

1951-1952
COFFMAN MEMORIAL UNION BOARD MINUTES

May 2, 1951

The meeting was called to order at 6:15 p.m.

Members Present: Bud Abrahamsen, Allan Arnason, Bill BeVier, James Booth, Beverly Canfield, Dale Epland, Sterling Garrison, Liz Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, Randy Vosbeck.

Members Absent: Theron Johnson, Thomas Salmen, Stewart Thomson.

The minutes of the last meeting were corrected as follows: In Motion H-409, Bob Grapp should be substituted for Bob Grant.

Guests: Phil Taylor, graduate of the University of Wisconsin and cousin of John Taylor, who was to help with the balloting.

Director's Report: On the conference at Michigan, Mr. Higgins stressed that bigness does not always assure the best quality performance, and that the latter is the real challenge for Minnesota. He mentioned the difficult times facing the new Board members due to the strained financial conditions in the near future. In 1946-47, fee income amounted to \$260,000, whereas next year this is expected to furnish \$134,000. With costs increasing up to 50%, and assuming that all of the fee income is spent rather than the previous 2/3, normal operations next year would result in a \$30,000 deficit. Should only 2/3 of this income be spent, a deficit of \$70,000 would result.

The outgoing President, John Taylor, was awarded with a gavel pin in recognition of his services as President of the Union Board of Governors.

Program Consultant's Report: A Job Analysis form has been developed showing the relationship of the program staff to the Board and volunteer committee workers. Also further studies are being made to determine the relative popularity of various Union activities. Monday Movies appear to be increasing in popularity. The Let's Dance program, Tuesday nite, was unusually successful, and the Beginning Bridge class has more than 75 members participating.

The outdoor band concert planned for tomorrow was mentioned as worthy of attendance with particular consideration of the effect on the audience in determining future policy.

^{K-1}
Motion H-416: It was moved, seconded and passed that Mr. Higgins and Phil Taylor be allowed to remain in the Executive session for the election of officers.

Election of Officers:

Elections for the coming year were held resulting in: President, Bill BeVier; Vice-President, Elizabeth Hall; Secretary, G. Ray Higgins; Executive Committee, Jay Rinzel and Frankie Norlinger.

Conference Report: A summary of impressions obtained from the National Conference of Unions was given by the three delegates, Liz Hall, G. Ray Higgins, and Ralph McCarthy. The general impression gained was that the Union of the University of Minnesota is in an unusually favorable setting and the advantages should be recognized and utilized to the fullest.

Old Business:

^{K-2}
Motion H-417: It was moved, seconded and passed that a special pass committee be appointed by the Executive Committee to recommend a "pass list policy".

^{K-3}
Motion H-418: It was moved to approve the By-Lay provision as stated in Motion H-336. Motion seconded and passed.

^{K-4}
Motion H-419: It was moved to amend the Motion by inserting the word "regular" standing committee, from which written excuses would be required for absences.
Seconded.

Before final action this amendment will be posted for one week.

New Business:

^{K-5}
Motion H-420: It was moved to untable the motion in regard to the Chairmanship of the Talent Bureau. Motion seconded and passed.

^{K-6}
Motion H-421: It was moved, seconded and passed that Bob Grapp be appointed Chairman of the Talent Bureau.

It was announced that there will be five chairmanships open; namely, Sno Week, Homecoming, Campus Canteen, Recreation Demonstration and Splash Party.

^{K-7}
Motion H-422: It was moved, seconded and passed to adjourn at 8:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 9, 1951

The meeting was called to order at 6:20 p.m.

The minutes of the previous meeting were approved with the correction the Motion H-418 read, "approve the By-Law" instead of "By-Lay".

Members Present: Allan Arnason, Bill BeVier, James Booth, Beverly Canfield, Genevieve Damkroger, Dale Epland, Liz Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, and Thomas Salmen.

Members Absent: Sterling Garrison, Keith McFarland, Theron Johnson, Stewart Thomson and Randy Vosbeck.

Director's Report: Several conflicts caused the Ag Campus to decide against combining their spring camp with that of Coffman Union.

Preliminary work on an analysis and estimates of income and expenses for next year have been prepared for use by the Finance Committee in preparing the budget for the next year.

It was recommended that the Bowling Alleys be closed for the summer months.

Program Consultant's Report: Several unusually successful programs were staged recently. The outdoor band concert was attended by some 250 persons and the Charm, Inc. was attended by over 200 women. The Matinee Mixer of this afternoon also drew an unusually heavy attendance of 400 or more.

Tickets for the semi-formal, May 12th, are having a very light advance sale.

Because recent attendance at Newsreel programs has been declining, it was suggested they might be advantageously discontinued for the last two weeks of the quarter.

President's Report: Board passes were distributed with a brief discussion on their use.

The work of the Social Service Council, (of which the Board President is automatically an ex-officio member) was described and the agenda of the council was briefly outlined.

Sno Week Button Sales - As a result of ambiguous wording in the contract, A.W.S. has requested a refund of the amount of their downpayment of \$120.50 not covered by their sales. Recognizing that they were partially at fault, they proposed a splitting of the loss which would mean the Union Board would remit approximately \$50.00.

^{K 8}
Motion I-1: It was moved to refund \$20.00 to A.W.S. as a token. Seconded. Defeated.

^{K 9}
Motion I-2: It was moved to refund A.W.S. one-half the amount of the loss. Motion seconded and passed.

Vice President's Report: The Vice President was appointed as Parliamentarian to settle any disputes over procedure which might arise in the future. As a part of his duties, it was announced that each week a brief outline would be presented of the more common rules of order.

It was announced that the Committee of Sponsors would meet every other week.

Executive Committee Report: Preliminary remarks in announcing appointments stressed the fact that each could not be given his first choice and that all appointments would be reviewed in the Fall to insure each person's effective placement. The appointments are as follows:

Finance Committee

R. McCarthy - Chairman
Les Hansen - Sub Chairman
Jim Booth
Henry Stenquist
Wayne Taves
Sterling Garrison

Program Coordinating

Bev Canfield - Chairman
Harold Harris
Henry Stenquist
Dale Epland
Keith McFarland

Public Relations

Jay Rinzel - Chairman
Randy Vosbeck
Harold Harris
Shirley Matzoll
Theron Johnson

House Committee

Allan Arnason - Chairman
Dale Epland
Randy Vosbeck
Wayne Taves
Tom Salmen

Merit Committee

Frankie Norlinger - Chm.
Les Hansen
Shirley Matzoll
Jim Booth
Stewart Thomson

Pass Committee

Dale Epland - Chairman
Frankie Norlinger
Jay Rinzel
Bev Canfield

The following sponsorships were named:

Evening Dance - Wayne Taves
Afternoon Dance - Dale Epland
Movies and Men's Activities - Jim Booth
Social Skills - Shirley Matzoll
Music and Arts - Henry Stenquist
WMMR, Sno Week and Open House - Les Hansen
Special Recreation - Randy Vosbeck
Informal Parties - Harold Harris

K-10

Motion I-3: It was moved, seconded and passed that these appointments for the coming year be approved subject to review during the Fall Quarter.

House Committee Report: A request made by the Faculty Women's Club for a blanket reservation of rooms 325, 326, 327 for the 2nd and 4th Thursday of each month for the entire coming year was recommended to be refused.

It was recommended to approve the request of the Senior Cabinet for use of the Special Activities Room the week preceding Senior Week.

K-11

Motion I-4: It was moved, seconded and passed to accept this portion of the report.

Building Survey - Agitation from organizations using Room 213 has precipitated the survey recently undertaken which entailed a count of persons actually using the offices. As a result of this survey, it was recommended that the Jazz Society be moved out of 349 into 213 and the Young Republican Club from 213 to 349.

K-12

Motion I-5: It was moved, seconded and passed to approve this suggestion. It was reported that the Square and Compass Club is to be referred to the new House Committee as a special case.

Spring Camp: It was announced that the fee has been raised to \$4.25 for the weekend, and all sponsors were urged to emphasize the camp to their various chairmen.

Old Business:

K-13

Motion I-6: It was moved, seconded and passed to accept the amendment to the By-Law contained in Motion H-336, as posted for the past week.

New Business:

Liaison Committee - Nominations made were Al Arnason, Hal Harris and Les Hansen, and thereafter elected as nominated.

Terrace Reservation - A request made by Andy Owens, of the Troubadours of Swing, and Frank Loesser, President of the Cosmopolitan Club, for use of the Union Terrace on the evening of May 26th in conjunction with a party planned to be held in the Grille and Game Room was reviewed. The discussion revealed that the Troubadours of Swing were not as yet a recognized student organization but are expected to be recognized by SAB before this event.

^{K-14}
Motion I-7: It was moved to refer this request to the House Committee and if positive action becomes necessary before next Wednesday, that they have the right to make a decision and otherwise the question would be referred back to the Board at the next meeting. Motion seconded and passed.

^{K-15}
Motion I-8: It was moved to grant temporary approval of the policy of allowing students to take their lunches out on the Terrace until the House Committee has an opportunity to determine a definite policy. Motion seconded and passed.

^{K-16}
Motion I-9: It was moved, seconded and passed to cancel the Newsreel program for the last two weeks of the quarter.

^{K-17}
Motion I-10: It was moved, seconded and passed to adjourn at 7:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 16, 1951

The meeting was called to order at 6:05 p.m.

The minutes of the previous meeting were approved as written.

Members Present: Bud Abrahamsen, Allan Arnason, Bill BeVier, Beverly Canfield, Dale Epland, Sterling Garrison, Elizabeth Hall, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, Stewart Thomson, and Randy Vosbeck.

Members Absent: James Booth, Theron Johnson, Keith McFarland, and Thomas Salmen.

Director's Report:

Grove East Project - Proponents of this project are continuing their efforts to secure a new community building despite a briefing as to the strained finances of Union budgets.

In its last issue, The Bulletin of the Association of College Unions, contained an article by Bud Abrahamsen entitled, "A Week at the Minnesota Union."

Program Consultant's Report: A Program finance survey revealed that of 50 programs, 34 are non-revenue producing. All but \$1,000 of allotted funds have been spent, and it was noted that this year the dance programs resulted in a loss of \$1,300.

Professor Ralph Dawson donated to the Record Library a variety of 78 R.P.M. records for which the Union should express appreciation.

Vice President's Report: The Vice President attended the Ag Union Board meeting this week endeavoring to arrange for a joint meeting sometime this quarter. As this appears impossible, a tentative joint meeting is scheduled for sometime during the first few weeks of Fall Quarter.

Procedure in making a motion and securing recognition by the chairman was reviewed by Liz Hall as part of the Parliamentary Procedure talks to be given each week.

A sponsors' meeting was scheduled for Thesday, May 22nd, at 12:00 noon. It was announced that sponsors' responsibilities will be outlined at this time.

Executive Committee Report: Of the two excuses presented, that of Randy Vosbeck was accepted and that of Ralph McCarthy rejected.

Steering Committee - It was recommended that this committee be eliminated. The feeling was that its function is adequately provided for in the Executive Committee.

It was pointed out in the discussion that this was a temporary committee set up by the previous Board for its own particular convenience and could be dropped at any time. It was suggested that it could be dropped and then if this seemed unfeasible it could easily be resumed.

It was moved to accept the Executive Committee report. Motion seconded and defeated.

^{K-18}
Motion I-11: It was moved to accept the Executive Committee report without the controversial issue of the Steering Committee. Motion seconded and passed.

Finance Committee Report:

^{K-19}
Motion I-12: The Finance Committee moved the acceptance of cuts amounting to \$27,800 through reduction of employees. Motion seconded and passed.

Mr. McCarthy reviewed additional retrenchment steps which would be necessary to absorb a \$32,000 deficit which would be the result without an increased fee. The Finance Committee recommended the increase of the Union Fee \$1.00 per quarter.

^{K-20}
Motion I-13: It was moved to accept the proposal to request a \$1.00 increase in fee per student per quarter. Motion seconded and passed.

The detailed budget was reviewed item by item. The total expenditures amounted to \$276,398.

^{K-21}
Motion I-14: It was moved to accept the budget as proposed by the Finance Committee. Motion seconded and passed.

^{K-22}
Motion I-15: It was moved that the Wednesday night Board dinners be discontinued as they are coming out of support funds. Motion seconded and passed.

It was felt in order to be effective as a public relations measure, the action would have to be taken immediately.

^{K-23}
Motion I-16: It was moved, seconded and passed that Board meetings be called at 7:00 p.m. Wednesday evenings during the coming year.

John Webster of the All-U Congress was introduced as a guest. He gave a brief talk on the matter of Conventions for next year with the suggestion that the Union incorporate these as part of its programming for next year. In addition, it was suggested that the Concert and Lecture Program sponsored by Congress in the past be taken over by the Union so as to avoid the expense of renting Northrop.

^{K-24}
Motion I-17: It was moved, seconded and passed to refer the entire proposal in regard to Convo and Name Band Concerts to the Steering Committee.

Program Coordinating Committee Report:

^{K-25}
Motion I-18: It was moved that Newsreels be discontinued from Union programs completely in view of steadily-falling attendance.

^{K-26}
Motion I-19: It was moved to discontinue campus canteen for the remainder of this quarter because of low attendance. Motion seconded and passed.

It was suggested that the Talent Bureau be allowed to take over Wednesday noons as a substitute program for Newsreels, and that 9¢ be charged for such a program--- such charge to be reviewed by the Finance Committee.

^{K-27}
Motion I-20: It was moved, seconded and passed that the report be accepted.

House Committee Report: It was recommended that the request of the Troubadours of Swing and Cosmo Club for use of the Terrace on May 26th for a dance be accepted subject to the following reservations:

- (1) That the terrace time limit be from 9 to 12 rather than 9 to 1 as requested;
- (2) that no inside furniture subject to wind or rain damage be permitted to be moved on the terrace;
- (3) that the two organizations pay all costs of setting up any requested equipment other than terrace furniture;
- (4) that the charge for the terrace be referred to the Finance Committee.

Square and Compass Club Request - It was recommended that the request for a private office in place of their present occupancy in 213 be rejected.

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The reasons for rejection are that the survey recently taken did not show evidence of sufficient use (.8 and 1.4 per person per hour) to warrant such action in comparison with activity of other groups. In addition, it was felt that this is a restricted group and such action would be against Union policy.

NSA - The All-U Congress NSA's Committee request for Union rooms and facilities for sometime in August has been referred to a combined meeting of All-U Congress representatives, Union Finance Committee and the House Committee because of inadequate information available at this time.

Terrace - The terrace was opened to lunch commuters last Monday and will continue the rest of the week on a trial basis. Provided reasonable order is maintained and student interest seems to warrant it, the terrace noon policy will be continued.

^{K-28}
Motion I-21: It was moved, seconded and passed to accept the House Committee report.

Public Relations Committee Report: It was announced that the plans for a Union booklet were now available.

^{K-29}
Motion I-22: It was moved, seconded and passed to accept the Public Relations Committee Report.

Committee of Sponsors' Reports:

Music and Arts - A record auction to be held Thursday afternoon was announced. The purpose is to sell some of the records in the present collection which are sub-standard in order to obtain funds with which to buy a new phonograph (3 speed) and possibly some L.P. records.

Special Committees:

Pass Committee - A meeting was scheduled for Monday, May 21, at 12:00 noon.

New Business: The following meeting times were announced for standing committees:

Finance - Tuesday at 3:00 p.m.
House - Tuesday at 12:45 p.m.
Merit - Friday at 3:00 p.m.
Public Relations - Monday at 4 p.m.
Program Coordinating - Thursday at 2:00 p.m.

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K-30
Motion I-23: It was moved, seconded and passed to adjourn
at 9:00 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 23, 1951

The meeting was called to order at 7:00 p.m.

The minutes of the previous meeting were corrected as follows: In the Public Relations Report the Union Bulletin "will be" under way rather than "is".

Members Present: Allan Arnason, Bill BeVier, James Booth, Beverly Canfield, Genevieve Damkroger, Dale Epland, Elizabeth Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Frankie Norlinger, Jay Rinzel, Thomas Salmen, Henry Stenquist, Wayne Taves, and Randy Vosbeck.

Members Absent: Sterling Garrison, Theron Johnson, Keith McFarland and Stewart Thomson.

Director's Report: Two recent incidents suggest the possible need for a policy requiring 24 hour advance scheduling of events in the Union. An appearance in the Main Lounge and impromptu entertainment on the Terrace were cited as examples. The House Committee was asked to give consideration to this problem.

Village Union - The recent misunderstanding was reported as not having occasioned two of the five proposed resignations as they had already been scheduled. At present, the other three have reconsidered their action. A report was read indicating an understanding had been reached on the misunderstandings which had caused the tension. The Board was asked to attempt to determine the Power and Responsibilities of the Village Union Board.

Program Consultant's Report: Summer program scheduling must be completed soon. Some retrenchment seems inevitable.

The Spring Camp will conclude the major activities of the Union this spring.

The record auction grossed \$8.20, and now closed bidding is being used for the remaining record disposal.

Steering Committee Report:

Motion ^{K-31} ~~1-24~~ It was moved, seconded and passed to drop the "Let's Dance" program for the rest of the quarter.

Since the next one is scheduled for immediately following a holiday, it was not considered financially feasible.

Concerts and Lectures - It was recommended that the House and Finance Committees confer with Mr. Lombard of the Concerts and Lectures Department on the proposed plans for the scheduling of convocations in the Union ballroom next year.

Letters inviting the Union Board to sponsor candidates for Miss U. of M. and Miss United Nations and to contribute to the SPAN program were read.

^{K-32}
Motion I-25: It was moved to send a letter of regret indicating the Union Board's policy against sponsoring candidates for queen contests to the U. of M. and United Nations contest planners. Motion seconded and passed.

It was felt that since most "queen" material would also belong to other organizations, it would not be advisable for the Board to attempt to comply with the proposal.

^{K-33}
Motion I-26: It was moved, seconded and passed to send a letter of regret to SPAN informing the group that such action was counter to Board policy.

It was felt that this would not be a "proper" Union expenditure of student funds.

Vice President's Report: A brief discussion was held on the correct parliamentary procedure in making and voting on amendments to motions.

Executive Committee Report: Procedure for presenting excuses for absences was reviewed, and it was pointed out that the By-Law does not require the Chairman to make recommendations on any of the excuses.

Change of Assignments - It was announced that Hal Harris would now be Sponsor of Special Recreation and Randy Vosbeck would be Sponsor of Informal Parties by mutual agreement and the approval of the Executive Committee.

Finance Committee Report:

^{K-34}
Motion I-27: It was moved to close the Bowling Alleys on Saturdays for the remainder of this quarter, and that a temporary policy be followed making a charge of \$10.00 plus extra labor cost or damage cost to any restricted student group requesting to use the terrace, be referred to the Finance Committee in any particular instance. Motion seconded and passed.

The Finance Committee is now studying rental and fee charges, and it is felt this study will assist in formulating policies in this regard in terms of depreciation of the Terrace and expenses of maintenance. It was

pointed out that there is now in existence a general policy of charging non-student groups double that of students.

The Sponsors were asked to request their Chairmen to organize a tentative budget for their particular program which would then be incorporated into a general program budget.

Area Breakdown - The Finance Committee has subdivided itself into the following areas: Program, Les Hanson; Bowling Alley Budget, Wayne Taves; Billiard Room and Newsstand, Jim Booth; Village Union, Ag Campus questions and administrative costs, Henry Stenquist; Rental fee charges and construction of cost area allotments, Ralph McCarthy.

Area Rentals - It was requested that special consideration be given to the matter of program charges which would be representative of costs including many of the hidden costs at present not included in our financial reports. The matter was referred to the Steering Committee.

Guests: Mr. Don Sydow of the Village Union and Janis Thieme, former Board member and Editor of the Gopher, were introduced.

Program Coordinating Committee Report: The Talent Bureau, it was reported, is to take over Wednesday noon programs for next fall quarter. The committee decided not to charge admission, but it is planned to put up a box for donations.

It was recommended that orchestras for Winter and Spring quarters be limited to six pieces.

It was recommended that a charge of 20¢ be made for Football Frolics next year.

It was felt that some arrangement could be made with the Musicians' Union during the coming year to allow lower rates for student activities, since the alternative would necessarily be fewer events at which musicians are employed.

^{K-35}
Motion 1-33: It was moved, seconded and passed to accept the Program Coordinating Committee Report.

Merit Committee Report:

^{K-36}
Motion 1-29: It was moved, seconded and passed to appoint Auremae Pevier as Chairman of Variety Dance.

K-37
Motion I-30: It was moved, seconded and passed to appoint Paul Anderson as Chairman of Splash Party.

K-38
Motion I-31: It was moved, seconded and passed to appoint Bob Roddy as Chairman of WMMR.

The suggestion is to be made to Bob Roddy to appoint as Assistant Chairman, George Wilson, Law student who was too busy to carry the Chairmanship.

House Committee Report: It was recommended that the request of the Welcome Week Host and Hostess Program for Room 320 and three smaller rooms on Monday, May 28th from 3 to 5; Tuesday, May 29th, from 7 to 9; and Thursday, May 31st, from 3 to 5 and 7 to 9 be approved with the exception of substituting rooms 343, 344 for Room 320.

The request of Square and Compass Club for storage space for one mimeograph machine and one ream of letter head during the summer months when it is inactive was recommended to be approved insofar as the request refers to mechanical equipment.

K-39
Motion I-32: It was moved, seconded and passed the accept the report.

Public Relations Committee Report: Sponsors' reports are to be in immediately since the deadline is June 1st.

Special Committees:

Spring Camp - At present 65 have signed up for this event. The Board was requested to act as hosts and hostesses for the weekend. The possibility of the group going to a public dancing spot was discussed.

Pass Committee - It was recommended that the present pass list policy be abolished and a new policy enacted which would provide double passes to those essential to production of the event such as the Daily Gopher, General Chairmen, Sub-Chairmen, Queens and Artists but that no committee members would be allocated passes.

It was felt the present system invalidates the merit system and that no other organization on campus follows the practice of issuing free passes, and that this coincides with the general retrenchment program.

Old Business:

Welcome Week - Jack DuVal of Welcome Week requested a Board member to be assigned to this committee. Since the meeting was between Board meetings, Les Hansen was appointed temporarily.

^{K-40}
Motion I-33: It was moved, seconded and passed that Les Hansen be appointed official Board representative on the Welcome Week Committee.

New Business:

Village Union - Mr. Don Sydow was questioned in regard to the recent controversy. It seemed that some of the Village Unioners had felt that not sufficient time for discussion had been allowed them in regard to the new budget and that some misunderstanding had existed as to the autonomy of the Board.

^{K-41}
Motion I-34: It was moved that the funds saved by not having Board meals be allocated and reassigned for finances of the Village nursery. Seconded.

^{K-42}
Motion I-35: It was moved to amend the motion to make it a condition that the Child Welfare Association provide staff as previously. Seconded.

It was recognized that the latter is highly doubtful since they are also caught in the retrenchment process. In addition, it was pointed out that funds would be necessary in addition for refreshments, supplies, etc. to keep it functioning under present standards.

^{K-43}
Motion I-36: It was moved, seconded and passed to table the motion, referring it to the Finance Committee for further investigation.

Let's Dance Program -

^{K-44}
Motion I-37: It was moved that a representative contact Sigma Nu in regard to their sponsoring Johnny Long and if they do not want to, that the Union sponsor a Johnny Long program on the terrace at 12:00 noon on June 1st. Motion seconded and passed.

It was moved that next week's meeting be held Thursday night at 7:00 p.m. Seconded and defeated.

^{K-45}
Motion I-38: It was moved, seconded and passed to hold next week's meeting on Tuesday at 12:00 noon.

The Steering Committee meeting is scheduled for 12:00 noon on Monday, May 23th.

^{K-46}
Motion I-39: It was moved, seconded and passed to adjourn at 9:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 29, 1951

The meeting was called to order at 12:00 noon.

The minutes of the previous meeting were corrected so as to include in the House Committee report a qualification allowing the Square and Compass Club to leave equipment in the Union, but that the Union would not be responsible for such equipment.

Members Present: Bud Abrahamsen, Allan Arnason, Bill BeVier, James Booth, Beverly Canfield, Dale Epland, Elizabeth Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, Stewart Thomson, and Randy Vosbeck.

Members Absent: Sterling Garrison, Theron Johnson, Keith McFarland, and Thomas Salmen.

Director's Report: A preliminary draft of "Possible Reduction in Service Caused by Reduced Staff and Increased Costs" was introduced for consideration of the Board. The matter was referred to the Public Relations Committee for study.

Summer Operational Hours for Building: It was suggested that although the traditional hours might be assumed to be continued, the matter should be reviewed by the House Committee for consideration at the next meeting.

Program Consultant's Report: Professor Dawson, it was reported, is continuing to contribute fine records to the Lending Library.

A survey was made, stimulated by a theory advanced by the Illinois Union that Freshman and Sophomore girls and Junior and Senior men were the ones largely drawn into Union activities. It was found that at Minnesota the theory advanced seems substantiated by the local situation. Of the 379 active workers this year, 311 were residents of Minneapolis-St. Paul; 195 were girls, 184 men. Among the girls, 68 were Freshmen, 75 Sophomores, 40 Juniors, and 12 Seniors; whereas among the men 62 were Freshmen, 41 Sophomores, 38 Juniors and 43 Seniors. Further analysis is to be made and may form the basis for the future recruitment programs.

President's Report:

Steering Committee: This committee concerned itself largely with Welcome Week and the orientation and recruitment program. Jay Rinzel

and the Public Relations Committee were given this problem for consideration.

It was suggested that Open House be held during Welcome Week with a skit presented by members of the Union committees.

Charge revisions for the Ballroom and Terrace are to be considered by the Finance Committee in conjunction with the House and Public Relations Committees.

A Board picnic was suggested for the 16th of June and Henry Stenquist was put in charge of details.

Finance Committee Report:

Village Nursery: A straw vote was requested as to the willingness of the Board to allocate the Board meal funds to this project to enable it to remain open in the mornings, if the Child Welfare Institute would underwrite the teacher's salary which might or might not be entirely covered by the fees. A survey was being undertaken, it was explained, to determine the views of villagers as to raising the fee from \$18.75 to \$22.50 per child per quarter in order to complete the program. The straw vote indicated the Board's willingness to go along with the plans.

Program Coordinating Committee Report: The Summer Session program was outlined with an expected cost of \$130.00.

K-47
Motion I-40: It was moved, seconded, and passed to refer the question to the Finance Committee.

Saturday Nite Dance policy was reviewed. It was suggested that in the Fall these dances be scheduled so as to follow football games; that in Winter Quarter these dances be made college dances such as Education Dance, etc.

K-48
Motion I-41: It was moved that for the Spring Quarter the Saturday Nite Dance be eliminated and that Campus Canteen be moved up to Saturday for the first three Saturdays only. Seconded but defeated.

K-49
Motion I-41-a: It was moved to amend the motion to review this particular policy at the end of Winter Quarter in view of the fall and winter program experiences. Seconded and passed.

K-50
Motion I-42: It was moved to table the motion. Seconded but defeated.

It was suggested that the Finance Committee investigate the time and costs of the Square Dance Festival next fall.

K-51
Motion I-43: It was moved, seconded and passed that the report be accepted.

Merit Committee Report:

^{K-52}
Motion I-44: It was moved, seconded, and passed that Barbara Ivy be named
Chairman of Charm, Inc.

^{K-53}
Motion I-45: It was moved, seconded and passed to appoint Mike Stelmacher
as Chairman of Homecoming Dance.

Old Business: Sigma Nu refused to sponsor the Johnny Long program at the
Union on Friday, June 1st, at 12 noon.

^{K-54}
Motion I-46: It was moved that the Union sponsor the Johnny Long program
on the Terrace on Friday, June 1st, at 12 noon. Seconded and passed.

New Business: It was recommended to the Executive Committee that it change
the appointment of Les Hansen from Finance Committee to Finance and
Program Coordinating Committees.

Troubadours of Swing and Cosmo Club Dance: It had rained, but nevertheless
the Terrace had been used for their program, and it was felt sufficient
preliminary work was required of the Union to warrant levying the charge
of \$10.00.

^{K-55}
Motion I-47: It was moved, seconded and passed to adjourn at 1:00 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

June 6, 1951

The meeting was called to order at 7:00 p.m.

The minutes of the previous meeting were approved as submitted.

Members Present: Allan Arnason, Bill BeVier, Beverly Canfield, Dale Epland, Sterling Garrison, Elizabeth Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Saralou Mather, Shirley Matzoll, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jay Rinzel, Thomas Salmen, Henry Stenquist, Wayne Taves, Stewart C. Thomson, Randy Vosbeck.

Members Absent: James Booth and Theron Johnson.

Guests: Mary Spillane, "Daily" reporter.

Director's Report: Mr. Higgins reported that two important contracts are up for renewal for next year. The first is Muzak at a total cost of \$360.00 per year, of which Food Service pays a portion. There has been no increase in rate, and the company has stated that semi-classical music can be provided on certain days. The second contract is with the Otis Elevator Company. The cost for this service contract in the past has been \$203.00 per month, whereas the new rate will be \$283.00 per month. A portion of this cost is distributed to Food Service and the Campus Club.

Consideration should be given to recovering the Alumni Lounge floor since the carpeting is badly worn.

The Welcome Week chairman has stated that the Union would be asked to present a program during that week, probably on Wednesday night.

The Board was asked to consider whether or not they wish to publish the Date Digest again this next year.

Program Consultant's Report: Miss Mather reported on the two very successful programs presented this week: Monday Movies with better than average attendance, and Club Matinee on Wednesday afternoon, at which the judges announced their choice for Miss University of Minnesota. A record crowd attended the latter program.

President's Report: The president asked all members to list their summer addresses and the dates they could be reached at them.

Vice-President's Report: The Vice-President reviewed the proper parliamentary procedure for tabling a motion.

Merit Committee Report:

^{K-56}
Motion I-48: It was moved, seconded and passed that Harley Stover be appointed Chairman of Let's Dance.

^{K-57}
Motion I-49: It was moved, seconded and passed that Harriet Finger be appointed Chairman of Saturday Nite Dance.

^{K-58}
Motion I-50: It was moved, seconded and passed that Jeanine Miller be appointed Chairman of Fall Open House.

^{K-59}
Motion I-51: It was moved, seconded and passed that Reneé Kase be appointed Chairman of Finesse.

^{K-60}
Motion I-52: It was moved, seconded and passed that Mark Nelson be appointed Chairman of Fine Arts.

^{K-61}
Motion I-53: It was moved, seconded and passed that LaDonna Rosland be appointed Chairman of Recreation Demonstration.

^{K-62}
Motion I-54: It was moved, seconded and passed that Carol Barnes be reappointed Chairman of Square Dance, to complete the balance of her term until January.

The problem of just what the Board could do to further interest in students' filing for chairmanships was discussed.

^{K-63}
Motion I-55: It was moved, seconded and passed that the discussion be tabled until after consideration of the Sno Week candidates.

Interviews with Candidates for Snow Week Chairman:

Jim Kellet and Al Latham appeared separately and were asked to give a brief outline of the program they would effect if selected as Show Week Chairman.

Executive Committee Report: The transfer of Les Hansen from Finance Committee to Program Coordinating Committee has been postponed. All appointments will be reviewed at the beginning of Fall quarter.

Excuses: Henry Stenquist's excuse for being absent from a Program Coordinating Committee meeting was not accepted. He also has an unexcused absence from a meeting of the Committee of Sponsors.

Harold Harris' excuse for being absent from a Program Coordinating meeting was not accepted.

Jim Booth's excuse for being absent from a Finance Committee meeting was not accepted.

Randy Vosbeck's excuse for being absent from a Special House Committee meeting was accepted.

Wayne Taves was excused from a special meeting of the House Committee.

^{K-64}
Motion I-56: It was moved, seconded and passed to accept the Executive Committee report.

Finance Committee Report:

^{K-65}
Motion I-57: A motion was made, seconded and passed that the quarterly budgets be submitted by all program committee chairmen at least two weeks before the beginning of the quarter.

^{K-66}
Motion I-58: A motion was made, seconded, and passed that the amount of Item 402 in the program budget be considered as \$14,000 for the purpose of simplification. This will combine the items of Miscellaneous Help and Supplies, expense, and Equipment, each in the amount of \$7,000.

^{K-67}
Motion I-59: A motion was made, seconded and passed that the Square Dance Festival request for Union sponsorship in December, 1951, be granted with the stipulation that no orchestra be hired.

^{K-68}
Motion I-60: A motion was made, seconded and passed that the charge of \$10 plus labor costs and extras be levied against N.S.A. for the use of the Terrace on August 22nd.

^{K-69}
Motion I-61: A motion was made, seconded and passed that the amount of \$130 be approved as the figure for the summer session program budget.

^{K-70}
Motion I-62: A motion was made, seconded and passed that the Summer Session program budget be maintained separately from the year-round program budget.

^{K-71}
Motion I-63: It was moved that Snow Week be allocated \$10 for use during the summer months in expenditures for advance planning on costumes. Motion tabled

Discussion on Snow Week followed, and in particular, discussion on the possibility of again presenting the Ice Capers show, and whether the Athletic Department should be contacted regarding reservation of the arena.

^{K-72}
Motion I-64: It was moved, seconded and passed to close discussion on contacting the Athletic Department.

It was stated that the Finance Committee's report on the current status of the Ag. Union building fund will be sent to Board members during the summer.

It was reported that a survey is being taken in University Village to determine how many parents will be interested in paying the higher costs for their children in the Village Play Center.

At the beginning of Fall Quarter the Finance Committee will have a report ready on the revision of charges.

^{K-73}
Motion I-65: A motion was made, seconded and passed to accept the Finance Committee report.

Discussion of Snow Week Candidates: The general qualifications of the two candidates were discussed, their respective ability, schedules, and other activity commitments.

A motion was made to culminate discussion in the ballot. Seconded but defeated.

A motion was made to appoint a Snow Week Advisory Committee of ten members to lay the groundwork during the summer months, each member to be approved by the Board and to serve as Chairman of one of the major committees next fall, and one member to be appointed General Chairman next fall. Seconded but defeated.

A motion was made to close the discussion and vote on the candidates. Seconded but defeated.

It was moved and seconded to limit the discussion to two minutes. Motion defeated.

^{K-74}
Motion I-66: It was moved, seconded and passed to vote on the candidates.

The first and second ballots resulted in ties.

^{K-75}
Motion I-67: It was moved, seconded and passed to call a second short meeting next week in order to decide this issue and to consider other possible Snow Week candidates.

Program Coordinating Committee Report: It was recommended that as a part of public relations more committee chairmen should appear on WMMR radio programs. This suggestion was referred to the Sponsors' Committee.

A motion was made to discontinue the Open House and replace it with a program of smaller size.

Discussion clarified the issue in that the program during Welcome Week should be aimed at interesting and recruiting while the idea of the Open House be retained as a free membership program once a quarter. Motion seconded.

^{K-76}
Motion I-68: A motion was made, seconded and passed to move the question. Original motion defeated.

^{K-77}
Motion I-69: A motion was made, seconded and passed to discontinue Open House as a recruiting program but retain it as an entertainment night during Welcome Week and supplement it with smaller programs.

A motion was made to discontinue the Saturday Nite Dance program next Spring Quarter and replace it by moving Campus Canteen up to Saturday night for the first three weeks of Spring Quarter. Second, but defeated.

The Program Coordinating Committee recommended that the ballroom be booked for the first three Saturday nights in Spring Quarter.

It was recommended that Jeanine Miller be informed of the change in status of Fall Open House.

^{K-78}
Motion I-70: A motion was made, seconded and passed to accept the Program Coordinating Committee report:

House Committee Report:

N.S.A. - CONGRESS:

1. It was recommended that the Bellroom balcony be reserved for registration on August 20th.
2. It was recommended that Room 110 be reserved for N.S.A. for all of August.
3. N.S.A. has requested that the Union be open on Saturday August 25th, from 8 a.m. to 12 noon at \$3.00 per hour.
4. It was requested that the Main Ballroom be reserved from 10:30 to 12:30 p.m. on August 20th, the All-U. Congress committee to set up the chairs during the day, and the Union custodians to take down the setup.
5. As approved in Motion I-60, the Terrace is reserved for N.S.A. on August 22nd, from 9:30 to 10:30.
6. It was reported that the Union will attempt to furnish a room for the hanging and display of paintings.

Faculty Dancing Club: It was recommended that the following dates as requested by the Faculty Dancing Club for the school year 1951-52 be approved.

Friday, October 12th
 Monday, November 12th
 Saturday, December 15th
 Saturday, January 5th
 Tuesday, February 12th

Saturday, March 8th or 15th
 Thursday, April 3rd or 10th
 Saturday, May 3rd or 10th
 Saturday, June 7th

Summer Hours - It was recommended that the same hours be adopted as during previous summers, namely, 7 a.m. to 8 p.m. except on Tuesdays and Fridays when the Main Ballroom area can be scheduled for later events if needed. The building will be closed on Saturdays and Sundays.

Alpha Phi Omega - This organization has requested the use of the Main Ballroom on December 27th for the Order of the Arrow Conference. Discussion centered around whether or not it should be considered as a University or a non-University group in the matter of rates.

K-79
Motion I-71: The motion was made, seconded and passed that this function as sponsored by Alpha Phi Omega be considered a non-University function and charged at the higher rate.

K-80
Motion I-72: It was moved, seconded and passed that the House Committee report be accepted.

Public Relations Committee Report: It was reported that work is under way on the Union activities booklet.

The Public Relations Committee is formulating an explanation to be given to students who have questions about the cutting of the budget.

K-81
Motion I-73: It was moved, seconded and passed that the Public Relations Committee Report be accepted.

A suggestion was made that a coffee hour be held for N.S.A.

New Business: There was a discussion on the most favorable time to hold next week's meeting for selection of the Snow Week Chairman.

K-82
Motion I-74: It was moved, seconded and passed to have a show of hands to ascertain the preference.

The meeting time was set at Wednesday, June 13th at 6 p.m.

Summer Quorum:

K-83
Motion I-75: It was moved, seconded and passed that the summer quorum of five members be considered legal.

Mr. BeVier pointed out that all members available are eligible to participate in the meetings.

K-84
Motion I-76: A motion was made, seconded and passed that the Homecoming budget be considered of major importance and be sent out to all members this summer.

K-85
Motion I-77: A motion was made that the Board should have one meeting a month during the summer and others at the Chairman's discretion. Seconded.

An amendment suggesting that meetings be held on the first Wednesday of each month was defeated. Original motion passed.

K-86
Motion I-78: It was moved, seconded and passed that the meeting be adjourned at 11 p.m.

Respectfully submitted,

G. Ray Higgins, Director

COFFMAN MEMORIAL UNION BOARD MINUTES

June 13, 1951 - 6:00 p.m.

Members Present: Bud Abrahamsen, Bill BeVier, Jim Booth, Beverly Canfield, Les Hansen, Harold Harris, G. Ray Higgins, Theron Johnson, Shirley Matzoll, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, Stewart Thomson, Randy Vosbeck, Genevieve Damkroger.

Members Absent: Allan Arnason, Dale Epland, Sterling Garrison, Elizabeth Hall, Ralph McCarthy, Keith McFarland, Thomas Salmen.

Snow Week Chairman: On the first ballot, a third tie vote was recorded.

On the second ballot, Jim Kellett was appointed as Snow Week Chairman.

Homecoming Dance: The Board agreed that since a majority of the members was present, the Homecoming Dance budget as submitted by the Chairman should be reviewed and acted upon at this meeting.

The plans call for a name band in the Union Ballroom and a local band and a name attraction at the Armory. Both programs will be available to the purchaser of a ticket. A shuttle bus will carry party goers to both locations. This plan, it was suggested, would eliminate crowding and would assure a sell-out. The difficulties for adequate promotion due to the early date were mentioned as were the plans for early rushing.

^{R-87}
Motion L-79: It was moved, seconded and passed to accept the plan and budget.

^{R-88}
Motion L-80: It was moved, seconded and passed to adjourn at 7:00 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD SUMMER ADDRESSES

Revised
July 3, 1951

Al Arnason	1403 No. Cleveland, St. Paul 8, Minnesota	Until school is out, August 2nd
Bill BeVier	4047 South Sheridan Avenue	All Summer
Jim Booth	314 10th Avenue S.E.	All Summer
Beverly Canfield	2025 2nd. Ave. So.	All Summer
Dale Epland	3925 Standish Avenue	All Summer (may move)
Sterling B. Garrison	410 Administration Bldg.	All Summer
Liz Hall	521 12th Ave. S.E.	
Les Hanson	2200 Grand Avenue	All Summer
Hal Harris	201 Woodlawn Avenue St. Paul, Minnesota	All Summer
G. Ray Higgins	3720 48th Avenue So. Dutch Lake, Minnesota	June, July & Sept. August
Ralph McCarthy	Dell View Hotel, Lake Delton, Wisconsin	June 16 - October 1
Keith N. McFarland	202 Coffey Hall	Out, July 1 - 15
Theron Johnson	209 Eddy Hall	All Summer
Shirley Matsoll	4853 Clinton Ave. So.	June 16 - July 21 August 15 - Oct. 1
Frankie Norlinger	925 4th St. S.E.	All Summer
Jay Rinzel	1857 N. Oakland Avenue Milwaukee, Wisconsin	June 17 - July 28
Tom Salmen	1828 Eleanor Avenue St. Paul, Minnesota	All Summer
Henry Stenquist	921 University Ave. S.E.	All Summer
Wayne Taves	462 West Grand Avenue Eau Claire, Wisconsin	June 16 - Sept. 15
Stewart C. Thomson	Byron, Illinois	June 15 - July 30
Randy Vosbeck	931 Baker Avenue Mankato, Minnesota	To July 10 Europe after that

COFFMAN MEMORIAL UNION BOARD MINUTES

July 5, 1951 - 7:00 p.m.

G. Ray Higgins' Residence

Members Present: Bud Abrahamsen, Bill BeVier, Bev Canfield, Dale Epland, Les Hansen, G. Ray Higgins, Theron Johnson, and Hank Stenquist.

Members Absent: Allan Arnason, Jim Booth, Sterling Garrison, Liz Hall, Harold Harris, Shirley Matzoll, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jay Rinzel, Tom Salmen, Wayne Taves, Stewart Thomson and Randy Vosbeck.

Director's Report:

Staff Changes - Mrs. Tulloch is on leave of absence from June 15th to September 15th. Mrs. Lamberton is assisting in the office and in the social hostess assignment for the month of July. Miss Arlene Johnson, the cashier, was recently married. Her name is now Mrs. Terres.

Summer Operation - While the Newsstand is averaging \$70 a day, which is approximately equal to the volume of business last year, the Billiard Room is off approximately 20% from last year's totals. Summer operation will be increased this year by a scheduling of the NSA conference of 400 to 500 delegates in August, by the orientation program which will run through the entire month of August, the National Mathematic Conference with 400 to 500 delegates and the National Biological Society's conference of 1,500, both of which will come in September.

Village Union - After carefully considering all factors involved in the problem of attempting to operate the child care center for two daily sessions during the Fall Quarter, the representatives of the Village Union voted to schedule the child care center operation for the afternoon only during the Fall Quarter. Every effort will be made during that quarter to re-establish the operation on a full-day schedule if the Board will make the funds available.

Big Ten Union Directors' Meeting - The second annual Big Ten Union Directors' meeting will be held at Illinois, July 27, 28, and 29th. The Director anticipates that the conference this year will produce equally valuable results as did the one a year ago.

Program Consultant's Report:

WMMR - Mr. Abrahamsen reported that WMMR is being badly handicapped by the lack of adequate microphone equipment. It has been requested that the Board purchase a second microphone at the cost of \$30.

Summer Participation - Although enrollment is down somewhat, the participation on Union-sponsored summer programs has been uniformly good. The Donna Mae trip had an overflow crowd of 224 persons and will net a possible balance of \$50. Private dance classes have enrolled 44 students and other dance instruction sessions have been well attended during the week.

Fall Program Scheduling - The Saturday Nite program of the Union has been set on the dates of October 13, 20, November 10, 24, and December 8th. The latter will be the Christmas Formal and the 20th will be the Homecoming Dance. Due to the change of the class schedules, which will be shifted to the half-hour, all union day-time events will be adjusted to the same general scheduling.

K-89
Motion I-81: It was moved to approve the purchase of the microphone for WMMR with a maximum of \$30. Motion seconded and passed.

Homecoming Dance - Although several orchestras had been proposed by agents, none so far appear attractive enough to warrant their immediate booking. One committee meeting has been held where additional planning for the arrangements between the two dancing centers was discussed.

House Committee Report: Dale Epland read a request from the Panhellenic Council for the use of Room 320 on October 5 - 9, from 8:00 a.m. to 3:00 p.m. and for the Women's Lounge from 7:00 p.m. to 11:00 p.m. on October 7th.

K-90
Motion I-82: It was moved to accept the request of Panhel. Motion seconded and passed.

Snow Week - After discussion, it was agreed that it would be desirable to find out more specifically from the Athletic Department the possible plans for an Ice Show. There is no indication of a home hockey game on the third week of January which would fit our plans for the show.

Grove East Request: The Director indicated that the Grove East Council has been active in attempting to secure a community building and has indicated a desire to place a request for additional financial support to the Coffman Union Board. This may well take the form of a request to divert some of the present support money which goes to the operation of the Como Village Union towards financing of the Grove East center. At the present, realization of the Grove East Community Center depends upon the willingness of the Grove East residents to vote a \$.70 per month fee which would go towards the cost of remodeling and operating the building.

July 5, 1951

Union Booklet: The material which Jay Rinzel had forwarded relative to the booklet was reviewed. It was agreed to secure the services of Jim Luther for the necessary art and layout work, since time is a great factor. It was also agreed that 7,000 copies would be the maximum printed and that careful consideration should be given as to whether or not off-set printing should be used as an economy measure.

Welcome Week Union Program: Considerable discussion ensued relative to the type of program which could be developed for the Wednesday Night event. It was thought that in general, there should be an entertainment show emphasizing audience participation which might last between an hour and an hour and a half. The balance of the evening might well be spent with the new students circulating about the building and bowling, playing billiards, and cards. It was felt that a dance should be eliminated since it would duplicate several other dances already scheduled during the week. Each of the student members present was assigned a specific area of the evening's show which would include Union skits, entertainment features, community singing, and audience participation stunts.

Motion I-83: ^{K-91} It was moved, seconded and passed that the meeting be adjourned at 9:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

August 1, 1951

The meeting was held at the home of Bill BeVier at 7:30 p.m.

Members Present: Bud Abrahamsen, Al Arnason, Bill BeVier, Jim Booth, Dale Epland, Les Hanson, Hal Harris, G. Ray Higgins, Theron Johnson and Dr. Thomson.

Special Guests: Bob Brunsell, Editor of the Daily and Arnold Hed, Business Manager of the Daily.

Director's Report: The recent Big Ten Union Directors' meeting held at the University of Illinois was very successful in bringing out valuable information relative to the operational and managerial phases of the Union. A complete written report on the conference is being prepared and will be sent to all members of the Union Board.

Second Floor Balcony - Although bids are currently being taken for tile for the center section of the balcony on the second floor, it has been proposed that we do a major repair job on the carpet and salvage the material for another two or three years. A straw vote of the Board indicated they favored retaining, for as long as possible, the carpeting in that area because of the corridor appearance which would be created by the installation of the rubber tile.

Program Consultant's Report: The Board was brought up to date on the suggested attractions for the Homecoming Dance. The most specific proposal was the offer of Hal McIntyre's orchestra and the Harmonicats for the combined price of \$2,500. It was agreed, if a more favorable price could be secured for these attractions and if the chairman is in favor, that we should book the attraction now before we run into difficulty.

Sample proofs were distributed showing the general character and appearance of the union activities booklet which is now being printed.

A proposed layout for a new treatment on the Union Date Digest was distributed and it received favorable comment.

Daily Distribution Change: The balance of the evening's business session was devoted to the discussion of the proposed plan for changing the distribution method of the Daily. Mr. Brunsell and Mr. Hed outlined the fact that, due to the necessity to reduce operating costs, to meet requests that have been made to the Daily for this type of service, and to increase the readership of the Daily

they were definitely planning on shifting the present distribution of the Daily from the Post Office boxes to ten of fifteen pick-up centers located in University buildings throughout the campus. The finance committee of the Board of Publications and the Student Activities Bureau have given them tentative approval on the change of plan. Mr. Higgins reviewed the factors which he considered important in terms of this change to Union utilization and operation.

The following factors were reviewed:

1. The Union unfortunately is located on the outer periphery of the campus and the Post Office was placed in the Union as a means of counter-acting the unfavorable location of the building in terms of student traffic.
2. The recent survey, copies of which are enclosed, shows that already there has been a major decline of the University Post Office utilization.
3. It was his opinion that the inevitable result of the contemplated move by the Daily for distributing the paper would materially increase this decline in utilization of the Post Office and would result in a sharp decline in student traffic and utilization of the Union facilities.
4. Such a decline in utilization and traffic would very likely create new and major financial problems in the operation of the Union building, since budgets for the next two years have been established on the basis of normal income to merchandising and fee-producing departments.

Mr. Brunsell and Mr. Hed indicated first, that they do not feel the shifting of the Daily would seriously affect the continued utilization of the Post Office facilities and second, they would not sacrifice what they consider to be their duty to their readers for the possible negative effects it might have upon any single University agency.

5. Many of the student organizations are now dependant to a considerable degree upon the Post Office for their means of contact and their members. This would be threatened if the Post Office utilization declines as a result of the Daily distribution.

6. The University administration had a definite stake in this situation since the cost of student contact would materially increase if, as a result of the Daily distribution, the Post Office in the future would fail

to continue as a major student contact medium. U. S. postage would be needed for all student mailing contact.

Mr. Higgins proposed two measures for consideration of the Daily: First, that they postpone the actual inauguration of this distribution procedure until one month following the opening of school in order to enable all agencies, organizations and individuals who would have an interest in the problem to participate in the formulation of the final decision; and secondly, in order to affect the economies that seem to be necessary in terms of the Daily distribution procedure, that the Daily be made available through the University Post Office but not distributed to the individual Post Office boxes.

The Daily staff explained the problems which such a delay would entail.

The Board requested a continued contact of student organizational officers as a means of evaluating the effect of the suggested plan.

No specific action was taken by the Board.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

August 22, 1951

The meeting was held at the home of Dale Epland at 8:00 p.m.

Members Present: Al Arnason, Beverly Canfield, Genevieve Damkroger, Dale Epland, Les Hansen, Hal Harris, G. Ray Higgins, Henry Stenquist, Stewart Thomson.

This meeting was called to outline plans for the Union Board program to be held during Welcome Week on Wednesday, September 26th.

Staff Changes: It was announced that Genevieve Damkroger, Program Consultant, is resigning to take a position as Program Director at the University of Hawaii Union.

New Union Handbook: Copies of the new Union booklet were reviewed. It was generally agreed that the new "bear-like" edition was a decided improvement over previous handbooks. It was also pointed out that this year's booklet has been compiled and published at considerably less expense than in former years. (A real bear-~~gain~~)

Welcome Week: The balance of the evening was devoted to attempts at outlining plans for "Welcome Week" entertainment. These plans concern the program to be sponsored by the Union Board and to be held Wednesday night, September 26th. An interim committee was appointed to prepare more detailed plans for consideration. Its membership includes: Beverly Canfield, Dale Epland, and Bill BeVier. Plans of this committee will be presented for consideration at the next meeting of the Board.

The next meeting of the Union Board of Governors will be held on Wednesday evening, September 5th, at 8:00 p.m. The Board will meet at the home of Beverly Canfield, 2025 Second Avenue South.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

September 5, 1951

The meeting was held at the home of Beverly Canfield at 8:00 p.m.

Members Present: Bud Abrahamsen, Al Arnason, Bill BeVier, Beverly Canfield, Genevieve Damkroger, Dale Epland, Les Hansen, G. Ray Higgins, Theron Johnson, Shirley Matsoll, and Keith McFarland.

Guests: Jess Young, Supervisor of the Bowling Alleys.

Quarterback Sessions: Mr. Abrahamsen recommended that Roy Schwanz be appointed as chairman of the Quarterback Sessions. He has expressed considerable interest in the program and with the opening of school but a few weeks away, it is imperative that plans be developed immediately.

K-92
Motion I-81: A motion was made, seconded, and passed to appoint Roy Schwanz as Chairman of the Quarterback Sessions.

Bowling Alleys: Mr. Higgins and Mr. Young outlined the background of the operation of the Bowling Alleys which frequently operate in the red. Copies of a comparative statement of income and expenses for last year and the coming year were distributed and reviewed. In spite of considerable measures to economize in the operation of the Bowling Alley, increased salaries and materials costs make it necessary to increase income substantially. This can only be done, it was felt, through an increase in the bowling fee. During the course of the discussion, it was apparent that three changes were being proposed. First, that the pinsetters' salaries be set at eleven cents per line, that the fee for open bowling be set at thirty cents per line, and that league bowling be charged at the rate of one dollar for three lines. After considerable discussion, the following action was taken:

K-93
Motion I-85: A motion was made to establish the pinsetters' salaries at eleven cents per line, open bowling at the rate of thirty cents per line, and league bowling at one dollar for three lines. Motion seconded and passed.

Ballroom Stage: Mr. Higgins passed around copies of three schemes for the proposed raising of the ballroom stage. The cost as estimated by the Physical Plant Department ranged from \$4,100 to \$4,900. The Board felt that this matter should be set aside for future consideration.

All-University Convocations: Mr. Arnason read a letter from Mr. Lombard, Director of Concerts and Lectures, in which he asked for the use of the Ballroom on October 18th and 25th, November 1st, 15th, and 29th, January 17th and 31st, February 21st, and May 15th. On four of these dates, the reservations were to be from 11:30 until 1:30, with the remainder to be for a one-hour performance. It was pointed out that

there were conflicts on the October 18th and 25th dates, with other reservations already made.

K-94
Motion I-86: It was moved to approve the dates with the exception of the two in October and to indicate that repeat performances be permitted only if ballroom reservation conflicts do not interfere. Motion seconded and passed.

It was pointed out that these reservations would undoubtedly conflict with the number of reservations for major banquets in the ballroom, and that there would be additional requests for the Board's waiver or shifting of other Union-sponsored activities in the ballroom space.

Gopher Distribution Table: Mr. Arnason reported a request by the Gopher management for a table in the foyer of the Union during Welcome Week.

K-95
Motion I-87: It was moved to approve the request if the Welcome Week Committee has no objection. Motion seconded and passed.

Campus Chest Drive: The chairman of the Campus Chest Drive has requested the use of Room 347 for an office from October 1st through the 27th, the use of Room 131 from October 26th through the drive period.

Motion I-88: It was moved to approve the request for space, with the first week in Room 131 to be jointly used with the Homecoming Committee while they are finishing up their affairs. Motion seconded and passed.

Appointment of Football Frolics Chairman: Miss Damkroger indicated that two candidates, Mr. Roger Wales and Miss Beatrice Johnson, had applied for the chairmanship of Football Frolics. The qualifications of both candidates were reviewed together with their filing sheets, and on the basis of a vote, Beatrice Johnson was appointed as chairman.

Record Lending Library: Mr. Abrahamsen reported that a new record player is essential for use in the Record Lending Library, and that it has been estimated that a new changer will cost \$46.50.

K-96
Motion I-89: It was moved to purchase the record changer from the recreational equipment funds, and that an effort be made to replenish this amount from record sales and Record Lending Library fees. Motion seconded and passed.

WMMR: The WMMR staff has requested that they be permanently assigned to Room 322 as an office, allowing them to utilize their present area for two studios. It was recommended that this request be referred back to the House Committee for further study, since there are many organizations who would like to have access to additional office space.

Union Welcome Week Program: The balance of the evening was devoted to a discussion of plans for entertaining the freshmen during Welcome Week. It was agreed that nightly rehearsals would be held between now and the September 26th date, with the first meeting of those who are willing to work on the program to be held Thursday, September 6th, in the Main Ballroom at 7:30 p.m.

The next official Board meeting will be held on Wednesday, October 3rd, at 7:00 p.m. in Room 320.

Respectfully submitted,

G. Ray Higgins, Secretary

COPPMAN MEMORIAL UNION BOARD MINUTES

October 3, 1951

The meeting was called to order at 7:10 p.m.

Members Present: Bud Abranamsen, Al Arnason, Bill BeVier, Bev Canfield, Dale Epland, Sterling Garrison, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, Ralph McCarthy, Shirley Matzoll, Frankie Norlinger, Jay Rinzel, Tom Salmen, Dorothy Snyder, Stewart Thomson, and Donald Woods.

Members Absent: James Booth, Henry Stenquist, Wayne Taves, and Randy Vosbeck.

The board welcomed the two new faculty representatives--- Miss Dorothy Snyder, Associate Director of the Student Activities Bureau and Mr. Donald Woods, Instructor of Rhetoric on the St. Paul Campus.

The minutes of the previous meeting were approved as presented.

Director's Report: Mr. Higgins outlined the staff changes which have developed during the summer months, indicating that Mr. Gordon Starr had been on the verge of accepting an assignment in South America but had fortunately decided to stay on with his present assignment as Manager of the St. Paul Campus Union. Mr. Paul Larson has resigned to accept employment with a commercial concern and will leave on October 6th. Mr. William Tandy, former Union Board president at the University of Iowa, with training in Business Administration, has agreed to accept the position in spite of it being temporary due to the military leave of absence presently granted to Mr. Hans Hopf, the former assistant. Mrs. Joan Madsen, Sr. Clerk-Typist, has also resigned, and Mrs. Mildred Wiederanders has been asked to replace her. Mr. William Carter, night Assistant to the Director, has left Minnesota for training in California, and Mr. John Connelly, former president of the council of the Grove East Association has been selected to replace him. Currently, recruiting is taking place for a part-time supervisor of the Village Union to replace the administrative role played by Mr. Larson in the division.

Welcome week Show - Mr. Higgins congratulated the members of the Board who had worked so diligently and effectively in developing an entertainment program for the new students during Welcome Week. He indicated that the versatility and enthusiasm as demonstrated by the Board members will undoubtedly assure an effective operating year for the Union Board.

Association of College Unions Bulletin - A copy of the current bulletin was distributed and attention called to the two fine articles appearing in that issue--one written by Mr. Paul Larson and the other by Miss Genevieve Damkroger. He also called attention to the survey which covered the operating policies relative to the use of office space and conference rooms.

Program Consultant's Report: Miss Damkroger reported that the new record changer is now installed and ready for use for the opening of the Record Lending Library. She gave special praise to Wayne Taves and Shirley Matzoll who, as sponsors, have stepped into emergency situations and solved them in the absence of the chairmen.

Mr. Abrahamsen reviewed the progress of the Homecoming Dance indicating that both Hal McIntyre and the Harmonicats had been placed under contract and the total budget for the event would be under \$3,000. The committee has had one successful meeting during the week and plans are progressing satisfactorily.

President's Report: Bill BeVier read a letter from President Morrill which granted approval to the Minnesota Daily for the new circulation system and also appointed a review committee to function as an evaluation group after one-year's experience. He also called for volunteers to assist in putting the new Date Digest in the Post Office on Thursday morning.

Vice President's Report: Miss Hall called for sponsors to turn in their class schedules so as to enable her to set a meeting time for that group. She also indicated that at the next meeting she will continue to fill the role of parliamentary advisor. She reminded the Board that in the past they had served as sponsors for the Campus Chest auction held on the Wednesday of Campus Chest Drive.

Motion I-90: ^{K-99} It was moved, seconded, and passed to sponsor an auction again this year.

Volunteers were solicited for aiding in the canvassing of potential donors to the auction as well as to those who would be responsible for the mechanics of the event.

Board Meeting Absences: Jay Rinzel read the section of the By-Laws which pertained to the requirement that Board members attend official meetings of the Board and the Union Committees and reviewed the policy which sets three Board meeting absences or an accumulation of six committee absences per year as an automatic basis for resignation

from the Board. It was agreed it would be necessary to interpret the phrase "annual".

K-98
Motion I-91: A motion was made stating that for the purposes of the interpretation of the attendance records the Board designate the first meeting following annual elections as the beginning of the year and that summer meetings of the Board will not be included in the present policy. Motion seconded and passed.

K-99
Motion I-92: It was moved to make the policy pertaining to the 15 minute delays in attending committee meetings apply also to Board meetings. Motion seconded and passed.

Finance Committee Report: Mr. McCarthy indicated that the annual financial report is ready and as soon as the Finance Committee has had a proper chance for review it will be presented to the board. He explained that the Finance Committee is not ready at the moment to present any revised proposals for rentals and service charges. It is thought that this development will hinge upon the actual enrollment figures.

Program Coordinating Committee Report: The problem of attendance at Quarterback Sessions on Tuesdays was reviewed. As it seems to be drastically affected by the television program on Monday nights, it was suggested that the Quarterback Sessions be scheduled on Monday noons and the noon movies be set for Tuesday.

K-100
Motion I-93: It was moved to approve the rescheduling of the Quarterback Sessions and the Monday Noon Movies. Motion seconded and passed.

Bridge Chairmanship - It was indicated that during the absence of the regularly appointed chairman, Miss Matzoll had been asked to serve as a temporary appointee to the chairmanship.

K-101
Motion I-94: It was moved, seconded and passed to approve the temporary appointment of this chairman.

House Committee Report: Mr. Arnason read a request by the All-U. Congress for use of Room 346 for the weekly meetings of that organization.

K-102
Motion I-95: It was moved, seconded and passed to approve the exception to the House Rules.

Public Relations Committee Report: Mr. Rinzel announced that a meeting will be held at 3:00 p.m. Thursday in Room 325 to discuss public relations problems.

Pass Policy: With reference to the Board minutes regarding consideration of the Pass Policy, it indicated that no specific action was recorded on that occasion. Some of the Board members insisted that specific action was taken approving the Pass Policy reported on in the minutes of May 23d.

^{K-103}
Motion I-96: It was moved, seconded and passed to correct the minutes of May 23d establishing the following Pass Policy as the basis for future situations:

"It was recommended that the present pass list policy be abolished and a new policy enacted which would provide double passes to those essential to production of the event such as the Daily, Gopher, General Chairmen, Sub-Chairmen, queens and Artists but that no committee members would be allocated passes."

"It was felt the present system invalidates the merit system and that no other organization on campus follows the practice of issuing free passes, and that this coincides with the general retrenchment program."

University Theatre: Mr. Higgins read a letter from the University Theatre outlining a plan to present an informal play production in the women's Lounge the weekend of October 26th and 27th and November 2nd and 3rd. This is a new and novel approach to drama presentation. Since the theatre will charge admission, they will reimburse the Union for all of the charges established for those situations. It was made clear that none of the rehearsals or presentations would in any way interfere with the normal use of the lounges during the day.

^{K-104}
Motion I-97: It was moved, seconded and passed to approve the request of the University Theatre as outlined in the letter.

Date Digest and Union Handbook: Mr. McCarthy spoke a word of praise for the Public Relations Committee and the others who had participated in the revising of the Union Handbook and re-editing the Date Digest. He felt both were marked improvements over the previous materials. Several other Board members joined in expressing the same reaction.

The meeting was adjourned at 8:35 p.m. The next meeting of the Board will be on Wednesday, October 10th, in Room 315.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

October 10, 1951

The meeting was called to order at 7:05 p.m.

Members Present: Bud Abrahamsen, Al Arnison, Bill BeVier, Beverly Canfield, Dale Epland, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, Ralph McCarthy, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Stewart Thomson, and Donald Woods.

Members Absent: Sterling Garrison, Frankie Norlinger, Tom Salmen, Henry Stenquist, and Randy Vosbeck.

The previous minutes were corrected to include the word "unexcused" before each of the references to "absences" at official Board and committee meetings. Also, Motion I-92, which referred to the action on setting up fifteen minutes as the deadline for the Board members, was not passed, but was posted for action at a future Board meeting as a change in the By-Laws.

President's Report: Mr. BeVier spoke enthusiastically of the plans for the party which will be held on the evening of Thursday, October 25th for the Board members and committee chairmen and personnel. He predicted that unusual talent will be displayed that night.

Mr. BeVier read the resignations of Miss Norlinger and Mr. Vosbeck.

^{R-105}
Motion I-93: A motion was made, seconded, and passed to accept the resignations.

With the resignation of Miss Norlinger, there is a vacancy on the Executive Committee which must be filled by a woman member of the Board. Miss Canfield and Miss Matzoll were both declared eligible. Miss Beverly Canfield was elected to the Executive Committee.

Director's Report: Mr. Higgins reported that Mr. and Mrs. Willey had extended another invitation to the Union Board to hold one of their official meetings at the Willey residence.

The fourth annual Regional Conference will be held on the weekend of November 30th or January 13th. The University of North Dakota has been selected to serve as host for the conference.

Mr. Higgins reported several recent comments by students relative to some of the house policies, particularly those relative to the Terrace Reading Room. Other Union Board members indicated that they, too, had been alerted to the dissatisfaction some students felt with the restrictive policies pertaining to the use of the Terrace Reading Room. The two main points of discussion were whether or not studying should be permitted in the Terrace Reading Room, and, if so, under what conditions, as well as whether or not smoking should be permitted.

^{R-106}
Motion I-99: It was moved and seconded to permit all types of reading in the Terrace Reading Room and to restrict letter-writing to the area indicated for that purpose.

A motion to table the action for further reference to the Executive Committee was defeated.

K-107

Motion I-100: An amendment was made, seconded, and passed to make the action conditional upon a review of the new policy after a two-weeks' trial period by the House and Public Relations Committees.

K-108

Motion I-99, the main motion, was passed.

Program Consultant's Report: Mr. Abrahamson reported that after a slow start in the first week of school, all recurring Union programs are now successfully under way. The Noon Varieties program attracted 200 in attendance but improvements could be made in the production of the show program. The change in the day of the week for the Quarterback Sessions did not result in any substantial improvement in participation, although it was felt that this would develop as more became aware of the change.

Vice President's Report: A few of the sponsors have failed to turn in their schedules and for that reason, sponsors' meetings have not as yet been scheduled. The Campus Chest Auction solicitation letters are in the process of being mailed out. A new committee absence-attendance chart will be up in the Union Board Office for the use of chairmen.

By-Law Amendment: Motion I-92, relative to a Board member missing more than the first fifteen minutes of a meeting, was amended to provide for the meetings being called at times scheduled in order to establish the proper criteria for interpretation of the rule. With this amendment, it was agreed that the entire action be postponed for another week for final consideration.

Campus Chest: A letter from the chairman of the Campus Chest requesting the use of space and the waiving of rental service charges was reviewed by the Board.

A motion was made to waive all rental charges for the Campus Chest program. Considerable discussion ensued as to whether or not this was a liberable enough action. Others indicated that they felt that no special consideration should be given to this kind of program. Motion defeated.

K-109

Motion I-101: It was moved to waive all rental and service charges for the use of Union facilities for the Campus Chest Drive. Motion seconded and passed.

Football Frolics: The Board was reminded that the proposed action by the Program Coordinating Committee to establish a twenty-cent admission charge for the Football Frolics had not been acted upon by the Board.

K-110

Motion I-102: It was moved, seconded, and passed to establish a twenty-cent admission charge for the Football Frolics.

Snow Week Report: Mr. Jim Kellet, Snow Week Chairman, reviewed some of the proposed program innovations and changes in the week's activities such as a barrel stove ski meet, a possible divided ski train to provide for good skiing as well as tobogganing and skating activities. He indicated that the Ice Capers Show was still unsettled, but that

if such an event were to be planned during the week, it would fall either on Thursday or Friday night, or both, and the Sno Ball would be on either Friday or Saturday night, and the Ski Train on Saturday or Sunday. The King and Queen contest will be continued, house decorations will be included, and the competitive activities such as Skits on Skates, Snow Games, etc., will be continued as in the past. He reviewed the organizational plan, under which three major committees, the Personnel Committee, the Promotion and Publicity Committee, and the Business and Button Sale Committee, will work closely with the General Chairman, and that in turn the individual events chairmen and committees would be channeled through the three executive committees.

K-111
Motion I-103: As a part of the Snow Week review, it was moved, seconded, and passed that the meeting to be held at 3:30, Thursday, October 11th, be attended by two members of the Finance Committee, one member from the Program Coordinating Committee, one from the Public Relations Committee, and the President of the Board to meet and confer with Mr. Charles Hamilton, the new officer of the University Skating Club, and other representatives of that club to discuss possible joint planning of an Ice Show. This group was authorized to enter into contract agreements which might be necessary for the planning of the show, but which could not be delayed until the next meeting.

It was announced that Snow Week would be scheduled for the week of January 23rd through the 27th.

Program Coordinating Committee Report: Beverly Canfield reported that annually the Union spends approximately \$1,000 for Visual Education engineers to service record dances and other minor parties in various parts of the Union. It has been estimated that a portable phonograph and amplification equipment could be secured for approximately \$300. This equipment would be more flexible, economical, and satisfactory for committee utilization. The suggestion was referred to the Finance Committee for review.

House Committee Report: The request of the Symphony Wives and Minnesota Christian Fellowship for blanket reservations for dates which did not conflict with student use were recommended for approval.

The Athletic Department's request for use of the Main Ballroom on November 30th for a Boy Scouts' party was recommended for approval.

Approval of the request by the Religion in Life Week committee will depend upon the availability of space.

K-112
Motion I-104: It was moved, seconded, and passed to accept the recommendations of the House Committee.

The request by the Troubadours of Swing was tabled pending consultation with the Student Activities Bureau staff.

Public Relations Committee Report: Hal Rinzel reviewed the plans for the Committee chairman and Board party on October 25th and suggested that the Board indicate an acceptance to the invitation from Mr. and Mrs. Willey. It was agreed to authorize the Public Relations Committee to accept on behalf of the Board.

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Liaison Committee Report: Al Arnason indicated that the Liaison Committee will meet next week to consider its function and role and will present plans of action at the next Board meeting.

Board Vacancies:

^{K-113}
Motion I-105: It was moved to open filing for Board vacancies starting Thursday, October 11th, and closing on Wednesday, October 17th. Seconded and passed.

Merit Committee Temporary Chairman:

^{K-114}
Motion I-106: It was moved to appoint a temporary chairman of the Merit Committee for the purpose of opening filing. Seconded and passed.

Jim Booth and Shirley Matzoll were nominated. Miss Matzoll was elected temporary chairman.

House Policy: The question was raised as to whether or not the Board's policy of opposing blanket reservations was the most satisfactory that could be devised to assure maximum utilization of the facilities. A brief discussion indicated that most Board members felt that it was the fairest policy to those organizations which could not be expected to do long range planning.

^{K-115}
Motion I-107: A motion was made, seconded and passed that the meeting be adjourned at 9:25 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

October 17, 1951

The meeting was called to order at 7:05 p.m.

Members Present: Bud Abrahamsen, Al Arnason, Bill BeVier, Beverly Canfield, Dale Epland, Sterling Garrison, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, Ralph McCarthy, Shirley Matzoll, Jay Rinzel, Tom Salmen, Dorothy Snyder, Stewart Thomson, and Donald Woods. Henry Stenquist came late.

Village Union: Jack Muirhead, President of the Village Union Board, recommended several changes in the Village Union charter. He passed out sheets illustrating the charter as it exists and the changes they propose. He gave the background for the changes desired. Discussion and questions by the Board followed.

K-116

Motion I-106: A motion was made, seconded, and passed to consider the proposed charter changes for final action as a By-Law amendment at the next Board meeting.

Director's Report: Mr. Higgins discussed the location of future Board meetings and suggested Room 315.

K-117

Motion I-107: A motion was made, seconded, and passed that Room 315 be used in the future.

Mr. Higgins stated that two factors had been established as to the regional conferences: The location will be at the University of North Dakota, and the dates of the conference are to be November 30th and December 1st.

Bill Tandy, as Assistant to the Director, is now on the job. Thirty-five students are helping him with the Homecoming Dance.

The Lyceum Theatre discount plan is to be continued this year as in the past. A 10% reduction in the ticket price for "Candida" on Wednesday and Thursday, October 31st and November 1st, will be given to students. A 10¢ per ticket commission to the Union will make this worth-while.

K-118

Motion I-110: Ralph McCarthy moved for the continuance of the Lyceum discount plan beginning on October 31st. Motion seconded and passed.

Program Consultant's Report: Bud Abrahamsen reported that they were having one of their busiest weeks and that the chairman of the Homecoming Dance will give a report later in the meeting.

Executive Committee Report: The absences of Henry Stenquist and Jim Booth from last week's meeting were submitted and approved.

Program Coordinating Committee Report: There was discussion on Sno Week as to whether or not there was to be an ice show. There was some misunderstanding as to the Skating Club's and the Board's positions in this.

K-119

Motion I-111: A motion was made that a meeting be arranged with the Skating Club and the Athletic Department to discuss the ice show, with a minimum of three members from the Board, and three members from the Skating Club, plus members of the staff from the Athletic Department and the Student Activities Bureau financial advisory staff to be present at this meeting. Motion seconded and passed.

Mike Stellmacher's Report: Ticket sales for the dance are below other years but are not too disappointing. Decorations will be unusual. Further publication for both dances is to be made Thursday and Friday. Two good attractions had been selected for the dances even before school began. He then discussed whether or not it was advisable to have a limited attendance at the dances. The matter of who should receive passes caused much controversy.

Ralph McCarthy made the motion that twenty single passes be given to both Union and General Homecoming committees. This would not include queens, artists, press, etc. The motion was defeated.

K-120

Motion I-112: It was moved to give one hour's time to the dance chairman to devise an approximate list of those he thought must receive passes and that this list would then be referred to the Executive Committee which was to meet Friday afternoon. Motion seconded and passed.

At 8:10 p.m. the meeting was dismissed for a ten-minute intermission for interviewing Board candidates. At 8:20 p.m. the meeting was resumed. Five women and three men were interviewed. Discussion arose as to the eligibility of the candidates.

Mr. Higgins suggested that the voting be postponed until constitutionality and eligibility are established.

The president suggested that voting take place but that final appointment not be announced until all data was in.

Ralph McCarthy called for a division of the house. This was defeated.

Results of the voting were: 1. Nancy Erickson 2. Jeanine Miller
1. Jim Havnes

Ralph again pointed out that he felt the election was unconstitutional.

Liz Hall made a motion that in the future, before any person comes before the Board for an interview or before the Merit Committee, he must be declared eligible by the Student Activities Bureau. Motion seconded.

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Liz then added to this that this By-Law be posted for a week. She restated her motion:

K-121
Motion I-113: All candidates filing for the Union Board of Governors vacancies must have their eligibility checked or certified by the Student Activities Bureau before being interviewed by the Merit Committee.

Homecoming Dance Pass List: Mr. Stellmacher presented the dance pass list and it was approved.

Merit Committee Report: It was recommended that Roger Wales and Roger Ullman be appointed as temporary co-chairmen of Campus Canteen.

K-122
Motion I-114: A motion was made, seconded, and passed that Mr. Wales and Mr. Ullman be appointed as recommended.

House Committee Report: New forms for room applications were distributed to the Board members for their approval.

The Liaison Committee had no report.

Finance Committee Report: Figures and graphs on the 1950-1951 financial report were distributed. Ralph expressed the wish that these be carefully studied before next week's meeting.

The amplifier demonstration will take place next week.

Proposed By-Laws

K-123
Motion I-115: Any member missing more than fifteen minutes after a set Board meeting time will be considered absent from that meeting. Seconded and passed.

Discussion about blanket reservations will be presented before the Board next week.

K-124
Motion I-116: A motion was made, seconded, and passed to accept the resignation of Henry Stenquist.

K-125
Motion I-117: A motion was made, seconded, and passed that filing be opened to fill the Board vacancy.

K-126
Motion I-118: A motion was made, seconded, and passed that the meeting be adjourned at 10:31 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COPPEMAN MEMORIAL UNION BOARD MINUTES

October 24, 1951

The meeting was called to order at 7:13 p.m.

Members Present: Al Arnason, Bill BeVier, Beverly Canfield, Dale Epland, Genevieve Damkroger, Nancy Erickson, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, James Havnes, Ralph McCarthy, Shirley Matzoll, Jay Rinzel, William Tandy.

Members Absent: Bud Abrahamsen, Sterling Garrison, Tom Salmen, Dorothy Snyder, Stewart Thomson, Donald Woods.

The previous minutes were corrected by deleting the sentence "Thirty-five students are helping him with the Homecoming Dance" from the Director's Report. Also, the last one-half of Motion I-112 was changed to read, "This list would then be referred back to the board and an additional list would be sent to the Executive Committee which was to meet Friday afternoon".

Director's Report: Mr. Higgins introduced Bill Tandy, the assistant to the Director, and spoke of the fine start he had made in handling Homecoming preparations.

The proposed plan of paying for depreciation for the entire building and equipment was reviewed for the Board and the information was passed on to the Finance Committee.

Mr. Higgins then made the suggestion that the Union Board meet at some time with the St. Paul Campus Union Board to become orientated with the St. Paul Union. Liz commented that she could talk with Mr. Starr and make arrangements for such a meeting at the next meeting to be held Thursday. This was approved.

President's Report: Mr. BeVier and the Board welcomed the two new Board members, Jim Havnes and Nancy Erickson.

Program Consultant's Report: Gen called the Board's attention to the full slate of activities for this week which included such things as the art exhibit, the auction on Wednesday, the 31st, coffee hour, the Splash Party, Campus Canteen, etc.

Vice-President's Report: Liz gave a dissertation on the Board's parliamentary procedure, giving the correct procedures for Division of the House and also explained the moving of a question to the new members of the Board. Designations for solicitation areas for the October 31st auction were then given to the Board. They are as follows:

General Chairman - Liz Hall
 Publicity - Ralph McCarthy, Nancy Erickson
 Arrangement - Hal Harris
 Auctioneers - Toastmasters
 Guests - Bev Canfield, Dr. Thomson, Shirley Matzoll
 Solicitations - Jim Havnes
 Sororities - Shirley Matzoll
 Fraternities - Wayne Taves
 Dinky Town - Dale Epland
 Downtown - Jim B., Bev Canfield, Jay Rinzel
 Organization - Les Hansen
 Special Report - Liz Hall, Bill DeVier, Jim Havnes

Executive Committee Report: Jay read the committee and sponsorship assignments. They are:

Merit - Matzoll	Finance - McCarthy
1. Harris	1. Hansen
2. Erickson	2. Booth
3. Booth	3. Taves
4. Thomson	4. Havnes
Public Relations - Kinzel	5. Garrison
1. Erickson	House - Arnason
2. Havnes	1. Epland
3. vacant	2. Taves
4. Snyder	3. vacant
Program Coordination - Canfield	4. Salmen
1. Hansen	
2. Harris	
3. Epland	
4. Woods	

Special Recreation - Harris
 Informal Parties - Hansen
 Music and Arts - vacant
 Special Activities - Havnes
 Movies and Men's Activities - Booth
 Evening Dances - Taves
 Afternoon Dances - Epland
 Social Skills - Erickson

Motion 1-119: ^{K-127} A motion was made, seconded, and passed for the approval of the review presented by Jay.

Finance Committee Report: Discussion of the 1950-1951 budget ensued. Ralph explained that in the past there had been an underestimate of maintenance costs. Because of this and due to inflation there had been an increase in expenses. He also stated that in the coming year there would be greater difficulty in staying within the budget because of inflation.

K-128
Motion I-120: A motion was made for the acceptance of the first one-half of the financial report. It was seconded and passed.

Ralph briefed the Board on the various items in the program subsidy report. One of the major topics was the leveling fund which was set up to equalize profit and loss for major Union program events.

K-129
Motion I-121: Liz Hall moved that the program subsidy report be accepted. The motion was seconded and passed.

Homecoming Dance: Mr. Stellmacher reported on the success of the Homecoming Dance, its profits, and its shortcomings.

Mr. Higgins stated that the two items (the financial situation and the "two-dance" idea), about which he had been dubious, worked out very well. The Board congratulated Mike and his committee on the success of Homecoming.

Ralph questioned Mr. Higgins about various aspects of the Regional Conference such as the dates, number of people attending, etc.

Beverly Canfield brought forth a proposal concerning passes to be given to individuals in the future.

Proposed By-Law: Only those who are absolutely essential to the production of the event on the night of the event shall be admitted without charge. This service list, whether it shall include double or single passes, shall be left to the discretion of the chairman. This policy shall be interpreted to the chairman and his committee by a special committee of the Board. This committee shall consist of three board members, to be appointed by the Executive Committee, who will be responsible for interpreting our policy and explaining the reasons behind it. The service lists of the major events will be subject to board approval, while the service lists for minor events will be subject to approval of the program consultants.

Discussion followed. Ralph moved the question. The By-Law was approved for final vote at the next meeting.

Merit Committee Report: Shirley Matzoll designated the following people for the following appointments for Committee Chairmanships:

Bridge Instruction - Mary Jane Matzoll
Coffee Hours - Alice Neff
Campus Canteen - Roger Wales

K-130
Motion I-122: The motion was made, seconded, and passed for approving the Merit Committee Report.

House Committee Report: Al read the Daily article concerning the Terrace Reading Room situation, and questioned the Daily reporter as to why the article appeared at such a late date. He indicated that he felt the article was unfair to the Board. The chair indicated that such views, unless geared to Board action, should not be a part of the agenda.

K-131
Motion I-123: A motion was made, seconded, and passed to approve the House Committee Report.

The Ski Club has made a request for room 110 to be used as a permanent office for them.

Art Mooney is to appear in the Main Lounge. Mr. Higgins asked whether or not the students were benefiting by this particular outside attraction. After discussion it was decided that Art Mooney not appear unless he had more of a program than just the interview.

K-132
Motion I-124: Dale moved that Art Mooney appear in the Main Lounge only if he had some form of musical talent along with his program. The motion was seconded and passed.

Public Relations Committee Report: Jay stated that the Committee members and Board party would be held at 7:30 and that 200 people were coming.

November 28th is the date set for the meeting to be held at Vice-President Willey's home.

The Ice Show situation presented two further problems:

1. Is the Ice Club a "U" organization?
2. Is the policy of the Ice Club of using the skating rink to pay for its professional skaters proper?

The Athletic Department has no direct financial interest in the Ice Show. As the situation now stands, the only financial backing for the Skating Club is its membership fees. Originally plans had been made to get the business men to back the show out this plan has been shelved.

Village Union By-Law:

K-133
Motion I-125: A motion was made, seconded, and passed to accept the proposed charter changes for the Village Union.

New Business: Shirley Matzoll posed the problem of interviewing candidates for board membership by the Merit Committee. The Handbook was consulted as to past measures on this and it was found to be very elastic.

K-134
Motion I-126: It was moved that the Merit Committee be permitted to bring before the board only those persons that they would recommend for that particular position. The motion was seconded and passed.

K-135
Motion I-127: It was moved, seconded, and passed that in the future, before any person appears before the Board or Merit Committee for an interview as a candidate for a position on the Board, he must be declared eligible by the Student Activities Bureau.

K-136
Motion I-128: A motion was made, seconded, and passed that the meeting be adjourned at 9:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

October 31, 1951

The meeting was called to order at 7:05 p.m.

Members Present: Bud Abrahamsen, Al Arnason, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancy Erickson, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, James Havnes, Ralph McCarthy, Shirley Matzobl, Jay Rinzel, Dorothy Snyder, Wayne Taves, Stewart Thomson, Donald Woods.

Members Absent: Sterling Garrison, Tom Salmen.

Director's Report: Mr. Higgins called the Board's attention to the fact that a new law has been passed by Congress concerning the amusement tax. He indicated that it appeared that this lowering of the tax applied only to official agencies of the "U" and whether or not student groups will be covered is not known.

Ticket sales for the production "Candida", starring Olivia De Havilland, were not too large. This may possibly be due to the fact that the discount was small, and also a disinterest in the production itself. However, "Mister Roberts" is starting on November 7, and a considerably better ticket sale is expected.

A booklet on the North Dakota Union, site of the Regional Conference, is available. Mr. Higgins stated that the Board should consider the number of persons who will attend this conference as soon as possible so that reservations, etc., can be made.

Tricks and Treats: Dr. Thomson gave a Halloween gift of two boxes of chocolates to the Board members.

Program Consultant's Report: Bud reported that the auction was highly successful, and that the remaining articles were taken by Mr. Murphy of the St. Paul Union Board to be used in their auction next week.

President's Report: Several letters that Bill had received were read at this meeting. The first was one from Jack Duvall concerning the Union Board's meritable work during Welcome Week. To this, Bill added his own congratulations to the Board.

The other two letters were received from the Farm Union Board announcing next Thursday's (November 1) meeting for discussion on the new Farm Union. The meeting is to be held in the East Corral of the Farm Union at 3:45 p.m. Shirley Matzobl was elected as a permanent representative to this and similar future meetings. Jim Havnes volunteered to attend this meeting because of his interest in the area of finance.

Vice President's Report: The profits of the Campus Chest Auction amounted to \$410.72, and even after several of the large items which had been donated were deducted from this amount, they were larger than they had been last year. After a brief summary of the auction, Liz made several recommendations for a better Campus Chest Auction next year:

1. The auction should be held from either 9 to 6, or 9 to

2. Some method should be devised whereby people from the outer lobby can be brought in so that they would participate. Removal of the lounging chairs may help.

Mr. Higgins suggested that the dates with queen candidates and a pie in the face of the Daily editor be annual items during the auction.

All committee sponsors are to put their reports in Liz' p.o. box as soon as possible.

Snow Week Report by Jim Kellett: Jim passed out Snow Week organization charts, and proceeded to elaborate on each item listed for the Board. Nine events have been planned for Snow Week, and the two toboggan trains may possibly be in addition to the ski train. Several of the Board members offered information on the improved conditions of the Ski hill, and the various additional facilities. The ice event will include events such as Skits on Skates, games like broom hockey, or possibly a skating party with a small admission charge. As to the field event, disapproval was shown about the hill on the west side of the Union for this because people could not see each part of the event. A football game between the Greeks and the Dorms to be held on the mall was suggested. This would also promote participation by organizations in Snow Week.

Interviewing of Prospective Board Members: Disagreement arose as to whether or not the Board members should have an informal questioning period with the prospective members downstairs. Bev called a Division of the House. The result of the vote was six to five against going downstairs. After further discussion, there was another Division of the House and the vote was eight to six in favor of the informal questioning. There was a ten minute adjournment.

Merit Report: Four people had filed for the Union Board position, but only two were to be interviewed because Al Mercer did not have his eligibility checked, and Russ Cochran had cancelled his application.

^{K-137}
Motion I-129: A motion was made, seconded, and passed for an executive session.

Doug Steenson was elected as the new Board member.

Executive Committee Report: Jay listed the excuses for absences which had and which had not been accepted. He also mentioned that these excuses must be handed in within three days of the meeting.

An appeal-for-blood letter was read to the members. Sponsors for the Winter Orientation Program for new students was also discussed.

Enumeration of the various donations to the Campus Chest by the Union Board, such as tickets to future events, was made.

Finance Committee Report: Ralph suggested that the Saturday operation of the newspaper stand located on the east side of the ground floor be discontinued because the same facilities were available in other parts of the building and operation costs amounted to \$37.00 a day in order to break even.

^{K-138}
Motion I-138: It was moved, seconded, and passed to discontinue the newspaper stand located on the east side of the ground floor.

Program Coordinating Committee Report: It was recommended that the talent bureau be allowed to schedule big-name talent auditions when available in the main lounge.

^{K-139}
Motion I-139: Liz moved that the Talent Bureau be allowed to put on prom attractions, when available, in the Main Lounge subject to approval of the chairman of the Program Coordinating Committee and the Program Consultants. The motion was seconded and passed.

A coffee hour to be held in the Men's Lounge was proposed to interest students in the various activities.

^{K-140}
Motion I-140: It was moved that a coffee hour be held on November 14 at 3:30 in the Men's Lounge for the people who have indicated interest in activities as indicated on the S.A.B. interest lists. The motion was seconded and passed.

Shirley recommended that Morton Cronin be appointed as beginning square dance chairman.

^{K-141}
Motion I-141: Liz Hall made a motion that Morton Cronin be appointed as beginning square dance chairman. The motion was seconded and passed.

House Committee Report: Snow Week representatives have requested Room 131 for use from November 15 to February 3.

^{K-142}
Motion I-142: A motion was made for the passage of the Snow Week request. The motion was seconded and passed.

Amendment to Motion I-142: A motion was made that Room 131 be shared a week after the Snow Week event with anyone that desired. The motion was seconded and passed.

Old Business - Ice Show: The Skating Club stated that they would not be able to put on the show unless \$2000 worth of costumes were available. Jim Havnes commented on the outcome of the Ice Show, and stated that if the Union Board were to help finance this production and the costumes were kept by the Skating Club, etc., within five or six years this Club may become too independent.

K-143
Motion I-135: A motion was made that the President, the Finance chairman, and Jim Havnes meet with the skating club and a member of the S.A.B. within the next week and set up a financial contract to be presented to the Board for approval. The motion was seconded and passed.

Amendment to Motion I-135: The amendment made by Ralph that a tentative contract be formed before this meeting with the Skating Club was defeated.

North Dakota Regional Conference: After arrival at the site on Friday afternoon, there are to be informal discussions, with the formal workshops to be held on Saturday.

K-144
Motion I-136: A motion was made, seconded, and passed that a delegation of five be sent by car to the North Dakota convention.

New Business: There was quite a bit of discussion on the advantages and disadvantages of commercializing radio station WMMR. There also was some question as to whether this would be in opposition to University policies, and if the profit from this commercializing should flow back into the Union.

A motion was made and defeated to refer this matter to the Liaison Committee.

A motion was made and defeated to refer this matter to the Steering Committee.

K-145
Motion I-137: A motion was made and passed that the chairman of the house, Finance, Public Relations, and the Sponsor of WMMR be the members composing a committee to discuss this matter and present the results to the Board next week.

K-146
Motion I-138: A motion was made, seconded, and passed to adjourn at 9:45.

Respectfully submitted,

G. Ray Higgins
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

November 7, 1951

The meeting was called to order at 7:08 p.m.

Members Present: Al Arnason, Bill BeVier, Jim Booth, Beverly Canfield, Genevieve Damkroger, Dale Epland, Nancy Erickson, Liz Hall, Les Hansen, Hal Harris, Jim Havnes, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Jay Rinzel, Tom Salmen, Dorothy Snyder, Doug Steenson, Wayne Taves, and Donald Woods.

Members Absent: Sterling Garrison and Stewart Thomson.

Director's Report: Mr. Higgins discussed the possibilities of the Union's assuming the complete operation of the public address control room. The Audio-Visual Department has indicated its willingness to relinquish its role.

To date, seven colleges are scheduled to attend the conference in North Dakota, but four or five more will probably attend also. Mr. Higgins expressed the advisability of determining in the very near future the identity of the Union Board members who will attend.

The excise tax on cigarettes has been increased one cent per pack. In addition to this increase, there has been a one cent per carton increase made by the manufacturers.

Because the price of Seven-Up has increased to ninety cents a case, this beverage will no longer be sold in the Union.

Program Consultant's Report: Miss Damkroger sketched briefly last week's events, which included such items as: the splash party, which had only one-half the attendance of the preceding one, and the Coffman Musicales which is a comparatively new event, but very well received.

On Thursday, November 8th, there will be a demonstration of water color painting. Charm, Inc. is starting a series of four lessons in modeling. A coffee hour for the History Department, with a panel discussion on the British elections, is scheduled for Friday.

President's Report: The Board received two letters in the past week, one which announced the grand opening of the skating rink, and the other which announced the YMCA nominating caucus opening.

Vice President's Report: A joint meeting with the Ag Union Board has been planned for next Wednesday night in Room 325-26-27 at 7:00 p.m. in the Coffman Memorial Union.

No one turned in slips for his first sponsorship assignment, so it is assumed that no one finished it. Miss Hall passed out the second assignment sheets.

Finance Committee Report: The regional conference delegation budget proposal was presented and discussed. Any reduction in the delegation expenses would reduce the total budget. Transportation, lodging, and registration fees will be provided.

K-147
Motion I-139: A motion was made and passed to accept the regional conference delegation budget proposal which set a maximum of \$102 and the expense to be distributed \$68.00 to administration and \$34 to program.

Program Coordinating Committee Report: Campus Canteen requested permission to promote a special program in the ballroom on November 17th. The dance is to be entitled "Cabaret 49" with a 49¢ charge per person. There are to be table reservations, and there will be a night club atmosphere. Expenses will total approximately \$75.00. Permission was granted.

K-148
Motion I-140: A motion was made authorizing the dance and stating that admission charges will be subject to the Finance Committee's approval. The motion was seconded and passed.

Discussion continued on the subject of Campus Canteen versus Saturday Night Dance.

A motion was made and defeated for the discontinuance of Saturday Night Dance during the Spring Quarter and replacing it with Campus Canteen on Friday night.

WMMR Investigation: Bob Roddy related the various aspects concerning the commercializing of WMMR. He indicated that WMMR facilities were not adequate, that it was difficult to keep qualified people working at the station because of the poor conditions, and that one of the major complaints of listeners concerned the radio engineering. He gave the Board copies of the proposed expansion plan and rate card. If the station could devise a method for some kind of income for its service, both the listeners and the people working within the station would benefit. The biggest problems of the station at the present are financing and more space.

Mr. McCarthy moved that the Senate Committee be asked for a ruling as to whether or not the Union Board can commercialize WMMR similar to the Daily. The motion was defeated.

Mr. Rinzel suggested that WMMR be placed on a self-sustaining basis and not commercialized as the Daily is.

K-149
Motion I-141: Mr. Arnason moved that the Union Board committee, along with representatives of the staff of WMMR, draw up a proposed plan of operation for the commercialization of WMMR to be presented to the Union Board for approval. The motion was seconded and passed.

K-150
Motion I-142: Mr. Arnason moved that the research into the commercialization possibilities of WMMR and the report that is to be presented to the Union Board concerning a possible organization of the entire program be channeled in the same manner concerning final authority as now exists, under the exclusive control of the Union Board itself.

A motion was made and defeated to table the motion.

^{K-151}
Motion I-143: After further heated discussion, a motion was made, seconded, and passed for moving the question.

Motion I-142 was carried.

Merit Committee Report: Miss Matzoll stated that the letters to the students interested in Union work who will be coming to the coffee hour must be addressed, and that they are in the Program Consultant's office.

^{K-152}
Motion I-144: A motion was made, seconded, and passed for the acceptance of the merit report.

House Committee Report: Lighting behind the Union has been referred to the proper department.

There have been several room requests, the first being the Jazz Society's request for Room 320, which the House Committee recommended not be accepted. The second was the Interprofessional Sorority Council's request for Room 213 to be used as office space. This was to be accepted, effective immediately.

The third request request was made by the blood drive for the use of the Main Lounge on November 13th by twenty to thirty returned Korean veterans to promote blood donations. This was recommended for approval.

^{K-153}
Motion I-145: A motion was made, seconded, and passed to accept the House Committee report.

Public Relations Committee Report: There has been a resignation of the Union Relations chairman, and filings for a new chairman are now open.

Mr. Rinzel brought forth the question as to how many pages in the Gopher the Union Board was to take this year. It was suggested that two pages be used for the Union Board, three pages for Union committees, one page for the Village Union, two pages for the Ag. Union, and two pages on Sno Week, at the discretion of the Sno Week Committee.

Nancy Erickson was chosen to handle the write-up and lay-out on the Gopher material. Write-ups are to be approved by the Board.

^{K-154}
Motion I-146: A motion was made, seconded, and passed to accept the Public Relations Committee report.

Skating Club Investigation: Mr. Havnes reported that no members of the Skating Club were present at the meeting held last week. He suggested that the Union rent the Skating Club's costumes, and then when the show is over and expenses deducted, the profits would be split. The Skating Club could then buy their costumes with their share of the profits. He also stated that the Skating Club has started rehearsals already.

^{K-155}
Motion I-147: Mr. Rinzel moved that the original committee set up to handle

the Ice Show be empowered at this time to draw up a definite contract and present it to the Skating Club for its approval or disapproval.

Amendment to Motion I-147: Mr. Arnason added that after the contract has been drawn up and presented to the Skating Club for its consideration and approval, that it be brought back and presented to the Union Board for approval.

Both the motion and the amendment were passed.

Old Business: Miss Matzoll described the events and discussion that had taken place at the Ag Union meeting concerning the new building.

K-156
Motion I-148: A motion was made by Miss Hall that the Ski Club move into Room 110 effective immediately. The motion was seconded and passed.

All Board members wishing to attend the Regional Conference are to indicate so before the next meeting.

A motion was made and defeated for the tabling of the question concerning the pending By-Law which covered the Union pass policy and the special committee set up to administer it.

The By-Law itself was defeated.

K-157
Motion I-149: A motion was made, seconded, and passed for adjournment at 10:14 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

November 14, 1951

The joint meeting with the Ag Union Board was called to order at 7:20 p.m. in Room 325.

Members Present: Coffman Union: Bud Abrahamsen, Al Arnason, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancy Erickson, Liz Hall, Les Hansen, Hal Harris, Jim Havnes, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Jay Rinzel, Dorothy Snyder, Wayne Taves, Stewart Thomson, and Donald Woods. St. Paul Union: Les Butman, Joanne Goranson, Milton Sands, Cal Smith, and Gordon Starr.

Members Absent: Sterling Garrison, Tom Salmen, and Doug Steenson.

The joint meeting began with an introduction of the members. Miss Canfield then began the discussion on the recent pass policy developments. There were suggested changes in this policy because at the time it was put into effect, the Ag Campus had not been taken into consideration.

^{K-158}
Motion I-150: Miss Canfield moved that the Union Board honor the St. Paul Campus and Village Union Boards at all events held at the Union.

^{K-159}
Motion I-151: Miss Hall moved that the discussion of Motion I-150 be tabled until the regular board meeting later that evening. This motion was seconded and passed.

The next item undertaken by the joint meeting was the effectiveness of a joint spring camp. Several members of both Union Boards expressed their opinions on this subject, and both boards thought that individual camps were more successful.

Les Butman, President of the St. Paul Union Board, described the plans for the new St. Paul Union. The building of the new union will possibly begin in 1954 unless the financial situation improves and the project can be started sooner. It was estimated that approximately \$30,000 per year would be needed to finance the building construction and operation.

The regular Board meeting was called to order at 8:23 p.m.

There was some discrepancy as to the connotation of the word "commercialization" as stated in last week's minutes.

^{K-160}
Motion I-152: Mr. McCarthy made a motion, which was seconded and passed, that the minutes of the November 7th meeting be approved as they were stated.

Director's Report: Mr. Amos Martin, Director of the North Dakota Union, and Mr. Barney Goltz of Macalester, are meeting on Thursday, November 15th, at 2:30, with the Director, to discuss the coming convention. All those who are interested were urged to attend this meeting.

Program Consultant's Report: Saturday night, a dance similar to the Mardi Gras dance called "Cabaret 45" will be held. Mr. Abrahamsen stated that since this was something new, it would be worth-while watching the results.

Charles Peterson, billiards champion, will be at the St. Paul Union on Monday. Tuesday noon, Mr. Peterson will be here in the Main Ballroom, and following this he will give individual instruction in the Billiard Room. He will also be available on Wednesday for this individual instruction.

Mr. Abrahamsen suggested the expansion of the annual Christmas party to make it similar to the recent Union Board and committee personnel party.

Vice President's Report: There will be a committee of sponsors meeting at 12:30 on Thursday, and on each following Thursday a similar informative meeting will be held. On Thursday, November 27th, the merit system will be discussed.

Executive Committee Report: The absence of Jim Booth on October 24th was approved after an appeal. The meeting at Vice President Willey's home will be held on December 5th.

Regional Convention Delegates: It was suggested that \$6.50 be added to the original proposed budget for the expenses of the Union Director. This would also enable another delegate to go to the convention.

K-161
Motion I-153: A motion was made, seconded, and passed that the sum of \$6.50 be added to the proposed convention budget.

Wayne Taves and Bill BeVier were nominated to be added to the list of people who had signed up as prospective delegates. The result of the election designated the following people as convention delegates: Beverly Canfield, Dale Epland, Shirley Matzoll, Jay Rinzel, and Wayne Taves.

K-162
Motion I-154: A motion was made, seconded, and passed that the Union Board meeting be held next Tuesday night in view of the fact that a number of the Board members were going home for the Thanksgiving holidays.

K-163
Motion I-155: A motion was made, seconded, and passed to accept Mr. McCarthy's invitation to hold the meeting at his apartment.

WMMR Investigation: Mr. Roddy gave additional information to the Board as to the length of time which would pass before any profits on the station could be made. With the proposed expansion, this would probably take two years. The issue as to the Union Board's and the Senate Committee's position in this matter caused quite a lengthy discussion. The results were the following motions and amendments:

K-164
Motion I-156: The Union Board of Governors approves the commercializing of WMMR and requests a committee composed of the President of the Board, the WMMR sponsor, and two representatives from WMMR to present this policy question to the Senate Committee on Student Affairs.

Amendment I to Motion I-156: The word "commercializing" was to be struck out and "to sell air time" was to be put in its place. This amendment was passed.

Amendment II: In the statement to the Senate Committee, all questions of operational policies of WMMR be settled from time to time by the Union Board. This amendment was passed.

Amendment III: It was moved that before any action on Motion I-156 be taken that a statement be secured from the Senate Committee on Student Affairs and Vice President Malcolm Willey as to whether or not the Union Board was subject to the Senate Committee's jurisdiction. This motion was defeated.

The entire motion with amendments is stated as follows:

The Union Board of Governors approves the selling of air time on WMMR and requests that a committee composed of the President of the Board, the WMMR sponsor, and two representatives from WMMR present this policy question to the Senate Committee on Student Affairs. In the statement to the Senate Committee, all questions of operational policies of WMMR are to be settled from time to time by the Union Board. This entire motion was finally passed with a ten to five roll call vote. Votes for against are as follows:

<u>Against</u>	<u>For</u>
Al Arnason	Jim Booth
Hal Harris	Beverly Canfield
Jay Rinzel	Dale Epland
Dorothy Snyder	Jim Havness
Donald Woods	Nancy Erickson
	Liz Hall
	Les Hansen
	Shirley Matzoll
	Ralph McCarthy
	Wayne Taves

Program Coordinating Committee Report:

^{K-165}
Motion I-157: A motion was made, seconded, and passed that the Variety Dance be continued until 12:00 on Wednesday, November 21st.

^{K-164}
Motion I-158: A motion was made, seconded, and passed for the cancellation of the last Football Frolics, November 24th, because of past losses.

Merit Committee Report: Miss Matzoll recommended that the following two chairmanships be approved: Jack Iverson for Club Matinee, and Beverly Monahan for Variety Dance.

^{K-167}
Motion L-159: A motion was made, seconded, and passed to accept the Merit Committee Report.

^{K-168}
Motion I-160: A motion was made to take from the table Motion I-150.
The motion was voted upon and passed.

^{K-169}
Motion I-161: A motion was made, seconded, and passed for adjournment
at 10:12 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

The next Union Board meeting will be held at 7 p.m. on Tuesday, November 20th,
at the apartment of Ralph McCarthy, #2 River Terrace Court, Apt. 205, Minneapolis.

COFFMAN MEMORIAL UNION BOARD MINUTES

November 20, 1951

The meeting was called to order at 7:14 p.m.

Members Present: Al Arnason, Bill BeVier, Beverly Canfield, Dale Epland, Nancy Erickson, Liz Hall, Les Hansen, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Jay Rinzel, Wayne Taves, Donald Woods, Doug Steenson, Gen Damkroger, Jim Booth, and Hal Harris.

Members Absent: Sterling Garrison, Tom Salmen, Stewart Thomson, Jim Havnes.

Director's Report: Because there are no classes on Friday and Saturday of this week, the Checkroom and Newstand will be closed.

The Village Union Board needs a 9th representative who is to be appointed by the Union Board. Mrs. Nancy Press was recommended as this representative.

K-170
Motion I-162: It was moved and passed to accept the recommendation of Nancy Press as the Coffman representative to the Village Union.

K-171
Motion I-163: Mr. Rinzel moved that the operation plan for the coming four day vacation outlined by the Director be passed. The motion was seconded and carried.

Program Consultant's Report: The Quarterback Session this week was the best this quarter. There was an attendance of 500 people.

The Coffee Hour chairman has resigned to leave school.

Charm, Inc. is going to give a special modeling show.

President's Report: Mr. BeVier read several letters to the Board. One of the announcements concerned the SPAN organization. Anyone interested in European travel and study with this organization is to sign up at 114 TSM-a.

Sponsorship Reports: A new method of reporting by committee sponsors was introduced this evening. Mr. Hansen began this, with a review of the informal parties. A major item was the fact that the Splash Party fell one half in attendance the second time it was staged. Mr. Higgins commented that this may probably have been due to the fact that the Splash Party was held on the day of one of Minnesota's severe storms.

Mr. Taves reported on evening dances. The first Saturday Nite Dance had a \$151 profit. The publicity on the second dance was not quite as good, and as a result the profit was only \$20. This Saturday's dance will conclude these dances, and it is to be called "Farewell Football". Mr. Taves stated that the publicity on this dance was almost up to par of the first dance of the season. However, the Variety Dances have been the most successful of all dance events, with average attendance of over 400.

Mr. Arnason and Mr. Rinzel will report on their respective areas November 28th. Mr. Havnes, Mr. Epland, and Miss Erickson will report on December 4th. Mr. Booth, Mr. Harris, and Mr. Steenson will report on December 11th.

Executive Committee Report: The WMMR meeting will take place on November 28th.

The absence of Wayne Taves has been approved.

Program Coordinating Committee Report: Cabaret 49 had a loss of \$80, with an attendance of 52 people. The publicity on this event was not adequate.

A poll will be taken in an effort to evaluate student interest in dances.

Merit Committee Report: Jeannine Miller was recommended as chairman of the Christmas Semi-formal.

Beatrice Johnson was recommended as chairman of the Christmas Sing.

K-172
Motion I-164: A motion was made and passed to accept the recommendations of the Merit Committee.

House Committee Report: Mr. Arnason read the letter that is to be sent to all organizations introducing new forms for adoption of new house policies to get rid of some of the room request problems.

K-173
Motion I-165: It was moved and passed that WMMR be given permission to use room 322 for office space, but they would not have exclusive use of the room.

The House Committee will undertake an investigation of the utilization of office space by the Y.W.C.A. and the Fraternity Purchasing Association.

Gopher - Miss Erickson is going to draw up the contract in the very near future. All contacts have been made.

Snow Week: Because the Board had heard rumors that the Skating Club was going to stage the Ice Show by themselves an investigation was made, and Mr. Hamilton stated that this was incorrect to his knowledge.

A proposed Skating Club and Union Board contract was discussed by the Board, and many questions arose. It was rather indefinite as to whether or not the Skating Club could be legally bound to a contract.

K-174
Motion I-166: Miss Canfield moved that the President review the contract with a Law professor, establish the national status of the Skating Club, find out how the Board can bind the Skating Club, and also that the President have the power to negotiate with the Skating Club on the final agreement. The motion was carried.

An amendment that the Skating Club send power of attorney as a representative to the next Board meeting was ruled out of order by the parliamentarian.

New Business:

K-175
Motion I-167: It was moved and passed that the following prices be changed as follows:

	<u>Present Cost</u>	<u>Suggested Cost</u>
Christmas Semi-formal	.75 & .15	No Change
Quarterback Sessions	.08 & .02	.10
Sat. Nite Dance	.58 & .12	.60
Splash Party	.21 & .04	.20
Square Dance Social	.21 & .04	.20
Variety Dance	.12 & .02	.15

After discussion, a previous motion changing the price of the Splash Party to .25 and the Square Dance Social to .25 was defeated.

Amendment to Motion I-167: The sponsor in charge of this area is to be responsible for making out a report for presentation in case of a federal investigation.

The Minneapolis Musicians' Union has ruled that hereafter any band must have five pieces or more to play in the Main Ballroom.

K-176
Motion I-168: A motion was made and passed to approve last week's minutes.

K-177
Motion I-169: A unanimous vote was passed for the motion thanking Ralph McCarthy for the use of his apartment and the refreshments.

K-178
Motion I-170: A motion was made and passed for adjournment at 9:17.

Respectfully submitted,

G. Ray Higgins
 Secretary

The next meeting will be held at 7:00 p.m. Wednesday, November 28th, in Room 315 Union.

November 27, 1951

The meeting was called to order at 7:10 p.m.

Members Present: Bud Abrahamson, Al Amason, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancy Erickson, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, Jay Rinzel, Donald Woods, Jim Haynes, Doug Steenson, Ralph McCarthy.

Members Absent: Sterling Garrison, Shirley Matzell, Dorothy Snyder, Jayne Taves, Stewart Thomson.

Ralph McCarthy was late. Bill BeVier and Jay Rinzel were excused early in the meeting to attend a special meeting at Dean Williamson's home.

Minute Correction: The Executive Committee report concerning the WMMR meeting was corrected to read: A meeting with WMMR will be held December 12th when the operation of the by-laws will be presented.

Director's Report: Union Committee heads when ordering tickets for events, should be sure to specify that they are ordering them for the Coffman Union Board of the University of Minnesota, making it an official U organization or they will encounter difficulty in printing orders.

It was suggested the House Committee should prepare the Union's plan of operation during the Christmas holiday period.

Program Consultant's Report: The Christmas Semi-formal Dance planning is well under way. Jeanine Miller, as chairman, has outlined a very interesting program. There will be a serving of a buffet lunch at the Reading Room directly after the grand march with some campus celebrity leading this march. A choir or some form of musical entertainment will be provided for entertainment during the supper hour at about 11:00 p.m.

Motion ^{K-179} I-171: It was moved that the Christmas Semi-formal be allowed to use the Terrace Room, and that Union personnel will do the moving of furniture and also the serving of the food. The motion was seconded and passed.

President's Report: The Sno Week Ice Show has been definitely cancelled. The show cannot get the sanction of the U.S. Amateur Skating Club because there will be a show staged in St. Paul at approximately the same time. An Ice Party will be arranged during Snow Week, including stunt skating, skits and skating participation.

Vice-President's Report: Miss Hall quoted from Roberts Rules and explained to the Board the procedures taken when there is doubt on a vote or a division of the house. On December 5 she will discuss amendment reconsiderations, motions on resolutions and over ruling the chair.

WMAR: Dick Towsley, WMAR representative presented to the Board for their approval, their problem concerning broadcasting basketball games. WMAR requested the approval of their acting as a stand-in station for a 14 station network in broadcasting these games. He also stated that they had received permission from the FCC and that the Athletic Department and the University Radio Committee had indicated approval.

K-180
Motion I-172: A motion was made, seconded, and passed by the Union Board, supporting WMAR's broadcasting of the basketball games.

Sponsorship Reports: Mr. Arnason reported that at the moment there was no House Committee but it is the process of being formed. This committee will be responsible for such items as room service space calculations etc., tabulating of criticisms from suggestion sheets. Mr. Arnason felt that there was a definite need for a House Sub-Committee.

The Public Relations Committee is not working too effectively because there is no chairman at the present time. There is practically no organization. The outstanding event was the Committee member party. The Merit Committee is working on securing a chairman for this committee, but there have been no filings for the position.

Sponsorship Assignment No. 4 is that each member of the Board is required to devote one hour to the addressing of post cards tomorrow to be sent out announcing the Christmas tree decorating party.

On December 6, at 7:30 p.m. there will be a Christmas tree decorating party in the Main Lounge.

Executive Committee Report: The absences of Jim Booth, Hal Harris, and Jim Hawnes from the Board Meeting were approved. The absence of Doug Steenson was not.

Finance Committee Report: Mr. McCarthy recommended that the Board authorize the purchase of an amplifier which costs \$116.42. The amplifier is portable and much more versatile than any the Union now has in operation. The Union also has a record player that can be hooked into this equipment.

K-181
Motion I-173: Mr. Harris moved that the Finance Committee recommendation be accepted. The motion was seconded and passed.

Program Coordinating Report: Miss Canfield requested that beginning Winter Quarter bridge classes be held on Monday afternoon at 3:30 p.m. and that the intermediate class be held on Tuesday evening from 7:00 to 9:00 p.m.

K-182
Motion I-174: A motion was made, seconded and passed to approve the Program Coordinating Report.

House Committee Report: Mr. Arnason related various items concerning the Michigan Union which he visited the past week. Pamphlets were passed around to the Board Members on Michigan Union facilities. In view of the WMAR question, Mr. Arnason stated that

Michigan has three such stations and each has asked for permission for commercialization. They are to be given permission if the three stations consolidate.

Public Relations Committee Report: The value of sending out Christmas cards to the students was discussed after the report was given on this topic.

^{K-183}
Motion I-175: It was moved the the Public Rations Committee be in power to investigate bids on Christmas cards, and be in power to accept the lowest bid. The motion was seconded and passed.

Amendment to I-175: It was ammended that a maximum of \$45.00 be spent for Christmas cards. The amendment was passed.

Gopher: A contract for the Gopher has been drawn up. There will be 10 pages for Union activities. Two pages will be used for the Union Board, three pages for the Union Board committees, two pages on sno week, two pages for the St. Paul campus, and one page for the Village Union. The total cost amounts to \$368.00; \$73.00 of that total is to be paid by the St. Paul campus. The cost is \$35.00 for a two page spread, and \$35.00 for each additional page.

^{K-184}
Motion I-176: It was moved, seconded, and passed that the contract be submitted to the Gopher for the 10 pages.

^{K-185}
Motion I-177: It was moved, seconded, and passed that the Public Relations committee act as representatives of the Board in approving the final copy.

The group icture of the Union Board will be taken at the home of Vice President Willey on December 5.

Old Business: Because of icy road conditions in North Dakota it was suggested that 3 members from the original 6 going by car be chosen in case road conditions have not improved and it will be necessary to send members by train.

Mr. Higgins, Mr. Rinzel, and Miss Canfield were chosen as the three delegates under such conditions.

New Business: Miss Canfield suggested that possibly it might be advisable to require excuses from faculty members when they are absent. The faculty Board members present voiced their opinions and the final outcome was that faculty members were mostly advisory members and that they should not be required to submit such excuses.

^{K-186}
Motion I-178: A motion was made, seconded, and passed for adjournment at 8:45 p.m.

Respectfully submitted,

G. Ray Higgins
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

December 5, 1951

The meeting was called to order at 7:20 p.m. at the home of Vice President Willey.

Members Present: Al Arnason, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancie Erickson, Sterling Garrison, Liz Hall, Les Hansen, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Jay Rinzel, Dorothy Snyder, Wayne Taves, Stewart Thomson, Donald Woods, Jim Havnes, Doug Steenson, Gen Damkroger.

Members Absent: Hal Harris, Tom Salmen.

Minute Correction: Ralph McCarthy was more than 15 minutes late to the meeting of November 28th, and thus was considered not present.

The date of the minutes is to be changed from November 27th to November 28th.

Director's Report: The college representation at the Regional Conference was below the previous year's level as only nine colleges were represented. This attendance decrease may have been due to the fact that possibly there were travel and financial problems because of the location of the conference. Also, the NSA meeting at Carleton may have competed. Mr. Higgins stated how pleased he was with the kind of statesmanship our students showed in participating in the discussion at the conference.

Two problems were presented to the Board. The first was to determine the Christmas holiday operating hours of the Union. At present, about six evenings have been reserved for various meetings and activities. Consideration should be given to the closing of the main part of the building but allowing these activities to be held. The second problem concerned the distribution of the Daily in the Union. This is of consequence towards promoting the Union as the main student center. Mr. Higgins proposed that shelves be installed on each side of the Post Office, to be paid one half by the Daily. There is to be a total maximum cost of \$90.00.

Motion 1-179^{K-187}: Mr. Arnason moved that the Union pay one half the cost of the installation of the Daily distribution boxes. The motion was seconded and passed.

Program Consultant's Report: Miss Damkroger reviewed briefly the programs that took place last week. On Thursday, the last of the Fine Arts programs took place. The attendance of the Splash Party on Friday night topped all records for the past two years. The Square Dance Festival held on Sunday was attended by approximately 700 people. The University folk dancers performed.

As to the coming attractions, Miss Damkroger first outlined the Saturday Christmas Semi-Formal. The general concensus is that this will be one of the most glamorous dances held by the Union. Mrs. Morrill's decorations for the Sunday Faculty Reception will be up to add to the real Christmas setting.

This year, instead of just one Christmas Sing, on Tuesday, Wednesday, and Thursday noons there will be a program in the main lounge. All the talent has been lined up and the entire program sounds promising. Friday noon the main Christmas program will be held.

President's Report: Mr. BeVier declared that some of the Board members have neglected referring to the finance committee items pertaining to it before these are brought before the Board. He urged that in the future this be corrected.

Mary Lou Mires, chairman of Brotherhood week, has asked that a representative from the Union Board help her with plans and act as a liaison officer between this group and the Board. Nancie Erickson volunteered to attend the meeting to be held at 7:30 in room 315 of the Union.

Vice President's Report: The tree trimming party is to be held Thursday evening, and all Board members are to be there. Invitations have been mailed out to 400 committee members.

The Union Fall Quarter sponsorship reports are due next Wednesday.

Sponsorship Reports: Mr. Havnes outlined the Sno Week activities. Several arrangements for a few of these activities are still pending. On Tuesday and Wednesday afternoons, the Field Events will be held; on Wednesday evening, the Skating Party at Williams Arena; on Thursday there will be sports and a Style Show; Friday evening, the Sno Ball; and on Saturday the Ski Train and Toboggan Train will be held with a party afterwards.

Mr. Roddy of WMMR would like a telephone extension for Room 322. The approximate installation cost will be \$6 or \$7. On December 12th, commercialization policies will be presented to the Board. There are 46 members working in the station. The group is active and has many energetic plans for the future for improvement of the station.

WTCN has a contract with the University of Minnesota to do all basketball broadcasting. WMMR will now broadcast the games only to the Dorms.

Mr. Epland reported on the afternoon dances. The Wildcat Whirl, and the Hoosier Hop, two of the Football Frolics, had

very poor attendance and lost money. The program was cancelled. Carol Barnes, chairman of the Friday Square Dances, works with eleven active committee members. Programs are successful when they are held in the ball room but when they are moved to other rooms, the attendance dwindles. In many of the small dance groups such as the one Al Wiklund teaches, there are not enough female participants. The private dance instruction group charges a fee and limits its size from 20 to 25 couples.

Miss Erickson reported on Social Skills. Mary Matzoll, Chairman of Bridge instruction, is doing an excellent job. The Toast Mistress chairman is hard to contact. There are only from ten to twelve members. This organization is not as active as it has been in the past. The Charm group whose chairman is Barbara Ivy, is by far the most active group. Their informal modeling shows, etc., have been very successful. Rene Kase, chairman of Finesse, has only had one program. It is hoped that next quarter they will be more active.

Executive Committee Report: The absence of Shirley Matzoll was excused, but that of Wayne Taves and Ralph McCarthy was not since no excuses had been submitted.

All items must be placed on the agenda by 5:00 p.m. on the Monday preceding the Board meeting.

^{K-188}
Motion I-180: A motion was made, seconded, and passed for the approval of the Executive Committee report.

Finance Committee Report: The chairman reported on the Finance Committee's Union Finance Day. A new idea has been developed for the presentation of Union costs to the student body. A cartoon scheme has been set up. A seven-car train poster representing the sponsorship areas will be placed on the main floor and posters with prices of all Union expenditures will be placed about within the Union.

^{K-189}
Motion I-181: A motion was made, seconded, and passed for the approval of the Finance Committee report.

Program Coordination Report: Miss Canfield suggested that discussion about the piping of Senator McCarthy's speech into the dormitories be postponed until the Board members had time to investigate the situation more thoroughly. She also stated that we did not have the Republican Club's sanction.

^{K-190}
Motion I-182: A motion was made and seconded for the postponing of the discussion of the Senator McCarthy speech until next week.

Ralph McCarthy insisted that the discussion of this subject take place immediately, and asked for a roll call vote. He also asked that since he had spoken on WMMR without Board approval, why a speech by Senator McCarthy needs Board approval. To this Miss Canfield replied that Union-sponsored groups do not need Board approval, but that groups not sponsored by the Union Board have always required Board approval. She also stated that as yet there had been no sanction by the Republican Club. Discussion was opened after the following roll call vote:

yes
 Beverly Canfield
 Nancie Erickson
 Sterling Garrison
 Les Hansen
 Shirley Matzoll
 Jay Rinzel
 Dorothy Snyder
 Wayne Taves
 Stewart Thomson
 Jim Havnes

no
 Al Arnason
 Jim Booth
 Dale Epland
 Liz Hall
 Ralph McCarthy
 Donald Woods
 Doug Steenson

After further heated discussion, it was brought out that the major reason for this postponement was because the Board did not have sufficient information.

Motion I-185: A motion was made seconded and passed for the tabling of discussion. The results of this roll call vote were:

yes
 Al Arnason
 Jim Booth
 Beverly Canfield
 Dale Epland
 Nancie Erickson
 Sterling Garrison
 Liz Hall
 Les Hansen

yes
 Shirley Matzoll
 Jay Rinzel
 Dorothy Snyder
 Wayne Taves
 Stewart Thomson
 Donald woods
 Jim Havnes
 Doug Steenson

no
 Ralph McCarthy

Program Coordinating Report Con't:

Miss Canfield requested that some action be taken as to the Spring Quarter policies concerning Campus Canteen and Saturday Night Dance because dances during the Spring Quarter have not been successful in the past. Also, that the dances that are held should be on a record level so that in case they are a failure there would not be as great a loss. Miss Damkroger stated that the ballroom could not be used on Saturdays which followed the Fridays when Square Dancing was held.

K-192
Motion I-184: Mr. Taves moved that the ballroom be reserved on the Saturdays following the Fridays when no Square Dances are scheduled during Spring Quarter, and that the nature of the events on these Saturdays will be decided during Winter Quarter. The motion was seconded and passed.

Mr. Epland recommended that collection of money during Square Dances be continued until the program is self-sustaining, and that this money be deposited in a locked box.

A motion similar to the recommendation was defeated.

K-193
Motion I-185: It was moved, seconded, and passed that this collection problem be referred to the Finance Committee.

Merit Committee Report: Mary Louise Weise was recommended as Coffee Hour chairman, and Onnalee Bergseth as Mardi Gras chairman.

K-194
Motion I-186: A motion was made, seconded, and passed for the approval of the Merit Committee report.

Public Relations Committee Report: The Christmas cards have been ordered, and the total cost is \$48.00. However, the discount will be more than \$3.00 so that this is within the budget.

K-195
Motion I-187: A motion was made, seconded, and passed that the operating hours of the Union during Christmas vacation be set up according to last year's plan with Mr. Higgins approval. In general, the closing hour would be 8:00 p.m. during week days.

PROPOSED CONSTITUTIONAL AMENDMENT: Mr. McCarthy moved that the Union Board recommend the following change in their Constitution concerning membership: A policy be adopted whereby all student members of the Union Board of Governors are appointed by the appointing provisions within the present Constitution.

K-196
Motion I-188: It was moved, seconded, and passed to thank Vice President Willey for his invitation to hold the meeting at his home.

K-197
Motion I-189: It was moved, seconded, and passed to adjourn at 9:52.

Respectfully submitted,

G. Ray Higgins
Secretary

The next meeting will be held Wednesday, December 12, in Room 315 Union.

COFFMAN MEMORIAL UNION BOARD MINUTES

December 12, 1961

The meeting was called to order at 7:13 p.m.

Members Present: Bud Abrahamsen, Bill DeVier, Jim Booth, Bev Canfield, Dale Epland, Nancie Erickson, Liz Hall, Les Hansen, Hal Harris, G. Ray Higgins, Shirley Matzell, Ralph McCarthy, Jay Rinzel, Tom Salmen, Wayne Taves, Stewart Thomson, Donald Woods, Jim Hawnes, Doug Steenson.

Members Absent: Al Arnason, Sterling Garrison, Dorothy Snyder

Minute Correction: Stewart Thomson was present at the meeting of November 23th. The word "moved" is to be replaced by the word suggested in the proposed constitutional amendment made by Ralph McCarthy.

Director's Report: Mr. Higgins called attention to and passed out four issues of various publications. One was the latest issue of the Association of College Unions which included a survey on retrenchment. This article sums up the kinds of problems other unions have and how they are meeting them.

Mr. Higgins commended Mr. McCarthy and the Finance Committee on the recent program for publicizing Union finances. He suggested, however, that in the future, there be a closer integration between expenditures and income so that a complete picture is given for each phase of union operation.

Several other items mentioned were the telegram to President Truman concerning Union bankruptcy by the YFA, and the article in Skol on student government. Pertaining to this, Mr. Higgins thought the best course of action would be to secure the complete outline of changes these people desire.

Program Consultant's Report: Thursday will conclude the Union program activities.

The two big winter programs are under way. One week is scheduled from January 22nd through January 26th, and the tentative dates for Mardi Gras are February 18 through 19th.

President's Report: Mr. DeVier read three student resignation letters, and Mr. Higgins' letter to the board.

Motion 1-198: A motion was made, seconded, and passed to accept, with regret, the resignation of Mr. Higgins, Al Arnason, Hal Harris, and Ralph McCarthy.

Vice President's Report: Only two quarterly sponsorship reports, due today, have been turned in.

Miss Hall read the correct parliamentary procedure when overruling the chair.

Sponsorship Reports: Of the two Toastmaster groups the Wednesday group is much larger. Both groups are fairly effective but can be improved. Quarterback sessions have not been as well attended as last year's. Mr. Booth also stated that nothing has been done on Sportsman Unlimited. He is hoping for more activity next quarter.

Mr. Harris reported on Special Recreation, and recommended that the Hosteling Outing group expenditures be minimized since attendance at such events have been very light. There are only two or three active committee members. He also suggested that there be a monthly bridge tournament, and that this be put under the tournament committee rather than the bridge instruction committee.

There have been no tournaments whatsoever this quarter. There never has been a regular chairman for the tournaments. There were two major events in this area this quarter. They were the badminton and the billiard demonstration. Dr. Hansen, an expert with the bow and arrow, will lecture on archery before any group of people that may be interested.

For some unexplainable reason, the Photo Club has been quite inactive this quarter. In the past there have been many requests for just such an activity and yet, now that there are facilities, it remains inactive. Mr. Steenson reported that the Fine Arts group has staged three well attended programs; one on advertising, another on painting, and a third on interior decorating. The Talent Bureau is the most active group in the Music and Arts area. Their major problem is developing a new way of uncovering talent.

Mr. Higgins then brought forth two new items. He reminded the Board about an arrangement made by the Union Board of two years ago to stage the Big Ten bowling match at Minneapolis. However, last year it was held in Michigan, and will be held here this coming year instead. The other item concerned a group who wish to establish a model railroad club.

Finance Report: Mr. McCarthy said that the extension phone for AMR would cost between \$6 and \$7 for installation with an additional \$4 monthly charge.

Motion K-199
K-191: Mr. Haynes moved that the Board postpone installing AMR's extension phone until they find out more about their commercialization. The motion was seconded and passed.

All committee chairmen must turn in a budget on their area before January 12th at 3:00 p.m.

There will be an estimated additional \$17,000 income for the Union because of the enrollment increase. However, in the next one or two years this money will be taken up because of an expected enrollment decrease.

Program Coordinating Report: Miss Canfield recommended that WMMR be able to broadcast the McCarthy speech. There will be Band Concerts held in the Union Ballroom on February 20 and 29. The first Saturday Nite dance will be held on January 12. January 11th was recommended as the date for the winter Union Open House.

K-200
Motion I-192: It was moved, seconded, and passed for the acceptance of the Program Coordinating Report.

Amendment 1 to Motion 192: It was moved, seconded, and passed that WMMR comply with FCC regulations and that under no circumstances whatsoever will anyone be able to rebroadcast this using WMMR as a medium.

Amendment 2 to Motion 192: It was moved, seconded and passed that the date of May 1 be added to the Band Concert list.

Amendment 3 to Motion 192: It was moved, seconded and passed that a Winter Open House be staged, and that in the event the Merit Committee can not find a chairman the Board will take the responsibility.

Merit Committee Report: Miss Matzoll recommended that the following chairmanships be approved: Jody Madson for Fine Arts, Nowell Case for Union Relations, and James Fitzgerald for Saturday Nite Dance.

Mr. Kinzel interrupted, stating that all items in the Merit Report were not on the Agenda.

K-201
Motion I-193: Mr. Harris moved that the additional information in the Merit Report be voted upon. This was seconded and passed.

K-202
Motion I-194: A motion was made, seconded, and passed for the acceptance of the report.

House Committee Report: Mr. Epland expressed the desire of the Engineers to use Room 131 in the Union from February 4th to May 16th.

K-203
Motion I-195: It was moved, seconded and passed that the House Committee investigate the request of the Engineers and bring the results back to the Board at the next meeting.

A request was made by the Gopher that the Board approve the use of two contact tables for about two weeks. There was some discussion as to the reason why two tables were needed.

^{K-204}
Motion I-196: A motion was made, seconded, and passed to abrogate discussion on the Gopher.

^{K-205}
Motion I-197: A motion was made to move to the next point on the agenda. This was carried.

Public Relations Report : The Christmas cards have arrived and still are not addressed.

^{K-206}
Motion I-198: A motion was made, seconded, and passed for the acceptance of the Public Relations Report.

Amendment to the Constitution: Mr. McCarthy reviewed his suggestions for the changing of the amendment concerning the appointment and selection of Union Board Governors. Mr. Higgins stated that the Board should not make this decision on its own, that the student body should vote by referendum. The topic was discussed for some time as to its merits and defects.

A motion was made and defeated that the Union Board of Governors undertake the project to minimize political responsibility of the Union Board.

Old Business: Jim Kellett will report on Sno Week the first meeting of Next quarter.

New Business: There has been a request by SAB for a Union sponsored coffee hour for the new Winter Quarter students on January 3, from 3 to 3:30 p.m. No support could be found for the proposal.

WMAR Commercialization: Mr. Rinzel reported on the meeting he attended with Mr. Roddy and Vice President Willey. Vice President Willey stated that he felt this matter should go through his office to go through his office to avoid difficulties. He then will take up the matter with the proper authorities.

^{K-207}
Motion I-199: A motion was made to reconsider the former motion concerning the selling of air time by WMAR.

^{K-208}
Motion I-200: After further discussion, Miss Hall moved the question. Motion I-199 was passed.

^{K-209}
Motion I-201: It was moved that the Union Board of Governors recommend that WMAR be permitted to sell air time. The motion was seconded and passed.

Mr. McCarthy stated that he would write an article for the Association Bulletin on the finance education program. He expressed the Boards regrets at the loss of a capable director.

^{K-210}
Motion I-202: A motion was made, seconded, and passed for adjournment.

Respectfully submitted,

G. Ray Higgins
Secretary

Next meeting-Wednesday, January 9th.

COFFMAN MEMORIAL UNION BOARD MINUTES

January 9, 1952

The meeting was called to order at 7:15 p.m.

Members Present: Bill BeVier, Jim Booth, Beverly Canfield, Gen Damkroger, Dale Epland, Nancie Erickson, Sterling Garrison, Jim Haynes, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Gordon Starr, Dough Stoenson, Jayne Taves, Donald Woods.

Director's Report: Mr. Starr expressed pleasure with regard to his position with the Coffman Memorial Union, and briefly summarized the Union situation as it now stands. There have been several changes in staff members, two of them being the secretary and the cashier. Both positions will be filled in the near future.

Questionnaires were passed to the Board members at this point, which were filled out as to each individual's reaction with regard to the Union Board, improvements to be made, etc.

Three major items of Mr. Starr's report were, first, an invitation to each of the Board members to come in for a fifteen to thirty minute informal interview at any time after 9:00 a.m. of the week beginning Monday, January 14. Second, he stressed the importance of the Minnesota Union from a national standpoint. The Coffman Memorial Union ranks in the top three to five unions in the country. The third item pertained to Board resignations. He suggested an endeavor should be made to build a strong and stable Union Board.

Program Consultant's Report: Two outstanding events are taking place this week. On Friday evening an Open House will be staged and the first Saturday Nite Dance, entitled Florida Fling, will take place this Saturday.

President's Report: Mr. BeVier read four letters to the Board. Two were resignation letters, one from Liz Hall, and the other from Les Hansen. Stewart Thomson wrote his reason for not attending the meeting this evening. J. L. Cash, Daily Reporter, stated that he is not responsible for the article and cartoon in SKOL. The cartoon was embarrassing to Mrs. Stewart, a personal friend of his, and he did not wish to be connected with the cartoon.

Mr. BeVier announced the next Sponsor assignment: the Advance Budgets are to be handed in before 12:00 noon, on Friday. Budgets are not necessary for committees that are not subsidized.

Finance Committee Report: Because the wholesale price of soft beverages have gone up it is recommended to increase the retail price to seven cents.

K-211
Motion L-203: The price increase was so moved. The motion was seconded and passed.

The Finance Committee recommended that the bowling alleys be open one and two days (in the afternoon) for use by the U High School classes, with the stipulation that they come and go as a class.

K-212
Motion I-204: The above recommendation was so moved and carried.

It was suggested that an invitation be extended to the administration to use the Main Ballroom of the Union for a registration center. Norris Hall has been used in the past for registration for summer sessions etc., and telephone and rest room problems made this difficult. The Union lounging facilities would be a great asset during registration.

K-213
Motion I-205: A motion was made and passed to accept this suggestion.

Program Coordinating Report: The Talent Bureau has requested the use of the Main Ballroom from 12:30 to 1:30 on January 16, 30; February 13, and 27.

K-214
Motion I-206: The Talent Bureau was granted its request to use the Main Ballroom for the before mentioned dates.

Merit Report: There are five openings for Board members. Miss Matzoll stated that anyone knowing outstanding people on campus should suggest that they file for the position.

The Merit Committee has put up a display to promote interest.

House Committee Report: The University WORLD, with a membership of 6 paid members and 25 book members, requested a private office or one shared with two other groups.

K-215
Motion I-207: It was moved and passed that the Board write a letter of sympathy to WORLD and state that we regret that we can not fill their request at his time, with the suggestion that they file for space in Room 213.

K-216
Motion I-208: A motion was made, seconded, and passed to permit the Freshman Cabinet to use the Main Ballroom on February 8, 1952.

K-217
Motion I-209: The request of the All U Congress for the use of the Main Ballroom on May 20 was passed.

K-218
Motion I-210: The use of file space in 213 for the University Christian Science group for storage of hymnals and organ papers was granted.

The Engineers have requested the use of the Ground and First floors of the Union for the "E" Day, Black Book Dance, on Friday, April 25, 1952. They also requested the use of Room 131.

K-219
Motion I-211: It was moved, seconded, and passed to table the two requests of the Engineers with the stipulation that the rooms be held open until these have been considered.

The Inter-Residence Council, with 40 active members, have requested office space because they need a central location.

K-220
Motion I-212: It was moved and passed that the office space item for IRC be left up to the House Committee.

The Tri U Association has requested a blanket reservation of the Fine Arts Room from 3:30 to 5:30 on January 16, 23, 30, and February 6, 13, 20, and 27. All these dates are available except January 16th.

K-221

Motion I-213: A motion was made, seconded, and passed to grant the Tri U request with the provision that if at some time another group, that is more deserving desires the use of the room because of its facilities, that Tri U be moved to another room.

Snow Week Report - Jim Kellett: An estimated budget for Snow Week was presented to the Board and Mr. Kellett discussed this quite thoroughly with the Board. The Sno Button, of which 4,000 were ordered to be sold at 20 cent each, The Ski Train, and the Sno Ball, the three money-making events are well under way. Trophies will be given to encourage more and better snow sculpturing. The Ice Party is not an admission event, and the profit on cokes etc. during this event will go to Food Service.

K-222

Motion I-214: A motion was made and passed for the acceptance of the Snow Week Report.

Public Relations Report: All Board members are to hand in their class schedules so that the time for pictures to be taken for the Gopher can be scheduled.

Old Business: K-223

Motion I-215: A motion was made and passed for the acceptance of the resignation of Miss Hall and Mr. Hansen.

New Business: Delegates to the North Dakota Regional Conference briefed the Board on the various items that were discussed.

Mr. Rinzel stated that Board members of the various schools were quite diversified as to qualifications necessary, terms, and selections. Many thought that members should be elected by the student body only.

Mr. Taves explained the various committee set-ups. Several colleges had an over-all social or general committee.

Miss Matzoll brought forth the item concerning publicizing. One of the methods used was announcing events over P.A. systems. One or two schools issued life-time passes to Union Board members for Union activities. One college had regular show case displays of committee work.

Mr. Epland discussed Union management as it was present at the Conference. Food Service everywhere was controlled mainly by outside organizations. Many Universities rent their facilities to outside organizations, and most of them do not accept blanket reservations and if they do it is only for a short period of time. Mr. Epland said a similar policy might work well at the Coffman Memorial Union.

Miss Canfield summarized the entire conference. For Union publicity, personal talks with groups were very effective. Newspapers and posters, and show windows in prominent places were other effective methods of publicity. At the conference there was an unanimous decision to hold the convention each year, and it may possibly be held in Minneapolis

next year because we are the largest college represented.

Mr. Starr stated that there will be an opening of the Macalaster Union on February 6, and it would be well worth the while to visit.

A suggestion was made that a letter be sent to the different religious colleges telling them about the conference to produce more interest in the conference.

Open House Report: Mr. Havnes stated that since there was only \$31.00 left from the Fall Open House that an additional \$100.00 be granted for use this Winter Open House. The band itself will cost \$76.00.

^{K-224}
Motion I-216: It was so moved and passed to appropriate \$100.00 for use during the Winter Open House.

The theme of the Open House is to be Frosty Frolics, and hostesses are going to be dressed in ski outfits. A skit will be presented at 10:30 and it will last approximately fifteen minutes.

^{K-225}
Motion I-217: It was moved that the Board reconsider the motion about the agenda because of the difficulties it presented.

^{K-226}
Motion I-218: The question was moved. This was seconded and passed.

Motion I-217 was passed, automatically dropping the previous motion concerning the agenda.

^{K-227}
Motion I-219: The Board moved into Executive Session in order to elect a new Vice President. The three candidates were, Jay Rinzel, Nancie Erickson, and Jim Havnes.

Mr. Rinzel was elected the new Vice President of the Union Board.

^{K-228}
Motion I-220: A motion was made, seconded, and passed for adjournment at 9:45 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary, pro.tem.

COFFMAN MEMORIAL UNION BOARD MINUTES

January 16, 1952

The meeting was called to order at 7:15 p.m.

Members Present: Bud Abrahamson, Bill BeVier, Beverly Canfield, Dale Epland, Nancie Erickson, Jim Havnes, Shirley Matzoll, Jay Rinzel, Tom Salmen, Dorothy Snyder, Gordon Starr, Doug Steenson, Wayne Taves, Stewart Thomson.

Members Absent: Jim Booth, Sterling Garrison, Donald Woods.

Director's Report: Mr. Starr commented on the success of the Open House held Friday, January 11.

As to the position openings in the Union, the secretary's position has been filled, but as yet, the Cashier position is still open.

The National Association of College Unions would like to have any suggestions this Board may have for the work shop sessions to be held in Oklahoma on April 23, 24, 25.

Regional Conference reports are complete and available.

Dave Seeback, a Union Board Member before the Coffman Memorial Union was built, visited the Union this past week.

Program Consultant's Report: The Fall Quarter program reports have been prepared for the Union Board. A lot of thought and planning was put into these reports, and each year they have improved. Any suggestions for reports in the future will be appreciated.

Questions arose as to the time the posters for Sno Week should be put up. Mr. Abrahamson stated that many of the small posters have already been posted on the various bulletin boards about campus.

President's Report: Mr. BeVier read a letter received from Mr. Donald Woods stating that since he was to be out of town for the next two weeks he will be unable to attend the Board Meetings.

Many of the Board members have been slacking in being prompt at Board meetings. They are to start at 7:00 p.m. Also, many extraneous items that could be handled very efficiently outside of Board meetings have been brought up during them, and consequently Board meetings have been running much too long.

Vice President's Report: Committee of Sponsors meetings, etc. will not begin until the new Board members are elected.

Brief copies of Roberts Rules, put out by the S. A. B. will be given to the new Board members for orientation to parliamentary procedures.

Finance Committee Report: The Committee needs a few new members, and a new chairman. No new projects have been developed so that they could be presented to the Board, but several ideas have been suggested.

Program Coordinating Report: Last Saturday Nite's dance was quite a success, and Miss Canfield suggested that something new be tried to inspire more girls to attend other than just advertising the affair as a stag or drag dance.

^{K-229}
Motion I-221: A motion was made and passed to admit girls free on Saturday, January 19. This is on a trial basis only.

Merit Committee Report: Interviewing of prospective Board members will take place on Monday from 3:30 p.m. to 5:30 p.m. and on Tuesday evening from 7:00 p.m. to finish. The location of these interviews will be announced Friday. All Board members interested are to attend. This interviewing will eliminate have the prospective members appear at the regular Board meeting.

House Committee Report: The Engineers have requested the use of Room 131 as their main head quarters.

^{K-230}
Motion I-222: A motion was made and passed to permit the Engineers to use Room 131 from March 15 to May 2.

^{K-231}
Motion I-223: A motion was made to grant the Engineers permission to block off the ground floor of the Union and use the cafeteria and Main Ballroom on "E" Day, after approval by the Finance Committee.

^{K-232}
Motion I-224: A motion was made and passed to table Motion I-223 until a more complete evaluation was made.

^{K-233}
Motion I-225: A motion was made and passed to permit Sno Week to put up a display of skates, by moving the show case and using that space from Monday to Friday.

The Republican Club has requested the use of the Main Ballroom on Saturday, March 8, for a speech to be made by Senator McCarthy.

^{K-234}
Motion I-226: A motion to defer discussion on the McCarthy speech until the House Committee is able to investigate and report to the Board was seconded and passed.

A student group, the Minnesota Inter-Varsity Fellowship, would like the use of the Main Ballroom for three nights from March 28-30. This is during a vacation period.

^{K-235}
Motion I-227: A motion was made and passed for the approval of the Minnesota Inter-Varsity Fellowship's request.

Public Relations Report: Gopher pictures are to be taken, Thursday, January 17, at 12:30 p.m. in the Union Board office.

New Business: The administration is aware of our request that they use the Union during registration, and they are considering it.

Old Business: Bob Roddy has resigned as President of WMMR due to the illness of his father. George Wilson is acting as President and is training three new men so that the Union Board can elect a new permanent President next Spring Quarter.

A letter from George Wilson was read relating the general confusion caused in the WMMR office because there is only one telephone. Another telephone extension is absolutely necessary and essential for efficiency.

^{K-236}
Motion I-228: A motion was made and passed approving WMMR's having an extension or an additional telephone line put in, depending on the comparative cost after the item has been checked by Building and Grounds.

Mr. Gordon Starr was nominated and unanimously elected as the official secretary of the Union Board.

The issue concerning the selling of air time by WMMR was again discussed, and the following motion resulted.

^{K-237}
Motion I-229: A motion was made and passed to send our approval of WMMR's selling of air time to Vice President Willey for action.

^{K-238}
Motion I-230: A motion was made, seconded, and passed for adjournment at 8:45 p.m.

Respectfully submitted,

G. L. Starr

Gordon L. Starr,
Secretary

January 23, 1952

The meeting was called to order at 7:12 p.m.

Members Present: Bill Be Vier, Beverly Canfield, Gen Damkroger, Dale Epland
Nancie Erickson, Sterling Garrison, Jim Havnes, Shirley Katzoll, Jay Rinzel,
Gordon Starr, Doug Steenson, Wayne Taves, Stewart Thomson

Members Absent: Jim Booth, Tom Salmen, Dorothy Snyder, Donald Woods

Director's Report: Mr. Starr recommended two improvements to be made to the Information Desk to increase efficiency. A glow light that would stand out perpendicular to the wall so that it could be seen upon entering the building, directing people to the Information Desk is one of the suggestions. The other was that overhead acoustical tile be placed in the outer office. The total costs of these installations would be \$230.00.

K-239

Motion I-231: A motion was made and passed for the approval of the required amount for the installation of both the glow light and the acoustical tile for the Information Desk office.

There was some discussion about the utilization of the television sets in the main lounge. The large television set is not in operation. This matter was turned over to the House committee for investigation of repairing costs etc.

Program Consultant's Report: The Splash Party held on January 18 had a small attendance of 72 people. However, it was stated that all present considered this a very successful event. The next Splash Party will be held on February 1, 1952.

Charm, Inc., had scheduled two interesting new programs, which had to be cancelled because of a death in the instructor's family. Both of these programs will be held in the future.

President's Report: The bulletin on Wiggins sent to all organizations on campus by SAC will be posted in the Board office.

The United Ukrainian organization has invited the Union Board to attend a meeting protesting Russian imperialism. This is to be held at West Hall.

The Greeks have asked the Union Board to prepare a skit and enter the competition for the Heart Fund Show.

Vice President's Report: The Mardi Gras budget was presented, wherein total expenditures were estimated at \$421.45 and the total income at approximately \$454.00, leaving an estimated margin of \$32.55. The cost of the orchestra will be \$125.00.

K-240

Motion I-232: A motion was made, seconded, and passed for the acceptance of the proposed budget for Mardi Gras.

Finance Committee Report: A "B" Day committee has requested permission to hold a coffee hour during this celebration.

K-241

Motion I-233: A motion was made and passed to send the "B" Day committee a letter of regret stating that approval of their request would set a bad precedent with other groups such as SLA Day, "E" Day, "L" Day, "M" Day, etc., and all would probably make similar requests.

WMMR has gotten their telephone extension, at a cost of \$3.25 per month

and \$2.00 for the installation.

Mr. Starr suggested that a letter be sent to the Association of College Unions explaining the Union Finance Day.

Program Coordinating Report: A very concise Snow Week pass list was read to the Union Board.

K-242

Motion I-234: A motion for the acceptance of the pass list was made, seconded, and carried.

Merit Committee Report: Election of the new Board members took place.

K-243

Motion I-235: A motion was made, seconded, and passed to go into Executive Session at 7:50 p. m.

K-244

Motion I-236: A motion was made, seconded, and passed to allow Mr. Starr to remain.

The general meeting was called to order at 8:15 p. m. Results of the elections were as follows: Herbert Stadel, Bob Lawrence, Glenn Lewis, Al Latham, and Bea Johnson.

K-245

Motion I-237: A motion was made and passed to grant the "B" Day group the use of Room 131 from January 28, to February 1, 1952.

House Committee Report: RCP and IRC have requested a joint room (office space) in TSMC building. This item brought forth discussion on several subjects. One concerned the addition of office space to the Coffman Union.

K-246

Motion I-238: A motion was made and passed to grant the use of one room only to the RCP AND IRC groups.

The Troubadours of Swing have requested the use of the ballroom on Friday, February 22nd, with the stipulation that they will pay the cost of opening the Union during a holiday period. This was carried.

K-247

Motion I-240: A motion was moved and passed giving permission to the Gopher to put and use a contact table in the main hallway next Tuesday through Friday.

Snow Week Report: The Skits on Skates event did not have a large turn out, possibly because of the weather conditions. Publicity has not been as extensive as it may have been this year. The other events, the Barrel Stave and sled races were very good. Decorations and ticket sales for the Sno Ball have a good start also.

Old Business: Program Coordinating Committee is to report on the Spring Quarter Saturday night dances in two weeks.

A letter concerning WARR's commercialization has been mailed to Vice President Willey.

New Business: Dale Epland was elected as the new Executive Committee member. The two people nominated were Dale Epland and Wayne Taves.

A rumor concerning the indifference of the Greeks towards the Coffman Memorial Union was brought to the attention to the Board. Suggestions were made for remedying the situation.

K-248

Motion I-241: A motion was made and passed for adjournment at 9:03 p. m.

Respectfully submitted,
Gordon L. Starr, Secretary

COFFMAN UNION BOARD MINUTES

January 30, 1952

The meeting was called to order at 7:07 p.m.

Members Present: Bud Abrahamsen, Bill Bevier, Beverly Canfield, Dale Epland, Nancie Erickson, Jim Havnes, Shirley Matzoll, Jay Rinzel, Tom Salmen, Dorothy Snyder, Gordon Starr, Doug Steenson, Donald Woods, Robert Lawrence, Bee Johnson, Herb Stade, Glenn Lewis.

Members Absent: Sterling Garrison, Stewart Thomson; and both Jim Booth and Al Latham were tardy for more than 15 minutes.

Director's Report: Mr. Starr expressed that though he would like to attend all of the activities sponsored by the Board, it would be practically impossible, but he will try to be at as many as possible.

Mr. Lloyd Vallely, Director of the Union at Purdue University, visited at the Coffman Memorial Union.

The Big Ten Union Bowling League tournament has been scheduled to be held in Minneapolis. However, no dates have yet been set. Most of the expense will be paid by the League, as for pin setters, etc.

The cashier's position has been filled by promoting one of the office staff, and then placing a new employee at the InFormation Desk.

Program Consultant's Report: The Mardi Gras plans are going very well. A new angle that has been developed for a more successful event is the Gambling Casino to be put up in the rear balcony lounge. The Toastmasters are going to run the Casino. Each person entering the dance will be given \$100.00 in "play money."

There is no Star Dust chairman as yet, and it is only ten and one half weeks away.

Mr. Abrahamsen told the Board that the award key supply is very low, (there are three old chairman keys, two new chairman keys, and two new Union Board keys) and because these keys are hard to obtain the Board should authorize expenditure for them.

Vice President's Report: The first Sponsor's assignment is to call all chairmen under you, and have them inform you of all the girls on their committees for AWS recognition. This is to be done next Wednesday, and the names are to be given to Miss Matzoll.

Executive Committee Report: Committees have been set up as follows:

Public Relations:

Nancie Erickson
Doug Steenson
Bee Johnson
Al Latham

Merit:

Shirley Matzoll - Ch.
Jim Booth
Glenn Lewis
Bob Lawrence

Finance:

Jim Booth - Ch.
Jim Havnes
Wayne Taves
Herb Stade
Al Latham

Program Coordination:
Beverly Canfield - Ch.
Jim Havnes
Glenn Lewis
Herb Stade

House:
Dale Epland - Ch.
Doug Steenson
Bob Lawrence
Bee Johnson

Jim Booth - Fine Arts
Jim Havnes - WMMR
Doug Steenson - Evening Dance
Bob Lawrence - Informal parties
Bee Johnson - Social Skills
Al Latham - Movies & Men.
Glenn Lewis - Special Recreation
Herb Stade - Afternoon Dance

The absence of Jim Booth for the Board Meeting last week, January 23, has been excused.

K-249
Motion I-248: A motion was made, seconded, and passed for acceptance of the report.

Program Coordinating Report: The Board moved not to support the Model Train Club at a previous meeting, because they are a special interest group. However, they would still like to conduct their programs, and have requested that the Union subsidize them for motion picture use, coffee hours, etc. It was suggested that the House and Finance Committees look into this matter.

Merit Committee Report:

The next committee meeting is Tuesday, February 5, at 1:30 p.m.

House Committee Report: Three members of the Republican Club attended the Board meeting, and requested permission to use the Main Ballroom on Saturday, March 8, for Senator McCarthy's speech. Discussion ensued concerning the possibilities of using another place on campus for the speech, and on limiting entrance to students only to hear the speech.

K-250
Motion I-243: Miss Canfield moved that the Board waive the Ballroom regulation for the evening of March 8, 1952, and permit the use of the Ballroom for Senator McCarthy's speech. The motion was seconded, and passed.

Mr. Woods then suggested that possibly tickets could be issued, and thus limit entrance to students only.

Amendment to Motion I-243: As many seats are to be set aside for students as tickets are given out by the Republican Club from Monday through Thursday. The amendment was passed.

A representative from the University's School of Business presented the coffee hour issue to the Board. He stated that because of the size of the school it would be structurally impossible for them to hold a coffee hour. This coffee hour would be for approximately 300 people, which is less than the number attending Departmental coffee hours.

K-251
Motion I-244: A motion was passed for the Board's sponsoring of the Business School's coffee hour on February 1, 1951, up to \$20.00, and any other expenses are to be paid by the Business School.

Alpha Phi Omega has requested a blanket reservation for a double room on the third floor for every other Wednesday night. It was decided that too many blanket reservations have been given to large groups, filling the Union every Wednesday night.

K-252
Motion I-245: A motion was passed to send a letter of regret to A.P.O., and suggest that they investigate other rooms and other meeting nights on campus.

K-253
Motion I-246: A motion was passed granting the "E" day request for Room 131 from March 15 through May 16.

Amendment to Motion I-246: It was moved that if Star Dust so desires, they should be allowed to use Room 131 during this period also. The amendment was carried.

WORLD wishes permission to put up the United Nations flag on the right flag pole facing the Union. The House Committee recommended that they be allowed to fly this flag for two weeks now, and then put this flag up for special occasions only.

K-254
Motion I-247: It was moved and passed to accept the House Committee recommendation concerning the United Nations flag flying for two weeks and on special occasions thereafter.

The Flying Club requested the used of a three foot by four foot bulletin board.

K-255
Motion I-248: A motion was passed to allow the Flying Club to put up a bulletin board at their expense, (the board is to be identical to the one used by the Republican Club); it would then become Union property, and is to be attached to the wall by Union workmen.

Public Relations Report: The committee will meet next Tuesday at 12:30 p.m.

Sno Week Report: Expenses have not as yet been calculated, but the Sno Week events were very successful. Total receipts for the Sno Ball, Tobaggan and Ski Train, and buttons were \$2,168.63.

Old Business : No action or work has been received from Vice President Willey concerning the commercialization of WLMR.

K-256
Motion I-249: A motion was made and passed for acceptance and approval of the minutes of January 23, 1952.

President's Report: Mr. BeVier welcomed the new Board members, and membership cards were passed out.

New Business: Jim Havnes, Dale Epland, and Jim Booth were elected to serve on a Liaison Committee to coordinate the work of the Union Board, Book Store and Food Service.

Dr. Thomson did not attend this Board meeting because of illness.

Tickets for Oklahoma are on sale, and prices are greatly reduced. There are 200 tickets for Sunday night, and 50 for Monday night.

Mr. Starr has been chosen as Regional Advisor for the National Convention.

The Macalaster College Union Dedication will take place next Wednesday.

Mr. Salmen answered questions of the Alumni Board concerning the Union, and they showed interest in topics such as why Food Service was under a separate head, budget items, etc.

^{K-257}
Motion 1-250: A motion was made, seconded, and passed, for adjournment at 8:58 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

February 6, 1952

The Meeting was called to order at 7:12 p.m.

Members Present: Bill BeVier, Jim Booth, Gen Dankroger, Dale Epland, Nancie Erickson, Sterling Garrison, Jim Havnes, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Bee Johnson, Herb Stado, Glenn Lewis
- Al Latham, Bob Lawrence.

Members Absent: Beverly Canfield, Tom Salmen, Stewart Thomson.

Minute Correction for week of January 31st: Wayne Taves is Chairman of the Finance Committee with Jim Havnes as Assistant Chairman.

Director's Report: Mrs. Mildred Wiederanders and Miss Judith Gettelman, two staff members from the Information office, were introduced to the Board.

Mr. Starr reported on his visit to Macalaster College, and passed out literature to the Board concerning their new Union.

He also stressed that the Union Board should keep in very close contact with the Village Union if possible. He attended one of their very successful meetings this past week.

A meeting should be held by the Finance Committee in the very near future to compare this and last year's operation expenditures.

Program Coordinating Report: Two outstanding events took place this week; one being the Friday night Splash Party which 116 people attended, and the resumption of Charm's modeling classes. These classes have a capacity group, and a waiting list.

Thursday, February 7, will begin the National Intercollegiate Bridge Tournament. Minnesota has always, in previous years, placed someone in the National tournament at Chicago. Finalists will be chosen within two weeks.

President's Report: The broadcasting of the McCarthy speech has again been taken up by the Senate Committee on Student Affairs, and there is some indication that Senator McCarthy will be allowed to broadcast though nothing definite has yet been stated.

Mr. BeVier read a letter from Dr. Thomson relating reasons for not attending the meetings of February 6 and 20th.

Job analysis and applications are available for sponsors for Spring orientation March 27 to 28. S. A. B. has sent this request. Some experience is almost necessary for the paid summer positions for this type of work.

Vice President's Report: The first sponsorship assignment given on January 30, concerning A. W. S. is due no later than Thursday, February 7.

The second sponsorship assignment is: Contact all chairmen for qualified people, male or female, for All "U" Congress recognition. This assignment is due next Monday. These assignments are to be completed!

Executive Committee Report: Mr. Rinzel explained the policy concerning absences from Board and Standing Committee meetings. Three unexcused absences within a year from Board meetings will automatically dismiss one from the Board. This may be appealed to the Executive Committee. Within three days of the absence, one must submit a written excuse which will be brought before the Executive Committee for consideration. Six unexcused absences from Standing Committees with a year, or three in any one quarter, will automatically dismiss one from the Board. Excused are to be submitted for these meetings also.

Wayne Taves was excused from the Board meeting of January 29. Al Latham and Jim Booth were not excused from the Board meeting of January 29. This is Jim Booth's third absence this year.

Any suggestions for reorganization of the Union Board sponsorship areas etc., are welcome.

K-258

Motion I-251: A motion was made, seconded, and passed for approval of the Executive Committee report.

Sno Week Report: Mr. J Kellett discussed income and expenditure of Sno Week with the Board. In most cases, the actual expenditures were greater than the budgets on field events, etc. Mr. Kellett stated that that the added cost of trophies was the reason for this. Expenditure for the Kings and Queens, and the Ski and Toboggan Trains were considerably less than expected. The overall income was as follows:

Sno Ball	\$822.55
Ski and Togaggan Trains..	882.00
Buttons.....	464.00
Total Expenditures were	\$1993.18
Total Income was.....	2168.63
Net Profit was.....	149.79

A few comments Mr. Kellett made were: The Ice Party was very poor in attendance, and also publicity and promotion was weak. The manner in which the King contest was conducted, with the writing of letters to Presidents of organizations, was a good idea, as not having an interview reduced embarrassment for the prospective Kings. Mr. Kellett suggested that the Sno Snoe race be held before other events. This year it was held last and interest tapered off. Also, rules and regulations concerning trophies should be more rigid next year.

The Board commended Mr. Kellett in helping to build Sno Week as one of the major events of the year.

Finance Committee Report: The Model Railroad Club is not yet too well organized, and until a constitution is drawn up by the Club no plan for subsidization can be made.

There has been some complaint concerning the merit keys for the Union Board, but because of the metal shortage the Finance Committee recommended that a two-year supply of keys be ordered for the Chairman.

K-259
Motion I-252: A motion was passed to order 40 Chairman keys at \$4.75 each.

Program Coordinating Report: There is a budget of \$64.29 for the Spring Quarter Bridge classes. This quarter \$65.66 was spent on these classes.

K-260
Motion I-253: A motion was made, and passed to have only one Spring quarter Bridge class to be held on Tuesday evenings, for both beginners and intermediate bridge, and a one dollar charge to be made to each participant.

K-261
Motion I-254: A motion was made, and seconded, for allowing Bruce Henderson to act as a roving reporter at the Mardi Gras dance.

There was some discussion as to whether or not outside photographers could sell pictures taken in the Union.

K-262
Motion I-255: A motion was made, seconded, and passed to table Motion I-254 until next week after the matter has been investigated. Miss Dorothy Synder agreed to look into the matter.

The pass list for Mardi Gras was presented to the Board.

K-263
Motion I-256: A motion was made and passed to accept the latter part of the pass list report which allowed folk dancers, 5 stage hands and entertainers to enter the dance. (all those people who were to just get admission and not a reserved seat.)

A motion was made and defeated for the approval of the eight committee members reserved seat passes. This is to be voted on next week.

All Board members wishing to attend should notify Nowell Case so that a table for the Board can be reserved. The board members will receive a single pass only.

K-264 double
Motion I-257: A motion was made and passed to give a two week's interval to the Star Dust chairman to investigate the possibility of getting a name band, with the maximum expense of \$1500, to be submitted to the Board for approval or disapproval, and if no one is obtained in those two weeks that a local band be chosen.

Merit Committee Report: Miss Metzoll stated qualities of Bob McCollum whom the committee recommended as chairman of Star Dust.

House Committee Report: Permission was refused to the Freshman Cabinet for a German Band to play during the day in Union lounges because it was against House policy.

The sectional furniture is to be moved from the A.S. office to Room 213.

A student T. V. poll is to be taken next week to determine whether or not the students would like to have a T. V. set in the lounge.

The University Model Railroad Club requested Room 218 TSMc for working on model trains.

A motion was defeated for disapproval of the recommendation because many Board members thought the club was not organized well enough at the present time.

^{K-265}
Motion I-259: A motion was made, seconded, and passed, to allow the Railroad Club to build their models in Room 218 TSMc.

Amendment to Motion I-259: A stipulation is to be made that this club keep the room only if they are an active organization within two months. The amendment was passed.

^{K-266}
Motion I-260: A motion was made, seconded, and passed to allow a display of a series of eight panels, fifty feet by six feet, to be put up in the Union between the two entrances to the Post Office during Brotherhood Week.

Public Relations Committee: The Gopher copy will be ready by next Monday. The Union Relations Committee will have their first meeting next Thursday. A congratulatory letter was sent to Macalaster College on their new Union.

^{K-267}
Motion I-261: A motion was made and passed for acceptance of the Public Relations report.

Old Business: A letter was received from Vice President Willey, stating that the first steps concerning W.M.A. commercialization were taken, was read to the Board.

New Business: It was suggested that a reconciliation meeting be held with offended organizations concerning trophies etc. for suggestions for bettering next year's Sno Week.

^{K-268}
Motion I-262: A motion was made and passed to open filings for a Sno Week chairman.

Al Latham has been chosen as the Board's representative for the Big Ten Bowling League tournament.

Mr. Starr stated that the Student Board members should make use of the faculty Board members and invite them to all their meetings etc.

^{K-269}
Motion I-263: A motion was made, seconded, and passed for adjournment at 9:07 p.m.

Respectfully submitted,

Gordon L. Starr,
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

February 13, 1952

The meeting was called to order at 7:13 p.m.

Members Present: Bud Abrahamsen, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancie Erickson, Jim Havnes, Shirley Matzoll, Jay Rinzel, Tom Salmen, Gordon Starr, Doug Steenson, Wayne Taves, Stewart Thomson, Donald Woods, Robert Lawrence, Bee Johnson, Herb Stade, Al Latham.

Members Absent: Sterling Garrison, Glen Lewis. Dorothy Snyder arrived at 7:30.

Minute Correction: Pertaining to Motion I-256, Union Board passes are double passes. Bob Lawrence attended the meeting of February 6, 1952.

Director's Report: Coffman Memorial Union renovation is in progress; furniture is being repaired piece by piece. Some painting and wall washing is also taking place.

Mr. Starr announced the forth coming marriage of Al Lundgren, Past President of the Farm Union Board, and Barbara Zaffke, Secretary of the Farm Union Board.

Program Consultant's Report: Clarence Anderson, replacing Charles Peterson, will give a billiard demonstration on April 16 and 21. Mr. Abrahamsen suggested that possible, since such events as Mardi Gras are so successful, a similar type of program could put on each month with table reservations, etc.

President's Report: The All "U" Birthday Convocation will be held on February 28, from 11:30-12:30. A luncheon will be given at \$1.00 an individual. Reserve seats for convocation are available at no cost.

A post card received from Walt Hoffman was posted in the Board Office.

Vice President's Report: Sponsorship assignments are not being done, and it is absolutely essential that they are accomplished. The next sponsor's meeting will be held on Friday at 12:30.

There will be an elections committee meeting on Thursday, February 14, to discuss elections which will take place on April 18.

Executive Committee Report: Al Latham was excused from the meeting of January 30. Beverly Canfield was excused from the Program Coordinating, Executive Committee, and Board meetings on February 6, 1952.

The absence of Bill BeVier from the Board meeting of February 6 is unexcused. The absence of Jim Booth from the Board meeting of

January 30 remains unexcused. This is his third absence.

^{K-270}
Motion I-264: A motion was made and passed to reinstate Jim Booth, allowing him to remain as a Board member.

Proposed changes for the operation of the Union Board of Governors were passed out to the Board and discussed. Committee chairman were urged to look over their area to see what changes can be made.

Finance Committee Report: The matter concerning the Railroad Club's becoming a Union Committee, and the possibilities of it being subsidized in another way were reviewed. It was stated that an S.A.B. loan might be a worthwhile idea for the club to investigate.

^{K-271}
Motion I-265: A motion was made and carried for a meeting to be held with Dorothy Snyder, From S.A.B., Jay Rinzel, from the Union Board, and a spokesman of the Railroad club for discussion of the subsidization issue, etc.

A picture of the Coffman Memorial Union financial standing will be given at the next Board meeting.

^{K-272}
Motion I-266: A motion was made, seconded, and passed for the purchasing of the required number of Union Board keys of the present design.

Program Coordinating Report: The "B" Day coffee hour was very chaotic. Food Service items, etc. were not handled through the Program Consultants, and as a result, relations were not good.

The pass policy was again debated, with the resulting motion.

^{K-273}
Motion I-267: A motion was made and carried that the six people, recommended by the Program Coordinating Committee, who were essential to the production of the Mardi Gras be given single passes.

Because of the poor attendance during Club Matinee, WMTR is going to place a turn table in the ballroom and a disc jockey program will be conducted during the event, which will be broadcast.

Merit Committee Report: Miss Matzoll made a plea to the Board members to turn in the results of their surveys for All "U" Congress recognition.

The Merit reception will be held on April 20th at the Campus Club.

House Committee Report: A survey was taken in both lounges and several questions were asked as to what improvements could be made. The two major improvements suggested were a men's sleeping room, and also a coat rack to be placed in each lounge. The House Committee suggested that the Finance Committee investigate cost for the two coat racks.

A student poll was taken concerning the placing of T.V. sets. Most students did not wish to have a T.V. set in either of the lounges.

Some consideration was given to repairing the large T.V. set now not in use, but since this particular set is quite an old model, repairs would be just as great as the cost of a new small set. Another possibility would be converting it into a radio-phonograph combination.

^{K-274}
Motion I-268: A motion was made and seconded to place the small T.V. set in the rear balcony lounge of the main ballroom instead of buying a new T.V. set.

^{K-275}
Motion I-269: A motion was made and passed to table Motion I-268 so that curtain's can be priced, to be use to shade part of the room.

^{K-276}
Motion I-270: A motion was made and passed for the moving of the T.V. set, on a trial basis, to the rear balcony lounge of the main ballroom.

An office space survey will take place next week and all Board members are required to help.

Mr. Epland stated that he had spoken with the chairman of the honorary fraternities for High School Basketball tournaments for the use of the Union. The House Committee is checking this matter and will act upon this request in a manner similar to last year.

Because the use of rooms in TSMc will be reviewed next spring, and the use of the rooms will determine whether or not the Board is allowed permanent use of them, the House recommended that there be a reversal of Board action on the Railroad Club's use of their room. Several other rooms and places were suggested where the Railroad Club might perhaps have their headquarters. One suggestion was for taking out some of the post office boxes, but this was discouraged because though many of these boxes are not in use now, they may be in the future.

^{K-277}
Motion I-271: A motion was made and carried for the reversal of the decision to allow the Railroad Club to use a room in TSMc.

The troubadours of Swing requested permission for a publicity stunt for their dance "Pirates' Den." Three University boys dressed as pirates were to raid the Information Desk and carry off fake bags of money and the cashier. Permission was not granted, after some consideration, because there is a possibility of an actual robbery to take place and people would think it again a prank.

^{K-278}
Motion I-272: A motion was made and passed to send the Troubadours of Swing a letter of regret.

^{K-279}
Motion I-273: A motion made to cancel the Saturday Nite Dance of April 26th, the week after the Star Dust Dance, was passed.

K-280

Motion I-274: A motion was made and passed enabling Anchor and Chain to use the main ballroom on April 26th.

Public Relations Report: The Gopher copy has not yet been completed because revision was necessary.

K-281

Motion I-275: A motion was passed for the acceptance of the Public Relations Report.

New Business: Mr. Abrahamson reviewed for the Board several bands that could be used for Star Dust. Cab Callaway for \$1,000 would draw a better crowd, but another band, Jim Palmer with Jerry Southern as singer, would probably provide better music.

Mr. Starr stated that the guest at the early part of this meeting was John Connelly, Night Supervisor.

K-282

Motion I-276: A motion was made, seconded, and passed for adjournment at 9:15 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

February 20, 1952

The meeting was called to order at 7:07 p.m.

Members Present: Bill BeVier, Jim Booth, Beverly Canfield, Gen Damkroger, Dale Epland, Nancie Erickson, Sterling Garrison, Jim Havnes, Jay Rinzel, Dorothy Snyder, Gordon Starr, Doug Steenson, Wayne Taves, Donald Woods, Robert Lawrence, Herb Stade, Glen Lewis, Al Latham.

Members Absent: Shirley Matzoll, Tom Salmen, Stewart Thomson, Bee Johnson.

Director's Report: Mr. Starr introduced to the Board Mrs. Stewart, hostess, and Mrs. De VaLois, Secretary in the Program Consultant's department.

Program Consultant's Report: The first of the Fine Arts events, a weaving program, had a poor attendance even though the program itself was excellent.

A display of 25 paintings by Egyptian children will be put up from March fourth to seventh.

The Charm Valentine fashion show was a very glamorous affair, with an attendance of only 40 people. Miss Damkroger stated that publicity must be put out at least a week in advance of the event.

February 21 is the date of the InterCollegiate Bridge tournament finals. An all time high of 67 people are entered in these finals.

Vice President's Report: Mr. Rinzel reported on his visit to the St. Paul Union Board meeting last Thursday. This Union is also doing some revising in their Program areas, though there is no actual Board revision as at the Coffman Union. Their Board is also planning some form of a leadership training workshop.

Bee Johnson's excuse from the Board meeting and the Public Relations meeting has been accepted. Glen Lewis' excuses from all meetings last week were also accepted.

Finance Committee Report: Mr. Taves reviewed the first figures on the National convention allocations.

¹⁵⁻²⁸³
Motion I-277: It was moved and carried that an allocation of \$270 be made for three people to attend the National Convention if one of these people took a car, and that the same figure be allocated for two people if they must take a train or plane.

Mr. Taves declared that the Big Ten Bowling Tourney hosts always have paid expenses for the tourney. An itemized account was given to the Board, with a total expense of \$245.55. Income for the event will be received entirely during elimination contests, totaling \$230.40. The total loss will be \$15.15.

K-284
Motion I-276: A motion was made that the Union Board withstand a loss of up to \$25.00 for the National Bowling Tournament. The motion was seconded and passed.

The Finance Committee recommended that a slide projector should not be bought, but rather that a container be purchased. The projector and screens can be rented during the time a slide collection of activities is made.

K-285
Motion I-279: A motion was made and passed appropriating up to \$15.00 for the purchase of a container for the slides.

To the present time, WMMR has spent \$20.00 in excess of their budget. This debt was incurred because of necessary stock piling, purchasing of equipment.

K-286
Motion I-280: A motion was passed allowing the WMMR budget to be increased an additional \$200, which should be sufficient to carry them through the school year for equipment expense, wages for the technician, and so forth.

Program Coordinating: The \$200 profits of last quarter for Saturday Nite Dance should cover any loss that may occur at the Saturday Nite Dance on May 17. The five-piece dance band now required in the Ballroom will increase expenses. A theme along the Mardi Gras line was suggested.

K-287
Motion I-281: A motion was made and passed for the acceptance of the Program Coordinating Report.

K-288
Motion I-282: The Variety Dance is to be allowed to continue until 11:00 on the evening of March 5.

Merit Committee Report: The Friday Night Square Dance and Coffman Musicales both need chairmen. The sponsors of these two groups are required to help the Merit Committee in filling these chairmanships.

The Finesse program, of which there was only one last quarter, still has no chairman, and is a very unsuccessful event.

As yet, there have been no Sno Week chairman filings. However, Jim Kellet has been written a letter asking for his recommendations and suggestions.

K-289
Motion I-283: A motion was passed for the acceptance of the Merit Committee Report.

House Committee Report: The I.R.C. is sponsoring a Red Cross Drive from February 25 to March 4.

K-290
Motion I-284: A motion was passed allowing this group to use the special activities office during February 25 to March 4 for the Red Cross Drive, to put up a display in the Main Lobby, to place containers all through the Union, to put up the Red Cross flag, and also to be allowed to place a large red cross in front of the Union for

publicity purposes.

A member from the Honorary Fraternity voiced the group's request concerning the High School basketball tournaments for use of the Union facilities, and the charging of a 25 cent entrance fee to all high school students.

K-291
Motion I-285: It was passed that the Honorary Fraternity be given permission to use the Union's first two floors from two to twelve p.m. on March 21 for entertaining the high schools, paying a rent of \$200 plus personnel charges. The executive committee is to meet with the All "U" Congress for the purpose of splitting household costs.

K-292
Motion I-286: A motion was made and passed allowing the Gopher to place tables on the ground floor for selling the year book.

K-293
Motion I-287: A motion was carried granting a blanket reservation to the Russian Club for room 346 with the stipulation that if a more deserving organization desires the room they be given consideration.

K-294
Motion I-288: This motion permits the Eisenhower group to use Room 348 until March 18. This is effective immediately.

K-295
Motion I-289: It was moved and passed to allow the Stassen Club to use Room 349 along with the Republican Club.

K-296
Motion I-290: A motion was made and passed permitting the Railroad Club to use the third floor check room for their headquarters during Spring Quarter. (*Room 312, on Tues. evening*).

Public Relations Report: The Union Relations Committee met for the first time Thursday and only one person attended of the possible twelve. Displays are going to be placed on the main floor each week for publicity purposes, and work has been started on the Campus Carnival.

K-297
Motion I-291: It was moved and carried that the Union Relations Committee and any other Union committee as the Talent Bureau be able to set up a booth for Campus Carnival.

This motion changed House policy.

Old Business: Mr. Rinzel reviewed the proposed revision of the Coffman Memorial Union Board.

K-298
Motion I-292: A motion was made and posted until next week for the acceptance of the proposed By-Law changes for the reorganization of the Union Board.

New Business: Filings are open for Sub-House committee chairmen.

^{K-299}
Motion I-293: A motion was passed for a one-week extension for the securing of a band for Star Dust.

Mr. BeVier was chosen to serve on an orientation commission.

Nominations opened for the National Convention delegates. Nominees were Dale Epland and Wayne Taves.

^{K-300}
Motion I-293: Mr. Havnes moved for executive session.

Results of the election were: Dale Epland as delegate, with Wayne Taves as alternate, and also if two students were to attend Mr. Taves would be the second.

^{K-301}
Motion I-294: A motion was made, seconded, and passed for adjournment at 8:47 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

February 27, 1952

The meeting was called to order at 7:09 p.m.

Members Present: Bill BeVier, Jay Rinzel, Bud Abrahamsen, Tom Salmen, Beverly Canfield, Jim Havnas, Dorothy Snyder, Gordon Starr, Bob Lawrence, Stewart Thomson, Nancie Erickson, Wayne Taves, Al Latham, Herb Stade, Dale Epland.

Director's Report: Mr. Starr introduced Bill Tandy, Assistant Director, to the Board. He also posed the problem of spring camp. Mr. Abrahamsen stated that dates are being set for this camp. Some discussion ensued as to the objectives of the camp, as to whether it was solely for constructive purposes or for social purposes also. A suggestion was made for an all-day picnic at which all active committee members will attend. Beverly Canfield was chosen to coordinate this program.

Program Consultant's Report: Arrangements for the banquet on Saturday, April 26, for the Big Ten Union Bowling League tournaments have been made.

The University Band will give a concert on Friday, February 29, in the Main Ballroom from 12:15 p.m. to 12:50 p.m.

President's Report: Mr. BeVier read two letters from the Board, on which was an appeal for Red Cross donations, and the other a letter from a Home Economics major commenting on the flying of the United Nations Flag.

Vice President's Report: Mr. Rinzel again reminded the Board that excuses for absences from the Board must be submitted three days after the date of the absence.

Executive Committee Report: The absence of Shirley Matzoll from Board was excused; that of tardiness for Bill BeVier was not accepted.

Finance Committee Report: Because of difficulties and disagreements concerning the selling of soft beverages in the Union, and to increase efficiency, the Finance Committee recommended that the sales be undertaken by the Union only and not individual organizations.

^{K-302}
Motion I-295: It was moved and approved that in the future the Coffman Memorial Union will handle all sales of coke.

Amendment to Motion I-295: This amendment was added to state that all beverage sales be handled by the Union. It was seconded and passed.

There are two extra coat racks in the Union which will be placed in the lounges. No additional purchase of coat racks is necessary.

A summary of the income and expenditures of the Union for the fall quarter was given to the Board. It was shown that the cut in staff has saved money. It is expected this year will be completed with a \$20,000 excess which will be needed next year to balance the budget. This does not provide any thing for the 15 year building program.

K-303
Motion I-296: A motion was moved and passed for the acceptance of the Finance Committee Report.

Star Dust Report: Bob Mc Cullom presented the band situation as it now stands. He reported that there were two alternatives. One as the obtaining of two local bands; the other was Benny Strong's combination, which is a Dixieland Band type.

K-304
Motion I-297: A motion was made, seconded, and passed for a \$275 extension of the Star Dust band budget which would pay for Benny Strong, Richard Hayes - singer, and one local band.

Program Coordinating Report: After further investigation, it was found that the first Saturday Nite Dance of the quarter was always the most successful.

K-305
Motion I-298: A motion was carried moving the date for Saturday Nite Dance from May 17 to April 5.

Because of the lack of a chairman to organize a committee, Club Matinee has not been functioning very effectively. However, in order to retain this mixer, a new title for it has been suggested, and WMMR is to continue with their disc jockey program during this mixer. The sponsor of this area will take over the program if no marked increase in attendance is shown by the end of the quarter.

Members from Finesse have recommended that Finesse become a sub-head under Charm, Inc.

K-306
Motion I-299: A motion was made and passed placing Finesse as a sub-head under Charm, Inc., and that there be a reorganization of the Charm committee.

Merit Committee Report: Carolyn Pierson was recommended as the Sub-House Committee Chairman.

K-307
Motion I-300: Acceptance of the Merit Committee Report was moved and passed.

House Committee Report: House survey decisions will be presented before the Board at the meeting of March 5.

Alpha Phi Omega group has requested a blanket reservation for Room No. 346 on alternate Thursdays through Spring quarter.

John P. Omega

K-308

Motion I-301: A motion was passed granting the A. G. P. request for a blanket reservation for Room 346.

Public Relations Report: All-U Congress is training persons to interest High School students in higher education. Next Tuesday at the Public Relations meeting, answers will be compiled for the question-answer session that will be held Thursday, March 6, ~~among various groups, concerning the value of this training program.~~ Miss Erickson volunteered to present the Board's views. *Representatives from the various organizations will relate items about their individual groups.*

K-309

Motion I-302: Acceptance of the Public Relations Report was moved, seconded, and passed.

Old Business: Diagrams of the proposed Union Board organization plan were drawn by Mr. Rinzel, for a re-examination by the Board. Several of the members deliberated as to whether or not a member at large should be placed on the Executive Committee. Many felt that too much power was vested in the four top officials.

K-310

Motion I-303: A motion was made, carried, and posted, amending the proposed plan, stating that an additional member be elected at large to serve on the Executive Committee.

K-311

Motion I-304: A motion was made, seconded, and passed for adjournment at 9:03 p.m.

Respectfully submitted,

Gordon L. Starr, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

March 5, 1952

The meeting was called to order at 7:10 p.m.

Members Present: Bill BeVier, Jay Rinzel, Beverly Canfield, Jim Havnes, Dorothy Snyder, Gordon Starr, Bob Lawrence, Stewart Thomson, Nancie Erickson, Wayne Taves, Al Latham, Herb Stade, Dale Epland, Jim Booth, Shirley Matzoll, ~~Sterling Garrison~~, Donald Woods, Genevieve Damkroger, Bee Johnson.

Members Absent: Tom Salmen, Glenn Lewis, *Sterling Garrison*.

Correction of the Minutes: Due to a typographical error Alpha Phi Omega was abbreviated as A. O. P.

"among various groups, concerning the value of this training program" is to be eliminated from the Public Relations Report and "representatives from the various organizations on campus will relate items about their individual groups" is to be inserted.

Director's Report: Mr. Starr introduced Estelle Lamberton, game room supervisor, and Bob Christine, Billiard room supervisor.

A former University student, now Principal of a high school in Iowa, telephoned to say that he was going to make a visit with seventeen of his pupils to the University and wished to know if there would be a dance at that time so these people could attend. They will be in Minneapolis April 18, 19, 25, and 26.

K-312
Motion I-305: A motion was made to extend Union hospitality for the week end to the Iowa High school group and also allow them to be admitted free to the Star Dust Dance April 19. It was seconded and passed.

Program Consultant's Report: Richard Hayes and Benny Strong's band will play at Star Dust at a cost of \$1600. This leaves \$120 to \$150 for a local band also.

A motion passed by the Board stating that no band could play in Minneapolis ten days before a performance at the Union was ruled illegal as it is a violation of the Anti-Trust laws.

Miss Damkroger commended Jim Booth and his committee on their excellent operation concerning the Egyptian children's art exhibit.

Two hundred fifty people attended the very successful Band concert. This is the first concert this quarter.

The final two events for the week are the Square Dance and the Splash Party.

Executive Committee Report: Because Mr. BeVier and Mr. Rinzel had to leave the Board meeting to attend a meeting at the home of President Morrill, Mr. Epland was chosen as chairman of the Board for the remainder of the evening.

Mr. BeVier commented on the Outing Center project which was to be discussed at the meeting at Dr. Morrill's home. He pointed out that Coffman Union included an outing center in the expansion program started in 1946. Several sites have been investigated and some research has been done on this project.

The excuses of Bee Johnson from Public Relations, Board, and House meetings; Glenn Lewis from Merit, Program Coordinating, and Board meetings; Jim Booth from Merit, Finance, and Board meetings; Doug Steenson from Public Relations, House, and Board meetings for the last week were accepted. That of Jim Havnes is still pending.

Alumni members of the Board, Carol Camble and Frankie Norlinger, were introduced to the Board.

Finance Committee Report:

^{K-313}
Motion I-306: A motion was made and passed for an Executive Session at 7:29 p.m. for debate on the topic of WMMR.

^{K-314}
Motion I-307: A motion was made and passed to allow Mr. Starr to remain during the Executive Session.

The Meeting was again called to order at 8:02 p.m.

Mr. George Wilson, spokesman for WMMR briefly reported on the conditions which caused the present results. Due to long wear, etc. the machinery for the station operation was not functioning properly and the WMMR staff considered it quite impossible to continue on the amount of money they had. After debt subtraction etc. there was only \$102 to be spent on engineering for the rest of the year. He requested that the Board pay the \$36 administration expenditure, enabling them to continue for the remainder of the year.

^{K-315}
Motion I-308: A motion was made granting a \$36 budget increase for WMMR. The motion was seconded and carried.

Mr. Wilson introduced four of his staff members to the Board, and extended an invitation to the Board to visit WMMR more often.

Program Coordinating Report: Experimentation during Saturday Nite

Dance allowing it to become a stag or drag dance proved unsuccessful. Miss Canfield recommended that Saturday Nite Dance remain as a date affair only.

It was suggested that Spring Camp be changed from a two-day event to a one day event, and that no discussion groups be held. The camp purpose will be a "get-acquainted" one for Board members and committee members. Buses are to be hired which will leave approximately at 8 a.m. and return at 12 p.m.

There has been a grouping of the four committees, Finesse, Publicity, Charm, and Modeling, and reorganization has taken place. The entire Spring Quarter program has already been planned.

The Program Coordinating Committee recommended that Dale Gustafson be appointed chairman of the Union Service Committee, whose purpose is to secure top name entertainment that may be in Minneapolis, to come to the Union and give performances.

^{K-316}
Motion I-309: A motion for acceptance of the report was made and passed.

Merit Committee Report: A poll was taken on the Saturday Nite Dances, which was well handled and very informative. Results showed that mostly Sophomore girls and Junion boys attended, and that more non-Greeks than Greeks attended. The majority of the students were enrolled in the college of S. L. A.

^{K-317}
Motion I-310: A motion was carried, appointing Marilyn Miller as chairman of the Coffman Musicale.

House Committee Report: A room survey poll conducted during the past week indicated that neither the Ski Club nor the Gopher Rooter Club were using their rooms to any great extent. Several of the Board members voiced their opinions on the poll stating that in general it was poorly conducted and produced strained relations between the groups and the committee.

^{K-318}
Motion I-311: A motion was made and passed that the Board profit by the mistakes made during this poll, make out a new form to be used during a new poll next quarter, and to present their views to the ski club and the Gopher Rooter Club and try to develop something for Spring Quarter to better the use of the two rooms.

A request for a room from the Panhellenic organization was turned over to the room reservation desk, as a previous Board motion states that they be given room priority during rushing weeks.

Public Relations Report: Because of a camera defect, the informal pictures of the Board did not turn out and they must be retaken.

A request has been made to the Daily for a Union column similar to the one the Ag campus has. This would group announcements of Union events, and would be more effective than the now scattered announcements.

Old Business: A vote was taken and the following amendment which had been posted from the last meeting was passed: "That an additional member be elected at large to serve on the Executive Committee."

As a point of reference, the Board was informed that in order to change the By-laws a 2/3 vote of the entire Board is required. A vote was taken on the motion of I-292 of February 20, 1952, proposing the reorganization of the Union Board, and was defeated.

New Business: Miss Matzoll cordially invited the Board to attend a birthday party for Mr. Rinzel at her home that evening.

^{K-319}
Motion I-312: A motion was made, seconded, and passed for adjournment at 8:56 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

March 12, 1952

Meeting was called to order at 7:11 p.m.

Members Present: Gordon Starr, Jay Rinzel, Bill BeVier, Dale Epland, Bee Johnson, Jim Havnes, Herb Stade, Bev Canfield, Shirley Matzoll, Stewart Thomson, Sterling Garrison, Bob Lawrence, Doug Steenson, Jim Booth, Dorothy Snyder, Al Latham, Nancie Erickson, Glenn Lewis, Donald Woods, Tom Salmen.

Members Absent: Wayne Taves.

Minute Correction: Mr. S. Garrison was absent from the meeting of March 5, 1952.

Director's Report: Rutgers College has requested information from this Union for the development of their Union.

Mr. Starr questioned the Board as to plans that have been made for orientating the new Board members after the elections. He stated that some thought should be given this matter.

Program Consultant's Report: This final week of Union activity closes a successful quarter for Union sponsored programs.

The last splash party held last Friday had an attendance of 80 people. All three splash parties for the Spring Quarter have been scheduled for May.

President's Report: Mr. BeVier received a letter from the Republican Club concerning the speech given by Senator McCarthy. There was a 1700-person audience for the speech. Miss Snyder commented on the thorough preparation made for this speech by the Republican Club.

A bulletin of the Association of College Unions was passed around to the Board members. It contained an article and photograph of the former Union Director, Mr. G. Ray Higgs.

At the meeting at President Morrill's home, the discussion was centered around the \$1,000 Centennial Loyalty Fund project. Reference was made in the discussion to the fact that establishment of a camp had been a long-time project of the Union Board of Governors. There seemed to be some difference of opinion as to the kind of student organization which should assume responsibility for a campaign ultimately to secure such a camp and manage it. President Morrill asked that this Centennial Loyalty Fund be earmarked for the establishment of such a camp. It was agreed that the officers of the All-University Congress, the Union Board of Governors, and perhaps of the Social Service Council of the Congress would confer informally upon the future of the project and later make some recommendations to the President.

Vice President's Report: The quarterly sponsors' reports are to be turned in as soon as possible.

Finance Committee Report: The Model Railroad Club has definite plans, a room, has had several meetings, and seems quite interested in becoming a Union group. A tentative budget was submitted, totaling \$96.58 which would be spent for tracks, lumber, and electrical appliances.

~~Motion I-313: A motion was made and carried appropriating \$96.58 to the Model Railroad Club, and Bill Kunze was appointed chairman.~~
Stricken as per Motion I-333.

Executive Committee Report: The excuses of Jim Havnes from Finance and Program Coordinating; Bob Lawrence from Merit Committee; and Glenn Lewis from all the meetings last week were accepted.

The Honoraries are sponsoring a party for the students from the different high schools during the basketball tournaments the weekend of March 21st. Mr. Jerry Kelly reported that All-U Congress had passed a motion to the effect that they, jointly with the Union Board, would underwrite the approximate \$200 for expense. A motion concerning this has been passed by the Board and no further action was necessary.

Nominations were opened for Union Board members to serve on the nomination committee to appoint new Board members. Nominees were Shirley Matzoll, Glenn Lewis, Dale Epland, Jim Booth, and Jim Havnes. Shirley Matzoll and Jim Havnes were elected with Glenn Lewis as an alternate.

Merit Committee Report: Miss Matzoll recommended that Ellen Buetler be appointed as chairman of Campus Canteen.

K-320
~~Motion I-314:~~ A motion was made and carried for acceptance of the Merit Committee Report.

House Committee Report: A. P. O. has requested room 110 from March 13 to May 3 to be used as a general meeting room. They also have requested space for a publicity display from April 28 to May 3.

K-321
Motion I-315: A motion was made, seconded, and passed granting the two above-mentioned A. P. O. requests.

Because the rugs in the Pan-Hellenic office were shabby, they were removed. The rug in the Union Board office has a tear near the entrance that is unsightly and hazardous, therefore it will be turned.

K-322
Motion I-316: A motion was made and passed granting permissions to have the Union Board office rug turned and repaired where necessary.

The Student Action Committee requested the used of Room 213 for file space.

K-323
Motion I-317: A motion was made and passed permitting the S.A.C. group to use Room 213 for file space.

Public Relations Report: There will be a meeting of the Union committee chairman sometime during the first two weeks of spring quarter. The purpose of this meeting will be a question-answer session on methods of publicity, etc.

In the past there has been comment on the poor relations between the Greeks and the Union. As a whole, however, relations are not as poor as stated. Miss Erickson stated that an over-all policy of friendliness and cooperation would get better results than a newsletter or coffee hour.

^{K-324}
Motion I-318: A motion was made and passed for the acceptance of the Public Relations Report.

New Business: The possibility of making slides of Union activities was discussed and an investigation is to be made on the subject.

^{K-325}
Motion I-319: A motion for adjournment at 8:21 was made, seconded, and passed.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

April 2, 1952

Member Present: Bud Abrahamsen, Jim Booth, Bev Canfield, Dale Epland, Nancie Erickson, Sterling Garrison, Jim Havnes, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Gordon Starr, Wayne Taves, Stewart Thomson, Donald Woods, Robert Lawrence, Herb Stade, Glenn Lewis, Al Latham.

Members Absent: Bill BeVier, Tom Salmen, Doug Steenson, Bee Johnson.

Director's Report: Due to the thaw this spring, there is a leakage in one part of the building, which has ruined one of the rugs. A solution to this could be the cementing of the now grassy area outside the building in that vicinity since this leakage will continue to happen during rains, etc.

The billiard tables have been repaired during the vacation period, and the two pillars in the room are now being repaired.

The Union is in the process of repainting the out-door furniture so that it will be in good condition when Spring is here.

The summer program has been set up quite well at the present, and has already been sent to the Dean of the Summer Session.

The Festival of Nations held in St. Paul on the 25th and 26th wish to place two posters in the Union. This has the approval of S.A.B.

^{K-326}
Motion 1-320: A motion was made for the acceptance of the Festival of Nations' request to put up two posters in the Union. The motion was passed.

Mr. Starr presented two suggestions that were referred to the House Committee. One was that a piano be placed in the Union that could be played at various times during the day by the students. The other suggestion was that the reading room be open in the evening.

^{consultants}
Program Coordinating Report: The Winter Program report for 1952 and the Union attendance figure tabulation was passed out to the Board members. The item in the Program report concerning the Forum was considered a good idea. The Program Coordinating Committee is going to investigate and report next week as to which items should be brought before the Board and which can be completed by committee groups.

There has been a change in the Star Dust program. Bobby Wayne, who has a very impressive record and who can be gotten at \$100 less, is going to be substituted for Richard Hayes.

President's Report: Because Mr. BeVier was in Peoria, Illinois this evening, Mr. Rinzel gave the President's report. Several letters have been received and will be placed in Mr. BeVier's box in the

Board office. All members interested can read these there.

Vice President's Report: The bone of contention at the present, concerning the outing camp, is whether or not it is to be run by the Union. The final lay-out for the camp will be completed in the next week or two.

The orientation program has gotten a better start this year than in the past. However, it is still in need of a few chairmen.

Wayne Taves will not be attending the University next fall, so it was necessary to elect a new alternate for the National convention. Shirley Matzoll and Beverly Canfield were nominated. Beverly Canfield was chosen as the new alternate.

Mr. Starr has been asked by the Executive Committee of the Association of College Unions to serve as the key leader at the opening Workshop session at the national meeting. He has also been asked to serve on the Resolutions Committee. This is a credit to the University and our Union.

Finance Committee Report: It was suggested that there be a half price cost in the billiard room, in conjunction with Campus Canteen this Friday night. This is an effort to get more women into the Billiard Room.

^{R-327}
Motion I-321: A motion was moved and passed for the acceptance of the Finance Committee Report.

Merit Committee Report: It was recommended that Robert Hanson, present President of the Folk Dance Group on campus, be appointed as temporary chairman of the Square Dance Social.

^{K-328}
Motion I-322: A motion was made, seconded, and passed for the acceptance of the Merit Committee Report:

House Committee Report: "E" Day has made the request that they be allowed to place six foot card-board figures in corridor in front of the main lounge of the Union.

^{K-329}
Motion I-323: A motion was made and passed approving the "E" Day request.

Charm Inc. wishes to reserve the Main Ballroom balcony on April 16 at 3:30 p.m. for a men's and women's fashion show. Attendance would be increased they believe, and the balcony would be more appropriate than the Women's lounge which has been used for fashion shows in the past.

^{K-330}
Motion I-324: The motion made for the acceptance of the Charm Inc. request was seconded and carried.

Welcome Week and Homecoming Committee groups desire Room 131, to be used jointly, as soon as the "E" Day committee has completed their work.

K-331
Motion I-325: Welcome Week and Homecoming committee's were granted the use of room 131 by this motion.

Public Relations Report: Campus Carnival would like to put a publicity display in the glass case across from the Information desk from April 25 to May 3. The Program Coordinating Committee will examine the possibilities of such a display.

Event publicity will be furthered by the placement of posters in the lobby before the commuters lunch room. This will not detract from the beauty of the building, and is an excellent opportunity to reach commuters.

K-332
Motion I-326: A motion was passed stating that posters not smaller than 22" by 16" be allowed in the entrance to the commuters lunch room with the stipulation that they be placed on easels, that there be no more than three at a time, and that they be put up not earlier than four days before the event with the exception of large programs such as Sno Week and Stardust.

A letter was written to the Republican Club commending them on their committee operation during the McCarthy speech.

Public Relations has taken over the polling service that the Merit Committee was previously in charge of. A poll will be taken this weekend of Campus Canteen and the Variety Dance next Wednesday. Miss Erickson solicited help for the organizing of these polls this week.

A gold-filled gavel has been given to out-going Board Presidents for distinguished service. The Board choses each year as to whether or not this gavel is to be given.

K-333
Motion I-327: In recognition of Mr. BeVier's service, it was moved and carried that he receive a gold gavel.

K-334
Motion I-328: A motion was made, seconded, and passed for the acceptance of the Public Relations report.

Mr. Starr mentioned that Mr. Sanderson from the School of Mines, who has done a great deal from the development of the Union, will be retiring this year. He had been a treasurer for 10 years for the Union. The Merit Committee is investigating the possibility of inviting Mr. Sanderson to the merit reception.

Old Business: Nine collages have now entered the bowling tournament to be held on April 26th. Publicity has been good in both the Minneapolis papers and the Daily.

The High School Basketball tournamen open house at the Union was very successful with an attendance of approximately 1,000.

Mr. Latham reported on the development of the new Colorado University Union. They have surveyed all Unions in the country. The Union is to have no office space, but would have some meeting rooms, a large storage room. Their Union Board is entirely appointed, with the President as one of the fourteen commissioners operating the

Union.

There has been some discrepancy concerning the approving of Union committee posters by S.A.B. Further investigation will determine whether these posters may be approved by just the Information Desk.

New Business: The Radio and Television committee has refused to allow commercialization of WMMR because this was against policy. It was suggested that KUOM work with WMMR and make recommendations. These recommendation may warrent some type of fund. This is a tentative plan. Mr Haynes distributed and discussed the following long term plan for WMMR. This will not, he emphasized, be done in one year, but the plan will keep the station expanding and efficiently operating in the future. The ten-step plan is as follows:

1. Complete study of the station set-up with regard to both technical and program aspects of the operation. (This will constitute the organizing of a co-ordinating committee with KUOM).
2. Complete over-haul of the physical plant of the station. (This is one of the primary items of the plan. Work is now being done, and will be continued through this quarter.)
3. A recording service developed for the use of the entire student body. (This would promote public relations, and more students not affiliated closely with the station could help work there.)
4. Connection of the two areas now in use by a door-way and construction of a permanent announcers booth. (This re-modeling would help develop the station similar to that of a large commercial station).
5. Writing and acceptance and practice of a set of operating by-laws. (This will fill the need for a concrete and stable set of rules).
6. Development of a more comprehensive production plan and program improvement.
7. Establishment and maintenance of a transcription library.
8. Extension of the radio range (To University Village and St. Paul Campus). Fraternities can not be used because they are not University property.
9. Design and construction of a short-wave station to be operated in conjunction with the present system. (The University owns an excellent set of transmitter equipment, etc. that can be used for the operation of such a short-wave station. This can be an influencing factor for the building of a new student group consisting of those interested in short-wave station transmission.
10. Reactivation of the WMMR Advisory Committee originally formed to give technical, program, listener opinion advice to the Union Board and station staff. This committee will consist of one member from each of the following groups, KUOM, Union Board, Program Coordinating, Electrical Engineering, Speech, an I.T. professor, one Station Manager, and one member from

each of the Dorms.

Both Dale Lpland and Nancie Erickson, Board members attending the meeting of the Radio and Television group, commented on the meritable presentation of the issue by Mr. George Wilson from WMMR.

Several Board members voiced the opinion that this commercialization issue be taken to a higher Board. General consensus, however, was that no such action be taken at the present time.

^{K-335}
Motion I-329: A motion was made, seconded, and passed for adjournment at 8:21 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

April 9, 1952

The meeting was called to order at 7:03 p.m.

Members Present: Bill BeVier, Jim Booth, Beverly Canfield, Gen Damkroger, Dale Epland, Nancie Erickson, Jim Havnes, Shirley Matzoll, Jay Rinzel, Tom Salmen, Dorothy Snyder, Gordon Starr, Doug Steenson, Wayne Taves, Stewart Thomson, Robert Lawrence, Bee Johnson, Herb Stade, Glenn Lewis, Donald Woods.

Members Absent: Sterling Garrison and Al Latham.

Director's Report: Picutre post cards of Texas A & M Union, which is approximately the size of the Coffman Memorial Union, were shown to the Board.

A study of finances from other Unions has been received. Mr Starr stated that he would be happy to meet with the Finance Committee to present the proposed budget for next year. Increased costs and less income are not conducive to an optimistic outlook for the coming year.

Several items were listed that he wished to be discussed that evening:
1. Consideration should be given to the lowering of prices for billiards and shuffle board; 2. To acquaint students with the staff, pictures of them could be placed on the main floor of the Union; 3. Are pictures of the candidates for the Union Board of Governors going to be put up during election week?

A survey is to be taken by the House Committee to discover how often the shuffle board is used in comparison to ping-pong tables, etc.

As to the staff pictures, it was suggested that they be placed on the bulletin board on main floor next fall for a few weeks.

K-336
Motion I-330: It was moved and passed that the Public Relations committee study and decide in which manner the posting of the staff pictures take place.

Last year Walter Hoffman set up and carried out the entire project of putting up pictures of the candidates for election. It was very effective and the Board decided that something of this sort be done again this year.

K-337
Motion I-331: It was moved and passed that the Public Relations committee be responsible for putting up of the pictures of the candidates for the election.

Minute Correction: Miss Damkroger declared that too hasty action had been taken on the motion concerning the Railroad Club.

K-338
Motion I-332: A motion was moved and passed to reconsider Motion I-313 of March 12.

K-339
Motion I-333: Motion I-313 of March 12th, concerning the Railroad Club is to be stricken from the records. This motion was carried.

On page one of the minutes for April 2, the Program Consultant's report was incorrectly written as the Program Coordinating Report.

Program Consultant's Report: The first Campus Canteen of the quarter had an excellent crowd and response on the polls taken.

The Saturday night dance of last week was a financial loss with only 131 people attending.

Yesterday marked the first day of the Star Dust queen contest judging.

The event was conducted more smoothly than any such contest in the past. The five finalists and five members of Charm, Inc. will model garments in a style show next Wednesday in the main Ballroom balcony.

A letter has been sent on the possibility of a Metropolitan Opera-Student mixer. Beverly Canfield and Jim Booth volunteered as chairmen of a program entertaining the Metropolitan opera stars here at the Union.

President's Report: Mr. BeVier attended an Orientation Commission meeting. Application forms are available for the positions with only one paying job.

Elections will take place on the 25th of April. The Wednesday following, April 30, new Union Board officers will be elected.

Program Coordinating Report: Tentative dates for the main events next year have been set. Open House, Friday, October 3; Homecoming, November 1, Sno Week, January 19-24; Mardi Gras, February 14; Christmas Formal, December 5; Stardust, April 18; Open House, Saturday Nite Dance, January 10.

K-340
Motion I-334: Acceptance of the above mentioned dates was moved and passed.

Merit Committee Report: Sunday, April 20th was announced as the official date for the Merit reception.

House Committee Report: Two mimeographed sheets containing information on how to file for office space, etc. are being mailed to all organizations on campus.

Stardust has requested that they be allowed to place a publicity display in front of the Main Lounge through the week of April 14 to 19. It is eight feet by four feet and is costing \$15.00.

K-341
Motion I-335: Permission was granted to Stardust to put a publicity display in front of the Main Lounge.

Education Lay desires to put up three banners on building on campus, one of them to be on the front of the Union, from Monday April 21 to the 24th.

K-342

Motion I-336: A motion was made and passed allowing Education Day to put up banners on the Union from Monday April 21 to 24.

Public Relations Report: Results of the Campus Canteen poll was as follows: 150 ballots passed out, 116 returned from 45 girls and 71 boys. The majority of the people attending were Freshmen and Sophomores. There were 40 commuters, 27 Greeks, and 77 non-Greeks.

K-343

Motion I-337: A motion was made and passed for the acceptance of the Public Relations report.

Lidson Committee Meeting Report: Clint Johnson, Assistant Director of Service Enterprises, Roy Lund, Supervising Engineer, and appointed Board members met in a Lidson meeting this week.

Renovation of the Commuters Lunch room was discussed, but because of low finances and the high cost of redecoration, no action will take place this quarter.

The Food Services will again open the door to the terrace allowing patrons to use this area when they want to do so. Food Service indicated they would take care of unbusssed utensils, but did not feel they were responsible for debris caused by commuters. Several of the Board members thought the grill was solely responsible for the debris disposal since they were profiting from the use of the terrace.

K-344

Motion I-338: A motion was made that the Union place trash cans and signs on the terrace and that they be responsible for any debris left by commuters, and the grill be responsible for their utensils, etc.

K-345

Motion I-339: This motion was made and passed for the tabling of Motion I-338.

Opinions were voiced on how the new Board members should be oriented to their new positions. One suggestion was that old board members tutor them, another was that all persons running for election attend at least two meetings of the Union Board.

K-346

Motion I-340: This motion was carried, stating that the Public Relations Committee write a letter to the Daily and invite all candidates to attend all the meetings from now until elections.

Amendment to Motion I-340: It was moved and passed that some form of request that they attend one or two meetings of the Union Board before elections be attached to the filing sheet.

New Business: The House Committee is going to take a new office space survey, and in order that this be a success, a chart will be placed in the Board office for Board members to check out on who they begin their survey.

K-347

Motion I-341: Miss Canfield moved that the first meeting with the new Board be a dinner meeting. The motion was carried.

Amendment to Motion I-341: Finances for the dinner are to be taken out of Union Board funds. The amendment was passed.

^{K-348}
Motion I-342: The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Gordon Starr

CONFIDENTIAL - MINUTIAL UNION BOARD MINUTES

April 16, 1952

The meeting was called to order at 7:05 p.m.

Members Present: Bud Abrahamsen, Bill BeVier, Jim Booth, Beverly Canfield, Dale Epland, Nancie Erickson, Sterling Garrison, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Gordon Starr, Doug Steenson, Stewart Thomson, Donald Woods, Robert Lawrence, Bee Johnson, Herb Stade, Glenn Lewis, Al Latham.

Members Absent: Jim Havnes, Tom Salmon, Wayne Taves.

Minute Correction: The date for next year's Christmas Formal is December 6 instead of December 5.

Director's Report: Improvement has been made on the holders for signs on the Main floor, making neat, permanent fastenings.

The Union does not have the necessary material available for the printing of colored films.

Another revised plan for the St. Paul Campus Union has been completed, and the meeting of the Official Building Committee will take place in the near future.

The newly appointed alumni member of the Union Board will attend the next Union Board meeting.

Program Consultant's Report: For the first time in the history of the Union, a Minnesota girls' billiard team won the Nation Championship tournament. Two of the members of the Union Board, Nancie Erickson, and Shirley Matzoll, were members of the winning team.

Star Dust ticket sales as yet are not too encouraging, however, a large crowd is expected. Mr. Abrahamsen briefly described the decorations for the dance, which will include an under-water scene with coral, etc. and bright blue color schemes.

Vice President's Report: Filings for the coming elections have opened, and will close tomorrow. There have been no filings for any position so far.

Executive Committee Report:

Motion I-343 *343 An Executive session was moved and passed at 7:15 p.m.

Motion I-344: *350 A motion was made and passed allowing Mr. Starr to remain.

The meeting was again resumed at 7:40 p.m.

Finance Committee Report: Due to several technicalities the Finance Committee was unable to present the budget for next year at this meeting, but will do so the following week.

K-351

Motion I-345: A motion was made that two numerals be ordered to be attached to merit keys for those who have already been given keys at the Merit reception. The motion was carried.

Program Coordinating Report: Because the Senior Prom is scheduled for May 24th, it is advisable to change the date of the Spring Camp from May 24th to May 17th.

The proposal for having valet service in the Men's and Women's Loungese was investigated and found to be impractical because it was too expensive. Investigation will be continued and the proposal may be able to go into effect next fall.

Since there are many ping-pong enthusiasts, Miss Canfield suggested the possibility of hold a ping-pong tournament.

She also mentioned that a Spanish chess expert, who would play 40 people at once, would be an interesting and crowd drawing Union program.

The pass list for the Stardust dance was submitted.

Motion I-346: A motion was made and passed for the acceptance of the Stardust pass list which gives double passes to Bob McCollum and the Queen candidates; and single passes to the nine sub-chairman, 21 ROTC fellows who will be escorts, 4 chaperones, and 2 pages and parents.

Motion I-347: A motion was made and passed for the acceptance of the Program Coordinating Report.

Merit Committee Report: Bob Hanson has been appointed the permanent social chairman of Square Dance.

The Merit Reception will be held in the Campus Club at 3:00 p.m. Sunday April 20, and every Board member is expected to attend. All invitations have been mailed, and a group of 75 to 80 persons is expected.

Motion I-348: A motion was made and carried for the acceptance of the Merit Committee Report.

House Committee Report: The Black Book Dance committee has requested a percentage rebate of \$25 on every thirty-five cases on the soft drinks that are sold at the dance. A previous motion does not permit the granting of rebates on soft drinks.

Motion I-349: A motion was made and passed for the rejection of the Black Book Dance Committee proposal.

Public Relations Report: Miss Erickson cautioned the Board to use as much tact and diplomacy as possible in carrying out the coming House survey in order to promote good public relations.

In regard to the orientation of the candidates for the Board, Tom Newman, President of the Gopher Progressive party, has been spoken to, the Daily has been written, and a sheet requesting that each candidate attend the Board meeting of April 23rd will be given each candidate.

A report on the poll taken at the Wednesday Night Dance will be given next week.

^{K-356}
Motion I-350: A motion was made and passed for the acceptance of the Public Relations report.

Old Business: (The Union was closed on Good Friday without Board action; an apology was made and an explanation given.)

New Business: Mr. Abrahamson stated that some action should be taken this evening concerning the Spanish chess expert. It is an excellent four hour program, as he is one of the top ten International champions.

^{K-357}
Motion I-351: The Spanish chess expert is to be contacted and an offer of \$75.00 be made. The motion was seconded and passed.

^{K-358}
Motion I-352: A motion was carried stating that if the Stardust Chairman so desires, they be allowed to use the Terrace Reading Room as a lounge and also the terrace the evening of the Star dust Dance.

^{K-359}
Motion I-353: A motion was made, seconded, and passed for adjournment at 8:20 p.m.

Respectfully submitted,

Gordon L. Starr

COFFMAN MEMORIAL UNION BOARD MINUTES

April 23, 1952

The meeting was called to order at 7:14 p.m.

Program Consultant's Report: Charm, Inc.'s big program of the quarter, The Star Dust fashion show, took place last Wednesday in the rear balcony ballroom. Because of the success of this event, Miss Dam-Kroger suggested investigating the possibility of holding similar programs in the rear balcony also. The final attendance figure for the Stardust dance was 1222, and the Union apparently has lost money on the dance.

There have been many excellent comments from committee members and others attending the fine Merit reception.

The Fine Arts committee is going to present a program displaying Latvian art, costume jewelry, etc.

Ray Anthony is available for the Homecoming dance next fall. The Program Consultants are going to correspond with the booking agents as to price, etc.

President's Report: Mr. BeVier read a letter received from the Sociology Department which is doing research on group actions. They wish to observe the Union Board, and each Board member is to take a Minnesota Multi-Phasic examination, fill out questionnaire, and set an appointment date for an interview. This project is not at all connected with the administration of the University (it is a research for the Navy Department), and all material will be kept confidential.

A Resignation letter was submitted by Wayne Taves, stating that he is going to attend another college next year. The last meeting he will attend is April 30th.

K-360
Motion 1-354: A motion was made and passed for the acceptance of Wayne Taves' resignation.

The next meeting of the Board will be a dinner meeting and it will begin at approximately 5:30 p.m.

Vice President's Report: Mr. Rinzel appealed to all Sponsors to speak with the new Board members for about one half hour at least and explain the details of the various jobs they will be doing in the next year. Let them know who held their different position last year so that they can contact that person if any difficulties arise.

Executive Committee Report: The excuses of Wayne Taves from the Board meeting, and Al Latham from the Finance Committee meeting, were accepted.

An excuse policy has been formulated by the Executive Committee for discussion by the Board in the future. No action is necessary this evening, as the new Board will be carrying this policy out.

The policy is as follows:

Excuses will be accepted for the following reasons:

1. Illness
2. Death in the family
3. Positively unavoidable delay such as an accident, a snow storm, etc.
4. Excuses published in the official daily bulletin.

All other excuses which involve items as going home early before a vacation, or in situations where a decision was made as to whether to attend a Board or Union committee meeting or another group meeting on campus, will not be accepted.

Finance Committee Report: K-361

Motion I-355: It was moved and passed that bids be put out for the purchasing of another ping-pong table to be placed in the billiard room foyer, and that the present shuffle board be removed to the side unless the Union can get a reasonable bid to sell it.

The billiard situation is going to be investigated further to see how our prices compare with those downtown. Claims have been made that they are equal to or above what is charged elsewhere.

A brief summary of each Committee was given this evening, relating its duties to the candidates for the Union Board who attended the meeting.

The first such summary was given by Wayne Taves. The Finance Committee is made up of five board members and faculty member. Their major project of the year is to set up a budget, and to acquaint the student body with that budget.

Motion I-356: ^{K-362} A motion was moved and carried for the acceptance of the Finance Committee report.

Program Co-ordinating Report: Miss Canfield recommended that Monday Movies on May 26th scheduled to be held in the ballroom be shown in Room 320. There is to be a banquet for the Secretary of Labor in the Ballroom on that day.

Juster Brothers has requested the use of the Main Ballroom for a style show on October 9th.

The Parents' Day Committee expressed the wish that the Union Board act as Hostess and Hostesses that day from 2 to 5 p.m. Parent's Day will be held on May 8th.

K-363
Motion I-357: A motion was carried for the acceptance of the Program Coordinating reports.

The Program Coordinating Committee is composed of four students and a Faculty advisor. Their main responsibility is the Union programs.

House Committee Report: Mr. Felber has discussed the possibility of redecorating the commuters' lunch room. The Art Department is willing to do this decorating and painting. It is an excellent practical project for their students.

K-364
Motion I-358: Permission was granted to the Air Department to paint the Commuters' Lunch Room if they submit sketches of the proposed re-decorating plan to the Board.

A.W.S. requested that they be allowed to place a loud speaker in front of the Union for publicity of the Ugly Man contest for a week to be used during the ten minutes between classes. Several members stated that if this be done for an entire week that it would be a disturbance to people in Ford Hall, etc.

K-365
Motion I-359: A motion was made and passed for the rejection of the A.W.S. request. They can re-submit the request next week for further consideration.

The Service Committee desires the use of the Main Ballroom from 2 to 3 p.m. this Friday when Stan Kenton will make a personal appearance.

Coffman Musicale has requested the use of the rear balcony of the Main Ballroom on May 7 from 3:30 to 5:00 p.m.

"E" Day Committee requested the use of a show case from April 29 through May 8 for the displaying of trophies.

K-366
Motion I-360: The House Committee Report was accepted by this motion.

The chief function of the House Committee is to survey rooms, and make recommendations on the requests of student groups for those rooms.

Public Relations Committee Report: The results of the Wednesday Night Variety Dance survey are as follows: The largest number attending are Freshmen; S.L.A. and I.T. are the two colleges which have the most people attending; there was a total of 108 men and 67 women at the dance; 88 were commuters, and 82 were on campus; there were 38 Greeks and 123 non-Greeks.

Campus Carnival wishes to place a long banner across the Terrace wall of the Union on the fourth floor. They also request permission to place a letter on each pillar of the Union to spell out the word "Carnival". This will be up from Saturday April 26 to May 4th.

^{K-367}
Motion 1-361: A motion was made and carried granting permission to Campus Carnival to put up its banner and letters.

The candidates for the Union Board were introduced to the Board by Miss Erickson.

The chief function of the Public Relations Committee is to promote good feelings between Union groups and the campus as a whole.

PROPOSED BY-LAW CHANGE: The following By-Law change was proposed:
"Excuses shall be accepted for absence from the Union Board and committee meetings in the five days following the absence or before the next Executive meeting, whichever allows the most time."
The By-Law was passed by a 2/3 vote.

Old Business: The Big Ten Union bowling tournament will be held Saturday, and eight of the Big Ten colleges are attending. There will be a banquet afterwards, and the Alpha Delt quartet will sing.

New Business: Filings for appointment are open until tomorrow noon.

Mr. Robert Snow, the new Alumni member to the Board, was formally introduced to the Union Board.

Mr. Rinzel related to the Board that the Mock Convention Committee is going to submit a request in the near future for the lowering of prices of the Ballroom for this Convention.

Because the All-U Congress is not going to pay election judges this year, a request was made that Union Board members spend one or two hours passing out ballots, etc., during elections.

^{K-368}
Motion 1-362: A motion was made, seconded, and passed for adjournment at 8:10 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary

Members Present: Bill DeVier, Beverly Canfield, Nancie Erickson, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Doug Steenson, Donald Woods, Robert Lawrence, Herb Stado, Glenn Lewis, Al Latham, Tom Salmon, Jim Havnes, Wayne Tavos.

Members Absent: Gordon Starr, Dale Epland, Sterling Garrison, Bee Johnson. Jim Booth and Stewart Thomson arrived late.

X

COFFMAN MEMORIAL UNION BOARD MINUTES

April 30, 1952

The meeting was called to order at 6:35 p.m.

Members Present: Bill BeVier, Beverly Canfield, Nancie Erickson, Shirley Matzoll, Jay Rinzel, Dorothy Snyder, Doug Steenson, Donald Woods, Robert Lawrence, Herb Stade, Glenn Lewis, Al Latham, Tom Salmen, Jim Havnes, Wayne Taves, Gordon Starr, Bud Abrahamsen, Dale Epland, Sterling Garrison, Bee Johnson, Jim Booth, Bob McCullom, Dale Gustafson, Norma Winslow, Barry Schuler, Jerry Blodgett, Robert Snow, Ralph Peterson, Gloria Lindberg.
Dean Weaver was a guest from North Carolina University.

Members Absent: Stewart Thomson.

Director's Report: Mr. Starr welcomed the new Board members and gave a farewell speech to the outgoing members. Their work on the Union Board will be one of their most memorable college activities.

Hal Harris, a former Union Board member, is reported to have been on the U.S.S. St. Paul when a section of the ship blew up.

The Regional Executive Committee met at Macalester College to plan for the Region 16 meeting to be held in the first part of December, 1952. Representatives from the colleges in the Twin Cities will meet in the early fall to aid in the planning.

Due to the amount of business on the agenda, Mr. Starr requested that the report of the National Conference be given next week.

Program Consultant's Report: Mr. Abrahamsen welcomed the new Board members, and stated that the Program Consultant's offices are in Rooms 229 and 230 and their purpose is to help the Union Board and Union committees with Union programming, etc.

The Latvian Art display, which contains jewelry, tapestries, paintings, and wood carvings, is now up.

Thursday, May 1st, the University band will present a concert on the Terrace under the direction of Mr. Glass. Consideration has been given to have this time as the official opening of the Terrace. Containers have been placed on the Terrace, and \$125 worth of flowers will be planted.

President's Report: Mr. BeVier introduced the new Board and guests.

Vice-President's Report: Mr. Rinzel thanked the sponsors for the work they have done in the past, and stated that this year's work has been an improvement over previous years.

Executive Committee Report: The absence of Bee Johnson from the Board meeting last week was accepted. Dale Epland did not submit an excuse.

The past policy on absences was clarified for the new Board and the new excuse policy was presented.

^{K-369}
Motion I-363: This motion passed the following excuse policy:

Excuses will be accepted for the following reasons:

1. Illness
2. Death in the family
3. Positively unavoidable delay such as an accident, a snow storm, etc.
4. Excuses published in the official daily bulletin.

All other excuses which involve items such as going home early before a vacation, or in situations where a decision was made as to whether to attend a Board or Union committee meeting or another group meeting on campus, will not be accepted.

^{K-370}
Motion I-364: A motion was moved and passed for the acceptance of the Executive Committee report.

Program Coordinating Report: Spring camp, when the Union goes to camp, occurs once a year. The purpose of the camp is to acquaint committee members with the Board members. The camp will be held at Taylor's Falls on May 17th. Nominations were opened for Spring Camp Chairman. Shirley Matzoll was elected the new chairman.

May 8th is Parents' Day, and the Union Board members are to act as hosts and hostesses and conduct tours in the Union from 2-5 p.m.

Merit Committee Report: The awarding of keys and life-time passes to the Union was turned over to Mr. Starr by Shirley Matzoll. Keys are awarded for length of service and for meritable service to the Board. Members receiving the keys were Bill BeVier, Jay Rinzel, Nancie Erickson, Jim Havnes, Wayne Taves, Bev Canfield, Jim Booth, Dale Epland, Shirley Matzoll.

Bill BeVier was awarded a gold gavel, which is not given each year unless the Board members so desire.

House Committee Report: The results of the House Survey were presented to the Board. The maximum numbers of people in the various offices at any given time are as follows:

Ski Club - empty (this club was moved to Room 213)	
Alpha Phi Omega - 10	AWS - 10
Cosmo Club - 5	Congress - 6.5
YMCA - 16	Union Bd. - 10
Panhellenic - IF - 7	WMFR - 6
Ike for President 4	Repub. Club 3

It was proposed that a TV set that is not in use be donated to the University Hospital.

^{K-371}
Motion I-365: A motion was carried donating the TV set to the University Hospital.

^{K-372}
Motion I-366: A motion was seconded and passed for the acceptance of the House Committee Report.

Conference Report: Dale Epland asked to give his report at the next meeting.

Public Relations Report: WTCN in cooperation with KUOM is televising Parents' Day activities.

^{K-373}
Motion I-366: A motion was seconded and passed that the Union Board participate in the television program during Parents' Day activities. Union Board members and their parents are to be present for interviews at 12 o'clock Thursday, May 8.

Nominating Committee Report: Because of the limited number of filings for Union Board, two male positions are still open. Gloria Lindberg, Herb Stade, and Dale Gustafson were appointed.

Finance Committee Report: The proposed 1952-53 budget was passed to the Board to be studied until next week when voting will take place. There has been a \$25,955 reduction in this budget due to the expected lower income. All Board members were urged to study the Program Subsidy budget and present changes to the Finance Committee before next Wednesday. The Finance Committee is meeting at 4:30 p.m. Wednesday, May 6, and all members of the Board are welcome to attend.

^{K-374}
Motion I-367: It was moved that the Finance Committee of the old Board be in power to act only on the proposed budget, until the new committee is elected. The motion was seconded and passed.

^{K-375}
Motion I-368: An executive session was moved and passed.

^{K-376}
Motion I-369: It was moved and passed that Mr. Starr be allowed to remain.

Election of the new Board officers took place. Mr. Herb Stade is the new President, Miss Shirley Matzoll, the new Vice President, Mr. Jim Booth is male member at large to the Executive Committee, and Miss Beverly Canfield is female member at large to the Executive Committee.

^{K-377}
Motion I-369: A motion was passed stating that Jim Havnes be allowed to resign from the Nominating Committee, that Shirley Matzoll be chosen new Chairman, and Dale Epland as Coordinator.

^{K-378}
Motion I-370: It was moved, seconded, and passed for adjournment at 9:01 p.m.

Respectfully submitted,

Gordon L. Starr
Secretary