday, August 9, and that it is urgent for all members in the Twin City area to attend.

In a discussion of the Chairman's Workshop, Mr. Abrahamsen suggested that we set up a four-week workshop similar to what we had last year. No action was taken on this matter, and it was tabled until a later date.

New Business: Mr. Starr reported on the poor condition of the Main Ballroom floor due to the humidity. It has been necessary to purchase two humidifiers at the cost of \$210, to decrease the amount of humidity, and also to have the floor cut and re-laid. This has been a considerable expense to the Union. The estimated cost of having the floor re-laid is in the neighborhood of \$600.

It was agreed that the next board meeting should be held on Saturday, September 6. Those board members living in the Twin City area will determine the meeting place at a later date.

L-72

Motion J-74: As there was no further business at this time, a motion was made, seconded, and passed for adjournment.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MINUTES

September 19, 1952

Members Present: Herb Stade, Gordon Starr, Bud Abrahamsen, Robert Snow, Clifford Plank, Saralou Mather, Hans Hopf, Donald Woods, Barry Schuler, Jerry Blodgett, Bob McCollum, Bob Lawrence, Dale Epland, Bev Canfield, Shirley Matzoll.

Members Absent: Conrad Coen, Roy Dean, Dorothy Snyder, Stewart Thomson, Norma Winslow, Dale Gustafson, Gloria Lindberg, Ralph Peterson.

Herb Stade called the meeting to order at 6:45 p.m. Shirley Matzoll read the minutes of the July 11th meeting, and Herb Stade read those of the meeting held August 2nd at Mr. Starr's Cokato cabin. When Herb had finished, Barry Schuler referred to the paragraph concerning humidifiers. Herb replied that they had apparently worked very well, and Mr. Starr illustrated his remark with the statement that one humidifier had taken out three gallons of water over one weekend in the Main Ballroom. He felt that they had helped the situation greatly this summer and he advised that next year two more be bought and put into use early in the spring. In connection with the outing camp proposal, it was stated that the State of Minnesota holds title to various islands and peninsulas throughout the State, one of which might be suitable for this kind of project, and that perhaps by checking up the Board might discover that the University is eligible for some free land which would make a good site for the camp. While there would be trouble with the problem of transportation and also the cost of stringing electric and telephone wires onto an island would be prohibitive, a peninsula could conceivably fit the purpose admirably. Both sets of minutes were approved as read.

President's Report: Herb Stade commented that he feels that the school year ahead will be a bigger and more demanding one than the Board has yet experienced. He expressed the hope that this year's Board would be found the best that the Union has ever had, and he emphasized that the benefit of the students is the primary interest of both the Union and its Board.

Director's Report: Mr. Starr stated that the three vacancies in the office of Coffman Union have been filled this summer and that from now on few changes can be expected. He introduced Tom Gleason, the new Night Supervisor, to the Board. Because some of the work in the Program Office has been shifted from Saralou to Louise, it should be possible for Saralou to perform more advisory program duties. Everyone in the Program Office is working to help out in some specific areas, and even though the Union really needs more staff in the Program field, each one is doing his best to fill the void. The position of manager of the Village Union, an administrative fellowship, has been filled by Gail Holmes, who works on a half-time basis. Paul Larson, manager of the Farm Union, has gone on a flying trip to Maine to be considered for the position of Director of the Union there. Mr. Starr reported that the results of his interview will be

known next week, and that he (Mr. Starr) is proud that a man of Minnesota experience is wanted. Jess Young, the Bowling Alley manager who has been with Coffman Union twelve years, did not return. Since his position was one of those changed from a twelve-months to a nine-months appointment, he has decided to go into purely instructional work. Mr. Hopf has been doing some of his work, in addition to his own regular duties. In spite of this setback, the bowling alley seems to be getting off to a good start with fourteen leagues scheduled to bowl, instead of last year's twelve.

The sidewalk which had been so badly needed at the west side of the building has been laid this summer at a cost of \$612 to us with the Department of Buildings and Grounds paying the other half of the expense. Money will be saved in cleaning and maintenance of the Union because of the addition of this sidewalk since mud and dust will no longer be tracked on the floors of Coffman from this area. The little area at the east front of the building over which so many students have tripped and where grass would never grow will be cemented, the whole section becoming one level cemented space. The flexwood job still remains to be done; however, since it is possible to work on this any time it was not pressing to get it done this summer. Mr. Starr added that the work would cost between \$8000 and \$9000. The Women's Checkroom across from the Main Ballroom will be repapered and the whole room renovated in charcoal and peach, with indirect lights around the mirrors at the powder tables, rather than the standing lamps which are now used for the same purpose. The whole room will be greatly improved in appearance.

Mr. Starr observed that the 1952 Biennial Report had been sent to all present Board members and to those who had served in the past. This Report stressed that our most important needs are definitely those of increased staff and increased finances.

Executive Committee Report: This was dispensed with since Jim Booth has been inducted into the Army, and at the time of this meeting no one had been chosen to fill his Committee chairmanship.

Liaison Committee Report: Bob Lawrence told the gathering that this Committee had no report to make as there had not been a meeting since Jim Booth left.

House Committee Report: Dale Epland told the Board members present that Interfraternity Council was requesting a set of three file drawers for the back room of their office and also a third chair for use by those who do secretarial work for the organization. The Student Voters for Stevenson (an organization which is not connected with the Y.D.F.L.) would like temporary desk and filing space in Room 213. Y.D.F.L. requests a separate room such as the Republican Club has. The Republican Club itself wants to have a single room away from the Flying Club during the pre-election period.

L-73
Motion J-75: It was moved, seconded, and passed to give the Student Voters for Stevenson desk and filing space in Room 213.

Dale brought up a request from Sigma Phi Epsilon for a blanket reservation for a room in the Union with a piano for weekly Monday evening meetings of the fraternity. Since Sigma Phi Epsilon has no fraternity house and since Monday is the night at the Union when rooms are in the least demand, Dale recommended that the Board accede to the request, overlooking in this case its usual policy of refusing blanket room reservations.

^{L-74}
Motion J-76: This motion, which was carried, was to give Sigma Phi Epsilon use of Room 315 for meetings each Monday evening of the school year.

^{L-75}
Motion J-77: It was moved and seconded to change the location of the Flying Club to Room 110 if the organization is willing to move, so that the Republican Club need not share the space in Room 349 before the November election. The question of whether Y.D.F.L. should have as much office space as the Republican Club was discussed. It was noted that Room 348 was originally scheduled for the Campus Chest, but will not be used this year.

^{L-76}
Motion J-78: It was moved, seconded, and passed to give Y.D.F.L. use of Room 348 for their club activities.

A letter was read from Bert Cohen, representing the Inter-fraternity Council, thanking the Union for having had the walls of its rooms painted, and assuring Board members that the organization would do its best to keep them clean.

New Business: Shirley Matzoll reported that the next three big events forthcoming are Open House, Homecoming, and Sno Week. Barry Schuler was appointed chairman of Open House, which would fall on the first Friday of school, and Shirley volunteered to help him all she can.

Bud Abrahamsen reported to the Board on the subject of the orchestra which is to play for Homecoming. Both Ray Anthony and Tony Pastor have cancelled their contracts with Minnesota, and Bud explained that in every contract there is a release clause in the orchestra's favor, so that when a more convenient or favorable engagement is found, the orchestra can break its contract. Since Minnesota is somewhat "off the beaten track", such a cancellation is not particularly surprising. The cancellations will be reported to the Association of College Unions which will put pressure on the booking agency involved, but little can be done. Bud said that the various agencies which he had consulted had recommended Jimmy Palmer's Band with Al Martino as vocal at a price of \$2250, Ray McKinley with the Pied Pipers for \$2500, or Chuck Foster and the Four Aces at a price which would range between \$2000 and \$2500. He mentioned that Harry James will be playing at the Prom the same night that the Homecoming Dance will be held here, and also the night before. With a payment of about \$3000 it might be possible to procure him to play for Homecoming. A discussion then ensued of whether to get a smaller and less expensive (also less well-known) band, or to go all out and try to obtain Harry James. It was pointed out that it would be good public relations to get the best, and to uphold the

reputation of Homecoming. Dale Epland suggested that we contact Harry James and let him make the choice of whether to play here or at the Prom. He mentioned the possibility of giving Harry James the choice of a flat \$2000 or 70% of the profits. The price of admission was discussed with \$1.50 per person settled upon as the most probable one. The facilities of the Union were considered by the members of the Board and it was agreed that 3000 should be the top attendance if the whole of the Homecoming Dance was to be consolidated in the Union, since crowding is not conducive to good relations with those attending.

Bud reminded the group that a strictly local band is likely to be as popular as one from Chicago, and would cost proportionately less. When a straw vote was taken as to what size band the Union should hire, the result was three votes for a "name" band and two for a smaller name orchestra with a "big name" feature.

L-77
Motion J-79: It was moved, seconded, and passed to empower Bud to go ahead investigating the question of whether it would be possible to get the Harry James band to play at the Homecoming Dance, with a special meeting of the Board to be called as soon as he can announce the results of his inquiries.

Mr. Plank explained the Financial Report for the past year. He observed that in the year ending June 30, 1951, the Bowling Alley had lost \$1905.00 and in the fiscal year ending June 30, 1952, they had emerged with a gain of \$1243.00. Salaries had increased in the last year on the average about 15½%; so naturally expenditures in this category have tended to go up. Of the \$30,000 left after all expenses, \$15,000 has been set aside as a reserve in case it is needed and \$21,000 has been placed in the Expansion Fund for the Farm Union. This is far less than expected. He mentioned that enrollment of freshmen appeared to have increased from 10% to 12% from this same period last year, and predicted that in fifteen years the enrollment in the entire U. would have risen to 30,000. At the conclusion of Mr. Plank's summary, Mr. Starr stated the detailed figures are on file in the office.

When questioned as to why the Program Office always operates at a loss, Mr. Starr explained that to a certain extent Program must always be considered a subsidized part of the Union, since coffee hours and other non-revenue-producing events are strictly for the students' benefit, and are not expected to make money. Some universities, however, have a policy of not subsidizing their Program Offices in any way; any money to be spent for such activities must be raised by the students.

L-78
Motion J-80: A motion was made and passed to accept the report of the Finance Committee.

The next meeting was scheduled for Wednesday, October 1st, at 7 p.m.

L-79
Motion J-81: Since there was no further business at this time, a motion was made, seconded, and passed to adjourn the meeting.

Respectfully submitted,

Gordon L. Starr
Secretary

October 1, 1952

Members Present: Bud Abrahamsen, Bev Canfield, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Hans Hopf, Bob Lawrence, Gloria Lindberg, Saralou Mather, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Robert Snow, Dorothy Snyder, Herb Stade, Gordon Starr, Stewart Thomson, Norma Winslow, Donald Woods.

Members Absent: Jerry Blodgett.

Guest: John Taylor.

Herb Stade called the meeting to order at 7:10.

Director's Report: Mr. Starr stated that in view of the number of things on the agenda he would dispense with his complete report and cover three matters which are of major interest to the Union Board. In order to simplify the method of making arrangements for the use of various services and facilities a draft of an information sheet entitled "Here's How" was distributed to the Board for suggestions. There were no suggestions for the sheet but it was approved and thought that the sheet should be widely distributed. It was suggested that the sheet be distributed to the Student Activities Bureau, Staff Counseling Bureau, leaders of student organizations, and to others who make general arrangements for their organizations with the Union.

Mr. Starr read a major portion of a letter which was written to Dave Burrington, editor of the Daily, outlining ten different activities which were either not covered in the Daily or were incomplete or incorrect. It is hoped that this will be of some value for future activities which depend upon the Daily for circulating information concerning them.

The third matter taken up by Mr. Starr was the distribution of the list of Union activities with the designation of the Program Staff member who is the advisor of each of the activities.

Program Consultant's Report: The Program Consultant's office is interested in knowing any changes in activities or committee assignments so that they can be in position to help the Union Board member who is responsible. Mr. Abrahamsen passed around a sample copy of the new Toastmasters booklet which was made up during the summer and it will be put in use this fall. Open House will be held this Friday and all the Board members are expected to help. Juster Brothers of Minneapolis will be co-sponsoring the stule show for the Main Ballroom this coming Thursday. The majority of the program will consist of exhibits, a fashion show, and a forum to be held at 2:30. There will also be free beverages for those attending. Mr. Abrahamsen distributed his Program Analysis Report for the spring quarter 1952.

President's Report: Herb Stade brought up the matter of a leadership training program. This was discussed and a committee of three will get together to work it out and present it to the Board. It was suggested that the sponsor's report be given by the sponsor instead of a program consultant. The sponsor in the past gave a summary of the activity usually once a quarter. No decision was made for a change.

Vice President's Report: Union Open House will be held Friday starting at 7:30 at which time the Board members will be introduced to the student body informally. It was suggested that a member of the faculty be present. The two Union songs are to be sung for the Friday Open House as the introduction. Room 320 will be reserved to practice for the event.

Homecoming Committee: Another band has been chosen, Ray McKinley and the Pied Pipers. Half of the payment with the contract is in the mail and the committee hopes that they will accept.

Standing Committee Report: The Executive Committee hasn't met this year due to the fact that it will need to appoint another Finance chairman. A letter was read to the Board sent to them by the Gopher asking to send in our application for a picture to be used. The price will be the same to organizations this year as last year: \$47.50 for a single page, \$85.00 for a full page spread, and \$35.00 for each additional page.

L-80

Motion J-82: A motion was made to check with the Farm Union and the Village Union to see if they could all go together for space in the next year's Gopher.

Program Coordinating Report: Since this board was revised, there was no report.

L-81

Motion J-83: It was moved, seconded, and approved that filings were open to fill the positions on the Board vacated by Jim Booth and Norma Winslow. Filings open on the morning of October 2nd and close at noon, October 9th. Interviews will be held Friday, Tuesday, and Wednesday (10th, 11th, and 15th). The cards enclosed in "Bear Facts" for new students to state their choices in activities are receiving a better return this year than last.

L-82

Motion J-84: A motion was moved, seconded, and approved that personal invitations for get-together meetings be sent out to individuals who have indicated a preference for Union activities.

House Committee Report: The Finance Committee has allotted them money for brochures and it is up to this committee to find out just how much was set aside for this purpose. A discussion was held as to the requests by Congress, A.W.S., and coordinators for signs to be placed on the wall showing each one's location on their particular floor. The committee will make a report as to what type the organizations want. Bob Lawrence is chairman of the Campus Chest Auction to be held the week of the 20th. The D.F.L. now has Room 348, the Republican Club has Room 349, and the Flying Club occupies Room 110. The Board Office was brought into discussion as to how it could function more properly if it was restricted to members. The Union Board Office has been left untidy and is a poor example for other organizations. Suggestions were made for improvement.

L-83

Motion J-85: The authority to clean up the office by removing some of the chairs and table was moved, seconded, and approved. A letter was read for Mr. Felber of Food Service, requesting an additional assessment of \$10 for each affair due to the extra care and maintenance. This is being referred to the Liaison Committee for further study and report. All-Campus Night is to be held October 30th and the chairman requests that it be open one hour longer than what is usually observed, the understanding being that they would stand the cost for keeping the employees later.

L-84

Motion J-86: It was moved, seconded, and approved to accept this later hour,

The Engineers' Club has been given December 14th for their Christmas party and desire April 6th or 20th also.

L-85

Motion J-87: A motion was made to give the Committee power to change it to the 20th.

L-86

Motion J-88: A request to exhibit an oil display float in the main floor October 14th through 17th was moved, seconded, and approved.

L-87

Motion J-89: A motion was made and passed to accept the House Committee's report.

Old Business: It was suggested that members state their motions rather than say "I so move."

New Business: The Convocation Committee requested a member of the Board be appointed to replace Jim Booth.

L-88

Motion J-90: A motion was made to open up nominations for this position which was moved, seconded, and passed. Roy Dean, Dale Gustafson, and Bob McCollum were nominated.

L-89

Motion J-91: It was moved, seconded, and approved that nominations be closed. A hand vote was taken and Roy Dean is now our new Convocation member. Barry Schuler, Ralph Peterson, and Dale Epland were nominated for the Executive Committee.

L-90

Motion J-92: A motion was made, seconded, and approved for adjournment at 8:25 P.M.

After the meeting, John Taylor, past president, gave an informal talk.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MEETING

October 15, 1952

Members present: Bud Abrahamsen, Jerry Blodgett, Bev Canfield, Conrad Coen, Roy Dean, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Shirley Matzoll, Bob McCollum, Barry Schuler, Robert Snow, Herb Stade, Gordon Starr, Stewart Thompson, Donald Woods, Charles Lewis.

Members absent: Ralph Peterson, Clifford Plank

Herb Stade called the meeting to order at 7:15 p.m. in Room 315 at Coffman Union.

Director's Report: This year again we will be given reduced rates on the Lyceum Theatre presentation of "Oklahoma." Watch for announcement of ticket sale.

Mr. Starr introduced Mr. Charles Lewis, who will be representing Dean Williamson in place of Dorothy Snyder. Herb Stade introduced the members of the Board to Mr. Lewis.

All the Board members are urged to attend the Regional meeting of Union Boards on November 21 and 22 at Macalester College.

Mr. Starr presented a chart outlining the functions and personnel of the Union staff to the Board in view of acquainting the members more thoroughly with the Union before the tour next week.

Program Consultant's Report: Mr. Abrahamsen recommended that everyone be at the coffee hour tomorrow at 2:30 to welcome new students. Mr. Starr reminded the members that any interested persons may attend, not only those who are on our mailing list.

President's Report: Herb suggested asking the All-U Congress to join us in the Union tour in the interests of promoting good relationship.

He read a letter to the Board from Mr. Willey inviting the members to attend his annual dessert meeting. Herb will contact him in regard to the date.

Vice President's Report: Shirley Matzoll reported that plans for the Homecoming Dance decorations and publicity are well under way. The down payment for the Four Aces has been mailed to them and we should have positive confirmation by the end of the week. We are paying \$1850.00 for the Four Aces. Next week Roger Wales will have a complete report to present to the Board. Shirley defined the ten-day contract agreement limit as a definite benefit to future arrangements.

The Board's suggestions for a compact Sno Week have been brought before the Sno Week Committee but it will be next week before a report can be presented.

Standing Committee Reports:

Executive Committee: The Executive Committee recommended that the following changes in the by-laws be made. That applicants for appointed positions on the

Union Board have at least two quarters experience on Union Committees. Discussion followed this recommendation. Changing the by-laws require the posting of changes in the Union Board Office and a vote on the proposal at the next meeting.

Finance and Program Coordinating Report: Roy Dean reported that there has been some comment about the attendance of junior high school girls at the Variety Dances. Dale Gustafson suggested that the ticket taker could weed out the obviously under-aged girls. Mr. Starr mentioned that we should keep in mind the fact that the Union dances are sponsored for University students. The group agreed that in addition to posting a notice of this fact, the ticket taker could watch the age of the attendants.

Roy recommended a cut in the number of Gopher pages devoted to the Main Union. He proposed that we leave the Farm Union's pages at two, the Village Union's at one, and cut the Main Union's from five to four, thus saving \$35.00.

The two new table tennis tables are installed now. After a discussion of Roy's proposed 1/4 cent per hour table price, the group agreed that to save complicated figuring it would be better to change the recommendation to 1/2 cent per hour, making the total 30 cents per table.

The maximum price for the two new Television sets is estimated at \$480. One would be reserved for emergency, the other installed, and the present set returned to the Audio-Visual office for \$50.00. As there was some question about the size of the screens and the use of the sets, Herb suggested that the recommendation go back to the Finance Committee for further study and a poll of present use.

A letter from the Union at North Carolina University has charted the usage of each phase of their Union's service in terms of actual statistics. Roy recommended that we use the same procedure to show in cash value what the Union means to the students.

Because of the increase in the price of refreshments, the Toastmaster's Club has raised a question of accepting the additional cost. This was referred to the Liaison Committee for further discussion.

A chart showing attendance numbers of Union functions was presented to the Board for comparison of several year's attendance. He suggested that these facts be made up into a report for the use of each committee.

L-91
Motion J-101: It was moved and seconded that the Finance and Program Coordinating Report be accepted. The motion was carried.

Merit Committee Report: Two names were recommended for Board membership: Naivan Mathews and Margaret Zuehlke. Jack Nordin was recommended for the Talent Bureau. Dale and Barry described in detail the procedure and qualifications for choosing their recommendations to assure the group that there were actually very sound reasons for their approval, for as Mr. Starr commented, if this process becomes a "political football" the whole structure of the Union Board will dissolve. Dr. Thompson brought out the fact that previously all candidates were interviewed by the Board which resulted in a very long meeting and that this responsibility has been vested in the Merit Committee.

House and Public Relations Report: Dale recommended tabling the requests of the All-U Congress until further checks could be made.

We are going to check with the Art Department for the charge on signs and also the cost of painting the Commuter's Lunchroom, perhaps getting students to paint murals as an art project. He suggested a contest for finding a new name for the room.

Racks are needed to hold the Big Ten Daily newspapers in the Reading Room.

L-92
Motion J-102: It was moved that the House and Public Relations report be accepted. The motion was seconded and carried.

New Business: Dale mentioned a plan for a circuit band to include several Minnesota and Dakota colleges, which would insure better service at Homecoming time.

Herb recommended sending a letter of congratulation to the Union at Washington State, which has just recently opened.

Shirley asked for board approval for clearing the Main Ballroom for the use of the Campus Chest. This entails switching the Square Dance Club to the cafeteria, but in view of the importance of the affair, the board agreed.

L-93
Motion J-103: It was moved that the Square Dance Club be moved from the Main Ballroom to accommodate the Campus Chest.

Dale Epland asked that each sponsor summarize briefly his department for the Union booklet.

Bob Lawrence asked for help in soliciting from local merchants for the Campus Chest auction. Dale, Bev volunteered to help him.

L-94
Motion J-104: It was moved and seconded that the meeting be adjourned at 8:40. The motion was carried.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MINUTES

October 8, 1952

Members Present: Bud Abrahamsen, Bev Canfield, Jerry Blodgett, Conrad Coen, Dale Epland, Dale Gustafson, Hans Hopf, Bob Lawrence, Gloria Lindberg, Saralou Mather, Bob McCollum, Ralph Peterson, Clifford Flank, Barry Schuler, Herb Stade, Gordon Starr, Donald Woods.

Members Absent: Roy Dean, Shirley Matzoll, Robert Snow, Dorothy Snyder, Stewart Thomson.

Herb Stade called the meeting to order at 7:55 p.m. in the West Corral of the Farm Campus Union.

Director's Report: Mr. Starr reports that the Lyceum Theater has offered tickets for faculty and students at a discount for the theater's presentation of Private Music Hall, with Elsa Lanchester.

The want ads appearing in the Minnesota Daily have reaped very good results, both for the Daily and the Union staff.

Mr. Starr emphasized the need for a room which the staff could use as a staff rest room. Herb Stade suggested that the proposal be referred to the House Committee for consideration.

Mr. Frank Klotz has been hired as the new bowling alley manager.

Final plans are being drawn up for the Union regional meeting on November 21 and 22. Mr. Starr spoke of the need for all Board members to contribute their help to the plans for the conference.

There was some discussion as to a suitable time for the proposed Union tour; the date agreed upon was two weeks from tonight's meeting, following a 6:30 Board meeting.

Program Consultant's Report: Mr. Abrahamsen passed out sheets picturing the Union Board and the activities sponsored by each, asking that each member write down his ideas for nominees for the vacant positions.

President's Report: Herb Stade discussed the survey being conducted throughout the Union, under the direction of Dr. Caplow, regarding every function taking place in the Union for the future reference of any part of the Union Board. This is the first complete survey to be made of Coffman Union since its opening.

Standing Committee Report: The Executive Committee recommended that Roy Dean be appointed as Finance Committee chairman.

Motion ^{L-95} ~~J-93~~: It was moved that Roy Dean be appointed Finance Committee chairman. The motion was seconded and carried.

Bev Canfield recommended for appointment two applicants for chairmanship; Jerry Stade for Variety Dance and Bob Bauman for Quarterback. The drastic need for more membership in committee offices was emphasized very strongly, since membership has dropped in the past few years. Along with this appeal, Herb

Stade mentioned the advantage of having regularly scheduled meetings and posted office hours for each committee, so that there will be no confusion of meeting times.

L-96
Motion J-94: It was moved that Jerry Stade and Bob Bauman be appointed as chairmen of Variety Dance and Quarterback Sessions, respectively.

The Finance and Program Coordinating Committee report was dispensed with, since the chairman was not present.

Merit Committee Report: The question was discussed of sending formal or informal invitations for the proposed coffee hour to new students who have shown an interest in Union committee work. It was agreed that the invitations be formal, on the basis of last year's results. Dale Gustafson asked that each board member come early to next Wednesday's meeting to telephone those who have shown an interest in the committees, in addition to sending them invitations.

Tomorrow afternoon, October 9, each board member is asked to come into the office to help letter envelopes for the invitations.

At the coffee hour, each board member should be present, and make sure that his committee chairman is also present and supplied with definite information for interested students.

The only room available for the coffee hour will be the Terrace Reading Room. The group came to an agreement as to the suitability of the room. At Mr. Starr's suggestion, the time of the coffee hour was set from 3 to 5 p.m.

L-97
Motion J-95: It was moved, seconded, and carried that the report of the Merit Committee be accepted.

House and Public Relations Report: A brochure is being made up for the purpose of acquainting visitors and new students with the facilities in the Union. Dale Epland hopes to have it ready for the next Board meeting. All members are asked to bring in any additional information which may contribute to the brochure.

A request by All-U Congress for room reservations was tabled for further discussion.

The Eisenhower Club has asked to be moved into Room 349, with the YRC.

Dale suggested that All-U Congress and some of the organizations on campus get together with the Union Board for a picnic, to promote a good relationship among the organizations.

The Home Economics Department requests the main ballroom for May 17, 1953.

Since Food Service will not be open on October 13, it is suggested that the Union also be closed.

L-98
Motion J-96: A motion was made that this part of Mr. Epland's report be accepted, with the exception of the Eisenhower Club's request, which is subject to approval by the Republican Club. The motion was seconded and carried.

It was recommended that two new television sets be purchased to replace the

present one, which is in need of major repairs. The recommendation was referred to the Finance Committee.

Three new table tennis tables may be purchased at a price of \$203.00. It was agreed that the following regulations be installed:

- a. Charge for the use of the tables at thirty cents per hour, insuring a turnover of players.
- b. Provided cases for the paddles of players who bring their own.

A new tradition for billiard playing was discussed, which includes a special rate for couples from 6 to 10 on Friday nights only.

All-U Congress requested that milk be brought up for a luncheon meeting on October 9. Dale Epland asked that for tomorrow's meeting only our policy be stretched to cover this request; and suggested further that a new policy for providing milk for luncheon meetings be referred to the Liason Committee.

^{L-99}
Motion J-99: Herb Stade proposed that in the motion for adopting the Housing and Public Relations Report, a stipulation be added to include the Finance Committee's recommendation of the \$203.00 for new ping-pong tables. The motion was seconded and carried.

Old Business: After a lengthy discussion as to the merits of a long or short Sno Week, it was suggested that the Board go on record as favoring the compact Sno Week.

^{L-100}
Motion J-98: It was moved that the Board go on record as favoring the compact Sno Week. The motion was seconded and carried. Bob Mc Collum added that additional staff was greatly needed by the Sno Week Committee.

Mr. Starr reported that an estimated 509 visitors attended the Goffman Open House on Friday, October 3. Although publicity by the Daily was unsatisfactory, the Open House was, all in all, a great success.

The Homecoming Dance orchestra was discussed at some length. Bud Abrahamsen reported that the Pied Pipers have broken their contract with us. The group agreed finally that the combination of Chuck Foster's orchestra with the Four Aces would be the biggest attraction. At Mr. Plank's suggestion, it was decided that Roger Wales, with the approval of the Executive Committee, make the arrangements for securing this orchestra, with the limit of a "package" price of \$2250. Mr. Starr emphasized the importance of immediate action in confirming the contract.

^{L-101}
Motion J-99: It was moved that Roger Wales be authorized to secure the Four Aces and Chuck Foster, within a limit of \$2250 and that if such an arrangement could not be confirmed, that with the approval of the Executive Committee, he go ahead and obtain an alternate. Because of the need for immediate action, the confirmations cannot wait for the entire Board approval. The motion was seconded and carried.

October 8, 1952

New Business: Mr. Abrahamsen spoke of the need for help in picking up merchandise offered by local merchants for the Campus Chest Auction.

A discussion of the tactics that would be most effective in promoting good relations between Union and Daily ended in a decision to refer further discussion to the Public Relations Committee.

Herb Stade mentioned the serious lack of business atmosphere in the Board office and suggested that steps be taken to prevent the occurrence of disorder and confusion in that room.

Mr. Starr proposed that the new billiard rates for couples be put into effect for this coming Friday evening.

Mr. Plank corrected an earlier error concerning enrollment at the University. Although forecast to drop 10%, the actual drop was only 2%, which means a considerable difference to the Union.

Mr. Starr mentioned to the members that there was luncheon for the next day's convocation speaker, Mr. Van Loon.

Herb Stade reminded the Board of the rule of excuses for all Board and Committee meetings.

Dale Gustafson was recommended for nomination as the new member of the Liason Committee.

Motion L-102
Motion J-100: It was moved that Dale Gustafson be elected to the Liason Committee. The motion was seconded and carried.

A motion was made, seconded, and carried for adjournment of the meeting at 9:40 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

UNION BOARD MEETING

October 22, 1952

Members Present: Jerry Blodgett, Beverly Canfield, Conrad Coen, Genevieve Damkroger, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Naiven Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Herb Stade, Gordon Starr, Stewart Thomson, Donald Woods, Margaret Zuehlke

Members Absent: Robert Snow

The meeting was called to order by Herb Stade at 7:20 p.m., following a tour of the Union led by Mr. Starr.

Director's Report: Mr. Starr reported to the group that there are two members on the Village Union Board that have not been approved by the Union Board. Action will be taken on this next week.

Program Consultant's Report: Miss Damkroger suggested that some of the new people who showed an interest at the Union-sponsored coffee hour last week be started on Union Board committees.

President's Report: Herb welcomed the two new board members, Margaret Zuehlke and Naivan Mathews.

It has been mentioned that there is a real need for an informal party room in the Union for informal evening coffee sessions, etc. Mr. Starr suggested that when the Union survey is conducted, this question be included to find out the students' attitudes on the subject. The proposal for such a room should be given to the Liaison Committee.

One thousand dollars has been set aside for a fund for a student outing center.

Vice President's Report: Shirley Matzoll called on Roger Wales, Homecoming Dance chairman, to report to the Board on the Homecoming Committee action. He said that a group is now interviewing radio stations and newspapers to secure publicity for the dance, as well as running a full-page spread in the Daily. The Four Aces have been definitely signed with a total price of \$2500, which includes the complete evening's entertainment. Regarding picture-taking for that evening, Mr. Starr mentioned that it is not University policy to give a concession to a commercial company. In the past students have performed this service and there was no objection. Thirty-two hundred tickets have been ordered, selling for \$1.35, and Roger estimated that the resulting profit will approximate \$1000.

Standing Committee Reports:

Executive Committee: Shirley reminded members once more about absence rules from Board meetings. When a member is absent from a Board or committee meeting, it is required that he turn in an excuse before the next executive committee meeting. Committee chairmen are asked to turn in a list of those absent from their meetings. Further, any member who is fifteen minutes late to a meeting is considered absent, and must write an excuse.

The Executive Committee recommends that students filing for Board membership have at least two quarters of experience on Union Board committees. The recommendation was followed by a lengthy discussion, which resulted in a unanimous decision against the recommendation.

L-103
Motion J-105: It was moved and seconded that students filing for Board membership be required by a by-law amendment to have at least two quarters of Union committee membership. The motion was seconded, but not carried.

L-104
Motion J-106: It was moved and seconded that the recommendation of two quarters' experience be an unwritten law, used at the discretion of the Merit Committee. The motion was carried.

There have been several requests for groups, meeting at noon, to be allowed to eat their lunches while they meet, and to have Food Service bring up milk. The Committee recommends that this proposal be referred to the Liaison Committee.

L-105
Motion J-107: It was moved and seconded that the Executive Committee refer the proposal to the Liaison Committee. The motion was carried.

Beverly Canfield has resigned from the Merit Committee, because she feels that she does not have the time to devote to the work it requires. The Executive Committee recommends that Barry Schuler be appointed to fill the chairmanship.

L-106
Motion J-108: It was moved that Barry Schuler be appointed to the chairmanship of the Merit Committee. The motion was seconded and passed.

L-107
Motion J-109: It was moved that the Executive Committee's report be accepted. The motion was seconded and passed.

Finance and Program Coordinating Committee: Roy showed the figures which demonstrate how much the attendance of this year's Union-sponsored activities have increased over last year's. Mr. Starr pointed out the significance of the increase in attendance--for example, the tremendous rise in Saturday Night Dance attendance may warrant further scheduling of such events.

Roy asked that the hours for the November 8th dance be moved from 12 to 1.

He thanked the members for providing newspaper racks in the Reading Room; however, at present we do not have the Big Ten newspapers to fill them. We would like to plan to subscribe to them if the cost does not total more than \$55.

The Splash Parties have expressed a need for more money, and Roy recommends that they be allowed to charge twenty-five cents admission instead of the present twenty cents.

The Finance Committee recommends that only one television set be purchased, at a cost of not more than \$250.

There was some discussion about the advisability of holding a dance on November 22nd, when only light attendance could be expected. However, the precedent would be set, even though a financial loss might have to be taken this year. Thus the Saturday Nite Dances would become somewhat traditional.

L-108
Motion J-110: It was moved and passed that the Finance Committee's report be accepted.

Merit Committee: Barry Schuler asked for volunteers to help with the chart of Union committees.

L-109
Motion J-111: It was moved and seconded that the Merit Committee's report be accepted. The motion was carried.

House and Public Relations Committee Report: The Horticulture Club has asked to be allowed to sell corsages at the Homecoming Dance. Dale Epland recommended that they be given permission to carry through their project.

The Phi Delta Kappa fraternity has requested the use of Rooms 325, 326, and 327 for a dinner. Although we have never had a policy of letting dinners be served in these rooms, the House Committee recommends that their request be granted.

In answer to Oklahoma A. & M.'s request for information about bettering relations between students and faculty, the House Committee recommends that any ideas that we have be sent to the Farm Campus for further additions, and then to Oklahoma.

The United Nations flag has been flying over the Union this week.

Since the Dayton Store is providing materials for the Charm Style Show to be held during Homecoming, Charm asks that the gifts by Dayton's be displayed on the ground floor.

The Russian Club has asked for a blanket reservation for a room. The House Committee will send them a notice of the Board's policy, which requires a reservation for the room a week and a day in advance.

Because of their Halloween Dance, the Variety Dance asks permission to stay open until 11 p.m. on October 29th. The Committee recommends that they be allowed to remain open.

A Civil Defence movie, on the methods of defense in case of atomic attack will be shown on one of the Tuesday noon showings.

L-110
Motion J-112: It was moved that the section of the House and Finance Committee's report up to this point be accepted. The motion was seconded and carried.

Shirley asked that the Union waive the rental of the Main Ballroom for the Campus Chest Dance. Although this would involve no cash expenditure for the Union, the transfer of the Square Dance group to the Armory would mean an outlay of fifteen or more dollars for them, as Mr. Starr pointed out. After much discussion, an amendment was proposed, asking that the Campus Chest pay the cost of the transfer.

^{L-111}
Motion J-113: It was moved that the Union waive the rental fee for the Ballroom for the Campus Chest Dance. The motion was seconded and carried.

^{L-112}
Amendment J-113: It was moved that the Campus Chest stand the cost of transferring the Square Dance to the Armory. The motion was seconded but not carried.

There followed some discussion as to how an even balance can be maintained between giving priority to those groups that reserve their rooms far in advance, and those who, in spite of their value, cannot reserve a room in advance. Mr. Starr said that we will have to keep in mind the fact that the Union's purpose is to serve as much of the student body as possible, and establish our precedent with this view in mind.

There was some complaint about using the Terrace Reading Room last week for a coffee hour. After discussion, it was agreed that when the need to again use such a room arises, the Board can come to an agreement about the policy.

Thus far, the Campus Chest Auction has brought in \$255.55, not counting the income from the last item, an inboard motor boat. There was some question about the worth of this item.

Dale passed out a "preview" of the Union brochure, showing the layout of the booklet.

The House Committee recommends that the Union be closed on November 11th, Armistice Day.

^{L-113}
Motion J-114: It was moved that the House and Public Relations report be accepted. The motion was seconded and carried.

Old Business: It was recommended that further action be taken on the two as yet unapproved Members of the Village Union Board next week.

A promotion chairman and an assistant chairman for Sno Week are needed.

There were three corrections on last week's minutes: Dale Epland was present, although recorded as being absent. Since Roy Dean was more than fifteen minutes late, he will have to turn in an excuse to the Executive Committee. No mention was made in the minutes of the motion last week which approved the appointment of the two new Board members.

A very good attendance at the special convocation was reported, and further, an excellent dinner meeting with the convocation speaker, Drew Pearson.

Now Business: Barry Schuller reported on the results of the pre-conference meeting of the regional unions, which was held with representatives of Macomber College and the Fara and Coffman Unions of the University of Minnesota. He asked that the Board members come prepared to bring up some good questions at the Regional Meeting on November 21st and 22nd. Herb added that we should watch our remarks so that, as the biggest Union present, we do not monopolize the conferences.

Alpha Phi Omega wants to announce the Campus Chest frog contest over the Main Lounge loudspeaker.

L-113

Motion J-115: It was moved and seconded that the request of Alpha Phi Omega to announce the frog contest over the Main Lounge loudspeaker be granted. The motion was carried.

Mr. Starr reminded the group that any material for the Board agenda should be turned in by Wednesday noon.

Dale suggested that publicity should be given to the downtown papers and that All-U Congress is interested in seeing that more publicity gets in the papers.

L-114

Motion J-116: It was moved that the Union Board meeting be adjourned at 9:10. The motion was seconded and carried.

The members were invited to join the All-U Congress in their meeting for ice cream and a social hour.

Respectfully submitted,

Gordon L. Starr,
Secretary

October 29, 1952

Members present: Bud Abrahamsen, Jerry Blodgett, Bev Canfield, Roy Dean, Dale Epland, Bob Lawrence, Charles Lewis, Naivan Mathews, Shirley Matzoll, Ralph Peterson, Barry Schuler, Robert Snow, Gordon Starr, Stewart Thomson, Margaret Zuehlke.

Members absent: Conrad Coen, Dale Gustafson, Bob McCollum, Herb Stade.

Members excused: Clifford Plank, Donald Woods.

Shirley Matzoll called the meeting to order at 7:15 p.m. in Room 315. Chuck Lewis raised a question about the phraseology in last week's minutes, referring to the \$1000. set aside for a University campsite as though the Union Board had donated it. Actually, the amount was earmarked by President Morrill as a gift of the student body.

Director's Report: A new high in attendance to the regional union conference is expected.

Mr. Starr, in reminding the members to check their post office boxes, mentioned that a pamphlet entitled "How Much Should We Waste?" found therein has been sent to alumni, which may result in further financial help toward such projects as the Ag Campus Union and the University campsite.

The Ag Union Board is looking into the costs of completing their proposed new union in one operation, rather than in two stages.

As a result of a theft last night in the Union, the members were reminded to watch their valuables.

Program Consultant's Report: Two sheets, showing information about board members and committee memberships, were distributed.

All board members are urged to present their membership cards upon entering union activities, so that the privilege of free admission will not be abused.

President's Report: At the President's Cabinet meeting, the matter of the University campsite was discussed, with the conclusion that none of the present camps near the city can provide necessary facilities for the University. A committee, under Vice-President Willey, was set up,

including organizations such as All-U Congress, Y's, IFC, Panhel, Union Board, etc. †

Special Committees: Roger Wales presented a report of the Homecoming Committee. He outlined the budget of the committee, totaling the expenditures at approximately \$3000., the expected income from ticket sales at approximately \$4050., with the resulting profit of \$1050. Police protection, included under the expenditures, was discussed; the question of their charging us and not charging other student organizations will be looked into.

After Roger read his list of passes for the Homecoming Dance, the Union board policy of granting passes was explained. The number of passes must be restricted only to those people essential to the dance that evening, with a few exceptions.

^{L-115}
Motion J-117: It was moved that the board give the Executive Committee power to pass on the pass lists so that there will be time to look into the actual ruling on restriction of passes. The motion was seconded and carried.

Standing Committee Reports:

Executive Committee: The following absences were reported: Jerry Blodgett, unexcused from Finance Committee meeting; Ralph Peterson, excused from board meeting; Dale Epland, excused from board meeting; Roy Dean, excused from board meeting.

The Homecoming Committee requested permission to sell soft drinks during the dance. This was refused because of the Union policy on coke-selling.

^{L-116}
Motion J-118: It was moved that the Homecoming Committee be refused permission to sell soft drinks at the dance. The motion was seconded and carried.

Liaison Committee: A study is being conducted to discover whether the charge of \$15. for the use of the cafeteria adequately covers the cost of moving furniture, etc., in preparation for an activity.

Noon eating in meeting rooms will be on a trial basis to discover whether it is creating new problems, as well as introducing a new kind of Union service, as Mr. Starr pointed out.

A proposition to look into the advantages of installing a kitchenette, for groups who would want to serve coffee and donuts at their meetings was considered. Because of the cost involved it was felt advisable to hold this matter until after the Union survey was completed. There was no opposition to this kitchenette from Food Service.

The question of tarring the parking lots was raised, and Mr. Lund, supervising engineer, explained the difficulty of getting jobs completed during the summer. The recommendation was to keep the lots closed at least 24 hours after tarring.

The matter of visible signs was discussed. It was recommended that directions be placed by the elevators on each floor and more visible signs be made indicating rooms and directions. The need for large signs pointing to the cafeteria was presented. Mr. Starr, Mr. Felber of Food Service, and Mr. Brown of Physical Plant will look into the matter.

^{L-117}
Motion J-119: It was moved that the Liaison Committee report be accepted. The motion was seconded and carried.

Finance and Program Coordinating Report: Roy recommended that the board set aside \$30. for the registration of those who will be attending the regional conference. Registration is \$2.75 per person. He further recommended that Herb Stade, Barry Schuler, and Ralph Peterson be appointed as delegates.

We should be thinking about the Berkeley national union meeting on April 14, and how many delegates we will send. Two new unions have just

opened in Washington and Oregon. Bev suggested that the estimated cost for sending delegates to the national convention be calculated first, then make the decision of how many should go.

In order to find out how many students are going to the Variety Dance, in proportion to non-University students, it is proposed that the next week's dance be advertised as free to University students, with guests paying the usual admission.

Everything in program is increasing in attendance. Mr. Starr added that appreciation of the last Union coffee hour has been expressed by faculty and students of the Music Department.

Darry recommended that next spring two delegates to Berkeley be appointed, so that twice as much value can be derived from the convention's activities.

L-118
Motion J-120: It was moved that the Finance and Program Coordinating report be accepted. The motion was seconded and carried.

Merit Committee: Two names were recommended for chairmanship: Dick Fitzgerald for Social Square Dance, and John Gable for the Model Railroad Club. There was some discussion about the policy of appointing a chairman for a club that is still on a trial basis.

L-119
Motion J-121: It was moved and seconded to move the question of this appointment. The motion was carried.

L-120
Motion J-122: It was moved that the Merit Committee's report be accepted. The motion was seconded and carried.

House and Public Relations Committee: The Alumni Committee has requested space on the main floor lobby on Friday, October 31, from 1-6, for registration.

The Blood Drive has requested space on the main floor lobby for November 6 and 7. They would also like to attach a trailer on the Tuesday noon movies advertising their campaign.

Signs will be placed in front of the lounges when coffee hours are to be held there.

National Association of Educational Broadcasters requests the use of the Men's Lounge on November 8 from 9 a.m. to 12:30 p.m.

The Union Board office is being used by outsiders, resulting in disorder. Signs will be posted reminding students of office rules.

The rule of bringing up in board meetings only what is on the agenda was raised.

^{L-121}
Motion J-123: It was moved that the House and Public Relations Committee report be accepted. The motion was seconded and carried.

Old Business: One member of the Village Union Board is to be appointed by the Main Campus Union Board. The Village Union recommends the appointment of Mrs. Nancy Press.

^{L-122}
Motion J-124: It was moved that Mrs. Nancy Press be appointed to the Village Union Board.

^{L-123}
Motion J-125: It was moved that the board approve a by-law change that included the addition of another member to the Village Union board. The motion was seconded and carried.

New Business: It was suggested that the board act on the pass list which was revised and returned by Roger Wales. The list now includes board members of both campuses, Homecoming Committee chairmen, the five queen candidates, two candidate chairmen, Roger Wales, the three Campus Chest auction ticket purchasers, Gopher and Daily representatives, and the two senior high essay winners. Shirley clarified the last two inclusions, as being guests of the Homecoming Committee.

^{L-124}
Motion J-126: It was moved that Roger Wales' pass list be accepted. The motion was seconded and carried.

Roy Dean, Convocation committee member, reported that the First Piano Quartet will appear for convocation tomorrow.

October 29, 1952

Mr. Snow was congratulated on the birth of his baby girl! Accepted!

Mr. Starr suggested the addition of two members to the Liaison Committee, representing the Campus Club and the Alumni Office. This would involve a by-law change; a motion adopting the addition of these members was withdrawn in favor of posting the proposal until next week.

There has been work done on the constitution handbooks to bring all the by-laws up to date. Each union board member should have one.

In view of the coming elections, it was proposed that a television set be rented from the T-V Service.

^{L-125}
Motion J-127: It was moved that another television set be rented for November 3 and 4. The motion was seconded and carried.

^{L-126}
Motion J-128: It was moved that the meeting be adjourned at 8:40. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr,
Secretary

UNION BOARD MINUTES

November 5, 1952

Members present: Jerry Blodgett, Bev Canfield, Conrad Coen, Genevieve Damkroger, Roy Dean, Dale Epland, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Gordon Starr, Herb Stade, Donald Woods, Margaret Zuehlke.

Members Absent: Dale Gustafson

Members excused: Robert Snow, Stewart Thomson

Herb Stade called the meeting to order at 7:05 p.m. in Room 315 Union.

Director's Report: Mr. Starr read a letter from Nancie Erickson, last year's public relations chairman. Paul Larson, director of the St. Paul campus union, presented an outline of some of the activities that their union is carrying on, and problems involved. He expressed appreciation of the cooperation between the Minneapolis and St. Paul campus unions.

Mr. Starr feels that we do not have adequate publicity on the new policy of using Room 325 for noon bag lunch meetings. Food Service provides milk for these meetings.

There should be one more person on the Village Union board, as called for in their by-law change. However, as the board merely moved to accept the by-law change, no additional action will be called for on this.

The Main Lounge seems to be the only place for the TV set during the evenings. The House Committee can take further action on discovering further possibilities.

Program Consultant's Report: The Variety Dance committee has conducted a survey to find out what percentage of University and non-U persons attended the dances, computing roughly by the number of ballots filled out. There was 837 total attendance from which 274 filled out ballots of which 192 were non-students. The greatest concentration was of

male S L A freshmen. Tonight University students will be admitted by fee statement and guests will pay the usual charge. This week should prove a more accurate estimation of the percentage.

The Union Friday Night Social Square Dance committee is acting as host to the Minnesota Folk Dance Federation for the annual December state-wide festival.

The Record Lending Library will purchase from \$.50 to \$.60 worth of new long-play records for the library; any student suggestions will be considered.

President's Report: Herb read a letter from All-U Congress, thanking the members for their participation in last week's co-meeting.

He reminded the members that Union membership cards are identification cards, and that they are given so that members can attend the board events for the purpose of appraisal of them.

Vice President's Report: Jack Gable, president of the Model Railroad Club, presented a summary of their activities on Shirley's request. He told the members of the origination of the club last year as a result of interest shown in an Art Craft Shop exhibit. There are now five active members, using an old check room for a workshop. They are planning an exhibit for Sno-week, a scale model of Trolldhaugen. Although no funds have been allotted for the club, they figure that the year's expenses will not run over \$10.

Figures are not in as yet on the Homecoming Dance. Next week Roger Wales will present a complete report.

Special Committees Report: Roy Dean announced that this week's convo speaker will be Dr. Muller, Nobel Prize-winning scientist.

Standing Committee Reports:

Executive Committee: The Executive Committee reported that Dale Gustafson's absence was excused; and that Conrad Coen, Bob McCollum,

and Herb Stade had unexcused absences.

Two Alumni have donated \$10 apiece for the St. Paul Campus Union.

An alumnus, in his will, left \$100 to \$150; it was suggested by Mr. Starr that this fund be used for an American flag for the Main Ballroom. The Executive Committee recommends that the fund be put to this use.

Only sickness, classes, death in the family, or weather conditions constitute excused absences.

Motion J-129^{L-127}: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Liaison Committee: Work is now being done on signs for various departments, such as the Food Service.

Finance and Program Coordinating Report: There has been a slight drop in this week's activities.

The Merit Committee has opened up filings for chairmanship of the Christmas Semi-Formal.

The committee recommended three Christmas trees for the Union; one outside, one in the Main Lounge, and one in the Main Ballroom.

The Merit Committee will open filings for chairmanship of the Christmas Sing.

Roy outlined the costs of transportation and expenses of sending delegates to the National Convention next spring at Berkeley. The total will be \$290 for each delegate. There was some discussion as to the procedure of requesting this from President Morrill, but when Paul Larson pointed out that the St. Paul campus board had not yet decided if they would send a delegate, too, the members agreed that the matter could be delayed.

^{L-128}
Motion J-130: It was moved that approval of delegates and their expenses to the National Convention be tabled till next week. The motion was seconded and carried.

Roy recommended a budget of \$30 for Mr. Starr, for attending a Big Ten Conference meeting in Chicago.

^{L-129}
Motion J-131: It was moved that the Finance and Program Coordinating Report be accepted. The motion was seconded and carried.

Merit Committee: Charts are being made for sponsorship areas. Filings for Fine Arts, Bridge, and Christmas Semi-Formal chairmanships are open.

^{L-130}
Motion J-132: It was moved that an executive session be held. The motion was seconded and carried.

House and Public Relations Report: Dale passed around some samples of Christmas cards for members' suggestions.

The Resident Commuters party has requested that they be given room in TSMc.

The All-U Congress has requested space in which to put some of their material for filing.

^{L-131}
Motion J-133: It was moved and seconded that the House and Public Relations report be accepted. The motion was carried.

Old Business:

^{L-132}
Motion J-134: It was moved that the by-law change, which adds two members to the Liaison Committee, be accepted. The motion was seconded and carried.

Mr. Starr reminded the members that, since next Tuesday is a holiday, all Tuesday's meetings will be canceled or postponed. The Executive Committee meeting will be on Wednesday.

The rules for filling out and handing in excuses for absences from meetings were reviewed.

Barry brought up the suggestion that reminding the board members of the Wednesday evening meetings was unnecessary for regularly scheduled meetings. Mr. Larson mentioned that on the St. Paul campus union minutes a notice is added at the bottom of the sheet for the next meeting.

^{L-133}
Motion J-135: It was moved that notification of board meetings be printed in the minutes instead of telephone, except in cases of special meetings. The motion was seconded and carried.

New Business: A discussion of the weak points in the Homecoming Dance schedule was postponed until the next meeting.

^{L-134}
Motion J-136: It was moved that the meeting be adjourned at 9:05. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting will be held on Thursday, November 13, at 7:30 p.m. at Mr. Willey's house, 255 S. E. Bedford, Minneapolis.

UNION BOARD OF GOVERNORS
Addresses - Fall 1952

Blodgett, Jerry	1725 University Av. S.E. Gl. 1417
Canfield, Eoverly	2025 Second Av. So. Fl. 4102
Coen, Conrad	10602 Centennial Ma. 8158
Dean, Roy	317 18th Ave. S.E. Gl. 1272
Epland, Dale	3925 Standish Ave. S. Dr. 9291
Gustafson, Dale	1486 Raymond Ave., St. Paul Ge. 8661
Lawrence, Bob	1421 - 6 th St. S.E. G.I. 1619
Lindberg, Gloria	1990 James Ave, St. Paul At. 8107
Matzoll, Shirley	4853 Clinton Av. So. Co. 5293
McCollum, Bob	1430 W. Iowa, St. Paul Ml. 4607
Peterson, Ralph	1013 University Av. S.E. Gl. 5011
Plank, Clifford	321 Administration Ext. 155
Schuler, Barry	2314 Centennial Ma. 8158
Snow, Robert	6040 Chicago Av. S. Re. 5035
<i>Church Lewis</i> Snyder, Dorothy	TSM a 114 Ext. 6043-44 2277
Stade, Herbert	317 18th Av. S.E. Gl. 1272
Thomson, Stewart	121 Millard Hall Ext. 6613
Woods, Donald	2130 Como Av., St. Paul Me. 6977

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UNION BOARD MINUTES

November 13, 1952

Members present: Bud Abrahamsen, Jerry Blodgett, Bev Canfield, Conrad Coen, Gen Dankroger, Roy Dean, Dale Epland, Dale Gustafson, Hans Hopf, Bob Lawrence, Gloria Lindberg, Chuck Lewis, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Robert Snow, Herb Stade, Gordon Starr, Stewart Thomson, Donald Woods, Margaret Zuehlke.

Guests: Dr. and Mrs. Willey, Roger Wales.

The meeting was called to order by Herb Stade at 8 P. M. at the home of Dr. and Mrs. Willey.

Director's Report: Mr. Starr reported the discovery of what may turn out to be a very satisfactory Outing Center Camp, near Osceola, forty-five miles from the University. More investigation on this project is necessary.

Program Consultant's Report: Applications for committee chairmanships, and committee meeting schedules, indicate very regular and satisfactory activity within the Union Board.

President's Report: A letter from the manager of the student union at Cornell University, Ithaca, New York, has requested information from us about subjects dealing with our methods of allocating funds, setting up a budget, etc. Mr. Starr added that this interest in our management may stem from the fact that four of their Union Board members are from Minnesota.

Another letter from All-U Congress requests that we appoint a member from the board to their Public Relations Committee. The president appointed Ralph Peterson to this position.

A number of German students are here at the University studying student activities. The Executive Committee feels that these students should be invited to attend one of the board meetings.

Vice-President's Report: Shirley called on Roger Wales to present a report of the Homecoming Dance.

Less money was spent this year on decorations because the Armory was not used. This year we sold 3200 tickets as compared to 3227 last year. This year the price

of tickets was \$1.35; last year, \$1.50. This year's balance was approximately \$50 more than last year's. The mistake of turning people away at the door was discussed. Mr. Hopf clarified some of the confusion at the gate by explaining it as handling congestion. Shirley urged that this year's experience be included in the Homecoming report, so that the problem would not occur again in the future. Roger was congratulated upon the fine job he did. It was generally agreed that if it were possible, the entertainment should ideally be centered in one building.

A student has offered a Christmas tree to be used by the Union, if we can arrange to bring it over here. The Executive Committee recommends that it be placed in front of the Union.

^{L-135}
Motion J-137: It was moved that we accept, with all due thanks, the gift of the Christmas tree. The motion was seconded and carried.

Sno Week is being held the 21st through the 24th of January. Shirley recommended that Pete Lindberg come to next week's meeting to present a progress report of their work so far.

Special Committees: Barry presented an outline of the activities which will take place in the regional convention next weekend, from 3:00 Friday to 3:00 Saturday. In addition to the regular delegates, Margaret Zuehlke, Bob McCollum, Naivan Mathews, Bob Lawrence, and Mr. Snow will attend the convention.

Standing Committee Reports:

Executive Committee: The following members were given excused absences:

Merit Committee: Conrad Coen; Finance and Program Coordinating: Jerry Blodgett; Dale Gustafson was unexcused from a board meeting.

^{L-136}
Motion J-138: It was moved that the Executive Committee report be accepted. The motion was seconded and carried.

Finance and Program Coordinating: Roy proposed that the fees paid by grad students attached to the Ag campus be returned to that campus. There was

discussion as to the cost of calculating the percentage of Agriculture graduate students.

Roy recommended the following proposal: That graduate students attached directly to the St. Paul campus union should have their fees returned from the Minneapolis campus union to the St. Paul Union each quarter. The count of graduate students here mentioned is to be made immediately following the sixth week of school for each quarter to determine the amount of fees returnable.

A motion to incorporate this proposal was withdrawn in favor of Barry's suggestion.

Motion ~~J-139~~

L-137

It was moved that the proposal to return graduate student fees belonging to the St. Paul campus be incorporated on a one-year trial basis. In the discussion following this motion, Dr. Woods brought up the fact that, ethically, the question is not "can we spare it?" but "to whom does it belong?" Barry changed his motion to an amendment of substitution, in which he deleted the phrase "on a one-year trial basis," substituting instead "returning these fees on the same (percentage-wise) basis as other fees are allocated." The motion was seconded and carried.

The Finance Committee recommends that letters be sent to each department suggesting bag-lunch get-togethers, to promote better student-faculty relationship, using Union facilities for the meetings. These sessions would not replace the present coffee hours, but would be held in addition to them.

Motion ~~J-140~~

L-138

It was moved that letters be sent suggesting to each department the bag-lunch get-togethers. In the discussion that followed, it was agreed that the letters might bring in further suggestions from the departments. The motion was seconded and carried.

It is recommended that the Social Square Dance group be allowed the use of the Main Ballroom for the rest of the quarter, in order to show what the group can do under steady, normal conditions.

Some provision for Friday night parties should be worked on. It has been suggested that the Commuter's Lunchroom could be decorated as an art project, suitable for the purposes of a party room.

The manager of the bowling alley is considering the possibility of bringing a bowling expert, Andy Veripapa, to exhibit bowling techniques to interested students. In the event that such an arrangement will require Union financing, it is recommended that \$50. be allocated for the purpose if the need arises.

At the last Variety Dance, in which University students were admitted free of charge upon presentation of fee statements, it was calculated that 250 persons were admitted by fee statements, and that 350 paid admission. Discussion followed this matter.

As the St. Paul Campus Union Board has not yet notified us if they will be sending a delegate to the national convention, Roy recommended that the following statement be sent:

"That we send to President Morrill a request asking that we be allowed to send two student representatives to the national convention, one from each campus; but in the event that the St. Paul Campus board finds that they do not wish to send a representative, that we be allowed to send a second representative. The cost of sending these students should not be more than \$290. In addition, we recommend that Gordon Starr, Director of Student Unions, also proceed to the national convention, and that he go by way of Washington state with the express purpose of viewing the new Union at Washington State and at the University of Oregon, his budget being not to exceed his expenses incurred during the course of his trip."

Work is being done in a breakdown of the actual cash value of the Union to University students.

^{L-139}
Motion J-141: It was moved that the Finance and Program Coordinating report be accepted. The motion was seconded and carried.

Merit Committee: The committee recommends Joanne Klise, one of three applicants, for the chairmanship of the Christmas Semi-Formal.

^{L-140}
Motion J-142: It was moved that the Merit Committee report be accepted. The motion was seconded and carried.

House and Public Relations Committee: One of the pictures taken at this meeting will go into the Gopher and the other into the Christmas cards which we are sending out. Expenses for the cards involve \$3.00 for taking the picture, plus \$35. for 350 cards.

The University Republican Club requests Room 348, next door to their present office.

The Ski Club requests Room 110 for the duration of the winter.

AWS requests permission to set up a table on first floor, and two tables in front of the post office for the purpose of selling appointment calendars. The committee recommends that the main floor table be limited to one day, and the two ground floor tables be allowed for November 17 through 22.

The Hillel Foundation requests that their hours for a dance they are sponsoring be extended from 12 to 1 o'clock.

The Minnesota Dental School requests the use of Room 320 from 5:15 to 6 p.m. According to Union regulations, they will continue to send in their request a week and a day in advance.

The following report would incorporate changes in office set-ups in the Union:

Room 213 is now not being used to its best capacity. Smaller, less active clubs could be moved to another smaller room, Files now in 213 could be moved to Room 349, vacated by the Republican Club. Congress could be installed in 213, with a partition enclosing two smaller rooms at one end: one for Mr. Hopf and the cashier; the other for the U Jazz Society, the Tip Topers, and YDFL. This

would leave office space for a reception room for Mr. Starr and space for the secretary. Mr. Starr voiced his approval of the initiative of this committee in working out very satisfactory room arrangements.

^{L-141}
Motion J-143: It was moved that the House Committee's proposal for room changes be accepted, pending approval by the Finance Committee. The motion was seconded. A suggestion was made that the Christmas Card list include Board members' parents. The motion was carried.

Information from the University of Michigan and of Ohio has been received, relating to suggestions for (a) Sno-Week, and (b) the proposed Union brochure.

^{L-142}
Motion J-144: It was moved that the House and Public Relations Report be accepted. The motion was seconded and carried.

Old Business: Gloria presented a tentative program for the coming Chairman Leadership Institute. She explained the Chairman Leadership Institute, the parliamentary procedure session for Union Board members to be at a future Board meeting and a Leadership Training Institute for all committee personnel to be held in the second quarter. Next Thursday at 3:30 p.m. will be the first Chairmanship Institute. She explained the program and the duties of each sponsor. Herb added a reminder of the tremendous value of this program to all of the members.

The rule was again brought up of discussing only that business printed on the agenda which has not been enforced. If possible, committee chairmen will try to bring their complete agendas in before the deadline.

New Business: Barry reminded members of the Coffman Musicale on Tuesday, November 18, with classical selections presented by colleges from all over the state.

The secretary was reminded to include more of the important details in committee reports. Corrections will be brought up at the beginning of each meeting.

Approval of bag lunches in Room 315 each Thursday at the listening hour was requested.

^{L-143}
Motion ~~2-145~~ It was moved that students be allowed to bring bag lunches to the listening hours each Thursday in Room 315. The motion was seconded and carried.

The meeting was informally adjourned at 9:40 upon presenting Dr. Willey with birthday congratulations from the Board members.

Respectfully Submitted,

Gordon L. Starr
Secretary

UNION BOARD MEETING

November 19, 1952

Members present: Jerry Blodgett, Conrad Coen, Gen Damkroger, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Naivan Mathews, Bob McCollum, Gordon Starr, Ralph Peterson, Clifford Plank, Barry Schuler, Herb Stade, Donald Woods, Margaret Zuehlke.

Members absent: Bev Canfield, Shirley Matzoll

Guests: Beulah Hedahl, Ensio Alto, Peter Remple, Elvet Jones, and Richard LaLiberte, members of Dr. Wrenn's graduate seminar.

Members excused: Dr. Thomson, Chuck Lewis

The meeting was called to order by Herb Stade in Room 315 at 7:10. The following corrections to last week's minutes were made:

The notice for this week's meeting was omitted.

The following room changes were incorrectly stated: The partition at one end of Room 213 will enclose one smaller room. Mr. Hopf will be in Room 228; the Jazz Society and Tip Toppers in Room 227.

Director's Report: Mr. Starr introduced the visiting members of Dr. Wrenn's graduate seminar to the board members.

He attended the follow-up meeting of the Big Ten, at which time some very valuable information was exchanged: comparisons of budgets; interpretation of certain terms. The University stands high in their accounting of events finances.

Mr. Starr reminded the board members of the regional meeting this weekend. Registration is estimated at a new high of 77 delegates.

Program Consultant's Report: The Christmas Semi-formal chairman is taking hold very well. Information about the chairman for the Christmas sing has not yet been received by them. A chairman for the Art Craft Shop, which has been suggested by several people, will be considered further.

President's Report: A letter from the Wisconsin University union invites the board members to visit there if they will be attending the game this week. Wayne Taves, a former board member, also extended an invitation to visit him at that time.

Vice-President's Report: The chairman of Sno week, Pete Lindberg, presented to the board members a very thorough report of progress thus far. Chairmen of the various committees have been appointed and are working out well; the activities which come under their fields were outlined as follows:

Wednesday	--	Field events, afternoon; sleigh ride, evening.
Thursday	--	Style show, afternoon; also tentatively scheduled is a talent show.
Friday	--	TV show, afternoon; ice show, evening.
Saturday	--	Ski train to Telemark, afternoon; Sno Ball, evening.

The budget of \$3145 was presented with the breakdown. A profit of \$225 is expected.

Pete outlined the points system covering the competitive events, and discussed with the members their questions on button sales, rules provisions. The committee is issuing brochures which include the rules governing competitive activities of Sno week. Mr. Starr's suggestion for a concert to be presented by the name band the night before the dance to stir interest in the band will be considered when the availability of several bands and their prices can be obtained. Promotion will include car advertising by loudspeaker, balloons, a novelty bear for advertising; the Daily will include emphasis on the Sno Ball, plus coverage of several other events.

Gloria added to his report an urgent invitation for the committee chairmen to attend the Leadership Institute.

Standing Committee Reports:

Liaison Committee: The suggestion of having an evening lunchroom in the union has been taken up and discussed with Mr. Felber. The committee feels that if such a lunchroom were open during the nights that drew sizable crowds, rather than every night, the venture would be profitable. Since nothing has been tried since 1941, Mr. Felber feels that it has a good chance if properly organized, probably using the Copherette for the lunchroom.

Herb called for a vote of approval. The motion was made and seconded that a vote of approval be extended to the committee's findings. The motion was carried.

Finance and Program Coordinating: This week's activities have dropped slightly in attendance. Roy suggested that sponsors take notice of the decrease.

An All-U bowling tournament is scheduled for December 6, composed of three shifts starting at 12, 1, and 2 o'clock. The cost to participants will be \$1.10. This tournament is a sort of warm-up for the bigger tournament to be held winter quarter.

The committee is open to suggestions concerning open house for the next quarter.

A suggestion has been made to invite a group of trampoline artists to the University for a performance, which in the past has attracted a good deal of attention.

A check is being made on the Game Room to find out how many students are actually using its facilities.

The committee suggests that the Union Christmas trees be purchased from the Forestry Club on the St. Paul campus, which would serve the purpose of keeping our business on the campus.

The Finance Committee goes along with the House committee in sanctioning the proposed office changes. So far the only estimates concern setting up Mr. Hopf's new office; they are \$25, including wiring, etc.

The committee recommends that an illuminated clock be purchased for the convenience of those using the Quiet Room. Other suggestions for telling time, such as alarm clocks, or buzzing on the hour, were discouraged on the grounds that they would defeat the purpose of the Quiet Room.

^{L-144}
Motion J-146: It was moved that the Finance and Program Coordinating Committee's report be accepted. The motion was seconded and carried.

Merit Committee: Barry presented the difficulty of publicizing filings for committee chairmanships, and further, that it is imperative that something be done to better relationships with the Daily, in order to get better coverage of our news. He proposed the running of a regular column, entitled Student Government News, or something to that effect, so that filings, etc., could be more efficiently publicized.

Barry recommended, because of the late date, that Conrad Coen be empowered to select a chairman for the Christmas Sing.

^{L-145}
Motion J-147: It was moved that the Merit Committee's report be accepted. The motion was seconded and carried.

House and Public Relations: Dale reported to the group that he has signed up to work on the Daily staff, in hopes that some way can be devised to gain better coverage of Union activities by having a board member, who is familiar with the procedures, do the reporting.

The art project for painting the commuter's lunchroom, in the absence of Dr. Arneson, has been discussed with an assistant, who

feels that arrangements for this project can be made ready for Dr. Arneson's approval.

The committee recommends that the rug in the outer office of the Union Board room be taken out, and used to patch the carpet of the inner office, which shows signs of wearing.

Congress has requested permission to have coffee served in their office, purchased at Food Service; Dale recommends that this permission be made a blanket provision, provided they are registered with the House Committee.

The committee recommends that YDFL be moved to Room 349, vacated by the Republican Club.

The pingpong tournament group requests the use of Rooms 325, 326, and 327 for their tournament.

^{L-146}
Motion J-148: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Gloria outlined the necessity of all sponsors to make sure their groups are represented at the Leadership Institute being held tomorrow. Herb invited the graduate seminar visitors, guests at the board meeting, to attend also.

A suggestion that next week's meeting be moved up was incorporated into a motion.

^{L-147}
Motion J-149: It was moved that the next board meeting be a dinner meeting on Tuesday, November 25. Discussion followed at this point, over the merit of making it a dinner meeting. A motion to delete the provision for dinner meeting was made and withdrawn. The motion to hold the dinner meeting was carried.

A suggestion was made that the Union, because of the expense of keeping it open for very few students, be closed during the Thanksgiving holidays. Following discussion of the actual hours of the Union, a motion was made to recess.

^{L-148}
Motion J-150: A motion was made to recess for a few minutes until the actual hours of the Union during Thanksgiving vacation could be obtained. The motion was seconded and carried.

The hours were read, and since they include only those members of the staff whose salaries are already provided for, no expenses would be saved by closing the Union. The Information Desk, Art Craft Shop, and Billiard Room will remain open on Friday, November 28.

^{L-149}
Motion J-151: A motion was made to accept these hours, which were drawn up by Mr. Hopf and passed by the Executive Committee. The motion was seconded and carried.

Ralph Peterson, Barry Schuler, and Herb Stade are the official delegates to the regional convention this weekend. Any other members who can attend were urged to do so.

^{L-150}
Motion J-152: A motion was made to adjourn the meeting at 8:44. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be a dinner meeting, held on Tuesday, November 25, (at 6:00, tentatively) in Room 355.

UNION BOARD MEETING

November 25, 1952

Members present: Bud Abrahamson, Bev Canfield, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Naivan Mathews, Shirley Matzoll, Bob McCollum, Gordon Starr, Ralph Peterson, Barry Schuler, Herb Stade, Margaret Zuehlke.

Members absent: Jerry Blodgett

Guests: Four German students, who are studying student activities here, were guests at the board meeting. Later in the evening, Dave Burrington, Daily editor, was present.

Herb Stade called the meeting to order at 6:50 in Room 355, following a dinner.

Director's Report: Repair work is being done on the bowling alleys and in the pinsetter's cages back of the alleys. Repair on the flex-wood paneling in some parts of the Union is being investigated. Costs for this repair would be tremendous, and for that reason, the actual work has been put off until a more definite estimate can be made.

Ninety-six have registered for the bowling tournament, which should indicate good attendance.

Representation at the regional convention was excellent, and the contribution of our own Union members was a credit to the U of Minn.

There is a noticeable lack of reporting back to the board on events by their sponsors. Significant events should merit the attention of the whole board.

Program Consultant's Report: Mr. Abrahamson reaffirmed Mr. Starr's mention of the importance of reporting back on events. Originally it was required of the program consultants, but lately several important functions have not been given the emphasis they deserve.

The Christmas Semi-formal is coming along very well. The Christmas Sing is scheduled for December 9, 10, and 11 and everything is under control except for the Santa Claus. Bob McCollum was suggested for the vacancy; also, Dale Gustafson.

Mr. Starr asked for any suggestions on the idea of improving sponsorship reports. The suggestion was made that the Merit Committee could select events past or coming up, list them on the agenda, and bring them up at the board meeting, so that areas worthy of such emphasis could be brought to the whole board's attention.

President's Report: Herb mentioned a letter from Mr. Willey, thanking the board members for their surprise birthday party. A letter has been sent in answer.

Herb and Shirley were conducted through the Wisconsin Union last week by Mr. Hopf, and were very much impressed with the facilities there. Of special note were the Hooper's Club, including all outdoor sports; kitchenette provisions; a Union news service; and the Rathskellar. All these facilities should give our own Union ideas for improvement.

Members who must leave the board meetings early are urged to contact Herb sometime before the meeting.

Mr. Starr added that another plan in effect at the Wisconsin Union is a life membership pledge for seniors and alumni, which provides in return for the membership fee, which is an income potential amounting to a substantial amount, the life members may have a priority use of the Union facilities.

Motion ^{L-151} J-153: It was moved that the Finance Committee look into the possibilities of a life membership plan to see if a legal channel for adopting such a plan could be worked out.

The motion was seconded and carried.

Vice-President's Report: Shirley made several comments on the possible pitfalls in the planning of Snow week. The TV show has been canceled, on-campus publicity did not come through, and several other activities seem doubtful thus far. Although it was felt that many of these things would straighten themselves out, or change in the near future, she urged

the members to come to next week's meeting with definite questions to put to the chairman. Bud Abrahamsen gave a run-down of the Sno-week activities for a general picture of those that could prove to be failures without further careful planning. Mr. Starr added that planning of any activities should be done in relation with the Program office, which exists to aid in the prevention of just such casualties.

Special Committees: Barry Schuler reported on the regional convention, saying that very live topics were discussed, and good information brought out. One idea mentioned there was the plan of appointing an assistant chairman to assist and substitute for the chairman of a committee, in case of absence or graduation. This suggestion will be referred to the Merit Committee for further discussion. Food Service and managerial problems were gone over thoroughly. Mr. Starr added that the idea of a regional convention is catching on more firmly from year to year, with next year's meeting to be held at the University of Manitoba. The students from Germany, who also attended the convention, made a few comments on their observations of the program. The printed report is forthcoming.

Standing Committee Reports: Executive Committee recommends the following excuses: Board meeting absences - excused, Shirley Matzoll; unexcused, Bev Canfield.

^{L-152}
Motion J-154: A motion was made to accept the Executive Committee's report. The motion was seconded and carried.

Finance and Program Coordinating: Because there is only one more Quarterback Session scheduled for this quarter, the committee recommends that admission be waived, resulting in a \$3.00 saving on employee funds. The session is a review of the highlights of the season.

Attendance of the past week's activities was summarized on the board, and sponsors asked to take note of the decreases in their fields.

The committee recommends that Hans Hopf be allowed to look into the possibilities of setting up several vending machines in the Union; a candy machine at approximately \$200, postage stamp and peanut machines for approximately \$230.

Suggestions from the board for a date for the tree-trimming party were asked. There will be an expense of not more than \$10.00 to cover refreshments and decorations. If it is possible for Mr. Starr to arrange that the tree be here on December 3, the plans will go forward for holding the trimming following the board meeting of that evening.

The committee recommends a budget of \$475. for the Snow Ball. Income from tickets, at \$2.50 per couple, is estimated at approximately \$500, resulting in a \$25. profit.

^{L-153}
Motion J-155: It was moved that the Finance Committee's report be accepted. The motion was seconded and carried.

Gloria thanked the members for supporting the leadership institute so strongly.

Merit Committee: The committee recommends the following names: Sheldon Watts, Bridge; Chuck Woods, Fine Arts; Roy Anderson, Sportsmen, Unlimited.

^{L-154}
Motion J-156: It was moved that the Merit Committee's report be accepted. The motion was seconded and carried.

House and Public Relations: Dale passed around a picture taken at Mr. Willey's party, and the Union Board Christmas cards.

Alpha Phi Omega requests another cabinet for filing space for their materials.

The Snow Ball committee requests space in the Union for a display.

Pamphlets for winter quarter, for distribution to new students, are being arranged for.

7

Motion ^{L-155} J-157: It was moved and seconded that the House Committee's report be accepted. The motion was carried.

Old Business: Conrad Coen, sponsor of Christmas Sing, announced the appointment of Joy Hill as chairman of this event, and she is proving to be a very fine choice.

New Business: The election of a delegate to the national convention meeting in Berkeley next April was brought up.

Motion ^{L-156} J-158: It was moved that the election of this delegate be tabled until next week, when definite word from President Morrill has been received. The motion was seconded and carried.

Dale observed that a casual grille-lounge set up, where students can dance or stop for refreshments, somewhat like the Wisconsin arrangement, is really needed here. This should be considered when the Union survey is being made.

Dave Burrington was introduced and made a few comments on the board meeting.

Motion ^{L-157} J-159: It was moved that the meeting be adjourned at 8:25. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr,
Secretary

The next meeting of the Union board will be December 3, 1952, in Room 315, at 7 P.M.

UNION BOARD MEETING

December 3, 1952

Members present: Bud Abrahamsen, Jerry Blodgett, Beverly Canfield, Conrad Coen, Gen Damkroger, Roy Doan, Dale Epland, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Saralou Mather, Naivan Mathews, Chuck Lewis, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Gordon Starr, Barry Schuler, Herb Stade, Dr. Thomson, Margaret Zuehlke.

Guests: Dr. Caplow, Jim Bell

The meeting was called to order at 7:10 P.M. in Room 315.

The Director's Report, Program Consultant's Report, and President's Report were bypassed because of the full agenda, and the tree-trimming party following the board meeting.

Vice President's Report: Shirley called on Jim Bell, member of the Sno week Committee, to give a report to the board on the progress of the activities.

The Ski Train costs have been estimated at \$11.00, which includes the expenses for overnight lodging, bus fare, and board. Admission for the Ice Show is set at .50 for those wearing buttons, and \$1.00 without. Thus far, the design for the Sno week buttons has not been worked out; by the end of this week it should be definitely known. The sleigh ride will originate from the St. Paul Campus, and wind up there with a dance and refreshments. The first week of winter quarter, there will be a general meeting which will cover the rules and regulations of house decorations. Tickets for the Sno Ball will be sold for \$1.25 per person. Two style shows, one on TV, the other in the Union women's Lounge, will be held although thus far no sponsor has been obtained for the campus style show.

A breakdown of ski train expenses was discussed by Bud Abrahamsen. Publicity coverage, both off and on campus, competitive field events, plans for orchestras, were some of the questions brought up by the board members. Mr. Starr suggested that students working on Sno week activities steer their plans through Program Office channels.

Suggestions for immediate publicity to fraternities and sororities, more competitive events on the program, especially regarding the ice show, were brought up by the members. Jim Boll was invited to sit in on the rest of the meeting following the close of further discussion.

Standing Committee Reports:

Executive: Roy Dean called a meeting last week at which only he was present; only one person turned in an excuse. Shirley suggested that committee chairmen arrange meeting times convenient to all of the members.

A movie of the University of California's outing center is available for showing tomorrow at 3:30 in Room 315. All those who are interested are urged to come.

Dr. Caplow presented a report on certain of the Union Survey activities. He briefly reviewed the background of the survey, and, in view of the main purpose of the survey, which is to find out who uses the union and to what extent, he outlined a plan which would attempt to cover one aspect of the union's program, Food Service. It is known that there are more people using the Commuter's Lunch Room than the cafeteria; to find out further information about the make-up of the group using the lunchroom, he asked that the Union Board give their consent to the survey committee to go ahead, under Union sponsorship, with interviewing each person using the lunch room. He explained in detail the procedure for having these people fill out questionnaires.

^{L-158}
Motion J-160 It was moved that the Union Board give their consent for the survey project to be carried out under Union sponsorship. The motion was seconded and carried.

Dale Gustafson added that the problem of an evening coffee counter has been worked on, with the assistance of Mr. Felber, and will go into effect next quarter.

Motion ^{L-159} J-161: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Liaison Committee: Korb announced the addition of two new members to the Liaison Committee: Dr. Stewart Fenton, representing the Campus Club, and Robert Snow, from the Alumni group.

Finance and Program Coordinating: Roy pointed out an increase in Quarterback Session attendance, due probably to the free admission, and asked sponsors to take notice of their areas.

Roy asked for the board to approve the combining of the Tuesday and Friday evening Square Dance groups, and to extend the hours for the Tuesday night event from 10 to 10:30. The budget for the Tuesday night group is \$100; so far they have lost approximately \$66, while the Friday night group has lost \$44, mostly from the cost of shifting several times to the Armory. By combining the groups it is thought that the financial trouble will be mitigated.

The Main Ballroom, being vacated on Friday evenings by the combining of the Square Dance groups, would then be open for Friday evening parties, placed under the care of the Saturday Night Dance committee, since that committee has only one dance on its program for winter quarter. There are four vacant Friday nights for these parties, at which time Food Service will also be open for refreshments.

January 10 is the date for the next Union Open House. Margaret Zuehlke was chosen to fill the chairmanship for this function.

The administration has announced that two students will be allowed to attend the national convention at Berkeley, California. One of these will go from the St. Paul Campus.

A life membership plan for the Union, proposed last week, will be discussed further next quarter.

The cost for installing a partition in Room 213, according to the plans for changing office space, will amount to \$505.

Roy asked for approval by the board refinishing the area around the Main Ballroom. Cost for this repair will be approximately \$900.

^{L-160}
Motion J-162 It was moved that the Finance Committee's report be accepted. The motion was seconded and approved.

Merit Committee: Barry asked that his report be by-passed, as it is not pertinent until next quarter.

House Committee: Plans have been made for a helicopter to land in front of the Union on Friday as a publicity stunt, letting out a Santa Claus to run in and sell tickets for the Semi-formal.

The committee is taking care of the five hundred Bare Facts booklets which will be distributed for the winter, spring, and summer sessions.

President Morrill requests the Main Ballroom for a banquet on March 19, 1953. This is recommended by the House Committee.

^{L-161}
Motion J-163: It was moved that the House Committee's Report be accepted. In the discussion that followed, Bob Lawrence reported that the rack for the Big Ten Dailies would cost \$75. The motion was carried.

Old Business: Gloria Lindberg passed around a questionnaire that was used at the leadership institute and asked the Board to fill them out and return.

There will be a talk on parliamentary procedure next quarter.

Herb asked the board to keep in mind the possibility of holding leadership institutes in the next two quarters.

Dale Gustafson urged the promotion of redoing the commuters' lunchroom. His suggestion that this be mentioned in Dr. Caplow's questionnaire was discussed and finally discouraged on the grounds that it would interfere with the purpose of the questionnaire.

The appointment of a delegate to the national convention was brought up.

^{L-162}
Motion J-164: A motion to move the previously tabled motion of convention delegates off the table was made.

The motion was carried.

Shirley listed those members who are eligible for the delegacy, and nominations were opened. The question of separate ballots for the alternate, as well as plurality or majority votes, was brought up by Mr. Starr. It was agreed that separate ballots be used.

^{L-163}
Motion J-165: It was moved that an executive session be called. The motion was seconded and carried.

^{L-164}
Motion J-166: It was moved that Mr. Starr be allowed to remain. The motion was seconded and carried.

The result of the nominations for delegacy to the national convention were: delegate, Margaret Zuehlke; alternate, Dale Gustafson.

^{L-165}
Motion J-167: It was moved that the executive session cease. The motion was seconded and carried.

New Business: Jerry Blodgett submitted a letter of resignation from the Union Board, because of a conflict with military duties.

^{L-166}
Motion J-168: It was moved that Jerry Blodgett's resignation be accepted. The motion was seconded and carried. Filings for the position will not open until after Christmas vacation.

Dale Epland read the proposed building schedule for Christmas vacation, as approved by the House Committee.

^{L-167}
Motion J-170: It was moved that the schedule be approved.

The motion was seconded and carried.

A motion was made that Shirley Metzoll be granted a \$50.00 appropriation to accompany the delegate to the national convention, because of the need for better coverage and because her only expense would be her board, as well as for recognition of her work on the Union Board. In the discussion that followed, Mr. Starr reminded the members that the convention at Berkeley has limited the number of delegates from each college to two members. In view of this, Herb declared the motion out of order.

^{L-168}
Motion J-171: It was moved that the meeting be adjourned at 8:55 P.M. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will take place on Wednesday, January 7.

UNION BOARD MEETING

January 7, 1953

Members present: Beverly Canfield, Conrad Coen, Genevieve Damkroger, Dale Epland, Dale Gustafson, Gloria Lindberg, Naivan Mathews, Chuck Lewis, Shirley Matzoll, Bob McCollum, Bob Lawrence, Ralph Peterson, Barry Schuler, Robert Snow, Herb Stade, Dr. Thomson, Margaret Zuehlke.

Members absent: Gordon Starr, Dr. Woods.

Members excused: Roy Dean

New Daily reporter: Elizabeth Hamsden

Herb called the meeting to order at 7:10 in Room 315.

Director's Report: In the absence of Mr. Starr, who is ill tonight, Hans Hopf presented the director's report.

The ground east entrance is being redone with the installation of new flexwood paneling. The area around the women's Checkroom will be worked on soon with flexwood repair, also.

The assistant director's office has been moved to its new location, and Congress to Room 213, where the partition is completed.

The inside portion of the retaining wall has buckled in the area by the bowling alley and has pushed in the acoustical tile. Repair, which will involve the closing off of two bowling lines, is estimated at \$1400. Another repair project is the complete re-sanding and refinishing of the main ballroom floor, costing approximately \$1000.

Program Consultant's Report: The main concern of the program office is Open House and Sno Week, both of which will be dealt with in following reports.

President's Report: Favorable comments about our program during the last quarter have been made by the program office and the director; the quality is over what it was last year.

Vice-President's Report: Shirley called on Pete Lindberg to present the current information on the Sno Week program.

Sunny Gale has been obtained as a main attraction for the Sno Ball, with Dick Finch as a supporting band. The cost is \$800 for Sunny Gale, and \$200 for the band.

Further developments have been following previous plans rather well. Pete gave a breakdown of the publicity expenses, which include \$200 for Daily advertisement, \$100 for promotion, and \$75 for miscellaneous. Buttons are ready now and will be picked up in a short time.

An orchestra has been hired for the Ice Show, the expense listed outside of the total \$1750 budget for the Ice Show. A Sport Show has been introduced to the program, with outside firms bringing in the merchandise to be modeled.

A brochure and three letters have been sent to organizations for competition in house decoration. Personal contact has also been made through telephone calls, and it is expected that a meeting of chairmen of these organizations will clear up any questions they may have on rules and procedures.

The addition of a Variety dance, refreshments to be sold, and intermission entertainment to the scheduled St. Paul campus sleigh ride have been recently introduced. For the price of twenty-five cents, Minneapolis campus students will receive bus transportation over there and will participate in the events at no other cost. Total cost is expected not to exceed \$80. Gen wondered if board action would be required to change the meeting of the regular Variety dance to the St. Paul campus. Further discussion explained that the change will be announced at the coming Variety dance, so that everyone who attends here can be included in the transferring of the crowd over to the other campus.

Motion ~~J-172~~^{L-169} It was moved that the Variety Dance be moved to St. Paul campus, along with Sno week arrangements. The motion was seconded and carried.

Pete and Jim Bell will attend the coming meetings of the Union Board to inform them of further developments.

Margaret presented the report on Union Open House planning. The Par Four, from Macalester, will entertain from 8-9 o'clock; various activities such as Bingo will begin at 8, Larry Eliot's orchestra will play from 9-12 in the main ballroom. Free cokes and cigarettes are being served. Gloria suggested that the Open House be advertised at the hockey game Saturday night.

Standing Committee Reports:

Executive Committee: The committee met yesterday. Roy Dean is excused from tonight's meeting because of required classwork. The committee voted yesterday about booking Sunny Gale because of the urgency in time; the booking was approved.

Motion ~~J-173~~^{L-170} Motion to accept the report was seconded and carried.

Finance and Program Coordinating: The committee met this afternoon. Naivan Mathews gave the report in Roy's absence. He presented a rundown of the quarterly attendance report, emphasizing the increases and decreases in attendance.

The Friday Nite Dance committee requests that the hours be changed from 9-12 to 8-11. and also that the admission of 60¢ be lowered to 25¢, so that attendance will not be prohibited by the cost. They would like to get Al Wiklund to come for instruction at these dances, to act as coordinator and conduct square dances.

The former Saturday Nite Dance committee is in charge of these events, calling them Dorm Mites, to introduce for each evening a

program representing the talents of each dorm.

Dale Gustafson added that there will be a trial food service program in the Gopherette for the first Friday Nite Dance, which is the 30th of January.

The committee suggested that WMMR be allowed a budget of \$16 -- \$8 per month for winter quarter, to cover a deal with Capitol records which provides them with the latest releases at that price.

Vaughn Monroe will be performing at Convocation tomorrow; members were asked to attend.

^{L-17/}
Motion J-174: It was moved that the Finance committee's report be accepted. The motion was seconded and carried.

Merit Committee: Evaluations of the chairmen and sponsorship programs have been turned in. The committee favors the adoption of an assistant chairmanship, to groom a member for future chairmanship, to fill in in the absence of the chairman, and to assist him by taking more responsibility for him. This plan will be introduced within the quarter.

The committee approved the idea of running a series of Daily articles entitled "Know Your Union," to publicize some of the Union activities. It would also be effective if the Daily would run a regular column for news and action of University governing boards.

Board filings have been placed in the Daily for the position vacated by Jerry Blodgett.

The report of informal parties sponsored by the Union was presented by Conrad. He reviewed the increases and decreases in activity attendance, pointing out that this quarter both square dance programs will be merged into one - meeting on Tuesday evening.

So far, Private Dance Lessons haven't met the needs of those who would like more advanced classes; this will be discussed at later meetings.

Next Tuesday at 2:30 the Merit Committee will interview applicants for the vacant board position. Members are asked to attend and ask any questions that they feel are important.

New merit evaluation sheets are needed.

Herb suggested that a news service, patterned something like the Wisconsin Union pamphlets, would be an effective advertisement for Union activities.

^{L-172}
Motion J-175: It was moved that the Merit committee's report be accepted. The motion was seconded and carried.

House and Public Relations: Dale Epland discussed the outcome of his newspaper career and suggested the idea of joining in with Congress in publicity, since they generally obtain effective publicity.

The committee approved the request of RCP, placing them in Room 349. He recommends that the Greek week committee be allowed to set up their table in main ballroom, moving the noon movie program up to the Junion ballroom for that period. All-U Congress, after thanking the board for the partition installation in their office, has requested a blanket reservation of Room 346 for their Wednesday evening meetings. They further request that, in view of their coming open house, they be allowed to paint their office; the president said that Congress would reimburse the board for the estimated \$75 expense.

The Wave recruiting board has requested space in the Union for carrying on their recruiting program. The Union staff has suggested the need for a place to eat their lunches; this is

being checked into. A men's quiet room is needed, especially since there is no provision in the Union for those who become ill.

Motion ^{L-173}J-173: It was moved that the House committee's report be accepted. The motion was seconded and carried.

Old Business: Gloria announced that Professor Ralph Miller will be present at a board meeting two weeks from tonight, to speak on Parliamentary Procedure. The winter quarter leadership conference will be conducted very much like the last one, while next spring plans for a one-day camp are in mind; any ideas for these conferences will be considered.

New Business:

Motion ^{L-174}J-174: It was moved that the St. Paul campus Union board be invited to our January 21 meeting, to join in with us for a dinner to which Professor Miller will be invited and remain for his speech. Dinner costs will be handled in the same way as last fall's joint meeting, in which both Unions paid the cost of their own members' dinners. The dinner will begin at 6. The motion was carried.

Ralph read a letter from the UMD Union Board, inviting the Minneapolis Union members up to Duluth for their Sno Week activities, February 12-14, with the purpose of acquainting the members of the unions with each other. Further arrangements will be made for transportation for those who are interested; the Duluth Union members have arranged to take care of most of the costs up there, for housing and meals.

Herb urged committee chairmen to post their definite meeting-times as quickly as possible. The Executive committee meets at 1:30 on Tuesdays, at which time excuses are due.

^{L-175}
Motion ~~8-178~~ It was moved that the meeting be adjourned
at 8:30 p.m. The motion was seconded and
carried.

Respectfully submitted,

Gordon Starr
Secretary

The next meeting of the Union Board will be at 7 p.m. in Room 315
on January 14.

UNION BOARD MEETING

January 14, 1953

Members present: Bud Abrahamsen, Beverly Canfield, Conrad Coen, Roy Dean, Dale Gustafson, Dale Epland, Bob Lawrence, Gloria Lindberg, Naivan Mathews, Chuck Lewis, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Herb Stade, Dr. Thomson, Margaret Zuehlke, Hans Hopf.

Members absent: Dr. woods, Mr. Starr

The meeting was called to order at 7:10 in Room 315. There were several corrections to the minutes of last week's meeting:

The hours for the Friday Nite Dances will be 8:30-11:30, instead of 8:00-11:00 as previously reported, and admission will be twenty-five cents with presentation of fee statement, or fifty cents without it, instead of sixty cents which was stated before. Al Wiklund is not going to give instruction nor conduct square dancing.

The statement of All-U Congress' request for Room 346 did not mention the term of the reservation, which will be for the rest of the school year.

Director's Report: As Mr. Starr was absent because of illness, Mr. Hopf gave his report. The Coffman Open House resulted in a successful evening; attendance was estimated at about 1000 people. The board congratulated the chairman of the event, Margaret Zuehlke, and her committee on its success.

Program Consultant's Report: Bud introduced a suggestion for an area of sponsorship that might be looked into by the Board. By adding entertainment, refreshments, and possibly a follow-up dance to a skating program in Williams Arena, the Union could do much to create more interest in the skating facilities provided at the Arena. The Athletic Department would cooperate fully on such a project.

President's Report: Herb announced that regular meeting times of all of the committees have been set up, and reviewed the hours of each committee to the Board.

Vice-President's Report: Shirley called on Jim Bell to present an account of Sno Week's progress. Jim reviewed the budget estimates for expenses as follows:

Buttons	\$270
General publicity and promotion	250
Polar Party	120
Sport Show	20
Field Events	100
Ice Show	1000
Sno Ball	1160
Ski Train	870
Cushion for emergencies	<u>200</u>
TOTAL	\$3990.

Alpha Phi Omega is handling the distribution of buttons to the organizations selling them; they will be on sale Monday. He estimated the income expected from the three big events at: Ice Show, \$1500; Sno Ball, \$660; Ski Train, \$1000.

Publicity for Sno Week events has appeared on television, in the St. Paul papers, and on the radio. Daily advertising and posters will continue the publicity. So far, there has been a great deal of interest shown by fraternities, dormitories, and special interest groups coming in to the Sno week office to inquire about events. A suggestion was made to contact skating groups in the Twin Cities for further publicity; Jim said that tickets will be sold to the Chamber of Commerce and to skating groups. The King and Queen of the St. Paul Ice Carnival will crown the University Sno Week King and Queen at the Ice Show intermission.

The board congratulated the Sno Week planning committee on its successful results.

Standing Committee Reports:

Executive Committee Report: A question has been raised about the honoring of Union membership cards at the Ice Show. Although the Union Board members are entitled to be admitted to any Union-sponsored activity, Mr. Hopf explained that there will be difficulty in informing ticket takers there, who are hired by the Athletic Dept., of the many different kinds of passes. An arrangement that will be convenient for the Athletic Dept. will be worked out.

^{L-176}
Motion J-179: It was moved that the executive committee's report be accepted. The motion was seconded and carried.

Finance Committee: There has been a request from the Spanner group for permission to show slides of their activities at a meeting in the Union. The committee suggests that this be turned over to the chairman of Coffee Hours.

Conrad Coen will be in charge of the Friday Nite Dance program.

Gloria announced that Young-Quinlan has contacted the Union to suggest a style show at which fashions of Cahill, a noted bridal designer, would be featured. Although ordinarily there is a danger that if commercial firms came in and used style shows for advertising purposes, there would be objections from other firms; in this case the Cahill designs would be presented under the sponsorship of Charm, Inc., so that student participation is guaranteed. The problem of this style show is that it would conflict with the Let's Dance program. However, the chairman, Marilyn Schulz, is willing to move the dance upstairs for the occasion. Approval of the board for this move was requested.

^{L-177}
Motion J-180: It was moved that the finance committee's report be accepted. The motion was seconded and carried.

Merit Committee: Barry suggested that in the future, it should be regarded as a duty of board members to attend Union-sponsored functions,

such as Open House.

Because there was a tie in the filing for board memberships, both of the applicants, Ted Miller and Bill Sargent, were present for interviewing by the board. The final choice will take his place on the board at the next meeting.

^{L-178}
Motion J-181: It was moved and seconded that an executive session be called. The motion was carried.

Bill Sargent was appointed to the board to fill the vacancy left by Jerry Blodgett's resignation.

^{L-179}
Motion J-182: It was moved and seconded to table discussion on WMMR until the next meeting. A roll call vote was requested and the vote was as follows:

- Yeas: Zuehlke, Gustafson, Lawrence, Plank, Thomson, McCollum, Lindberg.
- Noes: Epland, Schuler, Peterson, Mathews, Coen.
- Abstained: Matzoll, Lewis.
- Not Present: Canfield, Dean.

Herb Stade appointed a committee, headed by Dale Epland, to look into the possible solutions to the problems of WMMR's organization, and to recommend to the board next week what they believe to be sound procedure. The other four members are: Barry Schuler, Dale Gustafson, Naivan Mathews, and Beverly Canfield.

Filings for the chairmanship of Mardi Gras will be opened.

^{L-180}
Motion J-183: It was moved that the Merit Committee's report be accepted. The motion was seconded and carried.

House Committee: A request for a display of the model railroad of the Froidhaugen ski train, to be set up in the Union January 20 through 24, was read.

The Fine Arts Committee requests permission for a display of water color prints from January 24 through 30 in the front hall; the request was approved by the House Committee.

^{L-181}
Motion J-184: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: All sponsors should notify the chairmen of their committees that at their next meeting they should submit the questions that they would like to have discussed at the Leadership Conference, which is the 29th of January. Questions must be in by January 23rd.

Dale Gustafson announced that Mr. Felber will arrange for Food Service operation of the Gopherette, starting at the Variety Dance on Wednesday, January 28, and also for the Friday Nite Dances.

^{L-182}
Motion J-185: It was moved that the meeting be adjourned at 10:55 P.M. The motion was seconded and carried.

Respectfully submitted,

Hans E. Hopf
Acting Secretary

The next meeting of the Union Board will be a dinner meeting at 6:00 PM, in the Campus Club, on January 21st. Professor Miller will be a guest, and will speak at the meeting on Parliamentary Procedure. The St. Paul Union Board members will join us for dinner and for the meeting afterward.

UNION BOARD MEETING

January 21, 1953

Members present: Beverly Canfield, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Clifford Plank, Barry Schuler, Bill Sargeant, Robert Snow, Herb Stade, Gordon Starr, Hans Hopf, Donald Woods, Margaret Zuehlke, Gen Dankroger.

Guests: Professor Ralph Miller

Call to Order: The meeting was called to order by Herb Stade at 8:15 in Room 315, following a dinner meeting in the Campus Club with the members of the St. Paul Campus Union Board.

Minutes of last meeting: The roll call vote is to be entered with the name of the person requesting the vote. At the last meeting, Barry Schuler requested a roll call vote.

Director's Report: Mr. Starr announced that he is happy to be back after an absence due to flu. He received hearty congratulations on the birth of a baby girl.

Mr. Starr suggested the possibility of an extension of the Fine Arts program, in conjunction with the Humanities Department's desire to expand with a series of lectures, on a bi-weekly basis. The program would use Room 315 and Room 320, and might mean that these rooms could not be used for regular meeting-rooms because of the materials required to be kept there for the proposed program. A straw vote revealed that the board wanted to table discussion of this suggestion till the next meeting, referring it meanwhile to the House Committee.

Program Consultant's Report: The Program office has been concerned with Sno Week events, which will be taken up later in the meeting.

President's Report: Herb introduced Professor Ralph Miller, of the St. Paul Campus, who was attending the board meeting as guest speaker on parliamentary procedure.

Vice-President's Report: Shirley sketched a summary of Sno Week's events progress. Attendance at the Dogsled Race was exceptionally good; however, the sale of the Sno Week buttons is not moving as fast as was hoped. Some 1200 tickets are out

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for both the Sno Fall and the Ice Show, while approximately 80 packets of buttons are out. Accurate record of actual sales will be made when the unsold tickets and buttons are turned in on Friday. Special committees will push button sales and work out other problems. All in all, the progress of all Sno Week events promises to be unusually successful.

Special Committees:

WMMR: Chairman of the WMMR fact-finding committee, Dale Epland, presented the committee report. After research and deliberation, they recommend that Dick Tousley be reinstated as station manager, that the possibility of obtaining equipment or financial support from the Radio and Television Commission be looked into, that Dick Tousley prepare an estimate of required expenses, and that an emergency budget of \$40 be granted the station to put it back on the air in the shortest possible time.

Harold Rebne, staff engineer, has been checking into WMMR facilities, and says the station could be set up in a very short time.

The \$40 budget has not been subject to the Finance Committee as yet. Roy recommended waiting until Rebne is through checking the station facilities, and that the Finance Committee then be empowered to carry out the measures suggested by Mr. Rebne. When the station is back on the air and operating again, permanent measures can be arranged with the staff.

There was conflicting opinion as to the merit of reinstating Mr. Tousley. Barry felt that the report did not express the opinion of all the members of the committee, and stated that the principle of selecting a person with a record of such past performance to act as WMMR manager would not reflect well on the Union's policies.

Motion 4-183 ~~3-186~~ It was moved that the recommendation of the WMMR committee be accepted. The motion was seconded. Barry objected on the grounds that the committee's report was not representative of its members.

L-184
Motion J-187 It was moved that the foregoing question be voted upon. The motion was seconded, but a 2/3 negative vote defeated it.

Bob Lawrence questioned the time limit mentioned in regard to the period allowed for WMMR to get back on its feet under present management. Mr. Tousley explained that an amendment of January, 1952, to the WMMR constitution, provided that a three-week limit had been specified.

Several members of the WMMR staff expressed their satisfaction with the present arrangement under Mr. Tousley's management.

The question of asking for a minority report was stated by Mr. Miller as being unnecessary in view of the fact that such information could be discussed without such a motion.

L-185
Motion J-188 It was moved that the original motion, Mr. Epland's recommendation to the board, be voted upon. The motion was seconded, but a 2/3 negative vote again defeated the motion.

L-186
Motion J-189 It was moved that discussion of the WMMR Committee's report be limited to five minutes. The motion was seconded and carried.

There was further discussion as to the principle of reinstating Mr. Tousley. Views expressed by Mr. Tousley, members of his staff, and several Union members indicated that he should be given a second chance on the merit of his present achievement.

L-187
Motion-J-190 It was moved that the recommendation to reinstate Mr. Tousley as manager of WMMR, to grant an emergency budget, fixed with the approval of Mr. Rebns and the Finance Committee as to facilitate getting WMMR on the air as quickly as possible - be accepted. The motion was seconded. Barry Schuler called a roll call vote, as follows:

Yeas: Canfield, Dean, Epland, Gustafson, Lawrence, Lewis, Lindberg, Matzoll, McCollum, Peterson, Plank, Snow, Woods, Zuehlke.

Noes: Coen, Mathews, Schuler, Sergeant.

The motion was carried.

The question of the secrecy of the issues discussed under executive sessions was raised by Conrad. The Daily reporter stated that information printed in the Daily was obtained from the president of the Union Board, while Herb clarified the definition of the meaning of the executive session as that which was recorded.

Standing Committee Reports:

Executive: The committee recommends that sponsorship areas be limited to fewer areas so that two areas which were nearly the same could be combined, thus making distribution of members more nearly even.

Herb added that reorganization of sponsorship areas is on a one-quarter basis, so that trial will show the most efficient and balanced arrangements.

Shirley presented the areas as they stand:

<u>DANCE</u>	Saturday Nite Dance	Variety Dance	Semi Formal
	Square Dance	Let's Dance	

SPECIAL COMMITTEES

Sportsmen Unlimited	Quarterback Sessions	WHR
Talent Bureau	Teams, Recreation	Splash Parties

SOCIAL SKILLS

Toastmasters	Toastmistress	Charm, Inc.
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MUSIC - ARTS

Record Lending Library	Fine Arts	Xmas Sing
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Shirley recommended that because some of these are self-operating, the area does not require six members to handle it, while other committees have only three. Conrad expressed the belief that many of these activities were important enough to require the number of members the Merit Committee possesses. The arrangement for transferring a Merit Committee member to the House Committee was explained.

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Motion J-191: ^{L-189} It was moved that this issue be tabled until the next meeting for further consideration. The motion was seconded and carried.

Bob Lawrence's absence at a committee meeting was excused by the Executive Committee.

Motion J-192: ^{L-190} It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Finance Committee: Roy announced that Bob Bain and Anne Stutz were present to request the Friday Nite Dance of January 30 for March of Dimes sponsorship. Roy recommended refusing this request, in view of the fact that all arrangements for this event have been made. However, they would like to recommend that the March of Dimes committee be given permission to set up a table at the dance for solicitation, and to be given time during intermission for publicity.

Anne and Bob explained that they had misunderstood the purpose of the Friday Nite Dances and further requested that they be allowed to publicize the event with regard to March of Dimes participation. Mr. Starr added that, although usually granting special favors to one soliciting organization results in requests from others, that in this case the importance of the drive deserves any help that we can arrange for.

Roy corrected the minutes of the preceding meeting by announcing that Food Service operation will be in effect for the first time Friday, January 30, and not for the Variety Dance on the preceding Wednesday as reported.

He presented a service list for passes to the Sno Ball, as follows:

Double Passes: Pete Lindberg, chairman; Jim Bell, ass't chairman, Gopher reporter and photographer; Daily reporter and photographer.

Single Passes: Joan Siegle, refreshments; Nancy Walker, decorations; Troubadours of Swing (3-4), entertainment; Snow Queen; Show King; Cokey Kiebert; Noni Gillham; Allen Bromley; Mr. & Mrs. Kiebert and Mr. & Mrs. Sehrer, chaperones; ROTC Honor Guard (16).

Gloria asked the members again to impress upon their charimen the need for their questions for discussion at the Leadership Conference; so far only one has

been turned in, and the program rests on contributions from these areas. Herb added a plea for action from the members and their chairmen to help Gloria in this organization.

L-191
Motion J-193: It was moved that the Finance Committee's report be accepted.

There was some discussion as to future possibilities for Food Service operation, with the idea that after the present arrangement is tried out, new ideas for informal service may be worked out. The motion was revised to include the recommendation that four Mardi Gras tickets be given as prizes to the winners of the Rhumba contest, which would spur Mardi Gras publicity. The motion was carried.

Merit Committee: Barry announced that because there has been no choice for the Mardi Gras chairmanship, Dale Epland has gone ahead with the organization of the dance. Dale reviewed the plans he has already made, which represent a good deal of thought and work, and asked for board opinion on the question of granting him a temporary leave of absence as House chairman. It was felt that this was not necessary, as Dale feels he can handle both duties satisfactorily.

Shirley reminded the members that in the event that such a program was without a chairman, it was her duty to fill in as chairman. Since Dale has organized the dance thus far, and can handle his chairmanship duties, an amendment to the motion was proposed.

L-192
Motion J-195: It was moved that the motion on the floor be amended to state that Dale Epland should take over the Mardi Gras chairmanship as an emergency measure; but in the event that a qualified person apply for the position, Dale will turn over the chairmanship to that person. The amendment was seconded and carried.

The motion proposing Dale as Mardi Gras chairman was then carried, according to the amendment.

L-193
Motion J-196: It was moved that the Merit Committee's report be accepted.

The motion was seconded and carried.

House Committee: Dale read a letter from Mr. Nunn, requesting the use of the Main Ballroom for one day during the week of April 20 through 24. The Secretary of Labor and President of the AF of L will use the room for an annual Labor function. After a discussion of the request of the letter, it was decided in view of the importance of the affair to open three days for their disposal. However, a motion to this effect was withdrawn when it was ascertained that Mr. Nunn had specifically requested Wednesday, April 22, which would entail moving the Variety Dance elsewhere.

L-194
Motion J-197: It was moved that the Main Ballroom be reserved for the Secretary of Labor and President of AF of L on April 22, 1953.

The motion was seconded and carried.

The Railroad Club has moved out of the checkrooms in which it had been installed, leaving the checkrooms vacant for either of two much-needed services, The Men's Quiet Room or the staff lunchroom. The House Committee will check on the possibilities for each, using the space to the best advantage.

Dale has approached the Daily with regard to a daily news column on Union activities, but because of many similar requests, this is out of the question. However, arrangements can be made to run a weekly news column to cover Union functions.

Further research on the decorating of the Commuters' Lunchroom reveals that there is a possibility of obtaining the services of an art fraternity to solve the redecoration problem.

L-195
Motion J-198: It was moved that the House Committee's report be accepted.

The motion was seconded and carried.

New Business: Conrad asked if a definite statement about the policy of secrecy of executive sessions could be established. After a discussion as to the purpose of calling such a session, it was agreed that while no rigid policy could be considered effective, an understanding was reached that by common consent and loyalty, members would not reveal information that pertained only to the executive session. The Daily reporter assured the board that nothing was asked of or revealed by board members of the discussion and action taking place in the executive closed session of the Union Board.

The meeting was adjourned at 10:25, and was followed by a discussion on Parliamentary Procedure by Professor Ralph Miller.

Respectfully submitted,

Gordon L. Starr,
Secretary

The next meeting of the Union Board will be on Wednesday, January 28, at 7 pm in Room 315.

UNION BOARD MEETING

January 28, 1953

Members present: Bud Abrahamsen, Bev Canfield, Conrad Coen, Roy Dean, Dale Epland, Shirley Matzoll, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Dale Gustafson, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Naivan Mathews, Dr. Thomson, Donald Woods, Margaret Zuehlke.

Members absent: Bob McCollum

The meeting was called to order by Herb Stade at 7:10 in Room 315.

Director's Report: A request has been received from the Faculty Women's Club for a blanket reservation of the room they use for their modern dance group. Mr. Starr suggested that this request be referred to the House Committee.

In the future, a graduate student who is working in student personnel will be here in the union, assisting in some of the activities.

A problem of split management has resulted in a YMCA group making a reservation for the Junion Ballroom, which the group has sold tickets for, and which will exceed the number that can be handled in the Junior Ballroom and now wishes to use the Main Ballroom on which night we have a scheduled event. This matter will be investigated to see what final arrangements can be made.

A group of officials representing the Central Association of College and University Business has requested the use of the Main Ballroom for a series of meetings on May 3, 4, and 5. Cancellation or moving of Let's Dance, Tuesday Movies would be required, and is recommended in view of the importance of the meetings.

²⁻¹⁹⁶
Motion J-199 It was moved that the activities in the Main Ballroom on May

4 and 5 be removed to allow the Central Association the space.

The motion was seconded and carried.

Mr. Starr suggested that a modern-fold door be placed between the two Main Ballroom balconies, which would improve extended use of that area and the Terrace Reading Room adjoining. The suggestion will be taken up in the proper committee.

Dr. Woods was welcomed back after an absence due to illness.

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Roy asked at this point if the board felt that the weekly illustrating of union functions' attendance was worth the labor it involved. A discussion of the value of this pulse-point on Union activities revealed that this is a service that needs to be continued.

Program Consultant's Report: Bud reported on the figures of Sno Week activities attendance which can be favorably compared with record weeks of the past.

Sno Fall	1106
Ice Show	2153
Sport Show	200
Ski Train	100
Field Events	<u>200</u>
TOTAL	3759

A water color display, now on exhibit in the lobby of the Union, has attracted large crowds of students, and indicates that this is a significant spot for such displays.

President's Report: Herb introduced Hugh Smith, a WEMR staff member, to present an account of the past week's program. WEMR, back on the air on Saturday, January 24, at 7:00 a.m., has been run on a completely revised schedule, which includes the introduction of several features, such as a log, a radio speech criticism sheet, and a detailed announcing schedule. The chief engineer is Eurchell Pierce. The response has been very favorable and encouraging. The board discussed with him the proposed budget needs, which include turntables and a tape recorder. It was suggested that the \$3500 budget might be trimmed to a figure that would limit provision to the barest essentials.

^{L-197}
Motion J-200: It was moved that Mr. Rebney and Mr. Pierce be empowered to go through WEMR equipment, and list in priority rank the new equipment now on the budget most urgently needed, and to present the report to the Finance Committee. The motion was seconded and carried.

A radio schedule to appear regularly in the Dailyis a suggestion that will be put into again. The record situation now existing is critical, especially with

regard to classical recordings, in spite of the arrangements made with Capitol and MGM. Mr. Starr added that perhaps specified allocation of WTRR funds for programs and maintenance might help this situation in the future.

Vice-President's Report: Sno Week finances were totaled for presentation, although further bills and income have yet to be reported.

Expenditures	\$3708.60
Income	3737.10
Profit	28.50

The Finance Committee will, in the near future, present a plan for future Sno Week finances. It was suggested that members who have comments and ideas on Sno Week activities turn them in to committee members to keep in mind for next year.

Special Committee: Dale Epland presented a report on the Mardi Gras Committee activities thus far. A band for the dance, which will be confirmed during the next week, will cost approximately \$90.00. The Toastmaster organization is taking over the gambling casino. Prizes for some of the competitive activities will be in the form of offers from several well-known restaurants for dinners at their establishments.

Dale passed around forms for those interested in working on the Welcome Week activities of the Orientation Committee. Mr. Starr added that representatives from the Union in this activity would be a worthwhile participation.

Standing Committees:

Executive Committee: The Executive Committee presented its recommendation for a proposed reorganization of the allocation of the members on committees. Their concern was with the fact that one committee has six members, another only three, and planned to balance by adding a member to the House committee. However, in the discussion that followed, it was discovered that the Merit committee actually has need for all its members, while the House committee is better able to function with the three it now has. Mr. Starr pointed out that no committee can run by itself, and that only constant attention will keep an activity running at top speed. A call for faculty opinion on this subject brought out Dr. Thomson's comment that in the last year great strides have been made that are keeping functions operating at higher

levels all the time. Arrangement of sponsorship areas within committees will be worked out in committee meetings.

The rules for leaving meetings early are the same as excuses from meetings, and should be reported to the president before the meeting begins.

^{L-198}
Motion J-201 It was moved that the Executive Committee's report be accepted.

The motion was seconded and carried.

Finance Committee: Roy recommended that on Saturday, February 28, the ticket prices should be lowered from \$1.20 per couple to \$1.00, or 50 cents a person.

Because Saturday night events in spring quarter have not been very successful in the past, Roy recommended that Saturday night dances be changed to Friday nights: April 10, May 1, and May 15, pending the availability of these evenings for room vacancy.

^{L-199}
Motion J-202 It was moved that the Finance Committee's report be accepted. The

motion was seconded and carried.

Merit Committee: Interviews for the following committees have been held:

Rec. Demonstration	Ronald Frazer
Special Events	Jim Mathews
Saturday Dance	Jeanne Nelson with Nancy Morris
Mardi Gras	Betty Booth

Filings for these committees are now open: Stardust, Sno Week, Talent Bureau and Coffee Hours.

^{L-200}
Motion J-203 It was moved that the Merit Committee's report be accepted. The motion was seconded. Sno Week filings have been opened now so that the chairman will have more opportunity to investigate and prepare for next year's event. There was some discussion as to whether a temporary chairman might be more effectively motivated, but it was agreed that a permanent chairman would be able to profit most from the experience of past chairmen, and to put it into effect without having to worry about being dismissed. The motion was carried.

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House Committee: Congress has checked into the cost of plastering before painting, and will assume the cost of whatever plastering is needed, as well as the redecoration.

The costs and alternative locations for the staff lunchroom will be looked into more thoroughly before further report.

Delta Phi Delta will be discussing the decoration of the Commuters' Lunchroom as a project for their group. A suggestion has been made that a contest be opened for naming the room when it is finished. It should be remembered that the Union Board does not have jurisdiction over the lunchroom facilities of the Lunchroom; that area is handled by the Food Service. Dale mentioned several suggestions that might be possibilities for the use of the lunchroom; in the meantime, Delta Phi Delta will consider the redecoration.

A request from the March of Dimes asks for Union support in its drive, and although solicitations cannot be granted from the Board, it is hoped that every member will do his part in promoting the drive.

The Forester's Club has requested the Main Ballroom for their annual banquet on February 23rd. Pending availability of the Main Ballroom, the committee recommends granting them the space.

Dale proposed that a letter be sent to Mr. ^{Quinlivan}~~Quinlan~~, one of the University regents, inviting him to become an honorary, ex-officio member of the Union. This is a public relations measure, in view of the fact that thus far, there has not been much inclusion of the regents in student attention.

Recent publicity in the Daily has been very good; the reporter was duly congratulated for her work in submitting Union features.

Compact survey sheets are now in the process of being made out for distribution.

The possibility of securing four parking permits for Wednesday night parking has been mentioned, and will be further examined as a remedy for the situation which makes it difficult for board members now to find parking places of Wednesday nights.

L-201

Motion J-204 It was moved that the House Committee's report be accepted.

The motion was seconded. Mr. Starr discussed that fact that the granting of All-U Congress's request for redecoration, at their own expense, might start a precedent that would be difficult to handle with other groups. A suggestion from Dr. Woods, that a policy of a painting schedule that provided for redecoration regularly, would give an organization the alternative of decoration at their own expense if they desired it in the meantime. It was agreed to vote on the first part of Dale's report, and to discuss Congress' request later. The motion was carried.

Three organizations -- RCP, Campus Carnival, and E-Day, have requested Room 131. The committee feels that Campus Carnival should be given the room in view of its worthy purpose.

The use of the Fine Arts Room and 315 adjoining it for the Humanities Department was discussed. Mr. Starr expressed the idea that, although in the past attendance at the Fine Arts programs has been good, that it would be worthwhile to set up the program in cooperation with the Humanities Department so that a pattern of activities could be set up to strengthen the value of the Fine Arts Program. It would involve reshuffling of rooms, but it would be a fulfilling of the purpose of these two rooms. Dale G. voiced his opinion that unless the specific hours and purposes of the proposed program were limited, it would be overloading the fine arts function in favor of a program that may not be as widespread and thereby limit the use of facilities.

(Motion J-204: above) It was moved that the two items on Dale's report be accepted, with the addition that the Fine Arts Rooms, when not actually in use by the Fine Arts Committee and Humanities Department, could be scheduled as regularly handled by the Union. The motion was seconded and carried.

L-202

Motion J-205 It was moved that further discussion of the Commuters' Lunchroom item be tabled until the next meeting, so that it could be discussed with Mr. Felber in the meantime. The motion was carried.

Old Business Conrad questioned the use of the term "vote of confidence" in regard to the Daily's article on reinstating Mr. Tousley as manager of WMMR. A clarification of the term resulted in the hope that future wording of such issues would be more clearly defined.

Gloria invited the members to the Leadership Institute on Thursday, and outlined the program and topics of discussion, which were decided upon by polling committee members as to their needs and suggestions.

The question of elevator service, and proposed Campus Club express at certain hours, was brought up and will be on the Agenda of the Liaison Committee.

Ralph announced that the invitation from the Duluth Union board has not been followed by further particulars, but that arrangements are being made for St. Paul campus members to attend, and that possibly cars from this campus will be attending. Members will be able to leave in time to attend the Mardi Gras function which is scheduled for that Saturday evening.

New Business: Dale G. proposed that a letter of congratulation be sent to the new Carleton College Union, which has recently just begun to renovate an old building for a student union, and that any suggestions or help that can be given to them will be appreciated by their board. This will be referred to the Public Relations committee.

^{L-203}
Motion J-206: It was moved at 9:27 p.m. that the meeting be adjourned. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be Wednesday, February 4th, in Room 315, at 7:00 p.m.

UNION BOARD MEETING

February 4, 1953

Members present: Beverly Canfield, Conrad Coen, Genevieve Dankroger, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Chuck Lewis, Naivan Mathews, Shirley Matzoll, Bob McCollum, Clifford Plank, Parry Schuler, Bill Sergeant, Robert Snow, Herb Stade, Gordon Starr, Donald Woods, Margaret Zuehlke.

Members absent: Gloria Lindberg, Ralph Peterson.

The meeting was called to order by Herb at 7:05 in Room 315. There were two corrections to be made in last week's minutes: Dr. Thomson, not Dr. Woods, as stated, was welcomed back after his illness; Mr. Quinlivan's name was misspelled in the minutes.

Director's Report: Mr. Starr commented on the anxiety of the St. Paul campus Union Board to get construction started on their new Union, and he suggested that we try to help them in any way we can, by planning, financial advice, or the like, to insure our cooperation as helpful as they gave to us eleven years ago. He passed out match books which publicize the new Farm Union.

WFR Appraisal: Herb introduced Harold Rebney and Eurt Pierce who were present to give the board the results of their budget-revamping suggestions. Mr. Rebney estimated that roughly \$1000 would be needed to equip the station on an adequate basis. Included in the budget were testing equipment, amplifiers, relay racks, and rewiring. Dormitory transmitters are in fairly good shape, so that the equipment that is needed would all be located in the station. The budget does not include the costs of labor or a new tape recorder. Mr. Starr suggested that the finance committee consider the labor arrangements on a contract basis. The possibility of obtaining additional financial help to supplement Union funds will be looked into.

Program Consultant's Report: Genevieve mentioned the possibility of obtaining free popular recordings from Capitol if a couple of WFR staff people would go down there and pick them up regularly, which would relieve the record situation of the station to some extent.

Tomorrow night marks the opening of the National Intercollegiate Bridge Playing Tournament. Since we have placed very favorably in the past, she asked that the members invite any possible participants to enter.

The Friday Nite Dance last week was considered quite successful; approximately 200 paid admissions. The committee has suggested that the hours be extended for the dance.

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Conrad added that there were two reasons that might have accounted for any limited attendance: the lack of any Daily publicity and a hockey game the same evening. Mr. Starr reported that, although Food Service took a loss on their operation that night, they will continue on a trial basis for the next dance. Fewer Food Service employees and a greater total attendance will help to increase the success of their operation in the future.

President's Report: Herb introduced Mr. Stan Wenberg, director of the Greater University Fund. Mr. Wenberg reviewed the history of the Greater University Fund, pointing out that their service consisted of emphasizing three main points for which they were attempting to gather funds: scholarships program, graduate students fellowships, and research equipment, all of which are not adequately covered by the University budget. He recounted the problems in trying to rouse and maintain interest in the program and answered members' questions about the procedures and uses to which the donations are allocated.

Vice-President's Report: Shirley reported that the total expenses of the Mardi Gras budget are estimated at \$399., and that expected income from ticket and food sales is \$443.

L-204
Motion J-207: It was moved that the vice president's report be accepted. The motion was seconded and carried.

Standing Committee Reports:

Executive Committee: Gloria Lindberg is unexcused from tonight's meeting. Dale Gustafson's absence from the Merit Committee is excused. Bob McCollum's absence from last week's board meeting is unexcused.

L-205
Motion J-208: It was moved and seconded that the vice president's report be accepted. The motion was carried.

Finance Committee: Roy brought to the attention of the board two items that have shown considerable increase over past attendance at this time.

The Friday Nite Dance committee proposes a change in the hours: from 9:00-12:00 instead of 8:30-11:30; and further, that a letter be sent to the hockey games in the future to announce that anyone coming over to the dance after the game will be admitted at half price, or 25 cents.

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For the Variety Dance of February 11, which precedes a holiday, the committee recommends that the hours be extended from 10:30-11:00.

The Fine Arts Committee program for the quarter includes a jewelry demonstration during the week of the 16th, a History of the Theatre exhibition of February 24, and if possible, to arrange for Cornelia Otis Skinner to appear here during her visit to the cities.

Roy discussed the matter of voting, in board sessions, on a resolution to give a committee or a person power to act on a given issue, and then to bring the matter up again in a board meeting for further discussion and action; further, that the board, in referring an issue to a certain committee for action, should definitely specify what procedure, what time limit, or other qualifications they expect from that committee's action. He added that other members of the Union Board who are not students are cordially invited to attend their committee's meetings and to offer any advice that they have.

In view of the fact that WCMR may be able to obtain popular recordings free of charge, Roy recommended that a previous motion, allotting \$16 every two months for the purchase of record releases, be taken off the minutes. Barry suggested that this fund be used instead for classical recordings which have been requested by students.

^{L-206}
Motion J-209: It was moved that the \$16 fund which had been allocated to WCMR for Capitol record releases be withdrawn for that purpose and instead be directed to the purchase of other records that are needed. The motion was seconded and carried.

^{L-207}
Motion J-210: It was moved that the Finance Committee's report be accepted. The motion was seconded. The policy of requesting presentation of fee statements at the Friday Nite Dances was explained as being necessary only because the half-rate dance tickets would be announced only at the hockey games. The Mardi Gras budget, presented in the Vice-President's report, had not been sent through the Finance Committee first; in the future such matters should be sent through the proper channels before their presentation in board meetings. Mr. Starr added that Roy's points on more definite and responsible committee proceedings

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were well taken, and deserved consideration by all board members.

The motion was carried.

Mr. Rousley, WEMR station manager, was introduced, and presented a brief account of the station's progress in the past week. While difficulties seem to be ironed out, and broadcasting quality is greatly improved, the station feels that they could operate more efficiently if a definite figure for revamping and repairing could be arrived at. The record problem, for which there are several proposed solutions, could be tackled if a definite record budget were allotted, for example. In the discussion of record purchasing possibilities, Roy mentioned the idea of closing our contract with Muzak, and turning that fund over to WEMR for a record fund. While the budget is being put through the channels, however, the \$1⁶ allocation will help the situation for the time being, until further arrangements can be made.

Merit Committee: Sno Week, Star Dust, Talent Bureau, Coffee Hours, and Coffman Musicale filings are now open; any suggestions from board members will be welcomed by the committee.

The revision of sponsorship areas is outlined below:

<u>Dances</u>	<u>Fine Arts and Music</u>	<u>Men's Activities</u>
Let's Dance	Musicales	Quarterback Sessions
Square Dance	Fine Arts	Sportsmen, Unlimited
Variety Dance	Christmas Sing	Recreation Demonstrations
Saturday Nite Dance	Record Lending Library	Special Events
Private Dance	Movies	

Social Skills

Charm
Bridge
Toastmasters
Toastmistress
Coffee Hours

Miscellaneous

Splash Parties
WEMR
Christmas Semi-Formal
Talent Bureau

Dale Gustafson dissented, saying that under this arrangement, some areas would be inadequately covered. Others felt that some of the more specific areas need attention to keep them operating at top capacity.

L-208

Motion J-211: It was moved that sponsorship areas revision be brought before the Executive Committee, and that those interested in revising it come before the committee.

L-209

Motion J-212: It was moved that the above motion be tabled indefinitely. The motion was seconded and carried.

L-210

Motion J-213: It was moved that the Merit Committee's recommendation for sponsorship revision be accepted. The motion was seconded. In the discussion that followed, it was brought out that even though within a committee's recommendation to the board there was a dissension, the recommendation was, nevertheless, valid.

L-211

Motion J-214: It was moved that the question be voted upon. It was seconded and carried.

L-212

Motion J-215: It was moved that the Merit Committee's recommendation be accepted. The motion was seconded and carried. The executive committee will assign the chairmen to each of these areas.

House Committee:

L-213

Motion J-216: Dale moved acceptance of the following items: Mardi Gras requests permission to set up a display for the event. The Latvian Student Club asks to be moved to 218 TSMc. The School of Forestry requests the Main Ballroom for their banquet on October 23. All U Congress requests permission to begin the painting of their office. He recommends that RCP share office space with YDFL, and that the Gopher be allowed to use tables in the Union basement.

The report was seconded. Mr. Starr, in reference to Congress' request to begin painting, recommended that htis request be put in line with the total painting schedule of the Union. Discussion, pro and con, about the policy of allowing an organization to supply the funds for painting their own offices, was carried on for some time.

L-214

Motion J-217: It was moved that they vote on the question. The motion was seconded, but defeated.

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Amendment to Motion J-215: It was moved that the report be accepted with the stipulation that the House committee look into the painting schedule of the Union, and if Congress' office was scheduled to be redecorated in the near future, to use their discretion as to what was reasonable under the circumstances; and if not in the near future to go ahead with the previous plans, letting Congress paint their office with Congress funds. The amendment was seconded.

^{L-215}
Motion J-218: The motion was made to vote on the question, It was seconded and carried. The amendment was defeated.

^{L-216}
Motion J-219: The motion was made to vote on the question. It was seconded and carried.

Motion J-216 was accepted.

On Tuesday, May 19, Congress has scheduled Recognition Day and requests the Main Ballroom, standing the expense of moving the Square Dance. The committee recommends this move.

^{L-217}
Motion J-220: It was moved that the committee's recommendation be accepted. The motion was seconded and carried.

Old Business: The invitation from the Duluth Branch Union Board to attend their Sno Week activities was reviewed. It is scheduled for February 12, 13 and possibly the morning of the 14th. The program was outlined, which included a discussion on Friday afternoon of these questions: "How can a close relationship be developed between the three campuses? How is the Union Board of Governors organized? How can two student government groups be correlated?" A semi-formal dance is scheduled for Friday Night. An estimate of the number attending was desired, so that housing and other arrangements can be provided for. Thus far, Barry, Ralph, Margaret, Shirley, Bob Lawrence, and possibly Bill showed an interest in attending the UMD weekend.

^{L-218}
Motion J-221: It was moved that the House Committee's report be reconsidered. The motion was seconded.

^{L-219}
Motion J-222: The motion was made that a vote be called. The motion was seconded and carried.

^{L-220}
Motion J-223: The motion for reconsideration was defeated.

New Business:

^{L-221}
Motion J-225 It was moved that the next Union Board meeting be moved up to Tuesday evening, since the regular Wednesday precedes a holiday, and that the desk girl be instructed to call the board members on Monday to remind them of the change. The motion was seconded and carried.

Bob McCollum mentioned that he has obtained, so far, two parking permits for the use of the Union Board, and that he will distribute them next week.

^{L-222}
Motion J-226 It was moved that the meeting be adjourned, at 9:25. The motion was seconded and carried.

Respectfully submitted,

Gordon Starr
Secretary

The next meeting of the Union Board will be held on Tuesday, February 10, at 7:00 p.m. in Room 310.

UNION BOARD MEETING

February 10, 1953

Members present: Bud Abrahamsen, Bev Canfield, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Naivan Mathews, Ralph Peterson, Bill Sargeant, Herb Stade, Gordon Starr, Margaret Zuehlke, Donald Woods, Clifford Plank, Chuck Lewis.

Members Absent: Conrad Coen, Gloria Lindberg, Shirley Matzoll, Bob McCollum, Parry Schuler

Just preceding the meeting, Dr. Caplow and Mr. Wortmann appeared before the board with a request to submit a questionnaire, involving student use of Union facilities, to members as an experimental trial before it is given to a sample of students on February 25th. Dr Caplow explained the purpose of the questionnaire, and outlined the results of a previous Commuters' Lunchroom survey.

Director's Report: Mr. Starr announced that the Union staff is losing its cashier, starting today. The financial report has been completed and will be presented under the Finance Report. Tickets for the Cornelia Otis Skinner performance have been sent to the Union by the Lyceum Theatre, for February 16, 17, and 18. The \$3.60 tickets will be sold, starting tomorrow, for \$2.20. The board has not acted on closing of the Union on the February 12th holiday this Thursday.

Motion J-226^{L-223}: It was moved that the Union be closed on February 12. The motion was seconded and carried.

Program Consultant's Report: Ron Fraser, newly appointed Rec Demonstration chairman, is arranging a wrestling exhibition, along with other demonstrations, and any suggestions will be welcomed by the committee.

As yet, a complete report on Sno Week is not available till further information is turned in.

Special Committees: The possibility of securing Food Service operation for Wednesday night Variety Dances will be looked into by the Liaison Committee.

Standing Committee Reports:

Executive Committee: The committee has excused Ralph Peterson's absence.

A plan, considered by Program staff and committee members, for specified attendance of the staff to standing committee meetings, has been proposed.

It would include an arrangement for a split in double committees, such as House and Public Relations, so that a staff member most concerned with House measures could attend that part of the meeting, while another staff member could attend the Public Relations business. Although the split would introduce complications in timing of each section, it would facilitate the attendance of advisors to the committee meetings. The plan will be discussed further at later meetings.

^{L-224}
Motion J-227: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Finance Committee: Roy Dean moved the acceptance of the following points:

The committee requests approval to refund to Miss Hoyt, for an unused ski train ticket, the sum of \$4.75, as she was unable to attend the function. The letter which accompanies the refund, will point out that this is an exception to the general rule of refunds.

Attendance records on the blackboard were presented, with a note on the sizable increase in Splash Party attendance.

Last spring quarter the Main Ballroom was contracted for by the General College Council, which was billed for \$41.76. They request that the bill be out down, in view of the fact that they didn't use the ballroom, and the committee recommends that the sum be reduced by \$10.00.

Roy Dean distributed reports of the income and expenditures of the Union for the first six months of the school year. Mr. Starr pointed out, in his explanation of some of the significant figures, that the careful interpretation of the budget was very important for clear understanding of the situation. A new bookkeeping method, which keeps account of bills currently, should mean that the figures are more up-to-date than last year's record.

The committee recommends definite action on the subject of the WMR budget, that the board approved the subsistence maintenance and repair budget for

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the rest of the year, and that they present an itemized list of the assistance they will need. They also recommend that we approve the sending of a letter to Mr. Willey, asking for acceptance of the \$3500 budget recommended by KUOM. If this budget is approved before spring vacation, the services of a repair man can be obtained free of charge.

^{L-225}
Motion J-228 Roy Dean's motion was seconded. Mr. Plank suggested that the endorsement of KUOM engineers would show the importance of the need for the budget. The question of setting a precedent by allowing a refund of money for an unused ticket was explained by Bud Abrahamson, who reviewed a rule now in existence, which states that a ticket can be refunded if presented before a certain time, and added that in this particular case, unusual circumstances would permit the refund. The motion was carried.

Roy Dean reopened his report to add that the School of Mines has requested permission to hold a coffee hour on the evening of February 18th in the Men's Lounge.

^{L-226}
Motion J-229 It was moved that the Mines request be accepted. The evening hour was selected so that greater attendance could be secured. The motion was carried.

House Committee: Dale Epland moved approval of the following points:

The committee recommends that the Television set be moved to the ballroom lounge, and moved back only for special events.

The Mardi Gras committee asks permission to put up a sign announcing the advertising of their function on television.

The House committee survey will start next Monday, and will include the notation of some of the House rules violations that have been reported.

The Greek Week committee requests the setting up of a glass case in the lower corridor for their use during the week.

The committee is turning over investigation of excavating possibilities to the finance committee, which may provide room either for a lunchroom or art craft shop.

Delta Phi Delta is willing to paint the Commuter's Lunchroom, but will expect remuneration for their work. The committee recommends that this be turned over to Food Service.

All-U Congress has withdrawn their offer to paint their office, upon the discovery that their earlier estimate has jumped to \$300 approximately. The committee recommends that the painting schedule be checked, and if possible, rearranged to allow painting of Congress' office as soon as possible.

^{L-227}
Motion J-230 Dale Epland's motion was seconded. The Liaison committee will consider the painting of the Commuter's Lunchroom with the Food Service. Dale Epland added another point: a suggestion has been made to name some of the Union rooms, rather than limiting labels only to number. Dr. Woods suggested that the naming of the rooms should be attempted without bringing in a contest, for best results. The motion was carried.

Old Business: Attendance to the UMD Sno Week has fallen off due to changes in the plans that had already been communicated to the Duluth Union. In the discussion of this unfortunate situation, Dale Guet suggested that possibly outstanding committee chairman could be considered to replace board members who are now unable to attend.

New Business: Chuck Lewis suggested that Pioneer Hall's new program of an informal

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dining-room and dancing party could be looked into for suggestions for our own program.

The Art Department will not be able to make signs for Union offices, a proposal suggested some time ago. Other suggestions will be considered.

Herb Stade mentioned the possibility of connecting WMMR with the fraternities and sororities by having them contribute to the cost of their own private transmitters, so that a hook-up could be arranged to broaden the station's broadcasting field.

^{L-228}
Motion J-231 It was moved that the meeting be adjourned, at 8:55 p.m.

The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr,
Secretary

The next meeting of the Union Board will be held on Wednesday evening, February 18th, at 7:00 p.m. in Room 315

UNION BOARD MEETING

February 18, 1953

Members present: Conrad Coen, Bev Canfield, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Saralou Mather, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Chuck Lewis, Donald Woods.

Members Absent: Roy Dean, Dale Epland, Margaret Zuehlke.
Dr. Thomsen's absence was excused previously.

The meeting was called to order by Shirley Matzoll in Room 315 at 7:15. A correction to last week's minutes was clarified: In the Finance report on a Main Ballroom bill, the figure should have been \$47.61 instead of \$41.76.

Director's Report: Mr. Starr pointed out that a policy for remaining open or closing on the February 23rd holiday has not yet been set.

The Charter Day convocation, a week from this Thursday, will feature a program entitled "A Streetcar Named Intercampus". Mr. Starr encouraged attendance at this convocation.

There will be a Liaison Committee meeting a week from this Wednesday, at noon.

Progress on the outing center camp has reached the stage of studying the questions of the nature and function of such a camp, and the problem of what its radius in distance to the University should be.

^{L-229}
Motion 3-232: It was moved that the Union be closed on February 23rd. The

motion was seconded and carried.

Program Consultant's Report: Saralou Mather reported that lately, chairmen and sponsors have been coming in to the program office at the same time to talk over their plans and programs, and this practice has been very effective for both in knitting together the area. Although it has been accidental, Saralou suggested that it might be considered as a regular plan from now on.

President's Report: Shirley read a letter explaining the Washington seminar and trip, sponsored by the Y'CA, which is held for the purpose of acquainting the students with the United Nations and the federal government, and encouraging attendance. The trip is held during spring vacation.

Vice President's Report: Shirley introduced Betty Booth, chairman of the Mardi Gras Dance, who reviewed the event. Expenditures amounted to \$294; income was \$570; the profit was \$276. The dance was a complete success, very well attended, and the committee was congratulated on its fine work.

Standing Committee Reports:

Executive Committee: The committee excused the absences of the following members: Conrad Coen, Gloria Lindberg, Bob McCollum, and Barry Schuler. Shirley Matzoll's absence was unexcused.

^{L-229}
Motion J-233 It was moved that the executive committee's report be accepted.

The motion was seconded and carried.

Finance Committee: Malvan Mathews indicated the past week's attendance figures on the blackboard. He moved the acceptance of the following recommendations:

Freshman and Sophomore cabinets will take charge of intermission activities for the May 1st Friday Nite Dance. The committee has approved a \$35.00 allocation to the Toastmasters for the remainder of the year, as they are unable to meet some of their expenses, such as Food Service charges. The committee is asking the Liaison Committee to check into the possibility of getting a blanket reservation for the organization. The plants in the Main Lounge are in very poor condition, and will require about \$60.00 to put them in shape again. There has been some discussion about introducing a policy of charging only half price at dances when the dance is half over; the committee recommends that we maintain the entire charge for the evening.

^{L-231}
Motion J-234 It was moved to accept the Finance Committee's report.

Discussion on the Freshman and Sophomore Cabinet intermission activity revealed that they are entitled to work under the Union board sponsorship, but not to take charge of the dance itself. In reference to the Toastmaster's request, Gloria

Lindberg said that some members have expressed a desire not to have refreshments served at all, because of the expense involved, but would like food service room for their meetings. Dale Gustafson added that the \$35.00 appropriation wouldn't solve their problem in this case, and suggested that this recommendation be tabled until the house committee could look into the possibility of obtaining a room for the organization without having food service in operation.

L-232

Motion J-235:

It was moved that the recommendation for the \$35.00 allocation to the Toastmasters be tabled until the House Committee can look into the possibility of obtaining a room for them without Food Service operation. The motion was seconded and carried.

L-233

Motion J-234:

It was moved that the remainder of the Finance Committee's report be accepted. The motion was seconded and carried.

Merit Committee: Parry Schuler called on Dale Gustafson to review his sponsorship area's activities. Dale Gustafson reported that the Sportsman's Unlimited wrestling exhibition in the Main Ballroom was very well attended, and reviewed the program to the board. Bev reported that the Coffman Musicale held yesterday was very poorly attended, although the program itself was exceptional. Insufficient publicity was a reason for the poor showing.

L-234

Motion J-233:

Barry Schuler acceptance of the following appointments:

For Coffee Hours, Beverly Dunn; for Talent Bureau, Oliver Handy. Mr. Starr raised the question of what sort of publicity these filings are receiving. Thus far, only Daily publicity has been used; however, Bob explained a plan for setting up activity chairmen in the dorm, YM, YW, and Panhall, so that information can be channelized through them. Betty Booth

suggested posting the notices in the Union, which in the past has proved a very effective practice. WMMR broadcasting was also suggested. Mr. Starr emphasized the importance of setting up a system of publicity so that in the future notice of opening for committees can reach a large number of students.

The motion was seconded and carried.

House Committee: Bob Lawrence passed out sheets listing the room numbers of some of the rooms that are open to suggestions for naming. There is a considerable list for repainting and repairing in the Union: Mr. Starr will obtain estimates for repair for the Main Ballroom; in addition there will have to be consideration of repainting of the stair walls, pillars, in the Main Lounge, repair for the east sidewalk, which has heaved and cracked from frost damage.

Because of damage from the Oak Street building heating plant, the Food Service has been temporarily using the sub-basement for the upholstery work and will continue to do so until they can get established again.

The Navy unit has requested permission to set up a display and table across from the Bookstore. The Fine Arts committee would like to put up a display on main floor from February 24th to the 27th, on the Life Theatre, and from March 2nd through 6th a display of art from State Colleges.

The painting schedule was reviewed, with a comment on the area to be painted in the rooms on the list.

L-235
Motion J-237: It was moved that the report be accepted. The motion was seconded. According to the schedule, Congress is up for repainting this summer.

Included in the report was a request from the Gopher Progressive Party to be moved in with the University Republican Club. This met with some opposition from several members, who felt that it should be considered a little more carefully before granting the request.

L-236
Motion J-238: It was moved that the Gopher Progressive Party request be post-

poned until the House Committee can look into further considerations.

The motion was seconded and carried.

Mr. Starr mentioned the possibility of converting the Mens' Lounge into a dance area in the forthcoming repair recommendations by removing the carpeting which is now tacked to the floor. This would provide the Union with another possible dance area in case of the Main Ballroom's unavailability. Motion J-237 was carried.

Old Business: Gloria Lindberg brought up the suggestion that in view of the coming Leadership Institute, a practice of inviting two or three chairmen to the meetings should be started, so that the chairmen would feel that their plans could be better integrated with the Union Board's purposes. Also, in view of the fact that she will be unable to conduct the plans for the spring camp next quarter, Gloria suggested that the board consider someone to take her place. The board unanimously chose Bob McCollum to take charge of the program; Bill Sergeant also agreed to work with him.

Motion J-239 ^{L-237} It was moved that the Merit Committee chairman take charge of inviting chairmen to board meetings. The motion was seconded and carried.

New Business: Ralph Peterson reported on the Duluth conference which took place this past weekend. The activities included a tour of the campus, a discussion with the Duluth Union Board on their student constitution and new union, at which time they set up an inter-campus committee, of which Ralph is a member, to handle the affairs that concern the three campuses. Friday they attended the Duluth Branch Sno Ball. The group returned on Saturday morning. Plans for the Duluth Branch Union were reviewed and suggestions made. It was felt the conference was more profitable than expected.

Bill Sergeant raised the question of what jurisdiction the Union has over the Commuters' Lunchroom. Mr. Starr replied that we have none; Bev Canfield said that according to the original organization plan of Coffman the matter of food service could be reviewed by the Board. Dale Gustafson added that if we could show that our use would not effect to any extreme the present use of Food Service, the matter

would be easier to handle. The Liaison Committee will discuss the idea more fully in its meeting this week.

Barry explained the sheets that we passed around, listing the sponsorship areas.

Herb Stade presented the possibilities of extending WEMR's broadcasting area by connecting the fraternities, sororities, Winchell Cottages with the campus hook-up, with each of these contributing to pay for their own transmitter. Further possibilities may stem from this idea, such as rooming houses, but the first consideration, which is approval by the Interfraternity Council, will be discussed within the next week. This move would mean a good deal to the scope of WEMR and might add to their facilities in the future. Mr. Starr added that WEMR has received a console frame from KUOM and will be working on improvements in spring vacation.

Herb will be graduating at the end of winter quarter, leaving a vacancy until election which will be the first of May. In the interim, Shirley as Vice President, will fill the position. General feeling was that a board member would be appointed to "chair" the meeting in case of Shirley's absence.

4-238
Motion J-240: It was moved that the meeting be adjourned at 8:30 p.m.

Respectfully submitted,

Gordon L. Starr,
Secretary

The next meeting of the Union Board will be February 25 at 7:00 in Room 315.

UNION BOARD MEETING

February 25, 1953

Members present: Conrad Coen, Bev Canfield, Genevieve Damkroger, Roy Dean, Dale Spkand, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Naivan Mathews, Shirley Matzoll, Bob McCollum, Clifford Plank, Barry Schuler, Bill Sergeant, Robert Snow, Herb Stade, Gordon Starr, Dr. Thomsen, Donald Woods, Margaret Zuehlke.

Members absent: Ralph Peterson

The meeting was called to order by Herb Stade in Room 315 at 7:10 p.m. An error in the minutes of last week's meeting was made in the figures of the Mardi Gras expense and income. The corrected amounts are as follows: Expense - \$313.77, Income - \$611.55, Profit - \$297.78.

Director's Report: Mr. Starr reported that the Physical Plant has made a survey to estimate the number of full-time employees that is necessary. Further information that we need is: how much manpower it takes to set up for food service operations, and how much to set up for program operations. When the survey is completed, the results will be presented to the board to show their effect on budget and planning.

On March 6, the Student Council at the St. Paul Campus is holding a fund-raising fair, the proceeds of which are to be directed to the new union. The co-operation and interest among groups other than the Union Board itself is to be commended.

Mr. Starr called on the group to estimate the number of bulbs in the coves of the Main Ballroom lighting system. There are 1960, of which 480 were replaced today at a cost of \$105.00.

Next year's budget planning will be on the agenda soon; consideration of changes in programming, estimates of students and staff will be involved.

Program Consultant's Report: The finals in the Intercollegiate Bridge Tournament were played last night. It will be of interest to note what effect the changes in rules and prizes will have on the results, which will be known in another month.

President's Report: Herb introduced two members of the Village Union, John Husby and Gail Holmes. They spoke of the difficulties and problems they have encountered there, such as securing members for the board, getting cooperation from a greater

percentage of residents, and various problems in programming. They extended an invitation to the board to hold a meeting there sometime in the future and thanked them for their cooperation and aid.

Herb announced that he will not be graduating at the end of Winter Quarter, but will be here until June.

Merrill Cragun has invited the Union Board to a party, a get-together of the governing bodies, which will be held after next week's board meeting. The place will be announced at the meeting.

Roy Dean asked that his report be moved up, as it was necessary for him to leave the meeting early.

^{L-239}
Motion J-241: It was moved that a special order of business be called. The motion was seconded and carried.

Finance Committee Report: Roy directed attention to the summary of last week's activities.

^{L-240}
Motion J-242: It was moved that last week's motion to allocate \$35.00 to the Toastmaster club be postponed indefinitely. The motion was seconded and carried.

From now on, discussion following a motion will be included in the report to which it is relevant when it is printed in the minutes.

The committee recommends the following:

That Toastmistress be allocated \$20.00 budget for the remainder of the year.

That the Coffman Musicals be allowed a \$35.00 budget.

That the bowling team be allowed a budget of \$300.00 to go to Michigan for the bowling tournament, and in addition, \$75.00 for the purchase of shirts for the team. Several members felt that the allocation was quite high, and suggested an itemized breakdown of the budget. Mr. Starr pointed out that other teams in the Big Ten are allocating equivalent budgets, and that increased interest and recognition will result from the tournament activities.

L-241
Motion J-243: A motion was made to move the question. The motion was seconded and carried.

L-242
Motion J-244: It was moved that the Finance Committee's report be accepted as read. The motion was seconded and carried.

Roy announced that \$132.00 has been allotted for repairs in accordance with a motion approved previously by the board.

Executive Committee: Shirley announced the following absences: excused from last week's meeting are Dale Epland and Roy Dean; unexcused: Margaret Zuehlke. Dale Gustafson was excused from the Merit Committee meeting.

The new sponsorship areas were announced: Dances - Conrad Coen; Men's Activities - Dale Gustafson; Social Skills - Margaret Zuehlke; Music and Fine Arts - Bob McCollum; Miscellaneous - Rev Canfield.

L-243
Motion J-245: It was moved that Dale Gustafson be excused from the Merit Committee meetings. It was seconded and carried.

L-244
Motion J-246: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Liaison Committee: The proposal to reserve a special elevator to the Campus Club during rush hours cannot be carried out, because the Food Service needs two of them, and the other two are necessary for the general traffic.

The question of naming rooms was brought before the liaison committee, it was felt that when a room is to be designated by a special name that its number remain as well for identification.

The last two trials of evening food service operation have resulted in losses. The committee feels that it would be advisable to try another chance, which could be subsidized by the board.

The committee has investigated the leasing of the Commuter's Lunchroom, and found that any such request should go to Mr. Starr, to Mr. Willey

to the Administration. They feel that action should wait, however, until Dr. Caplow's survey is completed.

Mr. Clinton Johnson will try to arrange for a room for the Toastmasters on Wednesday evenings, without lunch service; however, a blanket reservation is impossible. The Food Service can cancel the reservation up to Wednesday noon, but will arrange for a substitute room in that event.

A lunchroom for staff members is still unavailable.

Mr. Snow added that a suggestion has been made to post a list of rooms at each elevator for the convenience of those attending meetings on the various floors. This will be taken up in committee. Mr. Lund has agreed to have one of his men investigate types of signs which can be used.

^{L-245}
Motion J-247: It was moved that the Liaison Committee's report be accepted.

The motion was seconded and carried.

Merit Committee: Barry introduced the chairmen who were visiting the meeting: Jeanne Nelson and Nancy Morris, chairmen of the Friday Nite Dances, and Don Affolter, chairman of Toastmasters.

Bill Sergant reviewed the arrangements for a Hypnosis demonstration, which will be held tomorrow in the Women's Lounge. It is expected to draw a good crowd.

The committee recommends the appointment of the following: Jim Bell, chairman of Sno Week, and Ellie Schilling, chairman of Stardust.

^{L-246}
Motion J-248: It was moved that the Merit Committee's report be accepted.

The motion was seconded and carried.

The delegates to the special appointment committee were to be chosen. This committee makes recommendations for appointments to vacant positions on the board.

^{L-247}
Motion J-249: It was moved that nominations be opened. The motion was seconded and carried.

^{L-248}
Motion J-250: A motion was made to call an executive session. The motion was seconded and carried.

^{L-249}
Motion J-251: It was moved that Mr. Starr be allowed to remain in the session. The motion was seconded and carried.

Shirley Matzoll and Dale Gustafson were selected.

On April 26, the Merit Reception will be held in the Campus Club.

House Committee: A survey of the office space in Union rooms shows that several rooms are not being used. The committee proposes the following:

The vacancy in Rooms 110 and 131 be filled as soon as possible.

That the Republican Club be moved in with the Flying Club.

That YDFL be moved into Room 228 with the Jazz Society and Tip Toppers

That RCP be retained in Room 348 with Y D F L

That GP be allowed space in 347 with Republican Club

These proposals are to be put into effect now.

A letter will be sent to the Association of Students at Utah, which has requested information for their new Union now being built.

A request from Cosmo Club asks permission to extend theirs from 12:00 to 1:00 on Saturday, February 28. They will be using the Junior Ballroom.

There was some discussion on the advisability of putting the national and campus political parties in the same offices.

^{L-250}
Motion J-252: It was moved that the allocation of a room for the Gopher Progressive Party be referred back to the House Committee to be further examined. Motion was seconded and defeated.

^{L-251}
Motion J-253: It was moved that the House Committee's report be accepted as a whole.

^{L-252}
Motion J-254: A motion was made to move the question. The motion was defeated.

Amendment to J-253: It was moved that the national political parties be moved out of their offices now to give room for the campus

political parties. Amendment was seconded and carried.

^{L-253}
Motion J-253 It was moved that the House Committee's report, as amended, be accepted. Motion was seconded and carried.

OLD BUSINESS:

^{L-254}
Motion J-254 It was moved that the evening Food Service trial be given another chance by subsidizing the cost for three more dances for the amount of their loss.

^{L-255}
Motion J-255 A motion was made to move the question. Motion was seconded and carried.

^{L-256}
Motion J-256 The motion to subsidize the cost of a trial basis of Food Service for the next three dances was seconded and defeated.

^{L-257}
Motion J-257 It was moved that the board consider the matter of subsidizing evening Food Service operation on a trial basis at the first Union Board meeting of the next quarter. The motion was seconded and carried.

Rev presented a list of bands available for the Stardust formal, along with a recommendation from Bud Abrahamsen for Buddy Morrow's band at a cost of \$1250.

^{L-258}
Motion J-258 It was moved that the suggestion to hire Buddy Morrow's band for the Stardust formal be accepted. Seconded and carried.

The question of bringing more name bands to the University was discussed. There is a problem in attracting the big name bands to Minneapolis for one night only, even though a safety clause in contracts will hold the band to its engagements. This will be more fully discussed in committee.

NEW BUSINESS:

Bob McCollum announced the choice of May 16 as a possible date for the Spring Camp. It was discovered that that is the date for the Campus Carnival.

^{L-259}
Motion J-259 A motion was made to set May 9 as a tentative date for Spring Camp. The motion was seconded and carried.

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Mr. Snow commended the board on its open and sportsmanlike atmosphere in the discussions of some of the issues that arose.

Naivan suggested that some of the litter and obstruction in the Art Craft Shop could be prevented by posting signs for reminders. The suggestion will be taken to the manager of the shop.

Bob Lawrence invited the board members to meet at his home, seventy miles from the campus, either for a board meeting or the leadership institute. This will be discussed when further plans for the event can be made.

⁴⁻²⁶⁰
Motion J-261 A motion was made to adjourn the meeting at 9:25 p.m. The motion was seconded and carried.

Respectfully submitted,

Gordon L. Starr
Secretary

The Union Board will hold its next meeting on March 4 at 7:00 p.m. in Room 315. Following the meeting, there will be a party with several of the other governing bodies; the place will be announced.

UNION BOARD MEETING

March 4, 1953

Members present: Bud Abrahamsen, Conrad Coen, Bev Canfield, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Harry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Chuck Lewis, Dr. Thomson, Robert Snow, Clifford Plank.

Members absent: Gloria Lindberg, Margaret Zushlke.

The meeting was called to order by Herb Stade at 7:10 p.m. in Room 313. There was an error in the listing of the motions of last week's minutes, which will be noted in the future.

Director's Report: Mr. Starr mentioned the fact that a number of faculty members, faculty wives, and others have been using the facilities of the Union, and there might be a question of charging these people the same fee as students pay for these privileges, or else introducing the life membership policies to cover the situation.

The St. Paul campus Union has requested that, for the fund-raising affair for the new union, they be given three pair of tickets to the Stardust Dance, tickets for six hours of billiards and six lines of bowling.

^{L-261}
Motion J-252: It was moved that three pair of Stardust Dance tickets, six hours of billiards and six lines of bowling be given as prizes for the St. Paul campus union fund-raising event. The motion was seconded and carried.

Program Consultant's Report: Mr. Abrahamsen passed around three folders for the Merit Committee's recognition certificates, suggesting that any ideas for improvement or use be considered.

President's Report: Herb read a letter from the Honorable Kay J. Quinlivan in answer to the Board's invitation to visit one of its sessions. Although he will not be able to attend during winter quarter, another invitation has been sent, inviting him to attend an April meeting.

Herb passed around a finished copy of the questionnaire that was used in Dr. Caplow's survey.

The party which is being held tonight after the meeting includes the All-U Congress, Board of Publications, Minnesota Daily and Union Board. It will be held at the Northside Auditorium.

Vice-President's Report: Shirley announced that Buddy Morrow has been hired for the Stardust Dance at a cost of \$1250. A rider clause attached to the contract holds the band to its engagement if it is not canceled within before four weeks of the event. However, the Board felt that some further assurance was needed to prevent any accident such as has happened in the past.

^{L-262}
Motion J-263: It was moved that a clause be attached to insure that if the contract is not signed within ten days after it is submitted to them, our agreements are broken off with them. The motion was seconded and carried.

Special Committee Report:Executive Committee:

Nominating Committee: Shirley reviewed the duties of the committee, which are to appoint members to next year's board, and also to meet before elections to interview all candidates for Union Board membership and to certify double the number of openings. A tally was made of all the openings on the board for spring elections: for appointment are the positions of Bev Canfield, Roy Dean, Dale Gustafson, Shirley Matzoll, Herb Stade and Gloria Lindberg; for election, Dale Epland and Naivan Mathews. The position of these openings will be further clarified in detail in executive committee meetings.

The committee excused the following people: Ralph Peterson, Gloria Lindberg; unexcused: Margaret Zushke, Bev Danfield and Roy Dean.

^{L-263}
Motion J-254: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Finance Committee: Roy pointed out several significant attendance figures of the past week. The hypnosis demonstration drew 461 people, and many more were turned away. The Variety Dance is behind last year's cumulative total, and the chairman has made the suggestion that as a move to draw more University students, each of the dorms be given a night to provide intermission entertainment or something of like nature. Because of the trouble in scheduling nights for the Friday and Saturday night dances, the Committee suggests that next year, three dances be held winter quarter, preferably after basketball games, and two in spring quarter.

The committee requested approval for \$50. for a publicity book, which is a large book advertising some of the Union functions. Its first use would be at the National Convention in California.

The committee recommended a \$35. allocation to Toastmasters for the rest of the year. It was found that a room without food service would cost \$3.00; at present, with refreshments, it is \$3.60.

Conrad mentioned that the possibility of using the outdoor terrace as a dancing area in the spring will be looked into.

^{L-264}
Motion J-255: It was moved that the two recommendations for allocations to Toastmasters and the publicity book. The motion was seconded and carried.

Roy called on Dick Tousley to present a breakdown of the list of recordings that the station would like to purchase as a basis for their classical and semi-classical library. The list includes selections from three companies: Decca, RCA Victor, and Columbia - including discounts, the total is \$154. Negotiations for popular records through KUOM sources would have to go through them. Dale Gustafson suggested that any sources for obtaining popular records free should be looked into.

^{L-265}
Motion J-256: It was moved that the Board appropriate \$154. for the VEER records. The motion was seconded and carried.

Merit Committee: The Merit reception will be held April 27 in the Campus Club. A menu has been planned at approximately \$75.

A permanent sign which will announce the openings for chairmanships in the Union has been prepared for display in the Main Lobby.

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Of the three folders for recognition awards which were passed around, the committee recommends the one diagrammed by Bud Abrahamsen. The wording will be considered in committee meeting, but the form and arrangement are recommended.

Sponsors who have not turned in their reports are asked to do so by tomorrow.

^{L-266}
Motion J-267: It was moved that the Merit Committee's report be accepted.
The motion was seconded and carried.

House Committee: The committee recommends that a request from the Talent Bureau, asking for permission to announce their Noon Variety show through the PA system on the stairs by the commuter's lunchroom be refused and instead have them announce it in the Union PA system. The Student Education Conference has requested permission for a table in the Main Lobby from 8:30-12 on Friday. The Institute of Technology Alumni have requested the Main Ballroom for November 6. The three girls' dormitories have requested the use of the Main Ballroom for the hours of 9-1 on May 23. The Friday Nite Dance Committee has requested permission to put up a dummy of Denny Dirwit in the Main Lobby.

Letters to office holders are being mimeographed for distribution. The "Bear Facts" pamphlet is in the process of revision.

Investigation of the costs of sliding doors for the Main Ballroom balcony, and built-in lights for the Main Lobby to improve the lighting for future art exhibits have been commenced and estimates will be forthcoming.

There was some discussion about the hours of the Union during Spring vacation, which were reviewed. It was recommended that the Art Craft Shop be open from 11 a.m. to 8 p.m. Monday-Friday. A suggestion was made that in the future, arrangements involving significant policies or amounts of money could be channeled through the Union Board first.

^{L-267}
Motion J-268: It was moved that the House Committee's report be accepted.
The motion was seconded and carried.

Old Business: Bob McCollum announced that a Sunday has been suggested as presenting the fewest conflicts for a date for spring camp. His recommendation was May 24.

^{L-268}
Motion J-269: It was moved that May 24 be set aside as the date for the spring camp. The motion was seconded and carried.

There was some question about combining both the leadership conference and the spring outing, but since the afternoon can be devoted to both, only one day will be necessary for the camp.

The Gopher photographer will be taking the Union Board picture sometime spring quarter, since he was unable to come tonight. Dale Epland reviewed the coverage of the Union in this year's Gopher which is very satisfactory. There will be ten pages devoted to Union activities.

The problem of posters and other publicity in places other than the regular bulletin boards is becoming a little more troublesome. The regular policy requires board approval for any displays in the Main Lobby and will be enforced in the future for all committees.

There is a big opportunity for publicity and display in the area around the Commuters' lunchroom. Possibly a permanent mounting could be installed. Mr.

March 4, 1953

Starr added that the same opportunity exists in the wall space directly in front of the bowling alleys. "300" and "250" clubs, with the lists of those eligible posted in this space would spur competition and interest in bowling activity.

New Business:

^{L-269}
Motion J-270 It was moved that tonight's meeting be the last of the quarter.
The motion was seconded and carried.

Mr. Starr congratulated the board on the efficiency of its discussion tonight. The meeting was adjourned at 8:30.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be April 1 at 7:00 p.m. in Room 315.

UNION BOARD MEETING

April 1, 1953

Members Present: Conrad Coen, Bev Canfield, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Naivan Mathews, Shirley Matzoll, Bob McCollum, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Dr. Thomson, Robert Snow, Margaret Zuehlke, Gen Damkroger, Donald Woods.

Members Absent: Gloria Lindberg

Members Excused: Clifford Plank

The meeting was called to order by Herb Stade at 7:05 p.m. in Room 315.

Director's Report: Mr. Starr opened the meeting by telling the board that during final week he had received a letter from Dr. Morrill, which had not yet been made public, concerning the request for additional help for WEMR. A grant has been made as requested. WEMR should be in good condition by Fall Quarter. The money will be spent under the direction of Mr. Hopf, after approval of the plans by Mr. Holmberg, chief engineer of KUOK.

Mr. Hopf is now undertaking a study of an extended program of renovation which he expects will have to be made during the next 10-year period. Although not operating on the financial shoestring it was believed, the Union does not have very much money and the building will soon be badly in need of renovation.

Mr. Starr next brought up the subject of a Farm Union fund drive among the alumni of the St. Paul Campus. He has had several meetings with faculty and administration and such a drive has been approved. A committee from the School of Agriculture has already been appointed, and several people have been selected to be approached for the general chairmanship. Several old Farm Union Board members have signified their desire to help in raising money.

Program Consultant's Report: Gen Damkroger said that on looking through the sponsors' reports she had noticed several omissions which showed that sponsors were sometimes only slightly acquainted with their chairmen, and occasionally did not know them at all. She announced that the Program Office will be glad to help anyone find out who the chairmen are that they are sponsoring. Program Coordinating will be interested in the subject of next year's programs.

Gen told how pleased she is with the cooperation she had received in selecting a site for the annual Spring Camp. She feels that the location is fine and the end result should be excellent.

Material she has received from the U. of Connecticut indicates that students there would like more advanced courses or seminars dealing with program leadership. In their program work the University makes much use of films.

President's Report: Herb Stade emphasized that it is extremely important for sponsors to know their chairmen. Perhaps it would be a good idea for the sponsors among their other duties to take under their control the finances of the various activities they have. To objections that even if the sponsor knows one of his chairmen slightly, it is impossible to report in full on his capabilities in conducting committee meetings and taking charge of committee business, Herb pointed out that with sincere effort sponsors can get to know their chairmen, and that however they go about doing it, they really must do it.

Herb passed around a postcard included in a letter he had received from John Samuels of Texas A & M, who is making final arrangements for the National Convention to be held in Berkeley in two weeks. The scrapbook on which members have been working and which is to be used for publicity at this convention is almost completed.

Herb reported on the Open House which had been held in the Union on the evening of March 20 for the high school students attending the basketball tournament. The honorary societies which last year sponsored the event had made no move to take it on this year, so it was left for the Union Board to sponsor it this year. A queen was chosen at the dance, Dick Marrone's orchestra provided music, Bowling Alleys and Billiard Room were open, and hundreds of soft drinks were sold. There was an attendance of about 1800 students from the various highschools represented at the Tournament, a larger attendance than last year. The event fills a real need, as it gives the students a place to go. There was wonderful coverage by Twin City radio, TV and newspapers. Although the financial picture is not complete and is complicated by the theft of vending machines, it appears that there will probably be a net profit on the dance.

Herb mentioned a letter which he received from the Farm Campus Union describing the Fund Fair, and also one from the chairman of the Social Service Council. A resolution has been passed by the Council that its business functions should eventually be performed by an All-U Congress committee, since present members consist of presidents of other organizations who are too busy to give the Council the attention it deserves; therefore, revision to a Congress commission is underway.

Herb repeated that President Merrill has approved a non-recurring allotment of \$2500 to WEMR and the station is going ahead with reorganization at present. He expressed hope that its needs have been worked out by the WEMR staff.

After explaining that WEMR is planning to install its facilities in fraternity and sorority houses, and if the arrangement is approved by the Interfraternity Council and Panhellenic Council, also in coops and other club houses at a charge of \$25 or \$30 for each location to cover the cost of wiring, etc., Herb left to present the details of his plan to a Panhel meeting to be held in the Alpha Chi Omega house.

Beverly Canfield took over the chair, and began by introducing to the Board the new Daily reporter, Dale Jensen.

Vice-President's Report: Shirley reported that the Stardust Committee had its first general meeting today and that all chairmen had been picked, many committee members had been chosen, decorations were underway, and everything is running very smoothly. It is expected that two more general meetings will be held, and all are invited to attend. The total budget for Stardust is estimated to be \$1600 to cover the cost of band, printing, decorations, publicity, employees, etc. The committee expects to sell 2000 tickets and to make a \$400 profit.

L-276
Motion j-271: It was moved and seconded to accept the Vice-President's report. The motion was carried.

Mr. Starr commented that he felt the choice of Buddy Morrow's band to play at the dance had been a good one, since it is an orchestra which is rapidly climbing in popularity and will one of these days reach the top.

Standing Committee Reports:

Executive Committee Report: Dale Spland has been excused from a House Committee meeting, Dale Gustafson from a Merit Committee meeting, and Margaret Zuehlke from a Union Board meeting.

L-271
Motion J-272: A motion was made to accept the report of the Executive Committee. The motion was seconded and carried.

Merit Committee Report: Pete Fenney was suggested as obvious choice for manager of WCMR.

Plans for the Merit Reception were aired. Sponsors were reminded that they should be contacting chairmen for the names of committee members who will be receiving merit certificates. Lists of honorees are being drawn up now, and at the next committee meeting these will be confirmed.

L-272
Motion J-273: It was moved that the report of the Merit Committee be approved. The motion was seconded and carried.

House Committee Report: The Fine Arts Committee requests permission to hang up displays on the Main Floor of the Union and the House Committee approves this. Tri-U Student Association was refused a blanket reservation for the Women's Lounge since it is Union policy not to make blanket reservations. The Engineers Day Committee, Welcome Week Committee and Campus Carnival Committee are all planning to move into Room 131 in the near future; the Stardust Committee may also use this room for a base of operations if they wish.

Alpha Epsilon Phi and Sigma Alpha Mu have requested permission to put up a display in the Main Hall for cerebral palsy benefit dance which is to be held at the Calhoun Beach Hotel. Since the Main Floor cannot be used for publicity for private organizations and since, because of crowded conditions here at Coffman, it is impossible to grant them an office, they have been given the choice of making a booth display or the use of the ticket office.

A principal from an Iowa high school has written the house committee that he plans to come to the University on the weekend of April 10 with 17 students. Since he is a Minnesota booster, it has been the custom to give him and his students free tickets to events being held at the time he comes up. This year he will receive free tickets to Splash Party and Friday Nite Dance .

An All-U Congress sing has finally been agreed on and the House committee would like to get uniform signs for all offices.

A discussion of playing cards in student offices took place. Some Board members feel that it is harmless and does not constitute gambling, while others believe that card playing except in the Game Room creates a bad impression of the Union, and that since there is a rule against such games in the House rules, that the letter of the law should be enforced and letters should be sent to the various offices. It was felt that such letters would discourage the practice and keep it to a minimum.

A letter from a group wishing to fly a banner over the Union was referred to Mr. Nunn by the Board because it is outside of their jurisdiction. The Senior Cabinet has requested the use of the Main Ballroom for an informal dance from 9 to 12 p.m. on May 21. Mr. Nunn would like the use of the Women's Lounge on May 11 for a University Press conference. Both of these requests have been approved.

A request has been made for bulletin board space to announce available Civil Service jobs. The Committee denied this request since they feel that there is plenty of room for such announcements on the bulletin board in the Administration Building and since the bulletin board in the post office can also be used.

Dale reported that Food Service has put up signs without Board approval which direct newcomers in the building to the cafeteria, the Commuters' Lunchroom and to rooms in the series from 349 through 354. It was felt that the Liaison Committee should look into this.

It was announced that the Ski Club will be moving out of Room 110 sometime this month and the Flying Club will move in.

Motion L-273 J-274 It was moved that the report of the House Committee be accepted. The motion was seconded and carried, with one dissenting vote.

Gen Dankroger proposed that some way be worked out to direct newcomers in the building to the Junior Ballroom and Main Ballroom, and she suggested a simple directory in the elevators. Mr. Starr informed her that this suggestion has been proposed before and that Mr. Lund of Physical Plant agreed to have the possibility looked into. Conrad Coen remarked that Physical Plant, and not the Union Board, seemed to have jurisdiction over what can and cannot be done in the Union. He pointed out that he has been working on the project of a dance platform to be used on the Terrace and that the Physical Plant is also looking into that. Mr. Starr explained that the Union makes the policy, then it is up to Physical Plant to decide whether it is physically possible for such policy to be carried out. However, the Union Board has responsibility for initiating decision.

The site which has been chosen for Spring Camp was described. Camp Tonkawa is near Excelsior, and although facilities for swimming are limited, the location is admirable in other respects. There are several buildings in the camp which can be used to hold small meetings.

Barry Schuler reported that according to Dr. Caplow's report, 80% of the students do not buy food in Commuters' Lunchroom, 15% buy only beverages and only 5% buy food. Discussion followed over the advisability of using the Caplow Report.

Motion L-274 J-275 A motion was made to the effect that the Liaison Committee should conduct an investigation of the Commuters' Lunchroom in the light of facts revealed in the Caplow Report with a view toward determining whether control over it should be returned to the Union Board rather than retained by Food Service. This motion was seconded and carried.

It was asked whether anything had been done in connection with investigating the use of the Fine Arts Room. The Fine Arts Committee reports that the Humanities Department wishes to work with it to give a separate impressionists art show, May 4 through 8. Mr. Amberg would like a blanket reservation of the Fine Arts Room for this show.

Mr. Starr stated that estimates on the cost of folding doors opposite the Reading Room are being worked out. Mr. Starr will send them to committee as soon as he receives them.

New Business:

Merit Committee members and Finance Committee members were asked by their respective chairmen to stay after the meeting.

The closing of the building during the Easter holidays was discussed. It was decided that although it would be closed Good Friday and Easter Sunday, it would

have to be open on Saturday from 7 a.m. to 2 p.m. since classes will be held that day, and as a result Food Service must serve breakfast and lunch.

L-275
Motion J-276 A motion was made and seconded and approved that the Union should be open from 7 a. m. to 2 p. m. on Saturday, April 4th, but should be closed on Good Friday and Easter Sunday.

Dale Gustafson brought up the subject of the Ping Pong Tournament for Midwestern schools which is to be held April 17 and 18th at Ohio State. He felt that the Board should vote some money so that several of the best players from the University could attend. A maximum of \$50 to \$75 would be needed, he felt, and perhaps not even that amount since entrance fees might take care of the cost of transportation and hotels. It was felt by other members that although they favored the idea of Minnesota students attending the tournament, they did not wish to commit themselves for a definite sum. (Mr. Starr reminded the Board that it is a U policy to have a staff member travel with the entrants in such cases.)

L-276
Motion J-277 A motion was made to go on record as being in favor of supporting the Ping Pong Tournament at Ohio State April 17th and 18th. It was seconded and carried.

Mr. Starr remarked that the Commuters' Lunchroom is in a chronically crowded state and that under the circumstances, Food Service would find it hard to greatly improve conditions there. He suggested the possibility of using the Craftshop as an additional lunch room, since he felt that people interested in working on crafts would not be discouraged if the location was changed, but would be glad to settle anywhere in the building. The Finance Committee will check to see if the Union has the finances necessary to dig further into the unexcavated portion beyond the Commuters' Lunchroom.

Mr. Starr mentioned the need for considering whether additional staff is needed for next year to assist in developing new programs and enlarging old ones. Members of the Board felt that the Program Office in conjunction with Mr. Starr's office was in a better position to judge on this matter than they. Mr. Starr agreed to conduct a survey of the situation.

The loss of the coat of one of the superintendents attending Schoolmen's Week was reported. Since it was checked in the Main Checkroom at the time, Mr. Starr is looking into the various aspects of the case. There is a question as to whether our insurance covers this or not. The fact that books and coats are often left on the ground floor stairs while their owners are in the cafeteria was discussed. Dr. Thomson remarked that several years ago such a rack was installed together with signs announcing that the Union was not responsible for any loss. Later both the signs and the coat racks were removed. It was suggested that signs referring to the Main Checkroom Upstairs should be put up in this location.

At this point Herb State returned. He announced that the Panhellenic members present at the meeting he had attended concerning the installation of WMMR's facilities in the sorority houses had been very enthusiastic about getting mass communication all over the campus.

L-277
Motion J-278: A motion to adjourn the meeting at 8:40 p.m. was made, seconded and passed.

Respectfully submitted,

Gordon L. Starr
Secretary

The next meeting of the Union Board will be on April 8th at 7 p.m. in Room 315

UNION BOARD MEETING

April 8, 1953

Members present: Bud Abrahamsen, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Naivan Mathews, Shirley Matzoll, Clifford Plank, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Donald Woods, Margaret Zuehlke, Bob McCollum.

Members absent: Bev Canfield, Dr. Thomson

The meeting was called to order at 7:10 p.m. in Room 315. There were no corrections or additions to last week's minutes.

Director's Report: Major repairs are going to be coming up from now on, as the building gets older. As yet a detailed report has not been submitted; however, it is estimated that roughly \$42,000 a year will be necessary for maintenance alone, so that any extra additions will need a further source of revenue. This problem will be discussed further in the Finance Committee.

Program Consultant's Report: The House brochure will be in print by next Tuesday, in time to be sent to the Berkeley convention and the Sno Week booklet has already been shipped for display. Bud mentioned some of the special events that are coming up; the Big Ten bowling tournaments eliminations and the tournament on April 25 at Ann Arbor, Michigan.

President's Report: The St. Paul Campus Union Board has invited the board over there for an open house and concert tonight.

All-U Congress has reminded all organizations that Parents' Day will be on April 15, and enclosed a list of events planned for that day. They also are reminding organizations of Recognition Day for students, faculty, administration and maintenance personnel. The Merit and Executive committee suggestions for those deserving of recognition will be turned in with their recommendations. Bud stressed the importance of this recognition system.

The Social Service Council has announced that final recommendations for a change in their constitution have gone through. Details will be known by tomorrow.

Vice-President's Report: Shirley announced that the financial report from the Sno Week committee has been turned in showing a loss of \$404. Mr. Starr obtained the breakdown, with the chairmen's notes for some of the reasons for the unexpected losses. Charges from other departments were much higher than had been expected; the committee was compelled to hire an orchestra for the Ice Show at \$300, although the cast would have been satisfied to use records. It was not known until later that the Daily charge for newspaper advertising had gone up. Expenditures for photographs were an estimated \$55., although these have been used as well in the Sno Week booklet. Although the Sno Ball made a profit of \$18.70, a larger profit could have been used to cover other areas where an activity did not pay for itself. A representative from the Sno Week committee will be present next week to give further particulars on the report.

Mr. Starr added that a committee has been formed to look into the possibilities of centralizing the policies regarding labor union practices, so that each department would not have to make deals with the unions separately.

The Stardust Dance arrangements are coming along very satisfactorily. Tickets will be on sale this Friday. A Treasure Chest has been set up, with clues in the Daily, for advertising.

Standing Committee Reports:

Executive Committee: Gloria Lindberg's absence from board meeting is unexcused.

Matt Stark will be present next week to talk about the results of a survey of all campus organizations regarding office and meeting room space.

The committee asked the board's opinion on continuing last year's activities at the summer school graduation exercises, which included a tea served on the terrace with several board members serving as hosts. It was agreed to refer this to the new board which will then be in office.

L-278

Motion J-279: It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Finance Committee: Attendance figures for last week's activities were not available.

Roy reported that since many of the people who attend the Tuesday night square dance are not in attendance at the University, it is suggested that a check be made to find out what the actual number of students attending is, so that the committee can use the information to decide what the policies for next year should be. Planks for the survey are available in the office.

There are plans for an intensive Fine Arts program for next week and the following weeks, although none was planned for this week. The committee suggests that a sponsor be assigned to the Coffman Musicale program in Bev Canfield's absence from the board.

L-279

Motion J-280: It was moved and seconded that \$525. be allowed for the purchase of light fixtures for art exhibits in the main corridor and the terrace gallery. There was some discussion about the necessity of such a sum of money being spent when other repairs are in rather critical need. However, it was felt that the lights, over a longer period, would be relatively inexpensive, and that the installation would add greatly to the effectiveness of the art exhibits. The motion was carried.

Merit Committee:

L-280

Motion J-281: It was moved that the appointment of John Kanel for Talent Bureau chairman be approved. The motion was seconded and carried.

Farry read a list of 17 names for Merit Key winners, and moved their approval. An amendment to the motion added two other names to the list, but as there was some question about one of the names, the amendment was withdrawn.

L-281

Motion J-282: It was moved that the additional names be separated and voted on individually. The motion was seconded and carried.

L-282

Motion J-283: It was moved that Jeri Stade's name be included on the Key Winners' list. The motion was seconded and carried.

L-283

Motion J-284: It was moved that Pat McAndrews' name be included on the Key Winners' list. It was felt that past performances on chairmanship have been of a more consistent high quality. The motion was defeated.

L-284

Motion J-285: It was moved that the original 17 names, with the addition of the new name as amended, be approved. Motion was seconded and carried.

Mr. Starr raised the question of the lengths to which a program staff member should go in the event that the chairman fails to fulfill his position. The board agreed that in case of emergency temporary need, the staff member should take over, that it be brought to the attention of the sponsor, Merit Committee or Board, so that corrective action can be taken.

Fifty-three names are being recommended by the Merit Committee for recognition certificates, in addition to the 18 key winners.

^{L-285}
Motion J-286: It was moved that the Merit Committee's report be accepted. The motion was seconded and carried.

House Committee: Several requests for signs have been turned in for exits, and for the food service grill and cafeteria, as well as room numbers on rooms 343 through 349. An architect will be coming to discuss more adequate indicators.

The Bear Facts bulletin, which will have to be reprinted for the summer sessions, will need to be edited to bring it up to date. There were several suggestions from the members for a more appealing format and the inclusion of pictures, if possible. Margaret suggested that new ideas for the pamphlet could be coming in from the Berkeley convention.

Dale reviewed the contents of a letter being sent to organizations about policies that have been overlooked in the past, such as card playing and leaving money untended in offices.

Last year the Union sponsored a TV show, a luncheon and a tour for Parents' Day. Dale asked for board opinion on continuing these activities or other ideas for the event. It was felt that a coffee hour for all the parents might be an event that the board could sponsor.

^{L-286}
Motion J-287: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business:

Herb reviewed the hours of the committee meetings. The question of sponsor control of finances was discussed. The board felt that de-centralization of the finances would not be as efficient a way in handling the budget, and that although waiting for committee approval of allotments is sometimes slow, this only occurs when an allotment is made out of the budget.

The Liaison Committee will meet at 12:30 next Wednesday.

A memo from the Panel Committee stated that only ten of the sororities favored the proposal of extending WPMR's lines. It was felt that if more definite data was known about costs and procedures, perhaps the idea might be accepted more readily. Herb appointed a committee of five, - Dale Epland, Bob Lawrence, the manager and chief engineer of WPMR, and chairman Dale Gustafson to look into the costs, problems, talk to the power company and then bring back a more detailed report of the necessary procedure for extension of WPMR.

Parking permits have been obtained - two for All-U Congress and two for the Union Board.

^{L-287}
Motion J-286: It was moved and seconded that the permits be transferred to two different members each week, starting at the end of the alphabet, and that Bob McCollum and Herb Stade be eliminated from the first round, as they have enjoyed the privilege already. The motion was carried.

The service charge on Lyceum tickets has been set to cover the cost of handling them for the University.

An official tally of the members to be appointed or elected to the new board was made: There are five to be appointed and three to be elected.

Dale Gustafson asked that the board be mindful of the strict budget we must operate on in the coming year, as new additions and extensions are proposed.

New Business:

Barry felt, that in view of the fact that the All-U Congress had opposed a move to change the balloting system here at the University, although it was supported by three political parties, we take some measure to indicate the board's disapproval of their action.

^{L-288}
Motion J-288: It was moved that All-U Congress be removed from the Union to TSMc. The motion was seconded and discussion followed.

^{L-289}
Motion J-289: A motion was made to move the question. The motion was carried.

^{L-290}
Motion J-289 was defeated and a roll call demanded.

Abstained: Coen, Epland, Mathews, Woods.

Negative: Dean, Gustafson, Lawrence, Matzoll, McCollum, Peterson, Zuehlke, Plank, Lindberg, Lewis.

Affirmative: Schuler, Sergeant.

As Mr. Starr will be leaving tomorrow for the West Coast, he suggested that Mr. Hopf fill his place in his absence.

^{L-290}
Motion J-291: It was moved that Mr. Hopf fill in Mr. Starr's place when he is absent. The motion was seconded and carried.

^{L-291}
Motion J-292: It was moved that the meeting be adjourned, at 9:20. The motion was seconded and carried.

Respectfully submitted,

Hans E. Hopf
Secretary

The next meeting of the Union Board will be on April 15, in Room 315 at 7:00 p.m.

UNION BOARD MEETING

April 15, 1953

Members present: Bud Abrahamsen, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Chuck Lewis, Gloria Lindberg, Bob McCollum, Naivan Mathews, Ralph Peterson, Barry Schuler, Bill Sergeant, Robert Snow, Herb Stade, Dr. Thomsen, Donald Woods, Hans Hopf.

Members absent: Rev Canfield, Shirley Matzoll, Margaret Zuehlke, Clifford Plank

The meeting was called to order in Room 315 at 7:10 p.m. There was a correction to be made in last week's minutes: Bob McCollum was absent from the meeting.

Director's Report: In Mr. Starr's absence, Mr. Hopf reported that the Lyceum Theatre will make available tickets to the production "The Constant Wife" at a price of \$2.65 for the \$3.60 tickets.

Mr. Hopf introduced Matt Stark, graduate student in Educational Psychology, who is conducting a survey to determine the use of the Union by campus organizations. Although the results are not yet complete, the information can be used to find out how many organizations would use the Union if space were available to them, in making plans for next year. Mr. Stark will present the final results of this survey at Spring Camp, May 24th.

Program Consultant's Report: Mr. Abrahamsen passed out the newly printed Union brochures. It has not yet been decided as to where they should be displayed. The Merit Reception invitation was also circulated for inspection.

Promotion on the Stardust Dance has not been completely satisfactory up to now; only 120 tickets have been sold, which is considerably less than last year at this time. There will be, however, further publicity in the Daily about the Stardust Queens. The service list was presented for board approval, a total of 53 people.

^{L-292}
Motion J-292 It was moved that this service list be accepted. The motion was seconded and carried.

Standing Committee Reports:

Executive Committee: The committee felt that because there seems to be a lack of actual contact between sponsors and their chairmen, that possibly renaming the sponsors "Area Directors" would act as a reminding impetus to make them more aware of their responsibility, and that, further, a meeting at the beginning of the quarter with the sponsor's chairmen and committees would be of value.

^{L-293}
Motion J-293 It was moved that the name "Sponsor" be changed to "Area Director" and that a joint meeting with his chairmen of committees at the beginning of each quarter be made a policy for each director. The motion was seconded and carried.

Liaison Committee: The possibility of getting indicators for the passenger elevators was discussed. Estimates from the Otis Company are: lighted plated above the door - \$2400.; another type, over the buttons - \$2000. The cost would be divided among the Food Service, The Campus Club and the Union.

Signs throughout the Union are in the process of being put up.

The possibility of Union Board jurisdiction over the commuters' lunchroom was considered. Several plans will affect the solution of this problem: The proposed excavation under the building which would provide additional space for possible expansion of the lunchroom area; relocating the craftshop to the subbasement; use of the commuters' lunchroom for recreational purposes as well; redecoration and maintenance of the present commuters' lunchroom.

Actual figures of student usage have not been officially determined, so that nothing definite can be established along that line, although it was felt that the Union, working in conjunction with Food Service, might be able to make fuller use of the lunchroom's capacities. Herb suggested that we meet with Food Service and Mr. Johnson of Service Enterprises with a clear outline of the objectives we would like to see in operation in the lunchroom.

^{L-294}
Motion J-295: It was moved that the board support the following resolutions in discussion of the lunchroom problem: to improve the appearance and morale of the lunchroom surroundings, to improve the beverage service and to provide more party facilities. The motion was seconded and carried.

Finance Committee: Roy pointed out that the decrease in attendance at the Saturday Nite Dance may be an indication of the trend of spring quarter dances.

A copy of the WEER Operating Policies was passed to each member. Several of the members had gone over the policies in detail and recommended their approval.

^{L-295}
Motion J-296: It was moved that the WEER Operating Policies be accepted. The motion was seconded and carried.

The complete report on Sno Week has been turned in. The total loss was \$425.10. Some of the significant items were the high gasoline expenses, relatively low profit from the Sno Ball and buttons. The problem of bringing name bands to the campus was discussed. It was suggested that for next year's activities, a tighter supervision and restriction of some of the expense items be practiced.

Program evaluations for the past quarter have been assembled. Certain areas which had not been active up to their fullest capacity should be noted.

A request from WEER for \$55.00 for the purchase of popular records would fill their needs for the rest of Spring quarter.

^{L-296}
Motion J-297: It was moved that the request for \$55.00 for WEER records be approved. The motion was seconded and carried.

The proposed curtains for dividing off sections of the ballroom balcony were submitted for price estimate. The total cost of the entire curtaining job would come to \$2,860.00; however, the board felt that a folding curtain for the north entrance would provide satisfactory service as an additional balcony entrance. The seven-foot curtain would cost \$310.00 plus installation costs. The installation should be completed during the summer, so that it will be ready by fall.

^{L-297}
Motion J-298: It was moved that the recommendation to purchase a seven-foot curtain at \$310.00 plus installation, be approved. The motion was seconded and carried.

The estimates for the proposed terrace dance floor were presented. A 34x30 foot floor would cost \$3400.00; a smaller one, 18 x 20, would be \$1200.00. In view of the limited use and high cost, the committee does not recommend installing the terrace floor.

L-298

Motion J-299: It was moved that the proposal to install a terrace dance floor be rejected. The motion was seconded and carried.

A suggestion for using the platforms we now have as a temporary dance floor was brought up. Mr. Hopf, however, said that the labor expenses for setting up and removing the platforms would eliminate the usefulness of the floor.

Merit Committee: Plans for the Merit Reception, April 26th, are well underway. Dr. Willey will be the speaker.

House Committee: The Stardust Committee has requested the use of ticket booth. The idea of a Union-sponsored coffee hour for Parent's Day was discouraged by Mr. Munn, since there are already so many activities scheduled for the afternoon.

A plaque received from the National Association of Bridge Players will be placed in the Game Room.

L-299

Motion J-300: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business:

Herb Stade reported that advance sales for the Parents' Day Luncheon were poor and asked that the Union members do all they can to encourage attendance, and also that any members who can be present appear at the Union to act as hosts to guide visitors through the Union.

Plans for Spring Camp are well underway, and members can start talking it up. It is to be held on May 24th. Estimated cost for bus transportation will be about \$40.00, if attendance warrants it and if that means of transportation is desirable.

Expenses for extending WSMR broadcasting to the sororities and fraternities are being looked into. It is felt that with more participation, the accordingly decreased costs will encourage more sororities to lend their support.

New Business:

Conrad Coen reported that a survey taken on attendance at the last Square Dance revealed that of the 116 persons attending, 51 were students and 65 were outsiders. It was suggested that holding the dance in the cafeteria might cut down on costs somewhat. Chuck Lewis reminded the members that a periodic check-up of the nature of attendance was a good check on its accomplishment of purposes.

The May 1st Saturday Nite Dance is going to have intermission entertainment arrangements handled by the Freshman and Sophomore Cabinets. They have requested that the Union underwrite the expenses - of between \$23 and \$28 - of paper hats, stickers and horns, and that they be allowed 20% of the profit, which would go to the next year's Freshman Council.

L-300

Motion J-301: It was moved that this question be referred to committee for further information, and be introduced again next week. The motion was seconded and carried.

A suggestion was made that any personal references or remarks made during the meeting should cease, so that business could be conducted more efficiently.

Bob Lawrence has invited the board members to his home, the Pine Grove estate, on May 14th.

^{L-301}
Motion J-302 It was moved that the meeting be adjourned at 8:45 p.m.

Respectfully submitted,

Hans E. Hopf
Secretary pro-tem

The next meeting of the Union Board will be April 22, at 7:00 in Room 315.

UNION BOARD MEETING

April 22, 1953

Members present: Rev Canfield, Genevieve Damkroger, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Bob McCollum, Naiven Mathews, Shirley Matzoll, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Margaret Zuehlke, Charles Lewis, Clifford Plank, Donald Woods.

Members absent: Dr. Thomson, Conrad Coen, Robert Snow.

The meeting was called to order at 7:15. There were no additions or corrections to last week's minutes.

Director's Report: Mr. Starr expressed an interest in the amount of political enthusiasm shown in the approaching elections, especially since there are vacancies to be filled by elections on the Union Board.

Mr. Starr presented an account of some of the important points of his trip to the convention and to some of the west coast unions. At the University of Seattle, which has a commuters' problem somewhat similar to the University of Minnesota's, an interesting innovation is the installation of kitchenettes behind folding doors in the meeting rooms, so that the groups may serve coffee with very little cost or trouble.

Washington State at Pullman has installed heating systems under their sidewalks to solve the snow-shoveling problem, and their employees' lunchroom is an example of a feature which is much needed here. The University of Oregon at Eugene has a unique system of cafeteria line-up which speeds up the traffic and the service.

At the Berkeley convention, Mr. Starr had the opportunity to compare the services and accomplishments of the Minnesota Union with others of the same size, and to offer help to the directors of the Nevada Union, which is in the process of being planned. Ideas for fund-raising were exchanged, as well as many other items which, during the coming months, can be considered in relation to Minnesota's problems.

Program Consultant's Report: Miss Damkroger announced that there are nine openings for chairmanships, some of them very important ones that should be organized now for next fall, and suggestions for applicants should be made to students interested in filing.

Last week's Variety Dance was one of the most outstanding ever sponsored by the Union; the fact that two of the dorms joined in planning intermission entertainment and other arrangements might be a significant trend for next year's planning.

President's Report: Herb read a letter from Paul Larson, declining his invitation to the Merit Reception, and also Mr. Quinlivan's answer to an invitation to the reception, expressing his regret at a previous engagement. A letter from Mr. Willey thanked the board for sending the new booklet, and commended its appearance.

Vice-President's Report: Pete Lindberg was present to present to the board members an evaluation and overview of the Sno Week activities of the past quarter.

Pete felt that one of the prime reasons for the financial loss was the poor sale of buttons. He said that next year it would be advisable to combine the points earned in button-sales with the total points for the trophy, instead of making it

In regard to chairmanship evaluation, Shirley explained that the committee was in favor of the idea of having chairmen fill out an evaluation of their past activities, for the benefit of coming chairmen. It could also be extended to reports by subchairmen, as well. Although there are sponsorship reports now, these reports are filed in the Merit committee, and are not available to future chairmen who could profit by the records and recommendations. This will be referred to the Merit committee for action.

L-302
Motion J-302 It was moved that the Executive Committee's report be accepted. The motion was seconded and carried.

Finance Committee: Roy called attention to the excellent attendance at last week's Variety Dance.

The committee decided to reject the freshman and sophomore cabinets' request for a twenty percent profit on sales of Election Day Dance favors. The matter was discussed with the cabinets, and they will continue with their plans to sell the favors, with the Union taking the profit or the loss of the sales. The committee recommended a budget of \$30 for the favors sale.

L-303
Motion J-303 It was moved that the recommendation for a \$30 budget for the sale of favors at the Election Day Dance be approved. The motion was seconded and carried.

L-304
Motion J-304 The committee recommended that the Square Dance program be dropped from next fall's schedule in view of the fact that student attendance has decreased steadily, and because of the lack of cooperation in carrying out the duties of the committee. There was some opposition to dropping the program as long as attendance is as high as it is at present. The motion was defeated.

Merit Committee: Barry announced the Merit Reception, which will be held this Sunday. He reviewed the program, which includes a talk by Mr. Willey, presentation of achievement certificates by Mr. Starr, presentation of merit keys by Saralou Mather and Genevieve Damkroger, and receiving line, followed by refreshments. The members of the Merit Committee will welcome guests at the elevator doors.

House Committee: Dale announced that the recent questionnaire, regarding office space in the Union, has aroused interest in office space from several quarters. He presented a request from the University chapter of the American Medical Association, for office space in one of the Union rooms. There was some discussion about the policy of allowing organizations which are not representative of the whole campus in their membership and interest to be allowed office space in the student union.

L-305
Motion J-305 It was moved that the request be referred back to the House Committee to find more information about some of its aspects. The motion was seconded and carried.

A request from the E Day committee asks permission for table space on the ground floor of the Union, Monday, April 27th, through Friday, May 1st, in case of rain. They will set up their table for the sale of the Arnold Yearbooks in front of the Union if the weather permits.

The Campus Carnival has requested the use of the Main Ballroom from 12:30 Monday through Friday of May 11 - 14. Because the MBR is booked for three of those

a matter of filling a certain quota and stopping there, and this would eliminate some of the friction in computing the points, in addition.

Another suggestion was made for publicity for the Ice Show. Since there was some question about which of the two main events to place the most emphasis on, the Ice Show or the Sno Ball, it was suggested that for off-campus publicity, the Ice Show would undoubtedly draw the largest crowd and the biggest income, while for students, the Sno Ball is the main attraction, and can be capitalized on for its on-campus importance; thus, neither has to be subordinated to the other in over-all emphasis. The unexpected expense of hiring a band for the Ice Show to fulfill union regulations could be avoided next year by hiring a student band and cutting the costs considerably by doing so.

The question of the necessity of bringing big-name bands for the Snow Ball to the campus is one that depends on a great many factors; however, Pete said that he didn't believe that any local band could draw enough interest to warrant the importance of the dance to Sno Week, and that probably a band from Chicago halfway up on the price range would fill the qualifications best. Having the Ski Train on the same day didn't seem to interfere with the success of the Sno Ball, Pete felt, and at Mr. Starr's suggestion that the Ski Train could be supplemented by other activities, such as tobogganning, to meet a wider range of student interest, it was agreed that this idea might be considered next year.

Field events would be smoother and draw more concentrated interest if they were combined into one afternoon, preferably the first of Sno Week. Also, rather than run into complications because of too careful definition of qualifications for entrants, he suggested leaving as much as possible up to the contestants, so that there would be more interest in entering the Field Day activities.

In general, Pete said that careful planning might avoid some of the unexpected costs and sometimes exorbitant charges that this year's committee ran up against, but that he hoped they would profit by the experiences and ideas of the past Sno Week. The members thanked Pete for coming, and expressed their appreciation of his fine chairmanship by their applause.

Standing Committee Reports:

Executive Committee: Shirley announced the following absences: Bob McCollum, excused meeting two weeks ago, unexcused last week; Eev Canfield, unexcused, Shirley Matzoll, unexcused.

At the Berkeley convention, a proposal was passed to limit convention participation to staff members, although student representatives could attend upon petition. Meetings will be geared to staff members and staff problems.

Dale Epland added that this proposal was considered last year, and that as a result, a Big Ten conclave was formed so that the students problems of the universities which were close in size and distance, could be discussed together. The conclave met this year again, and elected Margaret Zuehlke to be secretary. She mentioned that the Big Ten will be meeting together this fall at Michigan State, probably, and that an association of this size was actually more helpful than a nationwide convention, since our problems have more in common with the problems of other universities of the size of Minnesota.

One of the big reasons, Mr. Starr said, for the decision to limit convention participation to staff members was that it would reduce the size of the delegation to a more manageable assembly and would give smaller schools a chance to present their problems.

...plans to show a preview of some of the slides, which will be part of the Carnival the following Saturday.

L-306
Motion J-304: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Bob McCollum outlined the topics for discussion at the Leadership Institute, of May 24th, at which time the results of Dr. Caplow's survey will be discussed. The question of the length of the meeting was discussed, and the conclusion was reached that a concentrated, well-organized afternoon and evening session would be more efficient than spreading the activities out over the entire day. The suggestion of limiting transportation out and back to busses, rather than providing private cars for the students, met with the approval of the board; it was felt that a closer-knit group would be possible with the entire group going and coming in a body, and that such an arrangement would permit starting on time and holding the entire group there for all the activities of the institute. A more detailed report on the program of the institute will be presented at the next meeting.

L-307
Motion J-308: It was moved that a vote of confidence be extended to the chairman of the Leadership Institute showing that the board agreed on the advisability of bus transportation and arrangements for the program and hours of the meeting as he may decide. The motion was seconded and carried.

Dale Gustafson presented a brief picture of the progress of the WFR committee, since he will be leaving the Union Board after elections. He reported that three or four transmitters may be able to cover the whole area of the sororities and fraternities, with a reduction in cost that will make it appeal to a wider number of houses. Further information from the Northern States Power Company will be presented to the board later.

Mr. Johnson of Service Enterprises has been extremely cooperative in discussing possible plans for the Commuters' Lunchroom. He is anxious to talk it over with those of the board members who are interested in the problem, and arrangements for a meeting next Tuesday will be made, with Dale Gustafson, Bill Sergeant and Bob Lawrence attending if possible.

New Business: A proposal to make the last meeting of the old board a dinner meeting was discussed. It was decided to hold a dinner meeting next Wednesday preceding the regular meeting. A special meeting of the two boards is to be called on the Monday or Tuesday following elections, and a meeting of the new board on the Wednesday of that week, Herb explained.

L-308
Motion J-309: It was moved that a square dance instruction class be established, beginning next fall, to meet each Tuesday night, hours to be determined later, subject to evaluation and review at the end of each quarter, and limited to University students and their guests, as part of the Union instructional program. The motion, Roy explained, was offered to resolve some of the difficulties that the present program is running into in the way of off-campus participation. The motion was seconded and carried.

Margaret will present a report of her trip to the Berkeley convention at the next meeting.

Herb called on two students, one from Japan, who were visiting the board meeting, to introduce themselves, and announced that there will be visitors at the next meeting.

Bill Sergeant suggested the idea that positions on the Union Board should be filled by election rather than appointment. He felt that a policy-making organization should be represented by a popular vote, while others felt that the combination we now have, of both appointive and elective positions, was the more effective. Mr. Starr mentioned that a few years ago a change in the constitution introduced appointive positions instead of having all of the members elected. Bob McCollum pointed out that each system had its advantages, since the most qualified persons could usually be appointed most efficiently, while those who were elected knew to whom they were responsible.

L-309
Motion J-310: It was moved that the question of having all of the Union Board membership determined by election be put on the ballot this spring to discover student opinion.
A roll call vote was taken:

No . . . Canfield, Dean, Epland, Gustafson, Lawrence,
Lindberg, McCollum, Matzoll, Peterson, Zuehlke,
Lewis, Plank, Woods.

Yes. . . Mathews, Schuler, Sergeant.

The motion was defeated.

L-310
Motion J-311: It was moved that the meeting be adjourned, at 9:40 p.m.
The motion was seconded and carried.

Respectfully submitted,

Gordon Starr,
Secretary

The next meeting of the Union Board will be a dinner meeting in Rm. 355 at 5:30 p.m., April 29th. A regular board meeting will follow in Rm. 315.

April 29, 1953

Members present: Bud Abrahamsen, Bev Canfield, Conrad Coen, Roy Dean, Dale Epland, Dale Gustafson, Bob Lawrence, Gloria Lindberg, Bob McCollum, Naivan Mathews, Shirley Matzoll, Ralph Peterson, Harry Schuler, Bill Sergeant, Herb Stade, Gordon Starr, Margaret Zuehke, Donald Woods, Clifford Plank, Chuck Lewis, Dr. Thomsen, Robert Snow.

The meeting was called to order at 5:15

Dale Epland suggested a change in a date in last week's minutes be made.

Director's Report: Mr. Starr outlined the main points of revision of the constitution of the St. Paul Campus Union. He indicated that while they are a separate board with a separate budget, they are administratively responsible to the director of student unions. The two boards are similar and have cooperated on mutual problems. It was the feeling and the recommendation of the board that Mr. Starr should take back to the St. Paul Campus Union the recommendation that provision should be made in the new constitution for an alumni member with votes.

There is a possibility of the appearance of an all-WAC band on the Minneapolis Campus. It was unanimous that if such arrangements could be made, we should have them for the Variety Dance to be held on May 20.

A new plan of reorganization of the structural staff was presented with the changes of some titles. The board felt that this was a desirable plan and that Mr. Starr be informed to approach the personnel office and the administration regarding any possible changes.

Program Consultant's Report: Mr. Abrahamsen gave a summary of the Bowling Tournament at Ann Arbor the past weekend. The trip was highly successful; the singles and all-events divisions were captured by the team, which placed fourth out of the eight teams represented. Next year's tournament will be held at Madison.

President's Report: Herb asked that, because there is a shortage of the red Union Board Handbooks which are given to new members at their first meeting, any copies available from old members be turned in.

A by-law change, passed last year, provided that a special meeting must be called before the new board takes office, to introduce new members to the procedures of the board meetings. The new board then takes office at the first regular meeting after elections. There was some discussion as to the necessity of holding an extra meeting before this, because of a conflict on Monday evening which would prevent some of the new board from attending, and because some felt that there would be enough old members to conduct business. Parry suggested that it was in the power of the new board to postpone their elections a week until they were familiar with the other members, without calling a special meeting. This would require a suspension of the present by-laws.

4-311
Motion J-312: It was moved that the by-law providing for a special meeting directly following elections, be suspended. The motion was seconded and carried.

At its meeting, the new board may decide if they would like to postpone elections for one week.

Vice-President's Report: Shirley called on Elly Shilling, chairman of the Stardust Dance, to present a report of the dance.

Elly reported the loss as \$432.78. The expenses, which were broken down into an itemized list, totaled \$1513.00. She made several suggestions for next year's committee, recommending raising the price of the tickets, and under-estimating the crowd, so that a more realistic idea of profit can be calculated. Publicity didn't get out soon enough: although it isn't a good idea to start a high-pressure campaign at an early date, something to attract notice should launch the publicity program, followed up the week before the event by the actual publicity and advertising.

The practice of appointing co-chairmen, she said, was not as effective as making one person directly responsible, since the tendency is for each to depend on the other. Filing should be opened at an early date, so that the chairman can look around for outstanding committee members, and so that the whole group can get an idea of the importance of the event. Elly attributed the success of the dance to the very excellent band that was hired, and recommended that the tradition of bringing a name band to the campus, even though it might not attract a crowd larger than the 1100 that was estimated, would, if it were dropped, result in a poor crowd and lack of interest. The board thanked her for her report.

L-312

Motion J-313: It was moved that a special order of business be called. The motion was seconded and carried.

L-313

Motion J-314: It was moved and seconded that an executive session be called. The motion was carried.

L-314

Motion J-315: A motion was made and seconded that Bill Sergeant be recalled. After lengthy discussion the motion was withdrawn.

The full board again resumed meeting.

L-315

Motion J-316: A motion was made to suspend the business on the agenda until next week unless it is pertinent. The motion was seconded and carried.

Finance Committee:

L-316

Motion J-317: It was moved that the Area Directors' reports be filled in and returned to the Program Consultants' offices before 3:30 next Monday, with at least one suggestion for improving the area. The motion was seconded and carried.

House Committee: The committee has considered requests from the Campus Carnival for display space and signs, and believes that the board will approve its decision.

L-317

Motion J-318: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Bob McCollum requested that the members "talk up" the coming Leadership Institute to stir up interest in the program.

New Business: Dale Gustafson requested that the members meet together after the meeting.

Dale Epland asked for volunteers to serve on elections committees. Herb appointed Gloria Lindberg to count ballots on Friday afternoon in the Board

office. Dale Spland, Bob Lawrence, and Rev Canfield volunteered to help take charge of the voting booths in the Union on Friday.

The meeting was adjourned at 9:15. The next meeting will be held on May 6th at 7:00 in Room 315.

Respectfully submitted,

Gordon L. Starr,
Secretary

May 6, 1953

Members present: Bud Abrahamson, Rev Canfield, Conrad Coan, Gen Dankroger, Roy Dean, Dale Epland, George Glatbach, Dale Gustafson, Bob Lawrence, Bob Mc Collum, Ralph Peterson, Barry Schuler, Bill Sergeant, Herb Stade, Jeri Stade, Ellie Schilling, Margaret Zuehke, Donald Woods, Stewart Thomsen, Hans Hopf.

Members absent: Gloria Lindberg, Cokie Kiebert, Pete von Eschen, Shirley Katzoll, Gordon Starr, Clifford Plank, Robert Snow.

The meeting was called to order at 7:05 in Room 315. There were no corrections or additions to last week's minutes.

Director's Report: Because Mr. Starr was called away due to a death in his family, Mr. Hopf welcomed the new members of the board on behalf of the staff.

Program Consultant's Report: Genevieve added a welcome to the new members, and an invitation to stop in at the Program Offices at any time.

President's Report: Herb suggested that old board members turn in their office keys if they have not done so already. The Union Board handbooks were passed out for new members.

Herb called on Margaret Zuehke to present her report of the National Convention of Student Unions at Berkeley. Margaret described the delegates and reported on some of the activities and discussions carried on by the workshops. She found that Minnesota ranks at the top in facilities for students and faculties with the exception of the kitchenette service that several other unions provide. Some of the ideas that will bear consideration are these: Colorado puts out a Job Description Form, posted in the Union, which seems to attract a good deal of enthusiasm for filings and chairmanships. A "This Week We Honor" column in the campus papers directs recognition, and further interest in, some of the hard-working and deserving chairmen of campus functions. Dawn Dances, Marriage Clinics, and Apple-polishing Hours are activities on other campuses that draw student interest. Later on, detailed reports of the workshop discussions will be mailed to the delegates. Margaret said that, although the convention voted to discourage student delegates next year, plans for a Big Ten convention are underway, so that unions in this territory can meet to exchange ideas and problems. The date is tentatively set for October 3 at Michigan State. The feeling of interest and sympathy shared by the delegates from east to west, Margaret said, and the enthusiasm for union work, was very gratifying.

Standing Committee Reports:

Finance Committee: Roy pointed out the attendance figures for the last week's union activities. The Friday Nite Dance attendance was lower than expected, but, although the hats and favors sales lost money, the dance itself made a profit. The Noon Varieties, a program sponsored by the Talent Bureau for the publicity and experience of its members, has proved to be a valuable addition to the program.

Reports from Area Directors have not yet been turned in. Roy emphasized again the urgency of these reports, for they have to be used in evaluation of the year's program. They should be handed in before next Monday.

L-318
Motion J-319: It was moved that the Toastmasters' Charter and by-laws be approved, with the addition of a clause providing for Union Board ratification of a change in the constitution. The motion was seconded and carried.

The program subsidy budget for next year was passed around to the members. This year, Roy explained, several of the Board activities formerly provided for under one lump sum have been broken down into an itemized list. Expansion accounts for a large share of the increased budget for next year.

L-319
Motion J-320: It was moved that the program subsidy budget be accepted. The motion was seconded and carried.

Merit Committee: Barry reported that the attendance at the Merit Reception was estimated between 75 and 80, and that the program was conducted very successfully.

House Committee: Dale reported that plans for the new Union booklet are underway, with a smaller and more compact booklet being planned.

On checking further into the Minnesota Medical Association, it was found that it is a campus organization of 150 members. The committee recommends giving them filing space in one of the Union offices, probably Room 349.

L-320
Motion J-321: It was moved that the House Committee's report be accepted. The motion was seconded and carried.

Old Business: Bob presented an account of the program that has been planned for the Leadership Camp, May 24, at Excelsior. Postcards will be sent out to various chairmen, and area directors are requested to call their chairmen to publicize the camp.

Busses will be chartered, at an estimated cost of \$76 for two busses. It was felt that group unity and cohesion would result from bus transportation rather than by separate cars. Busses will leave at 12:30, games will begin at the camp at 1:30. The afternoon will be spent in reviewing past leadership sessions, review by area directors, in smaller groups and later all together, of the activities of their past year and plans for the coming year. Various reports, such as Margaret's California convention and Dr. Caplow's report, will follow this. The steak fry and group singing will conclude the day's program, and busses will leave again at 8:00. New board members will be needed to take the place of those who are leaving this quarter. Jeri Stade and George Glotzbach volunteered to fill their place.

Roy announced that any members who are interested may attend the convocation luncheon being held tomorrow in honor of the speaker, Ogden Nash.

New Business: The announcement of Herb Stade's marriage on the 30th of May was read and Herb added an invitation to any of the members who would like to attend.

Herb reviewed with the members the information on the sheet which had been passed to the board members about the orientation for new members.

Herb outlined the past policy of the board in handling elections. The new by-law, providing for an extra meeting in which to acquaint new members with procedures and members, was suspended at the last meeting, so that the new board could decide whether to make a temporary adjournment and postpone elections till the following week or to conduct elections at this meeting.

L-321
Motion J-322 It was moved and seconded that elections be conducted tonight.

Some of the members felt that due to the necessity of organizing the chairmanships and beginning to operate again, elections should be held directly, while others felt that because of the absence of two of the new members, it would be more beneficial to postpone elections a week.

L-322
Motion J-323 A motion was made to move the question. The motion was seconded and carried.

Motion J-322 was defeated.

The meeting was recessed until 7 p.m., Wednesday, May 13, at which time election of officers will be the first order of business. Room 315 Union will be the meeting place.

The standing committees of the old board will transact all business until elections of new officers and will submit their reports for approval of the new board at the next meeting.

Respectfully submitted,

Hans E. Hopf
Acting Secretary