



UNIVERSITY OF MINNESOTA

University Senate Consultative Committee  
1480 Social Sciences  
267 19th Avenue South  
Minneapolis, Minnesota 55455  
Telephone: (612)626-1850

SENATE CONSULTATIVE COMMITTEE

October 8, 1987  
1:00 - 3:00 p.m.  
606 Campus Club

AGENDA

1. For action: Approve SCC minutes of 9/21 and FCC minutes of 9/23 (attached to SCC and FCC members respectively).
  
2. For action: Wrap up planning for the seven Twin Cities Campus discussions on academic planning, e.g.:
  - Identify bullet sub-points under each topic;
  - Decide whether sessions will be meetings or forums and what kind of minutes will be kept;
  - Settle on which meeting rooms to use (see attached list of bookings).

Parliamentarian Josef Altholz will join us for this meeting.



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APPROVED 10/29/87

MINUTES

SENATE CONSULTATIVE COMMITTEE

October 8, 1987  
606 Campus Club  
1:10 - 2:35 p.m.

Members present: Tim Allison, Sonia Arreaza, Mark Brenner, Shirley Clark, Richard Goldstein, Steve Kohlmeyer, W. Phillips Shively (Chair), Bruce Vandal.

Guests: Josef Altholz (Senate parliamentarian), Dori Carlson and Greta Guest (Minnesota Daily), June Perkins (SSCC adviser).

(Note: Because the day's business concerned Twin Cities academic planning, attendance of the coordinate campus members was not required. And because the meeting was scheduled at short notice, several Twin Cities members were unable to attend.)

1. Arrangements for special meetings of the Twin Cities Campus Assembly on the subject of academic planning.

Professor Shively welcomed Professor Altholz, whom he had asked to attend to advise the Committee on rules and structure for the special meetings of the Twin Cities Campus Assembly. Except for approval of the minutes (last paragraph), the entire meeting was devoted to the forums on planning.

The Chair distributed copies of a list of probable topics for 5 special meetings; the list had been developed since SCC's last meeting by Mr. Vandal, Professors Campbell and Shively, and Acting Associate Vice President Ed Foster. The SCC/Assembly Steering Committee largely adopted this agenda while rearranging certain portions.

The Committee agreed academic support units should be the subject of one forum even though they are not addressed in "Preparing for the 21st Century" because they won't otherwise be part of a public forum and those concerned should have

the opportunity to bring specialized information and/or to comment. Professor Brenner recommended administrative or governance personnel in each listed support unit be alerted to the fifth forum.

Type of meetings, rules. Professor Altholz recommended that the five special meetings, for discussion and no action, be Forums of the Assembly, sponsored by the Steering Committee. Parliamentary rules would not pertain and the sponsor would establish the rules (e.g., eligible speakers, time per speaker, securing multiple viewpoints). Abstracts should be made of the discussion; minutes need not be kept.

The Committee agreed to allow three minutes per speaker and to alternate speaker viewpoints whenever possible. Those eligible to speak will be Twin Cities faculty and student senators or official alternates, and any student, faculty member, or administrator to whom a senator yields.

Professor Altholz advised the Steering Committee to have as an item of business in the October 29 Assembly meeting a motion to suspend certain rules regarding the subsequent meeting of the Twin Cities Campus Faculty Assembly, to relax the bylaws' time requirement for public notice of motions.

Professor Brenner recommended that at each forum people be invited to submit written resolutions to be considered at that Faculty Assembly meeting.

Dates for the Assembly forums: November 3, 5, 10, 12, and 17 (3 Tuesdays, 2 Thursdays).

Although the Provost had requested receiving the Assembly's recommendations prior to the Thanksgiving break (because he intended to submit his recommendations to the President by December 3), the Steering Committee acknowledged that given the enormity and importance of the material, the Faculty Steering Committee would have to have more than a few days to prepare responsibly the resolutions for action by the Faculty Assembly.

Date for the Faculty Assembly meeting. Professor Shively agreed to notify the Provost immediately that the governance system cannot accomplish its advisory job in a reasonable way unless the Faculty Assembly meeting is delayed to December 3.

Forum locations. At least one forum is to be held on the St. Paul Campus. Meeting rooms should hold approximately 250.

Publicizing the forums. Professor Shively agreed to compose a letter announcing the forums to be sent to all

faculty together with the agenda and schedule for the forum series, the recommendations from "Plan for Focus" relevant to each forum, and a list of Twin Cities faculty and student senators.

2. Approval of minutes. The Committee approved the SCC minutes of September 21 and the FCC minutes of September 23.

The meeting adjourned at 2:35 p.m.

Respectfully submitted,

Meredith Poppele  
Executive Assistant