

MEETING OF THE STUDENT SENATE

THURSDAY, FEBRUARY 18, 1999

11:30 A.M. - 1:30 P.M.

25 Law Building—Twin Cities Campus
305 Selvig Hall—Crockett Campus
Kirby Student Center Garden Room—Duluth Campus
Behmler Hall Conference Room—Morris Campus

The Senate Constitution provides that any student eligible to vote for senators may be admitted to Student Senate meetings and shall be entitled to speak at the discretion of the Student Senate. Only elected student members (or their designated alternates) shall be entitled to vote. For a quorum, a majority of the voting membership (21) must be present. Amendments to motions in the printed agenda must be submitted to the Clerk of the Senate at least 48 hours in advance of the meeting to allow for appropriate distribution. Consideration of amendments not received at least 48 hours in advance requires suspension of the rules by a majority of those members present and voting.

I. APPROVAL OF AGENDA

Action (2 minutes)

II. MINUTES FOR DECEMBER 3, 1998

Action (2 minutes)

The Student Senate minutes are available on the Web at the following URL:

http://www1.umn.edu/usenate/student_senate/98123stu.html

III. ANNOUNCEMENTS

(2 minutes)

IV. REGENTS' POLICY ON THE SCOPE OF THE FEE

ASSESSMENT

Information (2 minutes)

The Student Senate Consultative Committee took action on behalf of the Student Senate, exercising its executive authority, by approving the following amendment to the Regents' Policy on the Scope of the Fee Assessment (additions are underlined, deletions are ~~struck out~~).

Student Services Fees Definition

REGENTS' POLICY:

Student Services Fees are mandatory assessments on each campus and provide ~~non-instructional~~ co-curricular activities and services that make significant contributions to student development. These ~~non-instructional~~ co-curricular programs and activities supplement the academic curriculum, and are an integral part of the University educational experience. Both the level and scope of assessments are set through a representative process, determined by the Chancellor/Provost on each campus will have a Fees Committee with student majority membership that will recommend a fee to the Chancellor/Provost. The Chancellor/Provost will set the final recommended fee, which will be forwarded to the President for submission to the Board of Regents for information and action. Any exceptions from payment of this fee require authorization by the Board.

(Approved by the Board of Regents July, 1982)

(Amended by the Board of Regents: June, 1987)

GUIDELINES FOR STUDENT SERVICE FEES (ADMINISTRATIVE POLICY):

I. ASSESSMENT

- A. Payment of Student Services Fee is mandatory with exceptions as provided by the Board of Regents.
- B. Fee-supported services must be available to all students assessed.

II. SCOPE OF ASSESSMENT

- A. All undergraduate and graduate day-school students registered for 6 or more credits per semester, ~~quarter or 3 or more credits per Summer Session shall be assessed the Student Services Fee. During the summer, the fee will be assessed on all undergraduate and graduate students registered for 3 or more credits.~~
- B. Exceptions to the payment of the mandatory fee will be partial or full fee are limited to non-degree seeking students, students enrolled in off-campus/distance classes (these credits will be excluded from the total credit count), and Post-Secondary Education Option students, clearly defined classes of individuals (e.g. in possession of private HMO coverage, students whose research or course work is performed outside a designated geographic area).
- C. Additions to the campus Student Services Fee may be authorized for clearly defined classes of students and listed as special assessments (e.g. Technology fee for I.T. students MSA, GAPSA).
- D. All registered students who are not required to pay the mandatory Student Services Fee, ~~including Continuing Education and Extension students~~ shall have the option of paying the full Student Services Fee, or paying optional fees ~~as if offered by individual fee receiving units (e.g. Health Service, Recreational Sports and Minnesota Unions on the Twin Cities campus).~~

III. CONTENT

- A. All fee-support capital improvement requests (i.e. buildings) must be approved by both the Fees Committee ~~and by their respective student governments~~ on each campus for improvements. ~~on their campus.~~ A successful request shall not be subject to revision except in the most severe circumstances (e.g. funds are collected, but the approved building is radically scaled down in size or purpose).
- B. Student Services Fees shall not be used to fund courses or activities for which academic credit is offered within a department, where credit is the primary focus of the course or activity.

IV. PROCESSING

- A. All campuses shall have a committee which reviews and recommends student services fees. That committee shall have at least a student majority, and all members of the committee shall vote. The student members shall be appointed by their respective campus student associations. Faculty and administrative staff members shall be appointed under committee procedures in effect on each campus.

- B. All student members of the Fees Committee shall demonstrate ~~quarterly~~ payment of the Student Services Fee each semester throughout their terms. Summer Session payment is not required.
- C. The specific process for determining student services fees shall be left to the individual campuses.
- D. The Fees Committee on each campus shall submit its recommendations to the Chancellor/Provost of its campus. The Chancellor/Provost will determine the final recommendations to be forwarded to the President. The final recommendations of each campus shall be presented by the President to the Board of Regents for information and action.
- E. All organizations, departments or programs receiving student services fee funding must have students participating in deciding how fee money is spent. Students must be involved in the development of policies and budgets for any proposal that comes before the Student Services Fee Committee.
- F. The director or administrator of a University department receiving student fee funds (e.g. Boynton Health Service on the Twin Cities Campus, Intercollegiate Athletics Departments, etc.) shall ensure that adequate student participation occur regarding the proposed student fee request prior to submission of the fee request to the respective campus student services fee committee.
- G. All Fees Committees shall receive administrative assistance from the respective campus administrations and student associations.
- H. All persons involved in development of the Student Services Fee must recognize the relationship of fees to the total tuition and other cost of education for students.
- I. The Student Services Fees Committees shall review at least biennially the budgets for all fee-receiving organizations, departments and programs.
- J. The Fees Committee on each campus shall establish requirements for budget review, expenditures, and audit procedures.
- K. Organizations, departments or programs receiving funds from student services fees shall demonstrate expenditures in general compliance with their submitted budgets.
- L. Fee-receiving organizations, departments and programs may offer benefits to registered students who are not required to pay the Student Services Fees. The charges for benefits shall cover the full costs of services provided and shall be reviewed annually by the campus Fees Committee.
- M. Organizational requests for funding will be presented in the form of total dollars needed to support the activity. The Fees Committee will convert, by enrollment-based formula, the funding on a per student basis. Actual fee support to departments and organizations will be contingent upon enrollment.
- N. All budgets and all financial records for all organizations, departments, or programs which receive student fees shall be available for student inspection.
- O. The needs and interests of students regarding student services fees shall be assessed in some form on at least a biennial basis.
- P. Whenever possible, Summer Session Student Services Fees should be set at the same time as the regular session fees.

(Approved by the Board of Regents: October, 1982)

(Amended by the Board of Regents: June, 1987)

V. CONSTITUTIONS AMENDMENT

Action (20 minutes)

MOTION:

To approve the following amendment to the University Senate and Twin Cities Campus Assembly Constitutions and forward them to the Senate Consultative and Assembly Steering Committees for final approval:

ARTICLE VIII. AMENDING PROCEDURE

An amendment to this Constitution shall be approved either by a two-thirds majority of ~~all voting members~~ the total membership of the University Senate at a regular or special meeting, or by a majority of ~~all voting members~~ the total membership of the Senate at each of two meetings, the second of which shall be the next regular meeting; and provided the proposed amendment has been distributed, in writing, to the persons and in the manner provided in Article III, Section 7, for distribution of the Senate agenda, at least ten days prior to the date of the vote on the approval of the proposed amendment. An amendment shall be effective following approval by the University Senate and by the Board of Regents.

COMMENT:

The University Senate has had difficulty passing constitutional amendments because of the current requirements. At the October 15, 1998, University Senate meeting, the constitutional amendment to lower credit numbers for student eligibility received 124 votes in favor and none opposed. Yet, this was less than the 133 votes needed to pass a constitutional amendment. It was brought back to the November 5, 1998, meeting at which time 102 affirmative votes were needed for approval. The amendment received 108 votes in favor and none opposed, so it passed, but only by 6 votes. Professor Sara Evans, Chair of the Senate Consultative Committee (SCC), then asked the Student Senate Consultative Committee (SSCC) to propose language to amend the Senate and Assembly Constitutions. SSCC proposes language to change the requirement for calculating from the number of positions available to the number of seats filled. Upon approval of the Student Senate, these amendments will be brought before the Senate Consultative Committee for approval.

RYAN FALK, Chair
STUDENT SENATE CONSULTATIVE COMMITTEE

VI. CAMPUS REPORTS
(10 minutes)

VII. STUDENT SENATE CONSULTATIVE COMMITTEE REPORT
(5 minutes)

VIII. STUDENT SENATE CHAIR REPORT
(5 minutes)

IX. OLD BUSINESS

X. NEW BUSINESS

XI. POLICY ON ACADEMIC PROGRESS OF UNDERGRADUATES
Discussion with Vice Provost Craig Swan (20 minutes)
Twin Cities Campus Senators Only

See Item VI of the Twin Cities Campus Assembly Docket for the proposed Policy on Academic Progress of Undergraduates.

XII. ADJOURNMENT

MEETING OF THE UNIVERSITY SENATE
THURSDAY, FEBRUARY 18, 1999

(immediately following the Twin Cities Campus Assembly Meeting — approx. 2:30 P.M.)

25 Law Center—Twin Cities Campus
305 Selvig Hall—Crookston Campus
Kirby Student Center Garden Room—Duluth Campus
Behmler Hall Conference Room—Morris Campus

The voting membership of the University Senate totals 197, including the President, 155 members of the faculty (including the Faculty Consultative Committee), and 42 students (including the Student Consultative Committee). For a quorum, a majority of the voting membership (99) must be present. Advance notice is required for amendments to the constitution and 132 affirmative votes at one meeting or 99 affirmative votes at each of two meetings, the second of which shall be the next regular meeting. Advance notice is required for amendments to the bylaws and 99 affirmative votes. Other actions require only a simple majority of the members present and voting. Amendments to motions in the printed agenda must be submitted to the Clerk of the Senate at least 48 hours in advance of the meeting to allow for appropriate distribution. Consideration of amendments not received at least 48 hours in advance requires suspension of the rules by a majority of those members present and voting.

Any member of the faculty and any academic professional and student eligible to vote for senators shall be entitled to speak at the discretion of the Senate. Only elected members or alternates, the Senate Consultative Committee and, in case of a tie, the chair, shall be entitled to vote.

Representatives may designate any eligible alternates from their colleges, schools, or student constituencies as the alternates to serve in their places by written notice to the Senate Office prior to the commencement of any meeting of the Senate.

ATTENDANCE RECORD

A roll of elected and ex officio members will be available at each door of the meeting room, and members are asked to sign in. A summary of attendance for the year will be included in the minutes of the last meeting of the year.

RULES

Rules will be available at the door.

I. MINUTES FOR NOVEMBER 5, 1998
Action (2 minutes)

The Senate minutes are available on the Web at the following URL:
http://www1.umn.edu/usenate/u_senate/98115sen.html

II. CONSTITUTION, BYLAWS, AND RULES AMENDMENTS
Changes to reflect Semester Conversion and Other
Housekeeping Matters

[This Item will be considered concurrently with the parallel
Item II of the Twin Cities Campus Assembly docket.]

MOTION:

To approve the following amendments to the University Senate Constitution, Bylaws, and Rules (additions are underlined, deletions are ~~struck-out~~).

A. CONSTITUTION AMENDMENTS (Requires 132 affirmative votes for approval)

ARTICLE III. UNIVERSITY SENATE

4. Election of University Senate Members

a.

For the purpose of electing representatives to the Senate, the members of each faculty holding the rank of instructor (including research fellows) and above shall be eligible to vote, providing that they hold regular appointment as defined in the *Faculty Tenure Code*. Academic professionals eligible to serve in the Senate shall be eligible to vote.

b.

To be eligible for election to the University Senate, a student must have earned the required number of credits in residence at the University, as described below:

- University College students shall be eligible for election if they have earned at least twelve ~~eight~~ credits in residence during the previous five years and are carrying at least three credits at the time of voting.

e.

Elections to the Senate shall be held no later than the 20th ~~30th~~ day of May ~~April~~. One third, or as near to one third as arithmetically possible, of the faculty/academic professional representatives of each institute, college, or school shall be elected each year by each institute, college, or school.

5. Removal for Neglect of Meetings

- a. A member of the University Senate shall be said to have neglected a meeting if the member does not attend and does not provide an alternate and does not notify the clerk, ~~in writing~~, of the impending absence.

6. University Senate and Student Senate Officers

- a. The president of the University shall chair the University Senate. A vice chair shall be elected by the Senate at its ~~first meeting in the spring~~ last regularly scheduled meeting in the spring semester of the academic year from among its current members for a term of one year and shall be eligible for re-election. The president, with the consent of the Senate, shall appoint a clerk and a parliamentarian of the Senate (non-members of the Senate), whose duties shall be prescribed in the Senate Bylaws.

- b. The officers of the Student Senate shall be a chair and a vice chair.

The chair and vice chair shall be elected at a special spring quarter semester session of the Student Senate attended only by student senators elected for the following year. . . .

The duties of the vice chair are (1) to assume the duties of the chair in the event of an absence or incapacity of the chair; (2) to assume responsibilities delegated by the chair; (3) to submit to the Senate Office an annual budget request for the Student Senate and Student Consultative Committee, to be approved by the Student Senate during its fall quarter semester meeting;

- c. The president of the University shall chair the Faculty Senate. A vice chair shall be elected by the Faculty Senate ~~in the spring~~ at the last regularly scheduled meeting in the spring semester of the academic year for a term of one year and shall be eligible for re-election. . . .

8. University Senate Meetings—Call—Quorum

The University Senate shall hold regular meetings, at least ~~once~~ twice in each quarter semester of the academic year, at a time and place determined by the president. Special meetings of the University Senate and meetings of the Faculty or Student Senate may be held upon the call of the president or upon request of the appropriate Consultative Committee, or upon written request of ten members of the Senate in question.

At any regular or special meeting of any Senate, a majority of its membership shall constitute a quorum. Any member of the faculty and any student or academic professional eligible to vote for senators may be admitted to University Senate meetings and shall be entitled to speak at the discretion of the Senate. Only elected Senate members (or their designated alternates), Senate Consultative Committee members, and, in the case of a tie, the presiding officer, shall be entitled to vote. All members of the faculty who hold regular appointment as defined in the *Faculty Tenure Code* may be present at Faculty Senate meetings and shall be entitled to speak and to offer motions for Faculty Senate action. Only elected faculty members (or designated faculty alternates) shall be entitled to vote.

B. BYLAWS AMENDMENTS (Requires 99 affirmative votes for approval)

ARTICLE I. UNIVERSITY SENATE MEMBERSHIP, ELECTIONS, AND OFFICERS

2. Faculty/Academic Professional Elections

The elected representatives of the faculties shall be elected in accordance with the following procedures:

- a. Each spring before ~~May~~ April 1, the clerk of the University Senate shall prepare for each faculty/academic professional unit listed in Section 1 of this Article a list of all persons in that unit who, as of ~~March 31~~ March 31, are entitled to vote for Senate members, and shall send the appropriate number of copies thereof to the administrative head of each unit.
- b. Between ~~May~~ April 1 and ~~May 20~~ April 30, each unit listed in Section 1 of this Article shall conduct an election for Senate members and alternate members, if any. Each unit shall establish its own procedures for conducting its elections. The results of the elections shall be mailed to the clerk of the Senate not later than ~~May 23~~ May 5.
- c. The names of the Senate members and alternate members elected for the coming year shall be reported in the minutes of the ~~last~~ last first regular meeting of the ~~current year~~ succeeding fall semester.

3. Student Elections

The elected representatives of the students shall be elected in accordance with the following procedures:

- a. Between ~~March~~ February 1 and ~~May~~ April 20 of each year, each unit listed in Section 1 of this Article shall conduct an election for University Senate members and alternate members, if any. Each unit shall establish its own procedures, in accordance with the constitution, for conducting its elections and for determining the number of students who are qualified to vote and hold office. The results of the elections shall be mailed to the clerk of the Senate not later than ~~May~~ April 23.
- b. The names of the Senate members and alternate members elected for the coming year shall be reported in the minutes of the ~~last~~ last first regular meeting of the ~~current year~~ succeeding fall semester.

ARTICLE II. RULES FOR COMMITTEES OF THE UNIVERSITY SENATE

6. Committees of the Senate shall have a policy of open meetings. Closed or executive members present and voting and only when personnel matters are discussed, when quasi-judicial functions are carried out, or when closed sessions are required to protect the right of individuals. Under this rule, all regular sessions of the All-University Honors Committee shall be held in closed or executive sessions. As an exception to this rule, the Senate Consultative Committee, the Faculty Consultative Committee, and the Student Senate Consultative Committee are granted the right to close a portion or all of a given meeting, after approval by two-thirds majority of their respective members present. The chair of each committee shall keep a list of all topics discussed in its closed meetings and incorporate that list in its minutes. ~~make the list available upon request, and include the list in the annual report to the Senate. Meetings shall normally be listed in the Minnesota Daily.~~

ARTICLE III. SENATE COMMITTEES

2. COMMITTEE ON COMMITTEES

Senate Committee on Committees

Membership

Of the undergraduate student members, 3 shall be elected from the Twin Cities campus, and one each from the Crookston, Duluth, and Morris campuses, all elected by the undergraduate Student Senate members from the respective campuses from among their number. The graduate/professional student shall be elected by the graduate and professional Student Senate members from among their number. Elections shall be held during spring ~~quarter semester~~. Terms of membership shall be for one year. Any student committee position that cannot be filled by October 31 will become a Student Senate at-large position and may be filled by the Student Senate Consultative Committee on an interim basis until the next general election.

3. CONSULTATIVE COMMITTEES

Faculty Consultative Committee

Membership

- Each campus faculty shall submit to the clerk of the campus assembly a slate of twice as many candidates as are to be elected from its numbers. These candidates shall be nominated and certified as available according to procedures set forth by each campus assembly, and shall be announced in the campus assembly docket for the first regular meeting of the ~~winter quarter~~ spring semester. The clerk of the campus assembly shall distribute, by mail, election ballots and slates to all faculty members eligible to vote for members of the Senate and shall receive all returns. The election shall be held and completed during a period commencing February 15 and ending March 30. In case of a tie, the clerk shall choose the successful candidate by lot.

Student Consultative Committee

Membership

The Student Consultative Committee shall be composed of:

- one student from the Crookston campus
- one student from the Duluth campus
- one student from the Morris campus

- five students from the Twin Cities campus, as follows:

1996-97	3 undergraduates, 2 graduate/professionals
1997-98	4 undergraduates, 1 graduate/professional
1998-99	3 undergraduates, 2 graduate/professionals
1999-00	4 undergraduates, 1 graduate/professional
2000-01	3 undergraduates, 2 graduate/professionals
- In 1998-99, and every other year thereafter, there shall be three undergraduate students and two graduate/professional students. In 1999-00, and every other year thereafter, there shall be four undergraduate students and one graduate/professional student.
- the chair and vice chair of the Student Senate

7. FACULTY AFFAIRS COMMITTEE

Duties and Responsibilities

- b. To recommend to the Faculty Senate additions to and modifications and interpretations of the *Faculty Tenure Code*.

8. FINANCE AND PLANNING COMMITTEE

Membership

The Finance and Planning Committee shall be composed of 8 faculty/academic professional members, 4 students, 2 civil service staff members, and ex officio representation as specified by vote of the Senate. Faculty/academic professional and student members shall be nominated by the Committee on Committees with the approval of the Senate. Civil service members shall be appointed by the president in consultation with the Civil Service Committee. All terms (except student terms) shall be for four years. ~~(The representatives from the Facilities Management Subcommittee may be included in the preceding numbers in this paragraph, or may be appointed to the committee in addition to those individuals.)~~

10. JUDICIAL COMMITTEE

Duties and Responsibilities

- a. The powers, duties, and procedures of the Judicial Committee are set forth in the *Faculty Tenure Code* and in the Judicial Committee's *Rules of Procedure*.

C. RULES AMENDMENTS (Requires a simple majority for approval)

ARTICLE I. THE SENATE

2. Meetings

Meetings of the University Senate shall be held at least quarterly twice each semester during the academic year to consider University-wide policies and issues...

ARTICLE III. RULES FOR COMMITTEES OF THE UNIVERSITY SENATE

2. Ex Officio Members of Senate Committees

Ex officio members shall be appointed from each of the offices listed below and are non-voting positions unless otherwise noted.

- **Faculty Affairs**—Office of the Executive Vice President and Provost; Office office of the Senior Vice President, Finance and Operations chief financial officer (one from Asset Management and one from Employee Benefits); Chair (or his/her designee) of the Equal Employment Opportunity for Women Committee; representative of the Retirees Association

- **Finance and Planning**—Office office of the Senior Vice President, Finance and Operations chief financial officer (two representatives); Office of the Executive Vice President and Provost (two representatives, including one from the Office of Planning and Analysis)

- **Information Technologies**—Office of the Executive Vice President and Provost; Office office of the Senior Vice President, Finance and Operations chief financial officer

- **Research**—Office of the Executive Vice President and Provost; Office office of the Senior Vice President, Finance and Operations chief financial officer; Office of the Senior Vice President, Health Sciences; Dean, Graduate School; Director, Agricultural Experiment Stations

- **Social Concerns**—Office of the Vice President, Student Development and Athletics; Office office of the Senior Vice President, Finance and Operations chief financial officer; Office of Equal Opportunity and Affirmative Action

3. Terms of Membership, Chairing of Committees, and Removal of Members for neglect of Meetings

Student appointments to committees of the Senate shall be made for terms of one year. Student members must be registered for at least six credits for ~~three of the four quarters each semester~~ in the academic year (both summer sessions considered as one quarter). University College students must be registered for at least one course for ~~three of the four quarters in each major term~~ in the academic year. Graduate students who have completed work and are not required to maintain continuous registration during interim periods of study in preparation for written and oral examinations must be certified by the individual department director of graduate studies.

COMMENT:

At the request of the chair and vice chair of the Faculty Consultative Committee, the Senate staff went through the Senate and Assembly constitution, bylaws, and rules and identified all the changes that would be needed in order to accommodate the change to semesters. The Business and Rules Committee identified a number of additional housekeeping amendments that would clean up processes and bring the language up to date. It is believed that all of these changes are non-controversial, and each set should be voted on as a package. A separate vote will be taken on any of the proposed changes if any Senator requests it.

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE

III. SENATE CONSULTATIVE COMMITTEE Business and Rules Committee Information

FOR INFORMATION:

The Business and Rules Committee shall consist of the Clerk of the Senate, the Vice Chair of the FCC, the Vice Chair of the Senate, the Chair of the Student Senate Consultative Committee, plus one additional faculty member and one additional student member to be approved by the Senate Consultative Committee. The Chair of SCC shall designate the chair of the Business and Rules Committee.

The Business and Rules Committee shall be responsible for drafting the docket of the University Senate. The faculty members of the Business and Rules Committee shall be responsible for drafting the docket of the Faculty Senate. The Twin Cities members of the Business and Rules Committee shall be responsible for drafting the docket of the Twin Cities Campus Assembly.

Staffing will be provided by the Senate Office.

COMMENT:

The Senate Consultative Committee, in the exercise of its responsibility for setting the docket of the University Senate, has created a Business and Rules Committee to handle the work of structuring the agenda, including recommendations on the placing and timing of agenda items.

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE

IV. SENATE CONSULTATIVE COMMITTEE Protocol on Committee Resolutions Information

FOR INFORMATION:

All resolutions adopted by a Senate committee¹ (shall be forwarded to the Chair of the Senate Consultative Committee and the Senate (for information) and to the Clerk of the Senate for distribution at the next Senate meeting for information.

"Resolution" means any statement of the committee, however identified, the wording of which has been agreed upon by the committee and upon which a vote (formal or otherwise) has been taken. A resolution is not a policy document; it expresses the sense of the committee on the matter at hand, it may or may not seek further action, and it does not require Senate approval nor does it require the approval of the Senate Consultative Committee to be distributed at a Senate meeting.

The reporting of a resolution adopted by a committee, and its distribution at a Senate meeting, will not imply Senate endorsement. It will provide information to the University and its governance system about actions being taken by its committees.

All resolutions to be reported shall be provided to the Senate office at least three working days before the Senate meeting at which the resolution will be distributed, and the resolutions will appear in Senate minutes labeled "for information."

Adopted unanimously 12/3/98 by the Senate Consultative Committee

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE

¹ In the case of a campus assembly committee, the resolution shall be forwarded to the campus assembly.

V. SENATE CONSULTATIVE COMMITTEE
Protocol for Senate Committee Involvement in Central
Administrator Searches
Action (2 minutes)

MOTION:

Amend the "Protocol for Senate Committee Involvement In Central Administrator Searches," as follows (additions are underlined, deletions are ~~struck out~~; section titles following Roman Numerals are underlined in the original protocol):

Protocol for Senate Committee Involvement In Central Administrator Searches

I. Formation of Search Committees

Search committees are typically established to fill major University central administrative positions. The positions to which this section of the protocol is addressed include the following:*

President**
Executive Vice President and Provost
Senior Vice President
Vice President
Associate/Assistant Vice President
Provost
Associate/Assistant Provost
Vice Provost
Associate/Assistant Vice Provost
General Counsel
University Librarian
Director of Equal Opportunity and Affirmative Action
Director, Intercollegiate Athletics (Twin Cities campus)

Members of search committees for these positions, and their chairs, shall be chosen by the appointing authority after consultation with appropriate Senate committees, as follows.

The appointing authority shall ask the Faculty Consultative Committee and Student Senate Consultative Committee, or other appropriate committee (as set out in Section III of this protocol) to submit, by a specified date, names of the faculty and students who should serve on the search committee. The number of individuals nominated should be greater than the number who will serve on the search committee (perhaps twice as large), in order to allow for those who decline to serve and to provide the appointing authority some flexibility in the choices. The appointing authority will select the search committee from among those individuals or will explain to the Senate committee why the search committee membership deviated from the list of individuals nominated. The Faculty and Student Senate Consultative Committees may also identify the names of other individuals (who are not faculty or students) who the appointing authority may wish to consider selecting for search committee membership.

If the Senate committees are unable to provide names to the appointing authority by the date specified, he or she may proceed to appoint the search committee without Senate committee consultation. It is assumed the Senate committee would be given at least two weeks notice of the need for nominees to the search committee.

The Faculty Consultative Committee and the President or other administrator may agree that identification of faculty members for other administrator search committees is appropriate; this protocol should also be followed in such instances. The same is true for the Student Senate Consultative Committee.

II. Committee Responsibility for Interviews

The following Senate*** committees will be given the opportunity to participate in interviews of candidates for the positions noted, in accord with the provisions of Section III of this protocol. Interviews with committees will be scheduled irrespective of the scope of the search (full, limited, or non-competitive appointment); in the case of non-competitive appointments, the committee will be given the opportunity to interview the candidate before the position has been offered to the candidate. [NOTE: "before" is underlined in the original protocol; this is not a change.]

Faculty Consultative:	President; all vice presidencies (<u>executive, senior, and those without preceding adjective</u>) and <u>provosts</u> , (including the General Counsel); Director of EEO; Chancellors; Directors of Athletics [Twin Cities campus]; others as the President may request
Student Senate Consultative:	President; all vice presidencies (<u>executive, senior, and those without preceding adjective</u>) and <u>provosts</u> , (including the General Counsel); Director of EEO; Chancellors; Directors of Athletics [Twin Cities campus]; others as the President may request
Computing and Info Systems: Information Technologies:	Associate/assistant vice president/vice provost for computing and information systems; <u>chief information officer</u> ; University Librarian
Educational Policy:	Senior Vice President for Academic Affairs Executive Vice President and Provost; <u>provosts</u> ; Vice President for Undergraduate Education and Student Affairs <u>Development and Athletics</u> Vice President for Arts, Sciences, and Engineering
Faculty Affairs:	Associate/assistant Vice president for human resources
Finance and Planning:	Senior Vice President for Finance and Operations ; whomever serves as chief financial officer of the University; associate/assistant vice presidents in Finance and Operations;
Intercollegiate Athletics:	Director of Athletics
Judicial Committee:	General Counsel
Library:	University Librarian; <u>Chief Information Officer</u>
Research:	Vice President for Research and Dean of the Graduate School; Assistant/associate vice president, ORTTA
Student Affairs:	Vice President for Student Affairs <u>Development and Athletics</u>

Note: The Faculty Consultative Committee may draw on former FCC members to participate in the interviewing process. The Student Senate Consultative Committee may designate student representatives (other than members of the SSCC) to participate in the interview process.

III. Interviewing Protocol. Candidates for Administrative Positions with Senate Committees

It is understood that committee interviews, especially during the summer or when scheduled on short notice, may not involve a majority of committee members or consistent representation for several candidates. It is not the intent of this protocol that

*In the parlance of the categorization of administrative appointees at the time this protocol is written, it covers class numbers 9301-9305, 9314, 9316, 9321-9328, and a few of the individuals in class 9330.

**The selection of the University President is the legal responsibility of the Board of Regents and the search committee for this office is drawn from the members of the Board. This committee has customarily involved the Senate Consultative Committee in the search, either relying on SCC to act as a search advisory committee or asking SCC to appoint such an advisory committee. It is presumed that this practice would continue.

***And, for the Directors of Intercollegiate Athletics (Twin Cities), the (Twin Cities) Assembly Committee on Intercollegiate Athletics.

the hiring process be slowed or hindered by the possible unavailability of committee members. The committee interviews are scheduled to give committee members the opportunity [underlined in original] to participate in the search process; if they are unavailable or do not attend, the hiring process should nonetheless go forward.

1. The committee will be supplied, in advance of the interview, copies of the position description and the curriculum vitae of each candidate.
2. The committee will assemble and discuss, in advance of the arrival of the candidate, how it wishes to conduct the interview.
3. The candidate will meet with the committee.
4. The candidate will depart; the committee will then meet in closed session to discuss the candidate(s) and to decide upon its comments or recommendation to the appointing authority. These comments or recommendation, including any minority or dissenting views, will be submitted as quickly as possible to the appointing authority.
5. The Faculty Consultative Committee and the President or other administrators may determine that faculty participation in interviews with candidates for other positions is desirable; FCC may delegate responsibility for participating in such interviews to other committees of the Senate or the Assembly. FCC may also designate additional committees or individual faculty members to participate in any interviews. The same is true for the Student Senate Consultative Committee.
6. When more than one committee is appropriately involved in candidate interviews, the committees may schedule a joint session.

LEGISLATIVE HISTORY

The protocol was adopted by the Senate on February 18, 1993, as part of a consent package, without debate, and approved by the administration on April 26, 1993.

Revised Fall, 1998, to reflect changes in the University's administrative organization and titles of senior officers.

COMMENT:

The Senate Consultative Committee recommends changes in the search protocol to recognize changes in the structure of the administration. The protocol also now would permit flexibility to FCC and to SSCC in identifying individuals to participate in interviews, in that participants could include faculty and students who are not members of the committees.

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE

VI. SENATE EDUCATIONAL POLICY COMMITTEE
Semester Conversion Standards
Action (2 minutes)

MOTION:

To amend Section IA of the Semester Conversion Standards, as follows (new language is underlined).

Final examinations normally shall be two (clock) hours long; instructors may schedule longer examinations with the approval of their department. Instructors and departments must decide in advance of scheduling a course if the examination is to exceed two hours. Any examinations which exceed two hours must be noted in the class schedule, in order that students are informed and can accommodate the longer examination in their schedule of final examinations.

COMMENT:

The Senate Committee on Educational Policy (SCEP) recently received inquiries about the permissibility of conducting final examinations which exceed two hours in length. The Semester Conversion Standards, approved by the Senate in April, 1996, already contained a proviso permitting longer exams, with departmental approval.

In reflecting on the possibility of these longer exams, SCEP concluded that in fairness to students, such exams should be noted in the class schedule, and so recommends a change in the standards.

SCEP wishes the Senate to be informed that a revised version of the Semester Conversion Standards will be presented at one of the first Senate meetings of the 1999-2000 academic year. Inasmuch as the University will no longer be converting to semesters — it already will have done so — the standards will be reformatted as University academic standards. SCEP does not expect to introduce changes in the standards at that time.

JUDITH MARTIN, Chair
EDUCATIONAL POLICY COMMITTEE

VII. SENATE EDUCATIONAL POLICY COMMITTEE
Policy on Reorganization
Action (15 minutes)

MOTION:

To approve the Policy on Reorganization.

Policy on Reorganization

Preamble

Because the structure and organization of the University's academic units can have a profound effect on the financing and delivery of educational programs, the Senate adopts the following policy with respect to reorganization of academic units. In general, both the Senate and its committees should be involved in any organizational or structural decision affecting an academic unit made at the level of the campus or college or within or across colleges. The provisions of this policy calling for reporting information are also intended to provide the Senate a broad overview of the changes in academic programs that are occurring in the various colleges and campuses.

It is the position of the Senate that program changes within colleges should be subject to appropriate consultation with faculty and students from the beginning of planning for such changes. The primary focus of consultation should be the impact that the changes will have on the delivery of education to students. If actions leading to change are conducted in a reasonable manner, with consultation, the Senate has no interest in second-guessing academic decisions made by the colleges.

For the purposes of this policy, "academic unit" is defined as any unit which offers programs leading to a degree.

I. Reorganization of Campuses and Collegiate Units

1. The establishment of new collegiate units, the merger or elimination of existing collegiate units, or the addition to an existing campus of a major new mission with institutional, campus-wide, or intercollegiate impact or ramifications, shall be subject to review and discussion by the Senate.
2. The campus assembly of an affected campus shall review, and may make recommendations on, any proposal that is covered by section I(1) of this policy. Recommendations from a campus assembly shall be forwarded to the Committee on Educational Policy and the Committee on Finance and Planning, each of which shall conduct their own reviews, taking into account the recommendations, if any, from the campus assembly, and shall make recommendations to the Senate. These recommendations from the two committees may be made jointly or separately.

3. To ensure that this procedure does not delay significantly the implementation of proposed changes, it is understood that any such item received by the campus assembly and Senate committees no less than 60 days prior to a regularly scheduled meeting of the Senate will be referred to the Senate at that meeting.

II. Reorganization Within and Across Colleges and Campuses

1. Items for review and comment

- A. Proposals to establish, eliminate, split, or merge academic departments, whether intra or crosscollegiate, shall be reported by colleges and campuses to the Committee on Educational Policy and the Committee on Finance and Planning for information in a timely manner that permits consultation prior to a decision. The two committees shall be provided no less than three weeks to consider the change before action is taken by the administration. With respect to these proposals, the two committees are intended to serve as a sounding board on behalf of the Senate, and may offer advice to the administration on intra-campus and intra-college reorganization proposals.
- B. Intercollegiate transfer of departments shall be reviewed by the Committee on Educational Policy in order that before any decision is made by the administration or Board of Regents, the Committee may offer a recommendation to the administration about the proposed transfer. The Committee shall report its recommendations to the Senate.
- C. All proposals for the addition or deletion of undergraduate majors or degree programs shall be reported for information to the Committee on Educational Policy before decisions are made by the administration or Board of Regents. The Committee on Educational Policy shall be provided a minimum of three weeks to consider the change before action is taken by the college or central administration. Such proposals must incorporate an analysis of policy and budget implications.

2. Items for information

- A. The Committee on Educational Policy shall report annually to the Senate, at the first meeting of the academic year, on the changes it reviewed under Section II(1) of this policy.
- B. For each campus, it is expected that discussion of curricular issues (including conflict and duplication of courses) will be carried out in the campus curriculum committee, and that recommendations made to campus academic officers will also be reported to the Committee on Educational Policy.
- C. Because the Graduate School has an effective policy to respond quickly to programmatic and structural changes, which involves extensive faculty review, addition and deletion of programs in the Graduate School will be reported annually for information to the Committee on Educational Policy.

III. Administrative Reorganization

1. The organization and selection of officers is appropriately at the discretion of the appointing authority. The president should have considerable discretion in setting the structure of the central administration of the University and to select and direct the officers who report to him or her; other senior academic officers (e.g., vice presidents, provosts, chancellors, deans) should have similar discretion.
2. When the president contemplates (a) the establishment or elimination of senior administrative position(s) of high rank (e.g., vice president, provost, chancellor), or (b) a major reorganization of the central administration, he or she shall present a proposal to the Senate Consultative Committee (or separately to the Faculty Consultative Committee and Student Consultative Committee) for information and discussion. Approval of the committee(s) for such proposals is not required.

When a campus executive officer contemplates the establishment or elimination of senior administrative positions for a campus, the provost or chancellor shall present a proposal to the appropriate consultative body (assembly executive committee or its faculty-student equivalent) for information and discussion. Approval of that consultative body for the proposals is not required.

COMMENT:

The Senate Committee on Educational Policy has been reviewing existing policies for the last several years; this proposal represents one more presentation of a consolidated and clarified policy, this one relating to the reorganization of the University at various levels. This particular policy has been under review for almost two years, has been circulated to the deans for their comment, and has also been endorsed by the Senate Committee on Finance and Planning.

The following are EXISTING policies on reorganization (with dates of adoption in parentheses):

- 1) That SCEP will study proposals for transfer of programs from one unit to another, and report its findings to the Senate for recommendations to be made. (1956)
 - 2) That the Senate may specify the educational impact of intercollege transfers in recommendations to the President; that the administration (and college administrations) will scrutinize proposed course or staff additions in light of total University functions. (1956)
 - 3) Proposals for new college units must be made to SCEP, and if approved, also approved by the Senate, by the State Higher Ed Board, and by the Regents. (1970)
 - 4) All matters of collegiate reorganization, including addition/deletion of majors, must be reported to SCEP for discussion; SCEP will forward its recommendation to the Senate; then on to the Regents (this was repealing the existing procedure of reporting such things through the Senior VP to the HECC prior to the Regents). Proposals would now go to SCEP and HECC simultaneously.
- Creation of new colleges, and the addition/deletion of missions on existing campuses, must be recommended by the affected campus Assembly, and reported for information/discussion to the Senate through SCEP and SCRP.
- SCC should be consulted about proposals for new campuses, and direct issues to appropriate other committees for discussion. (1971)

JUDITH MARTIN, Chair
EDUCATIONAL POLICY COMMITTEE

VIII. SENATE EDUCATIONAL POLICY COMMITTEE

Report and Recommendations of the Grading Subcommittee Information and Action (30 minutes)

Part I. For Information

Report and Recommendations Subcommittee on Grading Senate Committee on Educational Policy

The Senate Committee on Educational Policy appointed the Subcommittee on Grading during 1996-97 to investigate whether or not grade inflation had occurred and, if so, what steps should be taken as a result. The Subcommittee was unable to begin its work during 1996-97, but met a number of times during the later part of the 1997-98 academic year, gathered data on grade inflation from studies going back to 1955, and deliberated at length about what recommendations would best serve the University and its students.

Although conclusive data and research are difficult to come by, the Subcommittee is concerned that the dual factors of IMG (leading departments and faculty to seek to attract as many students as possible to courses) and reliance on teaching evaluations in promotion and tenure discussions could lead to increased pressures on faculty members to inflate grades. The Subcommittee recommends that SCEP carefully monitor the situation for the next several years.

The Subcommittee presents data with this report: graphs of average grade points by college over the last 35 years, including by course level for recent years and also including the University-wide trend (the thinner black line running from 1963 to 1997) (Appendix A), Grade Point Averages and Proportion of As by Designator and Level and average grades and percent A's awarded by designator and course level (Appendix B), and grade point averages of graduates for the period 1987-1995 (Appendix C).

The Subcommittee also examined data on the characteristics of incoming students; information about them is attached (Appendix D).

Finally, the Subcommittee has noted a study recently issued entitled Unraveling the Complexity of The Increase in College Grades From the Mid-1980s to the Mid 1990s. The authors of the study, national in scope and based on student self-reports, concluded that "the average grades . . . rose from 3.09 in the mid-1980s to 3.35 in the mid-1990s" and that "at the same time, there was a drop in the number of hours students devoted to school work." They reported that the beneficiaries of higher grades tended to be Whites and females, and that while the grades at research universities were lower than those of students at doctoral universities in the 1980s, they were higher in the 1990s. Student effort was positively related to grades awarded. The increase in grades at research universities was only partly due to "grade inflation," however; more was due to changes in institutional grading structures. The authors conclude also that "students in the 1990s who devoted greater quantity and quality of effort were not systematically disadvantaged by receiving the same or lower grades than students who put forth less effort. This suggests that grades still reliably distinguish among students in terms of academic effort and performance. Moreover, grade inflation per se has not . . . reached the level where grading practices have devalued student effort."¹

The Subcommittee makes the following observations about the data it assembled.

1. Fairly dramatic "grade inflation" occurred in the late 1960s and early 1970s in almost all units. Following that period, grades appear to have remained relatively stable, although markedly higher than before the period of inflation. Since the late 1980s/early 1990s, grades appear to have been rising in some colleges and fluctuating in others. Table 1 reports the results of a simple regression of GPA against a trend variable for the period 1985 through 1997. Results for all but three units showed a coefficient on the trend variable that was greater than zero. A large coefficient is indicative of a strong trend in GPA increases. Ten of the 15 coefficients were statistically significant at the .05 level, and 8 were significant at the .01 level. The Subcommittee notes that there may be legitimate reasons for the increases in some colleges. Colleges with trends of increases of 0.02 grade points per year or greater included the Carlson School of Management, General College, the School of Nursing, Dental Hygiene, the College of Liberal Arts, and the College of Education and Human Development. (For comparison, the trend from 1963 to 1970 for the campus as a whole was an increase of 0.0556 grade points per year.)

2. The grade point averages of graduating students appear to be on the rise. In the case of the four Twin Cities colleges with the largest number of graduates, all are graduating larger numbers of students with higher GPAs.

3. Recent data on incoming students show encouraging trends (Appendix D). The "Average ACT Composite Score" appears in general to have increased since 1992. The average high school rank for incoming students has dipped and then risen over the last 20 years, and risen since the 1980s. The percentage of Twin Cities new high school students in the top quartile of their high school class has fluctuated.

Other considerations could come into play. It appears that grades began to rise before the apparent increase in the academic preparedness of students. Some also wonder if University class requirements are being diluted, if students are working less at their class work, or if high schools are demanding less. In the last case, characteristics of incoming students would be unrelated to rising grades.

To the extent that course grades are based on performance, and to the extent that the quality of students at the University has been increasing since the imposition of higher preparation standards in the late 1980s, then we would expect that average grades would be increasing somewhat. Not only did the University increase preparation standards, in the mid-1990s it also increased entrance standards, so that incoming first-year students are expected to have better credentials from high school.

To the extent that course grades are norm-referenced, we would expect to see no or very little increase in the average grade awarded (because the "competition" for grades on a scale remains, no matter the credentials of the group), and that there would be only random annual fluctuations around a fairly steady mean.

Subcommittee members had varied views on whether inflation of grades is occurring at present. There is no doubt in our minds that it occurred 25-30 years ago, and there was no subsequent deflation; grades rose and stayed high. The question is whether they are now going even higher. The graphs depict considerable variation: in some colleges, there appears to be a noticeable trend upwards in grades, in others there is no such trend, and in others the direction of grades appears to vary with course level (including some downward trends). In some instances, it appears that the vast majority of students in the field are close to achieving academic perfection. In our view, the judgment about the meaning of the grades, and the trends, must be made by the faculty in the departments and colleges.

The Subcommittee is firmly convinced that faculties in the departments and colleges need to consider what the grading standards mean for their courses and programs and majors. The wide variations in the average grades awarded by the different disciplines makes it clear that either standards and expectations are quite different or, we suspect, little or no thought has been given by the collective faculty within fields or departments to what grades should mean.

In order to promote what we believe to be the appropriate judgment and discussion, both within the departments and across the University community, the Subcommittee makes the following recommendations:

II. For Action:

1. The Uniform Grading and Transcript Policy shall be amended to provide that every course syllabus shall include the grading standards set forth in the Uniform Grading Policy adopted by the University Senate (Appendix E) and the Senate policy on amount of academic work expected per credit (Appendix F).
2. Each college, department and program should discuss what the standards of the Uniform Grading Policy mean for its courses and programs, and what expectations the faculty have of students in their field of knowledge in order to achieve those standards. The Subcommittee believes that having such discussions would be a service especially for new faculty.
3. Data on the mean grade point average by designator and course level, on the percentage of As awarded by course level, and overall collegiate grade point averages should be prepared for grades awarded each Fall Semester. Data should be reported for all undergraduate students. Such a report can be seen in Appendix B.
 - Cells in the tables with fewer than 10 grades should be suppressed, in order to protect the privacy of students, but the numbers should be included in the totals.
 - The Office of Institutional Research and Reporting should see that required tables are produced each year and provide them to the chair of the Senate Committee on Educational Policy and to the office of the Executive Vice President and Provost.

¹ There are two different ways to think about grades. One, they can be norm-referenced: the performance of a class is scaled, so that the top X% of students receive an A, the next Y% receive a B, and so on. In its pure form, there is no absolute standard against which the performance is measured; if the maximum score for a test is 100, and the top X% of the students received a score between 45 and 50, those students would receive an A.

The other way to think about grades is as criterion-referenced: there is an absolute standard of achievement established for the student to receive a particular grade. Thus, if the maximum test score is 100 points, the instructor may say that any score above 90 will receive an A — even though, when the test results are known, no student received an A.

The Subcommittee does not presume to know which of these two approaches to grading most faculty use. We suspect that many faculty may use an ad hoc compromise between the two approaches, so the grades in a course are partly norm-referenced and partly criterion-referenced.

4. The data tables and graphs required in (3) should be reported annually to the Senate. These data should also be provided to all deans and department heads, placed on a web site which is publicized.

COMMENT:

The genesis of the report of the Subcommittee is contained in the text of its report. The Senate Committee on Educational Policy and the Senate Consultative Committee have endorsed the report and ask that the Senate adopt its four recommendations.

JUDITH MARTIN, Chair
EDUCATIONAL POLICY COMMITTEE

IX. SENATE DISABILITIES ISSUES COMMITTEE
SENATE FINANCE AND PLANNING COMMITTEE
Paratransit Service Resolution
Action (2 minutes)

MOTION:

To approve the following resolution regarding paratransit service.

RESOLUTION REGARDING PARATRANSIT SERVICE

WHEREAS the University of Minnesota is committed to making its campus accessible and user friendly to people with disabilities, and

WHEREAS suitable parking and transportation are important to facilitate interaction between the University and people with disabilities including students, faculty/staff, and visitors, and

WHEREAS parking on the Twin Cities campus has significantly worsened since the closure of the River Road Ramp, and

WHEREAS widespread and ongoing construction has limited mobility on campus, and

WHEREAS use of Paratransit Service by people with disabilities is growing as more and more people learn about this service, and

WHEREAS Paratransit Services users require service spanning the entire calendar year, and

WHEREAS no funds exist for Paratransit Service after the current academic year,

THEREFORE, be it resolved that:

The Senate recommends that the University of Minnesota allocate a minimum of \$75,000 in recurring funds to fund this service for the full calendar year. This amount should be adjusted annually to reflect inflationary changes, to reflect any growth in Paratransit Service user needs and to reflect possible expansion of this service to other University of Minnesota campuses.

COMMENT:

Paratransit Service consists of a single van that provides safe, accessible transportation around the Twin Cities Campus to University students, faculty, staff and visitors with temporary or permanent disabilities. This service was funded by a one time grant from the state that began three years ago and expires at the end of the 1998-99 academic year. At present, the service operates between 7:30 a.m. - 5:00 p.m. Monday through Friday when classes are in session.

JAMES CARREY, Chair
SENATE DISABILITIES ISSUES COMMITTEE
STEPHEN GUEDEMAN, Chair
SENATE FINANCE AND PLANNING COMMITTEE

X. SENATE CONSULTATIVE COMMITTEE
SENATE RESEARCH COMMITTEE
Protection of Research Data Resolution
Action (10 minutes)

MOTION:

To approve the following resolution on the protection of research data.

Resolution

Protection of Research Data

Whereas, the appropriations bill passed in October 1998 provides that the Director of the Office of Management and Budget amend OMB Circular A-110 to require Federal awarding agencies to ensure that all data produced under an award will be made available to the public through the procedures established under the Freedom of Information Act. The new language potentially makes all data in whatever stage of analysis available to anyone asking for it.

Resolved:

(1) The Senate is strongly opposed to this new provision because of its potential deleterious effects on researchers' abilities to carry out their research without external interference and its potential to compromise the confidentiality of human subjects in sponsored research studies,

(2) The Senate strongly urges that the University support current national efforts to have this language removed from the appropriations bill so that the original intent of the Freedom of Information Act can be kept intact,

(3) The Senate also strongly urges the Minnesota Congressional delegation to join in sponsoring legislation to repeal the new requirements, and

(4) The Senate also strongly urges that so long as the law remains in effect, the Director of the Office of Management and Budget adopt rules to eliminate or reduce the adverse impacts by protecting confidentiality, preventing harassment, and providing for full reimbursement of compliance costs.

COMMENT:

The University's Director of Federal Relations, Mr. Thomas Etten, brought to the attention of the Senate Research Committee and the Senate Consultative Committee language that had been adopted as federal law which could, in the view of the two committees, have a significantly damaging effect on the conduct of research. The resolution is largely self-explanatory, and the two committees urge its adoption.

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE
LEONARD KUHI, Chair
SENATE RESEARCH COMMITTEE

XI. SENATE CONSULTATIVE COMMITTEE
SENATE RESEARCH COMMITTEE
Animal Care and Usage Policy
Action (5 minutes)

MOTION:

To approve the Animal Care and Usage Policy.

The proposed policy will be distributed under separate cover prior to the meeting.

COMMENT:

This is a new policy, replacing the one adopted in 1978, and it has been reviewed and approved by the Senate Research Committee and the Senate Consultative Committee. It is very important, from the perspective of grants management, that the new policy be adopted, and the University Senate is urged to vote in favor of it.

SARA EVANS, Chair
SENATE CONSULTATIVE COMMITTEE
LEONARD KUHI, Chair
SENATE RESEARCH COMMITTEE

XII. PRESIDENT'S REPORT
(10 minutes)

XIII. QUESTIONS TO THE PRESIDENT
(10 minutes)

Questions should be submitted to the Clerk of the Senate in writing (427 Morrill Hall) or by e-mail (senate@mailbox.mail.umn.edu) no later than Monday, February 15, 1999.

XIV. SENATE CONSULTATIVE COMMITTEE REPORT
(5 minutes)

XV. TRIBUTE TO DECEASED MEMBERS OF THE UNIVERSITY
COMMUNITY

FACULTY

John D. Allison
Associate Professor
Physical Medicine and Rehabilitation
1930-1998

James M. Beaton
Professor
Industrial Relations
1939-1999

Robert Carter
Professor
Medicine
1923-1998

Dongsae Cho
Assistant Professor
Finance and Insurance
1945-1998

Bryce L. Crawford
Professor
Chemistry
1914-1998

Huldah W. Curl
Assistant Professor
Media Resources
1925-1998

Mary D. Hanley
Assistant Professor
Bio-Medical Library
1922-1998

Paul J. Montgomery
Assistant Professor
Rhetoric
1933-1998

David Parmelee
Professor
Bell Museum
1924-1998

Lloyd Ultan
Professor
Music
1929-1998

O. Meredith Wilson
President
1909-1998

STUDENTS

Monica Leonard
University College

Barbara Muehler
College of Natural Resources

Anne Schoonover
Graduate School

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

**MEETING OF THE FACULTY SENATE
THURSDAY, FEBRUARY 18, 1999**

(immediately following the University Senate Meeting — approx. 4:00 P.M.)

25 Law Center—Twin Cities Campus
305 Selvig Hall—Crookston Campus
Kibry Student Center Garden Room—Duluth Campus
Behmler Hall Conference Room—Morris Campus

The Senate constitution provides that eligible academic professionals and all members of the faculty who hold regular appointments as defined in *Faculty Tenure* may be present at Faculty Senate meetings and shall be entitled to speak and to offer motions for Faculty Senate action. Only elected faculty members and academic professionals (or their designated alternates) shall be entitled to vote. For a quorum, a majority of the voting membership (78) must be present. Actions require a simple majority of the members present and voting. Amendments to motions in the printed agenda must be submitted to the Clerk of the Senate at least 48 hours in advance of the meeting to allow for appropriate distribution. Consideration of amendments not received at least 48 hours in advance requires suspension of the rules by a majority of those members present and voting.

**I. MINUTES FOR NOVEMBER 5, 1998
Action (2 minutes)**

The Faculty Senate minutes are available on the Web at the following URL:
http://www1.umn.edu/usenate/faculty_senate/98115fac.html

**II. FACULTY CONSULTATIVE COMMITTEE
Administrative Procedures for the Interim Regents' Policy on
Faculty Development Leaves
Information**

FOR INFORMATION:

The administration recommended that a provision of the Administrative Procedures for the Interim Regents' Policy on Faculty Development Leaves be deleted. The Committee on Faculty Affairs and the Faculty Consultative Committee both agreed that the provision was not friendly to the faculty, and concurred that it should be deleted. In accord with authority granted by the Senate Constitution, the Faculty Consultative Committee exercised its authority to act on behalf of the Senate between Senate meetings and approved the change recommended. That action is now reported to the Faculty Senate for information, and the Faculty Senate may vote to overrule the action.

The change was as follows: (the language deleted is ~~struck-out~~):

2. Kinds of Leaves

B. Sabbatical Leaves

Section I. Accrual of Credit. Credit toward these leaves is accrued during continuous terms of service to the University and is lost by any interruption in that service, other than by an approved leave of absence, except as described below. For any sabbatical leave of a semester's duration, the second semester (or second half of the year, as appropriate) shall be credited toward future single semester and sabbatical leaves. Thus, by choosing the single semester sabbatical option, the privilege to the second semester (or second half of the year) is waived.

Credit is not accrued during approved leaves such as these:

- (1) a sabbatical leave;
- (2) ~~appointment to University-sponsored research programs for more than half-time, resulting in a faculty appointment of less than half-time;~~
- (2)(3) a leave of absence without pay, including leave to accept a fellowship or grant, to accept a visiting or other appointment in another university, college, or business, or to serve elsewhere on a teaching or technical assistance project not administered by the University;
- (3)(4) a leave of absence with pay other than an academic development leave;
- (4)(5) summer research or teaching.

COMMENT:

Under the provisions of the leave procedures, changes can be made by the Committee on Faculty Affairs and the Faculty Consultative Committee with a report to the Senate. The revision was approved by the Faculty Consultative Committee on December 17.

SARA EVANS, Chair
FACULTY CONSULTATIVE COMMITTEE

**III. FACULTY CONSULTATIVE COMMITTEE
AGB Statement on Institutional Governance
Information**

FOR INFORMATION:

The Faculty Consultative Committee, the executive committee of the Faculty Senate at the University of Minnesota, has read the draft AGB Statement on Institutional Governance and offers the following comments.

The missions of a university are instruction, research, and service, or the conservation, production, and transmission of knowledge. No matter what words one chooses, the inescapable fact is that those missions are carried out almost exclusively by the faculty or under the supervision and guidance of the faculty, and institutional reputation rests on the quality of the faculty. Therefore, any statement on the governance of universities which does not recognize that fundamental faculty role will be both incomplete and flawed.

The faculty of the University of Minnesota recently experienced a crisis brought on by corporate notions of hierarchical structure and top-down management. We know now where that road leads. There was little consultation, the University began to lose faculty, research funding leveled out, and the quality and future of the institution was in considerable danger. Virtually all of the "stakeholders" in Minnesota advised the Board of Regents that this was not an appropriate way to run a university.

We believe that the primary lesson both the faculty and the Board of Regents took from that crisis was that cooperation and shared authority and responsibility were critical to a healthy university. We have spent the last year rebuilding relationships and reaffirming the joint responsibilities we have in conducting the affairs of the University. The faculty do not wish to pre-empt the proper role of the regents or administrative officers, nor do we oppose appropriate participation of the many constituencies noted by the AGB; we do seek appropriate recognition of the unique and powerful faculty role in achieving the missions of the institution.

We believe the term "stakeholders" is imprecise and obscures the reality of the university. Because of the role that the faculty must play if the university is to function, we believe the AGB report stumbles when it seeks to stretch the umbrella of governance to include others such as staff and students on a par with faculty, administration, and trustees. Faculty bear primary responsibility for curriculum, instruction, research and scientific advances, faculty status, and educational aspects of student life. Faculty set requirements for degrees, determine when they have been met, and authorize the president and trustees to grant those degrees. Instead of recognizing that role, however, the AGB report seems to perpetuate the image of the faculty as the obstacle to accomplishment rather than the experts essential to it. Administrators and trustees cannot perform faculty tasks, but when they do their own jobs well, they create the environment within which those tasks can be carried out and the institution made great. This collaboration is what we mean when we refer to shared responsibility and decision-making.

We recognize, and indeed we share, the frustrations of many trustees with the lack of timeliness in creating and implementing academic policies and change. We agree with the AGB that timelines for decision-making are necessary and desirable. We would point out, however, that such delays also occur in administrative decision-making and even in board deliberation. (We note in our own recent crisis, for example, that when the faculty were asked to produce, they did so with dispatch.) If timelines are set for decision-making, they must give reasonable opportunity to all participants in the process to participate meaningfully.

Academic freedom, essential to the free flow of innovative ideas, only exist only when governance is shared. Shared governance provides the kind of participation that our common enterprise requires. Shared governance gives trustees the kind of information that they need to make truly informed decisions.

COMMENT:

The Faculty Consultative Committee reviewed a draft statement prepared by the Association for Governing Boards (the professional organization for boards of trustees and regents) on the governance of universities. The AGB invited comment. This is the comment FCC provided. What disposition AGB made of the comment, or the draft statement, is not known. No mention of it can any longer be found on the AGB web site.

SARA EVANS, Chair
FACULTY CONSULTATIVE COMMITTEE

**IV. FACULTY CONSULTATIVE COMMITTEE REPORT
(5 minutes)**

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

MEETING OF THE TWIN CITIES CAMPUS ASSEMBLY

THURSDAY, FEBRUARY 18, 1999

2:00 P.M.

25 LAW BUILDING

The voting membership of the Twin Cities Campus Assembly totals 176, including the President, 142 members of the faculty (including the Faculty Steering Committee), and 33 students (including the Student Steering Committee). For a quorum, a majority of the voting membership (89) must be present. Advance notice is required for amendments to the constitution and 118 affirmative votes at one meeting or 89 affirmative votes at each of two meetings, the second of which shall be the next regular meeting. Advance notice is required for amendments to the bylaws and 89 affirmative votes. Other actions require only a simple majority of the members present and voting. Amendments to motions in the printed agenda must be submitted to the Clerk of the Assembly at least 48 hours in advance of the meeting to allow for appropriate distribution. Consideration of amendments not received at least 48 hours in advance requires suspension of the rules by a majority of those members present and voting.

Any member of the faculty and any academic professional and student eligible to vote for members of the Assembly shall be entitled to speak at the discretion of the Assembly. Only elected members or alternates, the Steering Committee, and, in case of a tie, the Chair, shall be entitled to vote.

Representatives may designate any eligible alternates from their colleges, schools, and student constituencies as the alternates to serve in their places by written notice to the Senate Office prior to the commencement of any meeting of the Assembly.

ATTENDANCE RECORD

A roll of elected and ex officio members will be available at each door of the meeting room, and members are asked to sign in. A summary of attendance for the year will be included in the minutes of the last meeting of the year.

RULES

Rules will be available at the door.

I. MINUTES FOR NOVEMBER 5, 1998 Action (2 minutes)

The Twin Cities Campus Assembly minutes are available on the Web at the following URL:

<http://www1.umn.edu/usenate/tcca/98115tcca.html>

II. CONSTITUTION, BYLAWS, AND RULES AMENDMENTS Changes to reflect Semester Conversion and Other Housekeeping Matters

[This Item will be considered concurrently with the parallel
Item II of the University Senate docket.]

MOTION:

To approve the following amendments to the Twin Cities Campus Assembly Constitution, Bylaws, and Rules (additions are underlined, deletions are ~~struck-out~~).

A. CONSTITUTION AMENDMENTS (Requires 118 affirmative votes for approval)

ARTICLE II. TWIN CITIES CAMPUS ASSEMBLY

4. Assembly Officers

The president of the University shall chair the Assembly. A vice chair shall be elected by the Assembly at its ~~first meeting in the spring~~ last meeting in the spring semester of the academic year from among its current members for a term of one year and shall be eligible for re-election.

6. Assembly Meetings—Call—Quorum

The Assembly shall hold regular meetings, at least once in each quarter of the academic year at the call of the president or of the Assembly Steering Committee, at a time and place determined by the chair. Special meetings of the Assembly and meetings of the Faculty Assembly, Minnesota Student Association, or Graduate and Professional Student Assembly, may be held upon the call of the chair or upon request of the appropriate Steering Committee, or upon written request of ten members of the Assembly in question.

At any ~~regular or special~~ meeting of any Assembly, a majority of its membership shall constitute a quorum. Any member of the faculty and any student or academic professional eligible to vote

for Assembly members may be admitted to Assembly meetings and shall be entitled to speak at the discretion of the Assembly. Only elected Assembly members (or designated faculty alternates), Assembly Steering Committee members, and, in the case of a tie, the presiding officer, shall be entitled to vote.

All members of the faculty who hold regular appointment as defined in the ~~Faculty Tenure Code~~ may be present at Faculty Assembly meetings and shall be entitled to speak and to offer motions for Faculty Assembly action. Only elected faculty members (or designated faculty alternates) shall be entitled to vote.

ARTICLE VI. AMENDING PROCEDURE

An amendment to this Constitution shall be approved either by a two-thirds majority of all voting members of the Assembly at a ~~regular or special~~ meeting, or by a majority of all voting members of the Assembly at each of two meetings, ~~the second of which shall be the next regular meeting~~; and provided the proposed amendment has been distributed, in writing, to the persons and in the manner provided in Article II, Section 5, for distribution of the Assembly agenda, at least ten days prior to the date of the vote on the approval of the proposed amendment. An amendment shall be effective following approval by the Assembly, the University Senate, and the regents.

B. BYLAWS AMENDMENTS (Requires 89 affirmative votes for approval)

ARTICLE II. RULES FOR COMMITTEES OF THE TWIN CITIES CAMPUS ASSEMBLY

6. Committees of the Assembly shall have a policy of open meetings. Closed or executive sessions may be held only after approval by a two-thirds majority of the committee members present and voting and only when personnel matters are discussed, when quasi-judicial functions are carried out, or when closed sessions are required to protect the rights of individuals. ~~Open meetings shall normally be listed in the Minnesota Daily.~~

ARTICLE III. TWIN CITIES CAMPUS ASSEMBLY COMMITTEES

1. COMMITTEE ON COMMITTEES

Membership

A special faculty/academic professional nominating committee, appointed by the Faculty Steering Committee and approved by the faculty/academic professional representatives of the Assembly, shall nominate twice as many faculty/academic professional candidates for the committee as are to be elected each year. These candidates shall be announced in the Assembly docket for the last regular meeting of the academic year. Additional nominations, certified as available, may be made by the petition of 12 faculty/academic professional representatives of the Assembly, provided that the petition is in the hands of the clerk of the Assembly the day before the Assembly meeting. At the last regular Assembly meeting of the year, the faculty/academic professional representatives of the Assembly shall elect by secret ballot two members of the committee for three-year terms. No faculty/academic professional member is eligible to serve more than two consecutive full terms. In the case of a tie, the chair of the Assembly shall cast the deciding vote.

2. COUNCIL ON LIBERAL EDUCATION

Membership

The Council on Liberal Education shall be composed of faculty and student representatives (both undergraduate and graduate/professional); members of the academic staff may also be appointed. Three-quarters of the members of the Council shall be regular faculty members. ["Regular" as defined in the *Faculty Tenure Code*]...

For its inaugural period, one-third of the faculty members shall be appointed for one-year terms, ~~one-third shall be appointed for two-year terms, and one-third shall be appointed for three-year terms.~~ All subsequent Faculty appointments, except for vacancies, shall be for three-year terms. ~~Also for its inaugural period, one-half of the students shall be appointed for one-year terms and one-half shall be appointed for two-year terms.~~ All subsequent Student appointments, except for vacancies, shall be for two-year terms. Academic staff members appointed to the Council shall be appointed for three-year terms.

4. INTERCOLLEGIATE ATHLETICS COMMITTEE

Duties and Responsibilities

Reporting

- To make timely reports to the Twin Cities Campus Assembly and to the wider University community on items of importance with respect to its governance of intercollegiate athletics. Such reports shall consist of, but not be limited to, composite team statistics of quarterly semester grade reports for intercollegiate teams; reports on graduation rates of student-athletes by team and year; other data of relevance to the conduct of intercollegiate athletics on the Twin Cities campus, such as admissions qualifications of recruits by team, ethnic make-up of the body of student-athletes, and reports of discussions or essays which would be of interest to the Twin Cities Campus Assembly and to the wider University community.
- To ensure that the chair of the committee or his or her designee shall be present at the ~~regular quarterly~~ meetings of the Twin Cities Campus Assembly and shall be afforded time to report and shall be ready to respond to questions concerning published reports of the committee or other items of interest to Assembly members.

5. PROVOSTAL FACULTY CONSULTATIVE COMMITTEES

Duties and Responsibilities

- The chair of each Provostal Faculty Consultative Committee shall meet quarterly each semester with the chair of the respective Provostal Student Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.

6. PROVOSTAL STUDENT CONSULTATIVE COMMITTEES

Duties and Responsibilities

- The chair of each PSCC shall meet quarterly each semester with the chair of the respective Provostal Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- To meet with the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee quarterly each semester.

7. STEERING COMMITTEES

Assembly Steering Committee

Membership

The Assembly Steering Committee shall be composed of 7 (or possibly 8) elected members of the faculty, 5 elected undergraduate and graduate/professional students, and the vice chair of the Assembly. The numbers of undergraduate and graduate/professional students on the Student Steering Committee shall be as follows:

1996-97	3-undergraduates, 2-graduate/professional
1997-98	4-undergraduates, 1-graduate/professional
1998-99	3-undergraduates, 2-graduate/professional
1999-00	4-undergraduates, 1-graduate/professional
2000-01	3-undergraduates, 2-graduate/professional

In 1998-99, and every other year thereafter, there shall be three undergraduate students and two graduate/professional students. In 1999-00, and every other year thereafter, there shall be four undergraduate students and one graduate/professional student.

Duties and Responsibilities

Executive

- b. To act on behalf of the Assembly when a decision is required prior to the next ~~scheduled~~ meeting of the Assembly and when a decision is required when it would not be possible to convene a special meeting of the Assembly in a timely fashion; such actions will be reported to the Assembly at its next meeting and the Assembly may then overrule the Steering Committee.

Faculty Steering Committee

Membership

... These candidates shall be announced in the Twin Cities Campus Assembly docket for the first ~~regular~~ meeting of the ~~winter~~ spring semester. Additional nominations, certified as available, may be made by: (1) petition of 12 voting members of the faculties, provided that the petition is in the hands of the clerk of the Assembly the day before the Assembly meeting; (2) nomination on the floor of the Assembly. The faculty representatives of the Assembly shall by vote reduce the slate to twice the number to be elected, and shall forward the results to the clerk of the University Senate. Election procedures shall be in accordance with Article III, Section 4, of the University Senate Bylaws.

9. SUPPORT SERVICES COMMITTEE

The Support Services Committee represents faculty, academic professional, student, and staff interests in the full range of support services on the Twin Cities campus.

Membership

The Support Services Committee shall be composed of 5 faculty/academic professional members, 4 students, one civil service staff member, and ex-officio representation as specified by vote of the Assembly. Faculty, academic professional, and student members shall be nominated by the Committee on Committees with the approval of the Assembly. The civil service staff member shall be appointed by the president in consultation with the Civil Service Committee.

Duties and Responsibilities

- To review the policies and administration of all support services on the Twin Cities campus. Support services include but are not limited to housing, placement services, transportation and parking, bookstores, University police, printing services, facilities management, and food services.
- To serve in an advisory capacity to the administration of such support services where appropriate.
- To involve interested persons and groups in its deliberations where appropriate.
- To review support services compliance with appropriate local, state, and federal laws.
- To recommend to the Senate Consultative Committee such actions or policies as it deems appropriate.
- To submit an annual report to the Assembly.

C. RULES AMENDMENTS (Requires a simple majority for approval)

ARTICLE I. THE TWIN CITIES CAMPUS ASSEMBLY

1. Organization

A vice chair shall be elected by the Assembly at its first ~~meeting in the spring~~ second meeting of the spring semester of the academic year from among its members for a term of one year...

2. Meetings

Meetings of the Assembly shall be held at ~~least quarterly~~ the call of the president or of the Assembly Steering Committee during the academic year to consider campus-wide policies and issues. The Twin Cities Campus Assembly, Faculty Assembly, Minnesota Student Association, or Graduate and Professional Student Assembly may be convened for special session upon the call of the president or chair. Upon ~~request of the appropriate Steering Committee, or upon written request of ten members of the Assembly in question as submitted to the president or the chair, the president or the chair shall convene the Assembly.~~ . . .

3. Agenda

The Assembly Steering Committee shall plan the agenda for any meeting of the Assembly. The agenda shall be prepared finally and distributed by the clerk of the Assembly. The agenda consists of items submitted for Twin Cities Campus Assembly consideration by any Assembly or by any committee of the Assembly. At the discretion of the Assembly Steering Committee, the clerk of the Assembly may be instructed to include additional items on the agenda for any regular meeting of that body. Items for the docket must be delivered to the clerk no later than two weeks prior to the date of each meeting. All items should be double spaced to facilitate printing.

ARTICLE II. STANDING RULES OF THE ASSEMBLY

4. Agenda and Procedures

- An item of new business presented at a meeting of the Assembly by an individual member shall be referred to the Assembly Steering Committee for consideration and presentation at the next regular meeting of the Assembly; . . .

- At each regular Assembly meeting, Questions to the President shall be an item on the agenda.

ARTICLE III. RULES FOR COMMITTEES OF THE ASSEMBLY

2. Ex Officio members of Assembly Committees

Ex officio members shall be appointed from each of the offices listed below and are non-voting positions unless otherwise noted.

- **Support Services**—Office of the Senior Vice President, Finance and Operations (Associate Vice President, Facilities Management and Assistant Vice President, University Services); Office of the Vice President, Student Development and Athletics

3. Terms of Membership, Chairing of Committees, and Removal of Members for Neglect of Meetings

Student appointments to committees of the Assembly shall be made for terms of one year. Student members of committees must be registered for at least six credits for ~~three of the four quarters each semester~~ three of the four quarters each semester in the academic year (~~both summer sessions considered as one quarter~~). University College students must be registered for at least one course for ~~three of the four quarters in each major term~~ in each major term in the academic year...

COMMENT:

At the request of the chair and vice chair of the Faculty Consultative Committee, the Senate staff went through the Senate and Assembly constitution, bylaws, and rules and identified all the changes that would be needed in order to accommodate the change to semesters. The Business and Rules Committee identified a number of additional housekeeping amendments that would clean up processes and bring the language up to date. It is believed that all of these changes are non-controversial, and each set should be voted on as a package. A separate vote will be taken on any of the proposed changes if any Senator requests it.

SARA EVANS, Chair
ASSEMBLY STEERING COMMITTEE

CONSENT AGENDA Action (2 minutes)

Agenda Items III through V are considered to be noncontroversial or "housekeeping" in nature and are offered as a "Consent Agenda" to be taken up as a single item with one vote. Any item will be taken up separately at the request of a senator. A simple majority is required for approval.

III. FACULTY ASSEMBLY STEERING COMMITTEE Nominating Committee, Committee on Committees Action by the Faculty and Academic Professional Assembly members

MOTION:

To approve the following membership of a Nominating Committee to select Twin Cities faculty/academic professional candidates to stand for election to the Senate/Assembly Committee on Committees: Carolyn Williams (chair), Avner Ben-Ner, Marty Rossman, John Dahler, Marti Hope Gonzales.

COMMENT:

The Nominating Committee is responsible for identifying Twin Cities faculty and academic professionals interested and willing to stand for election to the Senate/Assembly Committee on Committees, and will present a slate of candidates to the Assembly at its next meeting. If approved, the Faculty Assembly will elect two faculty/academic professionals to serve 3-year terms on the Committee on Committees.

SARA EVANS, Chair
FACULTY ASSEMBLY STEERING COMMITTEE

IV. NOMINATING COMMITTEE FOR THE TWIN CITIES ASSEMBLY STEERING COMMITTEE Slate of Candidates

Action by the Faculty Assembly and UMD Faculty Senators

MOTION:

That the Faculty Assembly and UMD faculty senators approve the following slate: Mary Jo Kane, Joseph Massey, Paula Rabinowitz, Constance Sullivan.

FOR INFORMATION:

The Nominating Committee appointed by the Twin Cities Campus Assembly at its November 5, 1998, meeting to name candidates to fill, by the election process, two 1999-02 Twin Cities/UMD faculty positions on the Senate Consultative/Assembly Steering Committee presents the following four names, from which two are to be elected by mail ballot by the Twin Cities and non-represented UMD faculty:

MARY JO KANE: 1989*, Associate Professor of Kinesiology & Leisure Studies, College of Education and Human Development. University Senate member: 1994-97. Committee participation (past and present): Professional Studies Provostal Faculty Consultative Committee (Chair); Senate Committee on Committees; Commission on Women Executive Committee; Advisory Committee for Bush Foundation Grant; Search Committee for Dean of College of Education & Human Development; College Faculty Senate; College Faculty Consultative Committee; College Academic Strategic Planning Work Group; College Task Force on Long Range Planning for Student Services; College Student Progress Sub-council Committee; Search Committee for Fitness/Wellness Director of Recreational Sports Department; Department Grievance and Complaint Committee; Barbara Brown Student Papers Committee; North American Society for the Sociology of Sport; American Alliance of Health, Physical Education, Recreation and Dance; National Association for Girls and Women in Sport; North American Society for Sport Management.

JOSEPH MASSEY: 1995*, Professor of Wood and Paper Science, College of Natural Resources. University Senate member: 1997-00. Committee participation (past and present): UM Extension Service Consolidated Competitive Grants Program (Chair); UM Year 2000 Committee; UM Extension Service Creative Grants Evaluation Committee; Delegation to the 1998 Oregon State University Conference on Faculty Rewards; COAFES Visions For Change Advisory Council; Forest Products Society Board of Directors; Forest Products National Planning Committee (Region Chair); College of Natural Resources Diversity Committee on Student Recruitment and Retention; College of Natural Resources Promotion and Tenure Review Committee; College of Natural Resources Graduate Faculty Committee; UM Extension Service Regional Partnerships Positions Evaluation Committee; UM Extension Service Campus-based Faculty Meeting Planning Committee.

PAULA RABINOWITZ: 1987*, Professor of English Language and Literature, College of Liberal Arts. University Senate member: 1996-99. Committee participation (past and present): Bush Sabbatical Leave Advisory Committee, CLA Dean Search Committee, CLA SQL and Bush Advisory Committee; CLA Research Development Committee; CLA Assembly; CLA Undergraduate Research Opportunity Program Advisory Committee; English Department Executive Committee; English Department Curriculum Committee; English Department Tenure Committee; American Studies Department Executive Committee; Committee on American Studies Programs; University Faculty Alliance (Co-Coordinator).

CONSTANCE SULLIVAN: 1965*, Associate Professor of Spanish and Portuguese, College of Liberal Arts. University Senate member: 1987-90. Committee participation (past and present): Senate Committee on Faculty Affairs; Presidential Search Advisory Committee, University Commission on Women; Senate Committee on Business and Rules; Subcommittee on Senate Reorganization; Senate Facilitative Committee; Senate Judicial Committee; Grad School Dissertation Fellowship Committee; Grad School Committee for Wallace Fellowship and Grants for Research Abroad; Twin Cities Campus Fulbright Committee; CLA Assembly; CLA Council on Policy and Planning; CLA Budget Advisory Committee; CLA Committee on Second Language Education; Women's Studies Department Personnel Committee; Women's Studies Department Merit Review of Faculty Salaries; CLA Consultative Committee; CLA Constitution Revision Committee; CLA Curriculum Committee; Spanish and Portuguese Department Executive Committee; Spanish and Portuguese Department Constitution Revision Committee; Spanish and Portuguese Department Grievance Committee; Spanish and Portuguese Department Advisory Committee.

The Assembly Steering Committee serves as the executive committee of the Twin Cities Campus Assembly and forms the Twin Cities membership of the Senate Consultative Committee. Recent Senate and Assembly legislation has merged the Twin Cities faculty and non-represented UMD faculty for purposes of Senate Consultative/Assembly Steering Committee elections. Should a non-represented UMD faculty member be elected; that individual will be a member of the Senate and Faculty Senate Consultative Committees, but shall not be a member of the Assembly Steering Committee.

Additional nominations, certified as willing to stand for election, may be made by (1) petition of 12 voting members of the faculties, provided that the petition is in the hands of the Clerk of the Twin Cities Campus Assembly the day before the Twin Cities Campus Assembly meeting, and (2) nominations on the floor of the Assembly. The faculty representatives of the Twin Cities Campus Assembly shall reduce by vote the slate to twice the number to be elected.

Currently serving with terms continuing at least through next year are:

Linda Brady, College of Agricultural, Food, & Environmental Sciences
Mary Dempsey, Medical School
David Hamilton, Medical School
Fred Morrison, Law School
V. Rama Murthy, Institute of Technology
Matthew Tirrell, Institute of Technology

The terms of Sara Evans (College of Liberal Arts) and Roberta Humphreys (Institute of Technology) expire at the end of the academic year.

*Date of initial appointment at the University.

Daniel Feeney, Co-Chair
Richard Purple, Co-Chair
John Beatty
Allen Burton
Laura Duckett
Amy Kaminsky
Carolyn Williams

V. NOMINATING COMMITTEE FOR THE ACADEMIC HEALTH CENTER PROVOSTAL FACULTY CONSULTATIVE COMMITTEE Slate of Candidates Action by the Faculty Assembly and UMD Faculty Senators

MOTION:

That the Faculty Assembly and UMD faculty senators approve the following slate: Muriel Bebeau, James Boulger, Stanley Erlandson, Thomas Huntley, Robert Miller, Nelson Rhodus.

FOR INFORMATION:

The Nominating Committee appointed by the Twin Cities Campus Assembly at its November 5, 1998, meeting, to name candidates to fill, by the election process, three 1999-01 faculty positions (one each from the School of Dentistry, Medical School-Basic Sciences, and UMD School of Medicine) on the Academic Health Center Faculty Consultative Committee presents the following six names, from which one from each college is to be elected by mail ballot by the School of Dentistry, Medical School-Basic Sciences, and UMD School of Medicine faculty.

SCHOOL OF DENTISTRY

MURIEL BEBEAU: 1979*, Professor of Preventative Sciences, School of Dentistry. University Senate member: 1993-96. Committee participation (past and present): Senate Judicial Committee; Academic Health Center Faculty Consultative Committee (Chair); Biomedical Ethics Education Committee; Ethics Advisory Board for CLA; American Educational Research Association Awards Committee (Chair); Academic Health Center Strategic Facility Plan Steering Committee; Bush Faculty Development Program recipient; School of Dentistry Educational Policy Committee (Chair); School of Dentistry Faculty Affairs Committee; School of Dentistry Review Committee (Chair); Search Committee for School of Dentistry Dean.

NELSON RHODUS: 1985*, Associate Professor of Diagnostic and Surgical Sciences, School of Dentistry. University Senate member: 1993-97. Committee participation (past and present): American Academy of Oral Medicine-Board of Trustees; American Public Health Association; Omicron Kappa Upsilon Honorary Fraternity; Organization of Teachers of Oral Diagnosis; International Association for Dental Research; National Sjogren's Syndrome Association Medical Advisory Board; American Association for Dental Schools; Dental School Educational Policy Committee; Clinical Implementation Committee; Infection Control Committee (Chair); School of Public Health Alumni Board of Directors; Third-year Class Committee (Chair 90-95); Clinical Affairs Committee; Strategic Plan Implementation Committee; UMSD Hospital Dental Committee; Clinical Affairs Committee; American Dental Society of Anesthesiology; UMSD Alumni Day Program Chair and Moderator; University UROP advisor; MSROP advisor.

MEDICAL SCHOOL-BASIC SCIENCES

STANLEY ERLANDSEN: 1979*, Professor of Cell Biology and Neuroanatomy, Medical School. University Senate member: 1996-99. Committee participation (past and present): Minnesota Medical Foundation Small Grants Committee (Head); Animal Care Program Advisory Committee; Medical School Educational Policy Committee; Medical School Faculty Academic Promotions and Tenure Committee; Task Force on Medical School Class Size; Senate Research Committee; Pediatrics Internal Review Committee; Gross Anatomy Search Committee (Chair); Past President of the Histochemical Society.

ROBERT F. MILLER: 1988*, 3M Cross Professor of Physiology, Medical School. Committee participation (past and present): Interdisciplinary Research and postbaccalaureate Education Committee (IRPE); numerous search committees at University, College and Departmental levels; "Brain Awareness Week" organizational group; "Gang of 19 during tenure wars; President of AAUP Twin Cities Chapter; Association of Neuroscience Departments and Programs.

UMD SCHOOL OF MEDICINE

JAMES BOULGER: 1974*, Associate Professor of Behavioral Sciences, UMD School of Medicine School. University Senate member: 1983-86. Committee participation (past and present): School of Medicine Building Advisory Committee (Chair 88-98); Admissions Committee; Duluth Graduate Medical Education Council Board of Directors; Executive Committee; Admissions Committee; Campus Assembly Physical Facilities Committee; Campus Annual Fund Drive Steering Committee; Rural Physician Associate Program Advisory Committee; Minnesota Medical Alumni Association Board of Directors; Pre-doctoral Training Grant Review Committee, Division of Medicine; Health Resources and Services Administration, PHS; Working Group On Health Professions Education; Research and Education Constituent Group.

THOMAS HUNTLEY: 19??*, Associate Professor of Biochemistry and Molecular Biology, UMD School of Medicine. University Senate member: 1995-97. Committee participation (past and present): Information available at meeting.

The Academic Health Center Provostal Faculty Consultative Committee serves as the executive committee of the Academic Health Center Faculty Assembly and reports to the Twin Cities Campus Assembly.

Additional nominations, certified as willing to stand for election, may be made by (1) petition of 12 voting members of the faculties, provided that the petition is in the hands of the Clerk of the Twin Cities Campus Assembly the day before the Twin Cities Campus Assembly meeting, and (2) nominations on the floor of the Assembly. The faculty representatives of the Twin Cities Campus Assembly shall reduce by vote the slate to twice the number to be elected.

Currently serving with terms continuing at least through next year are:

Patricia Ferrieri, Medical School
Judith Garrard, School of Public Health
Kathleen Krichbaum, School of Nursing
Stephanie Valberg, College of Veterinary Medicine
Timothy Wiedmann, College of Pharmacy

The terms of Muriel Bebeau (School of Dentistry), Frederic Hafferty (UMD School of Medicine), and David Hamilton (Medical School) expire at the end of the academic year.

*Date of initial appointment at the University.

Daniel Feeney, Co-Chair
Richard Purple, Co-Chair
John Beatty
Allen Burton
Laura Duckett
Amy Kaminsky
Carolyn Williams

[End of Consent Agenda]

VI. EDUCATIONAL POLICY COMMITTEE Policy on Academic Progress of Undergraduates Action (20 minutes)

I. Introduction

In conjunction with the University's change to semesters, the Assembly Committee on Educational Policy has considered the recommendation of an academic progress policy to the Assembly. Students now commonly understand that they may enroll for as few or as many credits as they wish, at any time, and take as long as they wish to complete a degree. The proposed policy seeks to modify student behavior under the semester calendar by ensuring that students graduate in a timely fashion. The proposed policy applies only to undergraduate programs.

II. Policy

1. The University expects students to graduate in a timely manner, defined here as four to five years. The administration shall adopt policies, and further publicize existing policies, which will facilitate timely graduation for most students (within four to five years). The Office of the Provost shall engage in regular conversations with the Assembly Committee on Educational Policy about these policies and their effectiveness.

2. All departments and programs must have in place a curricular plan that allows students to graduate in four years. Such a plan would require that students enroll for at least 15 credits per semester, on average (excluding such desirable educational enhancements as study abroad and internships). This plan may not require that students enroll for more than 17 credits per semester, on average. Course offerings must be scheduled on a two-year horizon so that students can progress in a way that leads to timely completion.

3. Campuses, colleges, and departments may, after consultation with students and on a vote of the faculty and approval of the dean, require students to be full-time in a program.

COMMENT:

A university in a large metropolitan area must meet the needs of a variety of students, some of whom do not wish to attend college full time, and some of whom may come to the University precisely because it offers flexibility in its educational programs. The University recognizes that some students may wish to attend on a part-time basis, and that others, for financial or other personal reasons, are unable to complete degrees in four to five years.

For many students, however, significant educational benefits may be derived from devoting the majority of their time and attention to studies while in college. Students should also recognize the opportunity costs of delayed graduation (paying additional tuition and fees, and the income and career advancement foregone when studies are extended). The University recognizes this, and already provides incentives to students who are making timely progress (e.g., priority in registration and for on-campus housing). Tuition banding, or other incentives in the tuition schedule, if adopted by the Regents, will provide another incentive.

A number of recent actions have been directed to helping students graduate on a timely basis. These actions include the following:

— Establishment of the Four Year Graduation Plan: As part of the Four Year Graduation Plan, eligible majors have developed curricular plans for graduating in four years. These plans are available on the web. A Four Year Plan Advisory Committee, consisting primarily of collegiate advisors, has been established to help identify areas where existing plan requirements may inadvertently hinder the ability of advisers to help students graduate in four years.

— Registration Priority for full time students: Starting with registration this spring for Fall Semester 1999, students taking 15 credits during the spring, will have priority during the registration queue.

— New Undergraduate Tuition Structure: The President will be recommending a new undergraduate tuition structure to the Board of Regents that involves half price tuition for all credits over 12. Under this plan there is a clear financial incentive to take 15 rather than 12 credits a semester. A student who takes 15 credits a semester and graduates in 4 years will save between \$900 and \$1,000 as compared to a student who takes 12 credits a semester and graduates in 5 years. This tuition savings is in addition to any savings on living expenses, 5 years of student loans as opposed to 4 years and the income and career advancement that may be foregone when a student delays the start of his or her post-baccalaureate work experience.

— Expectation that major scholarship winners will be full time students: Major University scholarships used to recruit new high school students will carry the expectation that students will complete 30 credits a year and thus be on track to graduate in four years.

— University Residence Halls: Housing and Residential Life has increased the minimum credit requirement for living in one of the University residence halls from 6 to 9 credits. It should be noted that this fall less than 100 out of 5,200 students living in University residence halls were enrolled for fewer than 12 credits.

— Standard undergraduate academic policies and practices: The set of standard undergraduate academic policies and practices that was adopted by the Twin Cities Assembly in May 1998 should reduce if not eliminate red tape that students might encounter when transferring between colleges. The intent is to insure that timely graduation is not impeded by inconsistent policies across colleges. The Twin Cities Council of Undergraduate Deans has also worked to identify additional areas where uniform policies are appropriate.

— Course availability and access: It does no good to exhort students to graduate in four or five years if the University is unable to offer the necessary courses. Effective with FY 98, then-Provost Shively distributed over \$1 million to colleges to improve course access. The subsequent adoption of IMG provides further incentive for colleges to offer courses that students want to take. The Twin Cities Council of Undergraduate Deans has facilitated sharing of information and cooperation among colleges to address issues of course access. The integration of University College credit courses into the basic registration system makes the availability of all courses, whether offered in the day or evening, more transparent to students.

JUDITH MARTIN, Chair
EDUCATIONAL POLICY COMMITTEE

VII. ASSEMBLY STEERING COMMITTEE

University Food Services

Information and Action (10 minutes)

I. FOR INFORMATION

The Senate Committee on Finance and Planning (SCFP) solicited of all faculty their views, positive and negative, about the campus food service as provided through the University's contract with Aramark.

SCFP heard about the initial negotiations with Aramark during three meetings in 1997, and expressed concerns about service standards, the ability of the University to go from losing money to profitability by signing the contract, and about projected income and expenses, and asked that the administration consult with it on the uses to which any income was put.

Over the last several months, members of both SCFP and the Faculty Consultative Committee have heard repeated and strongly-voiced objections to the food service on the Twin Cities campus. Over 150 responded to an email request for opinions; faculty (and staff) expressed overwhelmingly negative views. They perceived an increase in price and a decrease in quality, service, and choice. (The one exception seemed to be Sostanza, in the basement of Moos Tower.)

SCFP met recently with University officers responsible for administration of the contract with Aramark. They, too, expressed disappointment with the results, but cautioned that Aramark has really only had about six months in which to operate, after an initial six-month period when no changes were made. SCFP was told that the University would make known its dismay with the delivery of food on campus.

SCFP was concerned that the vending service had been separated from the food service by contract and use of funds, and it noted that the University has not provided adequate and inviting spaces for either.

One issue with which SCFP took issue was the designation of the food services (University Dining Services) as an "auxiliary." In the University budget lexicon, it falls in the category of units that are expected to generate a modest profit which can put to other uses. SCFP was assured that the profit generated thus far was very small (\$400,000) in relation to other University revenues, but it was not clear to SCFP why the food service should even be expected to produce a profit.

On the basis of the issues raised by SCFP, the Assembly Steering Committee believes that the food service on the campus perhaps should NOT be expected to make a profit, and might be provided a subsidy. The Committee urges that food service at the University be considered a common good or shared interest that is part of its foundation that is spatially and financially available to all members of the community. The development of attractive eating areas, with diverse foods that are reasonably priced, of reasonable quality, and delivered with friendly service is essential if the University is to build a strong academic community. As places for the advancement of community, where students, faculty, and staff gather for intellectual as well as social exchanges, eating areas can enhance the daily life and experience of those who come to campus.

The Assembly Steering Committee urges that University treat the establishment and operation of food service locations as shared goods essential to the well-being of all the members of its community.

On the basis of what it has learned and heard from SCFP, and what we have been told individually, the Committee recommends that the Assembly adopt the following resolution:

The Assembly urges the administration to take the following steps with respect to the provision of food on campus:

II. FOR ACTION

The Twin Cities Campus Assembly recommends to the administration that:

1. It should review the operation and management of the food service in light of the severely adverse comments that have been made by faculty, staff, and students about quality, price, and service.
2. The food service should be shifted from the budgetary category auxiliary to be considered a common good, shared interest, or part of infrastructure. Give serious consideration to dropping any requirement that food service generate a profit and use any surplus from the operations to upgrade the food service itself.
3. It should consider viewing food service and vending as a single financial operation so to improve its financial status. This may require a change in the distribution of the income from the contract with Coca-Cola.
4. It improve and create more spaces for intellectual and social commerce on the Twin Cities Campus and establish, through appropriate surveys and communication with the University membership, what kinds of eating establishments would be most attractive and most used. (Some information may already have been collected in preparation for negotiations with vendors before the contract was signed.) The information provided to SCFP suggests that whatever people would find attractive is not now being provided.
5. It should be prepared to take appropriate action to remedy the situation.

COMMENT:

Faculty, staff, and student dissatisfaction with the food service on campus has been growing significantly, and appears to have escalated with the signing of the contract with Aramark. The Finance and Planning Committee solicited comments from faculty, and received over 150 comments, virtually all negative, some quite vehemently so.

While this resolution does not call for termination of the contract with Aramark, it does call for a serious reconsideration of how the food service operation on the campus is characterized and treated. Should the changes urged by the resolution not be accomplished with the Aramark contract still in effect, then the committees will give consideration to calling for the contract to be terminated.

SARA EVANS, Chair
ASSEMBLY STEERING COMMITTEE

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. RECESS

Item II will be taken up concurrently with Item II of the University Senate docket.

XI. ADJOURNMENT

UNIVERSITY OF MINNESOTA

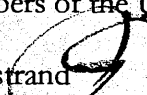
University Senate

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February 5, 1999

MEMORANDUM

TO: The Members of the University Senate

FROM: Gary Engstrand 

On behalf of Professor Sara Evans, Chair of the Senate Consultative Committee, I enclose the materials for item XI on the February 18 University Senate docket.

The original animal care policy from 1978 is being replaced with a new policy.



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BOARD OF REGENTS POLICY

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Academic

ANIMAL CARE AND USAGE

Adopted: January 13, 1978

Draft: 12/18/98

PROPOSED
NEW
POLICY

SECTION I. DEFINITIONS

Subd. 1. Institutional Animal Care and Use Committee. “Institutional Animal Care and Use Committee” or “IACUC” shall mean the committee established by the president to perform the review of University protocols, animal facilities, and uses of animals.

Subd. 2. Institutional Official. “Institutional official” means the individual designated by the president to monitor the care and use of animals in University activities.

SECTION II. COMPLIANCE WITH LAWS AND POLICIES.

Subd. 1. Applicable State and Federal Laws. All University activities involving animals must be in accordance with state and federal laws and regulations applicable to the care and use of animals. These laws include, but are not limited to, the Animal Welfare Act; federal regulations implementing the Animal Welfare Act; the Health Research Extension Act of 1985; the Public Health Services Policy on the Humane Care and Use of Laboratory Animals; and the provisions and principles set forth in the most recent editions of the Guide for Care and Use of Laboratory Animals, published by the National Academy of Sciences, and the Guide for the Care and Use of Agricultural Animals.

Subd. 2. Applicable University Policies and Procedures. All University activities involving animals must be in compliance with all applicable University policies and procedures.

SECTION III. OBLIGATIONS OF THE ADMINISTRATION AND UNIVERSITY MEMBERS.

Subd. 1. Administrative Support. It is the responsibility of the president, the institutional official, the IACUC, and the Research Animal Resources to support and protect the officially sanctioned use of animals in research, teaching, and service at the University.

Subd. 2. Administrative Procedures. The president, in consultation with the Senate Research Committee, shall adopt appropriate administrative policies and procedures to implement this policy.



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Subd. 3. University Members. University faculty, staff, or students involved in the care and use of animals shall:

- (1) be appropriately qualified or supervised for conducting procedures on animals;
- (2) receive and participate in adequate in-service training including the proper and humane care and use of laboratory animals;
- (3) receive periodic certification of training; and
- (4) abide by and carry out the decisions of the IACUC.

SECTION IV. INSTITUTIONAL OFFICIAL.

Subd. 1. Appointment of the Institutional Official. The president shall appoint an institutional official to oversee all aspects of the University's animal care and use programs.

Subd. 2. Authorities of the Institutional Official. The president shall delegate the authorities necessary to carry out the responsibilities identified in subdivision 3 to the institutional official.

Subd. 3. Responsibilities of the Institutional Official. The institutional official shall:

- (1) ensure compliance with applicable laws and policies identified in section II;
- (2) appoint IACUC members, in consultation with the administrative staff of the IACUC;
- (3) develop administrative policies and procedures for review and possible adoption by the president which are necessary to implement this policy;
- (4) implement this policy with the assistance of the president, the Research Animal Resources, and the IACUC;
- (5) perform all necessary reporting requirements; and
- (6) report to the appropriate federal governmental and University officials any serious or continuing noncompliance with the laws and policies identified in section II and any corrective action taken.

SECTION V. ANIMAL CARE AND USE COMMITTEE.

Subd. 1. Establishment of Animal Care and Use Committee. The president shall establish and maintain an Institutional Animal Care and Use Committee.

Subd. 2. Membership. The IACUC shall consist of at least five members with diverse backgrounds and expertise, one of whom comes from a community external to the University.



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Subd. 3. Responsibilities. The IACUC shall:

- (1) review protocols for the use of animals;
- (2) conduct biannual inspections of facilities where animals are being used;
- (3) review and make a determination on all proposed activities involving animals prior to the start of the activity;
- (4) conduct continuing review of previously approved ongoing activities at least once per year;
- (5) review and investigate complaints of noncompliance;
- (6) report any serious or continuing noncompliance with federal, state, or University laws, policies or procedures to the institutional official; and
- (7) report any corrective actions taken in response to noncompliance to the institutional official.

Subd. 4. Determinations. The IACUC shall review and approve, require modifications in, or withhold approval of all University activities involving animals in accordance with University policies and procedures.

Subd. 5. Authorities. The IACUC has the authority to:

- (1) inspect all facilities used for the care and research of animals;
- (2) review and evaluate the University's animal care and use programs;
- (3) obtain records and other relevant information related to the use of animals;
- (4) take any actions, including suspending an activity, that are in its judgment necessary to ensure compliance with applicable federal, state, or University policies and procedures.

Subd. 6. Principles of Animal Research. In performing its duties, the IACUC shall adhere to the following recognized principles:

- (1) procedures involving animals will be designed and performed with due consideration of their relevance to:
 - (i) human or animal health,
 - (ii) the advancement of knowledge, or
 - (iii) the good of society; and
- (2) the proper use of animals requires the avoidance or minimization of discomfort, distress and pain consistent with sound research design.

SECTION VI. VETERINARY SERVICES AND SUPPORT.

Subd. 1. Requirement for Veterinary Services and Support. The president shall establish and maintain a specific program to provide veterinary services and



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support as defined in subdivision 2 for animals used in University activities. The president may establish and maintain Research Animal Resources to fulfill this function.

Subd. 2. Services and Support Provided. The veterinary services and support provided shall include:

- (1) quality husbandry programs,
- (2) quality veterinary medical services; and
- (3) expert consultation on the selection, care, and use of University research and educational animals.

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ANIMAL CARE AND USAGE**OUTLINE****Statement of Policy****EXISTING
POLICY**

- I. Purpose
- II. Principles Governing the Use of Warm-blooded Animals

Procedures

- I. Scope of Activities Covered
- II. University Animal Care Committee
- III. Executive Committee
- IV. Director of Research Animal Resources
- V. Inspection of Animal Facilities
- VI. Animal Health
- VII. Procedures Involving Potential Pain or Distress
- VIII. Information Manuals
- IX. Physical Facilities
- X. Complaints

**ARTICLE 1
STATEMENT OF POLICY****SECTION I. PURPOSE.**

Subd. 1. Objectives. In some fields of study, it is necessary to use laboratory animals to do effective teaching and research and to perform certain tests or service functions. It is essential that animals used in such activities receive humane treatment at all times; further, teachers, principal investigators, directors of service functions, and department or unit heads should be constantly aware that clean and comfortable animal facilities, proper feeding, and the humane treatment of animals are essential to the validity and efficacy of the results of the demonstration, experiment, or test involving animals. Regulations and inspection cannot assure the proper care and treatment of animals without acceptance of this principle by those who work and are responsible for animals.



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ANIMAL CARE AND USAGE

Adopted: January 13, 1978

The regents of the University of Minnesota thus reaffirm their established policy with regard to the use of warm-blooded animals in scientific research, teaching, and service functions:

- (1) to assure proper procurement, care, housing, and health services for all warm-blooded animals used in research, teaching, and service functions;
- (2) to provide the most appropriate animals for the diverse requirements of the varied activities of the University;
- (3) to minimize pain and/or undue distress through selection of experimental procedures or administration of adequate anesthetic, analgesic, or tranquilizing drugs, except where such measures would interfere with the purpose of the experiment;
- (4) to comply with all legal requirements established by the U.S. Department of Agriculture or other governmental agencies under authority of Public Laws 89-544 and 91-579 and any subsequent enactments; and to follow the guidelines in Section 4206 of the National Institutes of Health (NIH) "Guide for Grants and Contracts" and in the current edition of "Guide for the Care and Use of Laboratory Animals," published by the NIH; and
- (5) to accomplish these aims with supporting activities that will promote the advancement of scientific research and educational goals.

Subd. 2. Guidelines. In order to accomplish these objectives, the University of Minnesota, through the Research Animal Resources of the Graduate School, will:

- (1) establish a program for regular inspection of animal facilities to assure that acceptable standards are maintained with respect to cleanliness, feeding, cage size, and other environmental conditions;
- (2) employ veterinary staff to make regular inspections of the health of the animals, provide medical consultation regarding prevention and treatment of animal diseases, advise regarding hazards and prevention of cross-infection between animals and people, contribute to training of animal care personnel, advise regarding use of pain suppressing drugs, establish procedures for euthanasia and control of parasites and pests, and advise in planning of new construction or remodeling of animal facilities; and
- (3) establish a procedure for prior review of research and teaching protocols to assure that adequate anesthetics, analgesics, or tranquilizers are administered to prevent pain and distress, or authorize exceptions where use of such drugs would interfere with the purpose of the experiment or teaching activity.

Use existing procedures under B.A. Forms 22 and 23 at the time of the research grant application to assure that adequate animal facilities (e.g., cages, space, etc.) are available or will be available.

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SECTION II. PRINCIPLES GOVERNING THE USE OF WARM-BLOODED ANIMALS.

Subd. 1. Risk of Pain. Experimentation and teaching involving live warm-blooded animals should be performed by or under the immediate supervision of a qualified individual. Warm-blooded animals should not be subjected to uses involving serious risk of pain, discomfort, injury, or death unless there is a prior expectation that the anticipated results would justify the use to a peer group of reasonable and prudent investigators.

Subd. 2. Supervision of Care. The housing, care, and feeding of laboratory animals for research projects or for the teaching or service functions of a department or similar administrative unit must be supervised by a qualified veterinarian or other individual competent in such matters.

Subd. 3. Avoid Suffering. Experimentation and teaching involving warm-blooded animals should be so conducted as to avoid all unnecessary suffering.

Subd. 4. Minimize Discomfort. Care of subject animals subsequent to an experiment should be such as to minimize discomfort to animals.

Subd. 5. Euthanasia. If it is necessary to kill an animal, this should be done in such a way as to minimize pain and ensure prompt death, in accordance with procedures approved by the director of Research Animal Resources. No animal assumed to be dead will be discarded until death has been ascertained.

Subd. 6. Pain Relief. Anesthetics, analgesics, and tranquilizers used to alleviate pain or discomfort will be evaluated with respect to effectiveness and dosage level by the veterinarians of Research Animal Resources in consultation with appropriate specialists as the need arises.

Subd. 7. Pain to Conscious Animals. Before procedures causing pain or discomfort to conscious animals are initiated, they must be reviewed and approved by the director or another veterinarian of the Research Animal Resources. Questionable cases will be referred to appropriate specialists and/or the University Animal Care Committee.



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Subd. 8. Appeals. If a faculty member is unable to reach agreement with the director of Research Animal Resources on procedures causing pain to conscious animals or any other aspect of animal care and usage covered by this statement, the matter may be appealed by either person to the University Animal Care Committee, and ultimately the senior vice president for academic affairs.

**ARTICLE 2
PROCEDURES**

SECTION I. SCOPE OF ACTIVITIES.

Subd. 1. Activities Covered. This statement of policy and procedures for animal care and usage applies to all species of mammals and birds used in research, teaching, and service functions at the University of Minnesota or under its auspices when:

- (1) the procedures are performed on premises owned, leased, or rented by the University;
- (2) the procedures involve animals, facilities, or equipment owned by the University; or
- (3) the activity is financed by the University or by funds administered by the University.

Subd. 2. Activities Not Covered. Research conducted by University faculty or staff outside of the state at another institution is not covered by this statement.

SECTION II. UNIVERSITY ANIMAL CARE COMMITTEE.

Subd. 1. Establishment. The University Animal Care Committee shall be a University committee reporting to the Senate Committee on Research as provided in Article IV of the constitution of the University Senate adopted January 13, 1978.

Subd. 2. Membership. It shall consist of not more than 10 members, including two representatives of the Academic Health Center and one each from the College of Veterinary Medicine; College of Agriculture, Food, and Health Sciences; College of Liberal Arts; College of Biological Sciences; Department of Environmental Health and Safety; Duluth campus; Morris campus; and a student representative. Insofar as feasible, there should be broad representation of the various types of research that utilize animals and the basic scientific areas that are relevant for animal care and usage. The committee

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will be encouraged to seek the consultation and advice of researchers in other units utilizing animals as well as specialists in areas relevant to animal care and usage. The director of Research Animal Resources shall be a nonvoting member of the committee.

Subd. 3. Terms of Service. Members shall be appointed in accordance with the University Senate procedures for staggered terms of three years.

Subd. 4. Chair. The chair shall be appointed in accordance with University Senate procedures.

Subd. 5. Quarterly Meetings. The committee shall meet at least quarterly.

Subd. 6. Duties and Responsibilities. The duties and responsibilities of the committee shall include:

(1) collaboration with the director of Research Animal Resources in formulation of recommendations to the senior vice president for academic affairs regarding University policies and standards governing procurement, care, and use of animals employed in research, teaching, and service functions;

(2) evaluation of the animal care program at regular intervals as required by Section 4206 of the NIH "Guide for Grants and Contracts";

(3) assistance to the director of Research Animal Resources in education of faculty in the need for good animal care, in the kinds of services offered by the director and the Research Animal Resources staff, and in the research benefits attaching to use of quality animals;

(4) consultation with the director of Research Animal Resources regarding professional personnel needs of that unit;

(5) mediation and review of appeals regarding the program of inspection of animal facilities or decisions of the director of Research Animal Resources regarding procedures involving pain or distress, with recommendations to the senior vice president for academic affairs for final decision in cases that cannot be resolved by mediation; and

(6) submission of reports to the senate through the Senate Committee on Research in accordance with the Rules and Organizational Procedures of the Senate, U1.303.5.

SECTION III. EXECUTIVE SUBCOMMITTEE.

Subd. 1. Membership. The executive subcommittee consists of the chairperson and two other members appointed by the chairperson. If any members of the executive subcommittee are unavailable at a time when a decision must be made, the chairperson may appoint temporary members.



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Subd. 2. Purpose. The function of the executive subcommittee is to act for the University Animal Care Committee when, in the judgment of the chairperson, a decision must be made that does not allow time for full committee consideration. Such actions shall be reported to the full committee no later than the next meeting.

SECTION IV. DIRECTOR OF RESEARCH ANIMAL RESOURCES.

Subd. 1. Qualifications. The director of Research Animal Resources will be a veterinarian with experience in laboratory animal medicine and scientific investigation. The director will have an administrative appointment in the Graduate School and an academic appointment in the department of the University most appropriately related to the director's training or anticipated long-term interest.

Subd. 2. Authority. The director of Research Animal Resources will have full responsibility and authority for the activities of Research Animal Resources in implementing the policies of the University, the directives of the senior vice president for academic affairs, state and federal laws, and administrative regulations of government agencies.

Subd. 3. Accountability. The director of Research Animal Resources will be accountable to the office of the senior vice president for academic affairs.

Subd. 4. Duties and Responsibilities. The duties and responsibilities of the director of Research Animal Resources will include:

- (1) collaboration with the University Animal Care Committee in formulation of recommendations to the senior vice president for academic affairs regarding University policies and standards governing procurement, care, and use of animals;
- (2) development and implementation of programs for disease prevention, euthanasia, parasite and pest control, and treatment of diseased animals; liaison with specialists and the diagnostic laboratory in the College of Veterinary Medicine;
- (3) consultation regarding species selection and animal procurement;
- (4) supervision of a program for regular inspection of animal facilities to ensure compliance with standards of government agencies and the University;
- (5) consultation with investigators and instructors regarding anesthetics, analgesics, and tranquilizers, and evaluation of the adequacy of each in procedures potentially involving pain or distress;
- (6) review of procedures for research, teaching, and service functions involving pain or distress in conscious animals, with referral to specialists and/or the University Animal Care Committee, when necessary;



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- (7) advice in the planning and signatory approval of new animal care facilities and in the remodeling of existing animal care facilities;
- (8) preparation of a manual of procedures for the guidance of animal users and caretakers;
- (9) direction of a training program for animal technicians; and
- (10) maintenance of liaison with regulatory agencies.

Subd. 5. Staff. The director of Research Animal Resources will be assisted by additional veterinary personnel. Veterinarians employed to provide part-time services at facilities outside the Twin Cities will be under the director's general supervision, and the selection and continued employment of such personnel must be acceptable to the director.

SECTION V. INSPECTION OF ANIMAL FACILITIES.

Subd. 1. Unannounced Inspections. The director of Research Animal Resources or an appointed representative will make unannounced inspections of animal facilities.

Subd. 2. Purpose of Inspection. The purpose of the inspection program is to ensure that all animal facilities are in compliance with the requirements of federal and state laws, the animal care regulations of federal agencies, and the standards of the University. The inspections will be concerned with cleanliness, feeding, watering, cage size, the number and kind of animals in a given room, storage of supplies and waste, temperature, humidity, ventilation, lighting, and other conditions that may be included in the requirements of government agencies or University standards.

Subd. 3. Room Requirements. When animals are to be moved into a room previously used for another purpose, the room must conform to the requirements for the species for which the room will be used, and the director of Research Animal Resources must be notified before the animals are moved.

Subd. 4. Responsible for Care. Ultimate responsibility for the care of animals belonging to research projects rests with the principal investigator in all cases, even when direct supervision of the care has been delegated to another person or University service. In their administrative capacity, department chairpersons are similarly responsible for care of animals used in teaching.

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BOARD OF REGENTS POLICY

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Subd. 5. Reports. Reports of inspections will be sent to relevant investigators, department chairpersons, and deans.

Subd. 6. Noncompliance. Cases of repeated noncompliance will be reported by the director of Research Animal Resources to deans or other appropriate executive officers and, if not corrected, to the University Animal Care Committee and the Office of the Senior Vice President for Academic Affairs. In such cases, closure of the deficient animal facility may be recommended to the senior vice president for academic affairs.

Subd. 7. Appeals. Appeals regarding any aspect of the program of inspection of animal facilities may be made to the director of Research Animal Resources, then to the University Animal Care Committee. Appeals not resolved by mediation of the University Animal Care Committee will be forwarded with the committee's recommendations to the senior vice president for academic affairs for final decision.

SECTION VI. ANIMAL HEALTH.

Subd. 1. Observation of Animals. All animals must be observed daily by the animal technician or the principal investigator, or by the faculty member responsible for the specific animals involved.

Subd. 2. Treatment of Sick Animals. Sick animals shall be given prompt medical treatment appropriate for the condition or promptly and humanely destroyed, except that this section shall not be construed as requiring the premature abandonment of research involving induced medical problems.

Subd. 3. Periodic Inspections. Veterinarians on the staff of the Research Animal Resources Unit or providing part-time services to the branch campuses or experiment stations will make periodic inspections of the state of health of animals in all facilities.

Subd. 4. Consultations. Consultation regarding animal health problems will be available on all campuses and experiment stations from Research Animal Resources or local veterinarians hired on a part-time basis. Research Animal Resources will serve as liaison with the College of Veterinary Medicine to arrange for consultation with specialists and diagnostic laboratory services.

Acceptable existing arrangement for such consultation, especially for large animals, are not abrogated by the provisions in this subdivision.



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SECTION VII. PROCEDURES INVOLVING POTENTIAL PAIN OR DISTRESS.

Subd. 1. Evaluation of Pain-suppressing Drugs and Procedures. The adequacy of the choice and dose levels of anesthetics, analgesics, and tranquilizers used to prevent pain or distress in animals used for research, teaching, and service functions will be evaluated by the director of Research Animal Resources or veterinarians on the staff of that unit in consultation with appropriate specialists, when the need arises. As required by state and federal laws and regulations, information will be collected on current practices in the usage of such drugs at the University and a list of standard minimum dosages by body weight, species, and route of administration will be compiled to provide general authorization for the majority of applications. Cases not covered by the standard list, and other methods for prevention of pain, such as cervical dislocation, decortication, or decerebration will be evaluated on an individual basis.

Subd. 2. Pain and Distress in Conscious Animals. Procedures for research, teaching, and service functions involving pain or distress in conscious animals will be reviewed by the director of Research Animal Resources or other veterinarians in Research Animal Resources. Approval must be obtained before initiation of painful or distressful procedures. The procedures will be approved only if the use of pain-suppressing drugs or less painful or distressful procedures would interfere with the purpose of the research, teaching, and service functions. Difficult cases may be referred to the University Animal Care Committee by the director of Research Animal Resources. If approval of a procedure causing pain or discomfort to conscious animals is withheld by the director of Research Animal Resources, the faculty member has the right to appeal in person to the University Animal Care Committee, hear all arguments against the procedure, present arguments favoring the procedure, and obtain a decision from the committee. Appeals not resolved by mediation of the committee will be forwarded with the committee's recommendation to the senior vice president for academic affairs.

SECTION VIII. INFORMATION MANUALS.

Manuals containing the following information will be prepared by the director of Research Animal Resources in consultation with specialists and regulatory agencies:

- (1) acceptable methods of euthanasia;
- (2) standards for cage sizes;
- (3) standards for animal care procedures and cleanliness;
- (4) standard dose levels for commonly used anesthetics, analgesics, and tranquilizers by body weight and route of administration for commonly used species;



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- (5) the currently applicable statement of Policy and Procedures for Animal Care and Usage at the University of Minnesota; and
- (6) such other information as the veterinary staff may desire.

SECTION IX. PHYSICAL FACILITIES.

Subd. 1. Responsibilities of DEHS. The Department of Environmental Health and Safety (DEHS) will provide surveillance and consultation for animal research that involves the use of radioactive materials, biohazardous (viable) agents, chemical carcinogens, and other hazardous chemical agents. The DEHS will also give attention to matters related to general sanitation and safety, illumination, ventilation, insect and rodent control, water supplies, and handling of waste from animal care facilities. Results of surveys and/or determination regarding animal care facilities will be reported to the director of Research Animal Resources and the appropriate principal investigators and/or department chairpersons and deans. Responsibility for compliance will rest with either the Department of Environmental Health and Safety or the director of Research Animal Resources, as appropriately defined in other portions of this policy statement and the policies pertaining to the Department of Environmental Health and Safety (e.g., the "Biohazards Control and Procedures Manual" and the "Manual of Policies and Procedures for Radiation Protection").

Subd. 2. Responsibilities of the Director. The director of Research Animal Resources will maintain a file on all animal facilities to be used for reference in decisions regarding renovation or changes in the function to be served by the facility.

Subd. 3. New Construction Design Approval. When new construction or remodeling includes animal facilities, the director of Research Animal Resources must approve the design specifications to assure that applicable minimum standards are being met.

SECTION X. COMPLAINTS.

Complaints regarding any aspect of animal care or usage should be addressed to the director of Research Animal Resources. If the complainer and the director are unable to reach a mutually satisfactory agreement, either may refer the matter to the University Animal Care Committee.



UNIVERSITY OF MINNESOTA
BOARD OF REGENTS

**RESOLUTION RELATED TO APPROVAL OF
THE BOARD OF REGENTS POLICY, *ANIMAL CARE AND USE***

WHEREAS, the use of animals for University research, teaching and service purposes is fundamental for advancing knowledge in life sciences and improving the health and well-being of humans and animals; and

WHEREAS, the use of animals in University research, teaching, and service activities must be ethical and humane; and

WHEREAS, appropriate living conditions and care must be provided for animals used in University activities; and

WHEREAS, members of the University community who use animals for University research, teaching, or service activities carry many attendant obligations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents at the University of Minnesota affirms the appropriate use of animals in research and adopts and continues its commitment to the highest standards for the humane care and use of laboratory animals.

BE IT FURTHER RESOLVED that the Board of Regents of the University of Minnesota approves the revised Board of Regents policy, *Animal Care And Use*.

Fall Semester Undergraduate Grades
University of Minnesota
Crookston, Morris, and Twin Cities Campuses*

On February 18, 1999, in adopting a policy on "Collection and Reporting of Grade Data and Syllabus Requirements," the Senate required the Committee on Educational Policy to provide to the Senate "data on the mean grade point average by designator and course level, on the percentage of As awarded by course level, and overall collegiate grade point averages . . . for grades awarded each Fall Semester." The policy also provides that "data should be reported for all undergraduate students." The data on the following pages present the required report.

NOTES ON FALL 1999 GRADE REPORT

DATA SOURCE: Student enrollment data warehouse tables.

DATE: Data are as of the night of 04/09/2000.

DATA: All data measures, e.g., GPA, percent A's and number of grades, are based on grades awarded for Fall Semester 1999 in 1,2,3,4 & 5 level courses to students classified as UNDERGRADUATE - including non-degree-seeking University College students. (Data do NOT include 0-XXX courses.)

These measures are reported by campus (institution), college (academic group) and course designator (subject). Campus data represent grades awarded to undergraduates in all courses on a specific campus. College data represent grades awarded to undergraduates in those courses belonging to that college - regardless of which programs the students are actually enrolled in. Course designator data represent grades awarded to undergraduate students in all courses having that designator.

LOGIC USED FOR MEASURES:

GPA: GPA is weighted by credits, i.e. a three-credit grade carries three times the weight of a one-credit grade. Data include grades of A,A-,B+,B,B-C+,C,C-,D+,D,F.

GRADES: Number of grades with values of A,A-,B+,B,B-,C+,C,C-D+,D,F,S,N,P

PERCENT A'S: Number of grades with values of A & A- divided by number of grades with values of A,A-,B+,B,B-,C+,C,C-,D+,D,F,S,N,P

* Because the Duluth campus faculty do not participate in the Senate, the grades for the Duluth campus are not included in the report.

BLANK CELLS: Cells representing enrollments of fewer than 10 students are blanked out.

ODD CASES: Cells where the number of grades is greater than 10 and the corresponding GPA & Percent A's cells are blank represent courses where all grades are S or N.

Cells where the number of grades is high, the Pct A's is low, and the GPA is high represent courses where the majority of grades are S or N but a few of the grades are A,B,C,D,F.

Part 1: By Institution

Fall 1999

Institution	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Univ of Minnesota, Crookston	2.483	29.66%	4,474	2.666	20.81%	173	2.896	33.90%	1,357	3.051	49.00%	100			
Univ of Minnesota, Morris	2.867	33.96%	4,682	2.944	41.62%	1,038	3.162	44.93%	1,747	3.492	58.29%	525			
Univ of Minnesota, Twin Cities	2.826	32.83%	49,001	2.729	28.06%	6,486	3.018	38.57%	32,781	3.038	36.79%	11,428	3.183	45.65%	6,962

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's**Part 2: By Institution, and Academic Group**Univ of Minnesota, Crookston
Fall 1999

Academic Group	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Acad Aff	2.483	29.66%	4,474	2.666	20.81%	173	2.896	33.90%	1,357	3.051	49.00%	100			

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 2: By Institution, and Academic Group

Univ of Minnesota, Morris

Fall 1999

Academic Group	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Acad Aff	3.345	50.49%	515					7.81%	64						
Elm/Sec Ed	3.784	18.39%	261	3.709	72.57%	175	3.713	74.83%	143	3.644	66.92%	260			
Humanities	3.071	36.36%	1,576	3.136	46.50%	200	3.282	55.20%	500	3.614	55.38%	65			
Sci/Math	2.658	30.32%	1,095	2.812	34.42%	430	2.907	34.07%	270	3.135	43.55%	124			
Social Sci	2.720	30.09%	1,110	2.738	27.35%	223	3.077	39.27%	764	3.443	55.26%	76			
Univ Coll	3.465	34.40%	125												

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 2: By Institution, and Academic Group

Univ of Minnesota, Twin Cities
Fall 1999

Academic Group	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Bell Mus															
CALA	3.002	38.20%	445				2.909	35.22%	460				3.183	38.59%	412
CBS	2.472	23.43%	2,147	2.707	23.04%	434	2.692	22.33%	1,115	2.761	26.57%	700	2.704	29.51%	61
CHE	3.089	39.34%	760	3.284	40.09%	424	3.167	43.72%	645	3.186	34.81%	698	3.416	55.47%	256
CLA	2.988	37.28%	23,480				3.017	39.24%	19,816	3.096	38.23%	2,273	3.212	51.31%	1,413
CNR	3.031	37.08%	356	2.801	27.12%	118	3.122	43.37%	362	2.894	31.64%	354	3.004	28.81%	59
COAFES	2.912	27.89%	1,793	2.756	22.30%	269	3.096	37.93%	1,036	3.068	38.82%	492	3.086	48.82%	170
CSOM	2.907	15.02%	819	2.870	40.77%	596	3.240	44.45%	3,154	3.372	51.62%	1,269	3.102	34.01%	444
Dent				2.913	18.63%	102	2.778	20.33%	246	2.744	14.14%	99			
EHD	3.213	60.87%	2,415	2.719	26.20%	229	3.144	43.91%	1,567	2.720	29.47%	638	3.460	55.30%	2,168
GC	2.730	30.53%	4,454	3.588	73.33%	60									
HIPA	3.144	45.95%	37										3.385	36.21%	58
IT	2.511	21.45%	11,565	2.625	26.10%	4,103	2.902	31.93%	2,888	2.838	28.56%	2,987	2.899	31.03%	1,479
Med	2.784	15.58%	154	2.387	16.67%	42	2.799	30.94%	753	2.794	22.17%	469	3.140	48.85%	174
Nursing			93				3.604	66.67%	27	3.555	56.55%	946	3.242	53.33%	15
Pharmacy	3.583	73.53%	204										3.394	54.84%	31
Pub Health							2.963	39.20%	574				3.156	40.63%	192
Stdnt Dev	3.476	42.40%	250			15	3.595	67.02%	94	3.667	48.65%	37			
UC							3.889	50.00%	44	3.261	50.64%	466	3.482	53.33%	30
VMed			29	2.598	14.89%	94									

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Crookston
 Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Acad Aff	ABUS										3.795	76.92%	13			
	ACCT	1.641	12.31%	130				2.029	4.17%	24						
	AFSM	2.816	24.00%	25	2.867	6.67%	15	2.489	11.67%	60						
	AGAV		60.00%	10				2.953	13.33%	15						
	AGEC				3.091	27.27%	22	3.377	51.28%	39	2.611	16.67%	18			
	AGRO	3.105	31.58%	19				3.722	72.22%	18						
	ANSC	1.994	13.24%	68	2.250	11.11%	36	2.796	28.30%	53						
	APLS															
	ART	3.148	42.11%	38												
	AS															
	BIOL	2.250	16.59%	428				2.500	16.67%	30						
	BM															
	CHEM	1.564	3.85%	104												
	COMP	2.421	23.04%	473				3.000	25.86%	58						
	CRJS	1.655		29												
	ECE							3.289	55.56%	18	3.096	42.11%	19			
	ECON	2.353	14.81%	189												
	ED							3.605	70.73%	41						
	EQSC	2.535	27.91%	43	2.980	33.33%	33	3.393	68.75%	16						
	FSCN	2.860	36.96%	46				3.531	63.64%	11						
GBUS							3.377	59.09%	44							
GEOG	2.577	19.23%	26													
GEOL	1.846	15.38%	13													
GFTS																
GNAG							3.718	76.19%	21							

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Crookston

Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	GNED	2.263	26.97%	89												
	HIST	1.884	4.17%	72												
	HLTH	2.987	38.00%	50												
	HORT	2.797	37.25%	51				3.533	60.00%	30						
	HPER	3.741	87.30%	126												
	HRI	2.830	53.49%	43				2.217	25.00%	20						
	HSM							3.012	30.00%	30						
	HUM	2.654	20.25%	79												
	INM	2.626	35.74%	554				3.339	57.62%	151	2.667	38.46%	26			
	LIT	3.049	43.90%	41												
	MATH	2.499	32.14%	364												
	MGMT							2.715	28.22%	202						
	MKTG	3.136	44.07%	59				2.323	13.71%	124						
	MUS	3.093	63.73%	102												
	NATR	2.520	21.95%	41	2.309	7.14%	14	2.603	20.93%	43						
	PHIL	2.312	23.04%	204												
	PHYS	2.990	42.19%	64												
	PIM	2.574	29.01%	131	2.791	18.60%	43	2.218	8.77%	57						
	POL	1.250		24												
	PSY	2.503	27.39%	314				3.300	53.33%	30						
	RHET															
	SOC	3.087	45.65%	138				2.784	24.32%	37						
	SOIL	1.385		26				2.552	21.74%	23						
	SPAN	2.156	13.33%	15												
	SPCH	2.996	42.22%	225				3.091	36.36%	11						

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Crookston
 Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	SRM							3.227	26.67%	75						
	STC															
	SWM							2.585	21.57%	51						
	TH	3.526	68.42%	19												

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Morris
Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Acad Aff	IS	3.345	50.49%	515				7.81%	64							
Elm/Sec Ed	ED				3.599	64.81%	54									
	ELED							3.695	76.56%	128	3.758	76.44%	174			
	SEED										3.486	45.78%	83			
	WSS	3.784	18.39%	261	3.734	76.03%	121		60.00%	10						
Humanities	ARTE															
	ARTH	2.950	40.43%	141				3.478	70.00%	30						
	ARTS	3.403	62.83%	113	3.715	82.93%	41	3.783	85.00%	20						
	ENGE															
	ENGL	3.017	32.06%	262	3.000	35.90%	39	3.087	42.05%	176	3.667	69.23%	13			
	FREN	3.213	51.92%	52	3.077	35.71%	14	3.764	85.00%	20						
	GER	2.463	22.22%	54	3.405	50.00%	14	3.082	36.84%	19						
	LANE															
	MUS	3.437	32.44%	561				3.524	75.36%	69						
	MUSE															
	PHIL	2.848	16.25%	80	2.240	17.50%	40									
	SPAN	2.893	37.30%	126	3.636	65.71%	35	3.305	53.19%	47						
	SPCH	3.492	64.63%	82				3.306	54.65%	86		27.27%	11			
TH	2.992	25.71%	105				3.381	45.83%	24							
Sci/Math	BIOL	2.573	32.26%	155	2.516	20.75%	53	3.024	47.31%	93	3.200	45.45%	22			
	CHEM	2.681	34.74%	190	2.694	35.20%	179	2.953	39.22%	51						
	CSCI	2.343	26.36%	110	2.774	19.35%	31	2.463	13.70%	73	2.853	28.57%	63			
	GEOL	2.612	20.79%	101	3.136	37.04%	27	3.310	42.86%	14	3.654	78.57%	14			
	MATH	2.708	32.13%	417	2.997	45.54%	112	2.990	23.53%	34						
	MTHE															

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Morris
 Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	PHYS	2.774	26.23%	122							3.214	50.00%	10			
	SCIE															
	WSS				2.714	25.00%	28									
Social Sci	ANTH	2.521	20.37%	108	3.287	43.48%	46	3.035	38.10%	21						
	ECON	2.468	14.84%	155				2.865	29.46%	112	3.193	31.58%	19			
	HIST	2.738	26.40%	197	2.727	9.09%	11	3.012	39.73%	146						
	LAAS															
	MGMT				2.410	17.89%	123	2.842	29.75%	121						
	POL	2.581	33.54%	158				3.195	43.64%	55						
	PSY	2.836	36.74%	411				3.214	44.49%	236	3.354	61.54%	26			
	SOC	3.062	31.48%	54	3.116	41.86%	43	3.289	47.06%	68						
	SSCE										3.667	80.00%	15			
	WOST	3.284	59.26%	27												
Univ Coll	ED	3.465	66.15%	65												
	FOST															
	MUS															
	WSS			60												

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities
 Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
Bell Mus	MST															
CALA	ARCH	3.011	38.52%	418				2.900	35.36%	427				3.139	31.67%	360
	LA	2.872	33.33%	27				3.030	33.33%	33				3.628	86.54%	52
CBS	BIOC	3.000	29.55%	44				2.844	26.67%	165	3.004	38.40%	250			
	BIOL	2.457	23.29%	2,087	2.707	23.04%	434	2.652	20.38%	844	2.627	25.10%	243			
	EEB							2.876	22.45%	49	2.546	15.91%	88	2.413	9.38%	32
	GCB							2.766	38.60%	57	2.879	13.79%	87	2.967	40.00%	10
	PBIO	3.125	25.00%	16							2.548	9.38%	32			
CHE	DHA	2.998	32.49%	594	3.267	40.97%	371	3.327	42.86%	189	3.149	31.33%	316	3.065	29.33%	75
	FSOS	3.593	73.11%	119	3.155	20.00%	30	3.077	43.30%	351	3.216	36.87%	377	3.408	51.85%	27
	HE	3.326	40.43%	47												
	SW				3.635	52.17%	23	3.089	44.00%	75				3.582	64.18%	67
	YOST							3.311	53.33%	30				3.620	72.41%	87
CLA	AFRO	3.246	43.59%	39				3.068	38.63%	277						
	AMIN	3.036	46.88%	128				3.055	39.58%	283	2.810	38.33%	60			
	AMST	3.154	36.78%	87				2.972	30.07%	306	3.031	44.44%	54	3.289	66.67%	15
	ANE	2.860	21.88%	32				2.820	25.00%	24						
	ANTH	2.873	28.29%	707				2.725	28.41%	352	3.172	51.79%	56	2.871	51.61%	31
	ARAB	3.333	51.52%	33				3.078	25.64%	39						
	AREA							3.436	51.11%	45						
	ARTH	3.020	32.31%	195				2.739	27.68%	596				2.877	27.72%	101
	ARTS	3.000	34.51%	849				3.350	49.76%	420				3.553	67.24%	232
	CAS							3.167	50.00%	10						
	CDIS	2.538	19.09%	110				2.770	24.32%	185	2.929	42.86%	14	3.018	25.93%	27
	CHIC	2.790	39.13%	46				3.354	48.53%	68						

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities

Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	CHN	2.964	39.24%	79				2.949	46.88%	64	3.283	45.45%	33			
	CLA	3.207	42.63%	441												
	CLAS	2.889	37.71%	411				3.047	38.58%	127				3.364	72.73%	11
	CLCV							3.387	36.36%	11						
	CLIT															
	CSCL	2.923	32.72%	382				3.081	40.61%	554				3.316	37.50%	48
	CSDS															
	DAN															
	DNCE	3.361	55.43%	442				3.442	58.33%	156	3.462	56.25%	32	3.890	95.35%	43
	DTCH	2.964	52.63%	19												
	EAS							3.061	30.43%	23						
	ECON	2.695	29.14%	1,654				2.807	30.14%	355	3.028	28.31%	378	2.924	41.67%	12
	ENGC	3.186	42.16%	2,251				3.069	41.33%	467				3.093	40.00%	10
	ENGL	3.039	34.59%	1,541				3.007	32.93%	990				3.967	100.00%	10
	ENGW	3.368	55.45%	303				3.651	73.56%	87				3.335	60.34%	58
	FIN	3.407	50.00%	30												
	FOST							3.425	51.59%	754						
	FREN	3.065	39.10%	844				3.180	45.08%	295	3.394	45.45%	11			
	FRIT							2.667	20.00%	10						
	GEOG	2.875	31.78%	535				2.853	30.78%	562				2.476	15.38%	39
	GER	3.255	54.56%	691				3.352	54.11%	207				3.036	45.45%	11
	GIS															
	GRK	2.843	44.44%	18				3.448	63.16%	19						
	HCOL	3.572	37.26%	212												
	HEBR	3.500	59.38%	32				3.184	39.29%	28						

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities
 Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	HIST	3.118	37.51%	1,469				2.941	31.42%	1,477	2.818	30.43%	23	3.453	57.89%	38
	HNDI	3.852	82.61%	46				3.967	100.00%	10						
	HSEM							3.806	85.71%	70						
	HUM	2.836	25.25%	99				3.184	42.17%	83						
	ID	3.735	78.06%	155				3.836	81.36%	59						
	INTR			17				2.949	29.03%	186	3.567	67.48%	163			
	ITAL	3.021	38.49%	317				3.385	64.00%	25						
	JOUR	2.622	19.04%	436				2.946	29.08%	932	3.176	39.85%	271	3.324	50.00%	24
	JPN	2.687	32.04%	103				3.114	40.43%	141						
	JWST	2.684	42.11%	19				3.092	38.10%	42						
	KOR	3.316	50.00%	20				3.421	58.33%	24						
	LAS							2.784	26.67%	15						
	LASK	3.409	73.21%	209												
	LAT	2.707	31.91%	47				3.183	40.63%	32						
	LING	2.793	15.29%	157				2.906	33.77%	77				3.470	50.00%	20
	MAR															
	MDGK	3.152	39.13%	23												
	MELC															
	MEST	2.375	16.67%	24				2.965	31.25%	16						
	MUED	3.418	55.32%	47				3.569	61.67%	120						
	MUS	3.032	48.18%	658				3.482	84.62%	910				3.632	86.43%	140
	MUSA	3.694	74.87%	195				3.781	88.24%	102						
	NOR	3.370	47.92%	48												
	OCS			14						23						
	PHIL	2.633	20.45%	758				2.758	28.31%	385	3.333	40.00%	80	2.658	16.67%	12

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities
Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	PLSH	3.410	46.67%	15												
	PMA	3.690	76.92%	117												
	POL	2.784	25.02%	1,167				2.828	26.62%	834	2.916	27.76%	407			
	PORT	3.222	38.46%	13				3.542	66.67%	51						
	PSY	2.582	23.42%	935				2.852	32.99%	1,940	3.169	45.92%	98	3.038	36.75%	166
	RELA	3.307	61.17%	103				2.854	23.76%	101						
	RELS							2.773	22.73%	22						
	RUSS	3.000	41.38%	58				3.072	36.25%	80						
	SALC							3.617	67.86%	28						
	SCAN							3.223	47.30%	74						
	SKT															
	SOC	2.898	35.41%	627				2.925	34.82%	1,568	3.006	35.25%	383			
	SPAN	3.111	39.63%	1,822				3.270	49.22%	768						
	SPCH	3.052	37.72%	745				2.944	35.24%	840	2.877	34.21%	38	3.022	27.27%	77
	SPPT															
	STAT	2.341	18.92%	259				2.941	37.29%	665	2.567	20.00%	20	2.706	24.24%	99
	SWED	3.574	70.45%	44												
	TESL															
	TH	3.242	49.44%	449				3.028	37.16%	261	3.081	37.93%	29	3.318	47.73%	88
	TRIN							2.760	40.00%	50						
	URBS	2.417	6.25%	48				2.775	19.74%	152						
	URDU															
	WOST	3.061	38.55%	83				3.245	51.76%	313	3.095	45.45%	88			
CNR	FR	3.213	48.24%	85				2.902	35.94%	64	2.768	25.74%	136			
	FW	3.449	57.97%	69	2.801	27.12%	118				2.831	30.61%	49	2.894	21.15%	52

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities
Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	NRES	3.005	33.04%	115				3.186	43.61%	266	3.397	49.45%	91			
	WPS	2.685	14.94%	87				3.230	56.25%	32	2.471	21.79%	78			
COAFES	AGET															
	AGRI	3.641	70.59%	34												
	AGRO	3.103	30.77%	52	3.156	33.33%	27				3.238	46.43%	56			
	AIM															
	ANSC	2.991	32.43%	111	2.839	30.00%	100	3.120	43.86%	57	3.122	31.82%	22			
	APEC	3.028	28.36%	342				2.779	27.71%	231	3.102	30.23%	43	3.216	50.00%	12
	BAE			15	3.130	50.00%	18				1.944	10.00%	20			
	ENT							3.017	30.30%	33	3.039	29.41%	17			
	ES															
	FSCN	2.640	19.31%	404				3.181	43.23%	192	3.118	39.02%	164	3.247	45.95%	37
	HORT	2.736	26.34%	224							3.112	41.94%	93	3.140	53.33%	30
	PLPA	2.863	24.00%	25				3.063	38.10%	21						
	RHET	3.104	36.36%	484				3.208	42.21%	443	2.837	31.25%	48	2.964	48.72%	39
SCAG			59													
SOIL	2.562	18.60%	43	2.623	9.68%	124	3.008	27.66%	47	3.013	55.00%	20	2.867	33.33%	30	
CSOM	ACCT				2.559	24.10%	415	2.514	20.92%	325				3.065	31.48%	359
	BA	3.546	4.31%	534				3.471	57.83%	249						
	BGS							3.896	93.75%	48	3.745	76.47%	17			
	BLAW							2.961	34.82%	112						
	FINA							3.254	41.96%	398	3.254	40.87%	367			
	HRIR							3.556	61.21%	330				3.497	62.50%	32
	IDSC							3.300	41.84%	478	3.813	87.25%	204			
	INS													2.984	27.91%	43

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities

Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	MBA															
	MGMT				3.584	79.01%	181	3.497	60.82%	319	3.486	60.00%	305			
	MKTG							3.074	36.12%	551	3.200	34.84%	376			
	OMS	2.867	35.09%	285				3.267	41.86%	344						
Dent	DH				2.913	18.63%	102	2.778	20.33%	246	2.744	14.14%	99			
EHD	ADED													3.734	82.50%	80
	AFEE	3.565	68.12%	69	3.961	100.00%	17	3.686	82.35%	17				3.466	62.07%	29
	ASL	2.803	28.00%	450				3.020	35.71%	182						
	BIE	3.821	62.16%	37				3.431	54.67%	75				3.547	63.67%	278
	CI	3.688	81.05%	95				3.739	83.78%	37				3.608	38.59%	298
	CPSY				2.638	22.28%	193	2.949	36.75%	117	2.720	29.47%	638			
	EDHD	3.540	56.67%	30						13				3.485	67.89%	327
	EDPA	3.510	58.82%	17				3.957	91.67%	12				3.710	24.83%	149
	EPSY							3.390	61.84%	76				3.516	64.00%	325
	FE													3.521	78.38%	37
	HRD													3.325	50.18%	279
	HUMF															
	KIN	3.131	40.65%	155				3.141	43.58%	826				3.169	39.43%	175
	MTHE													3.750	90.00%	30
	PE	3.630	72.53%	1,500												
	REC	2.833	37.14%	35	2.667		19	2.995	23.64%	55				2.939	41.67%	72
	SPST	2.716	22.22%	27				2.996	34.72%	144						
	WCFE							4.000	100.00%	13				3.646	68.97%	87
GC	GC	2.730	30.53%	4,454	3.588	73.33%	60									
HIPA	PA	3.144	45.95%	37										3.385	36.21%	58

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Undergraduate Grade Point Averages & Percentages of A's
Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities
 Fall 1999

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		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
IT	AEM				3.063	41.88%	277	2.737	28.85%	104	2.686	26.61%	248			
	AST	2.846	22.69%	661							2.896	29.41%	17			
	CE							2.954	33.00%	500	2.899	26.36%	440	2.963	28.89%	45
	CHEM	2.511	19.81%	1,832	2.666	25.00%	1,228	2.777	25.00%	264	2.990	34.23%	149	2.191	16.90%	71
	CHEN										2.619	18.03%	732	3.234	40.00%	10
	CSCI	2.541	22.57%	948	2.709	24.89%	458				3.001	30.70%	443	2.967	29.19%	459
	EE	3.026	33.33%	51	2.529	26.95%	835	2.770	28.20%	812	2.911	34.93%	272	2.864	33.17%	208
	GEO	2.787	24.47%	1,083	2.947	36.00%	25	3.052	36.36%	33	2.994	35.14%	74	3.306	58.82%	17
	GEOE										2.889	26.67%	15			
	HSCI	2.969	22.47%	316				3.200	41.78%	146				3.300	45.45%	11
	IE										2.922	30.52%	154	3.067	36.84%	95
	IOFT	3.200	49.34%	302												
	MATH	2.263	17.96%	4,455	2.472	23.16%	980	2.969	31.47%	232	2.560	21.37%	131	3.039	41.02%	295
	MATS				2.124	11.50%	113	2.636	21.84%	174	2.710	23.08%	78			
	ME							2.984	33.75%	554	3.656	80.67%	119	2.680	17.24%	232
	PHYS	2.573	20.46%	1,794	2.953	32.26%	186	3.727	85.29%	34	2.692	28.70%	115	3.189	48.48%	33
RCOL	3.610	69.11%	123				3.750	96.67%	30							
Med	BMEN	4.000	100.00%	19										2.882	35.29%	51
	BPHY															
	CAPY													3.695	61.73%	81
	CBN							2.206	10.56%	180						
	CLS															
	HINF															
	HMED							3.069	28.57%	56						
	MEDT			19							2.972	24.41%	254			

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

Undergraduate Grade Point Averages & Percentages of A's

Part 3: By Institution, Academic Group and Course Subject

Univ of Minnesota, Twin Cities

Fall 1999

Academic Group	Subject	1000 Level			2000 Level			3000 Level			4000 Level			5000 Level		
		GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades	GPA	Pct A's	Grades
	MICB				2.387	16.67%	42	2.833	30.00%	30	2.655	19.51%	205			
	MORT							3.315	52.59%	251						
	NSC							3.146	36.59%	41						
	OPH			17												
	PHCL															
	PHSL	2.469	10.20%	49				2.734	21.54%	195						
	PMED			50										3.589	50.00%	14
Nursing	NURS			93				3.604	66.67%	27	3.555	56.55%	946	3.242	53.33%	15
Pharmacy	MEDC															
	PHAR	3.583	73.53%	204										3.414	56.67%	30
Pub Health	GERO															
	PUBH							2.963	39.20%	574				3.174	41.08%	185
Stdnt Dev	AIR	3.155	16.48%	91				3.800	85.71%	35						
	MIL	3.483	67.65%	102				3.546	75.76%	33						
	NAV	3.567	38.60%	57			15	3.250	30.77%	26	3.667	48.65%	37			
UC	ABUS										3.257	52.07%	363			
	CMGT										3.263	45.16%	93			
	EHS															
	LS													3.482	53.33%	30
	RTT							3.889	88.00%	25						
	UC									19						
VMed	CVM			29												
	VPB				2.598	14.89%	94									

Note: Measures (GPA, Pct A's and Grades) for subjects with fewer than ten enrolled students are not displayed.

UNIVERSITY OF MINNESOTA

University Senate

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Minneapolis, MN 55455-0110
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E-mail: senate@mailbox.mail.umn.edu

February 5, 1999

To: Twin Cities Campus Assembly Members
From: Nicole Boldt *NB*
Re: Information for the February 18 Assembly Meeting

According to the Twin Cities Campus Assembly Constitution, proposed amendments to the Constitution, Bylaws, and Rules must be made available to senators at least ten days before action is taken on them. Please find enclosed proposed amendments to the Assembly Constitution, Bylaws, and Rules that will be acted upon at the February 18, 1999, Assembly meeting. The recommended changes reflect semester conversion and other housekeeping matters.

Enclosures

CONSTITUTION, BYLAWS, AND RULES AMENDMENTS
Changes to reflect Semester Conversion and Other Housekeeping Matters

[This Item will be considered concurrently with the parallel
Item II of the University Senate docket.]

MOTION:

To approve the following amendments to the Twin Cities Campus Assembly Constitution, Bylaws, and Rules (additions are underlined, deletions are ~~struck-out~~).

A. CONSTITUTION AMENDMENTS (Requires 118 affirmative votes for approval)

....

ARTICLE II. TWIN CITIES CAMPUS ASSEMBLY

....

4. Assembly Officers

The president of the University shall chair the Assembly. A vice chair shall be elected by the Assembly at its ~~first meeting in the spring~~ last meeting in the spring semester of the academic year from among its current members for a term of one year and shall be eligible for re-election. . .

....

6. Assembly Meetings--Call--Quorum

The Assembly shall hold ~~regular meetings, at least once in each quarter of the academic year~~ at the call of the president or of the Assembly Steering Committee, at a time and place determined by the chair. Special meetings of the Assembly and meetings of the Faculty Assembly, Minnesota Student Association, or Graduate and Professional Student Assembly, may be held upon the call of the chair or upon request of the appropriate Steering Committee, or upon written request of ten members of the Assembly in question.

At any ~~regular or special~~ meeting of any Assembly, a majority of its membership shall constitute a quorum. Any member of the faculty and any student or academic professional eligible to vote for Assembly members may be admitted to Assembly meetings and shall be entitled to speak at the discretion of the Assembly. Only elected Assembly members (or designated faculty alternates), Assembly Steering Committee members, and, in the case of a tie, the presiding officer, shall be entitled to vote.

All members of the faculty who hold regular appointment as defined in ~~the~~ *Faculty Tenure Code* may be present at Faculty Assembly meetings and shall be entitled to speak and to offer motions for Faculty Assembly action. Only elected faculty members (or designated faculty alternates) shall be entitled to vote.

....

ARTICLE VI. AMENDING PROCEDURE

An amendment to this Constitution shall be approved either by a two-thirds majority of all voting members of the Assembly at a ~~regular or special~~ meeting, or by a majority of all voting members of the Assembly at each of two meetings, ~~the second of which shall be the next regular meeting~~; and provided the proposed amendment has been distributed, in writing, to the persons and in the manner provided in Article II, Section 5, for distribution of the Assembly agenda, at least ten days prior to the date of the vote on the approval of the proposed amendment. An amendment shall be effective following approval by the Assembly, the University Senate, and the regents.

....

B. *BYLAWS AMENDMENTS (Requires 89 affirmative votes for approval)*

....

ARTICLE II. RULES FOR COMMITTEES OF THE TWIN CITIES CAMPUS ASSEMBLY

....

6. Committees of the Assembly shall have a policy of open meetings. Closed or executive sessions may be held only after approval by a two-thirds majority of the committee members present and voting and only when personnel matters are discussed, when quasi-judicial functions are carried out, or when closed sessions are required to protect the rights of individuals. ~~Open meetings shall normally be listed in the Minnesota Daily.~~

....

ARTICLE III. TWIN CITIES CAMPUS ASSEMBLY COMMITTEES

1. COMMITTEE ON COMMITTEES

....

Membership

....

A special faculty/academic professional nominating committee, appointed by the Faculty Steering Committee and approved by the faculty/academic professional representatives of the Assembly, shall nominate twice as many faculty/academic professional candidates for the committee as are to be elected each year. These candidates shall be announced in the Assembly docket for the last ~~regular~~ meeting of the academic year. Additional nominations, certified as available, may be made by the petition of 12 faculty/academic professional representatives of the Assembly, provided that the petition is in the hands of the clerk of the Assembly the day before the Assembly meeting. At the last ~~regular~~ Assembly meeting of the year, the faculty/academic professional representatives of the Assembly shall elect by secret ballot two members of the committee for three-year terms. No faculty/academic professional member is eligible to serve more than two consecutive full terms. In the case of a tie, the chair of the Assembly shall cast the deciding vote.

....

2. COUNCIL ON LIBERAL EDUCATION

.....

Membership

The Council on Liberal Education shall be composed of faculty and student representatives (both undergraduate and graduate/professional); members of the academic staff may also be appointed. Three-quarters of the members of the Council shall be regular faculty members. ["Regular" as defined in the *Faculty Tenure Code*]...

~~For its inaugural period, one third of the faculty members shall be appointed for one year terms, one third shall be appointed for two year terms, and one third shall be appointed for three year terms. All subsequent Faculty appointments, except for vacancies, shall be for three-year terms. Also for its inaugural period, one half of the students shall be appointed for one year terms and one half shall be appointed for two year terms. All subsequent Student appointments, except for vacancies, shall be for two-year terms. Academic staff members appointed to the Council shall be appointed for three-year terms.~~

.....

4. INTERCOLLEGIATE ATHLETICS COMMITTEE

.....

Duties and Responsibilities

.....

Reporting

- a. To make timely reports to the Twin Cities Campus Assembly and to the wider University community on items of importance with respect to its governance of intercollegiate athletics. Such reports shall consist of, but not be limited to, composite team statistics of ~~quarterly~~ semester grade reports for intercollegiate teams; reports on graduation rates of student-athletes by team and year; other data of relevance to the conduct of intercollegiate athletics on the Twin Cities campus, such as admissions qualifications of recruits by team, ethnic make-up of the body of student-athletes, and reports of discussions or essays which would be of interest to the Twin Cities Campus Assembly and to the wider University community.
- b. To ensure that the chair of the committee or his or her designee shall be present at the ~~regular~~ quarterly meetings of the Twin Cities Campus Assembly and shall be afforded time to report and shall be ready to respond to questions concerning published reports of the committee or other items of interest to Assembly members.

.....

5. PROVOSTAL FACULTY CONSULTATIVE COMMITTEES

.....

Duties and Responsibilities

....

- c. The chair of each Provostal Faculty Consultative Committee shall meet quarterly each semester with the chair of the respective Provostal Student Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.

....

6. PROVOSTAL STUDENT CONSULTATIVE COMMITTEES

....

Duties and Responsibilities

....

- c. The chair of each PSCC shall meet quarterly each semester with the chair of the respective Provostal Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.

....

- e. To meet with the Student Senate Consultative Committee/Twin Cities Campus Student Assembly Steering Committee quarterly each semester.

....

7. STEERING COMMITTEES

....

Assembly Steering Committee

Membership

The Assembly Steering Committee shall be composed of 7 (or possibly 8) elected members of the faculty, 5 elected undergraduate and graduate/professional students, and the vice chair of the Assembly. The numbers of undergraduate and graduate/professional students on the Student Steering Committee shall be as follows:

1996-97	3 undergraduates, 2 graduate/professional
1997-98	4 undergraduates, 1 graduate/professional
1998-99	3 undergraduates, 2 graduate/professional
1999-00	4 undergraduates, 1 graduate/professional
2000-01	3 undergraduates, 2 graduate/professional

In 1998-99, and every other year thereafter, there shall be three undergraduate students and two graduate/professional students. In 1999-00, and every other year thereafter, there shall be four undergraduate students and one graduate/professional student.

.....

Duties and Responsibilities

.....

Executive

.....

- b. To act on behalf of the Assembly when a decision is required prior to the next ~~scheduled~~ meeting of the Assembly and when a decision is required when it would not be possible to convene a special meeting of the Assembly in a timely fashion; such actions will be reported to the Assembly at its next meeting and the Assembly may then overrule the Steering Committee.
-

Faculty Steering Committee

Membership

..... These candidates shall be announced in the Twin Cities Campus Assembly docket for the first ~~regular~~ meeting of the ~~winter~~ spring semester. Additional nominations, certified as available, may be made by: (1) petition of 12 voting members of the faculties, provided that the petition is in the hands of the clerk of the Assembly the day before the Assembly meeting; (2) nomination on the floor of the Assembly. The faculty representatives of the Assembly shall by vote reduce the slate to twice the number to be elected, and shall forward the results to the clerk of the University Senate. Election procedures shall be in accordance with Article III, Section 4, of the University Senate Bylaws.

.....

9. SUPPORT SERVICES COMMITTEE

The Support Services Committee represents faculty, academic professional, student, and staff interests in the full range of support services on the Twin Cities campus.

Membership

The Support Services Committee shall be composed of 5 faculty/academic professional members, 4 students, one civil service staff member, and ex officio representation as specified by vote of the Assembly. Faculty, academic professional, and student members shall be nominated by the Committee on Committees with the approval of the Assembly. The civil service staff member shall be appointed by the president in consultation with the Civil Service Committee.

Duties and Responsibilities

- a. ~~To review the policies and administration of all support services on the Twin Cities campus. Support services include but are not limited to housing, placement services, transportation and parking, bookstores, University police, printing services, facilities management, and food services.~~
- b. ~~To serve in an advisory capacity to the administration of such support services where appropriate.~~

- c. ~~To involve interested persons and groups in its deliberations where appropriate.~~
- d. ~~To review support services compliance with appropriate local, state, and federal laws.~~
- e. ~~To recommend to the Senate Consultative Committee such actions or policies as it deems appropriate.~~
- f. ~~To submit an annual report to the Assembly.~~

C. RULES AMENDMENTS (Requires a simple majority for approval)

ARTICLE I. THE TWIN CITIES CAMPUS ASSEMBLY

1. Organization

....

A vice chair shall be elected by the Assembly at its ~~first meeting in the spring~~ second meeting of the spring semester of the academic year from among its members for a term of one year...

....

2. Meetings

Meetings of the Assembly shall be held at ~~least quarterly~~ the call of the president or of the Assembly Steering Committee during the academic year to consider campus-wide policies and issues. The Twin Cities Campus Assembly, Faculty Assembly, Minnesota Student Association, or Graduate and Professional Student Assembly may be convened for special session upon the call of the president or chair. Upon ~~request of the appropriate Steering Committee, or upon~~ written request of ten members of the Assembly in question as submitted to the president or the chair, the president or the chair shall convene the Assembly. . .

3. Agenda

The Assembly Steering Committee shall plan the agenda for any meeting of the Assembly. The agenda shall be prepared finally and distributed by the clerk of the Assembly. The agenda consists of items submitted for Twin Cities Campus Assembly consideration by any Assembly or by any committee of the Assembly. At the discretion of the Assembly Steering Committee, the clerk of the Assembly may be instructed to include additional items on the agenda for any ~~regular~~ meeting of that body. Items for the docket must be delivered to the clerk no later than two weeks prior to the date of each meeting. All items should be double spaced to facilitate printing.

....

ARTICLE II. STANDING RULES OF THE ASSEMBLY

....

4. Agenda and Procedures

....

- An item of new business presented at a meeting of the Assembly by an individual member shall be referred to the Assembly Steering Committee for consideration and presentation at the next regular meeting of the Assembly;

- At each regular Assembly meeting, Questions to the President shall be an item on the agenda.

ARTICLE III. RULES FOR COMMITTEES OF THE ASSEMBLY

2. Ex Officio members of Assembly Committees

Ex officio members shall be appointed from each of the offices listed below and are non-voting positions unless otherwise noted.

~~Support Services Office of the Senior Vice President, Finance and Operations (Associate Vice President, Facilities Management and Assistant Vice President, University Services); Office of the Vice President, Student Development and Athletics~~

3. Terms of Membership, Chairing of Committees, and Removal of Members for Neglect of Meetings

Student appointments to committees of the Assembly shall be made for terms of one year. Student members of committees must be registered for at least six credits for three of the four quarters each semester in the academic year (~~both summer sessions considered as one quarter~~). University College students must be registered for at least one course for three of the four quarters in each major term in the academic year. . .

COMMENT:

At the request of the chair and vice chair of the Faculty Consultative Committee, the Senate staff went through the Senate and Assembly constitution, bylaws, and rules and identified all the changes that would be needed in order to accommodate the change to semesters. In addition, the Business and Rules Committee identified a number of additional housekeeping amendments that would clean up processes and bring the language up to date. It is believed that all of these changes are non-controversial, and each set should be voted on as a package. A separate vote will be taken on any of the proposed changes if any Senator requests it.

SARA EVANS, Chair
ASSEMBLY STEERING COMMITTEE

Information for Item IX (New Business) of the Twin Cities Campus Assembly Docket.

**IX. NEW BUSINESS
ASSEMBLY EDUCATIONAL POLICY COMMITTEE
Statement of Standard Undergraduate Academic Policies and Practices
Action (2 minutes)**

MOTION:

To affirm that the effective date of implementation of the "Statement of Standard Undergraduate Academic Policies and Practices" adopted at the May 14, 1998 meeting of the Assembly is Fall Semester, 1999.

COMMENT:

Upon recommendation of the Educational Policy Committee, the Assembly approved a large package of policies intended to make academic practices on the Twin Cities campus more consistent across colleges. Everyone involved in the deliberations intended that the effective date of the policies be Fall Semester, 1999, but that assumption was never made explicit. This motion clarifies the intent.

**JUDITH MARTIN, Chair
ASSEMBLY EDUCATIONAL POLICY COMMITTEE**

**V. NOMINATING COMMITTEE FOR THE
ACADEMIC HEALTH CENTER PROVOSTAL FACULTY CONSULTATIVE
COMMITTEE**

Slate of Candidates

Action by the Faculty Assembly and UMD Faculty Senators

UMD SCHOOL OF MEDICINE

JAMES BOULGER: 1974*, Associate Professor of Behavioral Sciences, UMD School of Medicine. University Senate member: 1983-86. Committee participation (past and present): School of Medicine Building Advisory Committee (Chair 88-98); School of Medicine Admissions Committee; Duluth Graduate Medical Education Council Board of Directors; Executive Committee; Campus Assembly Physical Facilities Committee; Campus Annual Fund Drive Steering Committee; Rural Physician Associate Program Advisory Committee; Minnesota Medical Alumni Association Board of Directors; Pre-doctoral Training Grant Review Committee, Division of Medicine; Health Resources and Services Administration, PHS; Working Group On Health Professions Education; Research and Education Constituent Group.

THOMAS HUNTLEY: 1973*, Associate Professor of Biochemistry and Molecular Biology, UMD School of Medicine. University Senate member: 1977-80 and 1995-97. Committee participation (past and present): Minnesota House of Representatives; Senate Consultative Committee; UMD Educational Policy Committee; UMD Campus Assembly; UMD Sexual Harassment Board (Chair); UMD Educational Policy Committee on Intercollegiate Athletics; UMD Executive Committee of Assembly; School of Medicine Admissions Committee (Chair); School of Medicine Educational Policy Committee (Chair); School of Medicine Faculty Advisory Committee (Chair); Women's Health Center of Duluth Board of Directors.

(Note: Information on other candidates for the AHC FCC election is available in the printed docket.)

*Date of initial appointment at the University.