

1950-1951

UNION BOARD MINUTES

April 26, 1950

The meeting was called to order by the president, John Taylor.

Members Present: Buel Abrahamson, Bud Behler, Joan Gendreau, Elizabeth Hall, G. Ray Higgins, Ralph McCarthy, Don Meyers, Frankie Norlinger, Roger Page, Don Rowe, Jim Reynolds, Jerry Rowland, Carol Schmalz, Tom Salmen, John Taylor, Jack Teberg, Janis Thieme.

Members Absent: Sterling Garrison, Walt Hoffman, Jim Luther, Keith McFarland, Tom Thiss.

Guests: Joe Pietsch, former member of the Union Board
Marcia Morrison, Daily reporter
Joyce Kaufman, Stardust Dance Chairman

Secretary's Report: The minutes were approved as read.

Director's Report: Mr. Higgins reported he had received communications from the University of North Dakota requesting that representatives be permitted to study Coffman Union Dances and Social Functions to determine the source of our success as they have had difficulties with theirs. They will be here Tuesday and Wednesday, May 2nd and 3rd, and Mr. Higgins requested as many members as possible meet with them.

Mr. Higgins reported also that there have always been requests for dancing on the terrace. There will be someone from the Terrazzo Flooring Co. to recommend possible means of providing for this contingency.

There is space for one additional table in the Billiard Room. There is one available at \$325 that matches the present equipment. Mr. Higgins estimated that it would be paid for in six months if used as much as the others.

Mr. Higgins read Section E of the By-Laws which provides that all student members of the Union Board must present a written excuse within three days after any Board meeting they do not attend. Three or more unexcused absences will constitute a reason to ask them to resign.

Program Consultant's Report: Bud Abrahamson thanked the Board for addressing cards about Spring Camp after last week's meeting.

Mr. Vic Miller, director of the Y-Camp, said that there is a new caretaker at the camp and suggested Union representatives take a trip up there within the next

couple weeks to look over the camp and ascertain facilities.

Bud announced that next Wednesday afternoon the Coffman Musicales will present their program in the Main Lounge which consists of vocal selections from Operas.

Executive Committee Report: Elizabeth Hall reported the Executive Committee met last Saturday and had made appointments to committees and sponsorship areas on the basis of the preference sheets submitted last meeting for the rest of this quarter only and subject to review at any time.

PUBLIC RELATIONS

Jack Teberg, Chm.
Ralph McCarthy
Frankie Norlinger
Elizabeth Hall

MERIT COMMITTEE

Don Rowe, Chm.
Carol Schmalz
Janis Thieme
Jerry Rowland

PROGRAM COORDINATING

Bud Behler, Chm.
Tom Thiss
Carol Schmalz
Janis Thieme
Don Meyers

FINANCE COMMITTEE

Walt Hoffman, Chm.
Bud Behler
Don Meyers
Liz Hall
Frankie Norlinger

HOUSE COMMITTEE

Jerry Rowland, Chm.
Tom Thiss
Ralph McCarthy
Jim Reynolds

Jim Luther's Areas

Record Lending Lib.
Newsreels
Private Dance
(Programs without committees)

SPONSORSHIP AREAS:

WMMR - Walt Hoffman
Movies and Men's Activities - Tom Thiss
Special Activities - Ralph McCarthy
Evening Dances - Frankie Norlinger
Afternoon Dances - Carol Schmalz
Social Skills - Liz Hall
Special Recreation - Don Meyers
Music and Arts - Jim Reynolds
Informal Parties - Janis Thieme

Finance Committee Report: There was a communication from Len Nyman that was read concerning the request to co-sponsor a luncheon for Austrian Student performers that will be on campus along with the All U. Congress, in which he recommended that this be turned down on the basis of prior policy.

51
Motion H-13: It was moved and seconded that the Union Board accept the Finance Committee's report. Passed.

Merit Committee Report: Don Rowe reported the Merit Committee would like to recommend four people for appointment to committees:

52

Motion H-14: The Merit Committee moved that Bob Knox be appointed Hosteling Committee Chairman. Motion seconded and passed.

53

Motion H-15: The Merit Committee moved that Loren Schultz be appointed Campus Canteen Chairman. Motion seconded and passed.

54

Motion H-16: The Merit Committee moved that Sydell Krueger be appointed as Coffee Hours' Chairman. Motion seconded and passed.

55

Motion H-17: The Merit Committee moved that Bev Canfield be appointed to the Union Open House Chairmanship. Motion seconded and passed.

The Merit Committee moved the Board award Walt Hoffman a gavel key for his past presidency. Seconded. Motion retracted.

It was moved to award all retiring presidents from this date on a gavel key. Motion seconded.

It was moved to amend the motion to strike the words "from this date on" and insert the words, "effective with the immediate past president". Motion to amend the motion seconded and passed. The main motion was defeated.

Don Rowe requested that all recommendations of sponsors for committee members be in to him by next Monday. He asked Tom Thiss, Ralph McCarthy, Carol Schmalz, Liz Hall, Don Meyers, Jim Reynolds, Jerry Rowland, and Jack Teberg specifically, to hand in reports on their new sponsorship committees. He asked for a maximum of three, four or five names on each committee.

Joe Pietsch reminded the Merit Committee to start looking for a chairman for Quarterback Sessions.

Public Relations Report: Jack Teberg reported that All U. Congress has openings for two important conferences: The Lake Forest Conference, and the conference at Ann Arbor, Michigan, for NSA. They want to send the best students but they request that they have one year of school left.

Jack asked each Board member which programs they had attended and their opinions of the programs.

Jack called on Ralph McCarthy to give the Union Relations Report. He submitted a mimeographed sheet with five proposed policies relating to the functions of the Public Relations Committee.

Carol moved that any plan the Board adopt have as a working policy that all booking of paid entertainment be done through the Program Consultant's office. Motion seconded. Motion defeated.

Mr. Higgins read a revised version of Plan 2 which would seem to satisfy the members hesitating because of unlimited scope:

"To handle only the committee's relations with outside contacts such as press, radio, TV, etc. This would include the arranging of photos for papers and anything else that would relate to these outside agencies. Other than that they would act as an advisory group to the individual committees, suggest and help them in their publicity, assume a major role in handling relations with other University Unions and give special attention to the problems of getting more students into Union committees.

⁵⁶
Motion H-18: Jerry moved that the Union Board adopt this plan with the insertion, "with the exception of the Daily" after the words, "such as press". Motion seconded and passed.

Jack called on Frankie to give her report on the Pre-Camp Party. Frankie reported that it had been considered to invite the old Board members back to that party since they will be invited to a spring meeting. It was decided that there would not be enough time to invite everyone, so it is considered that those people that have been on the Board since last April be invited. The keys will be distributed on that night to Union Board members.

Program Coordinating Committee Report: No report.

House Committee Report: Jerry reported the House Committee had formulated a policy that requires the clearance of any props or super-structure placed on the stage be by the Director or the House Committee Chairman.

Jerry reported the House Committee had approved a blanket reservation for the All U. Congress to use Room 346 for the rest of the quarter.

Sponsors' Reports:

Janis reported on her committees: Outings has no chairman, and she recommends it be combined with Hosteling. Don Nygaard, chairman, has resigned and Bob Knox was appointed. The Chess Tournament is now going on and the trophies are on display. In the field of Recreation Demonstration the chairman is too occupied with other activities to do an adequate job, and he is resigning.

Jerry Rowland reported that Splash Parties have just had one program which was successful and Shirley Maetzold, the chairman, is planning three more. Coffee Hours' past chairman was Liz Hall. There were six coffee hours and they had good attendance. The Campus Canteen has had two programs already and both have been successful. There is a changing crowd. It will be held again a week from Friday.

Bud Behler reported on Evening Dances: The Saturday Night Dances are fairly successful although Big Stoop's orchestra was booked one night and this is too costly a band for the program. It lost \$50.00 although 190 attended. The Fool's Frolic was quite a big success. Variety Dance has had Jim Reynolds for the chairman and Nadine Ewen is the new chairman. It has a fairly standard attendance. The Stardust Dance under Joyce Kaufman is coming along nicely. Joyce presented a pass list with about 60 names on it for the approval of the Board.

It was moved that 60 double passes be delegated to Joyce to be distributed at her discretion. Motion seconded but defeated.

⁵⁷
Motion H-19: It was moved that the Union Board accept the pass list as presented by Joyce Kaufman. Motion seconded and passed.

Janis suggested the Board meet with the Ag Union Board next week. This plan was approved.

Special Reports:

Carol reported that the Campus Carnival has requested the Board to participate in the parade Friday, May 5th. What they principally request are convertibles.

Jerry reported that the new Ag campus Union planning is progressing very rapidly.

⁵⁸
Motion H-20: It was moved and seconded that Walt Hoffman be presented with a special president key. Motion passed.

Joan Gendreau reported that an invitation had been extended to all Board members to attend the Ag Talent Show next Friday.

Joe Pietsch read the letter from the Engineers' Day Committee requesting that the Union Board sponsor a queen for the E-Day Dance. A straw vote was taken on whether to sponsor a queen. The vote was 7 for and 6 against. More discussion was considered.

⁵⁹
Motion H-21: It was moved the Union Board sponsor a queen in the Engineers' Day Queen Contest. Motion seconded and passed.

Nominations will be left open a week to consider possible candidates.

The Executive Committee announced that Janis Thieme had been appointed to the Senate Committee on Recreation.

It was brought up that the Chairman of WMMR wants clarification on the use of the station records for non-station activities.

⁵¹⁰
Motion H-22: Ralph moved that no records being used by WMMR be used for any other purpose. Motion seconded and passed.

⁵¹¹
Motion H-23: It was moved, seconded, and passed, the meeting be adjourned.

Respectfully submitted,

G. Ray Higgins, Secretary

Attention: The next meeting of the Union Board will be Wednesday, May 3rd, at the Ag. Union at 5:30 p.m.

UNION BOARD MINUTES

May 3, 1950

Members Present: Bud Behler, Genevieve Damkroger, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Jim Luther, Ralph McCarthy, Don Meyers, Frankie Norlinger, Don Rowe, Jim Reynolds, Carol Schmalz, John Taylor, Jack Teberg, Tom Thiss, Jamis Thieme.

Members Absent: Sterling Garrison, Joan Gendreau, Keith McFarland, Roger Page, Jerry Rowland.

Guests: Marcia Morrison, Daily reporter
Hans Hopf, Assistant to the Director
Joyce Kaufman, Stardust Chairman

The Union Board met on the Farm Campus with the St. Paul Union Board. The joint group discussed the Spring Camp and next year's Western Roundup. Janis gave the report on Spring Camp and announced the committees and asked for all around cooperation on all points outlined. The proposed cost of Spring Camp will be \$3.95 for the weekend. It was agreed that the formulation of a plan to have Western Roundup next year should come from a joint action from a smaller committee, and it was suggested that each Board appoint a small committee for the purpose of working together on the proposals. It was suggested that the 21st of October was the best date.

Bill Milbrath, Farm Union Board President, extended a welcome to the Board.

Gordon Starr presented a display of materials obtained from the National Association meeting at Boston.

The Boards then convened in private rooms.

The meeting was called to order by the president, John Taylor.

Secretary's Report: The Executive Committee Report from last week's minutes was corrected to read "Don Meyers appointed to the Merit Committee" instead of Jerry Rowland as stated, and "Jim Reynolds appointed to the Finance Committee" instead of Don Meyers as stated.

Director's Report: Mr. Higgins pointed out that the Black Book Dance the engineers put on annually might need review in respect to numbers and facilities. He pointed

out that the group attending this function is much too large for the facilities of the Ballroom.

Mr. Higgins reported that the information on the Financial activities through March 31st is available and that a budget will be formulated by next week for 50-51.

Program Consultant's Report: Miss Damkroger reported that the Coffman Musicales proved to be a very successful program held in the Main Lounge today.

Tuesday evening there will be a Hosteling program for anyone in the Twin Cities interested.

House Committee Report: Ralph McCarthy gave this report for Jerry Rowland who was unable to remain. Ralph reported that the Ugly Man Contest desires permission to have its display in the Union. There was a mixup in arrangements of the committee and they neglected to ask approval in time. Until now it has been displayed out of doors. Now they are interested in having it down in the Union Ground Floor on Thursday and Friday. It was pointed out that this is a campus-wide program and needs all the support it can secure.

⁵¹²
Motion H-24: The House Committee moved that the Union Board grant Alpha Phi Omega permission to set up the Ugly Man Contest voting booth in the Union on the Ground Floor for Thursday and Friday, May 4th and 5th. Motion seconded and passed.

Ralph reported the House Committee gave approval to Sam Moorhead, of the All U. Congress Recognition Dinner and Dance Committee, for a piano concert on May 16th from 9:00 to 9:30 to be held in the Main Lounge. This is for the purpose of entertaining the diners from the Main Ballroom while the latter is cleared to make way for the dance.

Ralph reported the terrazzo flooring on the terrace had been investigated and although the initial expense is not so great, the cost of maintaining it is prohibitive. Other alternatives are being considered.

⁵¹³
Motion H-25: It was moved, seconded, and passed the Board accept the House Committee's recommendation for the use of the Main Lounge on May 16th by the Recognition Dinner Committee.

Finance Committee Report: Walt reported that Finance Committee meetings would be held at 4:00 on Mondays.

Program Coordinating Committee Report: Bud Behler reported that the Program Coordinating Committee would meet at 3:00 on Mondays.

⁵¹⁴
Motion H-26: The Program Coordinating Committee moved that the Fine Arts Committee and the Arts and Crafts Committee be combined into one committee indefinitely or until individual committees are warranted. Motion seconded and passed.

Bud reported that WMMR is broadcasting from 11:30 to 1:30 every day with a program featuring sweet music and a five minute news broadcast. They want permission to pipe it into the Union via the loud speaker system.

⁵¹⁵
Motion H-27: The Program Coordinating Committee moved that WMMR be allowed a trial broadcast in the Union on Monday and Wednesday, May 15th and 17th, from 11:30 to 1:30 of their proposed new program subject to review. Motion seconded and passed.

Bud reported the financial aspect has not been looked into, and that may alter the situation.

Public Relations Committee Report: Jack Teberg reported that the Public Relations Committee will meet at 2:00 on Tuesdays.

Jack reported looking into the possibilities of a bi-monthly newspaper. Loren Schultz brought it up and is interested in working on the project. Jim Luther reported that the cost of publishing the paper by the offset process would amount to \$200 for 10,000 copies, which would mean photographs and headlines are possible with this process.

Jack asked for comments of Union events from the Board members.

Ralph made his report on the Union Relations Committee. He said the committee is waiting for a chairman, which is up for appointment tonight. He also said the committee was grateful for the Board's action on establishing the scope of the committee at the Board meeting last week.

Merit Committee Report: Don Rowe reported that the Merit Committee would meet at 3:00 on Wednesdays.

⁵¹⁶
Motion H-28: The Merit Committee moved that Roger Pietsch be appointed chairman of Quarterback Session. Motion seconded and passed.

May 3, 1950

⁵¹⁷
Motion H-29: The Merit Committee moved that Henry Stenquist be appointed to the chairmanship of the Recreation Demonstration Committee. Motion seconded and passed.

Don reported there are two applicants for Union Relations Committee chairmanship: Joyce Kaufman and Paul Rubel.

⁵¹⁸
Motion H-30: Walt Hoffman moved that Joyce Kaufman be appointed Chairman of the Union Relations Committee. Motion seconded and passed.

Don reported he would bring in the two Snow Week applicants to the next meeting. He will make recommendations to the Board for the Homecoming Dance chairman as the committee feels it will be unnecessary to produce the applicants for this committee to the Board in person.

⁵¹⁹
Motion H-31: It was moved to accept the Merit Committee Report. Seconded and passed.

⁵²⁰
Motion H-32: It was moved to accept the recommendations submitted to the Board for those receiving Merit Keys. Motion seconded.

Carol moved to amend the motion to include Mike Kosel. Motion seconded and passed. The motion with the amendment was then carried.

Executive Committee Report: Elizabeth Hall asked all members who are requesting changes in appointments of Standing Committees because of conflict in times of meetings to see her after the meeting. She reminded the Board that this is for the balance of the quarter only.

The Executive Committee moved the 7th Standing Committee, the Liaison Committee, not now functioning, be established. The tentative nominations for this committee to be Gene Rowland, Jim Reynolds, and John Taylor. This committee includes two members from the Administration Staff appointed by the Comptroller.

⁵²¹
Motion H-33: Don Meyers moved the motion be tabled. Motion seconded and passed.

Special Committee Reports:

Campus Carnival - Carol reported that Don Rowe's car will be used in the parade with the Stardust queen riding in it. Carol reported that a Putting Contest will be put on by the Union from 2:00 to 12:00 on Saturday, and she asked for volunteers to take it down Sunday.

May 3, 1950

Stardust - Joyce Kaufman presented a finance report which indicated a profit of \$124.47.

⁵²²
Motion H-34: Ralph moved a vote of thanks be given to Joyce for a job well done. Motion seconded and passed.

Gordon Starr, Director of the St. Paul Union, reported their Union had appointed three committee members to work on Western Roundup and asked for three from the Board. Janis Thieme, Liz Hall, Jack Teberg, and Carol Schmalz volunteered. The Executive Committee will make the selection.

E-Day Queen Contest - Ralph McCarthy reported that the nominations were in the process of being selected and asked the Board to cast their votes. Jean Raihle, Jo Rae Anbuhl, and Nancy Iverson are the contestants. Dottie Liefson withdrew.

Senior Queen Contest:

⁵²³
Motion H-35: It was moved that the Board accept the policy of selecting Union committee personnel, chairmen, and Board members as queen candidates. Motion seconded and passed.

⁵²⁴
Motion H-36: It was moved that the Union Board enter a candidate in the Senior Queen Contest. Motion seconded. Motion passed and referred to the Public Relations Committee.

Old Business: John reported that the camps for NSA and Lake Forest are still open and urged Board members to sign up until the end of the week when it closes. He reported that All U. Congress pays the transportation to Ann Arbor, Michigan for the NSA conference, August 23d to the 31st.

John also reported that he had received correspondence on Orientation from Betsy Dablow which he will post on the bulletin board for those interested.

Carol reported that all Board members would be expected to attend the Opera Party to be held Friday, as they are hosts. Gen urged the members to play host to their guests in accompanying them down to the Main Ballroom too.

Walt pointed out that the bulletin board which the Toastmasters were using was unsightly.

May 3, 1950

⁵²⁵
Motion H-37: It was moved that the delegation of bulletin board space be left to the Public Relations Committee. Motion seconded and passed.

⁵²⁶
Motion H-38: It was moved, seconded and passed, the meeting be adjourned.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

May ¹³ 2, 1950

The meeting was called to order by the president, John Taylor.

Members Present: Bud Abrahamson, Bud Behler, Sterling Garrison, Joan Gendreau, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Jim Luther, Ralph McCarthy, Don Meyers, Frankie Norlinger, Don Rowe, Jerry Rowland, Jim Reynolds, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Tom Thiss, Janis Thieme.

Members Absent: Keith McFarland, Roger Page.

Guests: Marcia Morrison, Daily reporter
Former Board members--June Daggett, Len Nyman,
Joe Pietsch, Dan Brabeck, Tom Maetzold, Arlene
Nickel, and Ann Tradup Hanson.
Paul Larson, Director of the Village Union

Secretary's Report: The minutes of the last meeting were approved as submitted.

Director's Report: Mr. Higgins said a few words on the budget to be submitted to the Union Board. He stated that the miscellaneous payroll for Program has been increased to provide additional staff to specialize in outing activities and music appreciation and fine arts. Two half-time people doing graduate work known as "Administrative Fellows" could be added. He indicated that unless the Union continues to move forward in the program field, it will lose ground.

There has been some comment expressed from time to time that the Craft Shop is not reaching a sizeable number of students. However, Mr. Higgins reported that in a survey taken last year, it was found that over 2800 different students used the facilities.

It has been requested to take movies of an afternoon dance as part of the Centennial Records, and Mr. Higgins recommended the Dance Instruction program next Tuesday afternoon to be the program selected.

Program Consultant's Report: Bud Abrahamson reported the Bait Casting demonstration this afternoon drew about 400 spectators and about 25 participants.

Finesse will present their "June Bride" show, Friday, at 3:00.

The Opera Party last Friday had an impressive setting and those attending were well pleased. However, there were not as many members of the Opera cast there as had been expected.

May ¹³ 1950

President's Report: John Taylor reported that he would give the announcements at this time of the meeting after this. Another change in the Board procedure will be that the committee chairman will not make the motions as he goes through the report, but will make recommendations which will be approved under a blanket motion to accept the report. If exceptions are taken, the recommendations will then be taken up separately.

Executive Committee Report: Elizabeth Hall clarified the Board's procedure as to Calling the Question, which does not call for the vote, and Moving the Question, which needs to be seconded and receive a 2/3 majority.

Liz also reported that there are two changes on committees: Janis Thieme from Merit Committee to House Committee; Jim Reynolds from House Committee to Merit Committee.

Liz reported another change in procedure at meetings-- the presentation of an agenda. The Executive committee requests each committee chairman and sponsor present a list of their reports to Saralou by Wednesday noon for the agenda.

⁵²⁷
Motion H-39: The Executive Committee moved that Motion H-33 be taken from the table. Motion seconded and passed.

⁵²⁸
Motion H-40: The Executive Committee moved the 7th standing committee, the Liaison Committee, not now functioning, be established. Motion seconded and passed.

Jerry Rowland, John Taylor, and Jim Reynolds were nominated for the Liaison Committee. Walt Hoffman was nominated but he withdrew his nomination.

⁵²⁹
Motion H-41: It was moved and passed that the nominations be closed.

The three men were thus automatically elected.

Finance Committee Report: Walt Hoffman presented the yearly financial report for July 1st--March 31, 1950, as compared with last year, to the Board for its inspection and discussion. The budget for 1950-51 was also presented. Walt recommended that the Union Director be raised one Civil Service classification from 26 to 27 due to the increased responsibility over the Village Union. The total amount was \$284,000. Estimated income covered these anticipated costs.

⁵³⁰
Motion H-42: It was moved the Budget be accepted as presented. Motion seconded and passed.

May 8, 1950

Merit Committee Report: Don Rowe introduced two candidates for Snow Week Chairmanship: Bill Bevier and Bob Kelly. Bill Bevier was elected on a secret ballot to be chairman of the 1951 Snow Week.

Mr. Higgins presented Union Key awards for meritorious service to the following members or former members of the Union Board:

Walt Hoffman	Bud Behler
Don Rowe	June Daggett
Jim Luther	Len Nyman
Jack Teberg	Dan Brabeck
	Joe Pietsch

Walt Hoffman was presented a gavel key by the president for his past outstanding work as president of the Board.

House Committee Report: Jerry Rowland reported the House Committee approved the Juke Box be made available to the Co-op Council for use in the Game Room May 13th between 9 to 12 midnight. This is made with the provision that the Co-op Council pay the cost of an attendant for the three-hour period at 80¢ an hour.

The House Committee approved, in conjunction with the Finance Committee, the expenditure for a new vacuum cleaner, the purchase for stage rod and equipment for the Main Ballroom stage for decorations at the cost of \$163.00, and the cleaning of fans adjacent to the Billiard Room. There will be one cleaned to determine the amount of combustible material in the vents at the cost of \$120.00.

The House Committee also approved the use of Room 213 to the Displaced Student Support group.

531
Motion H-43: A motion was made to accept the House Committee's Report. Motion seconded and passed.

Program Coordinating Committee Report: Bud Behler reported that additional information was obtained and showed that the WMMR station could be turned off and on in the Union without additional expense. Therefore, it would be possible to have a longer trial period of the noon broadcast than that approved in Motion H-27.

532
Motion H-44: The Program Coordinating Committee moved to delete "on Monday and Wednesday, May 15th and 17th" from Motion H-27, and amend it to read "from Monday, May 15th through Friday, May 19th". Motion seconded and passed.

May ¹⁰ 3, 1950

Bud reported that Welcome week has offered the Union Monday, the first night of Welcome Week, which is a good night. There remains the question as to the program content for the evening. This will be formulated by the committee and presented to the Welcome Week Committee.

Bud asked for volunteers to hand out and collect questionnaires in the lounges pertaining to the WMMR program next week.

He read the statement of position on professional and non-professional talent secured for programs arrived at by the Program Coordinating Committee which follows:

"Although experience seems to demonstrate that non-professional entertainers are satisfactory for Union programs, there are special occasions when professional, paid talent may be permitted."

It was moved by Ralph McCarthy that the Program Coordinating and Public Relations Committees have a joint meeting once a month for the purpose of coordinating the functions of getting new students into Union activities. The president suggested the chairmen arrange this between themselves.

Merit Committee Report (cont'd.): Don Rowe submitted 37 names to receive Secondary awards for the Board's approval.

⁵³³
Motion H-45: It was moved to accept the Merit Committee's recommendation. Motion seconded and passed.

⁵³⁴
Motion H-46: The Merit Committee moved that Dick Bigham be appointed the Homecoming Dance Chairman. Motion seconded and passed.

⁵³⁵
Motion H-47: The Merit Committee moved that Dick Brown be added to the Chairman Award List submitted last week. Motion seconded and passed.

Don announced there would be an extra hour meeting of the Merit Committee from 2:00 to 3:00 next Wednesday for anyone who wants to come to discuss and merit problems.

⁵³⁶
Motion H-48: Jim Luther moved that because there has been an interest shown in long-playing records for the Record Lending Library, six records be purchased on a sample basis at the cost of \$15.00. Motion seconded and passed.

Walt reported that Capital has offered to supply WMMR with six albums a week, and it is hoped that these will be long-playing, but it was pointed out that they would be for WMMR use only.

May ¹⁰/₈, 1950

Public Relations Committee Report: Ralph McCarthy reported that Joyce Kaufman has started actively working on the committee and has sent out an informative sheet to radio stations and newspapers listing Union sponsored events. Walt suggested that this list might be extended to include other events.

Ralph reported that bulletin board space will now be granted on a basis of priority. Therefore, a stamp of approval will be necessary to post display material on the bulletin board.

Ralph requested everyone to think of constructive programs that will best utilize the time and efforts spent on Open House.

Special Reports: Carol Schmalz reported on the Opera Party which was held last Friday. She reported that there were about 150 people at the reception and about 200 at the dance. A small proportion of these were Opera cast, however. The cost of the function was \$188.43 which is considerable for such a program.

Carol reported on the Western Roundup Committee meeting. The two representatives from Farm Campus said they would like to have a jointly sponsored program with the Main Union, but that they were concerned with the risks incurred in this event such as weather, finances, enthusiasm, and chairman. It was suggested that co-chairmen be appointed, and Bob Campbell of the Ag Campus was recommended as their representative.

Carol reported on the Campus Carnival and announced that the Union putting contest had been selected to receive a plaque for its cleverness. The project cost the Union \$29.60. Tickets were given for the Saturday Night Dance, Splash Party, and Newsreels. The tax was paid on these tickets by the Union ahead of time. Carol suggested that although it seems a good idea to have a Union Booth at the Carnival, before it is approved by the Board next year, it should be realized that Board members must assume greater responsibility for its development.

Don Meyers suggested that a free discussion period after Board meetings might be a good way to have more active participation in all committee problems and programs. Don also suggested that main motions such as finance be brought up one week and voted on at the next meeting, so as to provide the Board members ample time to consider the ramifications of such motions.

May ¹⁰/₃, 1950

New Business: Jerry suggested that because the Union Board office has been subject to thefts, and because other offices in the building are closed at 6:00, that the Union Board office be locked, and the key be issued to those having evening meetings, etc.

Proposed Amendment to By-Laws: According to the understanding of the proposed changes of the By-Laws, the reading of which is to be made at one meeting, posted in the office during the week, and acted upon at the next meeting, Ralph McCarthy read the following proposed change to By-Law G 7 (a):

That the Liaison Committee "have the power to negotiate with the proper University authorities in regard to the operation of the physical plant and facilities when the majority of the Board deem such investigation desirable."

⁵³⁷
Motion H-49: The motion was made, seconded, and passed the meeting be adjourned.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

May 17, 1950

The meeting was called to order by the president, John Taylor, at 6:30 p.m.

Members Present: Bud Behler, Genevieve Damkroger, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Jim Luther, Ralph McCarthy, Don Meyers, Frankie Norlinger, Roger Page, Jerry Rowland, Jim Reynolds, Carol Schmalz, John Taylor, Jack Teberg, Tom Thiss, Janis Thieme.

Members Absent: Sterling Garrison, Joan Gendreau, Keith McFarland, Tom Salmen, Don Rowe.

Guests: Marcia Morrison, Daily reporter
Arthur Glessner and Joe Pietsch, former Board members
Ann Hoiland, All U. Congress member

Secretary's Report: The minutes of the last meeting were approved as submitted.

Director's Report: Mr. Higgins reminded all Board members who received keys at last week's meeting to please turn them in immediately for engraving.

Mr. Higgins invited the Board to hold their May 31st meeting at his home. The Board accepted the invitation.

He presented the Bulletin of the Association of College Unions to the Board for their inspection and study.

Program Consultant's Report: Genevieve reported that the Saturday Night Dance had only 53 attending which resulted in a loss of \$96.00. She stated that the ideas used for promotion of the program were good. The disappointing turnout was probably due to a number of outside factors. Splash party attendance was also very light.

The Friday afternoon Finesse show, "June Bride", was quite successful with 250 attending. Charm, Inc. will have an accessories show tomorrow called "Added Attractions". Later, they will have one on suntanning which will complete the year. She presented a thank you note from the Opera Co. for the party given them.

President's Report: John stressed the importance of attending all committee meetings. He asked all Board members to be present whenever their committee is called.

Executive Committee Report: Elizabeth Hall reported it had been suggested that the All U. Congress and the Union Board sponsor a joint committee for the purpose of investigating an Outing Center for the University.

Ralph moved that the function be dedicated to the Liaison Committee as it is now set up. Motion seconded but withdrawn, as was the motion when it was pointed out this was outside of the scope of the committee.

Jim Marvin, President of the All U. Congress, explained that a committee should be set up that could lay the groundwork for plans if it became apparent that donations for such a program would be forthcoming.

538

Motion H-50: It was moved that a committee of two be appointed by the Executive Committee to work with All U. Congress on the Camp Project. Motion seconded and passed.

The Executive Councils of the two Union Boards (Ag Campus and Main Campus) thought it would be advisable if exchange membership could be arranged. The Executive Committee recommends that all Board members attend the Ag Campus Board meetings on Thursday noon whenever possible. Ag Board members will be invited to Coffman Union Board meetings.

Elizabeth also announced that Janis' excuse for leaving early was accepted.

Spring Camp Report: Janis reported that there would be at least 53 from Main Campus attending the program this weekend. She announced the names of the members who have not as yet paid their fees. She asked, also, that all members who are driving, sign up or contact her.

Finance Committee Report: Walt Hoffman presented the program budget and suggested it be studied this week and discussed at the next meeting.

Walt reported that the subsidization budget will be explained to committee members out at Spring Camp. He reported the committee is considering charging a fee to Food Service when they use the Ballroom for a banquet. The Finance Committee gave the Program Coordinating Committee support for the proposed program for Welcome Week.

Jim Luther asked the Finance Committee if they could present financial reports for the Board members to keep. Walt stated he would have them mimeographed.

Ralph suggested that graphs be made to show which programs make money and which lose and the trends in attendance.

539

Motion H-51: It was moved to accept the Finance Committee's report. Motion seconded and passed.

Merit Committee Report: Don Meyers gave the report. He stated the Merit Committee had recommended that Darlene Lueck be appointed chairman of the Arts and Crafts Committee.

Recognition Awards were passed around for all members to sign for Al Keen and Annabelle Lee.

Don reported that revision of merit forms had been considered, and he passed around samples to inspect, revise, and hand in by next week with proposed changes.

Don also reminded the members who received keys to turn them in for engraving, and he announced that merit awards would be given during Spring Camp.

⁵⁴⁰
Motion H-52: It was moved to accept the Merit Committee's report. Seconded and passed.

House Committee Report: Jerry Rowland gave the House Committee Report, and reported that the Union Relations Committee had requested permanent use of the West section of glass show case directly across from the Information Desk. The House Committee denied this request, and pointed out that the space will be allocated to the committee for their "Committee of the Week" posters when it is available.

The House Committee gave approval to chalk mark the ballroom floor for a tennis demonstration and recommended that nets be put up so no damage would be done to the ballroom. Permission was also given to fly a balloon and sell popcorn and candy on the Terrace for the Friday night dance.

Jerry reported that due to the high cost of railing installation for the East and West outside stairs, it was decided to drop the suggestion for the present.

⁵⁴¹
Motion H-53: It was moved to accept the House Committee Report. Motion seconded and passed.

Program Coordinating Committee Report: Bud Behler reported that the Finance Committee had appropriated \$100 for the proposed Welcome Week program which will be called "Union Preview". All facilities will be available at reduced cost that evening to advertise Union Open House. New students would attend a free dance, and upon entering the Main Ballroom they would sign their names and addresses and these would be followed-up by a letter.

The Program Coordinating Committee recommended a chairman be appointed if the welcome week Committee accepts the plan.

Bud read the results of the questionnaire submitted in the lounges the past week on the WMMR new program put on at noon. The questions and replies were:

Do you like this new noon show now being broadcast? 149 yes 39 no

How does it compare with the background music which has been played in the lounges the past year? 91 better, 53 same, 43 worse

The Program Coordinating Committee recommends that the Saturday Nite Dance scheduled for May 27th be cancelled because the chairman is no longer available, and since it is the weekend of Memorial Day and the attendance is likely to be poor. That weekend the emphasis will be placed on the Campus Canteen.

542

Motion H-54: It was moved and seconded to accept the Program Coordinating Committee's report. Motion passed.

Public Relations Report: Jack Teberg reported the Committee of the Week would continue to be publicized on the bulletin board across from the Information Desk when available, and elsewhere when not. Also, the "Event of the Week" pictures will be posted in the Union Board Office.

Jack announced that Joyce Kaufman had reported on how the announcement of events to outside news sources was working out. She also has reported that the \$30 budget for the Union Relations Committee will not be sufficient. This will be discussed next fall.

543

Motion H-55: It was moved that the Board accept the Public Relations Committee report. Seconded and passed.

Special Committees: Jerry Rowland reported the Ag Union Advisory Committee had had another meeting. A list of thirteen points they approved are available to those Board members who are interested. He reported it is anticipated that plans will be developed by the Architects for further review.

Ralph reported that no one had been nominated by the Board for the Senior Week Queen.

Walt reported that the Union Board had been named for Group Service at the Recognition Banquet as one of the seventeen groups recognized.

Old Business: The question was raised as to which committee was actually responsible for recruiting new personnel for Union Committees. After much discussion it was referred to the Executive Committee for consideration. It was suggested that interested parties attend the meeting of the Executive Committee Tuesday at 4:00 p.m.

It was announced that the Union dates for the University calendar would be discussed at the Program Coordinating meeting next week.

Ralph moved that the proposed amendment to Article G-7 (a) of the By-Laws, which was read last week and posted during the week as provided in the rules, be passed. It reads as follows:

That the Liaison Committee "have the power to negotiate with the proper University authorities in regard to the operation of the physical plant and facilities when the majority of the Board deems such investigation desirable."

Motion to pass the By-Law seconded and defeated.

Jim Luther proposed an amendment to the By-Law concerned which strikes out the present By-Law and replaces it with the following: "No action can be taken on Article II, Section 2 of the Constitution without action by the Board deeming it desirable".

It was suggested that at the next Board meeting, a report be given on the National Association meeting by the two delegates.

Dave Rowland presented a report on Snow Week of 1950. He offered the benefit of his experience to the next chairman if he desires it.

New Business:

⁵⁴⁴
Motion H-56: It was moved that the noon program be put on a permanent basis. Motion seconded and passed.

Joe Pietsch made announcements about the Toastmaster's Annual Ladies Night next Wednesday and invited the Board to dinner and dance.

The Merit Committee announced that their meeting would be from 3:00 to 5:00 next Wednesday.

⁵⁴⁵
Motion H-57: It was moved that the President each week give a resumé of Robert's Rules of Order. Motion seconded and passed.

May 17, 1950

Jim Luther led a discussion on the re-evaluation of some of the Board committees. It was suggested that the Public Relations Committee be revised since the Union Relations Committee could handle the problems. There might well be just one member to coordinate the functions of the Union Relations Committee and the Board.

A discussion followed. It was suggested that it be thought about during the week and brought up again next week.

Jerry announced that the House Committee meeting time had been changed to 11:00 on Wednesdays.

Art Glessner, former Board member, said a few words on the advancement the Board had obtained since he was a member.

⁵⁴⁶
Motion H-58: It was moved the meeting be adjourned. Motion seconded and passed, and the meeting was adjourned at 8:30.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

May 24, 1950

The meeting was called to order by the president, John Taylor, at 6:20 p.m.

Members Present: Bud Behler, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Jim Luther, Ralph McCarthy, Saralou Mather, Don Meyers, Frankie Norlinger, Don Rowe, Jerry Rowland, Jim Reynolds, Carol Schmalz, John Taylor, Jack Teberg, Tom Thiss, Janis Thieme.

Members Absent: Sterling Garrison, Joan Gendreau, Keith McFarland, Roger Page, Tom Salmen.

Guests: Ernie Robbins, Village Board President
Marcia Morrison and Kay Horeish, Daily reporters

Secretary's Report: The minutes of the last meeting were approved as submitted.

Convention Report: At this point in the meeting, Walt Hoffman received permission to give his report on the convention at Swampscott which he attended.

Director's Report: Mr. Higgins reported on the Campus Club's proposal for expanding dining facilities on the west end of the Union on the 4th floor. Floor plans were presented by Mr. Higgins of the proposed expansion of student facilities on the East wing. The major difficulty would be no elevator service to the expansion.

Mr. Higgins reported that flowers had been ordered for the terrace, and the umbrellas will be brought out.

The Spring Camp was the best organized and best attended one that has ever been held, reported Mr. Higgins. It was undoubtedly due to the excellent planning of the chairman and the planning committee.

Mr. Higgins requested the Board consider whether they wish to play host to the National Regional Meeting of the Association of College Unions next December. He suggested that if so, groundwork for the plans should be laid during the summer.

He reported that the Saturday and Sunday operation has dropped considerably in the Union. The hours in the Billiard Room have been reduced by closing at 4:00 instead of 5:00. The Bowling Alley will open at 12:00 Noon instead of 9:00 a.m.

Program Consultant's Report: Saralou presented this report. She reported that the Recreation Demonstration program last Tuesday of the Tennis exhibition was well attended in the Main Ballroom. The committee is encouraged, and plans similar programs for Fall quarter.

Charm, Inc. put on a Sun-tanning and Make-up program this afternoon which was attended by about 40 girls who picked up some good tips on this type of grooming.

Friday night, Campus Canteen is planning a talent show as a special wind-up of that event for the quarter.

President's Report: John requested more prompt assembly for Union Board meetings---promptly at 5:30 P.M.

He also reminded the chairmen to get their material for the agenda to Saralou on time.

In accordance with last week's suggestion, he proceeded to point out the sections of Robert's Rules of Order that applied to "Calling the question." This is the same as "moving the question" or "moving the previous question." When an unrecognized person calls out "question" it means he is ready to vote. This is not binding on anyone. When the question is called, it must be by a recognized member, a second is required and a two-thirds affirmative vote. "Moving the question" stops discussion immediately until a vote has been taken.

Executive Committee Report: Liz Hall reported that because of economy reasons, the Executive Committee has set the following policy on special guests: "All special guests attending the entire meeting should be cleared through the Executive Committee. However, all students are invited to attend business meetings except for that portion of anything in which major appointments or elections of officers are to be conducted. During this time, the Board reserves the right to go into Executive Session in order to encourage completely free discussion by all Board members. An Executive Session is attended by Board members only.

Miss Hall reported the Executive Committee had accepted Don Rowe's excuse for his absence of May 17th.

Newly appointed members of the Liaison Committee appointed by Vice President Middlebrook are Mr. C. T. Johnson, Ass't. Director of Service Enterprises and Mr. R. V. Lund, Assistant Supervising Engineer, Physical Plant Dept.

Recommended Calendar Committee appointee is Bud Behler as Program Coordinating Chairman, and the Outings Camp Committee appointees from Union Board are Walt Hoffman and Tom Thiss.

Liz Hall requested each committee to fill out a questionnaire and submit it to the Executive Committee on the order of importance of the duties performed by each committee and to list-in order of importance-what the committee considers the duties it should be performing. The Executive Committee will review the committee system. This will take care of the request at last week's meeting for clarification of responsibility in recruiting new committee members.

⁵⁴⁷
Motion H-59: It was moved that the Executive Committee report be accepted. Motion seconded and passed.

Finance Committee Report: Walt distributed a condensed version of the 1950-51 budget to the Board members for their files. He requested that questions be brought directly to the Finance Committee.

The cooling equipment for the soft drinks in the Bowling Alley is not adequate any more, and the Finance Committee approved the purchase of a \$340.00 soft drink cooler for the Bowling Alley.

Walt reported on the meeting of the Homecoming Committee with Warren Silver about the Homecoming Dance. There were six plans presented by the Homecoming Committee at the meeting.

1. Complete control by the All-U-Congress of the Dance.
2. Union Board guarantee to cover the losses of the other Homecoming events if the Union sponsors the Dance.
3. Split the profits 50/50 from the Dance.
4. Sliding scale where the Union Board would lose the Homecoming Dance entirely by 1953.
5. Split the losses from the Homecoming events.
6. That the Union assume the responsibility for the entire Homecoming.

The latter was proposed by the Union members present at the meeting. The Board's reaction to these plans should be brought up at the meeting Monday at 4:00.

⁵⁴⁸
Motion H-60: It was moved to accept the Finance Committee's report. Motion seconded and passed.

Merit Committee: Don Rowe insisted that all sponsors' reports on chairmen must be turned in to Miss Mather by next week.

⁵⁴⁹
Motion H-61: The Merit Committee moved that Dave Stoppel be appointed chairman of the Hostelling Committee. Motion seconded and passed.

House Committee Report: Jerry reported that the Graduate Student-Faculty Club had been assigned to Room 213 and is to be given filing space when the files arrive.

The House Committee turned down for the present the Inter-professional Sorority Council's request for a private office.

The House Committee approved the opening of the Main Ballroom and entrance for student indoctrination August 1 through August 7th from 8:00 to 10:30 p.m., this period being a trial period and termination to be left to Mr. Higgins' staff.

^{J50}
Motion H-62: The House Committee moved the Union operate on a summer schedule after June 12. These hours are to be 7:00 a.m. to 8:00 p.m. weekdays, the Union to be closed Saturdays and Sundays. Motion seconded and passed.

^{J51}
Motion H-63: It was moved the House Committee report be accepted. Seconded and passed.

Program Coordinating Committee Report: Bud Behler reported the proposed tentative schedule of next year's events--

Snow Week (tentative) weekend of Jan. 25-28	
Mardi-Gras	Feb. 10 or 17
Stardust	April 21
Spring Camp	May 19,20.

Further programming included proposals for a Football Frolics. This would emphasize food and a juke box dance.

^{J52}
Motion H-64: It was moved the Program Coordinating Report be accepted. Motion seconded and passed.

The Mardi-Gras dance was pointed out as a difficult date to set because the date possible before Lent would be February 10---just two weeks after Snow Week. February 10 was also pointed out as the weekend before midquarters. The three possibilities as presented by Bud were:

1. Plan a small Mardi-Gras on February 10.
2. Plan to have Mardi-Gras during Lent.
3. Discontinue the program for next year.

^{J53}
Motion H-65: It was moved that Mardi-Gras be presented on the 10th of February in 1951. Motion seconded.

It was moved to table the motion which was seconded but defeated. Upon voting on the motion to have the Dance on the 10th, it was passed.

Public Relations Committee Report: Jack Teberg reported Miss Kaufmann has finished her committee work for the quarter and that all activities were taken care of.

The matter of the Suggestion Box was brought up by Jack who recommended the box be posted with a question above it each week and a request for discussion on the question quoted. Janis pointed out that if the box was not inside the Board office there might be more participation by Union visitors rather than just the Board and committee members. Jerry reported that the House Committee had already discussed having a suggestion box for the whole building with questions to be posted.

It was decided that the Public Relations Committee would maintain a suggestion box within the Board office and that the House Committee would maintain a suggestion box for the participants in Union activities to use.

⁵⁵⁴
Motion H-66: It was moved to accept the Public Relations Committee report. Motion seconded and passed.

Special Guests: John called on Ernie Robbins, Village Union Board President, to say a few words. Mr. Robbins talked about the child center at their union and reported the cost to maintain is between \$200 to \$400 a year for the equipment in the nursery. This is to a considerable extent, fixed cost, however.

Snow Week: Bill BeVier, Snow Week chairman, presented the snow week budget and discussed it. There were several corrections and suggested additions by the Board.

It was moved to accept the budget report. The motion was seconded.

⁵⁵⁵
Motion H-67: It was moved to table the budget. Seconded and passed.

⁵⁵⁶
Motion H-68: It was moved that another revised budget be submitted next week if possible. Motion seconded and passed.

Convention Report: Jim Luther gave his report on the Swampscott Conference he attended last month.

Jim reported that programs set up by other colleges included a training program for student personnel on committees, the chairman, and their members. A Career Carnival, where 15-20 leaders come in and talk to everyone interested in job opportunities with their companies, etc. has proved successful in one college. A variety show sponsored by the Men's Union at Michigan State has also been successful due to the opportunity of going out on the road with the show.

Walt Hoffman gave a condensation of the talks given by the three main speakers at the conference. These emphasized the problem of co-ordination of the Union activities with those of dormitories; the financial problems, the opportunities for the Union serving as a communication center, and other pertinent points of view.

Old Business: Jim Luther restated the proposed amendment he had submitted for the Board's attention last week and which had been posted in the Union Board office during the week which strikes out the present Article G-7-(a) of the By-laws and replaces it with the following: "No action can be taken on Article II, Section 2, of the Constitution without action by the Board deeming it desirable." The proposed motion was voted on and defeated.

Jim Luther proposed an amendment to the By-Laws to be considered during the week and voted on at the next meeting which shall read as follows: "Strike Section VII, Part A, and insert the sentence, "The Liaison Committee shall function as the constitution indicates."

The Union Board congratulated Janis on her fine job of organizing Spring Camp, and she in turn paid honors to her assistants.

Tom Thiss re-issued the invitation to the Toastmasters Dance in the Junior Ballroom after the meeting.

The matter of the attendance of the staff and faculty members was mentioned, and John reported that the matter was being looked into and a report would be given when possible.

⁵⁵⁷
Motion H-69: It was moved and seconded the meeting be adjourned. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary.

Attention: Final regular meeting of Spring Quarter to be held Wednesday, May 31st at 5:30 p.m. at Higgins residence--3720 48th Ave. So.

UNION BOARD MINUTES

May 31, 1950

The meeting was called to order by the president, John Taylor at 7:20 p.m.

Members Present: Bud Abrahamsen, Bud Behler, Sterling Garrison, Joan Gendreau, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Jim Luther, Ralph McCarthy, Keith McFarland, Don Meyers, Frankie Norlinger, Roger Page, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Tom Thiss, Janis Thieme.

Members Absent: Don Rowe, Jim Reynolds.

Correction of Previous Board Minutes: The House Committee report relative to the use of the Main Ballroom for Orientation Course should indicate the ballroom hours were to be from 8 p.m. to 10:30 p.m.

Director's Report: No report.

Program Consultant's Report: Mr. Abrahamsen reviewed the summer session program indicating that there would be three Donna Mae boat trips, June 23d, July 14th, and August 4th. Charm Inc. will have a special program, and a private dance class will be scheduled. He called attention to the need for a chairman for the Football Frolics and pointed to the Campus Canteen as the outstanding program development of the Spring Quarter.

President's Report: Mr. Taylor indicated that the Snow Week report for 1950 was missing, and asked for any information the Board might have regarding its location. He indicated that each reporting committee chairman should present any new program or policy as a "recommendation," and follow the complete report with a motion accepting the recommendations. He asked that the Board members indicate their summer addresses.

Finance Committee Report: Mr. Hoffman reviewed the background of the Homecoming Committee's request for the joint planning and profit sharing of the Homecoming dance by the Homecoming Committee and the Union Board.

The Finance Committee recommends the continuation of the present method of planning and financing the Homecoming Dance.

⁵⁵⁸
Motion H-70:—A motion was made, seconded, and passed accepting the recommendation of the Finance Committee.

559

Motion H-71: It was moved to authorize the Executive Committee to appoint three members of the Board to prepare a policy relative to the future planning of Homecoming dances. The motion was seconded and passed.

Mr. Bill BeVier, the 1950 Snow Week Chairman, presented a copy of the proposed Snow Week Budget. Discussion followed which showed that many of the items which appeared on the budget were still in a preliminary stage of planning.

560

Motion H-72: It was moved to approve the Snow Week office budget of \$67.90 and the publicity expenses of \$310.00, and to indicate in general, approval of the type of program planning as outlined in the submitted budget. The motion was seconded and passed.

Program Coordinating Committee Report: Mr. Behler indicated that the Welcome Week committee had accepted the plan as outlined by the Union for the Monday night of Welcome Week with one exception. This was to require a Welcome Week button for admission to the dance scheduled to serve as a climax for that evening's program. The Committee recommended the acceptance of this suggestion.

561

Motion H-73: It was moved to accept the recommendation of the Program Coordinating Committee. Motion seconded and passed.

Merit Committee Report: In the absence of Mr. Rowe, Frankie Norlinger raised the question of selecting a chairman for the Union Preview Program during Welcome Week. The Merit Committee indicated that Chuck Buchan had applied, and recommended that he be appointed.

The motion to accept the appointment was seconded, but defeated.

It was moved to appoint Janis Thieme as Chairman of the program. The motion was seconded, but defeated.

It was moved to assign the program to the Union Public Relations Committee. The motion was seconded and defeated.

562

Motion H-74: A motion was made to refer the selection of a chairman to the Merit Committee for further investigation. The motion was seconded and passed.

Mr. Meyers indicated that the Merit Committee form revision will continue during the summer months. All sponsors who are expected to turn in merit reports should do so at once. Considerable discussion arose

as to the proper method of reporting Board action to those who had been unsuccessful in applying for appointments to major Union chairmanships. Personal interviews were highly recommended together with the suggestion that other alternative openings be discussed with the unsuccessful candidates.

House Committee Report:

⁵⁶³
Motion H-75: It was moved to amend Motion H-62 which had set the summer operating hours for the Union during the weekdays until 8 p.m., to provide for a 10:30 and 11:30 meeting time on Tuesdays and Fridays during major Union Sponsored all-student programs. The motion was seconded and passed.

The House Committee recommended that the Board approve the reservation of the Ballroom on May 25th for the Alumni Reunion Dinner, and for Saturday, May 5th, and Friday, April 6th, for the Faculty Dancing Club.

⁵⁶⁴
Motion H-76: The motion made to accept the recommendation was seconded and passed.

Sponsors' Reports: It was moved to postpone the presentation of the sponsors' reports. Seconded, but defeated.

Liz Hall, sponsor of Social Skills, reported that activities in her area had been progressing very satisfactorily, but that the Toastmistresses were in need of a new chairman.

Don Meyers, sponsor of the area of Special Recreation, indicated that the Outings and Hosteling Committees were not adequately developed and the programs were suffering as a result. Recently, however, the Recreation Demonstration Committee had scheduled a very successful tennis demonstration in the Union Ballroom. Future programs would also be developed in the fall.

Janis Thieme, sponsor of Informal Parties, reviewed the successful work of the Campus Canteen committee and reported upon the excellent series of Splash Parties. Other programs were continuing in their normal pattern.

Spring Camp Special Report: Janis Thieme reviewed the strong points and weaknesses of Spring Camp. Except for a few criticisms the entire camp had been very successfully conducted. Presentation of the Merit awards had worked very successfully, it was agreed.

Congress Liaison:

⁵⁶⁵
Motion H-77: It was moved to set up a special Liaison Committee with the All U. Congress to discuss common problems, the committee being comprised of three students, one from Public Relations, one from the Executive Committee, and one member from that committee affected by the points under discussion. The motion was seconded and passed.

Faculty Membership: Dean Roger Page explained that after serving four consecutive years he was no longer eligible for re-appointment according to constitutional provisions. He expressed his enjoyment in working with the students on the Board in the past. The President thanked him for his contribution which was supported by the entire membership.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

The next meeting of the Union Board of Governors will be Wednesday, June 21st.

UNION BOARD MINUTES

June 21, 1950

The meeting was called to order by the president, John Taylor, at 6:30 p.m.

Members Present: Genevieve Dankroger, Joan Gendreau, Elizabeth Hall, G. Ray Higgins, Jim Luther, Ralph McCarthy, Keith McFarland, Frankie Morlinger, Roger Page, Tom Salmen, John Taylor, Janis Thiems.

Guests: Irene Johnson, Daily reporter.

Previous Minutes: Minutes of the previous meeting were accepted as submitted.

Director's Report:

Robbery: The insurance company has indicated that it will reimburse the Union for the \$598.00 in cash which was stolen. Further negotiation is continuing on the settlement of approximately \$94.00 which represents the cost for replacing the equipment that was also stolen.

New Farm Union: The revised plan for the program for the new Farm Union has been presented to the University architects who are now engaged in preparing the material for final submission to the official building architects. A second study of the building plans will probably be available in the latter part of August.

Bowling Repairs: The normal amount of reconditioning is proceeding in the Bowling Alley with the entire sixteen alleys and the approaches to be sanded. The cost of labor and materials from these repairs will be approximately \$400.00.

Program Consultant's Report:

Recruiting Leaflet: Miss Dankroger outlined the proposal for the small, informally-designed leaflet which would emphasize the desirability and ease of student participation in Union committee activities. This is intended to supplement the present activities booklet now being distributed to the incoming students. The estimated cost would be approximately \$175.00 for 5000 copies. Discussion followed as to the contents of the leaflet and also its method of distribution.

Motion R-78 ⁵⁶⁶ It was moved to approve the expenditure of approximately \$175.00 to print 5000 recruiting booklets. Seconded and passed.

Date Digest: The question as to whether or not to continue the Union Date Digest was thoroughly discussed. Several alternatives were proposed, among them being the use of blotters or book covers as new advertising methods.

Motion R-79 ⁵⁶⁷ It was moved to continue with the present general form of the Date Digest making what improvements seemed necessary or desirable. Seconded and passed.

Charm Consultation Program: The success of previous personal consultations for women students by experts in grooming led to the proposal by the Charm Inc. Committee that these consultation sessions be set up on a continuous basis. It was proposed that experimentally during the fall quarter qualified experts be made available for two afternoons a week for three hours each for such personalized counselling on matters of hair styling, makeup, posture, etc. The estimated cost would be \$10.00 per day, or approximately \$140.00 for the entire quarter. Several questions were raised as to whether or not there should be emphasis on commercialization, or if the girls should be charged for the service, and whether men also could be given a similar type of assistance.

It was moved to postpone decision on this program indefinitely.
Seconded but defeated.

⁵⁶⁸
Motion H-80: It was moved to conduct a grooming consultation program during the fall quarter experimentally on the basis of one afternoon per week. Seconded and passed.

Square Dance Federation: The chairman of the Square Dance Committee has proposed that the Union extend an invitation to the State Square Dance Federation to conduct its meeting on December 3rd in the Coffman Memorial Union Ballroom. It was pointed out that the Lutheran Student Association has also asked for the Ballroom on the December 3rd date.

⁵⁶⁹
Motion H-81: It was moved to approve the request of the Square Dance Committee in inviting the State Federation to the campus in the Ballroom on December 3rd. Seconded and passed.

House Problems:

L. S. A. Reservations: A recent letter from the L. S. A. organization has renewed the request for the use of the Union Main Ballroom on the following dates: October 1st, 8th, 15th, 29th; November 5th, 12th, 19th; December 3rd and 10th.

⁵⁷⁰
Motion H-82: It was moved to accept the L. S. A. request for the dates listed above with the exception of the December 3rd weekend. Seconded and passed.

Building Cleaning: A copy of the complete proposed summer cleaning and painting program for the building was reviewed by the Board. It was explained that the amount was somewhat larger than normal since during the previous year we had cut the work to a minimum. The estimated cost of the cleaning would be \$2400.00.

⁵⁷¹
Motion H-83: It was moved to approve the expenditure of approximately \$2400.00 for the cleaning and painting of the indicated areas of the building. Seconded and passed.

Freshman Orientation Welcome Week: The Orientation Committee and Welcome Week had presented requests for space which are not covered by general policy. First, was a request for the use of the building from 7 p.m. until 9 p.m. on the Sunday prior to Welcome Week. It was indicated that the committee had agreed to pay \$16.00 for additional janitorial and utility expenses. During the period from August 7th through September 21st, the Orientation Committee had requested the use of space for an activities exhibit. It was proposed that this exhibit be placed in the Gams Room and that the bridge playing be scheduled in the Men's Lounge during the period indicated.

572
Motion H-84r It was moved to accept the request of the Welcome Week and Orientation Committees.

Union Preview: Miss Damkroger indicated that Hal Rindal had applied for chairmanship of the Union Preview Committee, and that he was well qualified to fill the position.

573
Motion H-85r Motion made, seconded, and passed to accept Hal Rindal as chairman of the Preview program.

Regional Conference: Mr. Higgins outlined the background for the role that the Union has played in serving as Regional advisor. He indicated that there is a possibility this year that the Regional meeting might be scheduled at the University of South Dakota in order to enable the colleges participating to see a small union operating in a situation more nearly comparable to those of the schools represented at the meeting.

574
Motion H-86r It was moved to approve the plan of inviting the Region 16 of the National Association of College Unions to attend the third annual conference with the location to be optional between the University of South Dakota and the University of Minnesota. Motion seconded and passed.

Union 10th Anniversary: Mr. Taylor reminded the Board that the next school year is the 10th anniversary of the opening of the Coffman Memorial Union building and that we should be making plans now for whatever celebration we may wish to undertake commemorating this occasion. Several suggestions were offered, among them was the idea of tying in the Union anniversary with the University Centennial plan, featuring the birthday at the Open House program in the fall and at the regional meeting in December. It was also suggested that at some special occasion former student leaders in Union activities and former Board members be invited for a reunion. Although it was generally agreed that planning in this area would normally be carried on by the Public Relations Committee, it is felt that in order to prepare adequately for fall quarter it would be desirable to appoint a committee from the present available membership of the Board to work on preliminary plans and to prepare a tentative program for presentation at the next meeting.

525
Motion H-87: It was moved to authorize a chairman to appoint a committee to consider plans for celebrating the 10th anniversary of the Coffman Memorial Union. Seconded and passed.

Faculty Appointment: Mr. Taylor indicated that due to the vacancy which occurs with the retirement of Dean Roger Page from the Board, it might be possible for the Board members to recommend faculty members as replacements. Among the names suggested were Mr. Asher Christensen, Miss Ruby Fernell, Mr. William Munn, Dean Russell Cooper, Cornelia Williams, Mr. Mitchell Charnley, Dr. Ruth Boynton, and Dr. Stewart Thomson, Public Health. The chairman asked that any additional suggestions be given to him during the next few weeks since the appointment will undoubtedly take place in August.

Liaison Committee: The suggestion had been made that a preliminary meeting of the Liaison Committee take place during July in order to lay the groundwork for the group's function in the fall. Questions that might be raised at such a meeting were a full review of the finances of the Union Food Service and the question as to a working financial relationship on the utilization of the Ballroom by Food Service for banquet groups. It was pointed out that two members of the Liaison Committee, Jim Reynolds and Jerry Rowland, would not be available for such a meeting and that perhaps it would be better to delay the session until the start of school.

526
Motion H-88: It was moved to authorize a Liaison Committee to meet as early as possible prior to or during the fall quarter. Seconded and passed.

Next Board Meeting: After discussion of possible dates for a second meeting the group agreed upon the date of July 12th. Unless there is later notification, the meeting will be scheduled on that date in Room 353, Union.

527
Motion H-89: A motion was made, seconded, and passed that the meeting be adjourned. The meeting was adjourned at 7:50.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

July 12, 1950

The meeting was called to order by the president, John Taylor, at 6:20 p.m.

Members Present: Elizabeth Hall, Frankie Norlinger, Joan Gendreau, John Taylor, Jim Luther, Jack Teberg, Buel Abrahamsen, G. Ray Higgins.

Guest: Sarah Sternberg, Daily representative

Director's Report: Mr. Higgins indicated that there had been a sharp decline in the volume of merchandise sold in the Billiard Room and the Newstand. This amounted to approximately \$1,000 for the month of June. He indicated that if this trend continues, the Board may need to modify its financial policies.

Recently, the staff has been able to complete the equipment inventory for student offices which had been recommended by the House Committee. These records will be on file in the Board office and can be used to stabilize the equipment assignments for these areas.

Equipment for stage decoration development which had been recommended by the House Committee and approved by the Board has now been installed. It appears to be the answer to our stage decoration problems.

Program Consultant's Report: Mr. Abrahamsen presented the preliminary draft of the recruiting booklet which had been prepared by the artists of the Audio-Visual Education Department. It was agreed that the material submitted did not adequately portray the spirit of the intended publication. It was agreed that the material should continue to be studied until an adequate solution is arrived at.

He distributed also a copy of the new student interest list which the Student Activities Bureau will prepare for the use of such agencies as the Union. He indicated that there was a need for advanced planning and a clarification of the best methods to be used in utilizing them. He distributed a copy of the newly developed filing sheet form which is the first of several the merit committee will recommend for consideration. He asked for the help of the entire Board in preparing the merit rating sheet which will be the next form to be developed.

Date Digest - A copy of several exteriors for the new date digest were circulated and the members were asked to indicate

their approval of the form which most appealed to them. Certain other modifications of the material will also be developed as the digest is prepared for final printing.

He read a letter from the Cosmopolitan Club which asked the Union to defray 50% of the cost of the coffee hours for all foreign students. The social hour was to be primarily planned to interest the foreign students in membership in the Cosmopolitan Club. Mrs. Gendreau called attention to the fact that an all-University reception for foreign students is being planned by the President and the Dean of Students Office.

⁵⁷⁸
Motion-H-90: A motion was made to approve the request of the Cosmopolitan Club for financial participation in the planning of a coffee hour for foreign students. The motion was seconded, but defeated.

Faculty Appointments: After extensive discussion, the Board approved the following names for recommendation to the Vice President of the Academic Administration for appointment to replace Dean Page. The names, and present committee assignments of those recommended were:

Mr. Asher Christensen, Professor of Political Science:
Senate Committee on Debate and Oratory
Administrative Committee on Foreign Students
SPAN Faculty-Student Coordinating Committee

Miss Cornelia Williams, Assoc. Professor and Counselor,
General College:
Chairman, YWCA Advisory Board
American College Personnel Association, Committee
Chairman

Miss Ruby Pernel, Instructor, Social Work:
American Association of Group Workers (Local)

Dr. Stewart Thomson, Asst. Director, Public Health:
Administrative Advisory Committee on Space Allocation and Use

Suggestion Box: It was reported that the design of a suggestion box as submitted by members of the House Committee would cost \$72.00 to construct. It was the feeling of the Board that this was more than would be justified for such purposes. It was recommended that a more inexpensive arrangement be developed. One of the suggestions made was that the staff of the Craft Shop be asked to make up a portable box which could be set on tables or on the information counter.

Exterior Stairway Guard Rails: Mr. Higgins indicated that there had been a re-study made of the cost of the purchase and

installation of these guard rails, and it had been determined that the cost would amount to only \$500.00 instead of the \$1200.00 originally estimated. It was his belief that these funds could logically be drafted from the renovation budget.

⁵⁷⁹
Motion H-91: It was moved to authorize the installation of the outside stair railings at a maximum cost of \$500.00, the funds to come from the renovation budget. Motion seconded and passed.

Anniversary Plans: Mr. Taylor reported that he had appointed Liz Hall as chairman of the Anniversary Plans Committee and that she was to be authorized to draft others from the Board who would be available to assist her.

Craftshop Equipment: It was indicated that, in keeping with the plan to add new equipment each year to the development of the craftshop, the craftshop staff had recommended the purchase of a drill press and attachments, and a band saw and attachments, the total cost to be approximately \$260.00.

⁵⁸⁰
Motion H-92: A motion was made to accept the recommendation of the craftshop personnel for the purchase of a drill press and band saw at a maximum of \$260.00. Motion seconded and passed.

Union Directors' Meeting: Mr. Higgins indicated that for the first time a meeting of the "Big Ten" Union Directors had been called for the last two days in July at the University of Illinois. All but one of the Directors had indicated that they would be in attendance. This session would give the managers and directors of the major unions an opportunity to discuss in detail the managerial and operational problems of their respective unions. He indicated that if he were to go he hopes to spend some time at Scott Hall at Northwestern University, and at the Purdue Union where additional information on craftshops and bowling alley operations would be forthcoming. The estimated expenses were approximately \$85.

⁵⁸¹
Motion H-93: A motion was made to approve the attendance of the director at the "Big Ten" Union Conference at Illinois with a budget of \$85. The motion was seconded and passed.

Welcome Week: The Welcome Week Committee has requested the use of the main corridor of the Union for a display area on Friday, September 29th, from 3:00 to 5:00. This area would be utilized to accommodate approximately 20 student organizational contact tables with a part of the program scheduled for that afternoon. This would permit accommodation for approximately 50 organizations which have indicated their desire to participate in the program. The balance of the organizations would be accommodated in the Men's Lounge.

⁵⁷²
Motion H-94: A motion was made to approve the request of the Welcome Week Committee for the use of the Main Corridor as a part of the activities' display from 3:00 to 5:00 on Friday, September 29th. The motion was seconded and passed.

Union Board Committee Setup Review: The following reasons were indicated as a basis for review or reconsideration of the Union Board Committees' organization. First, there seems to be an unnecessary overlapping of duties and functions of some committees. Second, the present organization results frequently in unequal assignments for Board members. It was thought that by streamlining the committee system, there would be better utilization of the time of the individual Board members. It was suggested that rather than reorganizing the committee setup, what was needed was a clarification of specific functions of each committee and possibly the setting of specific yearly goals for each committee. Mr. Taylor suggested that those who had specific recommendations to offer regarding this problem, prepare the materials for consideration at subsequent Board meetings. He considered it wise to defer any final decision until the entire Board had had an opportunity to study the problem and take whatever action seemed desirable.

Hosteling Committee: Mr. Abrahamsen indicated that the Hosteling Committee had proposed a hosteling trip to Mound, Minnesota, and that he envisioned need for approximately \$20.00 to finance the promotion and planning of the trip.

⁵⁷³
Motion H-95: A motion was made to authorize the maximum of \$12.00 for the promotion of a hostel trip during the second summer session. Motion seconded and passed.

Future Board Meetings: After discussion it was agreed that the next official Board meeting would be on Wednesday, August the 2nd. Mr. Higgins extended an invitation to the Board for an informal meeting at his lake cottage on Dutch Lake on Wednesday, August 16th. It is hoped that those Board members who are in the surrounding area make a special effort to be on hand for this occasion.

⁵⁷⁴
Motion H-96: It was moved, seconded and passed, the meeting be adjourned.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

August 2, 1950

The meeting was called to order by the president, John Taylor, at 6:15 p.m.

Members Present: John Taylor, Elizabeth Hall, Don Meyers, Sterling Garrison
Janis Thieme, Jim Luther, Frankie Norlinger, Jack Teberg, Tom Salmen,
Genevieve Dankroger, Hans Hopf.

Director's Report: In Mr. Higgin's absence, Mr. Hopf reported for the Director.
He announced that the partition in the Board office had been installed
and that within the next few days WMMR studio should also be partitioned.
The long needed recovering of the furniture in the foyer of the Ballroom
will be carried out this summer and with it a new rug will be purchased.
Also the foyer will be painted. This work is to be completed by October 1st.

The proposed removal of carpeting in the corridors leading to the Men's
and Women's Lounges has been postponed until the next Christmas vacation.
It was found that the necessary materials to replace the carpeting could
not be obtained in time to have these areas ready for the beginning of
the fall quarter.

A study of the volume of business in the Billiard room and Newstand, and
attendance in the Game Room during the past few weeks indicate that there
are practically no sales after 4 o'clock in the afternoon, and that there
is hardly anyone making use of the Game Room. Mr. Hopf asked the Board
to reconsider the present time schedule for these three areas.

⁵⁸⁵
Motion H-97: It was moved that the closing hours for the Billiard room,
Newstand, and Game Room be changed from 5 p.m. to 4:30 p.m., effective
immediately. Motion seconded and passed.

Program Consultant's Report: Miss Dankroger presented the report of the
Finance Committee on the study of the Homecoming Dance administration.
The following actions were suggested to the Board.

1. That there be no change in dance administration.
2. The Homecoming Dance chairman do everything possible to improve
relations and coordination between Board and Congress committee.
3. That the Board offer to assume the expenses and administration
of Pep Dance and concessions to help out the Homecoming budget
financially.

Discussion followed during which it was pointed out that the Homecoming
1950 proposed budget showed an estimated expenditure of \$200.00 for the
Pep Dance.

⁵⁸⁶
Motion H-98: It was moved to accept the report of the Finance Committee.
Motion seconded and passed.

The proof for the "Date Digest" has been approved and the digest should
be ready for the beginning of the Orientation program.

Anniversary Plans: Elizabeth Hall presented several suggestions for the anniversary celebration. The possibilities of holding a reception, a banquet or a dance, or a banquet and dance were discussed as well as the financial limitations which should be imposed. It was decided that the Anniversary Party is to be held on October 21, 1950. Liz announced that there would be a meeting of the Anniversary Committee on Thursday, August 10th at 5:30, and asked that all Board members who could, should attend.

Welcome Week: The Welcome Week committee has requested the use of the ground floor corridor area in front of the bookstore for its activities displays on Friday, September 29th from 3 to 5 p.m. This area is needed in addition to the main floor previously approved by the Board.

Motion H-99: It was moved to approve the request of the Welcome Week Committee for the use of the ground floor area in front of the Bookstore as a part of the activities display from 3 to 5 p.m. on Friday, September 29th. The motion was seconded and passed.

Mr. Hopf presented a request by the American Society for Cost Accountants for the use of meeting room space on five Monday nights during the month of October. He explained that this group, although not a University organization, was closely connected with the School of Business Administration and that the Board had previously granted a similar request by this group.

Motion H-100: A motion was made to approve the request by the American Society for Cost Accountants for the use of meeting room space on Monday evenings, October 2, 9, 16, 23, and 30th. Seconded and passed.

Union Board Committee Set-up Review: Mr. Taylor called for a continuation of the discussion on this topic which had begun at the previous meeting. It was brought out that any revision of the Union Board setup would require a great deal of investigation and consideration of pertinent facts. In an effort to facilitate this work, Mr. Taylor appointed Jim Luther as chairman of a Steering committee. Miss Dankroger was requested to prepare a list of all committees, the number of persons serving on each, and also the number of chairmen. This list is to give the committee a basis on which to make suggestions for improvement. Jim Luther announced that there would be a meeting of the committee some time during the following week and requested that all who could should attend. Time and place will be announced later.

Next Board Meeting: Mr. Hopf was requested to ascertain the time and date of the next meeting which is to be held at Mr. Higgin's cottage. It was also requested that early notices be sent to all members, which are to include instructions how to get to the place of the meeting and also suggest available transportation.

Motion H-101: It was moved, seconded and passed that the meeting be adjourned.

Respectfully submitted,

Hans E. Hopf, Acting Secretary

UNION BOARD MINUTES

September 20, 1950

The meeting was called to order by the president, John Taylor at 5:45 p.m.

Members Present: Bud Abrahamsen, Bud Behler, Liz Hall, G. Ray Higgins, Jim Luther, Keith McFarland, Don Rowe, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme and Dr. Thomson.

The members welcomed the new faculty representative, Dr. Thomson.

Director's Report: Mr. Higgins reviewed the results of the first Big Ten Directors' meeting at the University of Illinois on July 31st. He indicated that considerable information had been secured relative to the operation of the bowling alleys and maintenance departments which will be useful in modifying our own policies and procedures.

He reminded the Board of the approval of the December 1st or 8th regional conference of the Association which will be held either here at Minnesota or at South Dakota State College at Brookings. A letter has been sent to forty-four colleges asking for their preference as to location. So far, the returns have indicated an equal number voting for each institution.

During the extreme cold weather of last winter, the Board discussed the problem of solving the frigid conditions which existed in the main corridor areas. Temperature readings of as low as 55° were recorded at the Information Desk during the severest period. Recent recommendations by the University heating experts have proposed the installation of two large capacity unit heaters to be installed at the east and west entrances to the first floor. These would be recessed into the wall and would combat the cold air problem at its source. The estimated cost of the installation was \$1400. Mr. Higgins proposed that these funds be taken from the renovation budget so as not to place excessive cost on the current operating budgets.

⁵⁹⁰
Motion R-102: It was moved to accept the recommendation of the Physical Plant Department for the installation of two unit heaters for the first floor of Coffman Memorial Union at the maximum cost of \$1400 which would be charged against the renovation budget. Motion seconded and passed.

Program Consultant's Report: Mr. Abrahamsen reviewed the attractions which have so far been offered for the Homecoming Dance. Frankie Carle at \$2,000 and Elliot Lawrence

at \$1750 were the only definite proposals to date. It was agreed that time is short for any possibility of better attractions being offered.

⁵⁹¹
Motion H-103: It was moved to accept Frankie Carle as the Homecoming Dance attraction on the condition that Mr. Bigham, the dance chairman, recommends it. Motion seconded and passed.

Mr. Abrahamsen indicated that it would be necessary for the Board to establish specific reduced prices for bowling in the bowling alleys and for use of the billiard tables on the night of Union Preview. It was agreed that the price for open bowling that night would be 15¢ and that billiard play would be at half-price, or 30¢ per hour.

He mentioned also the problem of providing adequate juke box equipment for program needs during the year. The latest models playing 100 selections are not available on a purchase basis but can be leased. The 1948-49 models are available at approximately \$500 - \$600 in price, and older models are as low as \$350. It was agreed that the decision on the matter of the juke box would be delayed until additional information as to rental costs for the recent models could be ascertained.

A question as to the continuation of Twilight Dances on Wednesday afternoons and the type of Football Frolic programs to present during the Fall Quarter was referred to the Program Coordinating Committee.

Special Student Theater Rates: The management of the Lyceum Theater has agreed to sell students, through the Union, a \$3.00 priced ticket for \$1.50. This rate will apply to all attractions if the feature's producer will agree to the arrangement. The tickets will be for the opening night of each of the performances. Some of the \$1.25 tickets will also be made available to the Union's services without discount. It was also suggested that 10¢ per ticket be added to defray Union costs for selling the tickets.

⁵⁹²
Motion H-104: It was moved and seconded that the Union Board recommend the adoption of the proposed plan for special Lyceum Theater ticket rates through the University administration. Motion passed.

Union Preview: Hal Rindal, Chairman of Union Preview, gave the Board an outline of the plans for the evening. At 8:00 the new student groups will meet and select members to compete in special bowling and Charleston dance contests. At 9:00 the program will move into the ballroom for dancing and entertainment.

Anniversary Plans: Liz Hall outlined the recommendations of the special planning committee which has agreed upon a three-day program. All Union programs would be available without cost, a reception will be held, and the program would terminate with a large, free student dance. She mentioned the original conflict of a date with the Social Service Committee on the weekend of October 21st, and suggested a possible alternative for Monday, Tuesday, and Wednesday, preceding the Thanksgiving holiday. The dates are November 20, 21, and 22.

It was moved to book the anniversary dates for the period of November 20, 21, and 22. Discussion indicated that some felt that this was not a satisfactory date, and perhaps the entire celebration should be scheduled during Winter Quarter. It was recommended that the Winter Quarter scheduling should be reviewed to see whether this program would fit more satisfactorily into that period. Motion tabled.

⁵⁹³
Motion H-105: It was moved, seconded and passed to table the motion.

Outdoor Stairway Railing Installation: Mr. Higgins reviewed the action of the Board relative to the installation of the handrails on the outdoor stairways on each side of the Union building. He stated that the original estimate was \$1400. The Board had rejected this proposal. Later a \$500 estimate had resulted in the Board's approving the installation. Recently the Physical Plant Department secured a bid for \$840 for the work. Although this substantially increases the cost, it was pointed out that it would be unwise to disregard the general University's efforts to improve safety.

⁵⁹⁴
Motion H-106: It was moved to approve the expenditure of \$840 from the renovation budget for the installation of the handrails on the outside stairways.

Room Reservation Approval:

⁵⁹⁵
Motion H-107: It was moved to approve the request of the Athletic Department for the ballroom reservation on Friday night, December 1st for the entertainment of the Boy Scout athletic event ushers. Motion passed.

⁵⁹⁶
Motion H-108: It was moved to approve the All "U." Congress' reservation for the use of Room 320 on Friday noons and when needed and available, the Ballroom as an alternative location for the Congress-sponsored forums. Motion passed.

⁵⁹⁷
Motion H-109: It was moved to approve the rescheduling of the Monday Movies program so as to make the Ballroom available for the Y.M.C.A., Y.W.C.A. presentation of Mr. Kagawa. Seconded and passed.

Bowling Alley: It was pointed out that in all the Big Ten operated alleys, the policy is to require the use of bowling shoes and to rent them to those who do not have their own equipment. The cost of the shoes will be approximately \$4.50 and about 120 pairs will be needed to provide an adequate variety of sizes.

⁵⁹⁸
Motion H-110: It was moved to authorize the purchase of bowling shoes and to rent them at 5¢ per use. Those students who have their own shoes or who prefer to bowl in their stocking feet would not be required to rent the shoes. Motion seconded and passed.

Union Participation in University Activity Day: A question as to what should be presented by the Union Board at the Preview of Student Activities at 3:00 Friday, September 29th was referred to the Public Relations Committee.

World Series TV Presentation: Don Rowe suggested that during the week of the World Series, the Union rent several additional TV sets so as to provide for the great amount of interest that will be shown in these presentations.

⁵⁹⁹
Motion H-111: It was moved to authorize the rental of a maximum of four TV sets for the week of October 2 through 7. Motion seconded and passed.

President's Report: John Taylor urged that all the Union committees make plans for reactivating during the first week of school so as to make possible early decisions which will be vital to the fall plans of the Union. He reminded the Board that all Union Board committee appointments will be reviewed by the Executive Committee, and those who wish to have their appointments changed should indicate their interest to him.

The first regular meeting of the Union Board for the Fall Quarter will be on Wednesday, October 4th.

⁵¹⁰⁰
Motion H-112: A motion was made that the meeting be adjourned. Seconded and passed.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

October 4, 1960

The meeting was called to order by the president, John Taylor, at 6:10 p.m.

Members Present: Bud Behler, Genevieve Damkroger, Sterling Garrison, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jim Luther, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Don Rowe, Gene Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme and Stewart Thomson.

Members Absent: Keith McFarland and Tom Salmen. Members Don Meyers and Tom Thiss have transferred to other colleges and their positions on the Board are to be filled in the near future.

Director's Report: The Director gave a progress report on the renovation work which is now in progress in the Ballroom foyer area. The furniture there will be re-conditioned and the rug replaced.

He indicated it is imperative that the rug in the second floor corridor areas be replaced, possibly by rubber tile. Costs and design of such a project would be presented to the House Committee at a future date.

Regional Conference - Of the forty questionnaires which were sent out to prospective participants in the coming regional conference, 25 replies have been received so far. Of these, 13 indicated the choice of South Dakota State as the site of the Regional meeting, with 8 favoring the University of Minnesota. He urged that the Board take definite action in establishing South Dakota State as the meeting place for the Regional Conference so that plans can progress systematically.

New Staff - Of the two new part-time assistant chairmen of the Program Consulting staff, only one has been filled---that of the Outings Advisor. However, Mr. Storm, the appointee in that position, has been stricken with appendicitis and will not be able to assume his duties for another two weeks.

Grove East - A representative from Grove East has consulted with the director in the hopes that a community building could be established for that housing center. The financial difficulties of the Union were explained to him, but it was suggested that if a building already on the site could be turned over to the Union without

the rental cost, the Board might be willing to provide heat, light and equipment necessary to make it available for that purpose. It was suggested that additional contact be made by the student officers with members of the Grove East Council.

Program Consultant's Report: The prepared reports on the extent, participation and costs of the Summer Session were distributed. It was noted that the square dances had attracted a marked increase in participation.

Homecoming - Larry Green, R.C.A. recording orchestra, has been tentatively booked for that engagement although the contracts have not been finally completed. Percy Hughes' and Big Stoop Chamberlain's orchestras have been booked for that night and an appearance by Johnny Desmond is now in the process of negotiation.

Welcome Week Activities Booth - Over fifty filing sheets from new students have been turned in as a result of the very fine work done by a number of the Board members.

Special Interest List - Interest Lists are now being received from the Student Activities Bureau. There is a need for positive action in their immediate utilization. Over 66 students have indicated dance instruction as their primary interest.

Open House - The Board was asked to determine what type of participation the Board members either individually or as a group should take during that occasion.

Finesse - Grooming consultation hours will be started within the coming week.

President's Report: He called attention to the two vacancies which have been created on the Board due to transfers of members to other colleges. He distributed Union committee interest sheets and asked that they be filled out by each Board member to enable the Executive Committee to review and make changes that seemed proper in the light of this information.

Finance Committee Report: A budget of \$189.00 was presented for the financing of the Union Open House on Friday, October 6th. One item of \$6.00 for photographers was questioned and it was determined that this was for a publicity picture for the Square Dancing Committee.

Motion H-115⁵¹⁰ A motion was made to approve the budget for the Open House Committee with the exception of the photographer's charges which should be borne by the Square Dancing Committee. Motion seconded and passed.

The committee recommended the purchase of a large typewriter, the cost of which is approximately \$170.00. This is to be used for poster making and publicity material for activities.

⁵¹⁰²
Motion H-114: It was moved to approve the purchase of the typewriter in question at a maximum cost of \$170.00. Motion seconded and passed.

The increased interest in television requires additional facilities.

⁵¹⁰³
Motion H-115: It was moved to purchase a table model, 16" television set at a cost of \$164.00. Motion seconded and passed.

Merit Committee Report: At the present time there are two filings for Union Board vacancies which will be filled by Board interviews a week from next Wednesday, October 18th. The personnel situation among committees generally, has improved materially over last year. Only eight chairmanships are open of which only three are crucial.

⁵¹⁰⁴
Motion H-116: The committee moved to appoint Miss Ella Braunstein chairman of Bridge Instruction. Motion seconded and passed.

House Committee Report: The House Committee recommended an experimental opening of the Union on weekday holidays starting with the holiday of October 12th. The hours would be from 2:00 to 10:00 p.m. In addition to the lounges, the Billiard Room and Bowling Alley will be made available. The committee also recommended the continuation of the normal weekday hours from 7:00 a.m. to 10:30 p.m., Sunday hours from 1:00 to 6:00 p.m., and the establishment of hours from 7:00 a.m. to 11:00 p.m. on Friday and Saturday. On nights when dances are held in the Main Ballroom these hours may be extended until midnight.

The Grooming Clinic Counseling sessions have been assigned use of the Women's Lounge across from the Main Ballroom on Wednesday afternoons.

During the Christmas holidays the hours of the building during the week will be 7:00 a.m. until 8:00 p.m.

⁵¹⁰⁵
Motion H-117: A motion was made to approve the recommendations of the House Committee. Motion seconded and passed.

Public Relations Report: 18,000 Date Digests were distributed to all students on Monday, October 2nd. The chairman thanked all Board members who participated in this process.

Program Coordinating Report: W.M.M.R. will continue to broadcast a record program at noon to all the dormitories, and on Wednesday and Friday in the Union. On the other days of the week, the event will be broadcast in the Union if W.M.M.R. is willing to underwrite the cost of Visual Education operators.

Juke Box - It is reported that recent negotiations have made it possible to rent the 100-play juke box equipment for a total of \$300.00 for a nine-months' period. This is a saving of over \$400.00 from rates quoted last year.

⁵¹⁰⁶
Motion H-118: It was moved to authorize the rental of the machine at the figures indicated. Motion seconded and passed.

Setting of Wednesday Afternoon Dance - The committee saw three alternatives available for this program. First, extension of the Friday night Canteen into the afternoon hours; second, asking the Football Frolics Committee to plan afternoon dances following the football season; third, to continue the program due to the exceptional amount of interest participation by new students during Welcome Week.

⁵¹⁰⁷
Motion H-119: A motion was made to reinstate the Union Twilight Dance experimentally with an orchestra starting Wednesday, October the 11th. Motion seconded and passed.

Executive Committee Report: Miss Hall reviewed the factors which formed the basis for deciding between the alternative dates of October 28th, November 20 to 23, or January 13th. It was pointed out that on the weekend of January 13th, the Union already has scheduled two major programs which could be modified to work in the anniversary theme.

⁵¹⁰⁸
Motion H-120: It was moved and seconded to remove the original motion, tabled at the last meeting and to ammend it to establish January 13th as the date for the Union Tenth Anniversary program. The motion was passed.

Mr. Theron Johnson recommended that the Union make certain that its anniversary plans be related to the Centennial celebration now in progress.

Campus Chest Auction: Jim Luther has been asked to coordinate the Union-sponsored auction program to be held on October 18th, with additional Campus Chest assistance.

⁵¹⁰⁹
Motion H-121: It was moved to waive the rental charges for all groups planning events in the Union for the benefit of the Campus Chest during the week of October 16th - 21st. Motion seconded and passed.

October 4, 1950

^{S 110}
Motion H-122: It was moved to authorize the collection of a voluntary contribution to be solicited at the Checkroom on Wednesday, October 18th. Motion seconded and passed.

^{S 111}
Motion H-123: It was moved to provide a maximum of staff assistance as well as poster board material up to a maximum of \$25.00 for those groups planning Campus Chest publicity posters. Motion seconded and passed.

Union Open House: After considerable discussion it was agreed that the Board members would serve as hosts at the Friday night event and would be introduced as a group during a part of the program.

^{S 112}
Motion H-124: It was moved that the complete Board meet backstage in the Union Main Ballroom on Friday, October 6th, at 9:30 p.m.

Engagement Announcement: Carol Schmalz announced her engagement to Phillip Campbell.

^{S 113}
Motion H-125: A motion was made, seconded, and passed to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

UNION BOARD MINUTES

October 11, 1950

The meeting was called to order by the President, John Taylor, at 6:30.

Members Present: Bud Abrahamsen, Bud Behler, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jim Luther, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme and Stewart Thomson.

Members Absent: Sterling Garrison.

Guests: The entire membership of the St. Paul Campus Union Board of Governors was present for the dinner and a short, joint business session. Following the meeting both groups separated for their regular business sessions.

Director's Report: Official administrative approval has been given to the plan proposed for the sale and distribution of Lyceum Theater tickets at a discount. Unfortunately, the approval came too late to be used for the current feature. The next attraction will be early in December.

The recent request for the use of the Main Ballroom on November 7th for the Health Service Dedication Banquet was referred to the Board for immediate action.

The one week shorter operating period in September has resulted in a reduction of \$2100 in over-all Union merchandise sales' receipts.

Program Consultant's Report: The immediate response to the private counselling sessions under the auspices of the Grooming Clinic has been met with success. All appointments have been filled for the next two weeks.

On Tuesday, October 17, Mr. Dorati has been scheduled by the Coffman Musicale Committee to appear on the program.

Quarterback Session participation has fallen off, and it was suggested that the Board consider eliminating the 10 o'clock showing.

President's Report: It was recommended by the Executive Committee that all standing committees rotate the reporting duties of the committee so as to give all equal experience in such situations.

Finance Committee Report: A proposed subsidization budget was presented for review and for action at the next meeting.

^{5 114}
Motion H-126: It was moved to authorize the purchase of two dry beverage coolers with a capacity of sixteen cases which are to be mounted on large casters for a mobile beverage service for Union programs, at a cost of \$350 each. Motion seconded and passed.

Merit Committee Report: Union Board interviews will be held by the committee on Tuesday for those candidates seeking Board positions.

^{5 115}
Motion H-127: It was moved to appoint Don Anderson as Chairman of Quarterback Sessions, Joyce Brindle as Chairman of Beginners' Square Dance Instruction, Jeanine Miller as Saturday Nite Dance Chairman, and Dale Epland as Chairman of Football Frolics. Motion seconded and passed.

The discussion of the process for interviewing the Board candidates was reviewed with the following suggestions made for the next meeting:

^{5 116}
Motion H-128: It was moved to refer to the Executive Committee the problem of selecting the questions to be asked of the Board candidates. Motion seconded and passed.

^{5 117}
Motion H-129: It was moved to set the next Board meeting from 5:30 - 7:30 for the regular session and from 7:30 - 8:00 for the Board's informal interviews in the Board office followed by the formal interview and selection. Motion seconded and passed.

Homecoming Committee Report: Dick Bigham, Chairman, reported that Stoop Chamberlain would play in the cafeteria; music will be piped into the Game Room and Junior Ballroom. Larry Green's orchestra will play in the Main Ballroom, Percy Hughes in the Armory, and Johnny Desmond is tentatively scheduled to appear at both dances. The pass list will be materially reduced over last year's figures. The budget was presented for both dances with total expenses of \$3756. This includes \$2996 for orchestras and entertainers, the balance to be used for publicity, decorations, and employment for services at the two events. It is anticipated that 3,000 tickets at \$1.60 per person will be sold for the dance at the Union and 800 tickets at \$1.20 will be available for the Armory dance.

A motion to reduce the number of admission tickets in the main Union from 3,000 to 2,750 was defeated.

5118

Motion H-130: A motion was made to accept the report and budget of the Homecoming Dance Committee. Motion seconded and passed.

House Committee Report: The committee reported on the re-assignment of space in offices which would include the assignment of the Political Analysis Club in Room 213, the Republican Club and Flying Club in Room 349, Jazz Society and YDFL in Room 348. The Ski Club will take over 110 following its release by the Snow Week Committee when it moves into Room 131 after Homecoming.

Program Coordinating Committee Report: The committee indicated that with the new efforts being made in the area of outings activities in the Union, the plan is to provide for eliminating the mass appeal and concentrating upon the individual approach towards participation planning in the event.

W.M.M.R. has requested the channeling of the "Early Morning Stretch" program now being broadcast to the dormitories into the lounges of the Union.

5119

Motion H-131: It was moved to approve the above request on the condition that it does not create additional expense for the Union. Motion seconded and passed.

5120

Motion H-132: It was moved to approve the report of the Program Coordinating Committee. Motion seconded and passed.

Executive Committee Report: Following a review of the request for approval of an excuse for missing a Board meeting, the committee indicated that only the following causes would be likely to receive such approval: Illness, death in the family, or member being out of the city.

The president intends to invite interested University students or staff members to Board meetings when such a move would serve to the best interests of the Union.

It was reported that Jim Luther had been appointed as a member of the committee established by Congress to improve convocation participation.

The committee recommended the appointment of the following Union standing committees:

Public Relations Committee

Ralph McCarthy, Chairman
Frankie Norlinger
Carol Schmalz
Theron Johnson

Merit Committee

Don Rowe, Chairman
Jim Reynolds
Janis Thieme
Dr. Thomson

House Committee

Jerry Rowland, Chairman
 Jack Teberg
 Liz Hall

Program Coordinating Committee

Bud Behler, Chairman
 Janis Thieme
 Carol Schmalz

Finance Committee

Walt Hoffman, Chairman
 Jim Reynolds
 Jack Teberg
 Sterling Garrison

⁵¹²¹
Motion H-133: It was moved to accept the report of the Executive Committee. Motion seconded and passed.

Sponsors' Reports: It was announced that at the next meeting Ralph McCarthy, Walt Hoffman, and Jim Reynolds will give reports for their sponsorships.

Special Committee Report: A review of the progress and development of the Campus Auction sponsored by the Union Board was given by Jim Luther. He requested approval of the contribution of the following by the Union for the auction: Ten Homecoming Dance tickets, one Snow Train ticket, four Sno Ball tickets, ten lines of bowling, four hours play in the Billiard Room, one dozen pipes, and ten cartons of cigarettes. Total value of these articles is approximately \$50.00.

⁵¹²²
Motion H-134: A motion was made to approve the authorization for the above items. Motion seconded and passed.

Campus Tea Dance: It was reported that approximately 145 persons had attended the trial Wednesday afternoon Tea Dance.

A motion was made that the afternoon Tea Dance be discontinued indefinitely until evidence indicates its need for re-establishment. Motion seconded but defeated.

⁵¹²³
Motion H-135: It was moved to approve the continuation experimentally of the Campus Tea Dance using juke box music, the proceeds to go on Wednesday, October 18th, to the Campus Chest, and with the promotion of the dance in the hands of the Public Relations Committee. Motion seconded and passed.

Homecoming Float: A request to the Union Board to place a float in competition in the Homecoming parade resulted in the following action:

S 124
Motion H-136: It was moved to go on record in opposition to the Union's participating in any type of all-campus competitive activity, such as floats, queen selection, etc. Motion seconded and passed.

It was moved to have a non-competitive float in the Homecoming Parade. Motion seconded but defeated.

Main Ballroom Reservation:

S 125
Motion H-137: It was moved to approve the use of the Main Ballroom by the Health Service for their dedication banquet on Tuesday, November 7th, on condition that they pay all additional expenses involved in the transferring of the two Union events scheduled there. Motion seconded and passed.

Union Open House:

S 126
Motion H-138: It was moved to authorize the Public Relations Committee to prepare a letter of thanks to the chairman of the Union Open House which was very successful. Motion seconded and passed.

Quarterback Sessions:

S 127
Motion H-139: It was moved to authorize the elimination of the first showing of the Quarterback Session at the discretion of the Chairman and the Program Consultants following the outcome of Saturday's game.

Campus Canteen:

S 128
Motion H-140: It was moved to cancel the Campus Canteen on Friday, October 20th, in order to avoid conflict with the Campus Chest's fund-raising dance that night. Motion seconded and passed.

Noon Movies:

S 129
Motion H-141: It was moved to cancel the Monday Noon showing of the Union movie series in order to make way for the Campus Chest rally. Motion seconded and passed.

Foreign Students: Congress has again requested that the Union provide passes to the seven foreign students who are sponsored and partially financed by the Congress.

S 130
Motion H-142: It was moved to approve the distribution of Union passes to all of the foreign student members under Congress sponsorship. Motion seconded and passed.

S 131
Motion H-143: A motion was made that the meeting be adjourned at 8:45 p.m. Motion seconded and passed.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

October 18, 1950

The meeting was called to order by the President, John Taylor, at 5:45.

Members Present: Bud Behler, Genevieve Dankroger, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jim Luther, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Keith McFarland.

Director's Report: The Iowa Union personnel has called attention to the fact that approximately 150 Iowa students are planning to attend the Homecoming game as an official delegation. They have asked whether or not it would be possible for the group to spend Saturday evening in the Union following the game. Because of the Homecoming Dance, it seems reasonable to propose that they purchase tickets and that a special assembly room be arranged for them.

Recreation Majors - It has been suggested that the members of the Recreation Class studying the Union be used as observers at Union events. To do this it has been requested that they be admitted as working members of the Union organization without charge.

Poster Service - There is a need for a greater element of utilization of the embosograf equipment for poster making and also the utilization of the silk screen process. It was suggested that the Board approve the employment of a part-time person to serve as an operator of these two services and that the costs of the equipment and salaries be borne by those agencies utilizing these special poster-making facilities.

Staff Changes - Mr. Hans Hopf, Assistant to the Director, has received his orders to return to active duty and will leave either in the middle of November or December. Recruiting to find a replacement was started immediately through the local contacts as well as the National Association of College Unions.

Program Consultant's Report:

Fine Arts - The Egyptian Graduate Student Art exhibit has proved very interesting and successful with many people attending from the Art Department. A new

committee has been developed and is taking an active interest in furthering this type of Union program.

Coffman Musicale - Coffman Musicale was successful in securing the appearance of Mr. Dorati who commented on the symphony plans and participated in a program of symphonic music.

Grooming Clinic - Grooming Clinic reservations continue to be popular. Some foreign students are showing a special interest in learning American ways of enhancing feminine beauty.

Record Lending Library - An unusual incident occurred recently where a student, Gerald Wilson, voluntarily donated six classical albums as an indication of his appreciation of the services rendered there.

Saturday Night Dance - A Scotch Whirl theme has been selected for a dance on the 21st. Indications are that the event will be successful.

President's Report: He reported that Ralph McCarthy, as Public Relations Chairman, has been appointed to the Elections Committee set up by the All-University-Congress. He also urged that all committee chairmen set regular meeting times and post the schedule on the bulletin board in the Board office.

Liaison Committee Report: The Liaison Committee reported they will meet soon with the other members of the Liaison Committee to discuss methods of greater utilization of building space and the securing of additional information about the financial operation of the Food Service department.

Finance Committee Report: A subsidization budget which had been presented at the previous meeting was discussed.

Motion H-144⁵¹³² It was moved to accept the subsidization budget in the amount of \$6,365. Motion seconded and passed.

The Finance Committee called the attention of the Board to the need for the replacement of the carpeting in the corridor area on the second floor, the cost to be approximately \$1200 to \$1500. This work would involve consultation with the House Committee and may result in the utilization of rubber tile in place of the present carpeting.

⁵¹³³
Motion H-145: It was moved to authorize the Director to employ necessary staff and secure necessary equipment to inaugurate the proposed program for poster work done in the embosograf and silk screen areas. Motion seconded and passed.

He announced that Jim Reynolds has been appointed assistant chairman of the Finance Committee and will be responsible for reviewing all Union program budgets.

The committee will meet at 3:00 Wednesday, October 25, and after that on Thursday afternoons at 3:00 p.m.

Merit Committee Report: The committee is reviewing the possibility of establishing a Union house organ as well as revising the content of the Union write-up in the Moccasin. The dormitory papers are to be given special consideration in covering Union activities. A plan is being developed for informing and contacting high school seniors prior to their entrance to the University.

A motion was made that the Union Board continue the Matinee Mixer. Seconded. Not passed.

A discussion followed as to the best method for organizing and continuing this event. It was pointed out that approximately 15 participants of the dance had volunteered to assist in planning future programs of this kind.

⁵¹³⁴
Motion H-146: A motion was made recommending the group interested in the Matinee Mixer be called together and authorized to select their own chairman. Motion seconded and passed.

House Committee Report: The House Committee has found that there are numerous instances where groups are encountering excessive red tape in securing minor exceptions to Board policies. In recognition of this difficulty the committee recommended that the Director and the Assistant to the Director be authorized to make such decisions subject to review of the House Committee.

It was announced that the House Committee meetings will be held regularly at 11:00 Tuesday mornings.

Program Coordinating Committee Report: The committee recommended the authorization of a special coffee hour at which the students who indicated an interest in outing activities would be invited to meet with Mr. Storm. At that time plans for future outing programs would be developed and a working nucleus of committee members would be solicited.

The Criteria for Evaluating Union Programs consisting of 14 points was read and discussed. In the future the committee will use this method of evaluation for passing upon suggested changes or new program plans.

Upon recommendation of the Football Frolics Committee, the dance on the weekend of the Michigan game will be scheduled in the Main Ballroom.

S 135

Motion H-147: A motion was made to accept the report of the Program Coordinating Committee. Motion seconded and passed.

Committee Organizational Advisor: A plan for utilizing one-fourth time staff member trained in group work techniques to advise committee chairmen and members in the process of organizing their activities was reviewed.

S 136

Motion H-148: A motion was made to authorize the employment of an administrative fellow one-fourth time to work in this area. Motion seconded and passed.

It was pointed out that there was a need for clarification of function of such a staff person in order to avoid duplication of effort.

W.M.M.R. Sponsor's Report: Mr. Hoffman reported that radio station W.M.M.R. had operated successfully throughout the entire summer with a high listening rate. They are now finding their recently improved quarters a great help in improving the fall program. Over thirty staff members are active at present. These have been selected from among a larger number of applicants. Morale seems to be high and there has been a marked increase in programming activity in the station.

Snow Week Sponsor's Report: Mr. McCarthy reported that the chairman, Mr. BeVier, and members of the committee have been making highly satisfactory progress in developing plans for that week. The tentative schedule of events calls for a sleigh ride at the Farm Campus on Sunday, a Winter Togs Style Show on Thursday, the Sno Ball on Friday night, and the Ski Train on Saturday. There is also a possibility of a major ice show being planned during the Snow Week with the cooperation of the Athletic Department.

New Business: The suggestion was made as to investigating the possibility of converting the Women's Lounge into a combined ballroom and conference room, and turning the Men's Lounge into a coeducational lounge.

Iowa Visitors:

^{S 137}
Motion H-149: It was moved to make available 150 tickets at the price of \$1.50 each for those students who are participating in the official Iowa trip. Motion seconded and passed.

^{S 138}
Motion H-150: It was moved to approve the inclusion of thirty passes to the Homecoming Dance for the girl members of the Iowa Highlanders Band, on condition that the men escorts pay the regular price plus the tax on the complimentary tickets. The motion was ~~tabled~~. *Recorded and passed.*

Union Board Appointments: The Board recessed the meeting for twenty minutes in order to meet informally the six candidates who had filed for Union Board positions. The candidates names were: Jim Comfort, Claude Cramer, Jr., Jerry Kelly, Bill BeVier, Hal Rindal, and Bob Knox. Following the individual interviews and long discussion period, a vote was taken on filling the positions.

^{S 139}
Motion H-151: It was moved to vote on the first vacancy first and to declare all unsuccessful candidates eligible for the second vacancy. Motion seconded and passed.

The first voting resulted in the election of Robert Knox to one of the vacancies. The voting on the second candidate gave Jerry Kelly the majority.

^{S 140}
Motion H-152: It was moved that Jerry Kelly be named the Board member, and in case further examination determines he is not eligible, that Jim Comfort be declared automatically the successful candidate. Motion seconded and passed.

^{S 141}
Motion H-153: It was moved to postpone the announcement of the election until after the eligibility of Mr. Kelly had been ascertained. Motion seconded and passed.

^{S 142}
Motion H-154: A motion was made, seconded, and passed that the meeting be adjourned at 10:20 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

October 25, 1950

The meeting was called to order by the President, John Taylor, at 6:15 p.m.

Members Present: Bud Abrahamsen, Bud Behler, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Jim Luther, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison.

Director's Report: The second draft of the architects' drawings for the new Farm Union have been posted in the Board office. All members were urged to look them over.

Sixty-three invitations have been sent out to colleges in Minnesota, South Dakota, North Dakota, and the central provinces of Canada to attend the third annual Regional Conference at Brookings. The Board should soon decide upon its own representatives.

He suggested a "behind the scenes" tour of the Union be made for new and old members who might not have seen the 33 1/3% of the building which is devoted to service, storage and operation.

Program Consultant's Report: Most of the Student Activities Interest Lists are in. The Art Craft staff and Mr. Burton Storm are making use of their lists in guiding interested students in their areas to a coffee hour on Thursday.

Saturday Night Dance - The attendance approached 400 indicating a continued interest in evening dances.

WMMR - WMMR presented a 15-minute show at noon today featuring the music of Larry Green and his orchestra.

The physical changes proposed in the studio are just about completed and, as agreed, the studio staff stands ready to apply the acoustical tile as soon as it is available.

Quarterback Sessions - It has been found necessary to cut the first showing, and they will carry on with two showings until such evidence shows that three are again necessary.

President's Report: The Executive Committee requested that confidential aspects of Board meeting discussions be kept subrosa. It was asked the Board use discretion on matters of this sort.

Program Coordinating Report:

Hospitality Committee - Hospitality Committees are to be established within each of the now-functioning committees. As an example, at an informal dance, it would be the duty of some of the committee members to stimulate dancing in the early evening and to promote mixing and general party feeling.

Special Interest Lists - About 400 students have indicated their interest in various Union activities. A plan was outlined for a recruiting program and coffee hour to be held on Tuesday, November 7th, in the Men's Lounge at 3:00 with the purpose to get people actively interested in the Union. Invitations will be sent to all Freshmen, Sophomores, and Juniors who have indicated an interest in Union activities. The committees will be established in their sponsorship areas placed around the outside of the lounge, and all Union Board sponsors will act as pages personally escorting the students to the groups of their interest. Non-sponsors will carry refreshments to the students with the groups. Mr. Higgins and John Taylor will give some general remarks on the history of the Union and advantages of being a committee member.

Saturday Night Dance - It was decided there were not enough events to warrant two committees.

⁵¹⁴³
Motion H-155: It was moved to combine the two Saturday Night Dance Committee into one. Motion seconded and passed.

Public Relations Committee Report:

⁵¹⁴⁴
Motion H-156: It was moved that there be an approval of a maximum of \$350 for nine pages in the Gopher devoted to the Union; the pages to be divided as follows:

Union Board	2
Union Committees	4
Ag. Union	2
Village Union	1

The motion was seconded and passed.

All-U-Congress and Administration Meeting - Mr. Marvin expressed his appreciation to the Union for their participation in the Campus Chest Drive. He also asked the Board to suggest questions and issues which would be discussed at the joint meeting between the administration and the students. The two big items already planned to be discussed are:

1. What sort of program are students going to put on for the legislative session?
2. How can results be obtained in increasing faculty cooperation in dismissing classes and in reading notices of major student drives.

Merit Committee Report:

⁵¹⁴⁵
Motion H-157: It was moved that Auramae Pervier be appointed the Chairman of Let's Dance Committee, and Mr. John Twohig be appointed Chairman of Campus Canteen Committee. Motion seconded and passed.

Merit Award Plan - A new system was outlined for an objective method of evaluating work done by chairmen and committee members. It would attempt to give credit to committee members and chairmen according to the importance of the job and to how well the person performed his assignment. It is believed to be an improvement over last year's system. Further ideas and questions on this system are to be submitted to the Merit Committee.

⁵¹⁴⁶
Motion H-158: It was moved to accept the report of the Merit Committee. Motion seconded and passed.

Finance Committee Report: The Homecoming Committee has sent letters asking to have the charges for the Main Ballroom waived. The committee pointed out that such action was taken only on all-campus charity drives.

A plan for reimbursing the Band for the loss of display material during Orientation was discussed.

It was also revealed that the Union is operating in the red more than \$20,000.

Committee of Sponsors' Reports:

Photography - The workshop is open and functioning, but there is no chairman and no committee.

October 25, 1950

Coffman Musicale - It is doing splendidly. The program had an attendance of from 75 to 100. Mr. Dorati was present at this program.

Fine Arts - The Egyptian Artist's exhibit and coffee hour was attended by about 150 persons.

Talent Bureau - Running condition is below average. The chairman has been inactive.

Homecoming Dance - Johnny Desmond will be available. There was a straw vote taken which proved a majority was in favor of withholding publicity of Desmond until Monday. Johnny Desmond will appear either at the Armory or the Union depending upon the ticket sales.

House Committee Report: The engineers have asked for the use of the entire Union building for their Little Black Book Dance. The committee will review the request.

Conversion of the balcony area into a meeting room and lounge was discussed. Movies could not be shown when the room was in use.

It was also suggested to convert the Women's Lounge into a place for dancing and recreation, and the Men's Lounge into a co-educational lounge.

Board members were asked to look over the lounge area and present their ideas.

Room Hours - It was pointed out that rooms should be locked because of the theft and misuse which has occurred in the past. Keys are to be obtained by members from the main office by next week.

Executive Committee Report: Jim Reynolds requested replacement on the Liaison Committee.

Nominations for Liaison Committee were opened. Liz Hall and Carol Schmalz were the Executive candidates and Ralph McCarthy was nominated from the floor.

Carol Schmalz was elected.

Nominations for the Camp Committee were also opened. Frankie Norlinger and Janis Thieme were nominated for the Executive candidates, and Liz Hall and Jerry Kelly were nominated from the floor.

Jerry Kelly was chosen for the Camp Committee membership.

New Business:

⁵¹⁴⁸
Motion H-159: It was moved the House Committee be empowered to bring the quota of typewriters for the Board office up to the usual two. Motion seconded and passed.

Village Union Representative -

⁵¹⁴⁹
Motion H-160: It was moved to appoint Ernie Robbins, who served last year as Village Union representative, for another year. He was unanimously nominated.

Billiard Tournament - Minnesota has been asked to serve as headquarters for the National face-to-face Billiard Tournament on April 20th and 21st.

It was moved to have the project referred to the Recreation Entertainment Committee. Motion seconded but not passed.

⁵¹⁴⁹
Motion H-161: A motion was made to table the motion until next week. Motion seconded and passed.

⁵¹⁵⁰
Motion H-162: A motion was made, seconded, and passed, the meeting be adjourned at 8:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

November 1, 1950

The meeting was called to order by the President, John Taylor at 6:15 p.m.

Members Present: Bud Abrahamsen, Bud Behler, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Jim Luther, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Tom Salmen.

Special Guests: Mr. A. Mirka, President, M.M.R.A.
Mr. Earnest Robbins, President, Village Union Board

Director's Report: It was reported that less than 25 students will be coming from Iowa State University for the Homecoming game.

There has been a request by the fire marshall that several precautions be taken in the Union building. Several keys will be placed under glass for emergency use in case of fire in the building.

The recent Federal restrictions on the construction of recreational buildings are being studied to determine its effect upon the Farm Union plans.

Program Consultant's Report:

Football Frolics used an orchestra for the first time and drew a crowd of over 700. It was suggested that the same procedure be taken for the Purdue game.

WMMR will enter a mobile unit in the Homecoming parade as the only Union float.

Newsreels continue to lose money. Over \$75 has already been invested in this program.

President's Report: He asked for suggested topics for the joint meeting of the President and Congress.

Village Union Report: It was reported that there was heavier use of the Village Union building in the evenings in contrast to the Coffman Union. Committee meetings and special programs are held in the evenings. The study hall and child play center are being used to capacity.

Recently a recreation major has agreed to serve as recreation consultant as a part of his field work. He will assist the eight committees in planning their varied program.

Pioneer and Centennial Halls: Mr. Mirka indicated that an increased understanding of the role of the Union Board can lead to improved relations between the two student groups.

Standing Committees:

Finance Committee Report: Mimeographed sheets of the finance report were distributed. An explanation of the incorrect distribution of \$6,000 in fees was given. Operating expenses have been reduced this year.

Consideration of the report is to be held until next week.

There was a discussion on possible methods of cutting expenditures.

Program Coordinating Committee Report: A letter was received from a Finnish Chorus which is due to give a concert in Minneapolis. They would like to meet University students. They are students from the Finland Institute of Technology, and will be here the afternoon of Tuesday, November 21st.

^{5 151}
Motion H-163: It was moved that the entertainment of the Finnish group be turned over to the Coffee Hour Committee. Motion seconded and passed.

Football Frolics -

^{5 152}
Motion H-164: It was moved that the Football Frolics committee be authorized to schedule a small orchestra for a free dance following the Purdue game. Motion seconded and passed.

Homecoming Dance Pass List - There was considerable discussion. The pass list consists of 135 couple passes.

^{5 153}
Motion H-165: It was moved that the pass list be accepted. Motion seconded and passed.

It was agreed that the pass list policy needs revision and that Jim Reynolds and the Finance Committee should prepare a plan for future consideration.

Public Relations Committee Report:

^{5 154}
Motion H-166: It was moved that the Public Relations Committee be given the authority to invite the All-University Congress and the Union Board to a party in the near future. The motion was seconded, and tabled.

Approval was withheld until more detailed plans could be agreed upon.

He asked each Board member to consider himself or herself as a public relations person and to constantly seek to build up interest and confidence in the Board among his or her associates.

Merit Committee Report:

^{5 155}
Motion H-167: It was moved that Jim Comfort be appointed House Committee Chairman. Motion seconded and passed.

^{5 156}
Motion H-168: It was moved that Ronald Komarow be appointed Matinee Mixer Committee Chairman. Motion seconded and passed.

Committee of Sponsors:

Toastmistress Club now has between 20 and 30 active members and Toastmasters Club has between 30 and 35.

quarterback Session attendance has doubled but still is far below last year's level.

Sportsmen, Ltd. is in the process of re-organization.

Fine Arts - Arts and Crafts has combined with Fine Arts and they have shown an increased activity.

Photography Committee - This committee is now in the process of re-organization.

House Committee Report: All offices and committee rooms are to be locked during the Homecoming Dance. The Union Board office should be kept locked when not in use.

Executive Committee Report: Appointments of three members to the Spring Camp Committee to meet with the Farm Board Committee were made. They are Janis Thieme, Liz Hall, and Bob Knox.

Class schedule forms were passed out. Board positions, interests, and Board member contact points were also included. They are to be turned in by Thursday noon, November 2nd.

Special Committees:

Centennial Committee - There was considerable discussion on the topic of having a separate anniversary celebration or combining it with the Centennial Week celebration.

Motion H-169^{5 157}: It was moved to take an exceedingly active part in the Centennial Week plans. Motion seconded and passed.

Old Business:

Motion H-170^{5 158}: It was moved to untable the previous motion (Motion H-161) concerning the billiard tournament. Motion seconded and passed.

This authorized the Board to serve as hosts to the National Billiard Tournament of April 20th and 21st.

New Business: Homecoming Dance tickets will probably sell out sometime Friday, if not tomorrow. There will be room for more people at the dances.

Motion H-171^{5 159}: It was moved that the Homecoming Committee be authorized to release, at their discretion, up to 300 additional tickets. Motion seconded and passed.

Motion H-172^{5 160}: A motion was made, seconded, and passed, the meeting be adjourned at 8:00 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

The next meeting will be Wednesday, November 8th.

UNION BOARD MINUTES

November 8, 1950

The meeting was called to order by the President, John Taylor, at 6:20 p.m.

Members Present: Bud Behler, Genevieve Dankroger, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jim Luther, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison and Keith McFarland.

Guests: Dean Schoelkopf, Daily reporter, and Dick Zoller, Farm Union Board.

Correction of Minutes: The minutes of the last meeting were corrected in the following instances:

Under the Program Coordinating Committee Report, the date of the Finnish Coffee Hour should be November 22nd instead of November 21st.

The operating hours for the Thanksgiving weekend, November 23rd through 26th will be: Thursday - building closed all day; Friday - Building will be open regular hours. The Billiard Room, Newstand, and Foyer will close at 5 o'clock. The Craftshop will close at 6 o'clock. The Bowling Alleys will remain open. Checkroom hours will be from 8 a.m. to 4:30 p.m. The Information Desk will close at 5:00 p.m. Saturday and Sunday - All facilities (billiards, bowling alley, craftshop) will be closed. The checkroom and Information Desk will also be closed. The Main Lounge, T.V., and Reading Room will be open. Building hours are from 1:00 p.m. to 6:00 p.m.

Under the House Committee Report should have been included the proposed plan to give certain organizations a classification which would entitle them to filing space only. Food Service will turn over Room 312 for this purpose.

Director's Report: Mr. Higgins commented on the outstanding job accomplished at Tuesday's coffee hour. He stated that it was very well planned and that a large percentage of the Board members and Chairmen were present.

Word has been received from Mr. Borreson that a delegation from the Duluth Branch will be on campus tomorrow, October 9th. They will be interested in looking over the facilities for student community life, and perhaps will wish to visit the Farm Union. The Board members were invited to

meet the Duluth students in Mr. Higgins' office at 10:30.

Regional Conference - To date, ten colleges have reported that they will be sending delegates to the regional conference at South Dakota State. The Board was reminded that they must soon decide on the representatives from Minnesota.

Program Consultant's Report: Miss Damkroger reported on the Homecoming activities:

Style Show - The Homecoming Style Show on November 2nd was the last program under Dorothy Leifson's chairmanship. The Homecoming Queen was present, and in all ways it was the best organized of Charm, Inc. events

Homecoming Dance - The dance this year was outstanding. Miss Damkroger noted that from the financial staff's viewpoint the ticket sales had been handled especially well, perhaps the best of any big name attraction in some time. The decorations were attractive and original. The crowd was well divided among the three attractions. It was suggested that perhaps at future "big name" events the band could be elevated a bit more so that the crowd could see more easily.

Outings - There was a very good turnout at last Sunday's outing under Mr. Storm's direction. Eleven interested people participated in a 7 o'clock breakfast.

Record Lending Library - The library's collection has received another donation. Miss Ruth Grout, a faculty member, presented two Long Play records. Plans are being made to purchase ten or twelve records of the Long Play type.

President's Report: John Taylor introduced and welcomed Dick Zoller from the Farm Union Board. Mr. Zoller mentioned the recent addition of the Ag. school students to membership in the Union.

The president read a letter from Jim Luther in which the latter stated that because he wishes to be sure of his eligibility for graduate school work, he feels he should devote more time to his classwork. He therefore asked that the Board accept his resignation.

Motion H-173: ⁵¹⁶¹ A motion was made to accept the resignation of Jim Luther. Motion seconded. The motion was amended to state that the Board wishes to express to Jim its thanks and appreciation for a job well done. Seconded and passed.

The president requested that all motions coming from committee meetings be written out and given to the secretary after each meeting.

John noted progress on the Board's decision to hire a one-fourth time administrative assistant to supervise group techniques. Although it was not possible to find an administrative assistant, the Board is fortunate in having completed a contract with Mrs. Miriam Cohn, a graduate social worker. The committee is very enthusiastic about the choice. Through discussion it was decided that the first meeting should not be overloaded with either chairmen or staff members.

Finance Committee Report: Walt Hoffman stated that he has received from the University Business Office a statement of the expected Union fee income for the coming year. This estimate shows that the Union will receive approximately \$12,000 less than last year because of the drop in enrollment. He pointed out that this will cut rather deeply into our reserve for the new St. Paul Campus Union.

He also mentioned that we are interested in exploring the possibilities of a Grove East Union. No conference has been held as yet, but they hope to meet soon with the representatives from Grove East to discover just what is wanted in a Union there and what we will be able to do. It should be kept in mind that there are over 250 families living in Grove East who get very little use out of the existing three Unions.

Motion H-174: ⁵¹⁶² A motion was made to accept the Finance Committee report. Motion seconded and passed.

Program Coordinating Committee Report: Carol Schmalz informed the Board that we have been invited to participate in the Intercollegiate Bridge Tournament next February.

Motion H-175: ⁵¹⁶³ A motion was made that we participate in the Intercollegiate Bridge Tournament during the first part of February, 1951. Motion seconded and passed.

Carol noted that the Program Coordinating Committee had discussed the previously mentioned elevation of the band at the Homecoming Dance.

Toastmasters - The Board was informed that fifteen students in Mechanical Engineering would like to form their own Toastmasters group under Union sponsorship. They feel that the already existing Toastmasters groups are too advanced for their needs. The discussion which followed brought questions as to whether or not they should be assimilated by our present groups or whether this would be overcrowding, thereby defeating the purpose. The two present groups include about 10 to 15 members. The question was raised as to what the additional subsidy would be if we approved this new group. Hoffman stated that the total subsidization for one quarter for three groups last

year was \$150. Since there was no definite information available on whether the Mechanical Engineering group wishes to follow the usual Toastmasters' procedure or to concentrate on their own specific needs in the Mechanical Engineering field, the president referred the matter to the Program Coordinating Committee to secure further facts.

Matinee Mixer - Bud Behler explained an ingenious plan for turkey as a door prize at the November 22nd Matinee Mixer. It is planned to use small feathers instead of the usual paper slips for the drawing.

⁵¹⁶⁴
Motion H-176: A motion was made that the Matinee Mixer Committee have a turkey as a door prize at their pre-Thanksgiving dance on November 22nd. Motion seconded and passed.

Tuesday's Union Board Coffee Hour was very successful. Fifty-one filing sheets were received from approximately sixty people in attendance. The Board expressed its thanks and appreciation to Dr. Thomson for his help and presence at this and several other Union activities.

Public Relations Committee Report: A motion was made that the Winter quarter Open House be combined with the Union's Tenth Anniversary celebration. The president requested the motion be withdrawn, since it had been completely covered at a previous meeting.

Merit Committee Report:

⁵¹⁶⁵
Motion H-177: Don Rowe moved that Jacqueline Watson be appointed as Chairman of the Outings Committee. Motion seconded and passed.

⁵¹⁶⁶
Motion H-178: A motion was made that Jeanine Miller be appointed as Chairman of the Christmas Semi-formal, December 3rd. Motion seconded and passed.

Don explained the new Chairman's Rating Sheets. He stated that he has ordered 500 printed.

It was announced that filing would be opened for the Board position vacated by Jim Luther's resignation.

House Committee Report: Jerry Rowland reported that a coordinating meeting will be held soon with the All "U" Congress and the E-Day Committee to settle on a date for this annual event.

The committee is still working on the plan for student organization filing space on the third floor.

Approval has been given to assign a custodian to supervise activity in the building on days when the building is ordinarily closed but when the Food Service Department or the Campus Club uses the facilities. This individual will make the rounds of the building checking on safety measures, fire, etc. The cost of employing this individual will revert to the group using the facilities.

⁵¹⁶⁷
Motion H-179: A motion was made to accept the House Committee report. Motion seconded and passed.

Committee of Sponsors: The sponsors were notified that Miss Mather would like their quarterly reports by December 6th.

Centennial Committee Report: Ralph McCarthy called the Board's attention to an item in the Daily which states that filings are now open for a general chairman of the Centennial Celebration to be held next February. He had asked the committee to keep the filings open for one week so that if any Union Board or committee people are interested, they may file during that period. The Centennial Celebration will be of a charitable nature. The committee is planning to give the proceeds to the Heart Hospital. In line with this, he made a motion that the Union donate the Main Ballroom and one of the lounges for the Centennial Celebration Dances on February 21st. The motion was withdrawn by the president's request and he then referred the matter of donation to the House and Finance Committee.

⁵¹⁶⁸
Motion H-180: It was moved to set aside the February 21st date for the Student Centennial Committee. Motion seconded and passed.

Liaison Committee Report: Carol Schmalz reported that the committee had met with Mr. Clinton Johnson of Service Enterprises and Mr. Lund. The high prices in the food service areas were discussed. Mr. Johnson pointed out that one of the reasons for their high operating expenses is that unionized food service workers must be kept on during slack periods, such as the summer months and between quarters. The possibilities of using more student help were discussed. The committee is working on the plan to have some area of food service open on Saturday and Sunday afternoons.

It was announced that a plan has been devised which will enable us to use food service rooms for conference rooms. At 9:30 each morning the Information Desk staff will call the Food Service office to secure a list of unassigned food service rooms. These then may be assigned to groups for conference purposes, with the understanding that the group using this space must leave it in exactly the condi-

tion in which it was found. A custodian will check the room to see that they abide by this ruling. These last-minute room assignments will be written in red pencil in the reservation book.

It was announced that at a future meeting Mr. Johnson will give them some financial statements on Food Service. These are to be considered confidential and for Board Members' information only. The next committee meeting will be on December 1st.

Old Business: It was reported that 3,301 tickets were sold for the Homecoming Dance.

New Business: It was suggested that Dick Bigham be congratulated by the Board on the tremendous job he accomplished as chairman of the Homecoming Dance.

There was some discussion as to whether Johnny Desmond had completely fulfilled his contract stipulations. It was believed that he performed for only 45 minutes. It was generally agreed that colleges should deal more sharply with these name attractions. Mr. Higgins reminded the Board that the National Association of College Unions is anxious to learn of any instances of this kind. He stated that he would give the Association address to the Public Relations Committee so that they can correspond with the proper people.

5169
Motion H-161 A motion was made, seconded, and passed, the meeting be adjourned at 7:42 p.m..

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MEETING

November 15, 1949

The meeting was called to order by the President, John Taylor at 6:19 p.m.

Members Present: Bud Abrahamson, Bud Bohler, Sterling Garrison, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Keith McFarland, Frankie Norlinger, Don Howe, Jerry Rowland, Carol Schwalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Ralph McCarthy, Jim Reynolds, and Tom Salmon.

Guests: Malcolm M. Willey, Vice President, Academic Administration, Dean Schoelkopf, Daily reporter, and Jim Luther.

Director's Report: Mr. Higgins reported that his assistant, Hans Kopf, left today for military duty. Mr. Arden Johnson has been appointed as a replacement during his absence. Mr. Higgins stated that he feels he will be an effectual and satisfactory addition to the Union staff.

It was reported that there have been two recent break-ins, one of which was successful. The first occurred last Sunday afternoon, and the second occurred last night between 7 and 9 p.m. Damage is estimated to be around \$18, and \$10 to \$15 worth of merchandise was taken.

Regional Conference - Thirteen colleges will be in attendance at the conference at Brookings, South Dakota, on December 1st. This comprises fifty per cent of the total number of colleges so far responding to the invitation.

New Farm Union - The final draft of the study on the new Farm Union upon which Mr. Higgins, Mr. Starr, and the architects have been working, is now complete. We can expect the architects to begin the third draft of plans in the near future.

Program Consultant's Report: Bud Abrahamson reminded the Board of the Finnish Coffee Hour to be held next week on November 22nd in the Junior Ballroom. It is being sponsored by the Coffee Hour Committee and they have made a number of excellent contacts. The chorus and all music classes will be informed of this event. It was suggested that Board members could well act as hosts and hostesses at this event, in helping members of the Finnish Chorus get acquainted with our students.

Plans are being considered for continuing the practice of sending Christmas cards to all Union committee workers. There is a question of whether the cards should be especially imprinted or whether they should be purchased in the bookstore.

The program staff has been studying the Record Lending Library situation in regard to long-playing records. Four or five of this type have been obtained this fall and they have proved to be very popular with library patrons. A list of nine long-playing records has been compiled, and it is expected that they will be purchased soon. The cost would be approximately \$40.00.

The Quarterback Section Committee ordinarily plans to have as the final feature the highlights of the current season. In light of this year's season and the recent resignation of Coach Bernie Bierman, however, Mr. Phil Brain has suggested it might be possible to assemble a film showing the highlights of Bernie Bierman's career. If this is done, we must consider and plan for the possibility of an exceptionally high attendance record.

President's Report: The president introduced Mr. Malcolm Willey, Vice President of Academic Administration, who stated that he wished to thank the Board for inviting him to attend this meeting, since the University administration is very much interested in Union affairs and considers the progress made of great significance and importance. Mr. Willey said that he hoped to keep in close contact with the Board and invited them to hold one of their future meetings at his home.

The president reported that the financial statement on Food Service had been secured from the Service Enterprise Department with the stipulation that the actual figures are not to be published.

Mr. Taylor informed the Board that Ralph McCarthy is ill and is confined to the Health Service.

Finance Committee Report: The Grove East villagers have presented a formal request to the Board for financial support to enable the conversion of a housing unit into a community center. A detailed plan was outlined for the space arrangement of the building and for the method of developing a program of activities and for administering the building. The House Committee will review the request in terms of its financial cost and present a report to the Board at a future meeting.

It was recommended that \$40 of the Record Lending Library funds be allocated for the purchase of long-playing records.

Walt Hoffman presented a summary of the cost accounting survey for the building on which he has been working this fall quarter. At the request of the Board he promised to have copies available soon for all members. Mr. Higgins commented that this project is expected to be a help in leading us into sounder Union financing and allocation of space.

5170
Motion #182: A motion was made to accept the Finance Committee report.
Motion seconded and passed.

Program Coordinating Committee Report: Bud Behler recommended that the Variety Dance Committee be given an extension until midnight on the November 22nd dance.

The Program Coordinating Committee is planning a follow-up on the interest sheets obtained at the recent Union Board coffee hour. Postcards are being sent out to those who were invited but did not attend to determine whether or not they are still interested in working on Union activities. This should help the committee determine just how valuable the interest sheets really are.

A meeting has been held with the Mechanical Engineering students who are interested in Toastmasters. The Toastmasters are having a meeting tomorrow and have invited all Mechanical Engineering students who are interested to attend and observe their operational procedure. They may then sign before leaving, and if a sufficient number joins the two existing groups to fill their quota of thirty, a third group then will be formed.

⁵¹⁷¹
Motion H-183: A motion was made to accept the Program Coordinating Committee report. Motion seconded and passed.

Public Relations Committee Report:

⁵¹⁷²
Motion H-184: A motion was made that the Board authorize the publication of a new brochure to replace "Here Is Your Union", that the brochure be directed primarily to new students and that it stress activities in the Union rather than the services, and that prior to publication a "dummy" copy to be developed by the Public Relations Committee shall be brought before the Board for approval. Motion seconded and passed.

Negotiations are under way for the Board to assume partial responsibility for Winter Quarter Orientation sponsorships.

The Public Relations Committee plans on placing all inter-collegiate correspondence on the bulletin board in the Board office so that everyone will be aware of current items being discussed by letter.

House Committee Report: The Committee is working further on the proposed Double "A" classification for certain student organizations.

Approval has been given on the "Sum of the Squares" request for office space in Room 213.

The committee has turned down the request of Square and Compass for additional filing space.

⁵¹⁷³
Motion H-185: A motion was made to accept the House Committee Report. Motion seconded and passed.

Executive Committee Report: Because of the Thanksgiving holiday, the most convenient time for next week's meeting was discussed. A straw vote was taken to determine the majority preference.

⁵¹⁷⁴
Motion H-186: A motion was made that the next Union Board meeting be held Wednesday noon, November 22nd, from 12 noon to 1 p.m. Motion seconded and passed.

Regional Conference - Liz Hall reported that the Finance Committee has recommended that \$100 be used to cover all expenses incurred by delegates from both Unions to the Regional Conference at Brookings, South Dakota, on December 1st. Present plans call for the use of a University car, station wagon, or possibly both, depending upon the final number of delegates. The group will leave Minneapolis at noon on November 30th and return either the evening of December 1st or the morning of December 2nd. A show of hands was asked of all Board members who are interested in attending.

Those who responded were: John Taylor, G. Ray Higgins, Elizabeth Hall, Carol Schmelz, Jack Teberg, Bob Knox, and Janis Thieme. With the four members of the Farm Union Board who wish to attend, this totals eleven individuals. Mr. Higgins noted that Mr. Bill Rion, Administrative Assistant in the Student Activities Bureau, who is on leave from his position as director of the University of Florida Union, has expressed a desire to attend at his own expense.

⁵¹⁷⁵
Motion H-186: The Finance Committee moved that the Executive Committee's outline of the expenses for the Regional Conference be approved. Motion seconded and passed.

Merit Committee Report:

⁵¹⁷⁶
Motion H-187: A motion was made that Eloise Schloken be appointed Chairman of the Christmas Sing program. Motion seconded and passed.

⁵¹⁷⁷
Motion H-188: A motion was made that Marion Middlestaedt be appointed Chairman of Charm, Inc. Motion seconded and passed.

Don Rowe reminded the sponsors that the merit reports are due December 6th. To date, only one has been received.

Because of the long Thanksgiving holiday it has been decided to hold open the filings for the Union Board vacancy for another week. Filings have been opened for the chairmanships of Talent Bureau and Matinee Mixer.

New Business:

⁵¹⁷⁸
Motion H-189: A motion was made to send Ralph McCarthy a "get well" card. Motion seconded and passed.

Snow Week Committee Report: Bill Bevier, Chairman of Snow Week, gave a general outline of progress accomplished to date. The committee has not arrived at any set expenses as yet, but it is believed that a complete budget can be submitted to the Board at the next meeting.

Ski Train - This project is planned as a one-day affair this year. The group will leave Minneapolis for Duluth early in the morning and return the same night. In this way it is hoped to cut expenses considerably.

Sno Ball - Although no decision has been reached on whether or not to negotiate definitely for a name band or a big name single attraction for this event, considering the difficulty we have encountered in the past in signing a name band on short notice, Mr. Bevier requested that the Board authorize \$2,000 to be used for this purpose.

A motion was made that the Board appropriate a suitable sum to hire a name band for the Sno Ball. Motion seconded, but after discussion it was withdrawn.

5179

Motion H-190 - A motion was made to refer the decision on a contract with a new attraction to the Finance Committee, stipulating a maximum sum of \$2,000 be spent. Motion seconded and passed.

Snow Show - A meeting has been held with Mr. Byman of the Athletic Department, Walt Hoffman, Jack Renning, and others in connection with using Williams Arena for this event. No final answer has been received in regard to the expense involved. It has been established, however, that attendance at the event of students' families may be allowed without incurring further expense. A wealth of talent needed for the show has been contacted, among them, Patsy Buck, a well-known skater. The acts will consist mainly of different individual exhibitions. It is hoped to schedule the coronation of the Prince and Princess at this show.

5180

Motion H-191 - A motion was made that the meeting be adjourned at 8:08 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

November 22, 1950
12 o'clock noon

The meeting was called to order by the President, John Taylor, at 12:10 p.m.

Members Present: Bud Behler, Genevieve Dankroger, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Jerry Kelly, Bob Knox, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Janis Thieme, Stewart Thomson.

Members Absent: Theron Johnson, Thomas Salman and Jack Teberg.

Director's Report: After a third attempted break-in in the Newstand, efforts are to be made to eliminate the relatively large number of non-students, teen-agers, and grade school students who have recently been frequenting the building. The Director asked for the Board's assistance in eliminating this nuisance.

Program Consultant's Report: The second successful outing of the recently formed Outing Committee was held at Hill Top. Seventeen persons participated in the riding party.

The last Splash Party attracted 137 participants. It was one of the largest crowds ever to take part in this event.

The coffee hour in honor of the Finnish students' chorus will be held this afternoon. All Board members were urged to be on hand and assist in a host relationship.

President's Report: The first Union Chairmen Workshop was held Tuesday evening, the 21st, seemed quite successful. A more complete evaluation of the program will be made after a second session which will be held on Tuesday, the 28th.

Finance Committee Report: Indications at present for the Sno Ball were that plans would be abandoned for a high-cost name band attraction, but that a local band together with a well-known entertainer will be recruited.

The second portion of the cost accounting plan was carefully reviewed. It was explained that the procedure has been adopted for the distribution of the salary and other over-head cost for programs among the various activities sponsored by the Union. This will enable the Finance Committee and the Board to add to the direct cost for the event the hidden cost for staff and incidental expenses, programming, together with the space costs that have been described at a previous meeting. Mr. Hoffman explained that through this kind of cost accounting the students will have a more adequate understanding of the way in which the student fee money is being spent in terms of Union program presentations.

Program Coordinating Committee Report: Over two-hundred post cards have been mailed out to those students who have not responded to the invitation to attend the Union recruiting Coffee Hour. Over nineteen cards have been received indicating that the students are still interested in identifying themselves with Union committees. This appears encouraging in comparison to the number of those who report that they are either no longer interested or busy with other activities.

The Powell Hall nurses group has requested the inclusion of the film on Tuberculosis during the presentation of the Monday Noon Movie on Monday, November 27th. The Committee recommended the acceptance of this proposal.

The Christmas Sing Committee has requested the scheduling of the Sing in the Main Lounge so as to create a more informal spirit. The Committee recommended this request be accepted.

^{5 181}
Motion H-192: A motion was made to accept the Program Coordinating Committee Report. The motion was seconded and passed.

Public Relations Committee Report: A copy of the proposed Christmas Card to be sent to all Union committee members was displayed. The cost of the entire printing and mailing charges will be approximately \$45.00. The Public Relations Committee recommended that this card be approved for distribution.

Activities Day - The Committee is working on the element of a display and exhibit of organization material on a day during the Winter Quarter Orientation Program.

Viola Basketball Trip - Reports have reached the Committee that approximately 400 Lyola students will follow the Lyola basketball team on its trip to Madison and to Minneapolis. It was suggested that the students from Lyola be invited to take part in the activities planned for that period by the Union and that, if possible, a special tour of the building be arranged.

^{5 182}
Motion H-193: A motion was made to accept the report of the Public Relations Committee. Motion seconded and passed.

Merit Committee Report: The Merit Committee recommended that Bert Cohen be elected Chairman of the Talent Bureau Committee and that Delia Metcalf be elected Chairman of the Matinee Mixer Committee.

^{5 183}
Motion H-194: A motion was made to accept the recommendations of the Merit Committee. The motion was seconded and passed.

Special Committee: Mr. McCarthy reviewed again the tentative planning of the Centennial celebration program which would include a varsity show, a name band dance, button sales, Parents' Day and other special features. Wampy Friel has been named as chairman of the committee.

Old Business: The President again called upon the Board for its support of the Finnish Coffee Hour to be held this afternoon.

New Business: The Director suggested the possible advisability of a joint meeting with the Coffman Union Board and the St. Paul Campus Union Board to review the financial picture of the Union. On the basis of recent estimates in terms of enrollments and income, it is apparent that there is a possibility that the Union finances will reach a crisis within one or two years. It seemed wise in the light of the present and past thinking regarding the facilities and services being offered and the commitments that have been made to examine these in view of the changes that are apparent in the situation. There is some feeling that such a presentation might be best made to each individual group to be followed by a joint session whereas others thought that the original information should be discussed jointly and then time allowed for individual Board consideration for joint action. No definite action was arrived at.

The meeting was adjourned at 12:50 p.m.

Respectfully submitted.

UNION BOARD MINUTES

November 29, 1950

The meeting was called to order by the President, John Taylor, at 6:10 p.m.

Members Present: Bud Abrahamsen, Bud Behler, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme and Stewart Thomson.

Members Absent: Tom Salmen, Sterling Garrison and Keith McFarland.

Special Guests: Arden Johnson, Assistant to the Director, Dean Schoelkopf, Daily reporter, and Professor Kotowski, from the Free University of Berlin.

Director's Report:

Regional Conference - Mr. Higgins reported that to date sixteen colleges are planning to attend the Regional Conference at Brookings, South Dakota, on Friday of this week. Changes are still being made in our student delegation. At present it looks as if four to six Coffman Union Board members will attend and possibly six will be sent from the Farm Union Board. The delegation plans to leave Thursday around 12:30 p.m. and return Friday evening.

A letter was received from Hans E. Hopf, Mr. Higgins' assistant who is on leave of absence in the armed forces.

Mr. Arden Johnson, the new Assistant to the Director, was introduced to the Board.

Program Consultant's Report: Bud Abrahamsen reported that as a follow-up on the recent invitational coffee hour, double post cards have been sent out to all those who did not come. So far, 34 replies have been received. Of these, 22 have expressed an interest in committee assignments.

The Quarterback Session next week will be composed of highlights of Minnesota's greatest football teams. Three showings will be at 10:00, 11:00, and 12:00 noon. A junior-sized football signed by the team and coach will be given away as a door prize.

The Christmas Sing will be held next Thursday. The Christmas tree in the Main Lounge will be decorated Wednesday night.

The Christmas Semi-formal will be held next Saturday, December 2nd. As of today, 120 couple tickets have been sold. The sale is expected to reach around 250.

The President asked for a show of hands from those Board members who will act as sponsors during Winter Quarter Orientation. Elizabeth Hall, Ralph McCarthy, Janis Thieme, and Bob Knox indicated they had been selected. Mr. Johnson stated that the members were selected upon their organizational affiliation.

Finance Committee Report: Walt presented a breakdown of the estimated cost of converting a barracks into a Grove East Union and equipping it. The total cost was \$4,685.00. He stated that the committee recommends that the Grove East construction budget be set at a maximum of \$1,000, of which \$600 is to be used for general labor and materials and \$400 for furnishings, and that \$240 a year be continued for its operation, on condition that the actual enrollment in March not be under the estimated enrollment for that period by more than 5 per cent. It is possible that the current war situation may affect enrollment considerably and as a result Union finances will be drastically curtailed. Some Finance committee members opposed any action but were willing to recommend a conditional action.

5 184
Motion H-195: A motion was made that the Finance Committee's recommendation be approved. Motion seconded and passed.

It was reported that the Red Cross has suggested that the Union Board donate \$10 to their organization. A recommendation was made that a letter be sent to them stating that the Board feels that contributions are being made by individual Board members through other channels. It was pointed out that the Board supports one major charitable drive during the year—the Campus Ghost.

Snow Week Button Sales - Walt presented a detailed plan, worked out by the Snow Week Committee, for the sale of Snow Week Buttons on a contract basis by organizations such as the YWCA, AWS, YMCA, Ski Club, Freshman Athletics, etc. The number of buttons will be limited to 5,000 at a total cost of \$276.75. The commission on the buttons will increase from 5¢ up to 16¢ as the number of buttons sold increases. Discussion on the proposed button sale brought out the fact that the SLA groups plan on beginning a button sale on January 18th, and Snow Week sales would begin on the 17th.

Ice Show - The Ice Show budget was explained and discussed. The budget totals \$1,120 of which \$200 was the rink rental and \$200 a portion of general Snow Week expense. The Athletic Department also will receive 10% of any profits.

Snow Week Publicity Budget - Walt gave the Board members copies of a sheet comparing the Publicity budgets for 1948, 1949, and 1950 with the anticipated expenses for 1951. These expenses total \$611.

The Finance Committee recommended that the plan for Snow Week Button Sales and the Ice Show budget be approved.

5 175
Motion H-196: A motion was made to accept the Finance Committee Report. Motion seconded and passed.

Program Coordinating Committee Report:

⁵¹⁸⁶
Motion H-197: A motion was made that the Freshman class be allowed to use the Main Ballroom on Friday, January 19th. Motion seconded and passed.

⁵¹⁸⁷
Motion H-198: A motion was made that the Charm Grooming Clinic be continued through Winter Quarter. Motion seconded and passed.

It was pointed out that the cost of this program is \$10 per session. This includes the services of three people: Miss Murray, a hair stylist, and one other individual, giving individual interviews of 15 minutes each for three hours in the afternoon.

Merit Committee Report: Don Rowe reported that he had received a letter from Jim Anderson, Chairman of WMMR, stating that he is resigning December 4th. Tom Coulter will be acting manager thereafter.

⁵¹⁸⁸
Motion H-199: A motion was made that Helen Haunsell be appointed Chairman of Coffman Musicals. Motion seconded and passed.

⁵¹⁸⁹
Motion H-200: A motion was made that Gerald Shearer be appointed Chairman of the Photography Committee. Motion seconded and passed.

House Committee Report: It was recommended that the Women's Lounge be converted to a junior ballroom by removing the carpet from the center area. This will go into affect at the beginning of Winter Quarter. It will be used for this purpose after 3 p.m. At such time when the Women's Lounge is being used as a recreational area, the Men's Lounge will become a coeducational lounge.

It was recommended that the vacation hours be from 7 a.m. to 8 p.m. on Monday through Saturday, and that the Union be closed on Sundays and holidays, effective December 23rd to January 8th.

⁵¹⁹⁰
Motion H-201: A motion was made to accept the House Committee Report. Motion seconded and passed.

John Taylor introduced Professor Kotowski of the Free University of Berlin who indicated he was very interested in observing student activities in United States universities. He stated that he is participating in an exchange program under the State Department's sponsorship. He remarked on the differences in university administration, pointing out that in the Free University of Berlin there is a high degree of student government.

John Taylor reminded the sponsors that their quarterly reports are due next Wednesday.

Centennial Advisory Committee Report: Ralph McCarthy reported that a budget of \$1,000 has been set for the Variety Show on February 16th. A Centennial Ball is also being planned.

November 29, 1950

Tenth Anniversary Committee: Carol Schmalz notified the Board that there will be a meeting of this committee tomorrow at 3 o'clock in Room 344. Specific plans for that week will be discussed and what each committee will contribute. This meeting will include all chairmen and committee members. All Board members were urged to attend.

The President stated that a request had been received from Jay Rinsel that the Board make an official appointment to the election committee of the All "U" Congress. Ralph McCarthy, Bob Knox, and Jack Teberg, and Don Rowe were interested.

A new Vice President will be elected next week to replace Jim Luther.

Board Member Appointment: The formal and informal interviews of candidates and the review of the Merit Committee interviews were held. Hal Rindal, Lorin Benson, Thomas Huseby, Allen Latham and Henry Stenquist were the candidates.

Hal Rindal was elected.

Motion 5191
Motion 202: A motion was made that the meeting be adjourned at 9:20 p.m.
Motion seconded and passed.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

December 6, 1950

The meeting was called to order by the President, John Taylor, at 6:15 p.m.

The minutes of the November 29th meeting were approved with the correction in the Program Consultant's report so as to read that sponsors "were not" selected upon their organizational affiliation rather than "were".

Members Present: Bud Behler, Genevieve Dankroger, Liz Hall, G. Ray Higgins, Walt Hoffman, Jerry Kelly, Ralph McCarthy, Frankie Norlinger, Hal Rindal, Don Rowe, Jerry Rowland, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme.

Members Absent: Sterling Garrison, Theron Johnson, Bob Knox, Keith McFarland, Jim Reynolds, and Stewart Thomson.

New Members: Hal Rindal was introduced as a new Board member.

Director's Report:

Regional Conference - Mr. Higgins reported that those who attended were Mr. Higgins and Mr. Abrahamsen as staff representatives, John Taylor, Ralph McCarthy and Hal Rindal as student members, all from the Main Campus, and one staff and four student members from the Farm Campus.

Mr. Higgins also reported that the plan to hold the conference on a smaller campus rather than at Minnesota had worked out well. The question of next year's location was raised, with the University of North Dakota at Grand Forks, which expects to have a new student Union at that time, suggested as a possibility.

Theater Tickets - It was reported that a series of discussions had been held with the manager of the Lyceum Theater with the intent of promoting greater interest and participation in the works of the legitimate theater. The means suggested for accomplishing this was a reduction in the admission price to University of Minnesota students for the first night performances. Details of the plan are still being worked out, since there has been difficulty in obtaining the producer's consent.

At the present time it is planned to make tickets available for the musical production, "Brigadoon", to be shown January 1st. From December 14 to 27th, 216 regularly priced \$3.00 tickets would be available for \$1.60 including tax, and as an additional convenience, one hundred \$1.20 tickets could be purchased at their regular price.

Discussion followed as to the method of restricting this privilege to students and for limiting the number of tickets per student.

5 192
Motion H-203: It was moved to limit the purchase to two tickets per student with identification of a single fee statement for the plays covered by this agreement. Motion seconded and passed.

Program Consultant's Report: It was reported that this week would complete the Union programs except for the movies to be shown next week. A brief review of recent activities was given as follows:

Christmas Semi-formal - This was held Saturday, December 2nd, and was regarded as both a financial and social success. 243 couple tickets were sold.

Sunday P.M. Square Dance - 600 people attended, which was a smaller number than usual.

Sportsmen Ltd. - On Tuesday, a sportsmen's film on conservation was shown followed by a coffee hour which was well attended.

Recreation Demonstration - This program is to be held Thursday at 12:00 noon in the Main Ballroom featuring a tumbling exhibition. Also a Christmas Sing is scheduled for 12:15 Thursday in the Main Lounge.

Late Reports - All late sponsors' reports were requested to be turned in by the end of the week.

Convocation Committee: A show of hands was requested of those interested in representing the Board on the newly-formed Convocation Committee of the University whose purpose is to make the convocations more interesting and more on the order of Forums. The Board member would work through the All-U-Congress. Volunteers for this position are Carol Schmalz, Liz Hall, and Janis Thiese.

5 193
Motion H-204: It was moved that elections for Vice President be moved to this point on the agenda. Motion seconded and passed.

Nominations were opened by the President, and Don Rowe, Frankie Norlinger, Liz Hall and Jim Reynolds were nominated.

5 194
Motion H-205: It was moved, seconded and passed that the nominations be closed.

The relative merits of moving a candidate from a Chairmanship position to that of Vice President led to the discussion on the means of obtaining the most effective utilization of Board manpower. It was recognized that at present the Vice Presidency is a difficult job, although the duties have not as yet been adequately defined. It had been suggested previously by Don Rowe that the position be eliminated completely (except as a name as possible successor to the President) and to spread the duties among the various committees.

5 195
Motion H-206: It was moved that the election for Vice President be postponed pending further discussions which would include the nominees. Motion seconded and passed.

Discussion revolved around whether the matter should be referred to the Executive Committee, although the Vice President himself is the fifth member of that committee, in order to define the duties of the Vice President before carrying on the election.

The nominees were called back to enter the discussion, after a majority consented to take up the matter.

Since the constitution specifies the position of a Vice President, a rather long procedure would be involved in eliminating such an office. Some felt that the position could be very important in the present organizational framework depending upon the personality of the person.

It was suggested that emphasis be placed on the sponsorship aspect of this position and, in addition, the job of coordinator of special activities. All of these reasons were advanced to re-inforce the belief that the position should be maintained as it exists without adding any additional committee chairmanship duties, but rather that the present duties be more precisely defined.

The next question raised was whether the Board had in the past practiced the policy of picking the second-best man in the group for the position-- and here it was recognized that often the unsuccessful candidate for President was given this position. It was also recognized that there is a general tendency all over to play vice-presidency positions down.

A straw vote was taken which resulted that the duties of the office were to be defined before holding the elections.

⁵¹⁹⁶
Motion #207: It was moved to refer this entire question to the Executive Committee. This motion was seconded but defeated.

Mr. Higgins suggested the former Vice President be asked to join discussions if the question were referred to the Executive Committee in order to find the defects of the position. In addition, it was suggested that a fifth member be appointed temporarily to the Executive Committee to discuss this question.

The candidates were asked to return.

⁵¹⁹⁷
Motion #208: It was moved to table the discussion and the election. Motion seconded, but defeated.

⁵¹⁹⁸
Motion #209: It was moved that the duties of the Vice President be defined as follows: (1) Sponsorship of the Chairmanship Workshop Committee, (2) Considered as the prime representative of the Board in all-campus situations, (3) The duties should conform with all present constitutional requirements.

Qualification a. He should be relieved of all other duties as far as this is administratively feasible.

5199
Motion H-210: It was moved to reopen nominations. Motion seconded and passed.

Ralph McCarthy and Jerry Rowland declined the nomination.

5200
Motion H-211: It was moved that the four nominees now slated be accepted. Motion seconded and passed.

5201
Motion H-212: It was moved that the nominations be closed. Motion seconded and passed. The nominees were asked if they regarded the position a sufficient challenge, and they all agreed.

Don Rowe was elected.

5202
Motion H-213: It was moved to open nominations for another male member to the Executive Committee. Motion seconded and passed.

Jerry Rowland declined the nomination.

Nominees selected were Jerry Kelly, Ralph McCarthy and Jim Reynolds.

5203
Motion H-214: It was moved that the nominations be closed. Motion seconded and passed.

Ralph McCarthy was elected.

Finance Committee Report:

Ski Train Budget - Dave Blazevic explained that last fall the committee had visited Duluth to investigate facilities, but found the costs to be excessive--- \$7.50-\$8.00 per day per person. Consequently, Dresser Junction, Wisconsin, 55 miles from Minneapolis, was selected where exclusive use of the hill is promised. Per person, rates would be: Transportation, \$1.50; tow, \$.75; dinner, \$1.25; dance, \$.50; or a total of \$4.00. To this, publicity and monitoring expenses of \$.50 would bring the total price of the ticket to \$4.50 per person. Due to limited facilities at Dresser, a limit of 300 persons will be necessary so the total budget figures would be: Transportation, \$450.00; tow, \$275.00; dinner, \$375.00; dance, \$150.00 for a total of \$1200.00. Publicity charges added bring final ticket sales expectations to \$1350.00.

Because of the limit, a rapid sale of tickets is expected which should eliminate the need of a guarantee which has caused losses in previous years.

Ticket sales for the entire Snow Week are expected to be started on January 18th. It was felt advisable to place tickets for the ski train on sale the first day of the Winter Quarter. The question of when publicity on the event should be released was brought up with the recommendation that it be early, since many organizations have already begun to plan similar excursions.

Sno Ball - The Finance Committee requested a consensus of opinion as to whether or not Jimmy Dorsey's band should be hired for \$1500 minimum with a 65-35% cut or whether he should be solicited at \$1200 plus a 65-35% cut with the almost inevitable result that a local band would have to be selected.

Opinions ranged from the idea that \$1500 was definitely too high, to the opinion that without a "big name band" the entire snow week might become relatively insignificant. The straw vote showed a 7 to 6 vote in favor of hiring Dorsey at \$1500.

J204
Motion H-215 It was moved to accept the Finance Committee Report. Motion seconded and passed.

Public Relations Report: After some correspondence which was not received by Loyola University, a letter was received stating that some 230 students would be on the U. of M. campus next Saturday for the basketball game and they are desirous of using some of the Union facilities. It was suggested that Board members meet them at 4:00 p.m. in the Union for a tour of the building. Other suggestions were that they be met at the train in the morning. Since the details of the visitors' plans and accommodations are unknown, Mr. Higgins suggested that a juke box and cokes be available in addition to the 4 o'clock tour and then if it seems desirable, a rather rapid expansion of activities would have to be undertaken on the spot. Plans were left at this point.

Merit Committee Report:

S205
Motion H-216 It was moved that Tod Dockstader be appointed to the Chairmanship of the Fine Arts Committee. Motion seconded and passed.

House Committee Report: A meeting is planned for Christmas vacation to line up next quarter's plans and to make changes which would require everyone's views; so all were urged to attend.

Executive Committee Report: Bob Knox's excuse was accepted as well as Jim Reynolds'.

Liaison Committee Report:

Toastmasters' Dinners - A cheaper method of serving dinners has been requested. Two suggestions were advanced. First, to serve a hot dish on a cart which would be rolled in and they could serve themselves. Second, they could go through the cafeteria serving line and then take the food to the Ballroom Annex.

Ballroom Rental - It was suggested that a fee be charged non-University groups using the Ballroom for banquets but Mr. Lund and Mr. Johnson did not approve of this and considered it poor public relations.

Gopherette - It was suggested that the Gopherette be left open whenever the Grille is not open which would mean from 5:00 until closing and on

December 6, 1950

Saturday afternoons. Mr. Johnson expressed the view that the cost would be considerable but intended to find out definite amounts. Up until now, it was felt it would require subsidizing a losing program for too long until profits could actually be realized.

Lights for the Billiard Room - It is desired to improve the light situation of this room.

Spring Camp Committee - The committee had nothing to report, but expect to meet during vacation.

Here, Mr. Higgins reminded the Board of the importance of a joint meeting of the Main Campus Board with that of the Farm Campus to study finances.

New Business: Hal Rindal suggested that a Board Committee comparable to those now in existence be established to handle Special Activities such as Snow Week, Mardi Gras, etc. since this had been taken away from the Vice President's duties. He was asked to work out a detailed plan and present it to the Board.

Motion # 217⁵²⁰⁶ It was moved, seconded and passed the meeting be adjourned at 9:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

December 13, 1950

The meeting was called to order by the President, John Taylor, at 6:07 p.m.

The minutes of the December 6th meeting were approved.

Members Present: Bud Abrahamsen, Bud Bahler, Liz Hall, G. Ray Higgins, Walt Hoffman, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison, Theron Johnson, Keith McFarland, Jerry Rowland, and Tom Salmon.

Director's Report:

Sunday Utilization of Union Facilities - Very few students are frequenting the Union on Sundays. The Board should consider the advisability of discontinuing the practice of keeping it open.

Purchase of Ford Hall Excess Equipment- The architect of Ford Hall reported there are some folding doors available which could be utilized in the Ballroom at a saving. A request has been made to acquire these doors for the Union.

Theater Tickets - Several articles which appeared in the Daily recently have attracted sufficient attention to insure a sellout. However, since the tickets are not to be made available until Friday noon, whereas the students have been given notice to pick them up on Thursday at 8:00 a.m., a new problem has arisen.

If possible, a method of exchanging numbered slips will be worked out for Thursday. The question of a refund policy was also discussed. This discussion centered on whether the usual liberal policy of the Union could be followed in this instance, since Mr. Nederlander, of the Lyceum Theater, would allow no refunds and hence the entire burden of loss would fall on the Union.

5207
Motion #218 It was moved that money be refunded on Lyceum Theater tickets up until the last day of the campus sales. Motion seconded and passed.

Program Consultant's Report: A short review of this climactic week of the Quarter was made in which it was pointed out that more than 22 Union-sponsored programs attended by some 3,500 students had been carried out. Mr. Higgins expressed the view that this would be good material for an article for the Bulletin, and Bud Abrahamsen was asked to prepare such an article.

Vice-President's Report:

St. Paul Campus Union Board Meeting - Don Rowe reported that an invitation has been extended to hold a joint meeting of the Boards on January 17th at St. Paul. The plan is that all members meet and discuss the financial issues in unison and then that it break up into committees with the members of each committee from both campuses meeting to discuss their particular problems.

Finance Committee Report:

Chairman Leadership Committee - In order to build up attendance it was suggested that desserts be served at these meetings which would require an additional budget appropriation.

⁵²⁰⁸
Motion H-219 It was moved that the Chairman Leadership Committee's budget be raised to \$12.00. Motion seconded and passed.

Anniversary Program Budget - An outline of the 10th Anniversary activities planned for January 9th to 13th was made. It was pointed out that all the activities would be made free to all students. Plans and estimated costs are as follows:

- Sat: Square Dance in cafeteria and regular dancing in the Main Ballroom plus one line of bowling and billiards provided free \$294.00
- Tues: Square Dance in the evening and free dance instruction in the afternoon.
- Wed: Newsreels
- Fri: Splash Party 132.00
- Wed: Afternoon invitational coffee hour party for all officers of organizations in the Union as well as all interested parties on the campus. 56.00
- General Publicity 50.00
- 532.00
- Less: Previously appropriated money for an Open House which has been cancelled 200.00
- Additional appropriation required \$332.00

⁵²⁰⁹
Motion H-220: It was moved that the above budget be approved. Motion seconded and passed.

Sno Ball - It was reported that Jimmy Dorsey could not be obtained and that Stan Kenton had still been available on Monday for \$2,000.

⁵²¹⁰
Motion H-221: It was moved that Stan Kenton be considered to be hired for the Sno Ball for \$2,000. Motion seconded.

Discussion centered on the relative merits of Stan Kenton as a dance band and as a concert band. It was recognized that there was little chance of obtaining another "big name" band, and therefore, the question was raised on how much the "success" of Snow Week depended upon the ball. It was felt that another financial reverse might be disastrous to future Snow Weeks. Mr. Higgins pointed out that two developments of this year possibly lessened the reliance of Snow Week as a whole on the big name dance band to raise the students' enthusiasm. These are the button sales which are expected to reach near 5,000 and the scheduling of an ice show which was expected to attract six or seven thousand spectators.

^{S 211}
Motion H-222: It was moved that Motion H-221 be tabled. Motion seconded and passed.

General Finance - A discussion revealed that, of 50 pinsetters, 13 had resigned, and it was felt the possible cause was insufficient remuneration.

^{S 212}
Motion H-223: It was moved that the Union Board authorize the Finance Committee to review the bowling alley financial operation and to set up a new price structure if necessary, subject to be reviewed at the first Board meeting in January. Motion seconded and passed.

Program Coordinating Committee Report:

Varsity Pop Concerts - It was suggested that the Varsity Band be asked to put on "pop" concerts for their scheduled performances of February 15th and May 2nd in the Main Ballroom. It was considered advisable to try something new in the form of a very informal performance at which the students could eat bag lunches on the tables provided and cokes would be made available and at which they could listen to relatively light music.

^{S 213}
Motion H-224: It was moved to approve this plan. Motion seconded and passed.

The problem raised in the discussion was that at present, beverages are not allowed to be served in the Ballroom. Mr. Higgins pointed out that this was for two reasons: (1) To keep students from carrying drinks around, (2) To prevent the spilling of beverages during movies. He felt that with tables provided neither of these problems was as great. He also suggested that the band, in addition, play some Viennese Waltzes so the students could dance. Expenses were expected to be about \$20.00 per performance.

Public Relations Committee Report: It was reported that orientation day had been changed from January 5th to the 4th.

The staff was thanked for sending out the Christmas cards.

It was reported that 150 students from Loyola had visited the Union last Saturday and apparently enjoyed themselves.

Merit Committee Report:

5214
Motion H-225: It was moved that Pat Fredin be appointed Chairman of Finesse. Motion seconded but defeated.

The discussion was based on the relative merits of two contenders who had filed for the position, their relative desirable qualities for the position and the fact that the committee members had not had full information in recommending the above candidate.

5215
Motion H-226: It was moved that Nancy Rathbone be appointed Chairman of Finesse. Motion seconded and passed.

It was pointed out that both Tom Huseby and one other candidate had been understudied by the incumbent, but that Tom had been the only applicant for Chairman of the Union Relations Committee. His ideas were regarded as sound.

5216
Motion H-227: It was moved that Tom Huseby be appointed Union Relations Chairman. Motion seconded and passed.

Mr. Higgins pointed out that the considerable discussion on the Merit Committee Report was a healthy sign, since so often it had been accepted without apparent comment or knowledge.

House Committee Report: It was recommended that the Sophomore Cabinet be assigned Room 347 of the Union for its March of Dimes drive, January 12 to 22nd, since no special activities office is available for it.

It was recommended in addition that a display in the main lobby of the Union be shown during Snow Week.

It was recommended that a decoration resembling the entrance to a chalet be set up at the entrance to the balcony from the main floor January 25th from 10:00 a.m. to 3:00 p.m.

It was also recommended that a poster be set up in front of the Main Ballroom from 10:00 a.m. to 3:00 p.m. of January 25th.

5217
Motion H-228: It was moved that the above report be accepted. Motion seconded and passed.

Executive Committee Report: It was reported that Frankie Norlinger had been appointed the new Merit Chairman, and that Hal Bindal had been appointed to serve on the Merit and Public Relations Committees. New sponsorships had been given to Hal Bindal for informal parties and Janis Thieme for evening parties.

5218
Motion H-229: It was moved that this report be accepted. Motion seconded and passed.

University Camp Committee: It was pointed out that this committee had been set up originally in case donations would be made and that it was now waiting for the Recreation Senate Committee for indications that it could start functioning actively.

Mr. Higgins stated that in talking to the University architect he asked if that department would consider taking as a senior class project the study of a University Outing Center.

Snow Week Committee:

Trophy Sales -

⁵²¹⁹
Motion H-230: It was moved to have certain commercial firms sponsoring trophies to be given as participation awards. Motion seconded and passed.

It was explained that merchants would be asked to purchase these trophies in order to have the advertisement of their name on the bottom.

⁵²²⁰
Motion H-231: It was moved to amend the above motion to contain the provision that the plan must have the approval of the Dean of Students. Motion seconded and passed.

⁵²²¹
Motion H-232: It was moved to remove from the table the motion H-221 that Stan Kenton be considered to be hired for the Snow Ball for \$2,000. Motion seconded and passed.

⁵²²²
Motion H-233: The question was moved, seconded and passed.

Mr. Higgins warned that this did not make certain that Stan Kenton could be obtained but that the process of contracting would be started at once.

It was also pointed out that two other bands had been contacted and verbal agreements had been reached which involved some \$240.00, but it was felt these agreements could be dropped without financial loss.

⁵²²³
Motion H-234: It was moved that the question of appropriation for the advance purchase of trophies be delegated to the Finance Committee with power to act. Motion seconded and passed.

Centennial Committee Report: Ralph McCarthy reported the Advisory Committee had considered the effect of mounting prices on the budget of this committee as well as the declining interest in campus activities as a result of the war situation. Ralph expressed his belief that the varsity show might well be dropped (cost is \$1,000) but that the entire program should not be discontinued.

Regional Conference: Ralph pointed out some of the items which he considered worth noting and possibly using as a model in expanding Union activities as practiced by other colleges. The idea of putting pictures of Board members in the Main Lounge of the Union explaining their activities was suggested.

Another item which members were asked to think of seriously was that of having an informal recreation room for students available at all times. It would feature a juke box and possibly cokes. The advantage expected would be a wider participation in Union facilities.

New Business:

⁵²²⁴
Motion H-235: It was moved that Matinee Mixer be allowed to charge 10¢ per person and employ an orchestra for the dance on January 17th. Motion seconded and passed.

A discussion consisted of deciding whether the Union wanted to subsidize this type of event since it could not reasonably be expected to cover costs. In fact, the goal would have to be about $\frac{1}{2}$ the actual cost.

Sponsorship of Snow Week - The question was raised as to who had been assigned this sponsorship. It was noted that the matter of special activities had been considered at the last Executive meeting but that time had prevented any action.

⁵²²⁵
Motion H-236: It was moved that Walt Hoffman assume the duties of sponsor of Snow Week until it ceases functioning. Motion seconded.

Walt expressed the wish that he be considered merely through the Christmas holidays.

⁵²²⁶
Motion H-237: It was moved to change the motion to read "through Christmas vacation" rather than to the end of Snow Week activities. Motion seconded and passed.

Pass Policy - The effect of the previous practice of offering double passes to all members of committees working on Homecoming, Sno Ball, Stardust and Mardi Gras be reviewed. It was felt that this had impaired the criteria of the Merit Committee in making its selections to the extent that an additional incentive was offered some workers. It was hoped that all passes might be eliminated eventually.

⁵²²⁷
Motion H-238: It was moved that for the four main special activities of the year double passes be granted the principal officers and single passes be granted others working on committees as well as Board members. Motion seconded.

⁵²²⁸
Motion H-239: It was moved, seconded and passed that Motion H-238 be tabled.

⁵²²⁹
Motion H-240: It was moved, seconded and passed that the meeting be adjourned at 8:25 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

January 10, 1951

The meeting was called to order by the President, John Taylor, at 6:10 p.m. The minutes of the January 10th meeting were corrected as follows: In regard to the Varsity Pop Concerts, the date "May 2nd" was changed to "May 3rd".

Members Present: Bud Abrahamsen, Bud Behler, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, Tom Salmen, and Stewart Thomson.

Members Absent: None

Director's Report: Mr. Higgins reported he had done considerable research on maintenance costs of union buildings since the Big Ten union conference held last summer at Illinois and that a report would be presented soon.

Photo Dark Room in Craft Shop - Some doubt as to the justification of the original investment in terms of use of this facility had arisen, so Mr. Higgins had a statistical chart prepared. The results were relatively favorable showing an average utilization of 26 hours per week.

Use of Room 322, Union - The staff of SKOL, which is to have its permanent office in Wegbrook Hall after the first week in February, requested the use of Room 322 of the Union in the interim. Mr. Higgins felt that since the room was unoccupied and this was a worthwhile venture, the request should be granted.

Bowling Alley Rental of Shoe Equipment - Since this is a procedure in other bowling alleys, it was felt that it should be started here also as of this quarter. The pinsetting process has been made easier also by means of alley alterations.

Terrace Reading Room - The suggestion has been made to put all of the books in this room on loan to which the library had already acquiesced. It was noted that no extra staff time would be necessary. The House Committee was appointed to handle this.

Women's Lounge - Mr. Higgins indicated that he felt the recent change in arrangement and utilization was working out despite a few complaints.

Program Consultant's Report: It was reported that 10 Long-Play records have been added to the lending collection.

Snow Week - Preparations are reported to be coming along well and that it can be expected to be a "week" of events rather than a series of separate events.

Anniversary Week - In order to obtain an estimate of the effectiveness of this program thus far, the attendance at the normally 10¢ newsreel was checked showing it to have nearly doubled this week or from 700 to 800 students were present. The birthday party January 10th, in the afternoon, was estimated to have drawn some 300 students.

Vice President's Report: It was pointed out that since the Merit Chairmanship was shifted, there has been one sponsor lacking.

5230
Motion H-241: It was moved that a new sponsorship area be set up combining the WMNR, Open House and Snow Week activities under the heading of Special Activities Sponsorship.

The discussion introduced the possibility that the present system was outgrown and that some fundamental change might be in order and that this should be investigated.

Leadership Workshop - It was reported that a new type of program was being inaugurated this quarter with emphasis upon more planning. There are to be four programs under Mrs. Cohn. The plan provides for twenty chairmen attending a series of four training sessions. The first meeting is to be held January 16 from 6:30-8:00.

Sponsors' Reports: The oral reports are to be given on separate committees in order to get more timely and more thorough coverage. Also supplementary written reports are to be provided in order to have a running account of the different areas.

Finance Committee Report:

All Committee Financial Recap - Pertinent comments on the comparative statement for the years 1949 and 1950 were made. It was noted that the change in subsidization in program area was due primarily to the drop in attendance. The detailed attendance analysis revealed that movies had a large drop in attendance together with a very large drop in quarterback sessions. There had been

a sizeable increase in evening dances especially the Variety Dance of Wednesday night.

Combined St. Paul-Minneapolis Campus Union Board Meeting - It will be held on the St. Paul campus unless further notice is given.

Merit Committee Report: It was reported that openings are available for Mardi Gras and Stardust Chairmen.

House Committee Report: Matters which this committee feels should be reviewed by a majority of the Board are to be discussed at a meeting on Thursday, January 18th. All Board members were requested to attend.

All-Purpose Recreation Room - Still in its incipient stage, it was reported that considerable work had been done on this project and that it was hoped to gain success by keeping it a complete secret until the room could be shown as a reality and thereby attracting more people.

§ 231
Motion H-242: It was moved to approve the allocation of \$200-\$500 for architectural fees to design a new stage in the Main Ballroom. Motion seconded and passed.

The discussion centered on the need for such an improvement if the policy for inviting "big name" bands is to be continued. At present, it was recognized, the stage is too low to enable enough people to enjoy certain types of performances. It was emphasized that this money would provide only for a study on the feasibility of raising the stage 24" to bring it to a height of 30" and that after the study the actual construction could be undertaken at any time deemed advisable.

§ 232
Motion H-243: It was moved seconded and passed that the House Committee Report be accepted.

Sponsorship Reports:

Snow Week - It was reported that all plans are advancing well as they are in the hands of capable chairmen.

The budget for this week of events was reviewed. It was noted that the largest single expenditure was for the Ice Show which totalled \$1267.36. The question of including general Snow Week expenses in the Ice Show budget was brought up and satisfactorily explained.

It was mentioned that the trophies appeared both in expenses and estimated income since they were expected to be sold as advertising.

Sports and Style Show - The initial contact was recognized as the only difficulty here.

Sno Ball - The appearance of Evelyn Knight is still an uncertainty it was reported.

Snow Train - Great satisfaction was expressed for the work of the chairman of this feature which entails a total cost of \$1343.59 with the Union's possible loss at a \$50 maximum.

Publicity - Ralph McCarthy has established the promotion program, and in his comments on it he stressed his belief that the helium balloons and extensive use of posters would give it a good start.

Applications were requested for Ski Train monitors to be approved by SAB. The chief qualification would be that the applicant could ski fairly well and would have to be on the slope with the members of the ski train.

Guest: Don Affolter was introduced as the new Daily representative.

⁵²³³
Motion H-244: It was moved, seconded and passed to untable the motion concerning the granting of free passes to some persons for major union events.

⁵²³⁴
Motion H-245: It was moved, seconded and passed to amend the motion by inserting the phrase "becoming effective immediately after 1951 Snow Week". The discussion centered on the advisability, necessity and fairness of granting such passes and whether the union was more generous in this policy than other campus groups. Since many groups work hard on other projects and are not given material reward, the present policy was questioned. Also it was pointed out by many that the rewards of chairmen of major functions in the form of the merit key and general prestige was most probably sufficient to draw industrious talented people without this additional incentive.

Mr. Higgins suggested that since the list had lengthened considerably in the recent past that the union should investigate to determine whether it is "unique" in this policy and modify its policies so as to align itself with other groups. Mr. Johnson concurred in this suggestion. He felt (although no facts were available) that the Union is more generous in this respect.

⁵²³⁵
Motion H-246: It was moved, seconded and passed to table the motion with the suggestion that information be sought on the on the policy generally used by other organizations on this problem.

Volunteers were requested to serve on the committee to handle this. Hal Rindal, Don Rowe, Ralph McCarthy, Liz Hall and Jack Teberg volunteered. It was suggested by Ralph that the committee should represent as much as possible each of the standing committees.

Liaison Committee Report: The combined use of the Grille for Campus Canteen is being investigated by Mr. Johnson.

Mr. Higgins reported having contacted Mr. Willey on the question of charging outsiders for the use of the Main Ballroom. He reported a favorable attitude on the part of Mr. Willey but that he requested material information in systematic form to support such a move.

Old Business: All committee members were asked to turn in time schedules to facilitate arrangement of meetings.

New Business: Mr. Hoffman requested the scheduling of the "Dream Girl Contest" from 4:30 to 6:00 in the Main Lounge of the Union on January 29th. The importance of the event was reinforced by the fact that Cedric Adams is expected to be Master of Ceremonies and Evelyn Knight to act as a judge.

⁵²³⁶
Motion H-247: It was moved that a queen contest be held in the Main Lounge January 29th sponsored by a campus organization. Motion seconded and passed.

It was mentioned that the permitting of a small group to use these facilities might create goodwill for the Union as well as bring many people into contact who never do use the facilities. Judging from previous years' attendance, it was felt that this lounge would be necessary.

⁵²³⁷
Motion H-248: It was moved, seconded and passed to adjourn at 8:01.

Ralph asked that anyone who was a member of a committee and wished a change should contact him.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

January 17, 1951

The joint meeting of the Ag and Main Campus Union Boards was called to order by the Ag President, Allen Lundgren, at 8:20 p.m.

Members Present: Genevieve Dankroger, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, Stewart Thomson, and Tom Salmen.

Members Absent: Sterling Garrison and Keith McFarland.

Farm Union: The principal purpose of the joint meeting was immediately introduced---namely, the matter of building a new farm union and the financial problems arising from such an undertaking.

Gordon Starr introduced the problem by commenting on the history of the project. He set 1923 as the inception date with intensity of interest growing since that time, mentioning that a portion of the incidental fees paid by Ag students contributed to the building of Coffman Memorial Union. As early as 1941 surveys were made among the Ag students to determine what facilities would be most desired and from this an order of preference had been developed.

Mr. Higgins concurred in the matter of need of an Ag Union and introduced the problem of financing. He said that after the war, because of the increased enrollment it appeared that the operating balance might well be \$100,000 per year. Consequently, three years ago the two Boards had met and agreed to ask the administration to authorize a mortgage for \$200,000 at such time as the Union could accumulate a similar amount. The administration had acquiesced to this recommendation and appointed a "building committee". At the present time, the official architect has come to the final stage in the development of plans. Dean Schmitz and Mr. Higgins agreed that the important question to be solved is where to go from now on.

John Taylor outlined the proposed expansion plans for Union facilities as follows:

January 17, 1951

Farm Union	\$400,000.00
Addition to Coffman Union:	
Excavate under cafeteria	100,000.00
Build a new wing	500,000.00
University Camp.	200,000.00
Renovation of Coffman Union.	<u>250,000.00</u>
Total	\$1,450,000.00

Mr. Higgins added that some four years ago, plans were laid for the construction of the University Village Union which has now been completed at a cost of \$75,000. In addition, an appropriation of \$50,000 for renovation of Coffman Union was made, of which sum, one-half has been spent to date.

Walt Hoffman, as Chairman of the House and Finance Committees of Coffman Union, was asked to present a picture of Coffman's financial condition at this time. It was shown that in the past ten years (with figures projected through spring quarter) that the main source of income, the students incidental fee, has fluctuated very markedly as a result of low wartime and high immediate postwar enrollments. Other sources of income indicated were program income and rentals and services plus income from the billiard room, bowling alleys, etc. As far as operating expenses, these had loomed very large in 1947 and 1948, decreasing somewhat since then but not in proportion to the decrease in income. Consequently it was shown that net income is dropping off very rapidly right now because of the 6-3% decrease in enrollment rather than a customary 4% decrease as a result of the draft. All of this paints an uncertain future for the financial condition of any union it was pointed out.

Since the preliminary planning for the Farm Union is completed and \$195,000 accumulated funds are available, the question arises about what to do in the light of present conditions. The administration had expressed a desire to obtain the students' view on this. The problems involved are the uncertain future both as to sources of income with which to pay off any debt contracted for at this time as well as the pending inflation which might swell the previously-estimated total cost considerably. In addition, there is the problem of availability of materials and the question of obtaining Federal Government priority for materials for this purpose. The government has expressed that each new union will be considered in the light of its individual circumstances which would involve the question of whether facilities for the "advancement of education" were offered by a new union in addition to strictly recreational facilities.

Mr. Higgins offered information on the factors which had shifted the income-expense relationship so drastically. He mentioned that material costs had increased as well as utility prices and that two new services had been added. However, the significant item in changing costs has been necessary salary increases. He mentioned that several things had been done to try to meet the problem in operating economies but that the uncontrollable circumstances could not possibly be met fully.

It was agreed that a need for a Union existed and in the light of this came the question of when it would be economically feasible. The debate on this centered on the question of the advisability of depending upon an increased student fee to pay off any bonded indebtedness.

Dean Schmitz suggested that plans should be continued and that the financial aspect should be considered later-- that is, if payments could not be made under the present fiscal structure, then would be the time to raise the question of boosting student fees.

5 238

Motion H-249: It was moved that the administration be informed that the recommendation of this group is to proceed with the plans for a new Farm Union until the world situation would make it seem unfeasible. Motion seconded. Withdrawn.

J 239

Motion H-250: It was moved that the planning of the new St. Paul Union be continued as rapidly as possible. Motion seconded and passed.

5 240

Motion H-251: It was moved, seconded, and passed to adjourn the joint meeting.

The meeting of the Main Campus Board was opened at 7:30.

The minutes of the January 10th meeting were approved.

Director's Report: Mr. Higgins mentioned that the problems connected with the operation of the bowling alleys still exist and that greater utilization of the facilities should be encouraged.

Program Consultant's Report: The complete coverage by the Daily of the Anniversary Week activities was commented upon.

The donation of several records to the Record Lending Library by Gerald Wilson was mentioned.

The recently appointed Finesse Chairman, Nancy Rathbone, fell and broke her arm and will be out of school all quarter. A replacement will be necessary.

Vice President's Report: The leadership workshop was attended by eleven chairmen on Tuesday, January 16th, it was reported.

Revision of Sponsorship System - A new organization setup has been drawn up to take care of the shortage of one sponsor to be approved by the Board at a later date.

Finance Committee Report: Discussed at the Joint Meeting.

Program Coordinating Committee Report: The intercollegiate bridge tournament play-offs due soon, which have been partially subsidized by the union, was commented upon.

⁵²⁴¹
Motion H-252: It was moved, seconded and passed that the entrance fee to the intercollegiate bridge tournament in Minneapolis be raised from 25¢ to 40¢.

Merit Committee Report:

⁵²⁴²
Motion H-253: It was moved, seconded and passed that Andy Owens be appointed Chairman of the Mardi Gras.

⁵²⁴³
Motion H-254: It was moved, seconded and passed that Benita Johnson be appointed Chairman of Coffee Hours.

⁵²⁴⁴
Motion H-255: It was moved, seconded and passed that Tom Coulter be appointed Chairman of WMMR.

Executive Committee Report: Hal Rindal, Liz Hall, Jack Teterg, Ralph McCarthy, and Jim Reynolds were appointed to study the past situation as to recognition offered by the Union Board in relation to that offered by other Campus groups. They were asked to study the past performance as regards parties for committees, chairmen, etc., as well as expenses involved. No recommendations were requested.

It was reported that thank-you letters had been sent to the Daily, YWCA and University Congress for recent anniversary courtesies.

⁵²⁴⁵
Motion H-256: It was moved, seconded and passed to accept the Executive Committee Report.

House Committee Report: It was reported that in a recent survey it was found that Room 213 was official headquarters for 28 organizations, but only used actively by 7. Letters had been sent out requesting each organization to indicate their interest in the use of the room.

⁵²⁴⁶
Motion H-257: It was moved, seconded and passed that the House Committee Report be accepted.

Committee of Sponsors' Reports:

Talent Bureau - Several problems connected with the operation of this facility were brought up. It was stressed that if the bureau were to be successful, all those having talent should be registered with this bureau. It was mentioned that until this time Andy Owens and his Troubadours, who had been asked to register, were really competitors to the successful operation of the Bureau. In addition, it was felt that once talent was registered it should be utilized as rapidly as possible to maintain interest.

General Activities - A criticism of the method of presenting each year's activities was presented. It was felt that the various major events could be outlined as a series of events for committee chairmen rather than as separate events.

Mr. Johnson suggested that the Art Gallery be requested to put some of its prints on display in the Union at some strategic place. In addition, he felt the Union should provide some facilities for the color-photographers on the campus and possibly sponsoring an Eastman representative to explain the new three dimensional color photography.

Publicity -

Motion H-268 ⁵²⁴⁷ It was moved, seconded and passed that the Publicity Committee be given four single passes to be used at the discretion of the Chairman until such time as pass legislation would be adopted.

In regard to Sno Week, Ralph McCarthy expressed the view that the outlook was not encouraging, and that greater assistance was needed for the promotion of the program. He said 6,000 Ice Show and 1,200 Sno Ball tickets had to be sold to keep the venture out of the red. He asked the Board members to give emergency aid.

Mr. Higgins expressed the view that a systematic assignment for each Board member should be set up to insure 100% cooperation in the next few days.

Spring Camp Committee - The Spring Camp is scheduled for the 19th-20th day of May. Since it is both an Ag and Main Campus undertaking, the question of having co-chairmen was raised. In addition, discussion centered on whether other means of training and coordinating should be arranged during the fall and winter quarters, possibly for only one day. This question was left for a future decision.

⁵²⁴⁸
Motion H-250: It was moved that the chairman of the Spring Camp be a Board member and that the assistant chairman be an Ag Union Board member. Motion seconded and passed.

New Business:

Floaters - It was mentioned that among registered committee members are considerable numbers of inactive people. It was felt that some way should be found to re-assign these people as well as to interest potential active workers who were not now aware of all the union activities.

⁵²⁴⁹
Motion H-260: It was moved that the Board should have a coke hour at such a time as the committee would decide for the purpose of interesting those people on file and contacting new students and giving them an outline of the coming quarter's events. Motion seconded and passed.

Hal Rindal was placed in charge of this coke hour.

⁵²⁵⁰
Motion H-261: It was moved, seconded and passed, to adjourn at 9:00 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

January 24, 1951

The meeting was called to order at 6:20 p.m.

The minutes of the January 17th meeting were amended so that Motion 252 would read "sponsored by the Union" rather than "in Minneapolis" in regard to the coming bridge tournament.

Members Present: Bud Abrahamsen, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Keith McFarland, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Frankie Norlinger and Tom Salmen.

Director's Report: Mr. Arden Johnson, Assistant to the Director, will leave for the armed forces on March 1st. The problem of replacement will be given immediate attention.

The Lyceum Theater co-operative venture has worked out unusually well. "Brigadoon" tickets were sold out rapidly despite the relatively unfavorable time. "Oklahoma" tickets were sold out within an hour with a long line of unaccommodated customers. The question was raised as to the advisability of asking for tickets for Theater Guild presentations available only in view of the fact that the policy of the Guild is to allow a maximum discount of 10%. The majority of the Board felt such an offer should be accepted because of the convenience to the students in addition to the financial saving.

The faculty has requested some concession on tickets also. It was suggested that a block of the most expensive tickets be made available at reduced rates to both students and faculty with the expectation that the greater portion will be used by the latter group.

It was reported that a letter from the local Metropolitan Opera Company has been received expressing an interest in duplicating last year's reception. The suggestion offered was for May 4th from 5 to 8 p.m. which seems impractical from the time standpoint.

Guests: Mr. Keith Felson, Daily representative, was introduced as a visitor.

Program Consultant's Report:

Pass Lists - It was reported that the pass list for the "Ice Capers" after being reduced to a minimum, totaled 92 persons. Passes for the Ski Train have been limited to the monitors and three staff persons. The Chairman of Sno Week has expressed a desire of setting aside the Sno Ball as a means of rewarding workers who had earned but not received recognition up to this point. The sponsor seemed to feel this would be a desirable policy since 220 couples would pay for the event and with two orchestras a large attendance would be desirable.

^{5 251}
Motion H-262: It was moved that the Board set up a pass list policy for the Sno Ball which would delegate to the general Chairman discretionary powers in distributing them. Motion seconded and passed.

^{5 252}
Motion H-263: It was moved, seconded, and passed to accept the pass list submitted for the "Ice Capers".

^{5 253}
Motion H-264: It was moved, seconded, and passed to accept the pass list for the Ski Train providing for monitors and three faculty persons.

President's Report: The Board was urged to reactivate the high level of effectiveness as displayed in the Fall Quarter. Regular meetings of the Board committees with full attendance would assure such efficiency.

Vice-President's Report: The revised plans for Board sponsorship areas were reviewed. Reasons for preparing the chart were explained. In the main, the shortage of one sponsor plus the desire to have a personnel coordinator of all Union committees were advanced. The functions of the latter would include activities which at present have no committee. Mr. Higgins felt that the alignment of functions was satisfactory but that the terminology, particularly in regard to the personnel man, was not sufficiently descriptive. Time was requested for more thorough consideration of the question.

^{5 254}
Motion H-265: It was moved, seconded and passed to postpone consideration of the proposal.

Leadership workshop - More action in promoting this undertaking was requested, since it was pointed out that it was inaugurated for the benefit of all committee chairmen. Only seven had attended the last meeting. It is the sponsor's duty to inform and encourage their chairmen to attend.

Finance Committee Report:

Mardi Gras - A tentative budget for this event was presented. The item eliciting comment was that of anticipated "net profit" which amounted to \$38.00 whereas the subsidization budget called for a balance of \$100. It was explained that this is really a matter of a necessary income to cover an unlisted expense and not a true profit earned at the expense of the students. Therefore, it was felt that the listed admission price of \$.80 (\$.67 income and \$.13 tax) should be raised to ensure a net balance of \$100. Mr. Higgins pointed out that since attendance at this event was restricted, students should be expected to pay a little additional.

⁵²⁵⁵
Motion H-266: It was moved that the Mardi Gras tentative budget be approved with the correction that tickets be \$1.00 each rather than \$.80. Motion seconded and passed.

General Finances - A new phenomenon of sizeable pin-setter crews available without patrons has recently been noticeable in the Bowling Alleys.

⁵²⁵⁶
Motion H-267: It was moved that the Finance and Public Relations Committee work out a promotion schedule to stimulate bowling for off hours, which might include a reduction of 5¢ per line under special conditions. Also to give them power to put it into effect Monday, January 29th, subject to Board approval at the following meeting. Motion seconded and passed.

Public Relations Committee Report: It was reported that a coffee hour is being planned for Ag and Main Campus public relations personnel, sub-committees, Board members, and anyone interested in order to encourage a greater interest in effective public relations.

The financial feasibility of publishing a Union newspaper was mentioned with a report promised in the near future.

The idea was expressed of inviting outside specialists in public relations to come in at intervals and talk to Union personnel interested in this type of work. Mr. Johnson suggested that persons engaged in similar work for other campus activities might be invited which would in itself be a public relations gesture.

It was reported that a personal letter of thanks will be sent to Leon Carr, Daily editor, for assisting in promoting Snow Week. However, it was pointed out that a letter addressed "dear editor" rather than a personal letter could be printed in the "Letters to the Editor" column.

5057
Motion H-268: It was moved, seconded and passed to send a letter of thanks to the Daily addressed "to the editor".

Executive Committee Report: Each Board member was requested to give careful consideration to the problems arising from the decrease in income and student manpower. Each committee of the Board should review this development during the coming week and prepare recommendations for further action of the Board.

Committee of Sponsors:

WMMR - It was reported that Tom Coulter has been acting station manager since the recent resignation of Jim Anderson. He reports that the 27 active people on the staff are sufficient to accomplish the present programming plans which he feels are promising.

A program, called "Campus Personality Interviews," on which certain staff and student leaders will be interviewed for a period of 10 minutes on Thursday evenings at 8:30, is to be inaugurated.

The hockey series was dropped as it was felt the radio audience was relatively insignificant. It is felt that of the potential listeners in dormitories, some 90% are reached each week. Plans for extension of facilities to University Village are planned with details still to be completed.

Budget - Since the beginning of summer, expenditures have totaled \$220 with \$190 going into permanent remodeling and equipment. The \$170 remaining for this and next quarter is ample, since operating expenses run about \$30.00 a quarter leaving a contingency fund of some \$100. Any excess in the appropriation will be spent for new equipment.

Service Charge - A means of financing suggested is that a small service charge be levied for spot announcements made for groups sponsoring profit-making projects. The suggested charge would be about 20% for a 30 second announcement. It was stressed that the whole plan is tentative. Few union committees are taking advantage of this service and possibly use might be engendered if announcements were to go through the program consultant's office similar to Daily announcements.

Mr. McFarland raised the objection to the entire idea on the basis of public relations. Mr. Higgins expressed the view that if any group was to be charged, Union committees should also be charged in order to eliminate unrealism in the financial picture of the Union as compared with that of other organizations.

Hosteling - It was reported that this committee is now incorporated in the "Outings Committee" insofar as union activities are concerned. It consists of 15 members at present.

Tournaments - Playoffs for the bridge tournament are scheduled for February 8th, with semi-finals February 15th, and finals on February 22nd. Winners receive a free trip to Chicago as guests of the National Association.

Recreational Demonstration - It was reported the chairman resigned recently and that Bob Bowman has been taking charge. January 22, and 23 were dates for the Billiards exhibition. It was reported that this is the first year Minnesota is able to participate fully in the telephonic billiard tournament.

Sno Week - At present, it is difficult to know the status of this event. It was reported that one of the leading performers in the "Ice Capers" resigned two days before the opening performance. In addition, difficulties have been encountered in setting rehearsal times.

The budget has been exceeded since publicity requirements have been heavier than anticipated. It has been planned to utilize a band made up of University students who were to donate their talents. However, the Musicians' Union objected requiring "full union wages" to be paid which would have amounted to some \$400. Organ music has been substituted for that of the band.

⁵²⁵⁸
Motion H-269: It was moved that \$25 be made available to the Sno Week Committee to have an off-campus party as recognition for time and effort put into Sno Week. Motion seconded but defeated.

Discussion centered on the inadvisability of laying down such a precedent. It was felt that a blank check should not be written for any program or event, although admittedly the matter of recognition for all union workers was still in a "hit and miss" stage. It was felt that any party should be made available to all committees, not just Sno Week workers.

⁵²⁵⁹
Motion H-270: It was moved, seconded, and passed to move the question.

⁵²⁶⁰
Motion H-271: It was moved, seconded, and passed that an individual letter be sent to each member of the Sno Week Committee.

Special Committees: Hal reported that the coffee hour planned to further interest Sno Week workers and other inactive committee members in continuing union activities, was postponed until the first week in February when Sno Week will be over and all committee members will be able to attend.

Spring Camp: Mr. Higgins reported that he and Mr. Starr felt, after hearing the discussions between Ag and Main campus Board members, that the fundamental ideas as to the time and objectives of the camp differed so greatly that each should make its plans to fit its own needs without regard to the preceding policy of combining for this event.

Old Business:

Military Services - It was requested that chairmen be requested to begin to keep a file of all their members with information on military assignments.

The question was introduced of having the Union Information Desk keep a file of all students leaving for military service, with a record of their activities, home address and possibly army address.

Motion H-272^{5 261}: It was moved to keep a card index file at the Information Desk of all people going into military service who might wish to register. Motion seconded and passed.

The systematic planning of procedures was delegated to Ralph as Chairman of Public Relations.

Motion H-273^{5 262}: It was moved, seconded and passed to adjourn at 7:55 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

January 31, 1951

The meeting was called to order at 6:20 p.m.

Members Present: Bud Behler, Genevieve Damkroger, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison, Keith McFarland, and Tom Salmen.

Director's Report: Mrs. Gilbertson, assistant cashier in the office, has resigned. Plans for filling the vacancy are now being formulated.

Mr. Starr, from the Ag Campus, invited the Board members to the Sweater Dance to be held Friday, February 2nd at the Ag Gym.

Revised business office estimates of anticipated income have been made which are not too discouraging. On January 19th, in spite of the considerable drop in enrollment, only a \$1,500 decrease in income was expected. This figure might be increased due either to a rapid cancellation of students this quarter or by a hastening of calls to military service.

Farm Union Construction - Building plans require an additional allotment of \$2,000 in order to carry out a structural study which was precipitated by the form of the plans (2nd unit on top of the first). Ordinarily this study would not be a part of the architectural contract, but under the circumstances there is no alternative.

Guests: Leon Carr and Ralph Johnson, both staff members of The Daily, were introduced.

Program Consultant's Report: It was reported that plans were in order for the preliminary play-offs for the bridge tournament but that a shortage of skilled male players has developed as a result of the military service.

The Fine Arts exhibit in Room 320 was reported as successful in view of a constant group of students viewing the display of works of student artists.

An experimental "fashion and design" show, as part of the Charm programs, is scheduled for next week.

Attendance at recent square dance instruction sessions is reported to have fallen off, with only 72 persons attending the last event.

Vice President's Report:

Leadership Workshop - It was reported that the last program of January 30th was attended by 15 people, of whom seven were chairmen, although 34 had been urged to attend. The next meeting was mentioned for February 13th.

Review of Proposed Revised Sponsorship System -

Motion H-274: ⁵²⁶³ It was moved to untable the motion on the reorganization of the sponsorship system. Seconded and defeated.

Discussion was raised in view of the fact that Ralph McCarthy requested extension of another week to discuss the question. His reasons were that he has conceived a rather revolutionary plan which he wanted to present to the Executive Committee for recommendations. He felt that time should not be consumed discussing the previous plan as it would be obsolete if this new one were accepted. It was recognized that this type of revision could not be effectuated until next year, whereas the plan as previously presented would be readily put into operation.

Finance Committee Report:

Reduce expenses - An investigation to achieve this result was made.

An extensive plan for reducing Union operating and program expense was proposed. Revisions in program planning, reduced operating schedules, reduction in services and a campaign to conserve heat, light and equipment were proposed.

Maintenance Survey - Since this represents a major expenditure from Union operating cost, a comparative analysis with three comparable university unions was reported. The result shows that Minnesota is comparatively low as to costs per student, per square foot and per hour and per

square foot combined. However, in the last instance, one school showed considerably better, the explanation being given that facilities there are run on a 24-hour basis.

Bowling Alley Receipts - The committee reported on a special investigation of this concession. Increased promotion has shown some results with hope for better gains in the future. Graphs for January showed that receipts swelled considerably on Tuesdays and Thursdays. This also applied to the shoe rentals which, it was noted, added to total income about 7%, a sum sufficient to pay for the shoes in a short time. It was also noted that the "pin boy shortage" has been overcome,

^{S 264}
Motion H-275: It was moved, seconded and passed to continue promotional projects for the Bowling Alley by the Finance Committee.

Program Coordinating Committee Report: It was introduced that a suggestion has been made to establish a special skating party committee comparable to the Splash Party Committee now in existence. Mr. Higgins mentioned that when this was considered some months ago, the Athletic Department had appeared indifferent.

^{S 265}
Motion H-276: It was moved that the Program Coordinating Committee check into the idea of bringing organization into skating at the Arena by a Union Board committee. Motion seconded but defeated.

Discussion centered on whether the Board should function as a "creator of demand" or "merely to care for existing needs".

Public Relations Committee Report: It was reported that a letter had been received from Southern Methodist University suggesting a joint consideration of certain union problems. It was felt that this was indicative of an advancement in the field of public relations. A review of the functions of the Public Relations Committee is now in progress.

Merit Committee Report:

^{S 266}
Motion H-277: It was moved to appoint Jean Becker as chairman of the Stardust Dance. Motion seconded and passed.

It was reported that Pat Fredin had assumed temporary chairmanship of Finesse during the convalescence of Nancy Rathbone.

Merit Dinner - The suggestion was made that a merit dinner be given every spring for all chairmen and committee members scheduled for Union recognition awards. This would mean that approximately 100 persons would be invited (80 from committees and 20 from the Board) at a cost of \$1.00-\$1.25 per person. In addition, it was recommended that a party be sponsored each quarter for all committee people, with spring camp as the feature for spring.

⁵²⁶⁷
Motion H-278: It was moved that a merit dinner be given this spring for chairmen and committee people obtaining awards under the present merit system. Motion seconded and defeated.

⁵²⁶⁸
Motion H-279: It was moved to appoint Jim Reynolds, Liz Hall, and Frankie Norlinger to form a joint committee to bring specific recommendations to the Board at the next meeting. Motion seconded but defeated.

⁵²⁶⁹
Motion H-280: It was moved that the Union sponsor a dessert dinner for all its chairmen and committee members receiving meritorious recognition to be regarded as the spring recognition function. Seconded.

⁵²⁷⁰
Motion H-281: It was moved, seconded and passed to table the motion.

Discussion centered on the propriety of discussing a "committee question" at the Board meeting and also on whether or not the recommendation of the Merit Committee had revealed sufficiently broad investigations. It was felt that the investigation had been complete.

House Committee Report:

⁵²⁷¹
Motion H-282: It was moved, seconded and passed that approval be given to the All U. Congress Student Forum group for Room 320, 3-5 p.m. every Wednesday.

⁵²⁷²
Motion H-283: It was moved, seconded and passed to lease the entire Union building on April 13th for the E-Day dance to be done with a monitorship consisting of two social hostesses, one protection and investigation man, and one night director.

⁵²⁷³
Motion H-284: It was moved, seconded and passed to approve the University Band's and Phi Sigma Phi's request for a 4-6 piece combo to appear in the Main Lounge, Thursday noon, for approximately 15 minutes for an "All Star Band Dance" preview.

⁵²⁷⁴
Motion H-285: It was moved, seconded and passed that rubber tile be installed (approximately 3,600 sq. ft.) for the second floor Union wings -- extending from the area in front of each elevator and back to the Men's and Women's Lounges.

Special Committees:

Toastmasters - It was reported that Milt Tinker had been appointed executive chairman. It was also stated that active membership is about 40, that their main complaint, now settled, has been in regard to the costs involved and that they are planning a meeting to which they will invite all the professors in the English Department.

In addition, a request for a special room reserved for Toastmasters and Toastmistresses has been made.

Finesse - Recognized as relatively defunct so far this year due to "other interests" of the previous chairman and the ill-health of the present chairman. Greater publicity was recognized as a need.

Charm, Inc. - Marion Middlestaedt listed 53 people as registered for this work with 40 members active. It was felt the Sno Week Style Show had been particularly effective.

The weekly grooming clinics are scheduled for February 7th (hats), February 14th (apparel), and February 28th (general).

Mardi Gras - It was reported that plans are progressing very favorably with 30 people on the committee now. Last year's plan will be repeated but more entertainment will be added.

⁵²⁷⁵
Motion H-286: It was moved that the Mardi Gras Committee be given permission to play records at the ticket office while selling Mardi Gras tickets. The motion was withdrawn and referred to the House Committee.

New Business: David Blazevic was introduced to sketch the initial stages of a plan to form an Outdoor Club. This new club would combine all present "Outings" clubs into one organization with finances, promotional ability and leadership superior to the present setup. In this way it was felt the student body would benefit greatly. It was explained that other groups were yet to be contacted and that the initiative would come from students rather

January 31, 1951

than any official body. However, it was pointed out that Board assistance would be a necessary prerequisite for proper functioning as otherwise individual groups would fear subordination to others.

³²⁷⁶
Motion H-287: It was moved to appoint Jack Teberg as Chairman to investigate this proposal and work with groups in developing plans. Motion seconded but defeated.

Discussion centered on the "official" capacity as an undesirable feature of such a nomination.

³²⁷⁷
Motion H-288: It was moved, seconded and passed that Jack Teberg be made Liaison member of the Union Board to work with Dave Blazevic in regard to these new plans.

³²⁷⁸
Motion H-289: It was moved, seconded and passed to adjourn at 8:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

February 7, 1951

The meeting was called to order at 6:30 p.m.

Members Present: Bud Behler, Genevieve Dankroger, Sterling Garrison, Lis Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme.

Members Absent: Keith McFarland, Tom Salmen, and Stewart Thomson.

The minutes of the January 31st meeting were amended so that Motion H-282 would read "to extend through March 7th."

Guests: Miss Dolly Daniels and Fred Olson from the "Daily" were introduced.

Director's Report:

Vacancies in Personnel: It was recommended that rather than hiring a new person as Assistant to the Director, in view of Mr. Johnson's resignation, that Paul Larson be asked to devote two-thirds time to this task and one-third time to his present position as manager of the Village Union. Similarly, rather than hire a new clerical worker, it was suggested that Mrs. Savage, social hostess, spend one-half time doing this, the remainder of the work to be done by presently employed clerks.

Supplementary help in the Village Union in view of the change could be furnished by Mr. Burt Storm, now a resident and acquainted with the functioning of the union.

It was mentioned that the individuals concerned had been contacted and that Civil Service agreed that their present classifications and salaries could be maintained since these persons were particularly well qualified in view of their long experience. It was stressed also that if the financial predictions proved to be unduly pessimistic, these people could be returned to their original positions.

⁵²⁷⁹
Motion H-290: It was moved, seconded and passed to accept the Director's report and its recommendations.

Program Consultant's Report: Attendance at newsreels dropped 74 this week over last week.

To date 58 tickets have been sold for Mardi Gras. Slow response was attributed to the three-day holiday and consideration of this was urged in scheduling the events for next year. In addition, it was felt that possibly students do not have a clear idea as to what the party involves.

The first in the new series of Charm, Inc. was held and attended by 25 girls who were unusually alert participants.

Thirty-six individuals were entered in the final bridge tournament playoffs.

The Varsity Band Concert plans are under way for February 15th, from 12 to 1 p.m., to provide entertainment for bag lunchers.

Vice President's Report: A systematic personal discussion with each Board member in order to review the effectiveness of the present system of Board organization was announced by the Executive Committee.

Finance Committee Report:

⁵²⁸⁰
Motion H-291: It was moved that the increased charge to 14¢ for newsreels be approved retroactive to today, February 7th, and be continued for a two-week trial period. Seconded and passed.

This is to combat the present cost in excess of the subsidization.

Program Coordinating Committee Report: It was reported that emphasis is now being placed on removing existing excessive financial burdens in the program which was begun by increasing the charge for newsreels this week.

Items on the agenda to be looked into are square dance attendance, coffee hours and matinee mixers.

⁵²⁸¹
Motion H-292: It was moved that the variety dance on February 21st be scheduled until 12 p.m. with an orchestra and an admission charge of 25¢. Seconded and passed.

Pass Lists: It was reported that the pass list for Mardi Gras is now at 52. It was pointed out that some of these are single passes but in the main they are double. However, it was also stressed that historically full utilization of passes is never made due to overlapping of passes etc.

⁵²⁸²
Motion H-293: It was moved, seconded and passed that the Mardi Gras pass list be accepted.

⁵²⁸³
Motion H-294: It was moved, seconded and passed that admittance be made by personal recognition at the door.

Public Relations Committee Report:

Recognition for Chairmen: It was pointed out that since a sub-committee chairman had been delegated to study the problem of recognition of chairmen by hanging their pictures in the Union, one complete plan had been formulated. Ralph indicated that either the report had to be accepted as is, or a committee representing the Finance, Public Relations, and House Committees would have to be appointed to take this question out of the subcommittee's hands. The cost of \$130.00 plus installation and glass fronts was pointed out as considerable for the purpose.

General consensus was that more alternatives should have been presented by the subcommittee. Some suggested alternatives were: that a movable display be used which could also be used for other purposes when not used in this manner; that a three-window display be provided for Union Board personnel, All-U-Congress and one for miscellaneous campus groups to use for two-week periods.

Ralph explained that it was the chairmen of committees and not the Board who were to be so honored and that the motivating force was the permanency of the plan in the eyes of the subcommittee.

Mr. Higgins suggested that the plan was meritorious and the Public Relations Committee should be authorized to proceed with the process of getting pictures made and that the matter of location and method of display could be referred to a special committee. Greater participation in union elections was stressed as the goal of the plan.

The cost of each picture was also reviewed, and it was indicated that 75¢ was the probable cost of each picture which seemed relatively insignificant as a part of the total cost.

It was suggested that each Board member familiarize himself more with the problems involved and that the entire question be considered when this has been done.

It was moved that the photography plans be authorized and that the question be referred back to the subcommittee for further consideration. Seconded and defeated.

Criticism was raised of introducing the question to the Board before consultation with the House Committee.

5284

Motion H-295 It was moved, seconded and passed to postpone discussion until next week.

A memorandum on "The Goal and Policies of the Public Relations Field" was introduced by Ralph in his attempt to familiarize the Board with his ideas on the trend in the Public Relations field.

Some questions were raised, and since the entire Board had not had access to the report, it was suggested that its consideration be postponed.

It was moved to change the sponsorship of WMMR to Public Relations. Seconded and defeated.

Some felt that this would unduly weight its role as a propaganda medium.

Merit Committee Reports:

5285
Motion H-296: It was moved, seconded, and passed that Beverly Hare be appointed temporary chairman of Coffman Musicales.

It was mentioned that she would apply through regular channels for permanent chairmanship of this committee at a later date.

Merit Dinner: Four alternative plans were presented for Board consideration:

1. A merit dinner which would cost \$1.25 per person, for only those to receive recognition awards and Union Board members. Advantage of prestige value was stressed which is considered helpful in encouraging increased participation in Union activities, but the cost was recognized as considerable.
2. A dessert dinner in the Campus Club at a cost of 50 to 55¢ per person to which only awardees would be invited. Again prestige value was stressed.
3. Reception at the Campus Club, to cost approximately \$45.00 for awardees and Board personnel.
4. A party situation for all committee chairmen and members to be held in the Union Ballroom in an informal manner with free popcorn and cokes and to be followed by a dance. Estimated cost was put at \$125.00. Disadvantages of this plan were considered to outweigh its advantages.

5286
Motion H-297: It was moved to hold a reception at the Campus Club for recognition award winners and Board personnel. Seconded.

Mr. Higgins pointed out that use of the Campus Club was not assured.

5287
Motion H-298: It was moved, seconded and passed to table the motion until the use of the Campus Club was determined.

House Committee Reports:

5288
Motion H-299: It was moved that the Union building be closed this Sunday and Monday due to the holiday. Seconded and passed.

Brotherhood Week: It was reported that a request had been received to display in the Union a series of art panels 8' x 4' from February 19 to 24. The request came from the office of the Dean of Students with the request that the Board promote the plan since it would be good promotion in view of the extensive publicity given to the art series in Twin City papers. The unveiling in the Union would attract many off-campus people.

5-289
Motion H-300: It was moved, seconded and passed to make arrangements to take care of an area for the unveiling and display of panels from February 19 to 24.

There was a question of which area should be used, with the suggestion that the wall by the bookstore, once the contact tables were removed,

February 7, 1951

might be suitable. The House Committee was left to make final arrangements. The letter was turned over to the Public Relations Committee to take care of its aspect of the preparations.

Committee of Sponsors: It was reported that the question of Beginners Square Dance was to be considered by the Program Coordinating Committee in view of a present loss of \$114.00 when the entire year's budget for this purpose is \$100.00. Plans to combine this with the Friday night square dance are being considered.

The Square Dance Committee was recognized as doing unusually good, cooperative work, and they had been pleased at the outcome of the regional festival in the fall.

The "Let's Learn to Dance" Committee also was feeling quite satisfied with its operation. For the 10th Anniversary celebration it had featured dance steps of the past ten years. Both budget and attendance seemed to be up to par.

The Saturday Nite Dance Committee has adequate personnel with a dance planned for March 3rd. A problem is envisaged if there is a continuance of using key Union personnel for chairmanships of special parties--- the Mardi Gras case being in point. It was stressed that both the aim of drawing more persons into Union work and better quality service due to "time to serve" would be obtained by a policy of this nature.

Old Business: The House Committee reported its decision in regard to Motion H-286 as negative---that is, the ticket booth of the Mardi Gras could not feature advertising via playing records as it was felt if one committee was allowed this privilege, all would seek it.

New Business: It was brought up that while investigating committee members who have proved to be relatively inactive, it should also be made a point to approach chairmen to make sure that they try to contact all their members.

The question of assisting very active union workers (particularly chairmen) to attain membership on the Board was urged---particularly those with neither sorority nor fraternity backing. It was stressed this would have to be largely a personal matter since the Board as such could not be put in the position of backing a candidate. It was felt that the very fact of the screening process of the Nominating Committee assured desirable members would be seated.

New Sponsorship System: It was recommended that the question be left on the table for next week.

J - 290

Motion H-301: It was moved, seconded, and passed to adjourn at 8:35 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

February 14, 1951

The meeting was called to order at 6:30 p.m.

The minutes of the meeting of February 7th were amended so that Motion H-296 will read "Beverly Hayer", rather than "Hare" was appointed chairman.

Members Present: Bud Abrahamsen, Bud Behler, Liz Hall, G. Ray Higgins, Walt Hoffman, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Hal Rindal, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison, Theron Johnson, Keith McFarland, and Tom Salmen.

Guests: Mrs. Cohn and Mr. Cash of the Daily were introduced as guests of the evening.

Director's Report: It was reported that Paul Larson has started the transition of duties which he will assume on a full-time basis in one week on the departure of Mr. Johnson, Assistant to the Director.

Lyceum Theater Tickets - The Theater Guild has refused to allow the 10% discount on any tickets for the production, "As You Like It".

The coming of "Mr. Roberts" will present a new problem, since a majority of receipts from one night's presentation has been promised to the School of Journalism toward the construction of the Memorial Heggen Library. Therefore, no discounts will be allowed for that performance.

Program Consultant's Report:

Bridge Tournament - This annual affair is reported as progressing with 26 couples entered in the initial round, a representation equal to last year. The semi-finals are scheduled for the 15th and the finals on February 22nd, the winners to be entered in the national contest in Chicago.

Band Concerts - The new approach suggested by Mr. Villas is to be followed on the 15th of February with the expectancy that the permitting of students to eat and listen will be favorably accepted.

Stardust - Although yet 10 weeks away, it was suggested that the Board members consider the problem of band contracts and finances now.

Mardi Gras - The plan of this party was regarded as very successful, and it was suggested that the cabaret style be extended to some party each quarter.

Executive Committee Report: It was reported that the resignation of Hal Rindal had been accepted in view of his dropping out of school at this time.

Vice President's Report:

Leadership Workshop - It was reported that all except one sponsor had informed his chairmen of the meeting and that eight chairmen were present. Mrs. Cohn indicated that the meeting had resulted in wide participation by those attending.

The Program Coordinating and Finance Committees' Report: It was reported that costs and their relation to the success of various Union programs had been discussed at a recent meeting. The resulting suggestions included, that coffee hours be limited to six per quarter commencing this spring with a limit of one per department per school year, and that the Tuesday Square Dance Instruction be combined with the regular Friday Night Dance. The latter will not represent a real loss since the former had, in a large measure, lost its function and had become "just an additional square dance". It was also suggested that the Newsreel trial period be extended for another week, to make a total of three weeks for the trial.

J-29/
Motion H-302: It was moved, seconded and passed that the preceding report be accepted.

Public Relations Committee Report: A straw vote was requested and taken accepting the goals mentioned in the report, "The Goal and Policies of the Public Relations Field," as the overall aim of the Board in this field. The suggestions for development of plans in this field were agreed upon.

House Committee Report: It was recommended that the best section of the bulletin board (across from the Information Desk) be reserved for the Public Relations Committee to continue its plan to display pictures of Union chairmen.

A sub-committee to Committee 213 was reported as formed with a meeting scheduled. A misquote in the Daily had caused some initial confusion, now ironed out.

Discussions have been held in regard to facilities to be offered the E-Day Committee, with particular consideration of allowing the use of the Terrace Reading Room and Main Lounge.

^{J-292}
Motion H-303: It was moved, seconded and passed to accept the House Committee Report:

Executive Committee Report: It was reported that a decision not to change any appointments of Board members to committees had been reached despite the fact that some would be unable to attend meetings.

^{J-293}
Motion H-304: It was moved that a Steering Committee of the five Board Chairmen, the President and the Vice-President be organized. Seconded.

Discussion centered on the function of such a committee should it be formed and whether it would supplant the Executive Committee. The explanation advanced was that it would be an additional committee to integrate and coordinate the problems of the individual committees, allocating the work to each without unnecessary delay, and in this way eliminating much of the "committee work" discussion now evident at Board meetings. It was felt that problems not easily assigned to any single standing committee could be given to this Steering Committee at least in the initial stages. Both Mr. Higgins and Dr. Thomson seemed to feel that some coordinating measure had to be developed to smooth the functioning of the Board meetings in regard to jurisdiction over policies which affected several committees.

^{J-294}
Motion H-305: It was moved, seconded and passed to table the motion with the recommendation that the five chairmen, President and Vice-President investigate the problem, set up some procedure to meet it and report their findings to the Board next week.

Merit Committee Report:

^{J-295}
Motion H-306: It was moved, seconded and passed that Beverly Hayer be appointed permanent chairman of Coffman Musicale.

^{J-296}
Motion H-307: It was moved, seconded and passed to take Motion H-297 from the table.

The motion in regard to use of the Campus Club for a recognition reception was discussed. Suggested dates and days mentioned were Tuesday, April 10th, Thursday, April 12th, Thursday, April 19th or some Sunday with further investigation to ensue.

Filings for Union Board - It was mentioned that filings for Union Board would be held open for another week since the Daily had not announced the presence of a vacancy. Thus far, Bill BeVier and Tom Huesby had filed and were requested to be interviewed by the Board.

J-297

Motion H-308: It was moved, seconded and passed to adjourn to an executive session at 7:30 to interview Board candidates.

Committee of Sponsors Report:

Sportsmen, Ltd. - Jerry Kelly reported that the committee has recently shown a hunting and fishing film to an audience of 500. This committee has been re-activated and will schedule outdoor programs more frequently than in the past.

Stardust Dance - Janis Thieme reported that there are 30 on the committee, and the normal sub-committee appointment procedure will be followed. She urged that the Board clarify its views on the use of a name band for this event.

Considerable discussion ensued much of which favored the use of a name band.

J-298

Motion H-309: It was moved to authorize the Committee to investigate the availability of name bands with a maximum price set at \$2,000. Motion seconded and passed with following amendment.

J-299

Motion H-310: It was moved to amend the motion setting the maximum price at \$3,000 and require final Board approval of any contract. Motion seconded and passed.

Photography Committee - Bob Knox reported that there is little interest in the committee at the moment. It was suggested that the Public Relations Committee and the Program Coordinating Committee attempt to find a solution to this situation.

Coffman Musicale - This program has become active under the leadership of Miss Hayer.

Coffee Hour Committee - Hal Rindal reported that this committee is one of the most effective of all of the Union committees. However, the problems of hostessing are constantly being encountered and a special training session is being arranged to aid the committee.

Liaison Committee Report: Miss Schmalz reported that the fixtures for the lighting changes in the Billiard Room would cost \$1,600 and that an additional expenditure of \$700 would be needed to complete the work. The problem is being referred to the Finance Committee.

February 14, 1951

Public Relations Committee Report: Mr. McCarthy suggested that the question of the desirability of name band dances be referred to a group of representatives of major campus groups. It was agreed that the committee should proceed with this plan.

J-300

Motion H-311: It was moved, seconded and passed the meeting be adjourned at 8:20 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

February 21, 1951

The meeting was called to order at 6:30 p.m.

The minutes of the February 14th meeting were amended as follows: The House Committee Report was amended to read, "A sub-committee, "Committee 213"; "best" section be changed to "west" section of the bulletin board; and the phrase "with particular consideration of allowing the use of the Terrace Reading Room and Main Lounge" be deleted from the minutes.

Members Present: Bud Behler, Genevieve Damkroger, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Jerry Rowland, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Bob Knox and Tom Salmen.

Guests: Jim Marvin and Paul Larson were introduced as the evening's guests.

Director's Report:

Religious Groups' Activities - An article in this evening's newspaper in regard to use of Union facilities by various denominations was reviewed. It was pointed out that the use of the Union is merely a part of the all-University policy of allowing student religious organizations to meet on campus.

Sunday Utilization of Union - Continued surveys have been made of student use of the Union on Sundays. It was shown that 115 students availed themselves of services on February 18th. Surveys are expected to continue in attempting to adopt some permanent policy in this regard.

Bowling Teams - Such teams have customarily been sent to the "big ten" competitive meet after preliminary competitions here. However, it was felt that if this practice were to be continued, it would be desirable to stress more advanced and thorough planning. Therefore, it was suggested a sponsor should focus attention on the means of selecting the team and means of financing the trip to the meet.

Program Consultant's Report:

Band Concert - The combined lunch hour band concert proved a success with 300 students attending.

Bridge Tournament - The finals are being held tonight, February 21st.

Finesse - The committee on hostessing has proved a success in terms of active participation of those present and in the quality of the speech. However, the attendance has been relatively small.

Mardi Gras Finances - It was reported that there was a balance of \$125.00 over direct operating expenses.

Fine Arts Committee - This committee expects to put on a jewelry exhibit of student projects together with a speech on the subject.

Newsreels - It was reported that 334 people had attended the last of these events now on trial which allowed the Union to break even on the event.

Red Cross - It has been requested that on March 5th, the Red Cross be allowed to show motion pictures in connection with its annual drive.

Resignation: Mr. Jerry Rowland submitted his resignation from the Board in order to give experience to another potential Board member for next year. He graduates in March and, therefore, would only be available for two or three more meetings.

J-301

Motion H-312: It was moved to accept the resignation from the Board of Jerry Rowland. Motion seconded and passed.

Vice-President's Report:

Leadership Workshop - Sponsors again were urged to get out as many Chairmen as possible to attend this last in the series of such workshops.

Finance Committee Report:

Tentative Budget for March 9th Dance - It was reported that since Gene Krupa would be in the vicinity, the Union could obtain his services for a dance for \$850.00 with a 60-40 percentage enabling them to sponsor a dance for a total cost of \$1,050.00. Although the event would be held near final week, it was felt this low cost would not subject the Union to much risk of financial loss. It was recognized that preparations for the affair would be

limited in scope in some areas due to the time shortage. It was also stressed that there would be a lapse of six or seven weeks before the Stardust Dance which would eliminate the fear of financial repercussions at this affair. The dance charge was expected to be \$1.00 plus tax. The Board was to be allowed to limit attendance to 1,800 in spite of the 60-40 split provision in the proposed contract with the band.

J-302

Motion H-313: It was moved to accept the \$1,050 budget for the Gene Krupa dance on March 9th. Motion seconded and passed.

House Committee Report:

Rental Functions of the Union - It was pointed out that to date most non-Union dances in the Ballroom were attended by circumstances of participants serving themselves and spilling liquid refreshments to the damage of Union property. Therefore, two alternative suggestions were presented: (1) That in making arrangements for using the Union, all serving of beverages be left to the Union personnel and a graduated rebate be granted on rental charges. (2) That ordering of supplies, etc. be left to those renting but that one or two union employees be engaged (compulsory) to serve the cokes at a charge of 81¢ per hour per person.

Special Set Ups - Arrangements for special stage space, chair arrangements, etc. prior to a function would entail a cost henceforth of \$1.25 per man hour, it was recommended by the Finance Committee with the approval of the House Committee.

J-303

Motion H-314: It was moved, seconded and passed that the Finance Committee Report be accepted.

Sno Week Report: Bill BeVier was introduced and gave his report on the financial and participation success of the function.

In comparing 1951 with 1950, he stressed the great strides made, particularly in participation and interest, although "being in the black" to the tune of \$7.19 plus a paid-for trophy was highly preferable to being in the red as in 1950. He felt the change in the program between the two years could be seen in the house decorations competition, ice capades, and awarding the trophy for the most active participation. His forecast for future Sno Weeks was that the ice capades would become more and more "the" thing at the expense largely of the Sno Ball. He felt this was more in line with what a Sno Week should promote.

His recommendations to the Board in this regard included:

Since the trophy had been novel and he felt in a large measure responsible for the success of the event, he felt everything should be done to limit the use of this means in promoting other activities on campus during the year and that as much as possible its use be reserved for Sno Week competitions. He reported that already he had been approached on this matter by groups desirous of utilizing the same "successful" means.

Since he feels if the Ice Capades next year would be of equal or more success financially, the Athletic Department might become insistent on being the sponsor. He suggested that a letter be sent to the Senate Committee on Student Affairs and the Athletic Department by a representative of the Union Board in conjunction with other interested student groups impressing the "student aspect" of the ice capades and indicate hopes of its remaining such.

He also seemed to feel that a higher admission charge would permit a more elaborate presentation without reducing attendance.

Consideration was given to a feeling among participants in the ice capades that more than one performance would seem more advisable in view of the considerable rehearsing necessary for the event. Also a weekend for the presentation was stressed as desirable.

J-304
Motion H-315: It was moved, seconded and passed that a letter of thanks be sent to Bill BeVier in recognition of the effective manner in which he carried out the duties of Chairman of Sno Week.

Program Coordinating Committee Report:

Record Lending Library - It was reported that a survey had been undertaken by the Committee to devise a means of cutting expenses. In lieu of a previous survey of students in which 39 of 74 students contacted had acquiesced to a charge of 10¢ per loan and because of the increasing demand for LP records, which the Union is in the process of buying, it was felt that such a charge would be advisable. It was suggested in addition, that on Tuesday and Friday, the busy days, two employees be maintained whereas on Wednesday and Thursday only one employee be on duty in this office.

J-304
Motion H-216: It was moved, seconded and passed the recommendations be accepted.

In the discussion it was indicated that in the fall and winter of 1949, 435 students had used the library at a cost of \$498.10 with an income from fines amounting to \$139.50.

Newspaper Meeting - It was reported that this subject was to be given more intensive consideration at a meeting next week.

Areas - Areas set up recently are: Carol Schmalz, National Emergency; Bob Knox, Freshman Orientation; Ralph McCarthy, Chairman Area; Theron Johnson, Ad-Faculty-Alum area.

J-309
Motion H-320: It was moved, seconded and passed that the report, excluding the photography committee subject, be accepted.

Merit Committee Report:

J-310
Motion H-321: It was moved that Bob Graff be appointed Chairman of the Krupa Dance. Seconded.

J-311
Motion H-322: It was moved, seconded and passed to table the motion.

J-312
Motion H-323: It was moved that Bob Bowman be appointed as Chairman of Recreation Demonstration Committee. Motion seconded and passed.

Campus Club - It was reported that reservations for the Campus Club had been made for Sunday, April 15th, from 3-5 p.m. for the reception for recognition.

Board Appointments - The Board interviewed Bill BeVier, Jack Ronning, Les Hanson, Tod Dockstader, and Tom Huseby.

J-313
Motion H-324: It was moved, seconded and passed to fill both vacancies on the Board.

J-314
Motion H-325: It was moved to follow this procedure in voting on candidates. On the first ballot, each member is to vote for a single candidate. The voting is to continue until one candidate secures a majority vote. After each ballot, one candidate is to be eliminated. As soon as one candidate is elected, all candidates become eligible for the second balloting which is repeated on the same basis until a second member is elected. Motion seconded and passed.

The Board appointed Bill BeVier and Jack Ronning to fill the vacancies.

House Committee Report: It now appears as though the recent newspaper stories have caused the difficulties to be re-established. Mr. Rowland promised to continue work on this problem and the other problems of the House Committee as an ex-Board member.

Executive Committee Report: Mr. Rowe reported that the meeting of the Steering Committee had resulted in the following recommendations: That the committee

1. serve as a coordinating agency between Union standing committees.
2. serve as a means of improving the utilization of Board personnel.
3. serve to originate new plans and ideas.
4. serve in a non-legislative capacity but referring and recommending specific action to the Executive Committee.

^{J-315}
Motion H-326: It was moved to untable the original motion on Steering Committee. Motion seconded and passed.

^{J-316}
Motion H-327: It was moved to accept the recommendations on the Steering Committee. Motion seconded and passed.

Krupa Dance -

^{J-317}
Motion H-328: It was moved to untable the Motion H-322. Motion seconded and passed.

^{J-318}
Motion H-329: It was moved to approve the appointment of Bob Graff as Chairman of the Krupa Dance. Motion seconded and passed.

^{J-319}
Motion H-330: A motion was made, seconded and passed to adjourn at 9:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

February 28, 1951

The meeting was called to order at 6:15 p.m.

The minutes of the February 21st meeting were amended as follows: In the report on Sno Week, the \$7.19 profit should read "because of" a paid up trophy rather than "plus".

Members Present: Bud Abrahamsen, Bill BeVier, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Don Rowe, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme,

Members Absent: Sterling Garrison, Keith McFarland, Jack Ronning, Tom Salmen and Stewart Thomson.

Guests: George Temp and Don Affolter of the Daily, Jeanne Becker, Stardust Chairman, Hal Rindal and Jerry Rowland.

Bill BeVier was welcomed as the new member of the Board.

Director's Report: Another resignation of a clerical staff member from the office developed during the past week. Although present legislative consideration may help, there is at present some danger that the Union staff will be adversely affected by the current low-salary scales.

Program Consultant's Report:

Newsreels - The present trial of cutting down from three to two showings with a charge of 14¢, indicates the preferableness of this policy. The losses have been reduced so that this activity is currently breaking even.

Orchasis - The large attendance on Tuesday noon, February 27th, seems to be indicative of the number of students going by the main ballroom at noon. It was suggested that as many activities as possible be scheduled for this area during noon hours.

Vice President's Report: The Board was reminded that merit reports on various chairmen and sponsorship area reports were due Wednesday, March 7th. In addition, it was suggested that each Board member indicate his preference as to an area in which to work, since assignments can be rearranged at this time.

Program Coordinating Committee Report: It was recommended that the two showings of newsreels at raised prices be placed on a permanent basis.

It was also recommended that the Campus Canteen and Square Dance be cancelled March 9th in view of the holding of the Gene Krupa dance that evening.

J-320
Motion H-331: It was moved, seconded and passed that the Program Coordinating Committee Report be accepted.

J-321
Motion H-332: It was moved, seconded and passed to untable the motion in regard to the Skol-Variety Dance style show.

The discussion centered on the advisability of allowing this for fear that a precedent of favoritism toward special campus groups and the conflict with Charm, Inc. style show. In addition, it was feared by some that the undertaking had too much of a "commercial" tinge to be in line with general University policies. However, it was pointed out that the Variety Dance Chairman and the Chairman of Charm, Inc. both acquiesced that a trial be allowed, since the dance at present presents no entertainment. Mr. Higgins felt that all these questions might be more readily answered once a trial was made in determining the feasibility of placing the program on a permanent basis.

J-322
Motion H-333: It was moved, seconded and passed to allow SKOL magazine to sponsor a style show on a trial basis at the Variety Dances.

Public Relations Committee Report:

Name Band Policy Committee - A meeting was held on February 28th, at noon, at which attendance was good. It was agreed that there is a responsibility to bring only one "name band" per year to the campus, and that the most advantageous time would be for Stardust since other events had other specific attractions. It was felt this collaboration might be extended to include other colleges in the vicinity also. Finally, it was felt that emphasis should not be placed on choosing a specific band and then bring it here, but rather that opportunities should be grasped when a band was already in the vicinity. A meeting was planned for next fall quarter for a continued study of this problem.

Merit Committee Report:

Merit Awards - An investigation of the cost of silver awards to replace the present gold awards has been under-

taken. It was found that the estimated cost of each award would be \$4.50, which would not be a saving over the gold award.

In addition, the question of offering silver lapel pins in place of certificates to committee members was introduced. The cost was reported at \$1.80 each, whereas the certificates cost about 35¢. The general opinion was that the extra cost is prohibitive. A tangible reward was not felt to be essential to membership on the committees. It was suggested that this matter be taken up in conjunction with the question of free passes and the whole problem of recognition of workers.

^{J-323}
Motion H-334: It was moved, seconded and passed that the pass committee be dissolved and that the question of awards for committee members be referred back to the Merit Committee for further investigation.

House Committee Report:

Sunday Union Hours - It was reported that beginning Spring Quarter the Union will be closed on Sundays due to a lack of utilization of facilities as per recent surveys.

A blanket reservation has been given to the All-U-Congress to move from room 346 to room 320 for their meetings in order for the incoming Congress to meet with the old.

A request was refused to allow the Gene Krupa Dance Committee to a poster 4 x 8' in the corridor in front of the Main Lounge from March 2 to 8 with the recommendation that should their ticket sales be very low within three days before the dance, their request would be reviewed again by the Board. Reasons for refusing given were that this would be showing a preference to Union Committees by the Board over other organizations. They have been allowed to display their sign on the contact table on the Ground floor, which it was pointed out is an unusually busy spot and not necessarily detrimental to the promotion of the dance.

Bill BeVier has been appointed to Committee 213.

Katy LeRoy, representing the campus honorary groups on campus put in a request for review by the House and Finance Committees for use of the Union for entertainment of the high school students after the State Basketball Tournament.

^{J-324}
Motion H-335: It was moved, seconded and passed that the House Committee Report be accepted.

Executive Committee Report:

^{J-325}
Motion H-336: It was moved that a Board member with six un-excused absences at a standing committee meeting within one year or three within any one quarter automatically relinquishes his Union Board membership and that any Board member missing more than the first fifteen minutes of a standing committee meeting will be considered absent.

Written excuses for absences will be considered by the Executive Committee.

An attendance report will be submitted to the Executive Committee by each Chairman of a standing committee each quarter.

The motion was seconded and passed.

Appointments - The following appointments were made: Liz Hall, Chairman of the House Committee; Bill BeVier, a member of the Public Relations and House Committees; Jack Ronning, a member of the Finance and Merit Committees.

^{J-326}
Motion H-337: It was moved, seconded and passed that the Executive Committee Report be accepted.

Committee of Sponsors' Reports:

Stardust - Jeanne Becker was introduced to brief the Board on Stardust plans to this point. It was reported that three bands are available and choices run; first, Woodie Herman for \$2,000; second, Jimmy Dorsey, \$2,000; third, Hal MacIntyre, \$1,500.

^{J-327}
Motion H-338: It was moved to accept the recommendation of the Stardust Chairman to negotiate Woodie Herman at a top price of \$2,000.00 for one performance. Motion seconded and passed.

Discussion centered on alternatives of asking Woodie Herman to perform an afternoon concert for the same fee on the same day or for an additional fee the day before the dance. It was stated that an attempt would be made to contract him for \$1,500 with a 60-40 split. The majority of the opinions felt a concert was either undesirable or unfeasible.

It was felt that a limit for ticket prices and attendance should be made at the same time as deciding on the Band. The Stardust committee in their tentative budget had anticipated 3,000 ticket sales at \$1.25 each. Dancing is to be permitted in the cafeteria also it was pointed out.

It was felt that a higher priced ticket might be un-saleable since other big name bands were to be in the city each week preceding the Stardust Dance.

Gene Krupa Dance - The sponsor reported that this committee has been doing a very good job and that publicity is expected to be released on March 1st. The maximum attendance is to be 1,800, but it was felt that an attendance of 1,200 would be adequate to cover costs.

Campus Canteen - It was reported that three programs had been put on in the past quarter in the Women's Lounge. The first was attended by some 300 persons, the others by about 150 each. It was felt that moving the event from the Grille had been disadvantageous to its success, and it was suggested that either the Grille be obtained again or that the Game Room-Terrace area be used next quarter to increase attendance. Discussions had indicated that the Grille might be used if the event bears the cost of Grille employees.

New Business: Ralph reported that he had been asked to attend a conference in Chicago, March 29, 30, 31, on Student Government by All-U Congress. He brought the question to the Board so that they might make their own choice of a Board member.

J-328
Motion H-339: It was moved, seconded and passed that Ralph McCarthy be the Board representative at the Chicago conference.

J-329
Motion H-340: It was moved, seconded and passed to change the name of Sportsmen's Ltd. to Sportsmen, Unlimited.

J-330
Motion H-341: It was moved, seconded and passed to adjourn at 8:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

UNION BOARD MINUTES

March 7, 1951

The meeting was called to order at 5:45 p.m.

The minutes of the February 28th meeting were amended to include Liz Hall in "Members Present".

Members Present: Bill BeVier, Sterling Garrison, Liz Hall, Walt Hoffman, Jerry Kelly, Bob Knox, Paul Larson, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Jack Ronning, Don Rowe, Tom Salmen, Carol Schmalz, John Taylor, JanisThieme, and Stewart Thomson.

Members Absent: Theron Johnson, Keith McFarland, Jack Teberg and G. Hay Higgins.

Jack Ronning was welcomed as a new Board member.

Director's Report: Once again stress was laid upon the acuteness of the employment problem.

Program Consultant's Report:

Boxing Demonstration - The demonstration was well attended.

Archery Coffee Hour - This event was attended by 15 interested students. The future of this program looks encouraging.

Newsreels - This week, attendance dropped to 219.

Monday Movies - These were unusually well attended--by 600 students-- which seemed to be proof of the greater popularity of condensed features.

Fine Arts Display - The display attracted unusual attention due possibly to the prominent position of the displays as well as to their artistic appropriateness.

Splash Party and Saturday Nite Dance - Inclement weather prevented either of these events to be attended "normally".

J-331
Motion H-342: It was moved, that both the appointment and election of Board members should be apportioned among men and women in such a manner as to maintain the same relative proportion as prevails on the campus generally. Motion seconded and passed.

The discussion eliciting this action came from the proposed amendment to Article 3 of the Constitution, which it was felt was broad enough to allow the present Board to establish a precedent in this matter.

Vice-President's Report: The following appointments were made for the remainder of the present term of office:

Music and Arts	Bob Knox
Evening Dances	Jerry Kelly
Afternoon Dances	Carol Schmalz
Movies and Men's Activities	Jack Teberg
Social Club	Janis Thieme
WMR and Sno Week	Jim Reynolds
Special Recreation	Jack Ronning
Informal Parties	Bill BeVier

J-332

Motion H-343: It was moved, seconded and passed that nominations be opened for the two positions on the Appointment Committee.

Walt Hoffman, Don Rowe and John Taylor were nominated.

J-333

Motion H-344: It was moved, seconded and passed that the nominations be closed.

Walt Hoffman and Don Rowe were elected.

J-334

Motion H-345: It was moved to add to the By-Laws a definite policy as to the future ratio between men and women in future appointments and elections in the eventuality that less than 15 members were to be added to the Board. Motion seconded

It was felt that the 9 - 6 ratio should be maintained.

J-335

Motion H-346: It was moved, seconded and passed to table the motion.

Finance Committee Report: It was recommended in view of the Big Ten Debate Tournament on April 6th and 7th and in order to further the public relations of the Union, both on this campus and on other campuses, that 30 single passes for the Saturday Nite Dance be given to the Speech Department for distribution at their discretion. In addition, it was recommended that the Speech Department be allowed to print tickets for the Friday Nite Square Dance. After the dance, the Union will be reimbursed for the tickets used.

J-336

Motion H-347: It was moved, seconded and passed that this report be accepted.

J-337

Motion H-348: It was moved that the Basketball Tournament program to be held March 16th be charged a rental fee of \$200.00 plus any damages beyond normal wear and tear plus expenses involved in putting on the program and that the Union share any loss with the All-U Congress--this proposal to be contingent upon acceptance by the All-U Congress. Motion seconded and passed.

Union Finances - Vice-President Willey and Walt Hoffman conferred on Union finances. The Board is informed that a consideration of Union finances must wait until the State Legislature acts on University appropriations.

Program Coordinating Committee Report:

J-338
Motion H-349: It was moved that the Campus Canteen be returned to the Grille with the \$7.50 charge. Motion seconded

J-339
Motion H-350: It was moved, seconded and passed to table the motion.

J-340
Motion H-351: It was moved that the two sections of Beginning Bridge be combined into one class Spring Quarter and that a charge of \$1.00 per person be made with a minimum of 25 persons signing up for the course. Motion seconded and passed.

J-341
Motion H-352: It was moved, seconded and passed to amend the above motion to limit the number of lessons to 7.

Square Dance - It was reported that since the square dance feature has been officially discontinued, a group has requested to continue using a room in the Union if they defray other expenses of the dance.

Gene Krupa pass list - It was reported that 52 people were to be admitted on this list.

J-342
Motion H-353: It was moved, seconded and passed to accept the Krupa pass list as submitted.

Merit Committee Report: It was reported that since both silver and gold keys would cost nearly the same, there would be no advantage in changing.

J-343
Motion H-354: It was moved, seconded and passed that the report be accepted.

House Committee Report: It was reported that the E-Day Committee had been granted use of Room 131 pendent upon other requests.

J-344
Motion H-355: It was moved, seconded and passed that the Big Ten Debate Tournament be allowed the use of rooms 322, 347, and 348 on April 6th from 1-6 p.m. and April 7th, from 8 a.m. to 5 p.m., although these rooms are ordinarily not allowed to be reserved more than 24 hours in advance of their use.

J-345
Motion H-356: It was moved, seconded and passed that the Gene Krupa Dance Committee be allowed to move their poster from the basement to the Main Floor in view of the need for getting this program "in the black".

It was recommended that the Steering Committee should review this policy.

^{J-346}
Motion H-357: It was moved, seconded and passed that the High School Basketball Tournament program be required to reserve the entire building.

E-Day Black Book Committee - It was reported that the Main Lounge was to be left as is because of the cost for moving out furniture. The Bowling Alley and Billiard Room are to be left in operation with normal Union operation. All student offices are to be closed.

^{J-347}
Motion H-358: It was moved, seconded and passed that the report be accepted.

^{J-348}
Motion H-359: It was moved, seconded and passed that the Election Committee's request for use of the Commuter's Lunchroom on April 20th be denied in view of the E-Day reservation of the entire building on that date.

^{J-349}
Motion H-360: It was moved, seconded and passed that the Board postpone taking the group picture for the Gopher until next week.

^{J-350}
Motion H-361: It was moved, seconded and passed to have a luncheon meeting next week in view of the final exam period.

Public Relations Committee Report:

Debate Tournament on April 6th - Guides for building tours are to be provided by the Union Board for visitors from 12 to 2 p.m. on April 6th.

Union Newspaper - An experimental issue is to be printed next quarter, subsidized by the Public Relations Committee. Distribution will be determined at the Monday meeting.

^{J-351}
Motion H-362: It was moved, seconded and passed to accept the Public Relations Report.

Sponsors' Reports:

Gene Krupa Dance - Sales are not up to expectations.

Elections Committee: Several changes in campaigning for the April 20th elections were announced. A motion had been introduced to raise campus political party budgets and various groups have discussed this subject. The Union Board representative, with others, is expected to consider this, and therefore the reaction of the members was requested.

March 7, 1951

J-352

Motion H-363: It was moved, seconded and passed that the Union Board member abstain from voting on this matter.

J-353

Motion H-364: It was moved, seconded and passed to adjourn at 7:15 p.m.

Respectfully submitted,

Paul W. Larson
(For the secretary)

UNION BOARD MINUTES

March 14, 1951

The meeting was called to order at 12:05 p.m.

Members Present: Bud Abrahamson, Bud Bohler, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jim Reynolds, Don Rowe, Carol Schmalz, John Taylor, Stewart Thomson and Sterling Garrison.

Members Absent: Bob Knox, Jack Teberg, Janis Thieme and Tom Salmen.

The minutes of the March 7th meeting were amended to include Bud Behler as Present and in the House Committee Report the reservation for Room 131 was changed to be "for senior week" and the dates May 21-26 were added.

Director's Report:

Installation of Rubber Tile - This is dependent upon the arrival of supplies. The date for the work will probably be March 22 to 28. During this time possibly some of the offices on 2nd floor will have to be closed for a short period of time. Those organizations will be informed by letter before this installation occurs.

Ballroom Reservation - It was reported that the Main Ballroom had been reserved for March 24th by the "Tribadours of Swing." It was felt that this would probably not be regarded as a "proper" reservation by the Union, since the policy is to reserve only to "recognized student groups." It was stressed that Andy Owens would be contacted before action would be taken to cancel the reservation.

Program Consultant's Report:

National Associated Conference - It was stressed that delegates should be chosen soon, since the two exhibits to be sent by this Union should be properly reviewed at the Conference.

Gene Krupa Dance - An analysis of the low attendance at this function had been undertaken, and that by observation it was felt a variety of conditions were responsible, such as weather, finals, the Lenten season etc.

Desert Dinner - The Board voted to accept the invitation to a dessert dinner at the home of Vice President Willey on April 11th.

Finance Committee Report:

Spring Elections - It was announced that plans were being made to exhibit posters in the campaign for elections of Union Board Members. A bulletin board is to be set up with candidates' pictures and a place for questions beneath the picture. It was felt that this would contribute to a more informed selection of Board members by the student voter.

J-354
Motion H-365: It was moved that \$600.00 be allocated from the Renovation Fund for the installation of lights in the billiard room. Seconded and passed.

Program Coordinating Committee Report:

J-355
Motion H-366: It was moved, seconded and passed to transfer "Let's Dance" to the Junior Ballroom on May 22 in order to allow the All "U" Congress to have the Main Ballroom for its Recognition Banquet.

J-356
Motion H-367: It was moved, seconded and passed to reinstate the Beginning Square Dance Program under the new plan providing for volunteer callers. The \$10 expense to the Union per session for callers would now be eliminated.

It was recommended that a non-Board member be appointed Chairman of the Board's booth at the Campus Carnival with the Board members serving on the committee.

Merit Committee Report:

J-357
Motion H-368: It was moved, seconded and passed that Carolyn McNary be appointed chairman of Matinee Mixer.

House Committee Report: It was recommended that on a temporary basis the Democrats, Flying Club and Jazz Society be assigned to Room 349 and that the Republicans and Square and Compass Club be allowed use of Room 348.

During Spring quarter a survey of actual use of and need for these quarters would be carried on in order to determine the permanent policy. It was felt that since these rooms were vacant at present, the crowded conditions of Room 213 should not be forced to prevail.

J-358
Motion H-369: It was moved that the House Committee Report be accepted. Seconded and defeated.

Discussion centered on the classification system under which Square and Compass had an "A" rating which does not entitle it to this privilege. It was felt that probably the Board should vote to change its classification as well as any other of the groups necessary in order to fit into existent regulations. It was felt

the motion was not within the provisions of the current house policy on office assignment.

J-359
Motion H-370: It was moved to table the motion. Seconded and defeated.

J-360
Motion H-371: It was moved to amend the motion to allow for a temporary reclassification of the groups in order to allow them to change rooms. Seconded and defeated.

Liaison Committee Report:

J-361
Motion H-372: It was moved, seconded and passed to untable the motion on subsidizing Campus Canteen in the amount of \$7.50 per week

It was mentioned that this was to cover employee service exclusively. Mr. Higgins felt that rather than try to draw a line between actual costs and \$7.50 that this could be regarded as a flat rental for the present, and that further investigations could be undertaken in formulating policy for the next Fall Quarter.

New Business:

Stardust Dance - It was announced that Sammy Kaye had indicated he would play for \$2,000.00 plus 60-40% cut. Several other orchestras had been contacted but this seemed the most desirable.

J-362
Motion H-373: It was moved, seconded and passed to offer Sammy Kaye \$1500.00 with a 60-40% privilege first and then to set the top offering price at \$2,000.00 flat at which figures authorization to contract was granted.

J-363
Motion H-374: It was moved, seconded and passed to adjourn at 1:10

COFFMAN MEMORIAL UNION BOARD MINUTES

April 4, 1951

The meeting was called to order at 6:10 p.m.

Members Present: Bud Behler, Bill BeVier, Genevieve Darkroger, Liz Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Jack Ronning, Don Rowe, Tom Salmen, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Sterling Garrison, Bob Knox, Keith McFarland, and Carol Scamalz.

The minutes of the March 14th meeting were corrected as follows: Bill BeVier was added to "Members Present"; and Motion H-372 was changed to read, "It was moved, seconded and passed that a rental of \$7.50 be authorized for Campus Canteen as payment for the use of the Grille.

Guests: Mary Spillane was introduced as the Daily reporter for the Spring Quarter.

Director's Report:

Clerical Help - It was reported that shortages in this field were felt particularly under the strain of more frequent "special" events.

National Conference Delegates - It was suggested that the Board choose its two delegates and make authorizations for staff members who are to attend this conference, since reservations and other planning would be required which would make a later date unfeasible.

Lyceum Theater Ticket Policy - Since no discounts have been available for some time, Mr. Higgins called the theater management in regard to the production, "Kiss Me Kate". He found that the former discount policy would not be allowed by the producers. They feel that since this play had very favorable attendance a few weeks ago here, that the same public response could be expected again. Therefore, the best offer made is to make available 200 tickets for the first night performance, April 10th, composed of \$3.60 tickets to sell for \$2.20 and \$4.20 tickets to sell for \$2.80, including the Union's handling fee.

Motion H-375: ^{J-364} It was moved, seconded and passed that the Lyceum offer be accepted.

Program Consultant's Report:

Beginning Square Dance - Reactivated this quarter, the first function on April 3d drew 150 persons who particularly enjoyed the intermission of community singing, a practice planned to be repeated.

Music Committee Program - Scheduled for Tuesday, April 10th at 3:30 p.m., it will be the first music program for the quarter. Sigma Alpha Iota is to perform on "Contemporary American Music."

Record Lending Library - The policy of charging 10¢ per rental has been initiated, but this has rendered necessary contrary to expectations the retaining of two clerks because of the additional work. Therefore, it was recommended that the days the service would be made available would be cut from 4 to 3.

J-365
Motion H-376: It was moved, seconded and passed that the three-day policy be inaugurated in regard to the record lending library.

Vice-President's Report: A recapitulation of opinions in regard to the value of the Leadership Workshop to participants was made. The conclusions drawn were that the Workshop accomplished its purpose and should again be utilized but not until the Fall Quarter. It was felt that it was really too late to plan for one this Spring and also attendants would be duplicated in many instances requiring an entirely new program. The Board was asked to give it support in the Fall.

Appointment Committee - It was reported that the method devised for selection had been made increasingly objective, and that four general principles would be followed in making the selections. The special filing period, it was announced, is April 11th to 18th.

Executive Committee Report: A meeting with the All-U Congress was set for April 5th to discuss the rentals for the High School Basketball Tournament party.

National Conference - Liz Hall, Ralph McCarthy and Frankie Norlinger were announced as nominees for delegates for the National Conference.

J-366
Motion H-377: It was moved, seconded and passed to send the Director.

J-367
Motion H-378: It was moved that the election of delegates be conditional upon the electees becoming members of the Board for next year, either through appointment or election,

and that in the event that less than 2 of the three nominees are not future Board members, the Appointment Committee would be empowered to appoint the delegate or delegates to the Convention. Motion seconded and passed.

Liz Hall and Ralph McCarthy were chosen as delegates with Frankie Norlinger as the alternative delegate.

Finance Committee Report: The All-Committee Financial Recap revealed, in comparison with Winter Quarter, 1950, a lowering of the net loss by \$400.00 due primarily to the financial success of Sno Week in 1951.

Program Coordinating Committee Report: Saturday Nite Dance Committee requested that the dance for May 12th be changed to a semi-formal, since many attenders have few such functions, and that the price be left the same.

Merit Committee Report: A reception is to be held April 15th in the Campus Club from 3 to 5 p.m. with the Union Board as members of the reception line. Vice-President Willey is to speak, Safrina Godfrey is to play the violin, and Don Rowe is to play the piano.

House Committee Report: It was recommended that:

Alpha Phi Omega be allowed the use of the West section of the East bulletin board, normally set aside for public relations, from April 18-24 for their "Ugly Man Contest." It was felt this would be good public relations to help publicize the Campus Carnival.

Kappa Alpha Theta be allowed the use of a Union room with a piano every Monday, Wednesday and Friday afternoon until May 4th for practice for Greek Week Sing. The recommendation is that this request be approved for the times until the next Board meeting, at which time a further report on the proposal and availability of Room 346 would be made.

Election Committee be allowed to use the Game Room, April 20th from 6:30 to 11:30 for the counting of ballots. In view of the fact that this is the night of Stardust, this room would be cut off from the rest of the building and committee people would leave from the game room exit.

L.S.A. be allowed the use of the Main Ballroom area only on Sundays of April 8, 15, 22, 29, May 6, 13, from 6:30 on condition they pay the fee to cover the employee expense of having someone at the door.

the application of the SPAN Peru group be refused, unless altered, for a blanket reservation for a room for 20 people from 7:30 to 9:30 on Tuesday evenings for Spring Quarter. It was felt that either weekly reservations would have to be required or that the night be changed to Friday which is less busy.

the Ski Club group be moved from Room 110 to 213.

the University Republican Club be granted the request for a private office, Room 110, from April 10-17 during the time of their regional convention.

the Welcome Week Committee be moved to Room 110 from April 18 to June 1st and then that this Committee and Homecoming Committee be moved to Room 131 from June 1st to October 15th.

J-368
Motion H-379: It was moved, seconded and passed that the report be accepted.

It was reported that the House Committee is undertaking a survey in order to determine office space reallocation questions and policies as well as checking elevator service problems. In addition, it was reported that the project of reviewing policy on posters in regard to present locations, new locations and present regulations is planned. All Board members are requested to assist in this important task.

Public Relations Committee Report: Nine pages of the Gopher have been allocated to Union activities, and the Board was invited to attend the meeting April 5th at noon when the allocations would be made.

Conference - Ralph reported that the striking features of the recent conference attended by him was that Minnesota was ahead of most Unions in their relations with the students, faculty and the public. He called attention to the tension which seems to exist between student governing councils and the Union Boards.

Special Committee Reports:

Stardust -

J-369
Motion H-380: It was moved that the queen candidates for Stardust be listed on the ballot for campus elections, if the elections committee and stardust committee would so desire. Seconded and defeated.

New Business:

Financing of Bowling Team - Mr. Higgins suggested that a

April 4, 1951

policy be established as to how a team to represent this University would be selected and the degree to which the Board would lend financial support. Last year, when Minnesota won the "Big Ten Trophy" it was decided to earmark all bowling alley receipts after deducting pin-setters' expense from the play-off tournament. That left \$138.00 out of which \$35 to \$40 would now have to be invested in bowling team shirts. Last year, this required \$15.00 to be added by the Board.

J-370
Motion H-381: It was moved, seconded, and passed that the Finance Committee be empowered to make the final decision on this matter.

J-371
Motion H-382: It was moved, seconded, and passed that the President and Vice-President be requested to counsel all prospective candidates for Union Board, outlining to them the duties connected with the position.

The following Committee Meeting times were announced:

House	3:00 Tuesday
Merit	3:00 Wednesday
Public Relations	Not set
Finance	4:00 Wednesday
	3:00 Thursday
Steering	12:00 noon Friday

J-372
Motion H-383: The motion was made, seconded and passed that the meeting be adjourned at 8:00 p.m.

The next meeting is scheduled to be at the home of Mr. Willey at 6:45.

M. M. Willey, Vice President
 255 Bedford Avenue, S.E.
 Minneapolis

The meeting April 18th is to be at John Taylor's.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

April 11, 1951

The meeting was called to order at 7:10 at the home of Vice President Willey.

Members Present: Bud Abrahamsen, Bud Behler, Bill BeVier, Sterling Garrison, Elizabeth Hall, G. Ray Higgins, Walt Hoffman, Theron Johnson, Jerry Kelly, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Don Rowe, Tom Salmen, Carol Schmalz, John Taylor, Janis Thieme.

Members Absent: Bob Knox, Jim Reynolds, Jack Ronning, Jack Teberg, Dr. Stewart Thomson.

The minutes of the previous meeting were approved as written.

Guests: Ernest Robbins, Vice President of the Village Union was introduced.

Director's Report:

Grove East Project: A review was given of previous discussions with the Grove East representatives which resulted in the conditional approval of the Board to allocate \$1,000 for this project (\$600 for converting the building and \$400 for furniture.) The condition, that the enrollment in winter quarter would not decline more than 5%, will be determinable next Monday. In the meantime, the project has been presented to university officials who are interested in seeing that the project be undertaken if finances permit.

Farm Union Planning: Summarization of the report submitted by the Official Farm Union Planning Committee reviewed the architects' activities as follows: 1. The plan so far is basically sound and future development should be continued along the same lines; 2. The space assigned seems the minimum within logic for this project; 3. It does not seem possible that the first phase can be undertaken under the original \$400,000 because of changing economic conditions. The questions presented were: Can additional funds be made available? If not, should planning be stopped at this stage? Are we going to be financially solvent so as to be able to meet current needs? The University administration feels any consideration of fee increase should be delayed until the legislature approves the over-all University Budget.

National Conference: Two faculty persons and one student from the Farm Campus and one staff member and two students from the main Union will constitute the delegation. Macalester College has indicated an interest and the possibility of sending one delegate. The Duluth Branch, which originally seemed interested in sending one representative with those from this campus, has decided to send a sizable delegation.

Program Consultant's Report:

Spring Camp: This is to be held May 26th and 27th. Cost per person last year was \$3.95 including transportation. The program was subsidized \$100.

Toastmasters' Club: This organization is making plans to perpetuate itself by means of enlarging membership and trying to traditionalize

their activities.

Dance Instruction: Attendance has greatly increased, Al Dicklund has announced.

Village Union: Ernie Robbins reported on conditions at this Union in view of the altered duties of Paul Larson. Formerly he had spent his entire time managing the Village Union, but now more than two-thirds of his working time is devoted to Coffman. It was reported that due to this change, the functions of the manager's office, previously the focal point, were now decentralized. The Custodial Worker has been promoted to Sr. Custodial Worker and the coffee shop was placed under a Sr. Food Service Worker. Programing has been taken over by committees. Additional help is obtained from a recreational leadership major who is working in this union for academic credit.

Four new members were elected to the Board recently and officers were elected. Some 26 trailers have been eliminated and additional eliminations are expected. An analysis of receipts of the union coffee shop between last year and this year shows that an average of \$8.00 per day less is being received this year. Ernest Robbins announced his resignation from the Board as a result of his entering Graduate School.

President's Reports: A tentative program was outlined: April 20th, general campus elections; April 23rd, Board appointments; April 25th, joint meeting between the incoming and old Board; May 2nd, election of officers of the new Board.

Vice President's Reports: It was announced that the same men-women ratio as last year would prevail, namely, 11:4; electees, 7:2, and appointees, 4:2.

Finance Committees:

J-373
Motion H-384: It was moved, seconded and passed that the Board approve a budget of \$10 for election pictures of Board candidates.

Program Coordinating Report:

Metropolitan Opera Party: Last year a reception and dance were held for members of the Metropolitan Opera company. These events were attended by some fifty or sixty persons from this organization. It was felt that the reception had been advisable but not the dance, and therefore that on May 4th a reception might be held.

J-374
Motion H-385: It was moved, seconded, and passed that a Metropolitan Opera company informal reception be held on May 4th in the Women's Lounge if conditions permit.

It was stressed that it was possible that members would not be able to be contacted, since a letter had been received about a month ago in this regard suggesting a pre-performance party.

J-375
Motion H-386: It was moved, seconded, and passed to allow the Saturday Night Dance Committee to hold a spring semi-formal on May 12th.

Merit Committee Report: It was once again announced that the Merit Reception would be held Sunday, April 22, in the Campus Club, from 3 to 5 p.m. Twenty-two keys and thirty-eight merit certificates are to be awarded, as well as two gardenia corsages to persons who received keys last year.

House Committee Report: The Republican Club changed its convention dates and requested the use of Room 110 on April 21st to the 23rd. The Welcome Week Committee had agreed to move to Room 110 on April 23rd in view of this.

Charm, Inc., had requested and been allowed to display on the main floor in front of the main lounge in order to publicize "Spring Sewing School" from April 10th to the 12th provided the advertising sign would not be larger than 7 x 11. Qualifications had been met.

The Finance Committee had requested and been granted permission to put up pictures of Board candidates between the elevators and the bulletin board on main floor across from the Information Desk.

The House Committee is planning an over-all review of poster sizes and especially with regard to sizes to be used on the display board across from the checkroom.

J-376
Motion H-387: It was moved, seconded, and passed that the Stardust Committee be allowed to put a display and contact table in front of the main lounge to advertise the dance.

J-377
Motion H-388: It was moved, seconded, and passed that the Forum Committee be given a blanket reservation for use of Room 320 on May 9th and 16th.

Public Relations Report: Gopher Space Allotments: It was announced that four informal spots of Board personnel and one group picture would be made. Two pages of the total six pages are to be allocated to Board activities and four pages to the Union committees.

Committee of Sponsors:

Stardust: It was reported that the chairman feels plans are coming along satisfactorily. There is to be a style show the afternoon of the dance followed by a jazz concert. It was mentioned that Sammy Kaye is scheduled to play the Wednesday evening preceding Stardust at the Prom Ballroom which is just within the 48-hour condition in the contract. It was felt something should be done to express dissatisfaction with this state of affairs, and also that in the future a longer interval should be required as a condition to the contract.

J-378
Motion H-389: It was moved, seconded, and passed that the Union Board register an official complaint to the booking agency in Chicago with whatever satisfactory settlement that can be secured.

Special Committees:

Election Committee: The "Daily" has agreed to print questions for the various candidates to answer. The questions will perform a two-fold function: Indicate the functions of the Union Board and at the same time determine the qualifications of the candidates.

Old Business:

Finances: A potential future drain on finances was presented. The Internal Revenue Department through its representative had made known that the portion of students' fees allocated to recreation might be subjected to the amusement tax. In addition, higher salaries for Coffman employees are expected to add \$11,000 to the Union budget next year.

J-379
Motion H-390: It was moved that the Finance Committee prepare a study of the financial needs of the Union. Seconded and defeated.

Mr. Willey's Report: Mr. Willey, recently returned from Washington and consultations in regard to draft deferment plans, gave a brief resumé of the official thinking on this subject. He seemed to feel that some type of deferment based on intellectual achievement was inevitable regardless of the defects in such a plan.

J-380
Motion H-391: It was moved, seconded, and passed to adjourn at 9:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

The next meeting, Wednesday, April 18th, will be at John Taylor's home at 4250 Linden Hills Boulevard, at 5:45 p.m.

COFFMAN MEMORIAL UNION BOARD MINUTES

April 18, 1951

The meeting was called to order at 7:40 p.m. at the home of John Taylor.

Members Present: Bud Behler, Bill BeVier, Genevieve Damkroger, Sterling Garrison, Liz Hall, G. Ray Higgins, Walt Hoffman, Jerry Kelly, Bob Knox, Ralph McCarthy, Frankie Norlinger, Jim Reynolds, Jack Ronning, Don Rowe, Tom Salmen, Carol Schmalz, John Taylor, Jack Teberg, Janis Thieme, and Stewart Thomson.

Members Absent: Theron Johnson, Keith McFarland.

Guests: Leon Carr and Judd Grenier of the Daily.

Additions to the minutes of April 11th were made as follows: To the House Committee Report were added the requests of U.W.F. and Student Fellowship of Reconciliation, which are under consideration by the Committee.

Director's Report: Ernest Robbins' resignation from the Village Union Board was reported as accepted. Two letters of recommendation have been received in regard to a replacement for the position, one from Ernest Robbins in behalf of Ray Miller, a graduate student in English, and one from Seth Phillips, Village Union Board member recently elected, in behalf of Warren Haggstrom, graduate student in Philosophy.

J-381
Motion H-392: It was moved that this Village Board position be referred to the Merit Committee. Passed.

J-382
Motion H-393: It was moved to amend the motion to include Mr. Higgins in the discussion and vote on the recommendation. Motion seconded and passed.

It was moved to amend the motion to give the Merit Committee full power of appointment. Seconded and defeated.

Farm Union Planning - A meeting is planned in two weeks, after the Legislature budgetary discussions are concluded, to discuss finances of the proposed Farm Union as well as Coffman finances.

Sammy Kaye Booking: Mr. Polk was contacted in regard to the verbal 48-hour condition in the Kaye contract, but he denied having discussed the issue. It appears the Prom had booked Kaye for Friday, April 20th, as well but had been induced to release him on this night. It was suggested that because of the possible loss to the Union that the flat fee be reduced to \$1500 with a 60/40 cut, which proposal Polk had said he would discuss with Kaye. No further word has been received, and it was felt by the Board that their hands were pretty well tied.

However, discussion was introduced to prevent a recurrence of this situation by setting up some policy which would be flexible for the Union Board, but binding upon any acceptor of a contract.

^{J-383}
Motion H-394: It was moved that when the Union Board makes a contract a month in advance of an event with a Name Band, a clause be inserted to the effect that no other Twin City appearance be made either 7 days prior to or 7 days following the performance. Motion seconded and passed.

^{J-384}
Motion H-395: It was moved to amend the motion to read 15 days before the performance. Motion seconded and passed.

Lyceum Theatre Tickets - It was reported that the management is willing to provide tickets for "Peter Pan" on the same basis as for the "Kiss Me Kate" production for which 150 tickets were sold. It was noted that again none of the lower priced tickets were to be made available.

^{J-385}
Motion H-396: It was moved, seconded and passed to accept the Lyceum Theatre offer.

Program Consultant's Report:

Charm, Inc. - This program has had a successful program on sewing the past week. A fashion show is planned for Friday, April 20th.

Art Show - Beginning next week, and for one week, there will be a display in the Fine Arts Room of the works of Ukrainian DP artists.

Music and Arts - On Tuesday, April 24th, from 3 to 5, there will be a coffee hour to which are invited all art enthusiasts in the Twin City Area as well as the student body. Selected hosts are Bill DeVier and Jack Ronning.

Also on Tuesday there will be a Musical program featuring musical comedy music.

Executive Committee Report:

High School Event - It was reported that a charge of \$222.00 had been planned to be made for this feature; \$200 for the entire building rental fee and \$22 for checkroom employees. An objection that the entire building had not been needed was raised, but it was felt that since original plans had been made on the assumption that the entire space would be necessary, no adjustment was warranted. However, since some areas had actually closed before 1:00 it had been decided to rebate a certain amount with the probable affect that the final charge would be around \$200.00

Finance Committee Report: The following four recommendations were made:

1. To establish a rate of \$20.00 instead of the present \$30.00 rate for non-banquet, non-dance functions such as concerts, lectures, because of the limited income type of the programs.
2. To assess a \$40-\$60 charge for non-University groups using the Main Ballroom for banquets in order to cover costs not now taken care of. (\$40 for groups up to 400, \$50 for groups 400-700, and \$60 for groups 700 and over)
3. To raise the rental of chairs from $\frac{1}{2}$ ¢ to 1¢ per chair since the work is considerable.
4. To charge for the laying of runways used in style shows at the rate of \$7.00 for the 16' and \$15.00 for the 40' runways.

J-386
Motion H-397: It was moved, seconded and passed to accept the Finance Committee Report.

Program Coordinating Committee Report:

Stardust Dance Pass List - It was reported that at present there are provisions for 78 double passes and 25 single passes.

J-387
Motion H-398: It was moved to accept this pass list. Motion seconded and passed.

It was moved to amend the motion to make all double passes single passes. Motion seconded and defeated.

J-388
Motion H-399: It was moved to amend the motion by referring the final decision on the pass list to the Program Coordinating Committee. Motion seconded and passed.

J-389
Motion H-400: It was moved, seconded and passed to ask the Program Coordinating Committee to lay down a policy for the formulation of future pass lists.

Merit Committee Report: Interviews have been held with Lucille Borowick for Fine Arts Chairman and Loren Parks for Chairman of Square Dance Instruction Committee.

Merit System - This system has been reviewed and the following questions are to be added to the Sponsor's report:

1. How many meetings have you attended?
2. How many meetings did the committee arrange?
3. State the characteristics which typify this person as a Chairman.
4. How do the Chairmen handle their program?

Merit Reception - The awards and method of presentation had by reports been satisfactorily accepted.

J-390
Motion H-401: It was moved, seconded and passed that the Merit Committee Report be accepted.

House Committee Report:

AWS requested Room 320 for Women's Opportunity Week, May 14, 15, and 16. They have been allowed access to Room 346 instead, as it was felt this would sufficiently meet their needs.

The request of AWS for use of the Women's Lounge for their Big Sister Training Program on May 9, 15, 16, 22, 24, 29, and 31 was turned down since this is not "all University" and no rental charges were offered. It was suggested that the sessions be held in the Y.W.C.A. quarters.

A United World Federalist request was investigated but since the requestor was indefinite as to the requirements, it was turned down.

Coffman Musicals requested use of the Main Lounge on Tuesday, April 24, from 3 to 5 for their Musical Comedy program. Approval was recommended.

The request of Homcoming Week Committee to share Room 131 with Welcome Week from May 1 to Nov. 15 was not approved. It was recommended that the former remain in 110 as long as possible.

An office was requested by Student Fellowship of Reconciliation and a form was sent to them to be considered with other room requests after the present survey has been completed.

The Fine Arts Room was requested April 29 & 30, for dress rehearsals for the Three Act Drama recital to be given May 4th. This request was limited to a single dress rehearsal.

The Law School requested use of the Women's Lounge on April 30 from 8 to 12 to be used for dancing following their banquet being held in the Main Ballroom. Approval was granted.

It was recommended to refuse the request for displaying the Dinky Q. Duff poster for five candidates. The elections committee had opposed the proposal.

^{J-391}
Motion H-402: It was moved, seconded and passed that the House Committee Report be accepted.

It was reported that a representative from the Board to the Welcome Week Committee should be appointed in the near future.

Public Relations Committee Report: A summary of Board relations with other campus groups, points to the conclusion that "all is well".

It was reported that Ray Swanson has been appointed editor of the future Union Newspaper. It was suggested that a paid person, preferably a journalism major, be employed to edit the new Union booklet.

^{J-392}
Motion H-403: It was moved, seconded and passed to accept the Public Relations Committee Report.

Special Committees:

Nominating Committee - Board appointment applications have increased to 18. Don Zander will replace Theron Johnson on the Committee in view of the latter's confinement to the hospital.

^{J-393}
Motion H-404: It was moved to designate John Taylor as a member of the Committee in the event that Walt Hoffman would be away at the time of the selections. Motion seconded and passed.

Stardust - Of the 1200 tickets sold, 800 were sold at the special rate of \$1.00.

Old Business: It was suggested that the Board members' pictures be displayed for some time after the election but this was not acted upon.

New Business:

^{J-394}
Motion H-406: To accomplish the purpose of Motion H-336, it was moved to amend Paragraph E, Section I of the By-Laws as follows: "A Union Board member who misses more than 6 meetings a year or 3 a quarter of his assigned committee meetings without justifiable excuse will automatically relinquish his Board membership". "A Board member missing more than the first 15 minutes of a committee meeting will be considered absent".

^{J-395}
Motion H-406: It was moved, seconded and passed to table the motion.

Awards - Key awards for service to the Union Board for two quarters or more were made to the following persons: Liz Hall, Frankie Norlinger, Carol Schmalz, Janis Thieme, Jerry Kelly, Bob Knox, Ralph McCarthy, Jim Reynolds, and John Taylor.

Mr. Taylor thanked Walt Hoffman, Don Rowe, Bud Behler and Jack Teberg for their outstanding contribution to the Board's effective functioning. He also expressed the appreciation of the Board to the faculty and alumni members as well as the staff. He expressed his pleasure and satisfaction with the opportunity of working with the entire group.

Dr. Thomson expressed on behalf of the entire Board the appreciation of the group for the fine hospitality of the entire Taylor family.

^{J-396}
Motion H-407: It was moved, seconded and passed to adjourn at 9:30 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

April 25, 1951

The joint meeting of the incoming and outgoing Boards was called to order at 6:30 p.m.

The minutes of the previous meeting were approved as published.

Members Present: Bud Abrahamsen, Allan Arnason, Bud Behler, Bill BeVier, James Booth, Beverly Canfield, Dale Epland, Lester Hansen, Harold Harris, Walt Hoffman, Jerry Kelly, Bob Knox, Paul Larson, Shirley Matzoll, Frankie Norlinger, Jim Reynolds, Jay Rinzel, Jack Ronning, Don Rowe, Carol Schmalz, Henry Stenquist, Wayne Taves, John Taylor, Janis Thieme, Stewart Thomson, and Randy Vosbeck.

Members Absent: Sterling Garrison, Theron Johnson, Keith McFarland, Tom Salmen, and Jack Teberg. Liz Hall, G. Ray Higgins, Ralph McCarthy, are attending the Union Conference in East Lansing, Michigan.

The incoming Board was welcomed and briefed on details of their new responsibilities.

Director's Report: In behalf of the director and other members of the staff newly elected board members were welcomed.

One condition for development of a Grove East Community Center was that University enrollment decline be not more than five per cent from winter quarter. Since enrollment has declined more than this figure it will be necessary to reconsider the problem of meeting the request of Grove East for Union facilities.

As a result of recent Legislative action Civil Service salaries have been increased by five increment steps. This will be an important factor to consider in formulating next year's annual budget.

Program Consultant's Report: Mrs. Middlebrook has advised that inasmuch as the proposed time for the Metropolitan Opera Road Company Party was inconvenient to students, the proposed party best be dropped.

A tennis tournament is scheduled in the Main Ballroom for next week.

A concert will be presented by the Varsity Band at the Union next week. Weather permitting, it will be held outdoors

The Chess Tournament to have been played with the University of Wisconsin was cancelled because of communication difficulties. The All - U Chess Tournament is now in its third week with thirty eight participating students.

Each of the Standing Committee Chairmen explained the function of his committee.

Finance Committee Report:

Civil Service Increase: It was pointed out that the five increment increase meant that the salaries of Union employees would be increased approximately sixteen per cent. This in turn means an increase in the total Union budget of about eight per cent. The significance of the reduced Union income was pointed out in connection with these increased costs.

Program Coordinating Report: It was recommended that the Board adopt a new pass list policy following somewhat the following pattern: Chairmen and Sub Chairmen - Double passes; Committee Members - single; Chaperones Queens and Entertainers - Double; Gopher - two Single; Daily - one Double (Editor's discretion) and one Double (Business Manager's Discretion). It was pointed out that this suggestion was for "maximum" disbursement of passes, and in no wise required that they be given if not merited.

Merit Committee Report:

^{J-397}
Motion H-408: It was moved that Don Sydow be appointed as Coifman Union representative on the Village Union Board. Seconded and passed.

^{J-398}
Motion H-409: It was moved that Bob Grant be appointed Chairman of the Talent Bureau. Seconded.

^{J-399}
Motion H-410: It was moved to table the motion, since there is at present an "inactive" Chairman. Seconded and passed.

^{J-400}
Motion H-411: It was moved, seconded and passed that Bev Canfield be appointed Chairman of Spring Camp with assistance from Jack Conning.

House Committee Report:

^{J-401}
Motion H-412: It was moved that "Student Fellowship on Reconciliation" be classified as a Class A organization and therefore eligible for file space in Room 213. Seconded and passed.

Old Business: The proposed By-Law was read as follows:

J-402
(Motion H-336: It was moved that a Board member with six un-excused absences at a standing committee meeting within one year or three within any one quarter automatically relinquishes his Union Board membership and that any Board member missing more than the first fifteen minutes of a standing committee meeting will be considered absent.

Written excuses for absences will be considered by the Executive Committee.

An attendance report will be submitted to the Executive Committee by each Chairman of a standing committee each quarter.

The motion was seconded and passed.)

Amendment to Motion H-336:

The wording above be changed to "absences at any standing committees". To add: As the result of such membership termination, the dismissed board members shall relinquish any claim to Union Board Key and "Life Pass" presentation.

J-403
Motion H-413: It was moved, Seconded and passed that this Amendment be voted on at the next meeting.

J-404
Motion H-414: It was moved, seconded and passed that the Board award to John Taylor the "Small Gavel Pin" in recognition of his services during the past year.

J-405
Motion H-415: It was moved, seconded and passed at 7:50 that the meeting be adjourned.

Respectfully submitted,

G. Ray Higgins, Secretary

COFFMAN MEMORIAL UNION BOARD MINUTES

May 2, 1951

The meeting was called to order at 6:15 p.m.

Members Present: Bud Abrahamsen, Allan Arnason, Bill BeVier, James Booth, Beverly Canfield, Dale Epland, Sterling Garrison, Liz Hall, Lester Hansen, Harold Harris, G. Ray Higgins, Shirley Matzoll, Ralph McCarthy, Keith McFarland, Frankie Norlinger, Jay Rinzel, Henry Stenquist, Wayne Taves, Randy Vosbeck.

Members Absent: Theron Johnson, Thomas Salmen, Stewart Thomson.

The minutes of the last meeting were corrected as follows: In Motion H-409, Bob Grapp should be substituted for Bob Grant.

Guests: Phil Taylor, graduate of the University of Wisconsin and cousin of John Taylor, who was to help with the balloting.

Director's Report: On the conference at Michigan, Mr. Higgins stressed that bigness does not always assure the best quality performance, and that the latter is the real challenge for Minnesota. He mentioned the difficult times facing the new Board members due to the strained financial conditions in the near future. In 1946-47, fee income amounted to \$260,000, whereas next year this is expected to furnish \$134,000. With costs increasing up to 50%, and assuming that all of the fee income is spent rather than the previous 2/3, normal operations next year would result in a \$30,000 deficit. Should only 2/3 of this income be spent, a deficit of \$70,000 would result.

The outgoing President, John Taylor, was awarded with a gavel pin in recognition of his services as President of the Union Board of Governors.

Program Consultant's Report: A Job Analysis form has been developed showing the relationship of the program staff to the Board and volunteer committee workers. Also further studies are being made to determine the relative popularity of various Union activities. Monday Movies appear to be increasing in popularity. The Let's Dance program, Tuesday nite, was unusually successful, and the Beginning Bridge class has more than 75 members participating.

The outdoor band concert planned for tomorrow was mentioned as worthy of attendance with particular consideration of the effect on the audience in determining future policy.

^{J-406}
Motion H-416: It was moved, seconded and passed that Mr. Higgins and Phil Taylor be allowed to remain in the Executive session for the election of officers.

Election of Officers:

Elections for the coming year were held resulting in: President, Bill BeVier; Vice-President, Elizabeth Hall; Secretary, G. Ray Higgins; Executive Committee, Jay Rinzel and Frankie Norlinger.

Conference Report: A summary of impressions obtained from the National Conference of Unions was given by the three delegates, Liz Hall, G. Ray Higgins, and Ralph McCarthy. The general impression gained was that the Union of the University of Minnesota is in an unusually favorable setting and the advantages should be recognized and utilized to the fullest.

Old Business:

^{J-407}
Motion H-417: It was moved, seconded and passed that a special pass committee be appointed by the Executive Committee to recommend a "pass list policy".

^{J-408}
Motion H-418: It was moved to approve the By-Lay provision as stated in Motion H-336. Motion seconded and passed.

^{J-409}
Motion H-419: It was moved to amend the Motion by inserting the word "regular" standing committee, from which written excuses would be required for absences. Seconded.

Before final action this amendment will be posted for one week.

New Business:

^{J-410}
Motion H-420: It was moved to untable the motion in regard to the Chairmanship of the Talent Bureau. Motion seconded and passed.

^{J-411}
Motion H-421: It was moved, seconded and passed that Bob Grapp be appointed Chairman of the Talent Bureau.

It was announced that there will be five chairmanships open; namely, Sno Week, Homecoming, Campus Canteen, Recreation Demonstration and Splash Party.

J-412
Motion H-422: It was moved, seconded and passed to adjourn at 8:15 p.m.

Respectfully submitted,

G. Ray Higgins, Secretary